



Santa Monica Community College District  
District Planning and Advisory Council  
MEETING -JULY 9, 2008  
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 9, 2008** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:04 p.m.

II. Members Present

Randy Lawson, Administration, Chair Designee  
Jeff Shimizu, Administration Representative  
Richard Tahvildaran-Jesswein, Academic Senate President, -Vice-Chair (*participated telephonically*)  
Eric Oifer, Academic Senate Representative  
Kathy Sucher, Faculty Association Representative  
Kiersten Elliott, Management Association President  
Mona Martin, Management Association Representative  
Bernie Rosenloecher, CSEA President

Others Present

Pat Brown  
Lee Peterson  
Christine Schultz

DPAC Staff Support

Lisa Rose

III. The minutes of the June 25, 2008 DPAC meeting were accepted.

IV. Agenda

- A. Recommended Action Plans from Strategic Planning Task Force: DPAC unanimously approved the Strategic Initiatives and Action Plans that were developed by the Strategic Planning Task Force.
- B. Master Plan for Education Update: DPAC reviewed the draft of the Master Plan for Education, made some revisions and incorporated many of the action plans from the Strategic Planning Task Force into the Institutional Objectives for 2008-09.

V. Adjournment: 4:22 p.m.

Meeting schedule through June, 2008 (second and fourth Wednesdays each month at 3 p.m.)

July 23, 2008  
August 13, 27  
September 10 (orientation/social), 24  
October 8, 22  
November 12, 26  
December 10  
January 14, 28, 2009  
February 11, 25  
March 11, 25  
April 8, 22  
May 13, 27  
June 10, 24

VI. Council of Presidents Meeting

The Council of Presidents set the agenda for the July 23, 2008 DPAC meeting.

- Reports: DPAC Planning Subcommittee  
Academic Senate Joint Committee Reports  
Associated Students
- Criteria for Enrollment Reports
- Master Plan for Education Update
- Review of DPAC Charter

Recommendations from DPAC Planning Subcommittees to be included on agenda  
for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.

## Index of DPAC Actions

- A - Approval  
 C - Consensus/Agreement

Number	Topic	Date
#1-A	<b>Budget Planning Subcommittee</b> Approval of five recommendations	July 11, 2007
#2-A	<b>Strategic Planning Task Force</b> Approval of Narratives	July 20, 2007
#3-A	<b>Strategic Planning Task Force</b> Approval of Strategic Issues and Narratives	August 8, 2007
#4-A	<b>Institutional Student Learning Outcomes (SLOs)</b> Approval of SLOs	September 26, 2007
#5-A	<b>Budget: Designated Reserves</b> Scheduling of Special Meeting to review recommendations from the Budget Planning Subcommittee pertaining to stabilization	September 26, 2007
#6-A	<b>Budget: Designated Reserves</b> GASB 45 (1) Recommendation to not set aside funds, (2) Formation of Task Force	September 26, 2007
#7-A	<b>Budget: Designated Reserves</b> Commitment to honor the promise for retirement benefits	September 26, 2007
#8-A	<b>Budget: Designated Reserves</b> Scenario #3 to be forwarded to Superintendent/President	October 3, 2007
#9-A	<b>Budget: Designated Reserves</b> Commend faculty and staff for providing instruction at Compton Commend all constituencies for working together as a team on FTES scenarios	October 3, 2007
#10-A	<b>Budget: Designated Reserves</b> Budget stabilization item not be included as a designated reserve	October 3, 2007
#11-C	<b>Task Force: Unfunded Retiree Health Benefits</b> Formation and members	October 3, 2007
#12-A	<b>DPAC Annual Report</b> Final Report approved	October 24, 2007
#13-C	<b>Litter on Campus</b> Suggestions to address problem	October 24, 2007
#14-C	<b>Textbook Rental Program</b> Consensus to review and proceed	October 24, 2007

#15-C	<b>Website Coordinator</b> Referred back to Technology Planning Subcommittee	October 24, 2007
#16-C	<b>Facilities</b> Agreement to develop a mechanism for prioritizing projects	October 24, 2007
#17-C	<b>Master Plan for Education</b> Final Report approved	November 14, 2007
#18-A	<b>Global Citizenship</b> Approval of Definition	November 14, 2007
#19-C	<b>Superintendent/President's Response to DPAC Recommendations</b> Agreement on response to be reported and reflected in minutes	November 14, 2007
#20-A	<b>DPAC Planning Subcommittee Meeting Schedule</b> Agreement to standardize and publicize scheduled meetings	November 28, 2007
#21-A	<b>Budget Planning Subcommittee Recommendation</b> Agreement to schedule senior staff to meet with BPSC at least once per semester	November 28, 2007
#22-C	<b>Vision, Mission and Goals</b> Consensus to approve Vision, Mission and Goals. DPAC will present the document to their constituents for support and ratification.	January 23, 2008
#23-A	<b>GASB 45 Task Force Recommendation</b> Approval (5-3) of the GASB 45 Task Force that the District begin to pre-fund its retiree health benefits obligation	February 27, 2008
#24-A	<b>DPAC Charter</b> Unanimous approval of revised DPAC Charter	February 27, 2008
#25-A	<b>Mission, Vision and Goals</b> Approval of final statement	March 12, 2008
#26-C	<b>Enrollment Reports</b> Consensus to request enrollment information	March 12, 2008
#27-A	<b>College Services Planning Subcommittee (Food Service Vendor)</b> DPAC affirmed the work of the CSPS and endorsed the values and criteria articulated in the Scope of Work for food vendor (location A)	March 26, 2009
#28-C	<b>College Services Planning Subcommittee (Food Service Vendor)</b> Consensus that two representatives of each constituency be selected from the CSPS to work with the consultant and the Purchasing Department	March 26, 2008

#29-A	<b>Organic Garden Initiative</b> DPAC approved the Organic Garden Initiative presented by the Associated Students	March 26, 2008
#30-A	<b>Election of Vice-Chair</b> Richard Tahvildaran-Jesswein was elected Vice-Chair for 2008-09; Randy Lawson will continue as Chair Designee	June 1, 2008
#31-A	<b>Support of Bond Measure and List of Facilities</b> Unanimous approval of the District to pursue a bond measure in the November 2008 election that would include support for the projects	June 11, 2006
#32-A	<b>Approval of Strategic Initiatives/Action Plans</b> Unanimous approval of Strategic Initiatives and Action Plans that were developed by the Strategic Planning Task Force	July 9, 2008