



Santa Monica Community College District
District Planning and Advisory Council
MEETING - OCTOBER 12, 2005
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **October 12, 2005 at 3 p.m.** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:10 p.m.

II. Members Present

Randal Lawson, Administration, Chair Designee
Jeff Shimizu, Administration
Katharine Muller, Management Association Representative
Teresita Rodriguez, Management Association Representative
Richard Tahvildaran-Jesswein, Academic Senate President,
Vice-Chair
Lesley Kawaguchi, Academic Senate Representative
Lantz Simpson, Faculty Association Representative
Dennis Frisch, Faculty Association Representative
Lee Peterson, CSEA Representative
Sadia Afolabi, Associated Students President
Jeff Jensen, Associated Students Representative

Others Present

Robert Adams
Georgia Bauman
Alan Buckley
Patricia Burson
Jocelyn Chong
John Gonzalez
Deyna Hearn
Mitra Moassessi
Jacqueline Nagatsuka
Judy Penchansky
Christine Schultz
Esau Tovar
David Zehr

III. Review of Minutes: September 14, 2005 (as amended)
September 28, 2005

IV, Reports

A. Planning Subcommittees

- Budget Planning: Mitra Moassessi, Co-Chair, reported that the subcommittee met and no action was taken.
- College Services Planning: Co-Chair Robert Adams reported that the subcommittee met to review its goals and objectives. The subcommittee will make

recommendations to DPAC on the impact of operational services on instructional and students services. Discussions have been initiated on defining student learning outcomes (SLOs) in these areas and developing ways to measure effectiveness. A survey will be conducted of staff and students related to campus services (food services, media services, transportation services, bookstore, events).

- Facilities Planning: Judy PENCHANSKY announced that the subcommittee will be meeting on October 20th.
- Human Resources Planning: Sherri Lee-Lewis and Peter Geltner are organizing the first meeting of the subcommittee.
- Technology Planning: Jocelyn Chong reported no additional information. The subcommittee is meeting every month.

B. Academic Senate Joint Committees

- Curriculum: Chair David Zehr reported that this year the Committee will be focusing on reviewing and updating course outlines, and reviewing distance education programs and policy issues,
- Program Review: Chair Patricia Burson reported that the first meeting will be held November 8th.
- Student Affairs: Chair Esau Tovar reported that the Committee met and addressed issues related to the dual enrollment program.

V. Agenda

- A. Budget Update: Reagan Romali - deferred until next meeting
- B. Professional Development Committee Report of Opening Day

The list of college "doable" winners developed by the Professional Development Committee was reviewed and discussed. Suggestions related to (1) better maintenance, (2) moving the President's office, and (3) better communication resulted in two recommendations that were unanimously approved:

It was recommended that DPAC direct the Facilities Planning and College Services Planning Subcommittees to address the college "doables" in the area of better maintenance and develop recommendations to implement a clean up program.

It was recommended that the Interim Superintendent/President develop a plan to relocate the Superintendent/President's office to the main campus, when feasible, and look at the possibility of interim arrangements, for example, set up a

satellite office or share office space on the main campus.

In addition, a subcommittee was formed to identify current methods of communication and ways to increase and/or improve communication. Suggestions should be forwarded to Georgia Bauman, chair of the subcommittee.

- C. Master Plan for Education: The subcommittee formed to recommend assignments of responsibilities related to objectives will reconvene and present a revised document with assignments to objectives at the next meeting.
- D. Parking Issues: In response to a question about the District looking for property for a shuttle lot in Santa Monica, it was reported that a number of sites have been investigated, none of which could be operational by November 2nd. The discussion also included remarks about the frustrations experienced by students and the Bundy access issue.

VI. Adjournment: 4:55 p.m.

DPAC Meetings schedule, through December, 2005
October 26
November 9, 23
December 14

VII. The Council of Presidents set the agenda for the October 26, 2005 DPAC meeting. The agenda will include:

- Budget Update: Reagan Romali
- Master Plan for Education: Subcommittee recommendations on assignments of responsibilities related to objectives
- Subcommittee report on communication
- Parking Update