



Santa Monica Community College District
District Planning and Advisory Council
MEETING - FEBRUARY 8, 2006
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 8, 2006 at 3 p.m.** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:06 p.m.

II. Members Present

Richard Tahvildaran-Jesswein, Academic Senate President,
Acting Chair
Jeff Shimizu, Administration
Katharine Muller, Management Association President
Teresita Rodriguez, Management Association Representative
Lesley Kawaguchi, Academic Senate Representative
Lantz Simpson, Faculty Association President
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative

Others Present

Robert Adams
Georgia Bauman
Dianne Berman
Alan Buckley
Patricia Burson
Jocelyn Chong
John Gonzalez
Phil Hendricks
Mitra Moassessi
Jacqueline Nagatsuka
Judy Penchansky
Lee Peterson
Reagan Romali
Christine Schultz
Esau Tovar
David Zehr

DPAC Staff Support

Lisa Rose

III. Reviewed Minutes: January 11, 2006

IV, Reports

A. Planning Subcommittees

- **Budget Planning:** Co-Chair Reagan Romali reported that the Budget Planning Subcommittee has developed a process for the allocation of additional funds which will allow all groups to have input into the budget planning process. *(See attachment)*
- **Facilities Planning:** Co-Chair Dianne Berman reported that the District was unable to secure the Verizon employee lot for shuttle parking, so arrangements are

being made to use the lot at the Bundy campus with shuttle buses to and from main campus, running 7:30 a.m. to 10 p.m.

Improvements of John Adams Middle School field are underway; Liberal Arts Building North will open in the fall; Performing Arts Center at Madison is more than a year away.

- Human Resources Planning: No report
- Technology Planning: Co-Chair Jocelyn Chong reported that The Technology Planning Subcommittee is making progress on developing information security guidelines. (See attachment)
- College Services Planning: No report

B. Academic Senate Joint Committees

- Curriculum: No report
- Program Review: Chair Patricia Burson reported the committee is looking at ways to address SLO's with areas that don't relate to student services or instruction
- Student Affairs: No report

V. Agenda

Public Comments - None

A. Old Business:

- Options for Superintendent/President's Office from Facilities Planning Subcommittee. There are no immediate plans for relocation of the Superintendent's Office to the main campus. However, staff will continue to review facility options.

B. 2005-06 Master Plan for Education: Status of Institutional Objectives

Objectives 5, 6, and 8 were addressed (see attachments.) Objective 7 will be included for review at a future meeting.

• GOAL 1. Student Success

OBJECTIVE 5: To coordinate tutor training and tutoring labs more effectively. (Academic Affairs) [Learning Resources/Research](#)

OBJECTIVE 6: To maximize use of impacted facilities by generating a potential list of high demand classes to offer in short-term modules on weekends or at other non-traditional times. (Academic Affairs) [Department Chairs](#)

OBJECTIVE 7: To review existing internal (i.e. programmatic) and external (from other institutions) strategies for tracking students after they leave the College to develop a longitudinal database for measuring student success in meeting both occupational and transfer educational goals in order to provide comprehensive and accurate planning information that is reflective of changing employment and educational patterns. (Planning and Development) **Community Partnerships Ad hoc committee

OBJECTIVE 8: To disseminate the Student Equity Plan throughout the College for consideration in planning. (Student Affairs) DPAC

C. Review of charges to planning subcommittees. It was agreed that the charges to the planning subcommittees should be reviewed at the end of the academic year.

D. There was consensus on the structure and format of the "Record of Considerations and Actions" by DPAC (see attachment).

VI. Announcement

Richard Tahvildaran-Jesswein announced that the Academic Senate has invited Dr. Chui Tsang to a unity reception as part of institutional flex day, March 7, 2006.

VII. Adjournment: 4:30 p.m.

DPAC Meetings schedule, through June 2006:

February 22
March 8, 22
April 12, 26
May 10, 24
June 14, 28

VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the February 22, 2006 DPAC meeting.

- Old Business: Comment on document "Record of Considerations and Actions" by DPAC
- FTE Restoration; P-1 Report
- Classified Representation on DPAC and Planning Subcommittees
- New faculty hires; replacement of retirees
- 2005-06 Master Plan for Education: Status of Institutional Objectives (#9-#13)