



Santa Monica Community College District  
**District Planning and Advisory Council**  
MEETING - SEPTEMBER 13, 2006  
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **September 13, 2006**, at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:05 p.m.

II. Members Present

Randy Lawson, Administration, Chair  
Jeff Shimizu, Administration  
Richard Tahvildaran-Jesswein, Academic Senate President  
Peter Morse, Academic Senate Representative  
Mitra Moassessi, Faculty Association Representative  
Dennis Frisch, Faculty Association Representative  
Al DeSalles, Management Association President  
Mona Martin, Management Association Representative  
Leroy Lauer, CSEA Representative  
Victoria Pregler, Associated Students President

Others Present

Bobby Adams  
Dianne Berman  
Patricia Burson  
Lesley Kawaguchi  
Katharine Muller  
Judy PENCHANSKY  
Christine Schultz  
Esau Tovar

DPAC Staff Support

Lisa Rose

III. Reviewed and accepted minutes of DPAC meeting August 23, 2006.

IV. Planning Subcommittee and Academic Senate Joint Committee Reports

A. Planning Subcommittees

- i. Budget Planning: Sal Veas and Teresita Rodriguez, Co-Chairs. No report, subcommittee has not met.
- ii. College Services Planning: Robert Adams, Co-Chair. No report, subcommittee has not met.
- iii. Facilities Planning: Dianne Berman, Co-Chair. No report, subcommittee has not met.
- iv. Human Resources Planning: Sherri Lee-Lewis, Co-Chair. No report, subcommittee has not met.

- v. Technology Planning: Al DeSalles, Co-Chair. Subcommittee membership is being determined; first meeting will be next week.

B. Academic Senate Joint Committees

- i. Curriculum: David Zehr, Chair: The committee reviewed a set of courses to be presented to the Academic Senate.
- ii. Program Review: Patricia Burson, Chair: Discussed goals and objectives for the year; incentives and disincentives for completing program review; and over-arching issues.
- iii. Student Affairs: Esau Tovar, Chair: Determined four major objectives for the year (1) adoption of honor code and honor council; (2) develop code of academic conduct; (3) finalize administrative regulation of use of graduation assessments; and 4) develop concurrent enrollment administrative regulation.

V. Agenda

Public Comments

None

- A. Strategic Planning Process Update: The District will be contracting with Mithrandir's Ltd. (Bill Reckmeyer and Lois Lund) to launch the strategic planning process. As part of this discussion, it was agreed that there needs to be more visibility and communication about what DPAC is, its purpose and accomplishments. The idea was supported to develop a brochure-type document that can be used to inform the college community.
- B. DPAC reviewed the first draft of the Master Plan for Education 2006-2007 Institutional Objectives. Input was requested from members of DPAC, the planning subcommittees and the Academic Senate. The goal is to develop a final document with objectives that are general in nature to be supported by specific area/unit objectives.

VI. Adjournment: 5:05 p.m.

DPAC Meetings schedule, through June 2007:

September 27  
October 11, 25  
November 8, 22  
December 13  
January 10, 24  
February 14, 28  
March 14, 28  
April 11, 25  
May 9, 23  
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the September 27, 2006 DPAC meeting.

- A.Update: Strategic Planning Process
- B.Update: Master Plan for Education
- C.Update: DPAC informational brochure
- D.Budget Report
- E.Facilities Report