



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, January 13, 2021. This meeting was conducted via Zoom Conference.

I. Call to Order -3:03 p.m.

II. Members Present

Jennifer Merlic, Administration, Chair Designee  
Nate Donahue, Academic Senate President, Vice-Chair  
Mike Tuitasi, Administration Representative  
Chris Bonvenuto, Management Association Representative  
Dione Carter, Management Association Representative  
Jamar London, Academic Senate Representative  
Peter Morse, Faculty Association President  
Elaine Roque, Faculty Association Representative  
Cindy Ordaz, CSEA Representative  
Dee Upshaw, CSEA Representative  
Tafari Alan, Associated Students Representative  
Joshua Elizondo, Associated Students Representative

Others Present

Matt Hotsinpilller

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council participated in the meeting by Zoom Conference.

III. Minutes of DPAC Meeting –December 9, 2020: *Unanimously approved.*

IV. Reports : DPAC Video

[https://www.dropbox.com/s/n1wsc8waatnttds/DPAC\\_5.mp4?dl=0](https://www.dropbox.com/s/n1wsc8waatnttds/DPAC_5.mp4?dl=0)

It was agreed that the video would be sent via bulletins with the DPAC Quarterly Report. It was suggested that a narration be included on the next video and that future videos include topics/actions that DPAC is addressing at that time.

V. Superintendent/President's Response to DPAC Recommendation approved December 9, 2020. The following motion was unanimously approved by DPAC on December 9, 2020 and forwarded to the Superintendent/President for consideration

Motion was made by Jamar London and seconded by Dione Carter that DPAC accept the following recommendation by the DPAC Budget Subcommittee and forward it to Superintendent/President Kathryn Jeffery for implementation.

Motion to approve the allocation of funds as delineated by document attached, with the understanding that area Vice-Presidents have the **responsibility** to allocate the budget for specific items, but will also collaborate with all constituent groups in developing ideas for budget allocation.

Superintendent's Response

The DPAC recommendation was reviewed by Senior Staff and approved by the Superintendent/President.

VI. Public Comments - None

VII. Agenda

1. COVID-19 Update: Since the last update, there has been an increase of COVID-19 cases in Los Angeles County and throughout the country. It is estimated that Los Angeles County will reach 1 million cases of infection in the next month.
  - SMC is still in Phase 1 in the Road to Recovery Plan.
  - AB 685 just released by CalOSHA includes new guidelines for colleges to adopt a notification process once an individual has been identified as a contact.
  - The vaccine is currently in phase one which includes individuals in the medical field, first responders, law enforcement and education. Further guidance from the County is forthcoming.
  - An FAQ for the vaccination has been released, and Human Resources is working with marketing to adapt the FAQ to Santa Monica College.
  - Due to uncertainty right now, the Emergency Operations Team has recommended to the Superintendent/President that the college remain remote through the summer session. There will be many considerations when the college starts offering on-ground classes.
  
2. Review 2021-2022 Annual Action Plans: Motion was made by Jamar London and seconded by Dione Carter to approve the 2021-2022 Annual Action Plans with the caveat that Action Plans #3 and #7 will be updated with information related to data to be requested from Institutional Research. *Unanimously approved.*

The 2021-2022 Annual Action Plans will be forwarded to Fiscal/Budget Committee for input and recommendations.

Action Plan 1: Reduce racial equity gaps and increase completion of Academic and Career Paths through critical review and revision of each path's required curriculum

Action Plan 2: Reduce racial equity gaps in course success for largest gateway courses via professional development in equity-minded teaching practices and curricular development

Action Plan 3: Reduce racial equity gaps and increase success in AB 705 mathematics courses

Action Plan 4: Reduce racial equity gaps and increase success in English 1 (including English 1 + 28)

Action Plan 5: Increase persistence, retention, and completion among racially minoritized students via the SMC GPS (Gateway to Persistence and Success) technology tool

Action Plan 6: Increase the number of online degree and certificate completions by African American and Latinx students.

Action Plan 7:

1. Implement Counseling and support staff clusters for all Areas of Interest (AOI) (At Scale)
2. Student Care Teams (SCT): Reduce racial equity gaps in persistence, retention, and completion through the implementation of a "case management approach" for racially minoritized students.

Action Plan 8: Research and assess costs associated with developing a human Resources staff plan which supports student success by achieving benchmark levels of full-time faculty, classified staff and administrators.

3. Governor's Proposed Budget for 2021-2022: On January 8, 2021, Governor Newsom released his proposed 2021-2022 State Budget. The proposal reflects the improvement in the State budget since the passage of the 2020 Budget Act but stresses that budget uncertainty remains high due to the continuing pandemic.

For the California Community College System, the Governor has proposed four major policy adjustments:

- 1) a 1.5% COLA
- 2) \$250 million to provide emergency financial assistance grants to students
- 3) \$100 million to address students basic needs related to food and housing insecurity and
- 4) repayment of \$1.13 billion of the \$1.45 billion in deferrals in 2021-2022.

The Governor has also proposed several other policy adjustments, including expanding zero textbook cost pathways (\$15 million), increasing competitive Cal Grants from 41,000 annual awards to 50,000 annual awards, providing funding for retention and recruitment of students (\$20 million), improving state online infrastructure (\$10.6 million), providing instructional materials for dual enrollment students (\$2.5 million), investment in the "Call to Action" to expand system-wide antiracism efforts (\$600 thousand), require Community Colleges to maintain online course offerings in 2021-2022 at a level that is at least 10% higher than the number offered in 2018-2019, along with other numerous items.

The Governor's proposal is the start of the 2021-2022 budget cycle and will next be updated in May after discussions with the Legislature and updates to economic projections. Link to: [The Joint Analysis of the Governor's Proposed Budget](#)

VIII. Adjournment – 4:20 p.m.

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

January 27, 2021  
February 10, 24  
March 10, 24  
April 14, 28  
May 12, 26  
June 9, 23

Meeting of the Council of Presidents (COP)

The agenda for the DPAC meeting on January 27, 2021 will include the following:

- COVID-19 Update
- Discussion: Master Plan for Education