



Santa Monica Community College District  
District Planning and Advisory Council  
MEETING - SEPTEMBER 26, 2007  
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **September 26, 2007** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:02p.m.

II. Members Present

Randy Lawson, Administration, Chair  
Jeff Shimizu, Administration  
Richard Tahvildaran-Jesswein, Academic Senate President  
Peter Morse, Academic Senate Representative  
Lantz Simpson, Faculty Association President  
Mitra Moasessi, Faculty Association Representative  
Mona Martin, Management Association President  
Kiersten Elliott, Management Association Representative  
Leroy Lauer, CSEA Representative  
Connie Lemke, CSEA Representative

Others Present

Greg Brown  
Jose Cue  
Bob Dammer  
Lesley Kawaguchi  
Lee Peterson  
Christine Schultz  
Charlie Yen

DPAC Staff Support

Lisa Rose

III. The minutes of September 12, 2007 were reviewed and accepted.

IV. Reports

A. Planning Subcommittees

1. The Budget Planning Subcommittee: Mona Martin and Leroy Lauer, Co-chairs. The Budget Planning Subcommittee met on September 12<sup>th</sup> and reviewed the 2007-08 budget presented by Chris Bonvenuto. The budget was presented to the Board for adoption on September 17<sup>th</sup>; however, after hearing comments that there had not been enough discussion about the budget, the Board postponed adoption until after the Budget Planning Subcommittee had more discussion. The Budget Planning Subcommittee held a meeting on September 19<sup>th</sup> that was open to the college community to receive input on the budget. There were thirteen attendees in addition to the members of the Subcommittee and no public comments were made. The members discussed the designated reserves in the 2007-08 budget and made a recommendation to the Board of Trustees to adopt the budget at its special meeting on

September 24<sup>th</sup> with the only Hay Study/salary range reallocations, vacant positions, and salary increases as designated reserve items. In addition, the Subcommittee recommended that a line item be placed on the agenda for the next DPAC meeting.

2. College Services Planning Subcommittee: Charlie Yen and Connie Lemke, Co-chairs. The College Services Planning Subcommittee held its first meeting on September 21<sup>st</sup> and determined work to be done and a schedule of meetings. Student representation is needed on this subcommittee.
3. Facilities Planning Subcommittee: Greg Brown and Lee Peterson, Co-chairs. The Facilities Planning Subcommittee reviewed and discussed the projects currently in planning and construction. Greg Brown responded to Richard Tahvilidaran-Jesswein's questions regarding the quad project, HSS south building, Student Services Building, Bundy campus (second building) and the project planned for the southwest corner of the campus (Corsair Field, track, health/physical education/fitness building). Construction costs continue to increase which has resulted in fewer projects.
4. Human Resources Planning Subcommittee: Pat Brown and Lesley Kawaguchi, Co-chairs. The Human Resources Planning Subcommittee met on September 11<sup>th</sup>, did not have a quorum. Members presented planned for topics to be considered in the future. The subcommittee needs two CSEA and two Faculty Association representatives.
5. The Technology Planning Subcommittee: Bob Dammer and Simon Balm, Co-chairs. The first meeting of the Technology Planning Subcommittee was poorly attended, but the schedules and agendas were set for the year. It was reported that the website will be launched by early November. It can be viewed at [www-2.smc.edu](http://www-2.smc.edu).

#### B. Academic Senate Joint Committees

1. The Curriculum Committee: Mary Colavito, Chair, and Georgia Lorenz, Vice-Chair. No report.
2. Program Review: Janet Harclerode/Melody Nightingale, Chairs, and Katharine Muller, Vice-Chair. No report. The annual Program Review report will be made at the meeting on October 10<sup>th</sup>.
3. Student Affairs: Jose Cue, Chair, and Judy PENCHANSKY, Vice-Chair. The Student Affairs Committee met on September 11<sup>th</sup> and will meet again on October 2<sup>nd</sup>. The Honor Council met and Esau Tovar was elected chair. Students are needed to serve on the Honor Board.

C. Associated Students: Jason van Buren, A.S. President: No report

#### VI. Agenda

Public Comments - None

A. Master Plan for Education 2007 Update: Deferred until next meeting

## B. Institutional Learning Outcomes

The following Institutional Student Learning Outcomes adopted by the Academic Senate were presented by Richard Tahvildaran-Jesswein for consideration by DPAC:

*Through their experiences at SMC, students will:*

- *Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;*
- *Obtain the knowledge and academic skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems.*
- *Respect the inter-relatedness of the global human environment, engage with diverse peoples, and acknowledge the significance of their daily actions relative to broader issues and events;*
- *Take responsibility for their own impact on the earth by living a sustainable and ethical life style.*

It was suggested that a short descriptive heading be added for each bullet.

Motion was made by Richard Tahvildaran-Jesswein and seconded by Peter Morse to approve the Institutional Student Learning Outcomes.

*The motion was unanimously approved by DPAC to be forwarded to the Superintendent/President.*

## C. 2007-08 Budget: Discussion of recommendations regarding Designated Reserves

In response to the Board's request for DPAC to deliberate and make a recommendation regarding Stabilization and GASB 45, the following actions were taken:

### Stabilization

Motion was made by Richard Tahvildaran-Jesswein and seconded by Peter Morse to schedule a special meeting of DPAC following the Budget Planning Subcommittee meeting next Wednesday, October 3<sup>rd</sup> to review and discuss the deliberations and recommendation(s) from the Budget Planning Subcommittee pertaining to stabilization so that DPAC can present its recommendation to the Board of Trustees on October 8<sup>th</sup>.

Ayes: 4 (Academic Senate, Faculty Association, CSEA)

Noes: 2 (Administration, Management Association)

*The motion was approved*

### GASB 45

Motion was made by Mitra Moassessi and seconded by Lantz Simpson that the District not set aside funds for the GASB 45 liability until the college community is educated about GASB 45. In addition, it was recommended that a task force be formed for the purpose of education with the goal of developing a recommendation regarding GASB 45 by the beginning of the spring 2008 semester.

Ayes: 4 (Academic Senate, Faculty Association, CSEA)  
Noes: 2 (Administration, Management Association)  
*The motion was approved*

A motion was made that DPAC state that in principle it is committed to honor the promise that employees receive retirement benefits.  
*This motion was unanimously approved.*

VII. Adjournment: 5:00 p.m.

DPAC Meeting schedule through June, 2008 (second and fourth Wednesdays each month)

Special Meeting - October 3 at 4 p.m. (in Business Building Room 111)  
October 10, 24  
November 14, 28  
December 12  
January 9, 23, 2008  
February 13, 27  
March 12, 26  
April 9 (faculty flex day - spring break), April 23  
May 14, 28  
June 11, 25

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the October 10, 2007 DPAC meeting, as follows:

- Master Plan for Education 2007 Update
- Program Review Report
- Planning Subcommittee: Representatives and Meeting Logistics
- Final DPAC Annual Report, 2006-07

Recommendations from DPAC Planning Subcommittees to be included on agenda

for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.