



Santa Monica Community College District
District Planning and Advisory Council
MEETING –JULY 8, 2020
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, July 8, 2020. This meeting was conducted via Zoom Conference.

I. Call to Order -3:01 p.m.

II. Members Present

Chris Bonvenuto, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Erica LeBlanc, Management Association Representative
Lisa Rose, Management Association Representative
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Dee Upshaw, CSEA Representative
Joshua Elizondo, Associated Students Representative

Others Present

Tre'Shawn Hall-Baker
Matt Hotsinpillar
Lee Peterson

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council participated in the meeting by Zoom Conference.

III. Minutes of DPAC Meeting on June 24, 2020: Motion was made by Erica LeBlanc and seconded by Mike Tuitasi to approve the minutes of June 24, 2020. They were unanimously approved.

IV. Reports - None

V. Superintendent/President's Response to DPAC Recommendations -None

VI. Public Comments - None

VII. Agenda

1. Review of DPAC Scope and Function/Update for 2020-2021: The DPAC Scope and Function was reviewed to remind current and new DPAC members of how DPAC functions. It will be updated for 2020-2021 as new members are appointed.
2. Equal Employment Opportunity Plan: The EEO plan is developed by the DPAC Human Resources Subcommittee. The EEO plan is mandated by the state Chancellor's Office as a part of the Multiple Methods for Equal Employment Opportunity Measures. In this updated EEO plan, some significant updates were made to definitions, links and to the component action items. The subcommittee discussed what has been successful and what needs improving. The

chief Human Resources group and other groups are all working together to put together the action plans. One of those action items is to develop a new template for the EEO plan based on the template that comes from the state.

Link to: [EEO Plan](#)

3. COVID-19 Update: The State Chancellor's Office created a work group to develop guidance for community colleges to safely reopen. The charge of this work group was to address six specific areas.
 1. A framework around indicators of when to begin to open colleges campuses
 2. Recommendations about best practices to continue instruction with social distancing.
 3. Recommendations on a framework of best practices for supporting classified staff and faculty as the college campuses are reopened.
 4. Recommendations to the Chancellor's Office on any changes to regulations impacting space utilization that may be required for the anticipated social distancing protocols.
 5. Recommendations on how to position advocacy efforts to support the rapid workforce training necessary to get California re-employed.
 6. Recommendations on any other guidance, frameworks or best practices that would be applicable to position the system to support the recovery of our communities and the state.

The SMC Emergency Operations Team (EOT) leads are considering all recommendations and are developing a return to college plan to be vetted through various committees. The plan will include a safety checklist, as well as operational plans for areas that will have employees on campus. It is recommended that only essential personnel be brought back on campus to minimize the footprint on campus. Those employees who can continue to productively work from home should continue to work at home.

Nursing is a priority program to bring back, so four nursing skills classes are being offered during summer. The students in those classes are being closely monitored to make sure they are continuing to social distance and have proper PPE to keep them safe.

A memo from the Chancellor's Office and the Report of the Safe Campus Reopening Work Group are posted on the DPAC website at:

<http://www.smc.edu/ACG/DistrictPlanningPolicies/Pages/DPAC-Meeting-Schedules-Documents.aspx>

4. Budget Update: The 2020-2021 Tentative Budget was approved by the Board of Trustees on July 7, 2020. The State reversed the reductions included in the May Revise, but it is not providing any COLA or increased funding. Their method of accomplishing that was to close a \$54 billion gap at the State level through an accounting art called deferrals. Approximately 34% of the funding for community colleges that is provided by the state general fund is not actually going to be sent to the colleges this year. It will be sent sometime in 2021-2022. The District will not be receiving funding for the months of February, March, April, May and June and will not have cash to cover payroll and pay vendors. That essentially means the District may need to go externally to issue a tax revenue anticipation note. \$300,000 has been built into the budget to cover expenses incurred to obtain external funding.

At the May revise, the District had a \$32 million deficit prior to the Supplemental Retirement Program and other reductions. The May revise reductions were reversed because of the deferrals. The District then implemented reductions in the amount of \$11 million, and another \$2.5 million adjustments occurred. That leaves the District with a balance of about \$14 million, but with an \$8 million deficit, a large portion of that balance will be used in the following year.

One of the biggest threats right now is the decrease of nonresident student enrollment. Nonresident students historically bring in a large portion of revenue. On Monday, the federal government announced changes to the exemptions for F-1 students. Previously, an exemption was allowed for an F-1 student to have all online classes, but that exemption has been eliminated to require them to enroll in at least one on-site or hybrid classes, but not all online classes. SMC does not currently offer hybrid classes; therefore, F-1 students would not be allowed to remain in status or remain in the country. This is devastating to not just SMC, but to colleges across the country, especially universities that rely heavily on international populations. This change to exemptions was announced Monday afternoon and by yesterday afternoon MIT and Harvard had already filed suit. A reduction of F-1 resident students represents over \$13 million of revenue to the District that wasn't built into the budget, so it is an issue that definitely needs to be addressed in the planning process.

VIII. Adjournment – 3:55 p.m.

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

July 22	January 13, 27, 2021
August 12, 26	February 10, 24
September 9, 23	March 10, 24
October 14, 28	April 14, 28
November 11, 25	May 12, 26
December 9	June 9, 23