



Santa Monica Community College District
District Planning and Advisory Council
MEETING -JUNE 14, 2006
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 14, 2006**, at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:05 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Richard Tahvildaran-Jesswein, Academic Senate President
Lesley Kawaguchi, Academic Senate Representative
Katharine Muller, Management Association President
Teresita Rodriguez, Management Association Representative
Lantz Simpson, Faculty Association President
Dennis Frisch, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative

Others Present

Bobby Adams
Georgia Bauman
Dianne Berman
Al DeSalles
Deyna Hearn
Mitra Moassessi
Judy Penchansky
Lee Peterson
Reagan Romali
Christine Schultz
Chui Tsang
David Zehr

DPAC Staff Support

Lisa Rose

III. Reviewed and accepted minutes of DPAC meeting May 24, 2006.

IV. Agenda

Public Comments

Jeff Higley
Nehasi Lee

- A. Planning Process for 2006-07: Superintendent/President Chui Tsang presented a charge to DPAC to work on developing a strategic planning process so the college can come together to create a vision for the future. A reliable process is needed to develop goals and vision, assess the college's successes and areas needing improvement, improve communication, and allow for cross fertilization. Dr. Tsang suggested bringing someone from the outside who can be objective and facilitate the process and asked DPAC to start working on this immediately so we can incorporate the theme of strategic planning into opening day activities.

A discussion followed in support of the charge to DPAC. It was agreed that a dynamic speaker and/or workshop facilitator on the topic of strategic planning should be engaged for opening day. A subcommittee was formed (Richard Tahvildaran-Jesswein, David Zehr and Bernie Rosenloecher) to research speakers and/or consultants, specifically one who has community college experience; the subcommittee will report back to DPAC on June 28th.

- B. Facilities Planning Subcommittee Report/Recommendation regarding relocation of Superintendent/President's Office. DPAC unanimously approved a recommendation from the Facilities Planning Subcommittee:

It is recommended that the Superintendent's Office be permanently relocated to Drescher Hall (third floor) in approximately two years when the location is available. In the interim, two offices for the Superintendent and an administrative assistant will be available in the new HSS (formerly Liberal Arts north) building.

- C. Process for hiring and budgeting of Classified employees: Reagan Romali reported that the Budget Planning Subcommittee reviewed classified positions for 2006-07. Approximately 40-45 fully-funded positions are included in the tentative budget. The tentative budget will be adjusted in consultation with the Budget Planning Subcommittee to develop an adopted budget to be presented to DPAC and Dr. Tsang before going to the Board for approval (in September). Senior staff determines the priorities based on FTES needs, unexpected turnover, resignations/retirements, needs of the students, and recommendations from the departments. The Budget Committee agreed that classified positions should be replaced, but the budget amount should reflect the fill rate of vacancies (a recommendation will be presented at the next meeting).

- VI. Adjournment: 4:22 p.m.
DPAC Meetings schedule, through June 2007:

June 28
July 12, 26
August 9, 23
September 13, 27
October 11, 25
November 8, 22
December 13
January 10, 24
February 14, 28
March 14, 28
April 11, 25
May 9, 23
June 13, 27

- VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 28, 2006 DPAC meeting.

- Recommendation from Budget Committee on classified hiring
- Discussion on potential consultant and/or speaker on strategic planning