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**Board Policy**  
Chapter 6 – Business & Fiscal Affairs

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**BP 6900     BOOKSTORE**

The Superintendent/President shall establish an administrative regulation to ensure that the District’s bookstore will maintain provisions for the following:

- Sales
- Refunds
- Returns
- Book Buy Back
- Acceptance of checks and credit cards as legal tender
- Lost and stolen books

The College bookstore shall comply with the requirements of the Reader Privacy Act.

Fiscal management of any bookstore shall be in accordance with the California Community Colleges Budget and Accounting Manual. An annual audit of the records and accounts of the bookstore shall be performed.

**References:**

Education Code Section 81676;  
Civil Code Section 1798.90

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**Adopted:** August 7, 2000

**Revised:** December 4, 2018

*(Replaces SMC BP 6270)*