

Santa Monica College Technology Planning Committee

Meeting Minutes

Date & Time: December 04, 2025 – 01:00 p.m. to 02:30 p.m.

Location: Information Technology & Media Center – Room M207 (2nd Floor)

Chairs: Calvin Madlock, Koda Kol

Members: Dan Rojas, Denise Henninger, Esau Tovar (Managers), Phillip Lantz, Matt Larcin (Faculty Association), Gary Huff, Koda Kol (Academic Senate), Ernesto Barba, Christine Miller, Yuriy Karpman, Carla Brown (Classified), Bryan Hartanto, Samantha Jauregui (Student/s)

I. Call to Order

- a. Meeting called to order at approximately 1:05pm

II. Approval of Minutes from 09/18/2025

- a. Minutes approved unanimously

III. Announcements (ISC, DE, Student (AS), Classified, Managers, other)

- a. Samantha Jauregui introduced as new student representative

IV. Reports

- a. No reports

V. Old Business

- a. CCC State Chancellor's Office Initiatives
 - i. No significant updates
- b. [Technology Strategic Planning Update/s](#)
 - i. Calvin reviewed the updates that were presented at DPAC and informed the committee regarding a question regarding AB2683 mandatory sexual violence & harassment prevention training program that was implemented by IT/MIS department as a part of the online orientation process. The DPAC representative wanted to know the success of this initiative (*count of how many students completed this*); however, this was not a question for IT, but rather a question for Esau Tovar, Dean Enrollment Services, to address.

VI. New Business

- a. Cybersecurity Awareness Month
 - i. Dan discussed the results and success of 2025 cybersecurity awareness campaign. He noted less infractions for employees this year than last year; however, there were concerns that needed to be addressed to individuals. Dan also noted the introduction of banners and flyers throughout the campus. Finally, Dan discussed the QR code flyer phishing attacks called **Quishing** that was being used on campus to harvest credential information from users offering free AI services.
- b. SMC Campus AI Workgroup
 - i. Calvin discussed the first AI Workgroup and the minutes that were included in the package. He explained how the committee will be developing a draft of

the AR 3775 and use language from the CC League guidelines/template which was reviewed as well with the TPC.

ii MA Presentation on November 19, 2025

1 Calvin showed the committee the MA Presentation on AI to the TPC presented by Matthew Kiaman, Director of Network Services, Calvin Madlock, Chief Director of IT, and Stevan Sedky, Interim Associate Dean, Career Education. He emphasized the Chancellor's Office Vision 2020 Strategic Direction 3: Generative **AI and the future of Learning**

c. [Key Information Technology Priority Initiatives](#)

i No significant reports from these projects

VII. Future Business Items

- a. Re-initiate SIS Steering Committee - no significant report
- b. Setting Annual Goals / Vision / Duties - no significant report
- c. Software/Application Data Governance – no significant

VIII. Adjournment – Meeting adjourned approximately 2:35pm.



Next scheduled meeting: Committee agreed on the next scheduled meeting to be held on 02/19/25, due quorum issues for the 1/15/2026 based on vacations.

Dates for 25/26 academic year: 9/18/25, ~~10/09/25~~, ~~11/20/25~~, 12/04/2025, ~~12/11/25~~, ~~1/15/26~~, 2/19/26, 3/19/26, 4/16/26, 5/21/26, **6/4/26**