



*Santa Monica Community College District*  
**District Planning and Advisory Council**  
**MEETING – OCTOBER 14, 2009**  
**AGENDA**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, **October 14, 2009 at 3 p.m.** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order

II. Members

Randal Lawson, Administration, Chair Designee  
Jeff Shimizu, Administration Representative

Erica LeBlanc, Management Association President  
Al Vasquez, Management Association Representative

Eric Oifer, Academic Senate President, Vice-Chair  
Richard Tahvildaran-Jesswein Academic Senate Representative

Mitra Moassessi, Faculty Association President  
Sandra Burnett, Faculty Association Representative

Bernie Rosenloecher, CSEA President  
Leroy Lauer, CSEA Representative

Cameron Henton, Associated Students President  
Rochelle Watkins, Associated Students Representative

III. Review of Minutes: July 8, 2009

IV. Reports

A. Superintendent/President's Response to DPAC Recommendations, if any.

B. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs

Following are recommendations approved at the Budget Planning Subcommittee meeting on October 7, 2009.

The Budget Committee recommends to DPAC that the District backfill all categorical programs at the level of the 2009-2010 Adopted Budget from the District reserves in an amount not to exceed an additional \$1,000,000.

Made: Moassessi      Seconded: Lemke

Vote: 10 Ayes; 1 No; 1 Abstain

In light of the projected State funding levels in the 2010-2011 budget, the Budget Committee recommends to DPAC that each categorical program develop a plan by January 1, 2010 for the upcoming 2010-2011 academic year at a level that assumes unenhanced state funding.

Made: Oifer      Seconded: Rosenloecher

Vote: 11 Ayes; 0 No; 1 Abstain

- College Services Planning: Mike Tuitasi and Rochelle Watkins, Co-Chairs

- B. Planning Subcommittees (*continued*)
  - Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs
  - Human Resources Planning: Sherri Lee Lewis and Lesley Kawaguchi, Co-Chairs
  - Technology Planning: Bob Dammer and Simon Balm, Co-Chairs
- C. Academic Senate Joint Committees
  - Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair
  - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair
  - Student Affairs: Greg Brookins, Chair, and Kiersten Elliott, Vice-Chair
  - Student Learning Outcomes: Christine Schultz and Lesley Kawaguchi, Co-Chairs, and Caroline Sheldon, Vice-Chair
- D. Associated Students
- E. Accreditation Update
- F. ACUPCC (American College and University President's Climate Commitment) Task Force

V. Agenda

Public Comments

*Individuals may address the District Planning and Advisory Council (DPAC) concerning any subject that lies within the jurisdiction of DPAC by submitting an information card with name and topic on which comment is to be made. The Chair reserves the right to limit the time for each speaker.*

- A. Recommendations from Budget Planning Subcommittee (see IV-B above)
- B. Master Plan for Education 2009-2010 Update:
  - Updated Responses to 2008-2009 Objectives
  - Proposed Objectives for 2009-2010
- B. Zero Waste Board Policy and Administrative Regulation (*attached*)
- C. Review and Discussion of DPAC Charter and organizational structure document (*attached*)
  - Election of Planning Subcommittee Co-Chairs (timing)
  - Chair of Chairs – Add to Resource list
  - List of responsibilities for DPAC Chair and Vice-Chair
  - Charges to planning subcommittees
    - Add to all: Report back to their respective constituencies on a regular basis
    - Review charges to all planning subcommittees and revise, if needed

VI. Adjournment

Meeting schedule through June, 2010 (second and fourth Wednesdays each month at 3 p.m.)

October 28  
 November 11, 25  
 December 9  
 January 13, 27, 2010  
 February 10, 24  
 March 10, 24  
 April 14, 28  
 May 12, 26  
 June 9, 23

VII. Council of Presidents Meeting

The Council of Presidents will set the agenda for the October 28, 2009 DPAC meeting.

## **Zero Waste Board Policy**

The Board of Trustees recognizes and affirms the economic and environmental benefit of Zero Waste Practices. Zero Waste includes recycling but goes beyond recycling by taking a 'whole system' approach to the vast flow of resources and waste through human society. Zero Waste maximizes recycling, minimizes waste, reduces consumption and ensures that products are made to be reused, repaired or recycled back into nature or the marketplace.

In support of Santa Monica College's institutional commitment to sustainability, Zero Waste practices are required for all college events, including all departmental events and functions of college organizations.

### **Administrative Regulation**

Zero Waste practices must be integrated into all college events, including all departmental events and functions of college organizations. Zero Waste practices include, but are not limited to, the following:

1. All "to go ware" will be compostable.
2. Proper signage and placement of Zero Waste Stations will be arranged.
3. Event logistics, including date, time, location, number of expected attendees, and type of food, will be clearly stated in the event request form.
4. Volunteer staffing of the Zero Waste Stations is strongly recommended. (Training of volunteers may be arranged through the Center for Environmental and Urban Studies.)
5. All college vendors will integrate Zero Waste practices into any college events they support.
6. Notification regarding SMC's Zero Waste Board Policy will be provided to external food providers supporting college events, and compliance will be included in the terms of their contracts.

Zero Waste Event Guides are available through the Center for Environmental and Urban Studies, 1744 Pearl Street, Santa Monica, CA 90405.