



**Santa Monica Community College District  
District Planning and Advisory Council  
MEETING –AUGUST 8, 2007  
MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **August 8, 2007** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:09 p.m.

II. Members Present

Randy Lawson, Administration, Chair  
Georgia Lorenz, Administration  
Lesley Kawaguchi, Academic Senate Representative  
Christine Schultz, Academic Senate Representative  
Kathy Sucher, Faculty Association Representative  
Mona Martin, Management Association President  
Kiersten Elliott, Management Association Representative  
Bernie Rosenloecher, CSEA President  
Connie Lemke, CSEA Representative

Others Present

Bob Dammer  
Lee Peterson

DPAC Staff Support

Lisa Rose

III. The minutes of July 11, 2007 were reviewed and accepted.

IV. Announcements

- There was consensus to cancel the meeting on August 22, 2007
- The meeting on September 12, 2007 will be a one hour orientation followed by a social activity at El Torrito.

V. Reports

A. Planning Subcommittees

1. The Budget Planning Subcommittee: Co-Chair Mona Martin reported that the benchmark subcommittee finalized the survey for collecting personnel information from ten benchmark colleges. The Budget Planning Subcommittee reviewed the cost-cutting document and made no further recommendations. At the next meeting on September 5th, Chris Bonvenuto will present the preliminary final budget before it is submitted to the Board of Trustees for approval. At the meeting on September 19<sup>th</sup>, Don Girard will present information about marketing and advertising.
2. College Services Planning Subcommittee: The Co-chairs are planning for 2007-08.
3. Facilities Planning Subcommittee: No report.

4. Human Resources Planning Subcommittee: Administrative regulations on hiring processes are being reviewed.
5. The Technology Planning Subcommittee: Plans for 2007-08 are being developed. Bob Dammer reported that Information Technology projects currently underway include redesigning the SMC website, setting up computers in new facilities, offices, and several classrooms, and integrating the campus to the new telephone system.

B. Academic Senate Joint Committees

1. The Curriculum Committee: No report
2. Program Review: No report
3. Student Affairs: No report

C. Associated Students: No report

VI. Agenda

Public Comments - None

- A. The Strategic Issues and Narratives developed by the Strategic Planning Task Force were presented for review and approval. The eight issues were developed with input from the college constituencies through a series of college-wide surveys and public forums. The Task Force “clustered” the eight issues into four categories that are interconnected and overlapping. The narratives are written to reflect specific issues identified in the surveys and forums. The schedule will be accelerated to accomplish in two years what was initially a three-year process. By the end of the fall semester, three to five priorities will be identified and action plans will be developed by the end of the spring semester. The implementation phase will begin in the fall 2008.

The Strategic Issues and Narratives were approved by consensus.

- Master Plan for Education 2007 Update: A draft of the Master Plan for Education was distributed for review. DPAC members were encouraged to submit comments and/or suggestions to Randy Lawson or Lisa Rose. A list of suggested changes will be prepared for the meeting on September 26<sup>th</sup>.

VII. Adjournment: 3:52 p.m.

DPAC Meeting schedule through June, 2008 (second and fourth Wednesdays each month)

August 22 (no meeting)  
September 12 (orientation and social), 26  
October 10, 24  
November 14, 28  
December 12  
January 9, 23, 2008  
February 13, 27  
March 12, 26  
April 9 (faculty flex day – spring break), April 23  
May 14, 28

June 11, 25

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.