



Santa Monica Community College District
District Planning and Advisory Council
MEETING -JUNE 28, 2006
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 28, 2006**, at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:08 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Lesley Kawaguchi, Academic Senate Representative, Acting Co-Chair
Christine Schultz, Academic Senate Representative
Katharine Muller, Management Association President
Teresita Rodriguez, Management Association Representative
Lantz Simpson, Faculty Association President
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative

Others Present

Patricia Burson
Al DeSalles
Nancy Grass-Hemmert
Mitra Moassessi
Judy Penchansky
Reagan Romali

DPAC Staff Support

Lisa Rose

III. Reviewed and accepted minutes of DPAC meeting June 14, 2006.

IV. Reports

A. Planning Subcommittees

- The Budget Planning Subcommittee approved three recommendations to be forwarded to DPAC:
 1. The Budget Committee recommends that the District maintain an administrative assistant for the purpose of taking minutes, preparing agendas and to provide continuity for the committee.
 2. Whereas the Budget Committee has not received information and data in a timely manner for committee meetings, the Budget Committee requests the College president to work with the Budget Committee co-chairs to insure that requested information and data is delivered to the Committee in a timely manner.
 3. The Budget Committee will proceed in the following steps:

- a. The Budget Committee will request and review the tentative, adopted and actual budgets for the last three fiscal years
- b. The Budget Committee will review the tentative budgets and compare with the 2005-06 actuals
- c. The Budget Committee will recommend adjustment based on priorities.

- College Services Planning Subcommittee: No report
- Facilities Planning Subcommittee: No report.
- Human Resources Planning: No report.
- Technology Planning: No report.

B. Academic Senate Joint Committees

- Curriculum Committee: No report.
- Program Review Committee: No report.
- Student Affairs Committee: No report.

V. Agenda

Public Comments - None

A. Recommendation from Budget Committee on classified hiring.

A list of vacant classified positions (funded and non-funded) for 2006-07 was distributed. However it was clarified that this is not a vacancy list, but a list of the positions in the most recent request cycle. It does not include every vacant position.

The Budget Committee will be presenting a recommendation to DPAC at the next meeting that a number to be determined by a historical trend analysis be fully funded in the budget, instead of fully funding the 47 vacant positions on the list.

B. Discussion on potential consultant and/or speaker on strategic planning

Nancy Grass-Hemmert reported that Dr. William Reckmeyer and Lois Lund have been selected to be the keynote speakers on opening day, August 24th. The theme will be strategic planning. These consultants have also submitted a proposal to be considered as the consulting group to assist the District with strategic planning. The other proposal was submitted by *The Veritas Group*.

Following a review and discussion of two proposals from the potential consultants, it was agreed that Reckmeyer/Lund had stronger experience with educational institutions and particularly with community colleges in the area of strategic planning. There was consensus to strongly consider Reckmeyer/Lund, contact references listed in the proposal, and request an outline of a plan from them. Randy Lawson and Lesley Kawaguchi will report back at the next meeting on the reference checks.

VI. Adjournment: 4:10 p.m.
DPAC Meetings schedule, through June 2007:

June 14, 28
July 12, 26
August 9, 23
September 13, 27
October 11, 25
November 8, 22
December 13
January 10, 24
February 14, 28
March 14, 28
April 11, 25
May 9, 23
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 14, 2006 DPAC meeting.

- Election of Co-Chair. 2006-07 (per Administrative Regulation 2250)
- Program Reviews: Overarching Issues (three year trends)
- Recommendation from Budget Planning Subcommittee
- Potential Consultant for Strategic Planning
- Information: Annual Report, 2005-06