

# Santa Monica College Technology Planning Committee

---

## Meeting Agenda

**Date & Time:** May 04, 2026 – 01:00 p.m. to 02:30 p.m.

**Location:** Information Technology & Media Center – Room M207 (2<sup>nd</sup> Floor)

**Chairs:** Calvin Madlock, Koda Kol

**Members:** Dan Rojas, Denise Henninger, Esau Tovar (Managers), Phillip Lantz, (Faculty Association), Gary Huff, Koda Kol (Academic Senate), Ernesto Barba, Christine Miller, Yuriy Karpman, Carla Brown, Matt Larcin (Classified), Samantha Jauregui, Carolyn Jia (Student/s)

### I. Call to Order

### II. Approval of Minutes from 05/21/2026

### III. Announcements (ISC, DE, Student (AS), Classified, Managers, other)

- a. None at Present

### IV. Reports

- a. None at Present

### V. Old Business

- a. CCC State Chancellor's Office Initiatives
- b. Campus Information Security Update/s
- c. Technology Priority Project Planning Update/s
- d. SMC Campus AI Workgroup Update
  - i. Review AR 3775 Acceptable Use of Gen AI – Draft
  - ii. Review BP 3775 Acceptable Use of Gen AI – Draft
- e. SMC Accessibility Compliance Update

### VI. New Business

- a. Email Archiving and Retention Policies
- b. Support with Meeting Minutes and Posting
- c. Establish Meeting Dates for 2026/2027

### VII. Future Business Items

- a. Software/Application Data Governance
- b. ACMM (Accessibility Capability Maturity Model)
- c. Review/update Annual Goals / Vision / Duties

### VIII. Adjournment



**Next scheduled meeting:** TBD

Dates for 25/26 academic year: 9/18/25, ~~10/09/25~~, 11/20/24, 12/04/2025, ~~12/11/25~~, ~~1/15/26~~, ~~2/19/26~~, ~~3/19/26~~, ~~4/16/2026~~, 4/23/2026, 5/21/26, **6/4/26**