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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

WEDNESDAY,
SEPTEMBER 7, 2005

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Closed Session
Business Building Room 111

7:00 p.m. - Public Meeting
Board Room
Business Building Room 117

*The complete agenda may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Reference: *Board Policy Section 1570*
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Wednesday, September 7, 2005.

5:30 p.m. – Closed Session

7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONSPage No.

- A Call to Order
- B Roll Call

I

II. CLOSED SESSION (Scheduled for 5:30 p.m.)

- Collective Bargaining, pursuant to Government Code Section 54957.6
- Public Employee: Employment, Appointment, Discipline, Dismissal, Release, pursuant to Government Code Section 54957
- Real Property located at 3025 Olympic Blvd., Santa Monica pursuant to Government Code Section 54956.8

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)

- C Pledge of Allegiance
- #1 Approval of Minutes: July 6, 2005 (as amended)
August 1, 2005
August 27, 2005

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award
- Fall 2005 Session: Enrollment Update
- Bundy Update

V. PRESENTATIONS AND BOARD DISCUSSION**VI. ACADEMIC SENATE REPORT****VII. COMMUNICATIONS OR PUBLIC COMMENTS**

VIII. **CONSENT AGENDA** (All items considered in one motion unless pulled for discussion or questions)

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XII. **BOARD REPORTS AND COMMENTS**

XIII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be October 10, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

September 7, 2005

I. ORGANIZATIONAL FUNCTIONS

- A. CALL TO ORDER – 5:30 p.m.
- B. ROLL CALL

Carole Currey, Chair
Dr. Nancy Greenstein, Vice-Chair
Dr. Susan Aminoff
Dr. Dorothy Ehrhart-Morrison
Dr. Margaret Quiñones
Rob Rader
Herbert Roney
Belinda Phillips, Student Trustee

II. CLOSED SESSION

- Collective Bargaining
pursuant to Government Code Section 54957.6
- Public Employee: Employment, Appointment, Discipline, Dismissal, Release,
pursuant to Government Code Section 54957
- Real Property located at 3025 Olympic Blvd., Santa Monica
pursuant to Government Code Section 54956.8

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

- C. PLEDGE OF ALLEGIANCE Richard Tahvildaran-Jesswein
Academic Senate President

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

September 7, 2005

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

It is recommended that the minutes from the following meetings of the Santa Monica Community College District Board of Trustees be approved:

July 6, 2005 (Regular Meeting) as amended

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

August 1, 2005 (Regular Meeting)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

August 27, 2005 (Board Retreat)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

Report on action taken in Closed Session, August 27, 2005:

The Board of Trustees met in closed session for the purpose of conducting the evaluation of the Interim Superintendent/President. Following the evaluation, the Board unanimously approved the following amendment to the agreement between the Santa Monica Community College District and Thomas J. Donner, Interim Superintendent/President:

Term

The District hereby extends the employment contract as the Interim Superintendent/President until the new Superintendent/President starts on duty or the 30th day of June, 2006, whichever is shorter. In the event the services as Interim Superintendent/President are completed prior to June 30, 2006, the contract shall continue at the scheduled salary until June 30, 2006 and the duties shall be as Deputy Superintendent. As hereinafter provided, the Board, at its option, may extend this agreement in accordance with the Education Code.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 7, 2005

CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#17.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 **CONTRACTS AND CONSULTANTS**

Action: *Approval/Ratification*

2-A CONTINUING AND COMMUNITY EDUCATION

- (1) Approval of seminars/courses for Santa Monica College Continuing and Community Education for Fall 2005

Funding Source: All costs will be covered by registration fees charged.

- (2) Off-campus Continuing and Community Education classes for Fall 2005, payment per class session is authorized as stated on the list.

Funding Source: 2005-06 Budget/Continuing and Community Education

Comment: The lists of seminars/courses and facilities are on file in the Office of Continuing and Community Education.

2-B CONTRACT FOR SHUTTLE SERVICES

- Provider: City of Santa Monica Big Blue Bus
- Service Fees: Total not to exceed \$500,000
- Term of Contract: July 1, 2005 through June 30, 2006
- Funding Source: 2005-2006 Transportation Department Budget
- Service: Shuttle services from designated shuttle sites at the south Beach Parking Lot #5 and the Airport.
- Comment: This is a continuation of services provided by the City of Santa Monica Big Blue Bus. This agreement provides the District with the needed flexibility of additional buses in a timely "as needed" manner to meet the greater demand at peak times.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 **CONTRACTS AND CONSULTANTS** *(continued)*

2-C **MEMORANDUM OF UNDERSTANDING – SMMUSD FOR CHILD CARE SERVICES**

Provider: Santa Monica Malibu Unified School District

Service Fees: \$47.00 per day for infants (from birth to 18 months)
\$38.71 per day for toddlers (19 months to 36 months)

Term of Contract: July 1, 2005 – June 30, 2006

Funding Source: \$40,000 from the City of Santa Monica

Service: Provide child care services for up to five (5) Santa Monica College students with children ages birth to thirty-six (36) months who are participating in the Pico Partnership On the Move Program, dependent on space availability.

Comment: Subcontractor will provide age appropriate care and early childhood education services to participating children. If the rates of reimbursement for 2005-2006 change from the 2004-2005 rates per day for infants and/or toddlers, a modification will be made after further discussion and agreement.

2-D **MEMORANDUM OF UNDERSTANDING - AEROSPACE WORKFORCE PARTNERSHIP**

Provider: California Space Education and Workforce Institute (CSEWI)

Service Fees: None

Term of Contract: The MOU will remain in effect for a period of five years, September 1, 2005 through August 31, 2010.

Service: Under the terms of the MOU, the District and CSEWI will form an advisory group to define local industry workforce development and training needs, determine how current and potential District programs can address industry needs, and identify and pursue potential funding sources for new programs.

Comment: The California Space Education and Workforce Institute, Inc. (a nonprofit agency) was formed to create understanding, enthusiasm and appreciation for space enterprise and space technology; inspire parents, educators and students to engage in California-based space-related education and enrichment activities; stimulate greater awareness, understanding of the California space enterprise workforce and research needs throughout academia; attract, integrate and retain a robust California space workforce.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 CONTRACTS AND CONSULTANTS (continued)

2-E MEMORANDUM OF UNDERSTANDING – INNER IMAGES, INC. FOR CANCER DETECTION PROGRAM

Provider: Inner Images, Inc.
Service Fees: None
Term of Contract: August 1, 2005 – June 30, 2006
Service: Provide cancer detection program (mammograms) enrollment to all eligible women.
Comment: No cost to the District other than health services staff time.

2-F CONTRACT FOR LEGAL SERVICES (AMENDMENT)

Provider: Law Firm of Karen Meyers
Service Fees: \$195 per hour, not to exceed \$20,000, plus expenses
Term of Contract: July 1, 2005 through June 30, 2006
Funding Source: District Budget/Human Resources
Comment: These services are necessary for the District to proceed in the investigation of several employee complaints

2-G PERSONNEL COMMISSION CONSULTANT CONTRACT (EXTENSION)

Provider: Company of Experts
Consultant: Kathy Becker
Service Fees: \$125 per hour plus expenses, but not to exceed the monthly salary of the Director of Classified Personnel position at C step on Salary Schedule, \$8,055 per month, not to exceed \$17,000.
Term of Contract: September 1, 2005 thru October 31, 2005 (two additional months)
Funding Source: Personnel Commission 2005-06 Budget

2-H CONSULTANT FOR MEDIATION SERVICES

Provider: Ken Cloke, dba Center for Dispute Resolution
Service Fees: \$2,000 per day, plus expenses for an amount not to exceed \$10,000
Term of contract: 2005-2006
Service: Mediation services related to negotiations and other personnel matters
Funding Source: 2005-06 District Budget/Human Resources
Comment: The Faculty Association contract requires the District to provide a mediator during negotiations.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 3 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

ESTABLISH

Director, Online Services and Support	09/01/05
Comment: The Director, Online Services and Support serves as the primary liaison between SMC and the College's online courseware provider (currently eCollege) and is responsible for the daily operations of the Distance Education Program, including monitoring of site license issues (seat issue, budget, etc.), working closely with department chairs and administrators in the planning of the online program, and preparation of required reports.	

ELECTIONS

MANAGEMENT

Solano, Albert	Project Manager, Even Start	08/22/05 - 08/26/05
Comment: This extension was necessary to close out the grant.		
Solomita, Lynn	Interim Vice-President, Human Resources 80 percent assignment	10/01/05-03/31/06
Comment: Increase from 60 to 80 percent and extension of contract		
Yarrish, Julie	Acting Director, Online Services and Support	09/01/05

TEMPORARY HOURLY FACULTY

(List on file in the Office of Humans Resources - Academic)

SEPARATIONS

RESIGNATION

Stone, Winniphred	Associate Dean, Distance Education	10/01/05
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The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 **CLASSIFIED PERSONNEL – REGULAR**

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ESTABLISH MANAGEMENT POSITION

Assistant Director, Institutional Advancement SMC Foundation, 12 mos, 40 hrs	09/0705
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Comment: Any budget increases for this position will be funded by the SMC Foundation based upon fundraising. The position will be reviewed by the Personnel Commission to establish the appropriate job description and classification

ELECTIONS

REEMPLOYMENT

Jones, Tiffani	Personnel Specialist I, Human Resources	07/25/05
Watanabe, Diane	Athletic Trainer II, Athletics	08/09/05

PROBATIONARY MANAGEMENT

Bates, Cherie, Director of Classified Personnel, Personnel Commission	09/12/05
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REIMBURSEMENT OF EXPENSES

Bates, Cherie, Director of Classified Personnel, Personnel Commission	
Interview Expenses (Travel & Lodging)	Not to exceed \$ 530
Relocation Expenses	Not to exceed \$7,000

Comment: The Personnel Commission approved reimbursement of these expenses at its meeting on August 17, 2005.

ADVANCED STEP PLACEMENT

(The employee listed has met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Becerra, Cesar, Community College Police Officer Trainee	Step C	07/05/05
Bates, Cherie, Director of Classified Personnel, Personnel Comm	Step E	09/12/05

PROBATIONARY

Campos, Rosa M.	Custodian, Operations	08/01/05
Gray, I. Darryl	Custodian, Operations	08/22/05
Throckmorton, Elena	Disabled Student Services Specialist, DSC	08/15/05

PROMOTIONS

Fuqua, Lynne M.	Disabled Student Services Specialist, DSC	08/08/08
Johnson, Joyce	Personnel Specialist I, Human Resources	08/15/05

PERMANENT EMPLOYEE WITH LIMITED TERM SUMMER ASSIGNMENT

Adshade, Thomas, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Bell, Vernene, Instructional Assistant-English, English	08/29/05 - 08/31/05
Brunell, Gina, Department Secretary II, Mathematics	08/29/05 - 08/31/05
Cheney, Joyce, Tutoring Coordinator-Hum/Reading, English	08/29/05 - 08/31/05
Cisneros, Ed, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Dindial, Bharose, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Ferrill, Matthew, Library Assistant II, Library	08/29/05 - 08/31/05
Fredrickson, Don, Accompanist-Performance, Music	08/29/05 - 08/31/05
Glaser, Ray, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Graham, Carmen, Department Secretary II, Trio	08/01/05 - 08/31/05
Gray, Gary, Accompanist-Performance, Music	08/29/05 - 08/31/05
Griffiths, Morris, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Harris, Paul, Laboratory Tech.-Photo, Photo-Fashion	08/29/05 - 08/31/05
Henry, Ashward, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Hernandez, Linda, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Huber, Teresa, Library Assistant II, Library	08/29/05 - 08/31/05
Jackson, Wendy, Library Assistant II, Library	08/29/05 - 08/31/05
Kagan, William, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Kolby, Jeff, Instructional Assistant-Math, Mathematics	08/29/05 - 08/31/05
Lemons, Brad, Laboratory Tech.-Broadcasting, Communications	08/29/05 - 08/31/05
Mirsky, Ann, Media Resources Assistant II, Academic Computing	08/29/05 - 08/31/05
Mitchell, Micahl, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Montes, John, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Montgomery, Edgar, Instructional Assistant-English, English	08/29/05 - 08/31/05
Moore, Monica, Instructional Assistant-English, English	08/29/05 - 08/31/05
Morris, Audrey, Tutoring Coord-LD. Learning Disabilities, DSC	08/29/05 - 08/31/05
Muhammad, Larue, Department Secretary I, Communications	08/01/05 - 08/31/05
Muhammad, Larue, Department Secretary I, Psychology	08/01/05 - 08/31/05
Nemeth, Pamela, Department Secretary II, ESL	08/24/05 - 08/31/05
Osterhout, Roy, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Patterson, Fred, Instructional Assistant-Math, Mathematics	08/29/05 - 08/31/05
Rabito, Rosanne, Instructional Assistant-English, English	08/29/05 - 08/31/05
Schelbert, Barbara, Instructional Assistant-English, English	08/29/05 - 08/31/05
Sicilia-Delgado, Tito, Van Driver, Transportation	08/03/05 - 08/11/05
Sierra, Peter, Tutoring Coordinator-Foreign Lan, Mod Languages	08/29/05 - 08/31/05
Smedding, Jeff, Laboratory Tech.-Photo, Photo-Fashion	08/29/05 - 08/31/05
Smith, Peter, Music Technician Assistant, Music	08/29/05 - 08/31/05
Walsh, Sheila, Instructional Assistant-English, English	08/29/05 - 08/31/05
Williams, Joel, Parking Security Officer, Campus Police	08/29/05 - 08/31/05
Williams, Paul, Tutoring Coordinator-Math, Mathematics	08/29/05 - 08/31/05
Willis, Sandra, Tutoring Coordinator-Science, LRC	08/29/05 - 08/31/05
Windish, Marge, Department Secretary I, Music	08/29/05 - 08/31/05
Yudell, Janice, Instructional Assistant-English, English	08/29/05 - 08/31/05

WORKING OUT OF CLASSIFICATION

Whorton, Margaret	07/26/05 - 09/15/05
Fr: Administrative Asst I, Fiscal Services, 12 mos, 40 hrs	
To: Acting Buyer, Purchasing, 12 mos, 40 hrs	

WORKING OUT OF CLASSIFICATION (additional responsibilities)

Jauregui, Roberto, Warehouse Asst., Warehouse	+5%	08/05/05 - 10/31/05
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BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL – LIMITED TERM

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Acquista, Andrew, Accompanist - Percussion	07/01/05 - 12/31/05
Badaro, Luiz, Accompanist - Percussion	07/01/05 - 12/31/05
Bando, Gloria, Clerical Assistant I	07/01/05 - 08/31/05
Bayman, Lamont, Warehouse Assistant	08/08/05 - 09/25/05
Berens, Trevor, Accompanist - Dance	07/01/05 - 12/31/05
Bice, Jaimee, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Bofird, Patricia, Accompanist - Dance	07/01/05 - 12/31/05
Cerna, Mario, Sign Language Interpreter Trainee	07/13/05 - 12/31/05
Cleveland, Dekina, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Cleveland, Dekina, Clerical Assistant I	07/01/05 - 12/31/05
Cooper, Joyce, Accompanist - Dance	07/01/05 - 12/31/05
Curtis-Larson, Janet – Sign Language Interpreter Trainee	07/19/05 - 12/31/05
Emata, Myrna, Accompanist - Dance	07/01/05 - 12/31/05
Erickson, Dela, Art Gallery Installer	07/01/05 - 12/31/05
Evenhius, John, Instructional Assistant - English	07/18/05 - 08/05/05
Hedderich, Joe, Accompanist - Dance	07/01/05 - 12/31/05
Iliev, Emil, Accompanist - Dance	07/26/05 - 12/20/05
Martinez, Ronald, Instructional Assistant - Mathematics	07/01/05 - 12/31/05
Merkujev, Olga, Instructional Assistant - Mathematics	07/01/05 - 12/31/05
Neely, Tynisha T – Sign Language Interpreter Trainee	07/28/05 - 12/31/05
Pesantes, Eduardo, Warehouse Assistant	08/08/05 - 09/25/05
Semple, Katherine, Accompanist - Dance	07/01/05 - 12/31/05
Seeds, Robert V – Personnel Analyst	07/01/05 - 12/31/05
Soleymani, Saman, Instructional Assistant - Mathematics	07/01/05 - 12/31/05
Starr, Ellen, Art Gallery Installer	07/01/05 - 12/31/05
Vento, Victor, Accompanist – Guitar	07/01/05 - 12/31/05
Walker, Frederick, Accompanist – Percussion	07/01/05 - 12/31/05
Watkins, Deanna, Accompanist - Dance	07/01/05 - 12/31/05
Willis, David, Art Gallery Installer	07/01/05 - 12/31/05

LIMITED TERM

Abdulhafiz, Meymuna, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Abdulhamid, Ferid, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Arinsberg, Toni, Registration Info/Clerk	07/01/05 - 12/31/05
Baker, Stephen, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Barr, Laura, Accounting Specialist II	07/01/05 - 12/31/05
Baskin, Patricia, Bookstore Clerk/Cashier	07/01/05 - 06/30/06

LIMITED TERM (continued)

Bofird, Patricia, Accompanist – Performance	07/01/05 - 12/31/05
Buchanan, Melody, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Cadena, Allison, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Cadena, Ruben, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Campagna, Victoria, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Casillas, Ruth, Registration Info/Clerk	07/01/05 - 12/31/05
Cason, Tracy, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Chase, Gerald, Registration Info/Clerk	07/01/05 - 06/30/06
Damtew, Meron, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Daniel, Bethel, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Dawson, Rebecca, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Delgadillo, Christina, Registration Info/Clerk	07/01/05 - 12/31/05
Eagle, Wes, Registration Info/Clerk	07/01/05 - 12/31/05
Escobar, Donna, Registration Info/Clerk	07/01/05 - 12/31/05
Ellison, Monti, Accompanist – Percussion	07/01/05 - 12/31/05
Felder, Ronnie, Registration Info/Clerk - ISC	07/01/05 - 12/31/05
Fields, Terrel, Registration Info/Clerk	07/22/05 - 12/31/05
Franco, Jose, Registration Info/Clerk	07/01/05 - 12/31/05
Friha, Mohammed, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Garcia, Lucy, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Gardner, Deanna, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Gebremichael, Hermela, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Gerhold, Thomas, Accompanist – Performance	07/01/05 - 12/31/05
Grau, Donald, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Hardister III, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Harge, Ronyee, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Harville, LaTana, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Hassan, Fauzia, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Hayton, Brian, Registration Info/Clerk - ISC	07/01/05 - 12/31/05
Hokama, Stephanie, Administrative Assistant I	07/01/05 - 12/31/05
Johnson, Mariel, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Jones, Frances, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Kovalev, Arkadiy, Registration Info/Clerk	07/01/05 - 12/31/05
Lange, Mary, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Leal, Andrea, Registration Info/Clerk	07/01/05 - 12/31/05
Leon, Santos, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Lie, Chen, Registration Info/Clerk	07/01/05 - 12/31/05
Luis, Larry, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Mangus, Edward, Lab Assistant – Photography	07/01/05 - 06/30/06
Manhertz, Yvonne, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
McIntosh, Bryan, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Mehary, Mehret, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Mendez, Kenia, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Moges, Aster, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Nakama, Jeffery, Registration Info/Clerk - ISC	07/01/05 - 12/31/05
Nelli, Maria, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Ngo, Ahn-Tuyet, Registration Info/Clerk - ISC	07/01/05 - 12/31/05
Nguyen, Ha, Registration Info/Clerk – ISC	07/01/05 - 12/31/05
Nnodi, Benedict, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Panghongkewo, Artee, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Parker, Rashad, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Perkins, Paul, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Pinkett, Autumnne, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Ponce, Robert, Bookstore Clerk/Cashier	07/01/05 - 06/30/06

LIMITED TERM (cont.)

Ponder, Dana, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Quezada, Nancy, Registration Info/Clerk - ISC	07/01/05 - 12/31/05
Ramirez, Irene, Registration Info/Clerk	07/01/05 - 12/31/05
Razon, Nadia, Registration Info/Clerk	07/01/05 - 12/31/05
Reed, Jeffery, Accompanist – Percussion	07/01/05 - 12/31/05
Reza, Jennifer, Registration Info/Clerk	07/01/05 - 12/31/05
Rubio, Mary, Registration Info/Clerk	07/01/05 - 12/31/05
Sazonova, Yelena, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Sturgis, Denise, Registration Info/Clerk	07/01/05 - 12/31/05
Thielking, Alan, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Thomas, Tamorah, Department Secretary II	08/03/05 - 12/31/05
Thompson, Raquel, Registration Info/Clerk	07/01/05 - 12/31/05
Tolosa, John, Registration Info/Clerk, ISC	07/01/05 - 12/31/05
Wakefield, Mianca, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Walden, Cherie, Registration Info/Clerk	07/01/05 - 12/31/05
Walters, Monique, Registration Info/Clerk	07/01/05 - 12/31/05
Weldemichael, Belainesh, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Williams, Collin, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Wilson, Patricia, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Yogi, Nancy, Bookstore Clerk/Cashier	07/01/05 - 06/30/06
Young, Mary Ellen, Bookstore Clerk/Cashier	07/01/05 - 06/30/06

LIMITED TERM (Substitute)

Cooper, Joyce, Accompanist - Performance	07/01/05 - 12/31/05
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RECOMMENDATION NO. 6 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant \$7.00/hr	113
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College Work-Study Student Assistant \$7.00/hr	4
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SPECIAL SERVICES

Art Model \$14.00/hr	1
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Community Services Specialist I \$27.40/hr	76
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Community Services Specialist II \$27.40/hr	39
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

7-A CHANGE ORDER NO. 9 and 10 – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

Change Order No. 9 and 10 BERNARDS BROTHERS CONSTRUCTION COMPANY, on the Renovation of West Building, Bundy Campus project in the amounts of \$101,229 and \$213,426.

Original Contract Amount	\$14,985,000
Change Order No. 1	6,900
Change Order No. 2	297,479
Change Order No. 3	47,659
Change Order No. 4	137,389
Change Order No. 5	19,868
Change Order No. 6	20,523
Change Order No. 7	31,960
Change Order No. 8	88,344
Change Order No. 9 (corrected)	101,229
Change Order No. 10	<u>213,426</u>
Revised Contract Amount	\$15,949,777
Original Contract Time	240 days
Time Extension Change Order #4	<u>46 days</u>
Current Revised Contract Time	286 days

Funding Source: Measure U

Comment: Change Order No. 9 provides for labor and materials to patch existing holes through roof slab, modify metal panels and flashing exterior building canopies, replace existing metal panel siding per owner request, remove and replace existing metal stud, remove abandoned sump pump, replace existing exterior doors and frames, add fire alarm devices, trouble shoot and repair existing natural gas regulator and valves, and provide differential pressure testing of duct smoke detectors. This replaces Recommendation 10-A on the August 1, 2005 agenda which contained mathematical errors.

Change Order No. 10 provides for labor and materials to relocate miscellaneous duct work above congested ceilings, the addition of a compressor with air dryer for simulated medical gas, the addition of code required seismic bracing at existing roof drain lines and dry stand pipes, miscellaneous metal stud and drywall work to enclose exposed pipes and re-configure existing duct shafts, labor equipment and materials to field prepare structural steel for high performance coating to ensure warranty, grinding and filling existing floors where significantly out of level (exceed specified tolerances), the provision of drip pans for pipes passing through existing main electrical room and owner requested costs to change finish hardware to an electronic locking system.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** (continued)

7-B **CHANGE ORDER NO. 3 – SITE IMPROVEMENTS AT BUNDY CAMPUS – PHASE 3**

Change Order No. 3 BERNARDS BROTHERS CONSTRUCTION COMPANY. on the Site Improvements at Bundy Campus – Phase 3 project in the amount of \$17,613

Original Contract Amount	\$1,659,000
Change Order No. 1	22,104
Change Order No. 2	187,763
Change Order No. 3	<u>17,613</u>
Revised Contract Amount	\$1,886,480
Original Contract Time	90 days
Current Revised Contract Time	90 days

Funding Source: Measure U

Comment: Change Order No. 3 provides for changes to landscape ground cover, the addition of irrigation, landscape and sod at selected areas and cost for relocation of site light standard foundations due to interference with existing underground duct bank.

7-C **CHANGE ORDER NO. 3 – THEATRE ARTS RENOVATION**

Change Order No. 3 - TURNER CONSTRUCTION COMPANY on the Theatre Arts Renovation Project in the amount of \$207,732.

Original Contract Amount	\$13,053,000
Change Order No. 1	5,160
Change Order No. 2	299,049
Change Order No. 3	<u>207,732</u>
Revised Contract Amount	\$13,564,941
Original Contract Time	425 days
Time Extension Change Order No. 2	44 days
Current Revised Contract Time	469 days

Funding Source: Measure U

Comment: Change Order No. 3 provides for the addition of new, stand-alone electrical switchgear and transformer with associated conduit, conductors, and concrete work, the addition of pre-cast terrazzo base at selected lobby areas, the addition of gas piping to the dryer and new heater and providing electrical power to the wheel chair lift including conduit, wire, and disconnect switch.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

7-D CHANGE ORDER NO. 5 & 6 – NEW MUSIC AND PERFORMING ARTS CENTER (MADISON SITE)

Change Order No. 5 – FTR INTERNATIONAL, INC. on the Music Renovation portion of the project in the amount of \$11,582

Change Order No. 6 – FTR INTERNATIONAL, INC. on the Theater portion of the project in the amount of \$6,464

Original Contract Amount	\$30,780,000
Change Order No. 1	15,360
Change Order No. 2	4,174
Change Order No. 3	3,492
Change Order No. 4	17,654
Change Order No. 5	11,582
Change Order No. 6	<u>6,464</u>
Revised Contract Amount	\$30,838,726
Original Contract Time	670 days
Current Contract Time	670 days

Funding Source: Measure S, U

Comment: Change Order No. 5 provides for the partial, selective demolition of existing floor joists and furred walls in the Rehearsal Hall that were not revealed on the “as-built” drawings for the building. Change Order No. 6 provides for labor and materials to remove and re-compact wet soil to provide minimum required soil bearing density, and traffic control, demolition of pavement and excavation down to proposed sewer line elevation to confirm existing utilities per City of Santa Monica plan check requirement.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

7-E **CHANGE ORDER NO. I – LIBERAL ARTS NORTH**

Change Order No. I – PINNER CONSTRUCTION COMPANY on the Earthquake Replacement Liberal Arts North project in the amount of \$6,875.

Original Contract Amount	\$9,951,000
Change Order No. I	<u>6,875</u>
Revised Contract Amount	\$9,957,875

Original Contract Time	425 days
Current Revised Contract Time	425 days

Funding Source: Measure U

Comment: Change Order No. I provides for the removal and disposal of an unforeseen existing underground obstruction and removal and re-compaction of soils where its bearing capacity did not meet specified requirements.

7-F **AGREEMENT FOR LABOR COMPLIANCE SERVICES – EARTHQUAKE REPLACEMENT LIBERAL ARTS SOUTH**

Agreement with THE SOLIS GROUP for labor compliance services associated with the Earthquake Replacement Liberal Arts South project for an amount not to exceed \$58,700 plus reimbursable expenses.

Funding Source: State of California, City of Santa Monica Earthquake Redevelopment, Measure U

Comment: The consultant will provide labor compliance implementation, auditing, enforcement and reporting services in full compliance with the State Department of Industrial Relations Labor Compliance Program. AB 1506 has introduced Community College Districts to new state requirements and more state agency oversight. This bill requires districts using funds from Prop. 47 to initiate and enforce, or contract with a third party to initiate and enforce a labor compliance program for public works projects.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

7-G AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – EARTHQUAKE REPLACEMENT LIBERAL ARTS NORTH

Amend the agreement with GENSLER for architectural services related to the Earthquake Replacement Liberal Arts North project for an amount not to exceed \$3,300 plus reimbursable expenses.

Funding Source: Measure U

Comment: This amendment provides for additional services due to unforeseen site conditions for the location of telecommunications conduits.

7-H QUARTERLY POOL PAYMENT UNDER JOINT USE OF FACILITIES AGREEMENT

Quarterly payment to the CITY OF SANTA MONICA for the District’s share of maintenance and operation costs of the pool under the terms of the Joint Use of Facilities Agreement:

April 1, 2005 – June 30, 2005	\$75,892.15
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Funding Source: 2004-2005 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share based on the number of hours the College uses the pool compared to the total hours of pool use by all parties.

7-I DISBURSEMENT OF FINAL PAYMENT – LIBRARY EXPANSION & RENOVATION

Authorize the District to disburse the final payment in the amount of \$1,427,767 to NIELSEN DILLINGHAM BUILDERS for the Library Expansion & Renovation project pursuant to the settlement agreement by and between the District, Nielsen Dillingham Builders (NDB), subcontractor R. L. Douglass Electric Inc. (Douglass), and NDB’s surety Firemen’s Fund Insurance Company.

Funding Source: FEMA/State Capital Outlay/District

Comment: The final payment on the Library Expansion & Renovation project has been held by the District pending resolution of a stop notice claim by subcontractor R. L. Douglass Electric Inc. A settlement agreement has been reached to resolve this claim.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 PAYMENT FOR ENRON BANKRUPTCY CLAIM

Requested Action: Approval

Payment in the amount of \$5,500 to the COMMUNITY COLLEGE LEAGUE OF CALIFORNIA for the District's share of fees related to the Enron Bankruptcy Claim filed on behalf of community colleges.

Funding Source: 2005-06 General Fund Budget/Business & Administration

Comment: In October 2003, the Community College League of California (CCLC) initiated claims against Enron on behalf of 32 districts, including SMCCD. As legal costs are incurred, CCLC invoices the districts. The claim has entered the mediation phase and this payment represents the District's share of those costs.

RECOMMENDATION NO. 9 PAYMENT FOR DISTRICT LIABILITY

Requested Action: Approval

Approve the liability payment in the amount of \$1,166.57 to DAVID MULLER for damage to his vehicle caused by a District cart.

Funding Source: 2005-06 Risk Management Budget

Comment: The accident causing the damage was witnessed and the amount of the liability is below the District's insurance deductible.

RECOMMENDATION NO. 10 ARBITRAGE REBATE PAYMENT

Ratify the payment of a rebate to the Federal government in the amount of \$23,838.81 as excess earnings for the 2004-05 Pooled TRANs Participation Certificates, Series A.

Funding Source: 2005-06 General Fund Budget

Comment: The District is required to calculate the investment earnings from its portion of the Los Angeles County Schools Pooled Financing Program TRANs. Any excess earnings must be rebated to the Federal government as arbitrage. The Arbitrage Rebate Analysis performed by Hawkins Delafield & Wood determined the District payment.

RECOMMENDATION NO. 11 INTER-FUND CASH LOAN

Requested Action: Approval/Ratification

Ratify the temporary cash loan between Fund 01.0 and Fund 50.0 in the amount of \$10,899.03 to cover a year-end closing cash deficit in Fund 50.0.

Comment: The closing cash deficit in Fund 50.0 was caused by the cash income being deposited in July to cover expenses in June. The Los Angeles County Office of Education PeopleSoft system required the cash loan mechanism for correcting the deficit because it was year end. Fund 50.0, the community services restricted fund, is now part of the restricted General Fund so this type of problem will not occur in the future.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 BUDGET TRANSFERS

Requested Action: Approval

12-A FUND 01.3 – GENERAL FUND - RESTRICTED

Period ending: June 30, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	341,608
2000	Classified/Student Salaries	-138,123
3000	Benefits	-19,090
4000	Supplies	-23,604
5000	Contract Services/Operating Expenses	-99,518
6000	Sites/Buildings/Equipment	182
7000	Student Payments	-61,454
	Net Total	0

Comment: The Adopted Budget for Fiscal Year 2004-2005 needs to be amended to reflect the totals of the departmental budgets. The change-over to the new computer system used by the Los Angeles County Office of Education resulted in delays in some of the budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

July 1 – July 31, 2005	1664 – 1702	\$9,908,886.60
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Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

July 1 – July 31, 2005	CIL – HIA	\$7,658,808.12
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Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 15 AUXILIARY PAYMENTS & PURCHASE ORDERS

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

July 1 – July 31, 2005	Payments \$590,304	Purchase Orders \$361,803
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Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 16 DIRECT PAYMENTS

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

<u>For Fiscal Year 2004-05:</u>		
July 1 – July 31, 2005	D001540 – D001607	\$349,319.74

<u>For Fiscal Year 2005-06:</u>		
July 1 – July 31, 2005	D000001 – D000117	\$689,527.80

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 7, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING

Requested Action: Approval/Ratification

17-A AWARD OF PURCHASE ORDERS

Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists on file in the Purchasing Department

July 1 – July 31, 2005

\$5,400,239.71

17-B AWARD OF PURCHASE ORDER ON COUNTY PURCHASE AGREEMENT

Authorize the award of a purchase order to XEROX CORPORATION for a 36-month lease for the period of September 1, 2005 through August 31, 2009 of 22 multi-function units for various campus locations a 36-month in an amount not to exceed \$99,000 for fiscal year 2005-06; not to exceed \$113,000 for fiscal years 2006-07 and 2007-08; and not to exceed \$14,000 for fiscal year 2008-09.

Funding Source: District General Fund Budget/Reprographics Department for the life of the contract

Comment: This is a correction of the purchase order amount approved by the Board at the August 1, 2005 meeting.

17-C DECLARATION AND DISPOSAL OF SURPLUS AUDIO-VISUAL EQUIPMENT

Declare as surplus the following non-operating and/or obsolete audio-visual equipment and authorize the District to dispose of the equipment in a manner consistent with Board Policy 6531.

- 9 VCRs
- 8 LCD Video Projectors and miscellaneous brackets & bases
- 2 Televisions
- 2 Projector screens
- 2 Laser disk players
- 1 each Color video projector, karaoke machine, overhead projector, opaque projector, audio-visual transmitter, audio-visual receiver, public address amplifier, CD player, audio speaker, stereo amplifier, cassette recorder, DVD player, film strip projector, audio-visual tape eraser

Comment: The audio-visual equipment is non-operating and/or obsolete. In some cases parts are no longer available or it is not cost-effective to attempt repairs for equipment which is not compatible with current technology. The District will attempt to salvage and recycle as much material as possible.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18 PUBLIC HEARING, 2005-2006 BUDGET

It is recommended that the Board of Trustees conduct a public hearing on the 2005-2006 budget.

OPEN PUBLIC HEARING:
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

PUBLIC COMMENTS:

CLOSE PUBLIC HEARING:
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

RECOMMENDATION NO. 19 ADOPTION OF 2005-2006 BUDGET

It is recommended that the Board of Trustees adopt the 2005-2006 budget as stated in the following pages detailing the various funds of the District.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

**SANTA MONICA COMMUNITY COLLEGE DISTRICT
2005-2006 ADOPTED BUDGET NARRATIVE**

The Santa Monica Community College District Proposed Adopted Budget for fiscal year 2005-2006 is comprised of the following ten funds:

General Fund Unrestricted	\$117,221,659
General Fund Restricted	<u>20,913,754</u>
Total General Fund	\$138,135,413
Special Reserve Fund (Capital)	\$ 12,018,282
Earthquake Fund	3,095,515
Bond Fund Measure U	88,218,437
Measure S	50,832,403
Bond Interest & Redemption Fund	13,895,374
Student Financial Aid Fund	12,529,000
Auxiliary Operations	<u>5,440,367</u>
Total Other Restricted	\$186,029,378

TOTAL PROPOSED ADOPTED BUDGET **\$324,164,791**

The 2004-2005 fiscal year closed with an unrestricted General Fund ending balance estimated at \$5,586,996. The adopted budget for 2005-06 projects an ending unrestricted General Fund balance of \$3,585,811 or 3.16% which is reflected in the reserve for Contingencies.

GENERAL FUND

General Fund Unrestricted Revenues (01.0)

These are the only funds available for the general operations of the College. All other funds are restricted. The federal income levels for 2005-2006 are projected at the 2004-2005 rate, as notification has not been received regarding the 2005-2006 funding.

The Community College budget provides for a system-wide growth of 3% and includes a Cost of Living Adjustment (COLA) of 4.23%. COLA is applied only to about 75% of the SMC General Fund revenue. Santa Monica College will not participate in growth funding for fiscal year 2005-2006. However, full restoration of all FTE is planned.

The state funding formula is based on the combination of property taxes, enrollment fees and principal apportionment funds added together to equal the estimated State General revenue. The figures in our budget are based on estimates from the Chancellor's Office adjusted by our enrollment projections. If actual receipts of either property taxes or enrollment fees differ from projections, apportionment funding will be adjusted to keep the formula constant. The enrollment fee has remained at \$26 per unit, the same as the fee for the 2004-2005 fiscal year.

The State Lottery revenues are paid each year according to the annual enrollment figures. Since no growth is planned, the Lottery revenue is flat.

Mandated Cost Reimbursement has been postponed by the State until further notice. The \$10 million in the State budget will be one-time payments for previous years. There is no payment schedule available at this time.

Partnership for Excellent (PFE) funding has been restored to \$4,276,360 for 2005-2006. The income account titled "Other State Income" the District has placed the estimated 2005-2006 income for part-time faculty compensation, health insurance, and office hours.

Local income figures reflect the State Chancellor's Office projection of property taxes of \$19,552,176. This is a combination of property tax shift, homeowner's exemption, secured taxes, unsecured taxes and prior years' taxes. Intensive ESL revenue comes from special classes for foreign students and this program is negatively affected by new INS rule, just as the non-resident F-I enrollment is impacted. The District is, however, planning on a constant non-resident enrollment with an increase in revenue generated by the F-I tuition increase.

General Fund Unrestricted Expenditures (01.0)

The expenditure projections reflect appropriate step, column and longevity increases for all qualified employees. The expenditures reflect the hiring of new full-time and adjunct faculty members, replacement managers and administrators and the hiring of new classified staff members to support the FTES recovery goals of the college. The classified budget reflects hiring of staff for the vacant positions within a reasonable time during the fiscal year and the salary increases negotiated with CSEA. The expenditures also reflect salary increases approved by the Board for confidential and management employees.

The expenditure budget also reflects increases in advertising, counseling and hourly instruction to reflect the district's efforts to achieve recovery of FTES. There are also increased operational expenditures based on the increasing cost for utilities, and the opening of two new facilities in 2005-06.

RESTRICTED FUNDS

General Fund Restricted (01.3)

This fund represents restricted money that is received by the District from Federal, State and Local sources. The restricted lottery revenue is by law allocated to the purchase of instructional materials. Any grants that did not end by June 30, 2005 will be carried over to the 2005-2006 budget when appropriate.

When received, new grants will be presented to the Board of Trustees for approval and the District's budget will be augmented to reflect the increase.

Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. It reflects any state funding for capital projects, scheduled maintenance, asbestos abatement and architectural barrier removal. The non-resident capital charge is a revenue source to this fund. Those funds are used to cover the installment payments for AET and minor remodeling projects. This fund is used for the cost of both phases of the Liberal Arts Building Replacement project and includes the Earthquake Redevelopment Revenue from the City of Santa Monica. All capital expenditures and income in the Special Reserve Fund, as well as Fund 41.0, Fund 42.1 and Fund 42.2 reflect the total expense allocation and the total income for all projects and is not limited to current year, thus resulting in a zero ending balance.

Earthquake Fund (41.0)

This fund reflects the FEMA and OES money received and expended as a result of the damage incurred at Santa Monica College due to the 1994 Northridge Earthquake. These funds are for the Liberal Arts Replacement Project, our last earthquake project.

Bond Fund Prop T (42.1)

The balance of this fund, reflecting the revenue from the sale of bonds approved by Proposition "T" and the interest earned in the fund, was expended on Library project costs in 2004-05. Therefore, the balance at this time is zero and the fund will no longer be listed as part of the District's budget.

Bond Fund Measure U (42.2)

This fund reflects the revenue from the sale of bonds approved by Measure U and the interest earned in the fund. The fund ended 2004-05 with a deficit that was covered by a short-term loan which is to be repaid from the sale of bonds.

The expenditures in this fund relate to the College construction plan approved under Measure U.

Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved by Measure S in November, 2004 and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved by Measure S.

Bond Interest and Redemption Fund (48.0)

This fund is administered by the Los Angeles County Treasurer's Office and reflects the receipt of property tax money due to voted indebtedness for bond issues and the payment of interest on those bonds plus the redemption of the bonds whose maturity is within the 2005-2006 fiscal year. This information is provided by the Los Angeles County Treasurer's Office.

Enterprise Fund (50.0)

This fund used to be for Community Service and Contract Education. This is now under the Restricted General Fund 1.3 per auditor recommendation.

Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, EOPS and Cal Grants). Transfer line items reflect a transfer from the General Fund Unrestricted to meet the match requirement of the individual grant programs.

Auxiliary Operations

This budget reflects the income and expenses of the auxiliary operations of the District, namely the income from the bookstore and the food and vending concessions, and College expenses in programs such as athletics, music, theatre arts, THE CORSAIR and transportation.

CONCLUSION

This is the recommended budget for adoption. It reflects the best information currently available. It is expected that changes will occur during the year. Some changes will be a result of revised state revenue and others will be internal adjustments resulting from new or more information.

2005-2006 UNRESTRICTED GENERAL FUND 01.0 INCOME BUDGET

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL INCOME	2005-2006 ADOPTED BUDGET
FEDERAL			
8189 FIN AIDS ADM ALLOWANCES	-	144,445	140,000
8190 OTHER FEDERAL REVENUE	-	-	-
TOTAL FEDERAL	-	144,445	140,000
STATE			
8610 PRINCIPAL APPT.	50,448,583	53,839,551	57,053,649
EQUALIZATION	3,607,904	3,607,904	951,769
8616 PRIOR YR APPT. ADJ.	(213,303)	354,548	-
8672 HOMEOWNERS EXEMPT	94,454	96,196	94,454
8680 STATE LOTTERY REV.	2,861,869	2,705,193	2,705,193
8692 MANDATED COST RECOV.	-	-	-
8698 PARTNERSHIP FOR EXCELLENCE	3,661,884	3,661,884	4,276,360
8699 OTH STATE	1,777,239	1,331,151	1,071,096
TOTAL STATE	62,238,630	65,596,426	66,152,521
LOCAL			
8810/17 PROP TAX SHIFT	10,890,346	8,058,717	11,222,832
8811 SECURED TAX	6,879,210	7,174,389	6,879,210
8812 SUPPLE. TAXES	175,345	405,910	175,345
8813 UNSECURED TAX	374,714	381,106	374,714
8816 PRIOR YRS TAXES	805,621	315,633	805,621
8830 INTENSIVE ESL	516,703	612,121	591,600
8850 RENTAL INCOME	39,043	60,575	55,000
8860 INTEREST	204,242	334,669	300,000
8874 ENROLLMENT FEES	11,557,004	9,420,876	10,168,030
8879 STUDENT RECORDS	150,452	280,252	250,000
8880 NON RES TUITION	12,859,902	12,456,385	12,954,640
8885 OTHER STUDENT FEES & CHARGES	292,258	202,790	190,000
8886 F1 APPLICATION FEES	63,885	64,510	61,000
8889 OTHER FEES	116,042	-	-
8890 OTHER LOCAL	278,175	559,446	500,000
8891 I. D. CARD SERVICE CHARGE	516,551	434,100	400,000
8892/4 LIBRARY FINES/CARDS	16,472	22,329	19,000
8893 PARKING FINES	279,073	373,596	350,000
8912 SALE OF EQUIP AND SUPPLIES	-	150	150
TOTAL LOCAL	46,015,037	41,157,552	45,297,142
TOTAL INCOME	108,253,667	106,898,424	111,589,663
8980 TRANSFER IN (ADMIN. COST ALLOW.)	59,420	51,683	45,000
TOTAL REVENUE	108,313,087	106,950,107	111,634,663
BEGINNING BALANCE	6,834,088	6,834,088	5,586,996
ADJUSTMENT TO BEGINNING BALANCE	-	(1,564,387)	-
TOTAL FUNDS AVAILABLE	115,147,175	112,219,808	117,221,659

2005-2006 UNRESTRICTED GENERAL FUND 01.0 ADOPTED INCOME BUDGET

ACCOUNTS	2001-2002 ACTUAL REVENUE	2002-2003 ACTUAL REVENUE	2003-2004 ACTUAL REVENUE	2004-2005 ACTUAL REVENUE	2005-2006 ADOPTED BUDGET
FEDERAL					
8189 FIN AIDS ADM ALLOWANCES	128,088	114,873	-	144,445	140,000
8190 OTHER FEDERAL REVENUE	-	-	430	-	-
TOTAL FEDERAL	128,088	114,873	430	144,445	140,000
STATE					
8610 PRINCIPAL APPT. EQUALIZATION	41,170,080	42,167,339	47,044,874	53,839,551	57,053,649
8611 BASIC SKILLS APPT.	991,089	580,429	-	-	-
8616 PRIOR YR APPT. ADJ.	(1,451,243)	(308,756)	1,379,323	354,548	-
8660 INTEREST INCOME	-	-	1,161	-	-
8672 HOMEOWNERS EXEMPT	94,545	94,454	93,279	96,196	94,454
8680 STATE LOTTERY REV.	3,009,936	3,182,137	2,313,713	2,705,193	2,705,193
8692 MANDATED COST RECOVERY	(133,913)	-	-	-	-
8698 PARTNERSHIP FOR EXCELLENCE	5,701,813	4,998,760	4,276,360	3,661,884	4,276,360
8699 OTH STATE	1,463,113	1,254,265	1,290,994	1,331,151	1,071,096
TOTAL STATE	50,845,420	51,968,628	56,399,704	65,596,426	66,152,521
LOCAL					
8810/17 PROP TAX SHIFT	21,961,645	23,016,951	15,161,214	8,058,717	11,222,832
8811 SECURED TAX	5,903,076	6,293,879	6,858,089	7,174,389	6,879,210
8812 SUPPLE. TAXES	124,295	105,343	287,358	405,910	175,345
8813 UNSECURED TAX	339,804	370,894	374,713	381,106	374,714
8816 PRIOR YRS TAXES	299,259	582,292	805,378	315,633	805,621
8830 INTENSIVE ESL	479,700	547,328	519,525	612,121	591,600
8850 RENTAL INCOME	16,461	17,825	55,053	60,575	55,000
8860 INTEREST	461,341	272,322	155,862	334,669	300,000
8872 CONT ED COMMUNITY SERVICE	636,409	610,529	-	-	-
8874 ENROLLMENT FEES	4,708,037	4,766,127	6,565,795	9,420,876	10,168,030
8879 STUDENT RECORDS	120,903	179,110	273,455	280,252	250,000
8880 NON RES TUITION	13,497,733	13,651,624	13,023,354	12,456,385	12,954,640
8885 OTHER STUDENT FEES & CHARGI	-	-	254,137	202,790	190,000
8886 F1 APPLICATION FEES	58,805	87,250	61,495	64,510	61,000
8889 OTHER FEES	398,278	281,340	100,906	-	-
8890 OTHER LOCAL	315,486	331,161	292,550	559,446	500,000
8891 I. D. CARD SERVICE CHARGE	512,302	512,637	449,175	434,100	400,000
8892/4 LIBRARY FINES/CARDS	20,673	19,610	620	22,329	19,000
8893 PARKING FINES	341,942	282,972	381,916	373,596	350,000
8912 SALE OF EQUIP AND SUPPLIES	-	-	100	150	150
TOTAL LOCAL	50,196,149	51,929,194	45,620,695	41,157,552	45,297,142
TOTAL INCOME	101,169,657	104,012,695	102,020,829	106,898,424	111,589,663
8980 TRANSFER IN (ADMIN. COST ALLC	845,348	96,705	16,192	51,683	45,000
TOTAL REVENUE	102,015,005	104,109,400	102,037,021	106,950,107	111,634,663
BEGINNING BALANCE	5,821,609	1,210,760	1,862,057	6,834,088	5,586,996
ADJUSTMENT TO BEGINNING BALANCE	(36,388)	1,177,626	-	(1,564,387)	-
TOTAL FUNDS AVAILABLE	107,800,226	106,497,786	103,899,078	112,219,808	117,221,659

**2005-2006 UNRESTRICTED GENERAL FUND 01.0
ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL EXPENDITURES	2005-2006 ADOPTED BUDGET
INSTRUCTION	22,449,967	21,745,647	21,397,525
ACADEMIC MANAGERS	3,779,144	3,854,003	4,776,256
NON-INSTRUCTION	4,683,697	4,289,451	4,239,018
HOURLY INSTRUCTION	19,396,609	20,668,876	21,873,750
HOURLY NON INSTRUCTION	2,891,016	2,730,973	3,096,663
TOTAL ACADEMIC	53,200,433	53,288,951	55,383,212
CLASSIFIED REGULAR	16,119,900	14,460,879	17,356,839
CLASSIFIED MANAGERS	2,506,552	2,515,705	2,687,552
CLASS REG INSTRUCTION	2,448,771	1,829,489	2,364,771
CLASSIFIED HOURLY	1,605,816	1,658,357	1,524,487
CLASS HRLY INSTRUCTION	402,429	541,007	554,013
TOTAL CLASSIFIED	23,083,468	21,005,438	24,487,662
STRS	3,500,000	3,287,618	3,404,705
PERS	2,308,864	2,195,902	2,146,747
OASDHI/MEDICARE	2,300,000	2,145,540	1,908,983
H/W	8,760,000	8,540,335	10,445,000
RETIREE'S H/W	1,000,000	1,355,143	
SUI	175,000	470,690	525,657
WORKERS' COMP.	841,500	1,501,094	1,103,870
DISTRICT RETIREMENT	475,000	645,902	525,000
TOTAL BENEFITS	19,360,364	20,142,224	20,059,962
TOTAL SUPPLIES	1,089,488	908,283	1,109,898
CONTRACTS/SERVICES	7,840,866	7,289,128	7,986,203
INSURANCE	596,788	597,237	575,252
UTILITIES	2,668,800	2,297,437	2,967,290
TOTAL SERVICES	11,106,454	10,183,802	11,528,745
BLDG & SITES	-	15,620	15,000
EQUIPMENT	52,025	208,372	96,025
LEASE PURCHASES	354,158	469,021	555,344
TOTAL CAPITAL	406,183	693,014	666,369
TOTAL EXPENSES	108,246,390	106,221,712	113,235,848
OTHER TRANSFR FOR FIN AID	280,000	411,100	400,000
OTHER OUTGOING TRANSFER	-	-	-
TOTAL EXP. & TRANSFERS	108,526,390	106,632,812	113,635,848
CONTINGENCY RESERVE	6,620,785	5,586,996	3,585,811
TOTAL	115,147,175	112,219,808	117,221,659

**2005-2006 UNRESTRICTED GENERAL FUND 01.0
ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2001-2002 ACTUAL EXPENDITURES	2002-2003 ACTUAL EXPENDITURES	2003-2004 ACTUAL EXPENDITURES	2004-2005 ACTUAL EXPENDITURES	2005-2006 ADOPTED BUDGET
INSTRUCTION	21,103,124	22,381,218	21,987,815	21,745,647	21,397,525
ACADEMIC MANAGERS	4,268,183	4,405,466	3,443,723	3,854,003	4,776,256
NON-INSTRUCTION	3,963,510	3,847,335	4,357,896	4,289,451	4,239,018
HOURLY INSTRUCTION	19,277,990	19,249,956	14,870,747	20,668,876	21,873,750
HOURLY NON INSTRUCTION	3,629,848	3,102,657	1,815,971	2,730,973	3,096,663
TOTAL ACADEMIC	52,242,655	52,986,632	46,476,152	53,288,951	55,383,212
CLASSIFIED REGULAR	15,382,598	15,753,123	14,720,401	14,460,879	17,356,839
CLASSIFIED MANAGERS	3,008,817	2,777,935	2,839,726	2,515,705	2,687,552
CLASS REG INSTRUCTION	2,056,421	2,130,091	1,976,481	1,829,489	2,364,771
CLASSIFIED HOURLY	2,949,545	1,456,115	1,112,001	1,658,357	1,524,487
CLASS HRLY INSTRUCTION	785,750	574,040	403,080	541,007	554,013
TOTAL CLASSIFIED	24,183,131	22,691,304	21,051,689	21,005,438	24,487,662
STRS	2,421,277	3,274,164	3,020,699	3,287,618	3,404,705
PERS	-	934,737	1,847,857	2,195,902	2,146,747
OASDHI/MEDICARE	2,288,625	2,378,899	2,033,329	2,145,540	1,908,983
H/W	6,178,525	7,729,133	8,122,204	8,540,335	10,445,000
RETIREE'S H/W	920,654	1,011,613	912,280	1,355,143	-
SUI	105,738	135,788	220,084	470,690	525,657
WORKERS' COMP.	738,380	821,571	806,458	1,501,094	1,103,870
DISTRICT RETIREMENT	620,132	538,919	328,901	645,902	525,000
TOTAL BENEFITS	13,273,331	16,824,824	17,291,812	20,142,224	20,059,962
TOTAL SUPPLIES	1,178,706	694,984	783,231	908,283	1,109,898
CONTRACTS/SERVICES	8,455,038	7,537,017	7,156,477	7,289,128	7,986,203
INSURANCE	423,763	531,427	591,847	597,237	575,252
UTILITIES	2,636,764	2,010,638	2,502,469	2,297,437	2,967,290
TOTAL SERVICES	11,515,565	10,079,082	10,250,793	10,183,802	11,528,745
BLDG & SITES	1,106,658	15,723	121,910	15,620	15,000
EQUIPMENT	2,510,782	64,569	49,239	208,372	96,025
LEASE PURCHASES	-	822,391	783,444	469,021	555,344
TOTAL CAPITAL	3,617,440	902,683	954,593	693,014	666,369
TOTAL EXPENSES	106,010,828	104,179,509	96,808,270	106,221,712	113,235,848
OTHER TRANSFR FOR FIN AID	6,856	-	256,720	411,100	400,000
OTHER OUTGOING TRANSFER	571,782	456,220	-	-	-
TOTAL EXP. & TRANSFERS	106,589,466	104,635,729	97,064,990	106,632,812	113,635,848
CONTINGENCY RESERVE	1,210,760	1,862,057	6,834,088	5,586,996	3,585,811
TOTAL	107,800,226	106,497,786	103,899,078	112,219,808	117,221,659

2005-2006 RESTRICTED GENERAL FUND 01.3 ADOPTED INCOME BUDGET

REVENUE ACCOUNT	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL INCOME	2005-2006 ADOPTED BUDGET
FEDERAL			
8170 VOCATIONAL ED. (VTEA)	516,314	520,469	463,604
8180 ECONOMIC OPP. ACT/FEDERAL WORK STUDY	623,713	586,840	502,500
8190 RADIO GRANTS C/O	975,000	1,156,873	1,612,800
8190 RADIO GRANTS C/O - CPB	470,078	-	80,360
8241 TECH PREP	68,800	68,800	75,250
OTHER FEDERAL	920,688	1,140,525	1,898,830
TOTAL FEDERAL	3,574,593	3,473,507	4,633,344
STATE			
8620 ONE TIME BLOCK GRANT C/O	178,260	21,945	379,392
8620 S.F.A.A. (BFAP FINANCIAL AID)	746,703	721,118	688,705
8620 S.F.A.A. C/O	-	579,556	55,652
8620 TTIP	36,697	-	36,697
8620 TTIP C/O	104,232	54,767	102,568
8620 CALWORKS	380,181	380,930	380,181
8620 TANF	87,423	82,506	87,954
8622 EXTENDED OPP. PROG.	1,053,995	1,090,109	1,025,636
8623 DISABLED STUDENTS	987,225	1,177,733	1,113,008
8620 DISABLED STUDENTS C/O	-	1,539	-
8650 MATRICULATION	703,443	699,371	660,288
8620 MATRICULATION C/O	244,035	334,933	31,122
8620 MATRICULATION - TRANSFER RELATED 05-06	-	-	61,000
8650 TRANSFER AND ARTICULATION C/O 02-03	-	-	7,166
8650 NON-CREDIT MATRICULATION	39,733	35,366	17,683
8650 NON-CREDIT MATRICULATION C/O	21,156	-	-
8620 EOPS CARE	94,466	96,878	93,439
8650 STAFF/FAC DIVERSITY	18,443	7,037	21,976
8650 CAN C/O 04-05	-	-	725
8620 STAFF/FAC DIVERSITY C/O	-	20,013	26,321
8650 ENERGY RELIEF	325,469	-	-
8650 TEACHER READING DEVELOPMENT PROGRAM	-	3,500	-
8654 INSTR.EQUIP/LIBRARY MATL. BLOCK GRANT	502,500	-	501,992
8654 INSTR EQUIP LIBRARY MATL. C/O	108,273	516,744	385,882
8656 STAFF DEVELOP. C/O	9,824	8,977	847
8680 LOTTERY	318,762	210,157	293,108
ENROLLMENT GROWTH	-	-	58,823
ENROLLMENT GROWTH C/O 04-05	-	36,014	5,887
JOB DEVELOPMENT INCENTIVE FUND (JDIF) ECON DEVEL	-	300,000	300,000
OTHER STATE	414,044	507,019	438,511
TOTAL STATE	6,374,864	6,886,212	6,774,563
LOCAL			
8830 PICO PARTNERSHIP	179,875	168,224	184,372
8876 HEALTH SERVICES FEES	580,448	572,944	606,225
8881 PARKING FEES	1,195,243	1,502,519	1,500,000
8890 PARKING LOT INC	151,864	-	-
KCRW - DONATIONS	3,492,049	3,118,773	3,911,741
COMMUNITY SERVICES (USED TO BE FUND 50.0)	-	-	675,000
COUNTY CALWORKS	-	-	81,144
OTHER LOCAL	1,509,086	2,358,941	2,547,365
TOTAL LOCAL	7,108,565	7,721,401	9,505,847
TOTAL INCOME	17,058,022	18,081,120	20,913,754
8980 TRANSFERS	216,301	-	-
TOTAL REVENUE	17,274,323	18,081,120	20,913,754
BEGINNING BALANCE	1,009,802	1,009,802	-
ADJUSTMENT TO BEGINNING BALANCE	-	(1,009,802)	-
TOTAL FUNDS AVAILABLE	18,284,125	18,081,120	20,913,754

2005-2006 RESTRICTED GENERAL FUND 01.3 ADOPTED EXPENDITURE BUDGET

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL EXPENDITURES	2005-2006 ADOPTED BUDGET
INSTRUCTION	157,720	17,746	9,800
MANAGEMENT	611,056	832,882	724,193
NON-INSTRUCTION	1,055,947	864,019	1,077,131
HOURLY INSTRUCTION	278,505	17,662	73,100
HOURLY NON INSTRUCTION	1,178,916	1,299,485	1,051,859
TOTAL ACADEMIC	3,282,144	3,031,795	2,936,083
CLASSIFIED REGULAR	1,647,123	1,494,662	1,931,446
CLASSIFIED MANAGERS	272,892	275,178	53,581
CLASS REG INSTRUCTION	197,545	135,000	38,271
CLASSIFIED HOURLY	1,340,495	1,288,027	1,272,363
CLASS HRLY INSTRUCTION	240,841	190,962	323,380
TOTAL CLASSIFIED	3,698,896	3,383,829	3,619,041
BENEFITS HOLDING ACCOUNT FOR ALL BEN	-	-	1,645,840
STRS	255,048	221,176	
PERS	197,230	191,777	
OASDHI	243,932	187,288	
H/W	487,031	499,201	
SUI	26,967	33,211	
WORKERS' COMP.	64,476	81,827	
DISTRICT RETIREMENT	30,373	23,196	
TOTAL BENEFITS	1,305,057	1,237,676	1,645,840
TOTAL SUPPLIES	1,184,896	789,609	1,602,394
CONTRACTS/SERVICES	3,218,775	4,202,157	5,139,821
INSURANCE	1,554,077	1,551,804	1,607,574
UTILITIES	275,469	191,826	221,500
TOTAL SERVICES	5,048,321	5,945,787	6,968,895
BLDG & SITES	1,015,302	1,502,519	1,587,851
EQUIPMENT	1,182,660	1,461,570	1,733,966
TOTAL CAPITAL	2,197,962	2,964,090	3,321,817
TOTAL EXPENSES	16,717,276	17,352,786	20,094,070
OTHER OUTGO - FINANCIAL AIDS	1,022,128	676,651	721,374
OTHER OUTGO - TRANSFERS	61,035	51,683	98,310
TOTAL OTHER OUTGO	1,083,163	728,334	819,684
TOTAL EXP. & OTHER OUTGO	17,800,439	18,081,120	20,913,754
CONTINGENCY RESERVE	483,686	-	
TOTAL	18,284,125	18,081,120	20,913,754

2005-2006 ADOPTED BUDGET SPECIAL RESERVE FUND 40.0

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	-	-	50,282
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	-	-	50,282
INCOME			
8652 SCHEDULED MAINTENANCE	-	42,574	-
8653 HAZARDOUS SUBSTANCES	-	191,415	-
8655 CAPITAL OUTLAY - LIBRARY ADDITION	-	-	-
8655 CAPITAL OUTLAY - LIBRARY EQUIPMEN	-	1,064,377	-
8655 CAPITAL OUTLAY - LIBERAL ARTS	250,000	-	250,000
8690 MANDATED COST CLAIMS	-	325,469	-
8820 DONATIONS	-	-	-
8860 INTEREST	500	30,747	18,000
8880 NONRESIDENT CAPITAL CHARGE	1,120,000	1,498,552	1,500,000
8890 LOCAL INCOME	-	637	-
8891 LOCAL INCOME - REDEVELOPMENT	10,200,000	-	10,200,000
8912 SALE OF ASSETS	-	-	-
8980 INCOMING TRANSFERS	(1,748,609)	(784,579)	-
TOTAL INCOME	9,821,891	2,369,193	11,968,000
TOTAL FUNDS AVAILABLE	9,821,891	2,369,193	12,018,282
EXPENSES			
2000 CLASSIFIED SALARIES	-	-	-
3000 BENEFITS	-	-	-
4000 SUPPLIES	3,000	2,771	3,000
5000 CONTRACT SERVICES	250,000	154,829	250,000
6000 CAPITAL OUTLAY	9,568,891	2,161,311	11,715,000
7900 CONTINGENCY RESERVE	-	-	50,282
TOTAL EXPENSES	9,821,891	2,318,911	12,018,282
ENDING BALANCE	-	50,282	-

2005-2006 ADOPTED BUDGET EARTHQUAKE FUND 41.0

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	3,092,346	3,092,346	3,094,515
INCOME			
8199 FEDERAL/FEMA FUNDING	-	-	-
8860 INTEREST	-	2,169	1,000
TOTAL INCOME	-	2,169	1,000
TOTAL FUNDS AVAILABLE	3,092,346	3,094,515	3,095,515
EXPENSES			
5000 CONTRACT SERVICE	-	-	763
6000 CAPITAL OUTLAY	3,092,346	-	3,094,752
7000 TRANSFER OUT	-	-	-
7900 CONTINGENCY RESERVE	-	-	-
TOTAL EXPENSES	3,092,346	-	3,095,515
ENDING BALANCE	-	3,094,515	-

2005-2006 ADOPTED BUDGET BOND FUND 42.1 PROP T

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	329,377	329,377	-
ADJUSTMENT TO BEGINNING BALANC	-	-	-
ADJUSTED BEGINNING BALANCE	329,377	329,377	-
INCOME			
8860 INTEREST	-	-	-
8980 INCOMING TRANSFERS	-	-	-
TOTAL INCOME	-	-	-
TOTAL FUNDS AVAILABLE	329,377	329,377	-
EXPENSES			
4000 SUPPLIES	-	-	-
6000 CAPITAL OUTLAY	329,377	329,377	-
TOTAL EXPENSES	329,377	329,377	-
ENDING BALANCE	-	-	-

NOTE: This fund was expended on the Library project in 2004-2005

2005-2006 ADOPTED BUDGET MEASURE U FUND 42.2

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	25,952,129	25,952,129	(2,381,563)
ADJUSTMENTS			
ADJUSTED BEGINNING BALANC	25,952,129	25,952,129	(2,381,563)
INCOME			
LOCAL INCOME	-	18,649	90,000,000
INTEREST	110,000	350,555	600,000
TOTAL INCOME	110,000	369,204	90,600,000
TOTAL FUNDS AVAILABLE	26,062,129	26,321,333	88,218,437
EXPENSES			
4000 SUPPLIES	50,000	19,721	50,000
5000 CONTRACT SERVICES	50,000	232,727	150,000
6000 CAPITAL OUTLAY	25,962,129	28,450,448	-
7900 CONTINGENCY RESERVE	-	-	88,018,437
TOTAL EXPENSES	26,062,129	28,702,896	88,218,437
ENDING BALANCE	-	(2,381,563)	-

NOTE: Fund ended the year by borrowing to cover cash flow. Bonds sold the end of August, 2005 to cover current and future cash flow needs.

2005-2006 ADOPTED BUDGET MEASURE S FUND 42.3

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	-	-	50,226,403
ADJUSTMENTS			
ADJUSTED BEGINNING BALANC	-	-	50,226,403
INCOME			
OTHER FINANCING SOURCES	57,000,000	58,000,000	-
INTEREST	-	185,008	606,000
TOTAL INCOME	57,000,000	58,185,008	606,000
TOTAL FUNDS AVAILABLE	57,000,000	58,185,008	50,832,403
EXPENSES			
4000 SUPPLIES	-	4,809	50,000
5000 CONTRACT SERVICES	-	1,634	150,000
6000 CAPITAL OUTLAY	57,000,000	7,952,162	40,164,284
7900 CONTINGENCY RESERVE	-	-	10,468,119
TOTAL EXPENSES	57,000,000	7,958,605	50,832,403
ENDING BALANCE	-	50,226,403	-

2005-2006 ADOPTED BUDGET INTEREST AND REDEMPTION FUND 48.0

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	6,178,067	6,236,868	6,295,669
ADJUSTMENTS			
ADJUSTED BEGINNING BALANC	6,178,067	6,236,868	6,295,669
INCOME			
8600 STATE REVENUES	-	-	-
8814 VOTER INDEBTED TAXES	6,947,687	6,947,687	13,895,374
TOTAL INCOME	6,947,687	6,947,687	13,895,374
TOTAL FUNDS AVAILABLE	13,125,754	13,184,555	20,191,043
EXPENSES			
7100 DEBT REDEMPTION	4,090,000	4,090,000	8,180,000
7111 INTEREST CHARGES	2,798,886	2,798,886	5,597,772
TOTAL EXPENSES	6,888,886	6,888,886	13,777,772
ENDING BALANCE	6,236,868	6,295,669	6,413,271

2005-2006 ADOPTED BUDGET STUDENT FINANCIAL AID 74.0

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUAL	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	-	-	-
INCOME			
8150 FEDERAL GRANTS	7,956,217	10,430,541	11,184,250
8650 CAL. GRANTS	771,520	885,793	1,100,000
8980 TRANSFER	344,073	411,100	244,750
8860 INTEREST	-	-	-
TOTAL INCOME	9,071,810	11,727,434	12,529,000
TOTAL FUNDS AVAILABLE (Lines 1 +	9,071,810	11,727,434	12,529,000
EXPENSES			
7500 FINANCIAL AID	9,071,810	11,727,434	12,529,000
TOTAL EXPENSES	9,071,810	11,727,434	12,529,000
ENDING BALANCE (Lines 7 - 10)	-	-	-

**AUXILIARY OPERATIONS
STATEMENT OF REVENUES & EXPENDITURES
ADOPTED BUDGET 2005-2006**

ACCOUNTS	2004-2005 ADOPTED BUDGET	2004-2005 ACTUALS	2005-2006 ADOPTED BUDGET
BEGINNING BALANCE	1,958,439	1,958,439	2,567,446
ADJ. TO BEG. BALANCE	0	0	0
ADJUSTED BEGINNING BAL.	1,958,439	1,958,439	2,567,446
 INCOME			
GROSS SALES	7,524,699	7,534,240	7,600,700
LESS: COST OF GOODS	(5,073,761)	(6,280,789)	(5,593,595)
NET	2,450,938	1,253,451	2,007,105
VENDOR INCOME	572,000	649,657	634,000
AUXILIARY PROGRAM INCOME	265,250	283,446	201,816
NET INCOME	3,288,188	2,186,554	2,842,921
INTEREST	3,000	44,647	30,000
OTHER FUND TRANSFERS	0	0	0
TOTAL INCOME	3,291,188	2,231,201	2,872,921
 TOTAL FUNDS AVAILABLE	5,249,627	4,189,640	5,440,367
 EXPENDITURES			
STAFFING	1,009,000	1,105,212	1,021,084
FRINGE BENEFITS	202,000	224,950	207,642
OPERATING	1,816,355	890,043	2,126,250
CAPITAL-COP'S	100,000	0	0
TOTAL EXPENDITURES	3,127,355	2,220,205	3,354,976
INVENTORY ADJUSTMENT		598,011	
RETAINED EARNINGS ADJUSTMENT		0	
ENDING BALANCE	2,122,272	2,567,446	2,085,391

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20 **AMENDMENT TO AGREEMENT FOR DISTANCE EDUCATION SERVICES**

It is recommended that the Board of Trustees approve an amendment to the agreement with eCollege to provide services to the Distance Education program, Summer 2005 to Spring 2008. The terms of the agreement include purchase of an annual site license with an indicated number of seats. The beginning of each contract year, SMC will indicate the appropriate license level renewal for the following year.

The terms of the site license are as follows:

11,000 seats annually	\$528,000	(\$48.00 per seat)
13,000 seats annually	\$617,500	(\$47.50 per seat)
16,000 seats annually	\$752,000	(\$47.00 per seat)

For the 2005-2006 academic year, SMC would commit to an 11,000 seat site license.

Products and services included in site license fee:

1. 24/7/365 Help Desk for students, faculty and staff
2. Predictable system performance: 99.99% or better
3. Synchronous Tool Set: ClassLive whiteboard, chat and audio tools
4. Visual Editor: course development tools, allowing SMC course development
5. eCollege Evaluation Services and product upgrade
6. Use of eCollege Evaluation Services tool for all online students and courses
7. Use of the eCollege Application Programming Interface (API) and other system integration tools to support SMC's online learning operation
8. Self-service Administrative Tool Set
9. Dedicated SMC team at eCollege
10. eCompanion for all SMC onground course enhancement at no charge
11. Public-side Website fee, \$80,000 waived for the duration of the contract

License Addendum includes the following:

1. ExamGuard for all eCollege enrollments (Est. \$55,000 value)
2. iSupport for all online faculty (Est. \$25,000 value)
3. Unlimited free use of eCompanion as supplement to on-ground courses (Est. \$35,000).
4. Waiver of the annual Gateway license, hosting and maintenance fee (Est. \$8,000).

Additional services provided to support the convergence of nursing to online delivery:

1. Rebate of \$1.50 per enrollment over the next three years to assist funding of Online Nursing Degree Program
2. 345 hours of eCollege professional services
3. Multimedia development support for 22 allied health/nursing courses
4. On-site faculty training workshops
5. Development of nursing course template based on SMC requirements
6. On-line tutoring module and training for course development

Funding Source: District Budget/Distance Education

Comment: SMC's online program began in Fall 1998 with a total of 25 student enrollments. For the 2004-2005 academic year, there were over 8000 student enrollments in online course sections. For Summer 2005 and Fall 2005, online student enrollments currently total more than 6000. To accommodate rapidly increasing online enrollment, SMC negotiated an addendum to the eCollege contract. In exchange for the extension of this contract by one year, the College is receiving improved license fee discounts and additional online program products.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21 **SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF TRUSTEES, 2006**

It is recommended that the Board of Trustees determine the schedule of regular Board meetings for 2006.

Comment: The current Board Policy calls for regular meetings to be scheduled on the first Monday of the month. It has been suggested that the Board consider changing the schedule so that regular Board meetings are held on the second Monday of the month.

Following is draft schedule of Board of Trustees regular meetings on the **first** Monday of the month (unless rescheduled for holidays and meetings of the Board of Governors) for 2006. This schedule would require rescheduling three meetings because of Monday holidays (January, July and September), and two meetings because of meetings of the Board of Governors. A second "hold" date would be scheduled on the third Monday.

- January 9, 2006 (second Monday)
- February 6
- March 13 (second Monday)
- April 3
- May 8 (second Monday)
- June 5
- July 3 (July 4th is a holiday; July 10-11 is Board of Governors)
- August 7
- September 5 or 6 (September 4th is a holiday; September 11-12 is Board of Governors)
- October 2
- November 6
- December 4

Following is a draft schedule of meetings on the **second** Monday of the month. A second "hold" date would be scheduled on the fourth Monday. This schedule would require rescheduling three meetings because of the Board of Governors meetings; none because of holidays.

- January 9, 2006
- February 13
- March 13
- April 10
- May 8
- June 12
- July 3 (first Monday, July 10-11 is Board of Governors)
- August 14
- September 5 or 6 (September 11-12 is Board of Governors, September 4 is a holiday)
- October 9
- November 6 (November 13-14 is Board of Governors)
- December 11

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	September 7, 2005

INFORMATION

INFORMATION ITEM D CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
JULY 20, 2005

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, July 20, 2005 at 8 a.m. in the Multipurpose Room (Room 123) at the SMC Bundy Campus, 3171 Bundy Drive, Los Angeles, California.

1. CALL TO ORDER - 8:12 a.m.

2. ROLL CALL

- Linda Sullivan, Chair - Present
- Paul Leoni, Vice-Chair – Present
- Clarence Chapman - Present
- Veronica Lopez - Absent
- Eleanore Meyer - Present
- Ed Moosbrugger - Present
- James Mount - Absent
- Herb Reich - Absent
- Herb Rose - Absent
- Bertrand Staggers - Absent
- Irma Vargas –Present
- Pierce Watson - Present
- Joe Weichman - Absent
- Allen Weiss – Present

- Others Present:
- Thomas Donner, Interim Superintendent/President
 - Greg Brown, Director of Facilities and Planning
 - John Jalili, Committee Advisor
 - Lisa Rose, Committee Coordinator
 - Bruce Smith, Public Information Officer
 - Charlie Yen, Director, Events and Contracts

Chair Linda Sullivan announced that a letter of resignation was received from Bert Staggers.

3. APPROVAL OF MINUTES

Motion was made by Irma Vargas and seconded by Paul Leoni to approve the minutes of the Citizens' Bond Oversight Committee meeting of April 20, 2005. *Unanimously approved.*

4. REAPPOINTMENT OF MEMBERS, 2005-2007

The following members of the committee were unanimously reappointed for another two-year term (2005-07) by the Board of Trustees on July 6, 2005:

- Veronica Lopez
- Dr. Eleanore Meyer
- Linda Sullivan
- Irma Vargas
- Joe Weichman
- Dr. Allen Weiss

5. REPORTS and DISCUSSION (reports received with agenda)

Board of Trustees action to issue General Obligation Bonds

The Board of Trustees authorized the issue of not to exceed \$90 million of general obligation bonds. The authorization was originally planned to be for a \$55 million sale of bonds, with an additional amount in two years. However, following an assessment of the interest rates, it was determined that authorization of the larger amount was necessary.

Capital Outlay Program-Bond Projects

Measure U/Measure S Projects Expenditure Report

Measure U/Measure S Construction Projects Timeline

- Construction costs increased 35% in 2004; increases are now running 5%-10%. Actual and projected costs of projects funded by Measure U are much higher than originally budgeted. The primary source of secondary funding is the State of California. The submission and approval process can take as long as five years, and the state allows only one project to be submitted per year for state funding.
- Shuttle Replacement Parking/Bundy Campus Project: When the college began construction/remodeling of the four-story building at the Bundy campus, the City of Santa Monica closed the gate thereby denying access from Airport Avenue. The college did not realize that the City planned not to re-open the gates allowing access to the Bundy campus. At this time, the City is allowing pedestrian access only to the Bundy campus, not vehicle access via Airport Avenue. Therefore, the Bundy campus cannot be used as a parking solution.

The college needs to vacate the existing shuttle lot at the airport because construction will begin on the Airport Park. The District is now looking for an alternate site close to a freeway on/off ramp for a shuttle site; however, it is difficult to find a large enough property with freeway accessibility. . The amount of \$17,256,000 indicated on the *Measure U Bond Budget* (Line L) for shuttle replacement does not include land acquisition. Therefore, Measure U and Measure S funds may need to be combined in order to acquire land for shuttle parking.

Other options for a shuttle lot have been considered, such as use of beach parking lots, parking at Madison, Virginia Park, all of which, for different reasons, are not workable solutions.

The property on Olympic previously occupied by Papermate is being considered as a temporary solution. It is a good connection route with freeway access, but it is for lease, not for sale. There are 250 parking spaces around the building, and parking could be accommodated in the building.

- The community needs to understand that high demand, low enrollment programs are being offered at the Bundy site to serve Santa Monica and Mar Vista residents. The goal is enrollment recovery, not growth, which is mandated by the state so the District does not lose funding. Additional parking is not needed to attract more students, but it is to cure an existing parking problem.

Approval of Annual Report, 2004-05

The Annual Report for 2004-05 includes a statement that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and a summary of the Committee's proceedings and activities for 2004-05.

Motion made by Paul Leoni and seconded by Irma Vargas to approve the Annual Report for 2004-05 (as corrected). *Unanimously approved.*

6. PUBLIC COMMENTS

None

7. SCHEDULE OF MEETINGS, 2005-06

Wednesdays at 8 a.m.

October 19, 2005 (Skybox)

January 18, 2006 (the Loft)

April 19, 2006 (Emeritus College)

8. ADJOURNMENT

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, October 19, 2005 at 8 a.m. at Santa Monica College.

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 7, 2005

ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be October 10, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.