



Santa Monica Community College District
District Planning and Advisory Council
MEETING - MAY 11, 2005
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, **May 11, 2005 at 3 p.m.** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order - 3:12

II. Members Present

Thomas J, Donner, Superintendent/President, Chair
Randal Lawson, Executive Vice-President

Katharine Muller, Management Association President
Teresita Rodriguez, Dean of Enrollment Services

Lesley Kawaguchi, Academic Senate President, Vice-Chair
Richard Tahvildaran-Jesswein, Academic Senate President-Elect

Lantz Simpson, Faculty Association President
Ken Mason, Faculty Association representative

Phil Hendricks, Classified Senate President designee
Vinessa Pierce, Classified Senate Representative

Giovanni Vela, CSEA President
Jere Romano, CSEA Representative

Jeronimo Saldana, Associated Students President
Mark Abraham, Associated Students Representative

Others Present

Dina Cervantes
Jocelyn Chong
Laurie Guglielmo
Janet Harclerode
Deyna Hearn
Lee Peterson
Judy Penschansky
Jeff Shimizu
Esau Tovar
David Zehr

1. Agenda

Public Comments

Individuals may address the District Planning and Advisory Council (DPAC) regarding an item on the agenda by submitting an information card with name and topic on which comment is to be made. The Chair reserves the right to limit the time for each speaker.

1. Review and approval of minutes of April 27, 2005 as corrected.

2. Charges to Facilities and Human Resources Subcommittees

The charge to the Facilities Planning Subcommittee was reviewed, revised and approved. Since there was no charge drafted for the Human Resources Planning Subcommittee, an attempt was made to develop the list of charges. It was decided that a smaller group meet with Sherri Lee-Lewis to develop the charge to this subcommittee and present it at the next meeting of DPAC on May 25th.

3. Discussion of course scheduling during activity hour

Public Comments

Dina Cervantes

As part of the District's effort to restore FTEs, the fall schedule has been planned with 30 high demand courses offered during the activity hour, with the option to add more classes up to a maximum of 70 classes (there are 147 classrooms on campus). The classes are scheduled in buildings to accommodate student/club activities that take place during that time. There is concern that this schedule would have a negative impact on student activities; however, providing classes during this time offers a choice for those students who do not participate in student activities to take classes during that time. The District has committed to maintaining space for student activities, agrees to the concept that this is not a permanent schedule and that a full assessment will be completed after one year.

There was consensus on the following statement: The District Planning and Advisory Council affirms the actions taken by the administration and supports a plan to move forward in expanding those offerings with the hopes of restoring FTE's, with an expiration date of spring 2007 unless otherwise articulated by this body to the administration.

4. Additional ideas to ensure FTE restoration

Public Comments

Dina Cervantes

Suggestions included:

- Plan a weekend program
- Provide incentives for staff to take classes
- Standardize textbooks at level C (below college level) classes.
- Offer discounts on books during freshman symposium (during that time only)

- Develop ways for students in level C classes to have books when class starts
- Package/market the path of level C through college level classes in a way that is not overwhelming or intimidating; consider offering below college level classes as non credit
- Look at ways to "hook" incoming freshmen
- Consider more eight-week classes, early morning classes, late afternoon classes, vocational classes
- Consider transit and parking issues

5. Discussion of possible College Services Subcommittee:
This will be the first discussion item on the agenda for the May 25th meeting.

II. Adjournment - 5:55 p.m.

DPAC Meetings schedule, through December, 2005

May 25
June 8, 22
July 13, 27
August 10, 24
September 14, 28
October 12, 26
November 9, 23
December 14

III. Agenda for Next Meeting - May 25, 2005

1. Discussion of possible College Services Subcommittee
2. Charges to Human Resources Subcommittee
3. Master Plan for Education Update