### LOS ANGELES COUNTY

# REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION INCLUDING REPORTS ON COMPLIANCE June 30, 2006



# AUDIT REPORT June 30, 2006

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees Santa Monica Community College District 1900 Pico Boulevard Santa Monica, California 90405-1628

We have audited the accompanying basic financial statements of the Santa Monica Community College District, as of and for the year ended June 30, 2006 as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material An audit includes examining, on a test basis, evidence supporting the amounts and misstatement. disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements listed in the aforementioned table of contents present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2006, and the results of its operations, changes in net assets and cash flows for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 15, 2006 on our consideration of the Santa Monica Community College District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Board of Trustees Santa Monica Community College District

Our audit was conducted for the purpose of forming an opinion on the Santa Monica Community College District's financial statements. The management's discussion and analysis section and supplementary section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements. The supplementary information, including the Schedule of Expenditures of Federal Awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The management's discussion and analysis section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

VICENTI, LLOYD & STUTZMAN LLP

Vicenti, Slaye ! Statzman LLP

November 15, 2006

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

### Introduction

The following discussion and analysis provides an overview of the financial position and activities of the Santa Monica Community College District (the "District") for the year ended June 30, 2006. This discussion has been prepared by management and should be read in conjunction with the financial statements and notes thereto which follow this section.

Santa Monica College today is the preeminent educational, cultural, and economic development institution in the City of Santa Monica. The College offers programs of the highest quality for Santa Monica, Malibu, and other students who continue on with their higher education studies; offers programs of remediation and reentry; is a leading community provider of programs for seniors; offers cultural and arts programs of national distinction; delivers programs of exceptional depth in professional training, job training and workforce development; and provides fee-based community services programs of personal interest.

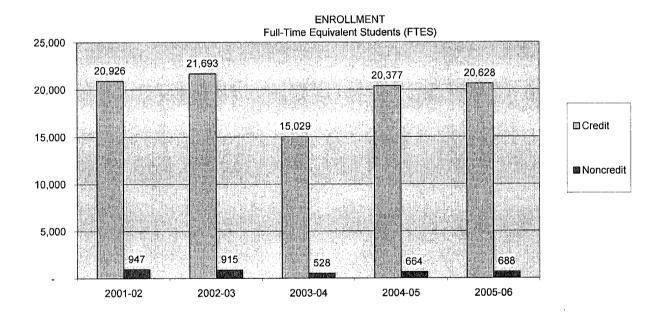
### **Financial Highlights**

This section is to provide an overview of the District's financial activities. The District was required to implement the reporting standards of Governmental Accounting Standards Board Statements No. 34 and 35 during fiscal year 2001-02 using the Business Type Activity (BTA) model. The California Community College Chancellor's Office, through its Fiscal and Accountability Standards Committee, recommended that all community college districts implement the new reporting standards under the BTA model. To comply with the recommendation of the Chancellor's Office and to report in a manner consistent with other California community college districts, the District has adopted the BTA reporting model for these financial statements.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

# Selected Highlights

• During 2005-06, total full-time equivalent students increased approximately 1.23% for credit and increased approximately 3.54% for non-credit courses. Credit and non-credit FTES, along with other workload measures, are the basis for the District's state apportionment. The increase in non-credit FTES is the result of a slight increase in the District's small non-credit course offering. The increase in credit FTES is the result of an instructional services agreement with the Compton Community College District for Santa Monica College to deliver Summer 2006 intersession instruction at Compton Community College.



# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

### **Statement of Net Assets**

The Statement of Net Assets presents the assets, liabilities and net assets of the District as of the end of the fiscal year and is prepared using the accrual basis of accounting, which is similar to the accounting basis used by most private-sector organizations. The Statement of Net Assets is a point of time financial statement whose purpose is to present to the readers a fiscal snapshot of the District. The Statement of Net Assets presents end-of-year data concerning assets, liabilities and net assets.

From the data presented, readers of the Statement of Net Assets are able to determine the assets available to continue the operations of the District. Readers are also able to determine how much the District owes vendors and employees. Finally, the Statement of Net Assets provides a picture of the net assets and their availability for expenditure by the District.

The difference between total assets and total liabilities is one indicator of the current financial condition of the District; the change in net assets is an indicator of whether the overall financial condition has improved or worsened during the year. Assets and liabilities are generally measured using current values. One notable exception is capital assets, which are stated at historical cost less an allocation for depreciation expense.

The Net Assets are divided into three major categories. The first category, invested in capital assets, provides the equity amount in property, plant and equipment owned by the District. The second category is expendable restricted net assets; these net assets are available for expenditure by the District, but must be spent for purposes as determined by external entities and/or donors that have placed time or purpose restrictions on the use of the assets. The final category is unrestricted net assets that are available to the District for any lawful purpose of the District.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

The Statements of Net Assets as of June 30, 2006 and June 30, 2005 are summarized below:

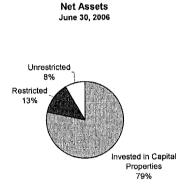
	(in thousands	(in thousands) 2005	Change
ASSETS			
Current assets			
Cash and cash equivalents	\$ 87,008	\$ 72,284	20%
Receivables	21,180	16,197	31%
Due from fiduciary funds	1,031	134	669%
Inventories	2,123	2,192	-3%
Prepaid expenses	1,587	1,518	5%
Prepaid issue costs - current portion	48	29	66%
Total current assets	112,977	92,354	22%
Non-current assets			
Restricted cash and cash equivalents	6,929	11,299	-39%
Prepaid issue costs - non-current portion	1,106	422	162%
Long-term investments	2,459	2,478	-1%
Capital assets, net of accumulated depreciation	224,840	186,741	20%
Total non-current assets	235,334	200,940	17%
TOTAL ASSETS	348,311	293,294	19%
LIABILITIES			
Curent liabilities			
Bank overdraft	1,250	2,029	-38%
Accounts payable and accrued liabilites	19,655	19,273	2%
Due to fiduciary funds	75		100%
Deferred revenue	7,635	9,035	-15%
Compensated absences	5,078		12%
Long-term liabilities - current portion	7,077		-46%
Total current liabilities	40,770	47,949	-15%
Non-current liabilities			
Long-term liabilities less current portion	224,225	173,811	29%
Total non-current liabilities	224,225	173,811	29%
TOTAL LIABILITIES	264,995	221,760	19%
NET ASSETS			
Invested in capital assets, net of related debt	65,162		29%
Restricted	11,157		-5%
Unrestricted	6,997	9,204	-24%
TOTAL NET ASSETS	\$ 83,316	\$ 71,534	16%

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

- A major portion of the cash balance is cash deposited in the Los Angeles County Treasury. Further discussion is located in the section labeled "Statement of Cash Flows," along with an additional explanation on change in cash balances.
- There was a 20% increase in cash and cash equivalents due to the net effect of the \$90 million in bond proceeds for construction activity.
- Accounts receivable balances showed an increase of 31% due to the increase of approximately \$5.3 million in the accounts receivable related to state apportionment.
- There was a 669% increase in due from fiduciary funds from the Auxiliary Fund to the General Fund that was caused by a timing difference related to the transfer of revenue and payroll reimbursements which were owed to the District.
- Prepaid issue costs current portion showed an increase of 66% as a result of the issuance of \$90 million in new bonds.
- Restricted cash and cash equivalents decreased 39% due to the decreased cash balance in the Bond Interest and Redemption Fund for debt service.
- Prepaid issue costs non-current portion under the non-current assets section shows an increase of 162% as a result of the issuance of \$90 million in new bonds.
- Compared with 2004-05, capital assets had a net increase of 20%. The following construction projects were completed in 2005-06: Bundy Campus West Building, Student Activities Boiler, and the Math Complex (a remodel of the Library Village). The capital asset section of this discussion and analysis provides greater detail.
- The liability related to compensated absences increase 12% as a result of salary increases and new hires.
- Long-term liabilities current portion decreased by 46% as a result of the closing of the 2001 COP and the issuance of \$90 million in new bonds.
- Long-term liabilities less current portion under the non-current liabilities section shows an increase of 29% as a result of issuing the new bonds for \$90 million.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

• The District currently has two different Certificate of Participation debt issues outstanding that amount to approximately \$28.6 million (including deferred charges). \$318 million of general obligation bonding was authorized by the voters in three separate bond elections. Additional information regarding long term debt is included in the Debt Administration section of this discussion and analysis.



### Statement of Revenues, Expenses and Change in Net Assets

The change in total net assets is presented on the Statement of Net Assets are based on the activity presented in the Statement of Revenues, Expenses and Change in Net Assets. The purpose of this statement is to present the operating and non-operating revenues earned, whether received or not, by the District, the operating and non-operating expenses incurred, whether paid or not, by the District, and any other revenues, expenses, gains and/or losses earned or incurred by the District. Thus, this Statement presents the District's results of operations. Generally, operating revenues are earned for providing goods and services to the various customers and constituencies of the District. Operating expenses are those expenses incurred to acquire or produce the goods and services provided in return for the operating revenues and to fulfill the mission of the District. Non-operating revenues are those received or pledged for which goods and services are not provided; for example, state appropriations are non-operating because they are provided by the legislature to the District without the legislature directly receiving commensurate goods and services for those revenues.

A comparison between fiscal years 2005-06 and 2004-05 is provided on the following page.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

The Statements of Revenues, Expenses and Change in Net Assets for the year ended June 30, 2006 and June 30, 2005 is summarized below:

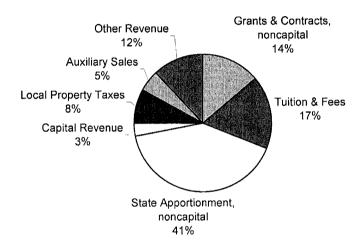
	(in thousands)	(in thousands)	Change
Operating Revenues			
Net tuition and fees	\$ 28,970	\$ 28,309	2%
Grants and contracts, non-capital	25,048	26,158	-4%
Auxiliary sales and charges	8,488	8,467	0%
Total operating revenues	62,506	62,934	-1%
Operating Expenses			
Salaries and benefits	108,651	103,671	5%
Supplies, materials and other operating			
expenses and services	25,830	24,899	4%
Financial aid	12,893	12,381	4%
Utilities	2,833	2,422	17%
Depreciation	3,203	3,264	-2%
Total operating expenses	153,410	146,637	5%
Operating loss	(90,904)	(83,703)	-9%
Non-operating revenues (expenses)			
State apportionments, non-capital	71,183	57,802	23%
Local property taxes	13,713	16,392	-16%
State taxes and other revenues	5,125	4,697	9%
Contributions, gifts and grants, non-capital	3,192	3,671	-13%
Investment income (expense), net	1,898	733	159%
Other local revenue, non capital	11,702	7,422	58%
Total non-operating revenues (expenses)	106,813	90,717	18%
Other revenues, expenses, gains or losses			
State apportionments, capital	709	1,298	-45%
Local property taxes and revenues, capital	4,287	1,897	126%
Interest expense on capital-related debt	(9,123)	(5,182)	76%
Total other revenues, expenses, gains or losses	(4,127)	(1,987)	108%
Change in net assets	11,782	5,027	134%
Net assets, beginning of year as previously reported	71,534	67,032	7%
Adjustment for restatement		(525)	-100%
Net assets, beginning of year as restated	71,534	66,507	8%
Net assets, end of year	\$ 83,316	\$ 71,534	16%

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

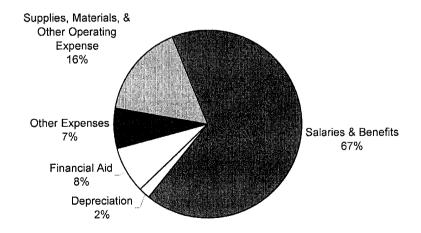
- Utilities expenditures increase 17% from 2004-2005. This increase is a result of increased costs related to usage, increased usage of facilities and new facilities going into operation in 2005-2006.
- Operating expenses are over 70% related to personnel costs. During the 2005-06 year, there were significant increases in health benefits costs that were passed along to the District by the benefits providers. This was a substantial cost increase to the District. The District made several attempts to contain these costs by creating a Benefits Committee which included members of the faculty, classified staff and administration. The committee was tasked with exploring what benefits were currently offered to employees and what costs might be saved by exploring other benefits options. The balance of operating expenses is for supplies and other services, capital outlay items below the capitalization threshold, insurance, utilities and depreciation expense.
- State apportionment is generated based on the workload measures reported to the state by the District. Enrollment fees are classified as operating revenue; and property taxes and apportionment are called non-operating revenue. The state general revenue is a workload calculation that is funded by property taxes, enrollment fees, and apportionment. If property taxes or enrollment fees go down, the apportionment goes up to cover the drop. The inverse is also true so any increase in taxes would lower the apportionment. State apportionment increased 23% as a result of factors such as COLA adjustments and adjustments to apportionment to offset the decrease in local property taxes such as ERAF.
- Local property taxes are received through the Auditor-Controller's Office for Los Angeles County. There was a 16% decrease in local property tax revenues in 2005-06 due primarily to a \$4.0 million decrease in funding from ERAF (Education Revenue Augmentation Fund). The amount received for property taxes is deducted from the total state apportionment amount for general revenue calculated by the state for the District. So any increase/decrease in property taxes would not mean an increase/decrease in net revenue.
- State tax and other revenues increased 9% during the year. This revenue category includes a variety of revenues such as homeowner's property tax relief, lottery apportionments, state mandated cost reimbursement and general and other state revenues.
- Investment income increased 159% as a result of the payoff of the 2001 COP with the new bond issuance.
- There was a 58% increase in Other local revenue, non-capital as a direct result of the increased property taxes assessed to pay for debt related to bond issuances.
- State apportionments, capital are the amount of capital outlay, deferred maintenance, architectural barrier removal and hazardous substance funding received from the state through the Department of Finance. This amount decreased 45% as this was not fully funded in the Governor's state budget as in years past, thus the district received fewer funds in 2005-06 than it had in the past.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

### Total Revenue 2005-06



# **Total Expenses 2005-06**



# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

### **Statement of Cash Flows**

The Statement of Cash Flows provides information about cash receipts and cash payments during the fiscal year. This Statement also helps users assess the District's ability to generate positive cash flows, meet obligations as they come due and the need for external financing.

The Statement of Cash Flows is divided into five parts. The first part reflects operating cash flows and shows the net cash used by the operating activities of the District. The second part details cash received for non-operating, non-investing and non-capital financing purposes. The third part shows cash flows from capital and related financing activities. This part deals with the cash used for the acquisition and construction of capital and related items. The fourth part provides information from investing activities and the amount of interest received. The last section reconciles the net cash used by operating activities to the operating loss reflected on the Statement of Revenues, Expenses and Change in Net Assets.

	(in t	thousands) 2006	(in t	housands) <b>2005</b>	Change
Cash Provided By (Used in)					
Operating activities	\$	(89,853)	\$	(70,927)	-27%
Non-capital financing activities		87,712		88,351	1%
Capital and related financing activities		11,934		21,678	45%
Investing activities		561		260	116%
Net increase/(decrease) in cash and cash equivalents		10,354		39,362	-74%
Cash balance, beginning of year		83,583		44,221	89%
Cash balance, end of year	\$	93,937	\$	83,583	12%

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

- Cash receipts from operating activities are from student tuition and from federal, state and local grants. Uses of cash are payments to employees, vendors and students related to the instructional program. There was a 27% increase in cash used for operating activities directly related to increases in payroll and vendor payment.
- The decrease in capital and related financing activities for fiscal year 2005-06 compared to 2004-05 was attributed to the net effect of bond proceeds, state apportionment, purchase of capital assets and an increase in debt payments.
- Cash from investing activities is interest earned on cash in bank and cash invested through the Los Angeles County pool and on investments with fiduciaries. Increases are due to higher interest rates and higher daily cash balances held by the District in interest bearing accounts.

# **District's Fiduciary Responsibility**

The District is the trustee, or fiduciary, for certain amounts held on behalf of students, clubs and donors for student loans and scholarships. The District's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets. These activities are excluded from the District's other financial statements because the District cannot use these assets to finance operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

### Capital Asset and Debt Administration

### Capital Assets

As of June 30, 2006, the District had net governmental capital assets of \$224.8 million consisting of land, buildings and building improvements, construction in progress, vehicles, data processing equipment and other office and instructional equipment; these assets have accumulated depreciation of \$31.8 million. Net additions in 2005-06 consisted mainly of construction in progress since there has been a substantial increase in the amount of construction happening on campus due to the passage of Measure "U" and Measure "S." Significant projects that were completed and added to the books in 2005-06 include Bundy Campus West Building, Student Activities Boiler, and Math Complex (a remodel of the Library Village). It is important to recognize that all valuations are based on historical cost. The 38 acres of the main campus would have a significantly greater value today than it did in 1950.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

Note 5 to the financial statements provides additional information on capital assets. Total capital assets, net of depreciation is summarized below:

	Balance	
	June 30, 2006	
Land	\$ 46,270,286	
Site and Site Improvements	142,850,975	
Equipment	8,788,330	
Construction in Progress	58,706,180	
Totals at historical cost	256,615,771	
Less accumulated depreciation for:		
Site and Site Improvements	(25,529,537)	
Equipment	(6,246,346)	
Total accumulated depreciation	(31,775,883)	
Governmental capital assets, net	\$ 224,839,888	

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

### Debt

At June 30, 2006, the District had approximately \$231.3 million in debt; \$337,032 from capital lease obligations, \$200.0 million from general obligation bonds and \$29.1 million from obligations under certificates of participation. During 2005-06, the District issued \$90 million of general obligation bonds. The general obligation bonds and certificates of participation were issued to fund various projects related to construction, purchase and renovation of instructional facilities, laboratories, centers, administrative facilities and parking structures. Debt payments on the bonds will be funded through property tax receipts collected over the term of the bonds. Debt payments on the certificates of participation will be funded through parking revenues, additional funding sources related to student enrollment and other sources identified within the Capital Funds. The District's bond rating of AA- has not changed from the prior year.

Note 9 to the financial statements provides additional information on long-term liabilities. A summary of long-term debt is presented below:

	Balance June 30, 2006			
Capital leases	\$	337,032		
Certificates of participation		29,075,792		
General obligation bonds	19	199,985,830		
Accreted interest		1,903,284		
	\$ 23	31,301,938		

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2006

### **Budgeting for the Future**

The unrestricted general fund of the District has shown dramatic growth over the last several years. Between 2002-03 and 2005-06, expenditures have grown \$7,584,103, while revenue has increased \$10,522,652. The District has also shown great fiscal responsibility by increasing the fund balance of the unrestricted general fund from \$1,862,057 in 2002-03 to \$7,925,406 in 2005-06. These gains in fund balance have been important in giving the District a stronger financial base, but it is important to note that much of the gain in fund balance was a direct result of equalization funding for which the District is no longer eligible under SB 361, the new state funding model, and as a result of continued borrowing of summer intersession FTES. (In 2005-06, this represented approximately \$4.4 of the District's reported revenue.) The expenditure breakdown for the unrestricted general fund in the 2005-06 fiscal year includes 88% for salary and benefits, 1 % for supplies, 10% for services, utilities and insurance, and 1% other. This is identical to the expenditure breakdown in 2002-03.

In the past, Santa Monica Community College District has always grown its way out of financial trouble. College administration cited the re-growth of the FTES as its major goal for 2005-06 and 2006-07 and has directed numerous resources to re-grow back to its "pre-budget cut" enrollment numbers. This included the creation of a new division–Enrollment Development. While the District does not expect to re-grow back to its "base" until 2007-08, it is important to note that growing back to the "pre-budget cut" enrollment FTES will not generate more revenue for the District, but will merely solidify the District's current revenue base. (This is due to the borrowing of summer intersession FTES.) The District has built the 2006-07 budget with the assumption of full growth back to base FTES numbers, but continues to look at possible scenarios in case this objective is not met.

In light of changes and challenges at both the local and state level, the District needs to be mindful of keeping its reserves at a level that is financially sound, especially with the possibility of a revenue base drop in future years caused by a decrease in FTES. To do so, expenditure budgets for 2006-07 were reduced in the areas of supplies and contract services. The District has also formed a Benefits Committee to examine ways to lower benefits costs, while still offering the same level of benefits to employees. These measures, combined with the enrollment recovery efforts, should allow the District to grow its fund balance each year until such time as it reaches a level that is agreed upon as financially sound.

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# STATEMENT OF NET ASSETS June 30, 2006

ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 87,007,599
Accounts receivable, net	21,179,835
Due from fiduciary funds	1,030,838
Inventories	2,123,245
Prepaid expenses and deposits	1,587,491
Prepaid issue costs - current portion	47,726
Total Current Assets	112,976,734
Non-Current Assets:	
Restricted cash and cash equivalents	6,929,742
Prepaid issue costs - non-current portion	1,105,662
Long-term investments	2,458,851
Capital assets, net of accumulated depreciation	224,839,888
Total Non-Current Assets	235,334,143
TOTAL ASSETS	\$ 348,310,877
LIABILITIES AND NET ASSETS	
Current Liabilities:	
Bank overdraft	\$ 1,249,778
Accounts payable	13,340,151
Accrued liabilities	6,314,957
Due to fiduciary funds	75,039
Deferred revenue	7,635,301
Compensated absences	5,077,959
Capital leases - current portion	310,455
COPS payable - current portion	958,539
GO Bonds payable - current portion	5,807,981
Total Current Liabilities	40,770,160
Non-Current Liabilities:	
Capital leases	26,577
COPS payable	28,117,253
GO Bonds payable	196,081,133
Total Non-Current Liabilities	224,224,963
TOTAL LIABILITIES	264,995,123
NET ASSETS	
Invested in capital assets, net of related debt	65,161,931
Restricted for:	
Capital projects	4,956,317
Debt service	6,200,244
Unrestricted	6,997,262
TOTAL NET ASSETS	83,315,754
TOTAL LIABILITIES AND NET ASSETS	\$ 348,310,877

# STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET ASSETS For the Fiscal Year Ended June 30, 2006

OPERATING REVENUES		
Enrollment, tuition and other fees (gross)	\$	33,636,700
Less: Scholarship discounts and allowances		(4,666,428)
Net enrollment, tuition and other fees		28,970,272
Grants and contracts, non-capital:		
Federal		14,833,121
State		8,538,151
Local		1,676,507
Auxiliary enterprise sales and charges, net		8,488,142
TOTAL OPERATING REVENUES		62,506,193
OPERATING EXPENSES		
Salaries		86,023,045
Employee benefits		22,628,496
Supplies, materials and other operating		
expenses and services		25,829,619
Financial aid		12,892,707
Utilities		2,833,478
Depreciation		3,202,988
TOTAL OPERATING EXPENSES		153,410,333
OPERATING LOSS		(90,904,140)
NON-OPERATING REVENUES (EXPENSES)		
State apportionments, non-capital		71,183,344
Local property taxes		13,712,960
State taxes and other revenues		5,124,744
Investment income, net		1,897,556
Contributions, gifts and grants, non-capital		3,191,924
Other local revenue, non-capital		11,701,932
TOTAL NON-OPERATING REVENUES (EXPENSES)	_	106,812,460
INCOME BEFORE OTHER REVENUES, EXPENSES, GAINS OR (LOSSES)		15,908,320
OTHER REVENUES, EXPENSES, GAINS (LOSSES)		
State apportionments, capital		708,784
Interest expense on capital-related debt		(9,122,426)
Local property taxes and revenues, capital		4,287,132
TOTAL OTHER REVENUES, EXPENSES, GAINS (LOSSES)	_	(4,126,510)
INCREASE IN NET ASSETS		11,781,810
NET ASSETS, BEGINNING OF YEAR	_	71,533,944
NET ASSETS, END OF YEAR	<u>\$</u>	83,315,754

### STATEMENT OF CASH FLOWS For the Fiscal Year Ended June 30, 2006

CASH FLOWS FROM OPERATING ACTIVITIES		
Tuition and fees	\$	28,674,869
Federal grants and contracts		14,710,395
State grants and contracts		7,592,240
Local grants and contracts		1,590,918
Auxiliary operation sales		9,615,090
Payments to suppliers		(30,354,622)
Payments to/on-behalf of employees		(108,012,105)
Payments to/on-behalf of students		(12,848,217)
Payments to Trust and Agency Fund	_	(821,383)
Net cash used by operating activities		(89,852,815)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
State apportionments and receipts		65,897,592
Property taxes		12,718,399
State taxes and other revenue		5,904,520
Grants and gifts for other than capital purposes	_	3,191,924
Net cash provided by non-capital financing activities	_	87,712,435
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Proceeds from capital debt		90,256,872
State apportionment for capital purposes		908,513
Local revenue for capital purposes		2,115,070
Tax revenue for payment of capital debt		11,747,249
Purchase of capital assets		(41,302,034)
Principal paid on capital debt		(11,625,345)
Deposit to escrow fund to defease capital debt		(35,698,284)
Interest paid on capital debt		(7,176,194)
Interest on capital investments	_	2,708,113
Net cash provided by capital and related financing activities	_	11,933,960
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest on investments		541,750
Sale of investments, net	_	19,204
Net cash provided by investing activities	_	560,954
NET INCREASE IN CASH AND CASH EQUIVALENTS		10,354,534
CASH BALANCE - Beginning of Year		83,582,807
CASH BALANCE - End of Year	<u>\$</u>	93,937,341

# STATEMENT OF CASH FLOWS For the Fiscal Year Ended June 30, 2006

# Reconciliation of Operating Loss to Net Cash Used by Operating Activities

### CASH USED BY OPERATING ACTIVITIES

Operating Loss	\$	(90,904,140)
Adjustments to reconcile net loss to net cash		
(used) by operating activities:		
Depreciation expense		3,202,988
Changes in assets and liabilities:		
Receivables, net		773,296
Due from Auxiliary		(896,422)
Inventory		68,602
Prepaid expenses and deposits		(69,048)
Bank overdraft		(778,839)
Accounts payable		(1,003,996)
Accrued liabilities		220,043
Due to Auxiliary		75,039
Deferred revenue		(1,081,405)
Compensated absences	_	541,067
Net cash used by operating activities	<u>\$</u>	(89,852,815)

# STATEMENT OF FIDUCIARY NET ASSETS June 30, 2006

	Trust and Agency Fund			Associated udent Body Fund
ASSETS				
Cash on hand and in banks	\$	11,708,310		1,138,683
Investments		3,677,849		115,946
Accounts receivable:				
Miscellaneous		27,437		2,623
Due from district				75,039
Prepaid expenses				4,329
TOTAL ASSETS	<u>\$</u>	15,413,596	<u>\$</u>	1,336,620
LIABILITIES				
Accounts payable	\$	82,796	\$	8,718
Due to governmental funds		1,030,838		
Funds held in trust	-	14,299,962	-	1,261,593
TOTAL LIABILITIES		15,413,596		1,270,311
NET ASSETS				
Unrestricted				66,309
TOTAL NET ASSETS		_		66,309
TOTAL LIABILITIES AND NET ASSETS	\$	15,413,596	<u>\$</u>	1,336,620

# STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS For the Fiscal Year Ended June 30, 2006

	Associated Student Body Fund
ADDITIONS	
Other local revenues	\$ 244,825
TOTAL ADDITIONS	244,825
DEDUCTIONS	
Supplies and materials	81,696
Services and other operating expenses	90,183
Capital outlay	1,384
TOTAL DEDUCTIONS	173,263
Change in net assets	71,562
NET ASSETS AT BEGINNING OF YEAR	(5,253)
NET ASSETS, END OF YEAR	\$ 66,309

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

### A. <u>REPORTING ENTITY</u>

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of elected officials who, together, constitute the Board of Trustees.

The District considered its financial and operational relationships with potential component units under the reporting entity definition of GASB Statement No. 14, The Financial Reporting Entity. The basic, but not the only, criterion for including another organization in the District's reporting entity for financial reports is the ability of the District's elected officials to exercise oversight responsibility over such agencies. Oversight responsibility implies that one entity is dependent on another and that the dependent unit should be reported as part of the other.

Oversight responsibility is derived from the District's power and includes, but is not limited to: financial interdependency; selection of governing authority; designation of management; ability to significantly influence operations; and accountability for fiscal matters.

Based upon the requirements of GASB Statement No. 14, and as amended by GASB Statement No. 39, Determining Whether Certain Organizations are Component Units, certain organizations warrant inclusion as part of the financial reporting entity because of the nature and significance of their relationship with the District, including their ongoing financial support to the District or its other component units. A legally separate, tax-exempt organization should be reported as a component unit of the District if all of the following criteria are met:

- 1. The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the District, its component units, or its constituents.
- 2. The District, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### A. REPORTING ENTITY (continued)

3. The economic resources received or held by an individual organization that the District, or its component units, is entitled to, or has the ability to otherwise access, are significant to the District.

Based upon the application of the criteria listed above, the following potential component units have been included as part of the District's reporting entity:

The California School Boards Association Finance Corporation - The financial activity has been blended in the activity of the District. Certificates of Participation issued by the Corporation are included in the Statement of Net Assets. Individually prepared financial statements are not prepared for the Corporation.

Los Angeles County Schools Regionalized Business Services Corporation - The financial activity specific to the District has been blended in these financial statements. Certificates of Participation issued by the Corporation are included in the Statement of Net Assets. Individually prepared financial statements are prepared for the Corporation on a comprehensive basis.

Based upon the application of the criteria listed above, the following potential component units have been excluded from the District's reporting entity as the third criterion listed above was not met:

Santa Monica College Foundation - The Foundation is a separate not-for-profit corporation. The Board of Directors are elected by their own Board and independent of any District Board of Trustee's appointments. The Board is responsible for approving its own budget and accounting and finance related activities.

KCRW Foundation - The Foundation is a separate not-for-profit corporation which has an affiliation in the District's KCRW-FM radio station. The Board of Directors are elected by their own Board and independent of any District Board of Trustee's appointments. The Board is responsible for approving its own budget and accounting and finance related activities.

Separate Foundation financial statements can be obtained through the District.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### B. FINANCIAL STATEMENT PRESENTATION

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB), including Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis – for State and Local Governments and including Statement No. 35, Basic Financial Statements and Management's Discussion and Analysis of Public College and Universities, issued in June and November 1999 and Audits of State and Local Governmental Units issued by the American Institute of Certified Public Accountants. The financial statement presentation required by GASB No. 34 and No. 35 provides a comprehensive, entity-wide perspective of the District's financial activities. The entity-wide perspective replaces the fund-group perspective previously required. Fiduciary activities, with the exception of Student Financial Aid Programs, are excluded from the basic financial statements.

The District operates a payroll pass-through agency fund as a holding account for amounts collected from employees for Federal taxes, State taxes and other contributions. The District had cash in the County Treasury amounting to \$(816,829) on June 30, 2006, which represents advance payments of payroll deductions. The Warrant Pass-Through Fund is not reported in the basic financial statements.

### C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

For financial reporting purposes, the District is considered a special-purpose government engaged in business-type activities. Accordingly, the District's basic financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All significant intra-agency transactions have been eliminated with exception of those between the District and the Fiduciary Funds.

For internal accounting purposes, the budgetary and financial accounts of the District have been recorded and maintained in accordance with the Chancellor's Office of the California Community College's <u>Budget and Accounting Manual</u>.

To ensure compliance with the California Education Code, the financial resources of the District are divided into separate funds for which separate accounts are maintained for recording cash, other resources and all related liabilities, obligations and equities.

By state law, the District's Governing Board must approve a budget no later than September 15. A public hearing must be conducted to receive comments prior to adoption. The District's Governing Board satisfied these requirements. Budgets for all governmental funds were adopted on a basis consistent with generally accepted accounting principles (GAAP).

These budgets are revised by the District's Governing Board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. Expenditures cannot legally exceed appropriations by major object account.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. <u>BASIS OF ACCOUNTING</u> (continued)

In accordance with GASB Statement No. 20, the District follows all GASB statements issued prior to November 30, 1989 until subsequently amended, superceded or rescinded. The District has the option to apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989 unless FASB conflicts with GASB. The District has elected to not apply FASB pronouncements issued after the applicable date.

### 1. Cash and Cash Equivalents

Cash in the County Treasury is recorded at cost, which approximates fair value, in accordance with the requirements of GASB Statement No. 31. The District's cash and cash equivalents, are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

### 2. Accounts Receivable

Accounts receivable consists primarily of amounts due from the Federal government, State and local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to the District's grant and contracts. Accounts receivable are recorded net of estimated uncollectible amounts, as well as items held for resale through the bookstore and food service operations.

### 3. Inventories

Inventories are presented at cost on an average basis and are expensed when used. Inventory consists of expendable instructional, custodial, health and other supplies held for consumption, as well as items held for resale through the bookstore and food service operations.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. <u>BASIS OF ACCOUNTING</u> (continued)

### 4. Prepaid Expenses

Payments made to vendors for goods or services that will benefit periods beyond June 30, 2006, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which goods or services are consumed.

### 5. Prepaid Issue Costs

Amounts paid for fees and underwriting costs associated with long-term debt are capitalized and amortized to interest expense in the government-wide statements over the life of the liability. These costs are amortized using the straight-line method.

### 6. Restricted Cash and Cash Equivalents

Restricted cash and cash equivalents are those amounts externally restricted as to use pursuant to the requirements of the District's grants, contracts and debt service requirements.

### 7. Capital Assets

Capital assets are recorded at cost at the date of acquisition. Donated capital assets are recorded at their estimated fair value at the date of donation. For equipment, the District's capitalization policy includes all items with a unit cost of \$5,000 or more and an estimated useful life of greater than one year. Buildings as well as renovations to buildings, infrastructure, and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. Interest incurred during construction is not capitalized.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

### 7. Capital Assets (continued)

The cost of normal maintenance and repairs that does not add to the value of the asset or materially extend the asset's life is recorded in operating expense in the year in which the expense was incurred. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, generally 50 years for buildings, 20 years for building and land improvements, 10 years for equipment, 8 years for vehicles and 5 years for technology.

### 8. Accounts Payable

Accounts payable consists of amounts due to vendors, including accrued interest on long-term debt, of \$13,340,151.

### 9. Accrued Liabilities

Accrued liabilities consist of salary and benefits payable of \$6,314,957.

### 10. Deferred Revenue

Cash received for federal and state special projects and programs is recognized as revenue to the extent that qualified expenditures have been incurred. Deferred revenue is recorded to the extent cash received on specific projects and programs exceeds qualified expenditures.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

### 11. Compensated Absences

In accordance with GASB Statement No. 16, accumulated unpaid employee vacation benefits are recognized as liabilities of the District as compensated absences in the Statement of Net Assets.

The District has accrued a liability for the amounts attributable to load banking hours within accrued liabilities. Load banking hours consist of hours worked by instructors in excess of a full-time load for which they may carryover for future paid time off.

Sick leave benefits are accumulated without limit for each employee. The employees do not gain a vested right to accumulated sick leave.

Accumulated employee sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires within the constraints of the appropriate retirement systems.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

### 12. Net Assets

<u>Invested in capital assets</u>, net of related debt: This represents the District's total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of invested in capital assets, net of related debt.

<u>Restricted net assets – expendable</u>: Restricted expendable net assets include resources in which the District is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

<u>Restricted net assets – nonexpendable</u>: Nonexpendable restricted net assets consist of endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. The District had no restricted net assets – nonexpendable.

<u>Unrestricted net assets</u>: Unrestricted net assets represent resources available to be used for transactions relating to the general operations of the District, and may be used at the discretion of the governing board to meet current expenses for any purpose.

### 13. State Apportionments

Certain current year apportionments from the state are based upon various financial and statistical information of the previous year.

Any prior year corrections due to the recalculation in February of 2007 will be recorded in the year computed by the State.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

### 14. Property Taxes

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on November 15 and March 15. Unsecured property taxes are payable in one installment on or before August 31.

Real and personal property tax general revenues are reported in the same manner in which the County auditor records and reports actual property tax receipts to the Department of Education. This is generally on a cash basis. A receivable has not been recognized in the basic financial statements for general purpose property taxes due to the fact that any receivable is offset by a payable to the state for apportionment purposes. Tax revenues associated with debt service payments are accrued when levied. A receivable has been accrued in these financial statements.

### 15. On-Behalf Payments

GASB Statement No. 24 requires that direct on-behalf payments for fringe benefits and salaries made by one entity to a third party recipient for the employees of another, legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers' Retirement System on behalf of all community college and school districts in California. However, a fiscal advisory was issued by the California Department of Education instructing districts not to record revenue and expenditures for these on-behalf payments. The amount of on-behalf payments made for the District is estimated at \$911,600 for STRS.

# NOTES TO FINANCIAL STATEMENTS June 30, 2006

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

### 16. Classification of Revenues

The District has classified its revenues as either operating or nonoperating revenues according to the following criteria:

Operating revenues: Operating revenues include activities that have the characteristics of exchange transactions, such as student fees, net of scholarship discounts and allowances, and Federal and most State and local grants and contracts.

Nonoperating revenues: Nonoperating revenues include activities that have the characteristics of nonexchange transactions, such as State apportionments, taxes, and other revenue sources that are defined as nonoperating revenues by GASB No. 9, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that use Proprietary Fund Accounting, and GASB No. 33, such as investment income.

### 17. Scholarship Discounts and Allowances

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the statement of revenues, expenses, and changes in net assets. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the District, and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants, and other Federal, state or nongovernmental programs, are recorded as operating revenues in the District's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the District has recorded a scholarship discount and allowance.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. BASIS OF ACCOUNTING (continued)

### 18. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### **NOTE 2 - DEPOSITS AND INVESTMENTS:**

### A. Deposits

### **Custodial Credit Risk**

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial risk. As of June 30, 2006, \$14,960,217 of the District's bank balance of \$17,094,737 was exposed to credit risk by being uninsured and uncollateralized in the District's name.

### Cash in County

In accordance with the Budget and Accounting Manual, the District maintains substantially all of its cash in the Los Angeles County Treasury as part of the common investment pool. These pooled funds are carried at cost which approximates fair value. The fair market value of the District's deposits in this pool as of June 30, 2006, as provided by the pool sponsor, was \$88,989,760. Interest earned is deposited quarterly into participating funds, except for the Restricted General Fund, Student Financial Aid Fund, Warrant Pass-Through, and Earthquake Capital Outlay Fund, in which case interest earned is credited to the General Fund. Any investment losses are proportionately shared by all funds in the pool.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 2 - DEPOSITS AND INVESTMENTS: (continued)

### B. Cash in Bank Overdraft

The Bookstore Fund has a Cash in Bank overdraft balance of \$1,249,778 at June 30, 2006. The negative cash balance, in reality, is a loan from other funds. The Bookstore Fund is one of three funds kept in pooled bank accounts and at June 30, 2006 the pooled accounts had a positive balance of \$10,213,292.

### C. <u>Investments</u>

The District did not violate any provisions of the California Government Code during the year ended June 30, 2006.

Under provisions of California Government Code Sections 53601 and 53602 and District Board Policy Section 6006, the District may invest in the following types of investments:

- State of California Local Agency Investment Fund (LAIF)
- Los Angeles County Investment Pools
- U.S. Treasury notes, bonds, bills or certificates of indebtedness
- U.S. Government Agency guaranteed instruments
- Fully insured or collateralized certificates of deposit
- Fully insured and collateralized credit union accounts

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 2 - DEPOSITS AND INVESTMENTS: (continued)

### C. <u>Investments</u> (continued)

Investments for both the governmental and fiduciary fund types at June 30, 2006 are presented below:

			Standard & Poor's /
Investment	Maturities	Fair Value	Moody's Rating
Federal Home Loan Bank Cons	8/18/2006	\$ 59,850	(1)
Federal Home Loan Bank Cons	9/15/2006	104,475	(1)
Federal Home Loan Bank Cons	1/29/2007	99,656	(1)
Federal Home Loan Bank Cons	12/28/2007	101,719	(1)
Federal Home Loan Bank Cons	2/23/2007	1,124,678	(1)
Federal Home Loan Bank Cons	7/5/2007	104,475	(1)
Federal Home Loan Bank Cons	9/21/2007	1,261,275	(1)
Federal Home Loan Mtg Corp	4/18/2007	115,946	(1)
Federal Home Loan Mtg Corp	4/18/2007	395,405	(1)
Federal Natl Mtg Assn Global	1/15/2007	14,953	(1)
Federal Natl Mtg Assn Global	1/26/2007	114,066	(1)
Federal Natl Mtg Assn Global	4/18/2007	297,297	(1)
AIG Match Funding Corp.	5/14/2024	1,591,223	(2)
Federated Treasury Obligation 398	2/1/07-2/1/27	811	(1)
Federated Treasury Obligation 398	2/1/07-2/1/27	866,817	(1)
Total		\$ 6,252,646	

<sup>(1)</sup> Amount is fully invested in a US government obligation therefore there is no risk disclosed

<sup>(2)</sup> Amount is in guaranteed investment contract (GIC) therefore there is no risk disclosed

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 2 - DEPOSITS AND INVESTMENTS: (continued)

### C. <u>Investments</u> (continued)

### **Interest Rate Risk**

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

### Credit Risk

Government Code Sections 16430 and 53601 allow governmental entities to invest surplus moneys in certain eligible securities. The District has no investment policy that would further limit its investment choices.

### Concentration of Credit Risk

The District places no limit on the amount that may be invested in any one issuer. All of the District's investments are in U.S. Government Obligations or in Guaranteed Investment Contracts and are not exposed to risk.

### **NOTE 3 - ACCOUNTS RECEIVABLE:**

The accounts receivable balance as of June 30, 2006 consist of the following:

Federal and State	\$17,468,989
Local	1,904,686
Miscellaneous	1,806,160

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 4 - INTERFUND TRANSACTIONS:**

Interfund activity has been eliminated in the governmental funds as required by GASB No. 34. The remaining individual interfund receivable and payable balances at June 30, 2006 are as follows:

Fund	Interfund Receivables	Interfund Payables		
General Fund Associated Student Body Fund	\$ 1,030,838 75,039	\$ 75,039		
Trust and Agency Fund		1,030,838		
Totals	\$ <u>1,105,877</u>	\$ <u>1,105,877</u>		

### **NOTE 5 – CAPITAL ASSETS:**

The following provides a summary of changes in capital assets for the year ended June 30, 2006:

	Balance				Balance
	June 30, 2005	Additions	Deletions	Adjustments*	June 30, 2006
Land	\$ 46,202,579	\$	\$	\$ 67,707	\$ 46,270,286
Site and site improvements	119,125,661	21,325,314		2,400,000	142,850,975
Equipment	9,611,932	590,560		(1,414,162)	8,788,330
Construction in progress	40,373,565	39,657,929	21,325,314		58,706,180
Total cost	215,313,737	61,573,803	21,325,314	1,053,545	256,615,771
Site and site improvements	22,585,146	2,686,148		258,243	25,529,537
Equipment	5,987,749	614,690		(356,093)	6,246,346
• •			40		
Total accumulated depreciation	28,572,895	3,300,838	-	(97,850)	31,775,883
Net Capital Assets	\$ 186,740,842	\$ 58,272,965	\$ 21,325,314	\$ 1,151,395	\$ 224,839,888
1101 Capital 1100010	¥ 100,7 10,0 12		<del>,,</del>	,	,

<sup>\*</sup>During 2005-06, the District completed an inventory of capital assets and determined that an adjustment was necessary. Management does not believe the original cost to be material to the financial statements, therefore beginning balances have not been restated.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 6 - LEASES:**

### A. Capital Leases

The District leases equipment valued at approximately \$1,414,200 through agreements which provide for title to pass upon expiration of the lease period. Future minimum lease payments are as follows:

Fiscal Year	Principal	Interest	Total		
2006-2007 2007-2008	\$ 310,455 	\$ 9,801 111	\$ 320,256 		
Total	\$ <u>337,032</u>	\$ <u>9,912</u>	\$ <u>346,944</u>		

The District will receive no sublease rental revenues nor pay any contingent rentals for this equipment. Interest expenses for fiscal year 2005-06 was approximately \$24,900.

### B. Operating Leases

The District has entered into various operating leases for land, building, and equipment with lease terms in excess of one year. None of these agreements contain purchase options. Future minimum lease payment under these agreements are as follows.

Fiscal Year	Lease	<u>Payment</u>
2006-2007	\$	986,120
2007-2008		986,120
2008-2009		800,000
2009-2010		800,000
2010-2011		800,186
2012-2016	4	,000,000
2017-2021	4	,000,000
2022-2026	4	,000,000
2027-2031	4	,000,000
2032-2036	4	,000,000
2037-2041	4	,000,000
2042-2046	4	,000,000
2047-2051	4	,000,000
2052-2056	_4	,000,000
Total	\$ <u>40</u>	,372,426

Current year expenditures for operating leases is approximately \$986,120. The District will receive no sublease rental revenues nor pay any contingent rentals for these leases.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 7 - CERTIFICATES OF PARTICIPATION:**

A. The agreement dated February 1, 1999, is between the Santa Monica Community College District as the "lessee" and the California School Boards Association Finance Corporation as the "lessor" or "corporation". The Corporation is a legally separate entity which was formed for the sole purpose of advance refunding the 1991 Certificates of Participation and to construct additional parking facilities and to acquire and improve administrative facilities and then leasing such items to the District.

The Corporation's funds for the advance refunding and for acquiring these items were generated by the issuance of \$24,905,000 of Certificates of Participation (COPs). COPs are long-term debt instruments which are tax exempt and therefore issued at interest rates below current market levels for taxable investments which range from 2.90% to 4.90% for the length of the issuance.

Lease Payments - Lease payments are required to be made by the District under the lease agreement on each June 1 for use and possession of the capital improvements for the period commencing June 1, 1999 and terminating June 1, 2024. Lease payments will be funded in part from the proceeds of the Certificates.

The lease requires that lease payments be deposited in the lease payment fund maintained by the trustee. Any amount held in the lease payment fund will be credited towards the lease payment due and payable. The trustee will pay from the lease payment fund the required principal and interest payments with respect to Santa Monica Community College District as listed on the following page.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 7 - CERTIFICATES OF PARTICIPATION: (continued)

Lease Total Payment Principal Payments Date Interest December 1, 2006 \$ \$ 446,491 \$ 446,491 710,000 446,491 1,156,491 June 1, 2007 432,646 432,646 December 1, 2007 432,646 1,167,646 June 1, 2008 735,000 417,940 417,940 December 1, 2008 765,000 417,940 1,182,940 June 1, 2009 402,264 December 1, 2009 402,264 800,000 402,264 1,202,264 June 1, 2010 385,264 385,264 December 1, 2010 385,264 1,215,264 June 1, 2011 830,000 4,740,000 3,266,303 8,006,303 2012-16 5,995,000 2,018,123 8,013,123 2017-21 4,808,503 2022-24 4,365,000 443,503 \$ 28,837,139 18,940,000 \$ 9,897,139

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 7 - CERTIFICATES OF PARTICIPATION: (continued)

**B.** The agreement dated August 1, 2004 is between the Santa Monica Community College District as the "lessee" and the Los Angeles County Schools Regionalized Business Services Corporation as the "lessor" or "corporation". The Corporation is a legally separate entity which was formed for the sole purpose of advance refunding the 1997 Certificates of Participation.

The Corporation's funds for the advance refunding was generated by the issuance of \$11,140,000 of Certificates of Participation (COPs). COPs are long-term debt instruments which are tax exempt and therefore issued at interest rates below current market levels for taxable investments which range from 3.00% to 4.375% for the length of the issuance.

The proceeds were placed into an irrevocable escrow account and will be used to fund the future required principal and interest payments of the refunded COPs. The refunded COPs are considered in-substance defeased and are not recorded on the financial statements. The difference in cash flow requirements related to this refunding is a savings of cash outflow of approximately \$436,300. The present value of the economic gain to the District amounts to approximately \$411,800. The balance of the COPs refunded was \$912,128 less than the amount paid into the escrow account. This amount is recorded as a deferred charge on the statement of net assets and amortized to interest expense over the life of the new debt. Amortization of \$41,460 was recognized during the 2005-06 year. The balance of the in-substance defeased debt as of June 30, 2006 is \$9,555,000; approximately \$10,029,975 was in an escrow account at June 30, 2006 to pay off this debt.

Lease Payments - Lease payments are required to be made by the District under the lease agreement on each January 15 for use and possession of the capital improvements for the period commencing January 15, 2005 and terminating January 15, 2027. Lease payments will be funded in part from the proceeds of the Certificates.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 7 - CERTIFICATES OF PARTICIPATION: (continued)

The lease requires that lease payments be deposited in the lease payment fund maintained by the trustee. Any amount held in the lease payment fund will be credited towards the lease payment due and payable. The trustee will pay from the lease payment fund the required principal and interest payments with respect to Santa Monica Community College District as follows:

Lease						
Payment						Total
Date	I	Principal		Interest	P	ayments
July 15, 2006	\$	-	\$	250,450	\$	250,450
January 15, 2007		290,000		250,450		540,450
July 15, 2007				246,100		246,100
January 15, 2008		330,000		246,100		576,100
July 15, 2008				241,150		241,150
January 15, 2009		365,000		241,150		606,150
July 15, 2009				235,675		235,675
January 15, 2010		370,000		235,675		605,675
July 15, 2010				229,200		229,200
January 15, 2011		390,000		229,200		619,200
2012-2016		2,175,000	,	2,044,550		4,219,550
2017-2021		2,725,000		1,514,725		4,239,725
2022-2026		3,470,000		755,112		4,225,112
2027		850,000		42,500		892,500
		10,965,000	\$	6,762,037	<u>\$ 1</u>	7,727,037
Deferred charge						
on refunding		(829,208)				
Total	<u>\$</u>	10,135,792				

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 8 – BONDS PAYABLE:**

### A. Measure T

1. On November 3, 1992, at an election held within the boundaries of the District, the voters authorized bonds to be sold in the amount of \$23,000,000. Proceeds from the sale of the bonds were used to finance certain capital improvements. On August 1, 1993, the District issued \$5,000,000 of the bonds. Interest rates range from 5.45% to 5.75% payable semiannually on February 1 and August 1.

Debt service requirements on these bonds are as follows:

Fiscal Year	r Principal Interest			Total		
			***************************************			
2007	\$	185,000	\$	181,680	\$	366,680
2008		195,000		171,968		366,968
2009		205,000		161,535		366,535
2010		195,000		150,362		345,362
2011		205,000		139,150		344,150
2012-2016		1,255,000		501,690		1,756,690
2017-2019		960,000		112,700		1,072,700
	\$	3,200,000	\$	1,419,085	<u>\$</u>	4,619,085

2. On November 1, 1995, the District issued an additional \$10,000,000 of the bond issue. Interest rates range from 5.375% to 7.0% payable semiannually on January 1, and July 1.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 8 - BONDS PAYABLE: (continued)

Debt service requirements on these bonds are as follows:

Fiscal Year	Year Principal Interest		Total		
2007	\$ 340,000	\$ 422,889	\$ 762,889		
2008	355,000	405,889	760,889		
2009	370,000	388,138	758,138		
2010	390,000	368,899	758,899		
2011	415,000	348,619	763,619		
2012-2016	2,440,000	1,366,775	3,806,775		
2017-2021	3,235,000	579,025	3,814,025		
	\$ 7,545,000	\$ 3,880,234	<u>\$ 11,425,234</u>		

3. On February 1, 2000, the District issued an additional \$8,000,000 of the bond issue. Interest rates range from 3.0% to 5.5% payable semiannually on February 1, and August 1.

Debt service requirements on these bonds are as follows:

Fiscal Year	Principal	Principal Interest	
2007	\$ 240,000	\$ 333,570	\$ 573,570
2008	255,000	320,370	575,370
2009	270,000	306,345	576,345
2010	290,000	291,495	581,495
2011	300,000	275,545	575,545
2012-2016	1,735,000	1,146,865	2,881,865
2017-2021	2,070,000	686,250	2,756,250
2022-2024	1,480,000	150,000	1,630,000
	\$ 6,640,000	\$ 3,510,440	\$ 10,150,440

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 8 – BONDS PAYABLE: (continued)

### B. Measure U

1. On March 5, 2002, at an election held within the boundaries of the District, the voters authorized bonds to be sold in the amount of \$160,000,000. Proceeds from the sale of the bonds were used to finance the construction, acquisition, furnishing and equipping of District facilities. On August 1, 2002, the District issued Series A bonds for \$25,000,000. Interest rates range from 3.0% to 5.0% payable semiannually on February 1 and August 1.

Debt service requirements on these bonds are as follows:

Fiscal Year	r Principal Interest		Total		
2007	\$ 670,000	\$ 694,613	\$ 1,364,613		
2008	650,000	674,513	1,324,513		
2009	650,000	653,388	1,303,388		
2010	650,000	632,263	1,282,263		
2011	650,000	606,263	1,256,263		
2012-2016	3,260,000	2,636,438	5,896,438		
2017-2021	3,450,000	1,920,213	5,370,213		
2022-2026	3,860,000	1,034,513	4,894,513		
2027-2028	1,690,000	130,683	1,820,683		
	\$ 15,530,000	\$ 8,982,887	\$ 24,512,887		

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 8 - BONDS PAYABLE: (continued)

2. On May 13, 2004 the District issued Series B bonds for \$21,675,000 of current interest bonds and \$324,971 of capital appreciation bonds. Interest rates range from 3.0% to 5.0% payable semiannually on May 1 and November 1.

Capital appreciation bonds were issued with maturity dates from May 1, 2027 through May 1, 2029. Prior to the applicable maturity date, each bond will accrete interest on the principal component. Accreted interest accrued and included in long term debt at June 30, 2006 is \$853,282.

						ccreted nterest	
Fiscal Year	I	Principal		Interest	_Cor	mponent	 Total
2007	\$	570,000	\$	861,125	\$		\$ 1,431,125
2008		585,000		844,025			1,429,025
2009		610,000		820,625			1,430,625
2010		630,000		796,225			1,426,225
2011		655,000		772,600			1,427,600
2012-2016		3,810,000		3,338,500			7,148,500
2017-2021		4,840,000		2,298,188			7,138,188
2022-2026		6,185,000		957,750			7,142,750
2027-2028		324,971			3,	,950,029	 4,275,000
	\$ 1	18,209,971	\$ 1	0,689,038	<u>\$ 3,</u>	,950,029	\$ 32,849,038

3. On August 2, 2005 the District issued Series C bonds for \$22,690,000 of current interest bonds and \$67,309,923 of capital appreciation bonds. Interest rates range from 3.12% to 5.07% payable semiannually on August 1 and February 1.

Capital appreciation bonds were issued with maturity dates from August 1, 2008 through August 1, 2029. Prior to the applicable maturity date, each bond will accrete interest on the principal component. Accreted interest accrued and included in long term debt at June 30, 2006 is \$1,050,002.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 8 - BONDS PAYABLE: (continued)

A portion of the proceeds was used to pay off the outstanding balance of \$35,610,000 of the 2001 COP. An analysis of the economic gain or cash flow savings to the District was not completed for this type of refunding. The benefit to the District resulted by shifting the funding source for the repayment requirements from the General Fund to property tax revenues. The difference between the reacquisition price and the net carrying amount of the 2001 COP is recorded as a deferred charge of \$539,372 on the statement of net assets and amortized to interest expense over the life of the old debt. Amortization of \$33,711 was recognized during the 2005-06 year.

			Accreted Interest	
Fiscal Year	Principal	Interest	Component	Total
2006-07	\$	\$ 1,544,181	\$ 76,286	\$ 1,620,467
2007-08	2,572,427	1,134,500	207,748	3,914,675
2008-09	2,747,077	1,134,500	329,316	4,210,893
2009-10	2,909,292	1,134,500	476,594	4,520,386
2010-11	3,062,520	1,134,500	652,371	4,849,391
2012-16	16,615,353	5,672,500	6,541,067	28,828,920
2017-21	15,429,518	5,672,500	13,239,872	34,341,890
2022-26	15,047,857	5,672,500	21,574,506	42,294,863
2027-31	31,615,879	4,596,000	14,992,316	51,204,195
	89,999,923	\$ 27,695,681	\$ 58,090,076	\$ 175,785,680
Unamortized bond premium*	1,401,772			
Deferred charge for refunding	(505,661)			
Total	\$ 90,896,034			

<sup>\*</sup>Proceeds received in excess of debt are added to the maturity amount and amortized to interest expense over the life of the liability. The Series C bonds included a premium of \$1,450,109. This amount is amortized using the straight-line method. Amortization of \$48,337 was recognized during the 2005-06 year.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 8 – BONDS PAYABLE: (continued)

### C. Measure S

On November 2, 2004, at an election held within the boundaries of the District, the voters authorized bonds to be sold in the amount of \$135,000,000. Proceeds from the sale of the bonds were used to finance the construction, acquisition, furnishing and equipping of District facilities. On May 1, 2005, the District issued Series A bonds for \$58,000,000. Interest rates range from 3.5% to 5.25% payable semiannually on May 1 and November 1.

Debt service requirements on these bonds are as follows:

Fiscal Year	Principal	Interest	Total
2007	\$ 3,700,000	\$ 2,680,062	\$ 6,380,062
2008	1,325,000	2,513,563	3,838,563
2009	1,385,000	2,453,937	3,838,937
2010	1,450,000	2,384,688	3,834,688
2011	1,500,000	2,333,937	3,833,937
2012-2016	8,615,000	10,569,401	19,184,401
2017-2021	10,855,000	8,324,363	19,179,363
2022-2026	13,720,000	5,461,486	19,181,486
2027-2030	13,605,000	1,742,250	15,347,250
	56,155,000	\$ 38,463,687	\$ 94,618,687
Unamortized 1	bond		
premium	1,809,825		
Total	\$ 57,964,825		

Proceeds received in excess of debt are added to the maturity amount and amortized to interest expense over the life of the liability. The Series A bonds included a premium of \$1,888,513. This amount is amortized using the straight-line method. Amortization of \$78,688 was recognized during the 2005-06 year.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 9 – LONG-TERM DEBT:**

A schedule of changes in long-term debt for the year ended June 30, 2006 is shown below:

	Balance			Balance
	June 30, 2005	Additions	Deletions	June 30, 2006
Capital Leases	\$ 632,377	\$	\$ 295,345	\$ 337,032
Certificates of Participation	65,504,332		36,428,540	29,075,792
General Obligation Bonds Accreted Interest	119,638,484 1,111,164	90,910,660 792,120	10,563,314	199,985,830 1,903,284
Total	\$ 186,886,357	\$ 91,702,780	\$ 47,287,199	\$ 231,301,938

### **NOTE 10 - EMPLOYEE RETIREMENT PLANS:**

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the State Teachers' Retirement System (STRS) and classified employees are members of the Public Employees' Retirement System (PERS).

### State Teachers' Retirement System (STRS)

### **Plan Description**

The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the STRS annual financial report may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, CA 95826.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 10 - EMPLOYEE RETIREMENT PLANS: (continued)

### State Teachers' Retirement System (STRS) (continued)

### **Funding Policy**

Active plan members are required to contribute 8.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2005-06 was 8.25% of annual payroll. The contribution requirements of the plan members are established and may be amended by State statute.

### Public Employees' Retirement System (PERS)

### Plan Description

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes required supplementary information. Copies of the CalPERS' annual financial report may be obtain from the CalPERS Executive Office, 400 P Street, Sacramento, CA 95814.

### **Funding Policy**

Active plan members are required to contribute 7.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The average required employer contribution for fiscal year 2005-06 was 9.116% of annual payroll. The contribution requirements of the plan members are established and may be amended by State statute.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### NOTE 10 - EMPLOYEE RETIREMENT PLANS: (continued)

### Contributions to STRS and PERS

The District's contributions to STRS and PERS for each of the last three fiscal years is as follows:

	STE	RS	PE	RS
Year Ended June 30,	Required Contribution	Percent Contributed	Required Contribution	Percent Contributed
2004	\$3,230,925	100%	\$2,093,460	100%
2005	3,509,146	100%	2,447,008	100%
2006	3,728,679	100%	2,646,388	100%

### NOTE 11 - RETIREE BENEFITS:

The District provides postemployment health care benefits, in accordance with District employment contracts, to all employees who retire from the District on or after attaining age 55 with at least 10 years of service. Medical, dental and vision benefits are paid to retirees up until the age of 65. The District contributes 100% of the amount of premiums incurred by retirees and their dependents. For all retirees above the age of 65, medical benefits are paid, not-to-exceed a maximum amount determined by the District, for life. Currently, 296 employees meet those eligibility requirements. Expenditures for postemployment benefits are recognized on a pay-as-you-go basis when premiums are paid. During the year, the approximate expenditures for the retirees health care benefits were \$1,446,000. For 2006-07, \$1,982,000 has been budgeted for these benefits.

The estimated total future liability of these benefits is \$70,252,797 as determined by an actuarial study performed in May 2006. However, this liability is not reflected within these financial statements, awaiting implementation of GASB Statement No. 45. See Note 15.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 12 - JOINT POWERS AGREEMENT:**

The Santa Monica Community College District participates in four joint powers agreement (JPA) entities; the Los Angeles Regionalized Insurance Service Authority (LARISA); the Southern California Community College District Joint Powers Agency (SCCCD-JPA); the Statewide Association of Community Colleges (SWACC); and the California Statewide Tax Authority (the Authority). The relationship between the District and the JPAs is such that none of the JPAs are a component unit of the District for financial reporting purposes, as explained below.

LARISA provides its member with high quality, high value employee benefit programs and related services. Payments transferred to funds maintained under the JPA are expensed when made. Claim liabilities of the JPA are recomputed periodically by an actuary to produce current estimates that reflect trend and claim lag time.

SCCCD-JPA provides workers' compensation and retiree health insurance coverage for its six member districts. Payments transferred to funds maintained under the JPA are expensed when made. Based upon an actuarial study, District administrators are of the opinion that the procedures for accumulating and maintaining reserves are sufficient to cover future contingencies under potential workers' compensation claims; however, the reserve for retiree health insurance is not yet sufficient to cover future potential payments.

SWACC provides liability and property insurance for approximately nineteen community colleges. SWACC is governed by a Board comprised of a member of each of the participating districts. The board controls the operations of SWACC, including selection of management and approval of members beyond their representation on the Board. Each member shares surpluses and deficits proportionately to its participation in SWACC.

The Authority purchases delinquent ad valorem property taxes from school agencies in Los Angeles County to receive additional unrestricted revenues through financing of property tax delinquencies. The Authority is a pass-through entity and financial information is not available. For the fiscal year 2005-06, the District received local revenue in the amount of \$55,928 from the Authority.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 12 - JOINT POWERS AGREEMENT: (continued)**

Condensed financial information of LARISA, SCCCD-JPA, and SWACC for the most current information available is as follows:

	LARISA 6/30/2006	SCCCI 6/30/2		SWACC 6/30/2005
	(Unaudited)	(Audi	ted)	(Audited)
		Workers Compensation Insurance Fund	Retiree Health Insurance Fund	
Total assets Total liabilities	\$19,326,671 16,678,049	\$16,940,326 	\$69,382,949 <u>9,664</u>	\$28,208,879 15,967,848
Retained earnings	\$ <u>2,648,622</u>	\$ <u>15,930,954</u>	\$ <u>69,373,285</u>	\$ <u>12,241,031</u>
Total revenues Total expenditures	\$ 2,503,217 	\$ 7,584,791 6,846,397	\$ 5,048,476 56,030	\$ 9,373,188 _4,837,422
Net increase in retained earnings	\$ <u>666,459</u>	\$ <u>738,394</u>	\$ <u>4,992,446</u>	\$ <u>4,535,766</u>

### **NOTE 13 – FUNCTIONAL EXPENSE:**

	Salaries	 Benefits	Uı	Materials, cilities, Other xpenses and Services	Financial Aid	D	epreciation		Total
Instructional Activities	\$ 45,398,945	\$ 9,913,147	\$	545,975				\$	55,858,067
Academic Support	8,616,066	2,276,691		836,626					11,729,383
Student Services	12,585,154	2,960,822		1,799,193					17,345,169
Operation & Maintenance of Plant	4,041,066	1,501,084		1,552,402					7,094,552
Institutional Support Services	10,163,390	4,558,119		3,078,037					17,799,546
Community Services & Econcomic Development	745,349	197,457		114,661					1,057,467
Ancillary Services & Auxiliary Operations	4,338,336	1,178,833		2,282,421					7,799,590
Physical Property & Related Acquisitions	134,739	42,343		18,453,782					18,630,864
Student Financial Aid					12,892,707				12,892,707
Depreciation Expense		 	_			_	3,202,988	_	3,202,988
	\$ 86,023,045	\$ 22,628,496	\$_	28,663,097	\$ 12,892,707	\$	3,202,988	\$	153,410,333

Supplies,

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 14 – COMMITMENTS AND CONTINGENCIES:**

### A. State and Federal Allowances, Awards and Grants

The District has received state and federal funds for specific purposes, including reimbursement of mandated costs, that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

### B. Litigation

The District is a defendant in various pending liability lawsuits. The outcome of the litigation is unknown at the present time. Any estimated possible judgment(s) against the District are either immaterial or unknown and are not reflected in these financial statements.

### C. Purchase Commitments

As of June 30, 2006, the District had the following commitments with respect to construction costs for the following projects:

Project	
Theater Arts Renovation	\$ 1,422,143
Liberal Arts North	4,600,100
Liberal Arts South	12,484,114
Music Complex	2,958,305
Performing Arts Center	<u>17,380,865</u>
Total	\$ <u>38,845,527</u>

Projects will be funded through bond proceeds and State scheduled maintenance allocations.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### **NOTE 15- SUBSEQUENT EVENT:**

### GASB Statement No. 45

The Governmental Accounting Standards Board (GASB) has recently issued Statement No. 45 outlining new accounting standards for governmental agencies regarding other post-employment benefits. The statement would be effective for phase one GASB Statement No. 34 implementers in fiscal year 2007-08. The statement requires governmental agencies to record and disclose the actuarially determined cost based on the benefits expected to be earned by employees in the future, as well as those benefits the employees have already earned. Annual required contributions shall include the employer's normal cost and a provision for amortizing the total unfunded actuarial accrued liability for a period not to exceed 30 years. The statement also requires that an actuarial valuation be performed every two years for a plan with more than 200 members and every three years for plans with fewer than 200 members.



### HISTORY AND ORGANIZATION June 30, 2006

The Santa Monica Community College District was established in 1929. There were no changes in the boundaries of the District during the current year. The District is currently operating one community college located in Santa Monica.

### **BOARD OF TRUSTEES**

Member	Office	Term Expires
Dr. Nancy Greenstein	Chairperson	November, 2006
Dr. Susan Aminoff	Vice Chairperson	November, 2008
Carole Currey	Member	November, 2006
Dr. Dorothy Ehrhart-Morrison	Member	November, 2006
Dr. Margaret Quiñones	Member	November, 2008
Rob Rader	Member	November, 2008
Herbert Roney	Member	November, 2006
Belinda Phillips	Student Trustee	June, 2006

### **ADMINISTRATION**

Dr. Chui L. Tsang	President/Superintendent
Thomas J. Donner	Deputy Superintendent
Randal Lawson	Executive Vice President
Robert Adams	Vice President of Student Affairs
Robert Sammis	Vice President of Planning and Development
Jeffery Shimizu	Vice President of Academic Affairs
David Muller	Associate Vice President of Facilities
Regan Romali	Associate Vice President of Fiscal Services
Marvin Martinez	Provost
Sherri Lee-Lewis	Acting Associate Vice President of Human Resources

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For Fiscal Year Ended June 30, 2006

	Federal Catalog Number	Pass-Through Entity Identifying Number	Total Program Expenditures
Student Financial Aid Cluster:			
Direct from Department of Education:			
Financial Aid Administrative Allowances	84.000	N/A	\$ 115,864
Supplemental Education Opportunity Grant (SEOG)	84,007	N/A	861,612
Federal Work Study	84.033	N/A	357,942
Pell Grant	84.063	N/A	9,774,150
Total Student Financial Aid Cluster			11,109,568
Department of Commerce Direct:			
Corporation for Public Broadcasting	11.000	N/A	1,442,682
Department of Education:  Direct:			
Hispanic - Serving Institution Program (H.S.I.):			
Instructional Grant (Title V)	84.031S	N/A	626,462
TRIO - Student Support Services	84.042	N/A	277,327
Even Start Family Literacy	84.213	N/A	1,731
Child Care Access Means Parents in School (CCAMPIS)	84.335A	N/A	69,535
Subtotal Direct Programs			975,055
Passed through Chancellor's Office of the California Community Colleges	s:		
Vocational and Applied Technology Education Act (VTEA):			
Education Act (Title I.C.)	84.048	03577	526,477
Tech Prep Education	84.243	N/A	75,250
Passed through El Camino College:			
Hispanic - Serving Institution Program (H.S.I.):			
Preparing Tomorrow's Teachers Today (Titile V CO-OP)	84.031S	N/A	326,836
Passed through The Regents of the University of California:			
Teacher Quality Improvement Grant	84.336	N/A	100,504
Subtotal Pass Through Programs			1,029,067
Total Department of Education			2,004,122
Department of Health and Human Services			
Passed through Chancellor's Office of the California Community Colleges	s:		
Temporary Assistance for Needy Families (TANF)	93.558	N/A	86,650
Department of Labor:			
Direct:			
Community Based Job Training Grant	17.261	N/A	14,505
National Aeronautics and Space Administration			
Passed through United Negro College Fund Special Programs Corporation	n:		
Curriculum Improvement Partnership ff (CIPA II)	43.000	N/A	35,649
National Endownment for the Humanitites			
Direct:			
National Endowment for the Arts	45.024	N/A	41,924
National Institute of Standards and Technology			
Direct:			
Summer Undergraduate Research Fellowship (NIST)	11.609	N/A	2,046
Small Business Administration			
Passed through Long Beach Community College District:	50.027	X1/ A	05.075
Small Business Development Center (SBDC)	59.037	N/A	95,975
			\$ 14,833,121

N/A - Pass-through number is either not available or not applicable

See the accompanying notes to the supplementary information.

### SCHEDULE OF STATE FINANCIAL ASSISTANCE - GRANTS For the Fiscal Year Ended June 30, 2006

			Progra	Program Entitlements						Program Revenues	Sevenu	les				
																Total
	0	Current		Prior Year				Cash	ď	Accounts		Deferred			<u>a</u>	Program
		Year		Сапуомег		Total		Received	Re	Receivable		Income		Total	Exp	Expenditures
Matriculation (Credit)	64	987,788	€9	31,122	<b>∽</b>	1,018,880	<del>∨</del> 9	939,860	<del>\$</del>	79,020	€^3	19,445	⇔	999,435	<b>~</b> >	999,435
Matriculation (Non Credit)		25,416				25,416		23,382		2,034				25,416		25,416
Extended Opportunity Program and Services		1,303,555				1,303,555		1,187,601		110,709				1,298,310		1,298,310
Disabled Student Program and Services		1,234,732				1,234,732		1,135,955		7117				1,234,732		1,234,732
Economic Development		300,000				300,000		252,000		47,773				299,773		299,773
Block Grant				379,392		379,392		379,392				102,599		276,793		276,793
Instructional Equipment - Block Grant		504,102		385,811		889,913		849,584		40,329		126,266		763,647		763,647
Telecommunications Technology Infratructure Program		52,332		53,103		105,435		102,568				45,051		57,517		57,517
CAN Articulation				725		725		725						725		725
Transfer and Articulation				7,167		7,167		7,167				6,373		794		794
Faculty & Staff Diversity				26,321		26,321		26,321				7,423		18,898		18,898
Staff Development				847		847		847				347		200		200
Nursing Grant		16,462		55,298		71,760		71,760				230		71,530		71,530
Calworks		427,181		36,374		463,555		349,765		77,416		2,843		424,338		424,338
Launchpad/MCHS-Yr5 and Yr6-Inc		127,000		86,560		213,560		181,810				23,263		158,547		158,547
Fostering Student Success Nursing Grant		219,702				219,702		11,205		149,822				161,027		161,027
Child Development Training		10,000				10,000		6,875						6,875		6,875
Arts Industry Standars Project		30,000		48,223		78,223		50,821		14,014				64,835		64,835
Beverage Container Recycling Program		87,400				87,400		•		78,936				78,936		78,936
Small Business Development Center		47,998				47,998		1		47,998				47,998		47,998
Financial Aid Administration		689,873		55,652	Ì	745,525		689,259		56,266				745,525		745,525
Total State Programs	<del>50</del>	6,063,511	€9	1,166,595	<del>∽</del>	7,230,106	S	6,266,897	8	803,094	↔	333,840	<del>-</del> ∽	6,736,151	€4	6,736,151

See the accompanying notes to the supplementary information.

### SCHEDULE OF WORKLOAD MEASURES FOR PROGRAM-BASED FUNDING For the Fiscal Year Ended June 30, 2006

### Categories

A.	Credit Full-Time Equivalent Students	
	Weekly census	13,710.93
	Daily census	4,191.68
	Actual hour of attendance	41.08
	Summer intersession	2,684.30
	Total	20,627.99
В.	Non-Credit FTES	
	Actual hour of attendance	609.50
	Summer intersession	78.10
	Total	687.60
C	Grand Savara Factora	
C.	Gross Square Footage Existing facilities	1,014,643
D.	FTES in Leased Facilities	733.20

### RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2006

	General Fund	Auxiliary Funds	Capital Outlay Funds
June 30, 2006 Annual Financial and Budget Report Fund Balance	\$ <u>8,385,633</u>	\$ <u>2,383,935</u>	\$ <u>74,653,537</u>
Adjustments and Reclassifications:			
Post Closing Entries Over Statement of Accounts Payable		148,280	1,926,761
Under Statement of Accrued Vacation Net Adjustments and Reclassifications	(460,227) (460,227)	148,280	1,926,761
June 30, 2006 Audited Financial Statements Fund Balance	\$ <u>7,925,406</u>	\$ <u>2,532,215</u>	\$ <u>76,580,298</u>

Additional entries were made to comply with the GASB 34/35 reporting requirements. These entries are not considered audit adjustments for purposes of this reconciliation.

### Notes:

The Chancellor's Office does not require the Certificates of Participation be recorded on the books of the District; therefore, the COPs Capital Projects Fund was not reported on the CCFS-311.

See the accompanying notes to the supplementary information.

### NOTES TO THE SUPPLEMENTARY INFORMATION For the Fiscal Year Ended June 30, 2006

### **NOTE 1 - PURPOSE OF SCHEDULES:**

### A. Schedules of Expenditures of Federal Awards and State Financial Assistance

The audit of the Santa Monica Community College District for the year ended June 30, 2006 was conducted in accordance with OMB Circular A-133, which requires a disclosure of the financial activities of all federally funded programs. To comply with A-133 and state requirements, the Schedule of Federal Awards and the Schedule of State Financial Assistance was prepared for the Santa Monica Community College District on the modified accrual basis of accounting.

### B. Schedule of Workload Measures for Program-Based Funding

The Schedule of Workload Measures for Program-Based Funding represents the basis of apportionment of the Santa Monica Community College District's annual source of funding.

### C. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balances of all funds as reported on the Form CCFS-311 to the audited financial statements.

### NOTE 2 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS:

Excesses of expenditures over appropriations for governmental funds, by major object accounts, occurred in the following funds:

### Bookstore Fund:

Salaries	\$ 62,986
Employee Benefits	6,807
Supplies and Materials	5,728,457
Other Operating Expenses and Services	312,617
Capital Outlay	13,678

### Other Auxiliary:

Supplies and Materials	115,045
Capital Outlay	70,227
Other Student Aid	1,098
Interfund Transfers Out	1,207,290

ROYCE A. STUTZMAN

### Partner:

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PRISCILLA OSBORNE FLORES
TINA HENTON
PHEBE M. MCCUTCHEON
SHARI PROSSER
COLLEEN K. TAYLOR

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Santa Monica Community College District 1900 Pico Boulevard Santa Monica, California 90405-1628

We have audited the financial statements of Santa Monica Community College District (the District) as of and for the year ended June 30, 2006, and have issued our report thereon dated November 15, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Santa Monica Community College District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Santa Monica Community College District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance and other matters that are required to be reported under <u>Government Auditing Standards</u> which are described in the accompanying schedule of findings and questioned costs as items 06-1, 06-2 and 06-3.

This report is intended solely for the information and use of the Board, management, the State Department of Finance, the State Chancellor's Office and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

VICENTI, LLOYD & STUTZMAN LLP

Vicali, Slays : Statymon LLP

November 15, 2006

ROYCE A. STUTZMAN

**Partners** 

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN **ACCORDANCE WITH OMB CIRCULAR A-133** 

**Board of Trustees** Santa Monica Community College District 1900 Pico Boulevard Santa Monica, California 90405-1628

### Compliance

We have audited the compliance of Santa Monica Community College District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2006. Santa Monica Community College District's major federal programs are identified in the summary of auditor results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Santa Monica Community College District's management. Our responsibility is to express an opinion on Santa Monica Community College District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Santa Monica Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Santa Monica Community College District's compliance with those requirements.

### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

In our opinion, Santa Monica Community College District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2006.

### Internal Control Over Compliance

The management of the Santa Monica Community College District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Santa Monica Community College District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Board, management, the State Department of Finance, the State Chancellor's Office and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

VICENTI, LLOYD & STUTZMAN LLP

Vicenti, Slayer: Statzman LLP

November 15, 2006

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REPORT ON STATE COMPLIANCE

**Board of Trustees** Santa Monica Community College District 1900 Pico Boulevard Santa Monica, California 90405-1628

We have audited the basic financial statements of Santa Monica Community College District, as of and for the year ended June 30, 2006, and have issued our report thereon dated November 15, 2006.

Our examination was made in accordance with auditing standards generally accepted in the United States of America and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our audit, we performed an audit for compliance as required in Part II, State and Federal Compliance Requirements for those programs identified in the State Department of Finance's 2006 transmittal of audit requirements for community colleges. The objective of the examination of compliance applicable to Santa Monica Community College District is to determine with reasonable assurance, based on the suggested audit procedures:

- Whether the District's salaries of classroom instructors equal or exceed 50 percent of the District's current expense of education in accordance with Section 84362 of the Education Code.
- Whether the District has the appropriate documentation to support the FTES, if any, that are claimed for instructional service agreements/contracts.
- Whether the District has the ability to support timely accurate and complete information for workload measures used in the calculation of State General Apportionment.
- Whether the District has acted to ensure that the residency of each student is properly classified and that only the attendance of California resident students is claimed for apportionment purposes.

### REPORT ON STATE COMPLIANCE

- Whether the District claimed for apportionment purposes only the attendance of students actively enrolled in a course section as of the census date.
- Whether District has complied with all requirements necessary to claim FTES for the attendance of concurrently enrolled K-12 pupils.
- Whether the District had local funds to support at least 75 percent of the credit matriculation activities and that all matriculation expenditures are consistent with the District's State approved matriculation plan.
- Whether the District's salaries of instructors teaching FTES generating classes, school counselors providing advisement, student services at the Dean level or above, and financial aid officers conducting need analysis, are not considered supportable charges against either Extended Opportunity Programs and Services (EOPS) or Disabled Student Program Services (DSP&S) accounts unless their activities require them to perform additional functions for the EOPS or DSP&S program which are beyond the scope of services provided to all students in the normal performance of the regular duty assignments.
- Whether the District is reporting the total amount that students should have paid for enrollment fees for the purpose of determining the District's share of annual apportionment.
- Whether the District expended CalWORKs program State and TANF funds to provide specialized student support services, curriculum development, or instruction to eligible CalWORKs students.
- Whether all District courses that qualify for State apportionment are open to enrollment by the general public unless specifically exempted by statute.
- Whether the District has adopted regulations consistent with the "Standards of Scholarship" contained in the California Code of Regulations and has published statements of those regulations in the College catalog.
- Whether the District has adopted policies or regulations regarding the authority of the District to require students to provide various types of instructional materials and whether the District has advised students of the exemptions from payment of health fees and established a process to ensure that students may claim the exemptions.
- Whether the District completed the noncredit course self assessment requested in April 2005.

### REPORT ON STATE COMPLIANCE

In our opinion, except for findings 06-1, 06-2 and 06-3 described in the accompanying schedule of findings and questioned costs as related to financial statements, Santa Monica Community College District complied with the compliance requirements for the state programs listed and tested above. Nothing came to our attention as a result of the aforementioned procedures to indicate that Santa Monica Community College District had not complied with the terms and conditions of state assisted educational programs not selected for testing.

Our examination of compliance made for the purposes set forth in the preceding paragraph of this report would not necessarily disclose all instances of noncompliance.

This report is intended solely for the information and use of the Board, management, the State Department of Finance, the State Chancellor's Office and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Vicenti, Slayd & Stutymon LLP VICENTI, LLOYD & STUTZMAN LLP

November 15, 2006

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS SUMMARY OF AUDITOR RESULTS AS REQUIRED UNDER FEDERAL OMB CIRCULAR A-133 June 30, 2006

Financial Statements					
Type of auditor's report issued:	f auditor's report issued:		<u>Unqualified</u>		
Internal control over financial reporting:  Material weaknesses identified?  Reporting conditions identified not conside to be material weaknesses?	lered		Yes <u>X</u> Yes <u>X</u>	No None reported	
Noncompliance material to financial state	ments noted?		Yes X	_ No	
Federal Awards					
Internal control over major programs:  Material weaknesses identified?  Reporting conditions identified not consider to be material weaknesses?	dered		Yes X Yes X	No None reported	
Type of auditor's report issued on complianc major programs:	e for		Unqualij	fied	
Any audit findings disclosed that are required Reported in accordance with Circular A-1 Section .510(a)			Yes X	_ No	
Identification of major programs tested					
CFDA Number(s)	Name of Fed	Name of Federal Program or Cluster			
84.007, 84.033 and 84.063 84.042 84.031S	Student Financial Assistance Cluster of Programs TRIO – Student Support Services Title V Hispanic Serving Institutions Programs – Preparing Tomorrow's Teachers Today				
Dollar threshold used to distinguish between and Type B programs:	Type A	\$	444,994		
Auditee qualified as low-risk auditee?			Yes X	_ No	

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FINANCIAL STATEMENTS June 30, 2006

Note: Each of the findings and recommendations below include details about the criteria or specific requirements, the condition, the effect and the cause. Questioned costs, if applicable are listed separately. The district response that follows the finding is the District's corrective action plan.

### FINDING 06-1 - MINIMUM CONDITIONS - "STANDARDS OF SCHOLARSHIP"

### Original finding 05-1

**Finding:** District's may claim apportionment for one repetition for the attendance of a student repeating a course in which a student receives a grade if the student is repeating the course to alleviate substandard work, there were extenuating circumstances or there has been a significant lapse of time between attempts (CCR 58161). Districts may allow additional repetitions, however, they should not grant credit and should not report the students for apportionment purposes.

We noted the following when reviewing course repetition procedures:

- Five of ten students tested had repeated a class more than the approved amount of repetitions and the FTES were not removed for apportionment reporting. The attendance system contains a screen allowing the user to indicate that the repeat class is not eligible for apportionment, however, in all cases, this screen was blank. We estimate that for the students tested, 7 classes were over reported. Assuming an average of 3 contact hours per week, we estimate the total over reported to be .68 FTES or \$2,600 for the sample tested. We are unable to determine the total population of ineligible repetitions to allow an extrapolation of the error rate. Therefore, an estimate of total questioned cost could not be determined.
- The individual class repetition limits were not consistent between the course catalog and schedule of classes and actual practice. We selected five students who had repeated a course with content that would appear to allow for a maximum of three repeats as indicated in CCR 58161(d). The course catalog did not indicate that the classes were eligible for three repeats for four of the classes tested, however, students were allowed to enroll more than twice without obtaining authorization from a counselor.

Questioned Costs: Estimated at \$2,600 for the sample tested.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FINANCIAL STATEMENTS June 30, 2006

### FINDING 06-1 – MINIMUM CONDITIONS – "STANDARDS OF SCHOLARSHIP" (continued)

### Recommendation:

- Further investigate this situation to determine the amount of over reported FTES. Revise and resubmit the CCFS-320 report. Additionally, procedures to indicate ineligible repeats in the attendance system should be reviewed and the responsibilities revised as needed.
- Revise the course catalog and schedule of classes to indicate classes eligible for three repeats.

**District Response:** Beginning Summer 2006, Santa Monica College implemented a new course repetition policy that eliminated apportionment claims for non-repeatable courses after one repetition. Approved repetitions are now coded as such and discounted from the CCFS-320 report after the allowable attempts.

Staff has been working on improving the description of repeatable courses in the course catalog and schedule of classes. The first layer of improvements was done within the computerized student system. Once that work has been completed, the catalog and schedule of classes will be updated to match.

### FINDING 06-2 - STATE COMPLIANCE - CONCURRENT ENROLLMENT

**Finding:** For all special admit K-12 students, the college should have on file an authorization form approving the student for enrollment that includes parental consent, the authorization of the high school principal and suggested course work. Two of ten students tested did not have the required authorization form on file.

Questioned Costs: Not Applicable

**Recommendation:** Maintain authorization forms for all special admit K-12 students and have them available for audit purposes. Enrollment procedures for K-12 students should be reviewed to ensure that the required authorizations are obtained each semester before a student is allowed to enroll in classes.

**District Response:** Of the students tested, the two special admit authorization forms that were missing both belonged to a special program that was administered at one of the satellite campuses. The administrator in charge of the program is no longer employed by the District and the program is now housed with the Project Managers in charge of Dual Enrollment, which has impeccable record keeping procedures. Santa Monica College requires authorization forms of all special admit students. This was an isolated incident.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FINANCIAL STATEMENTS June 30, 2006

### FINDING 06-3 – NONCREDIT COURSES

**Finding:** The District was directed by the State Chancellor's Office to complete a self-assessment on all noncredit courses for the 2003-04 academic year. Assessments for computer/library lab noncredit courses were required to be submitted to the Chancellor's Office, however, the remaining self-assessment checklists were to be maintained on file at the District. The District did not complete these self-assessments for any courses.

Questioned Costs: Not applicable

**Recommendation:** The District should complete the self-assessments for the non-credit courses that were in effect during the 2003-04 academic year for the fiscal year 2004-05.

**District Response:** Although the District responded to the original request from the Chancellor's Office that Santa Monica College does not offer the types of noncredit computer/library lab courses that were in question at the time, the self-assessment checklists to be filed internally for all noncredit courses were not completed. The College will now develop a process and procedure to ensure that self-assessments are completed for all noncredit courses that were in effect during the 2003-04 academic year.

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### SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS June 30, 2006

There were no findings and questioned costs related to federal awards for the fiscal year ended June 30, 2006.

# STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS June 30, 2006

Finding
No.

Finding

Recommendation

**Current Status** 

## MINIMUM CONDITIONS - "STANDARDS OF SCHOLARSHIP"

Districts may claim apportionment for one repetition for the attendance of a student repeating a course in which a student receives a grade if the student is repeating the course to alleviate substandard work, there were extenuating circumstances or there has been a significant lapse of time between attempts (CCR 58161). Districts may allow additional repetitions, however, they should not grant credit and should not report the students for apportionment purposes.

We noted the following when reviewing course repetition procedures:

The record of counselor approval for repetitions was removed from the attendance system when the counselor's employment ended. Upon further investigation, the information systems department was able to recover that information, however, it cannot be viewed by the normal end user.

Implemented

The District should attempt to restore the deleted documentation of counselor approval on all student records. There should also be verification that any additional employment separations do not cause a similar situation.

# STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS June 30, 2006

Finding
No.

### Kinding

### Recommendation

### Current Status

## MINIMUM CONDITIONS – "STANDARDS OF SCHOLARSHIP" (continued)

- Eight of eleven students tested had repeated a class more than one time and the FTES were not removed for apportionment reporting. The attendance system contains a screen allowing the user to indicate that the repeat class is not eligible for apportionment, however, in all cases, this screen was blank. We estimate that for the students tested, 21 classes were over reported. Assuming an average of 3 contact hours per week, we estimate the total over reported to be 2 FTES or \$8,700 for the sample tested.
- The individual class repetition limits were not consistent between the course catalog and schedule of classes and actual practice. We selected four students who had repeated a course with content that would appear to allow for a maximum of three repeats as indicated in CCR 58161(d). The course catalog did not indicate that the classes were eligible for three repeats, however, students were allowed to enroll more than twice without obtaining authorization from a counselor.
- One student was allowed to enroll in ESL 21B six times with only one counselor approval.

- The District should further investigate this for marking a class as ineligible for apportionment to another department. Our understanding is that the responsibility to update the attendance system with this Records. Because the District has shifted to completing more of the registration process electronically, many students no longer need to go to Admissions and Records to enroll in classes. This eliminated the department from the process, thus many student repeats situation to determine the amount of over reported FTES. The CCFS-320 report and may include shifting the responsibility Additionally, procedures should be revised resubmitted. were not marked in the system as ineligible. Admissions be revised and information is with plnous
- The course catalog and schedule of classes should be revised to indicate classes eligible for three repeats.
- The instance of proper approvals not obtained should be investigated to determine if the problem is systemic. The CCFS-320 report should be revised and resubmitted.

Not implemented. See current year finding 06-1.

Not implemented. See current year finding 06-1.

Implemented.

# STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS June 30, 2006

Recommendation STATE COMPLIANCE - CONCURRENT Finding No. 05-2

Current Status

Original Finding No. 04-3

ENROLLMENT

We noted two physical education course sections with a 14% enrollment of concurrently enrolled high school students. This is in excess of the 10% maximum allowable enrollment percentage per Education Code Section 76002(a)(4). This was usually the result of regular students dropping the class, thus causing the percentage of concurrently enrolled high school students to increase. The total FTES generated by these two classes was 6.01 FTES.

We recommend that the college monitor all physical education courses to ensure that no section exceeds the 10% maximum allowable enrollment percentage of concurrently enrolled high school students. Additionally, the college should amend the CCFS-320 to exclude the FTES reported for this section.

Implemented.