



Santa Monica Community College District
District Planning and Advisory Council
MEETING –SEPTEMBER 12, 2007
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **September 12, 2007** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:09 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Richard Tahvildaran-Jesswein, Academic Senate President
Peter Morse, Academic Senate Representative
Lantz Simpson, Faculty Association President
Kathy Sucher, Faculty Association Representative
Kiersten Elliott, Management Association Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Jason Van Buren, Associated Students President
Brandon Barney, Associated Students Representative

Others Present

Greg Brown
Jose Cue
Libby Jennison
Lesley Kawaguchi
Mitra Moassessi
Liz Mullens
Judy Penchansky
Christine Schultz
Charlie Yen

DPAC Staff Support

Lisa Rose

III. The minutes of August 8, 2007 were reviewed and accepted.

IV. Announcements

- Associated Students President Jason Van Buren introduced Brandon Barry, the new Associated Students Representative on DPAC.
- The first meeting of the academic year (in September) will be held as an orientation meeting for new members of DPAC and resource liaisons.

V. Agenda
Public Comments - None

Orientation for New DPAC Members and Resource Liaisons

Richard Tahvildaran-Jesswein and Randy Lawson provided a brief summary on the formation of the District Planning and Advisory Council (DPAC):

- Prior to DPAC, the College-wide Coordinating Council was the primary planning group.
- The Governance Structure Workshop comprising representatives of college constituencies was formed to discuss and make recommendations about the formation of a new planning group.
- DPAC was established comprising representatives of college constituencies – the administration, Management Association, Academic Senate, Faculty Association, Classified Senate, CSEA and the Associated Students.
- The DPAC Chair is the Superintendent/President or designee; the DPAC Vice-Chair is elected annually by DPAC.
- Five planning subcommittees were created as resources to DPAC– Budget, College Services, Facilities, Human Resources and Technology.
- Three Academic Senate Joint Committees also act as resource committees – Curriculum, Program Review and Student Affairs.
- The Co-chairs of the planning subcommittees and the chairs and vice-chairs of the Academic Senate Joint Committees participate in DPAC meetings.
- The Chair and Vice-Chair of DPAC and the Co-chairs of the planning subcommittee must represent different constituencies.
- Most issues considered by DPAC are decided by consensus; however, when necessary, a roll call vote by constituency is taken.
- The agenda is set by the Council of Presidents after each meeting.

The DPAC Annual Report for 2006-07 was distributed as a reference document for the orientation. Following are highlights of the report:

- Overarching issues identified in the program review process will be considered for inclusion in the Master Plan for Education.
- DPAC is guiding the strategic planning effort and much time was spent in 2006-07 on strategic planning – interviewing consultants, setting a schedule, created the Strategic Planning Task Force. In spring 2007, one of the two monthly DPAC meetings was devoted to the Strategic Planning Task Force. In 2007-08, the Strategic Planning Task Force will review the vision, mission and goals, which will include institutional learning outcomes.
- DPAC is the body responsible for the Master Plan for Education – the annual report and accomplishments and setting new institutional objectives for the current year
- In November 2006, DPAC recommended that the District file an amended attendance apportionment report ~~for~~ to claim a portion of Compton FTES in 2005-2006.
- Two issues considered by DPAC were initiated by the Associated Students – the campus farming initiative and the smoke-free campus policy. A suggestion was made to include in the annual report an indication of a response or result of a recommendation made by DPAC.

VI. Reminders:

- To submit comments and/or suggestions on this year's draft Master Plan for Education update to Randy Lawson
- A report on the textbook rental program will be presented by Associated Students representatives at the October 2nd DPAC meeting.

VII. Adjournment: 3:35 p.m. (followed by a social activity).

DPAC Meeting schedule through June, 2008 (second and fourth Wednesdays each month)

September 26

October 10, 24

November 14, 28

December 12

January 9, 23, 2008

February 13, 27

March 12, 26

April 9 (faculty flex day – spring break), April 23

May 14, 28

June 11, 25

VIII. Agenda for meeting on September 26, 2007

- Reports from the Planning Subcommittees, Academic Senate Joint Committees and Associated Students
- Presentation on Student Learning Outcomes
- Master Plan for Education (*Reminder: Please submit comments and/or suggestions on this year's draft of the Master Plan to Randy Lawson.*)

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.