



Santa Monica Community College District
District Planning and Advisory Council
MEETING -FEBRUARY 14, 2007
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 14, 2007** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:07 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Richard Tahvildaran-Jesswein, Academic Senate President
Peter Morse, Academic Senate Representative
Lantz Simpson, Faculty Association President
Kathy Sucher, Faculty Association Representative
Al DeSalles, Management Association President
Mona Martin, Management Association Representative
Vinessa Cook, CSEA Representative
Leroy Lauer, CSEA Representative
Victoria Pregler, Associated Students President
Jason Van Buren, Associated Students Representative

Others Present

Dianne Berman
Deyna Hearn
Lesley Kawaguchi
Karen Legg
Georgia Lorenz
Mitra Moassessi
Judy Penchansky
Lee Peterson
Teresita Rodriguez
Christine Schultz
David Zehr
Sal Veas

DPAC Staff Support

Lisa Rose

III. The minutes of January 24, 2007 were reviewed and accepted as amended.

IV. Reports

A. Planning Subcommittees

1. Budget Planning: Teresita Rodriguez and Sal Veas, Co-Chairs: At its last meeting, the Budget Planning Subcommittee reviewed the quarterly financial reports and discussed expenditures. Discussions will continue about contracting for services, the 5000 series and a tracking/monitoring system.
2. College Services Planning: Robert Adams, Co-Chair: Deyna Hearn reported that the two surveys have been implemented regarding college services satisfaction

- one for students, one for staff. The results will be presented to DPAC at a future meeting.

3. Facilities Planning: Dianne Berman, Co-Chair. Humanities and Social Sciences (HSS) South and Madison will be ready for fall, 2007. The parking area at Madison is being redesigned. The Bundy Master Plan was approved by the Board of Trustees on February 12, 2007. The redesign of the north driveway at the Bundy campus is underway; the installation of a traffic light is still pending. Construction of the quad that will run through the center of campus is scheduled to start in the fall 2007 and will be the most disruptive project so far. The shuttle replacement lot (at the recently purchased Verizon property) will be restriped and will be ready for fall, 2007.
4. Human Resources Planning: Sherri Lee-Lewis and Lesley Kawaguchi, Co-Chairs: The subcommittee discussed the process for hiring classified staff and the model EEO plan.
5. Technology Planning: Al DeSalles and Simon Balm, Co-Chairs: No report.

B. Academic Senate Joint Committees

1. Curriculum: No report.
2. Program Review: Patricia Burson, Chair: No report.
3. Student Affairs: Karen Legg, Chair: No report.

VI. Agenda

Public Comments - None

A. Increasing Full-Time Faculty

A report on comparative data on FTEs in other districts requested from the Chancellor's Office to assist with the discussion on this topic has not been received yet. A report was distributed that showed student and full-time faculty FTEs at SMC over the last eight years. When additional information is received, DPAC will continue these discussions to plan for increasing full-time faculty.

B. Campus Farming Initiative

The Associated Students representatives presented a proposal for a campus farming project. The students were commended for the proposal and advised to proceed with due diligence and return to DPAC with a financial commitment by the Associated Students and support of the administration.

C. Proposed Structure for Training Opportunities
Postponed until next meeting

D. Strategic Planning Task Force

DPAC was informed of the Board's decision regarding participation on the Strategic Planning Task Force, as follows:

The Board of Trustees voted that there be no official Board representation on the Strategic Planning Task Force and that the Task Force make regular reports to the Board of Trustees to allow all trustees to participate. Community representatives from the City of Santa Monica, Santa Monica-Malibu Unified School District and the City of Malibu will be invited to participate.

It was agreed that the Task Force will need to focus on ways to involve the Board and the community in the process.

VII. Adjournment: 4:10 p.m.

Meetings schedule, through June 2007:

DPAC

March 14
April 11
May 9
June 13

Strategic Planning Task Force

February 28 (orientation meeting)
March 28
April 25
May 23
June 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the March 14, 2007 DPAC meeting.

- A. Proposed Structure for Training Opportunities for Classified Staff
- B. Technology
 - Funding
 - Website Redesign Update
- C. Increasing Full-Time Faculty
- D. Campus Farming Initiative

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.