



Santa Monica Community College District
District Planning and Advisory Council
MEETING -MAY 24, 2006
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **May 24, 2006**, at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:05 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Richard Tahvildaran-Jesswein, Academic Senate President
Lesley Kawaguchi, Academic Senate Representative
Judy Penchansky, Management Association Representative
Teresita Rodriguez, Management Association Representative
Lantz Simpson, Faculty Association President
Dennis Frisch, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Sadia Afolabi, Associated Students President

Others Present

Cherie Bates
Georgia Bauman
Alan Buckley
Patricia Burson
Jocelyn Chong
Al DeSalles
John Gonzalez
Sherri Lee-Lewis
Mona Martin
Mitra Moassessi
Jeffery Peterson
Lee Peterson
Christine Schultz
David Zehr

DPAC Staff Support

Lisa Rose

III. Reviewed and accepted minutes of DPAC meeting May 10, 2006.

IV. Reports

A. Planning Subcommittees

- The Budget Planning Subcommittee reviewed the list of proposed reductions submitted by management, discussed them on a policy level, but did not review them item by item.
- College Services Planning Subcommittee: No report
- Facilities Planning Subcommittee: No report. Richard Tahvildaran-Jesswein expressed concern about the recommendation from the Facilities Planning Subcommittee to relocate the Superintendent's Office to the new Liberal Arts South building which would

displace faculty. He requested that DPAC reconsider and recommend, instead, that the Superintendent's Office be relocated to the third floor of Drescher Hall. Temporary space is still planned for third floor North Liberal Arts Building. Randy Lawson suggested that this issue be referred back to the Facilities Planning Subcommittee and that the co-chairs present a recommendation at the next meeting.

- Human Resources Planning: The subcommittee has been addressing the charge to develop internal training programs. Efforts are underway to assess the needs of staff, determine what is doable and what is not, and develop an implementation plan.
- Technology Planning: The Technology Objectives 2005-06 were distributed and reviewed (attached).

B. Academic Senate Joint Committees

- The Curriculum Committee: David Zehr reported that five new courses, six distance education courses, and two certificate programs in CIS were approved.
- The Program Review Committee completed Photography/Fashion Department, Design/Technology and DSPS; Human Resources is scheduled for next week. A number of overarching questions have been identified and will be forwarded to DPAC. Some programs need to be postponed until next year and will be reviewed in the fall in order to spread the process more evenly throughout the year.
- The Student Affairs Committee is meeting next week.

V. Agenda

Public Comments - Jeffery Peterson

1. Superintendent/President's response to previous DPAC recommendations. Randy Lawson responded on behalf of Dr. Tsang to previous DPAC recommendations (attached). It was requested that Dr. Tsang attend the next DPAC meeting to present his responses.
2. Planning Process for 2006-07. Randy Lawson reported that Dr. Tsang is committed to developing a new planning process and/or will consider changing the current one. A review is needed of (1) the mission, vision and goals, (2) the process for developing the annual objectives, and (3) the structure and organization of the master plan for education. There was consensus that Dr. Tsang attend DPAC to provide input.
3. Classified Vacancies: Sherri Lee-Lewis and Cherie Bates provided an overview of the process for hiring classified employees. It was clarified that Human Resources and the Personnel Commission do not prioritize positions; senior staff has the responsibility for prioritizing classified positions and then notifies the Personnel Commission when to fill a position.

It was requested that Reagan Romali and Tom Donner attend the next DPAC meeting to provide information regarding the connection between the hiring process and the budget.

VI. Adjournment: 4:32 p.m.
DPAC Meetings schedule, through June 2007:

June 14, 28
July 12, 26
August 9, 23
September 13, 27
October 11, 25
November 8, 22
December 13
January 10, 24
February 14, 28
March 14, 28
April 11, 25
May 9, 23
June 13, 27

VII. Council of Presidents Meeting
The Council of Presidents set the agenda for the June 14, 2006 DPAC meeting.

- Facilities Planning Subcommittee Report/Recommendation regarding relocation of Superintendent/President's Office
- Planning Process for 2006-07: Superintendent/President's comments
- Process for hiring and budgeting of Classified employees