



Santa Monica Community College District
District Planning and Advisory Council
MEETING -MARCH 12, 2008
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **March 12, 2008** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:04 p.m.

II. Members Present

Richard Tahvildaran-Jesswein, Academic Senate President, Chair
Jeff Shimizu, Administration
Lesley Kawaguchi, Academic Senate Representative
Lantz Simpson, Faculty Association President
Kathy Sucher, Faculty Association Representative
Kiersten Elliott, Management Association Representative
Connie Lemke, CSEA President
Leroy Lauer, CSEA Representative
Heidi Hoeck, Associated Students President
Melody Overstreet, Associated Students Representative

Others Present

Greg Brown
Mitra Moassessi
Judy Penchansky
Lee Peterson
Christine Schultz

DPAC Staff Support

Lisa Rose

III. The minutes of the February 27, 2008 DPAC meeting were accepted.

IV. Reports

A. Superintendent/President - Response to DPAC Recommendations:

The Superintendent/President presented the recommendations of the Unfunded Retiree Benefits/GASB 45 Task Force to the Board of Trustees for consideration at its meeting on March 10, 2008. The Board of Trustees amended and approved the recommendation as follows with a vote of 6 ayes, 1 no.

It is recommended that the Santa Monica Community College District begin to pre-fund its retiree health benefits obligation through an initial contribution of \$1.4 million, Contributions to this trust will be established at the adoption of the annual budget.

Further, it is recommended that the College's initial contribution be drawn from the SCCCDC (Southern California Community College District) JPA and placed in an irrevocable trust. This is subject to an opinion provided by legal counsel that the irrevocable trust can be rescinded if the District no longer has an obligation to fund retiree health benefits.

Lastly, it is recommended that at the end of the stated five-year period, the District re-evaluate its retiree health benefits liability.

The Board also approved a contract with CalPERS to establish an irrevocable trust to pre-fund post employment benefits.

IV. Agenda

Public Comments

Mike Eghbali

- A. Report from the College Services Planning Subcommittee: This subcommittee has been meeting weekly to develop criteria for the request for proposal for food services vendors. There is a five-hour meeting planned for this Friday to review the proposals. However, a legal issue about the process has surfaced and a legal opinion is being requested before the subcommittee can proceed. It is hoped that this can be resolved quickly so the deliberations of the subcommittee can continue. It was agreed that clarification is needed on whether the recommendations from the subcommittee are forwarded to DPAC for consideration or to the Director of Purchasing.
- B. Vision, Mission and Goals: Input from constituencies was reviewed, and the Mission, Vision and Goals statement was revised and unanimously approved.
- C. Requested Enrollment Reports: Kiersten Elliott presented for confirmation the criteria for research that was requested at the last meeting related to the dynamic enrollment process, student enrollment and persistence. It was agreed that this data will be requested immediately. The request for a second report on student success in relation to when students enroll will be forwarded to the Dean of Institutional Research to be addressed when possible. There was consensus to collect the data because this information is important to have for planning purposes.

V. Adjournment: 4:00 p.m.

Meeting schedule through June, 2008 (second and fourth Wednesdays each month at 3 p.m.)

March 26

April 9 (faculty flex day - spring break), April 23

May 14, 28

June 11, 25

VI. Council of Presidents Meeting

The Council of Presidents set the agenda for the March 26, 2008 DPAC meeting, as follows:

- Report from College Services Planning Subcommittee

- Associated Students Report on textbook rental program, garden
- Requested Enrollment Reports (Kiersten Elliott)

Recommendations from DPAC Planning Subcommittees to be included on
agenda
for consideration by DPAC need to be submitted to Lisa Rose one week
before the meeting.

Index of DPAC Actions

- A - Approval
 C - Consensus/Agreement

Number	Topic	Date
#1-A	Budget Planning Subcommittee Approval of five recommendations	July 11, 2007
#2-A	Strategic Planning Task Force Approval of Narratives	July 20, 2007
#3-A	Strategic Planning Task Force Approval of Strategic Issues and Narratives	August 8, 2007
#4-A	Institutional Student Learning Outcomes (SLOs) Approval of SLOs	September 26, 2007
#5-A	Budget: Designated Reserves Scheduling of Special Meeting to review recommendations from the Budget Planning Subcommittee pertaining to stabilization	September 26, 2007
#6-A	Budget: Designated Reserves GASB 45 (1) Recommendation to not set aside funds, (2) Formation of Task Force	September 26, 2007
#7-A	Budget: Designated Reserves Commitment to honor the promise for retirement benefits	September 26, 2007
#8-A	Budget: Designated Reserves Scenario #3 to be forwarded to Superintendent/President	October 3, 2007
#9-A	Budget: Designated Reserves Commend faculty and staff for providing instruction at Compton Commend all constituencies for working together as a team on FTES scenarios	October 3, 2007
#10-A	Budget: Designated Reserves Budget stabilization item not be included as a designated reserve	October 3, 2007
#11-C	Task Force: Unfunded Retiree Health Benefits Formation and members	October 3, 2007
#12-A	DPAC Annual Report Final Report approved	October 24, 2007
#13-C	Litter on Campus Suggestions to address problem	October 24, 2007
#14-C	Textbook Rental Program Consensus to review and proceed	October 24, 2007

Recommendation to Superintendent/President
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#15-C	Website Coordinator Referred back to Technology Planning Subcommittee	October 24, 2007
#16-C	Facilities Agreement to develop a mechanism for prioritizing projects	October 24, 2007
#17-C	Master Plan for Education Final Report approved	November 14, 2007
#18-A	Global Citizenship Approval of Definition	November 14, 2007
#19-C	Superintendent/President's Response to DPAC Recommendations Agreement on response to be reported and reflected in minutes	November 14, 2007
#20-A	DPAC Planning Subcommittee Meeting Schedule Agreement to standardize and publicize scheduled meetings	November 28, 2007
#21-A	Budget Planning Subcommittee Recommendation Agreement to schedule senior staff to meet with BPSC at least once per semester	November 28, 2007
#22-C	Vision, Mission and Goals Consensus to approve Vision, Mission and Goals. DPAC will present the document to their constituents for support and ratification.	January 23, 2008
#23-A	GASB 45 Task Force Recommendation Approval (5-3) of the GASB 45 Task Force that the District begin to pre-fund its retiree health benefits obligation	February 27, 2008
#24-A	DPAC Charter Unanimous approval of revised DPAC Charter	February 27, 2008
#25-A	Vision, Mission and Goals Approval of final statement	March 12, 2008
#26-C	Enrollment Reports Consensus to request enrollment information	March 12, 2008