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**SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**REGULAR MEETING
MONDAY, OCTOBER 2, 2000**

**Santa Monica College
1900 Pico Boulevard
Santa Monica, California**

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

October 2, 2000

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, October 2, 2000.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order
- B Roll Call

II. CLOSED SESSION

- _ Anticipated Litigation,
pursuant to Government Code Section 54956.9
- _ Public Employee Discipline, Dismissal, Release,
pursuant to Government code Section 54657

III. ORGANIZATIONAL FUNCTIONS

- C Pledge of Allegiance
- #1 Approval of Minutes: September 11, 2000

IV. SUPERINTENDENT'S REPORT

- _ Partnership for Excellence
- _ Disabled Students Program

V. ACADEMIC SENATE REPORT**VI. CLASSIFIED SENATE REPORT****VII. COMMUNICATIONS OR PUBLIC COMMENTS****VIII. BOARD REPORT AND COMMENTS****IX. CONSENT AGENDA** *(All items considered in one motion unless pulled for discussion later in the meeting)*Contracts and Grants

- #2 Acceptance of Grants

Academic and Student Affairs

- #3 Consultant Contract – Curriculum Development
- #4 Consultant Contract – Athletics, Fall 2000
- #5 Agreement for Instructional Media
- #6 Entertainment Industry Career Exploration Distance Education Class
- #7 Consultant for TRDP Grant

Human Resources

- #8 Academic Personnel
- #9 Classified Personnel - Establish/Abolish Positions
- #10 Classified Personnel - Regular
- #11 Classified Personnel - Temporary
- #12 Classified Personnel - Non Merit

Business and Administration

- #13 Claim for Damages
- #14 Industrial Injury Treatment Agreement
- #15 KCRW Consultants
- #16 KCRW: Acceptance of In-Kind Donations
- #17-A Facilities: Lease Agreement for Workforce and Economic Development
- #17-B Facilities: Reject All Bids – Airport Art Annex Remodel and Expansion
- #18 Commercial Warrant Register
- #19 Payroll Warrant Register
- #20 Payments from Auxiliary Operations
- #21 Direct Payments
- #22-A Purchasing: Award of Purchase Orders
- #22-B Purchasing: Award of Bid for Printing
- #22-C Purchasing: Authorization to Participate in Purchase Agreements

X. **CONSENT AGENDA – Pulled Items**

XI. **MAJOR ITEMS OF BUSINESS**

- #23 Ratification of Collective Bargaining Agreement with CSEA
- #24 Proposition 39 – The School Improvement and Accountability Act
- #25 Appointment of Personnel Commissioner

XII. **INFORMATION - No Action Required**

- D Submittal of Grants

XIII. **ADJOURNMENT:**The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, November 13, 2000 at 7 p.m. (5:30 p.m. if there is a closed session) in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

October 2, 2000

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALLDorothy Ehrhart-Morrison, Chair - Present
Annette Shamey, Vice-Chair - PresentNancy Cattell-Luckenbach - Present
Carole Currey - Present
Patrick Nichelson - Present
Herbert Roney - PresentII. CLOSED SESSION (5:30 p.m.)

- Anticipated Litigation
Significant exposure to litigation pursuant to Government Code Section 54956.9
(one case)
- Public Employee Discipline, Dismissal, Release,
pursuant to Government code Section 54657

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:03 p.m.C. PLEDGE OF ALLEGIANCE – *Mary Jane Weil*RECOMENDATION NO. 1APPROVAL OF MINUTES

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

September 11, 2000 (Regular Meeting)

MOTION MADE BY: Nancy Cattell-Luckenbach
SECONDED BY: Herbert Roney
STUDENT ADVISORY: None
AYES: 6
NOES: 0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

IV. SUPERINTENDENT'S REPORT

- _ Congratulations to CSEA for a successful completion of contract negotiations.
- _ The City Council is meeting on Tuesday, October 3rd to consider approval of a parking structure for the college. Thanks to all who have provided support.
- _ Thanks to the Associates for an outstanding kick-off event featuring guest speaker Barry Munitz.
- _ A recommendation for the Board of Trustees to support Proposition 39 is on the agenda.
- _ SMC Alumn Lenny Krayzelburg won three gold medals in the Olympics
- _ Thanks to the Associated Students for sponsoring the hot Cuban Salsa event.
- _ Marvin Martinez reported that the District is trying to establish a presence in Washington, D.C. He and Dr. Robertson visited congressional representatives to inform them of the number of students in their districts who attend Santa Monica College.
- _ Reports:
 - Disabled Students Program
 - Partnership for Excellence

V. ACADEMIC SENATE REPORT

VI. CLASSIFIED SENATE REPORT

VII. COMMUNICATIONS OR PUBLIC COMMENTS

Claire O'Connell
Pam Schuetz
Phil Hendricks

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

CONSENT AGENDA

It is recommended that the Consent Agenda, Recommendations #2–#22 be approved.

Recommendations pulled for separate action: #4

Action on Balance of Consent Agenda

(including revisions on Recommendations #10 and #22-B)

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey
STUDENT ADVISORY: None
AYES: 6
NOES: 0

Action on Recommendation #4

MOTION MADE BY: Carole Currey
SECONDED BY: Herbert Roney
STUDENT ADVISORY: None
AYES: 5
NOES: 1 (Shamey)

Consent Agenda

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

CONSENT AGENDA: CONTRACTS AND GRANTS

RECOMMENDATION NO. 2 ACCEPTANCE OF GRANTS

It is recommended that the Board of Trustees accept the following grants:

Title of Grant: CVU Staff Development Center

Granting Agency: Chancellor's Office

Requested Funding: \$43,677 (Second year of a five year grant)

Matching Funds: Not Applicable

Performance Period: July 1, 2000 – June 30, 2001

Summary: El Camino College is the fiscal agent for this grant, which has been awarded to the partnership formed between Santa Monica College and El Camino College. The grant will fund up to \$30,000 for expenses and implementation. SMC will also benefit from a grant funded training curriculum and web developer. SMC will also have a voice in the development of policy regarding the California Community Colleges involvement in the evolving California Virtual University.

Budget Augmentation	Income	
	8000	\$43,677
	Expenditure	
	1000	\$28,677
	5000	\$15,000

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 3
DEVELOPMENT

CONSULTANT CONTRACT-CURRICULUM

It is recommended that the Board of Trustees approve a consultant contract with Jeffrey Nelken to develop and deliver Food Safety Skills training for the Office of Workforce and Economic Development, for the period of October 3, 2000 to April 30, 2001 in an amount not to exceed \$18,750, plus expenses.

Funding Source: Restaurant Consortium grant from the Chancellor's Office of the California Community Colleges.

Comment: Mr. Nelken will work with Workforce and Economic Development staff and Restaurant Consortium members to design and deliver a food safety training program, including a series of 19 pre-training mock inspections, 9 sessions of food safety certification training, LA County Certification for 152 restaurant employees, and a series of 19 post-training mock inspections.

RECOMMENDATION NO. 4

CONSULTANT CONTRACT – ATHLETICS, FALL 2000

It is recommended that the Board of Trustees authorize a consultant contract with JOHN SECIA to create a football media guide for the 2000 football season with emphasis on research statistics to include prior seasons, for a fee not to exceed \$3,000.

Funding Source: District Funds

Comment: Mr. Secia will also manage all media contacts, maintain statistics and provide information to media outlets and conference office for all football games.

RECOMMENDATION NO. 5

AGREEMENT FOR INSTRUCTIONAL MEDIA

It is recommended that the Board of Trustees renew an agreement with the Los Angeles County Office of Education (LACOE) to furnish video tapes and videodiscs (instructional media) to Santa Monica College for 2000-2001, for a cost of \$300.

Funding Source: District General Fund

Comment: This is an on-going contract with LACOE which the Media Center has had for several years to provide film and video to the college for instructional media use.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 6 ENTERTAINMENT INDUSTRY CAREER EXPLORATION DISTANCE EDUCATION CLASS

It is recommended that the Board of Trustees approve a consultant contract with the Bertpep Company to write the script and prepare interviews for the distance education offering of the class *Career Exploration in the Entertainment Industry*, for the period of October 15, 2000 through December 12, 2000, in an amount not to exceed \$3,000.

Funding Source: Virtual Multimedia Center Grant

Comment: The development and delivery of the *Career Exploration in the Entertainment Industry* class is one aspect of the current Virtual Multimedia Center Grant. These contracted services will provide the bases and storyboard for the production of an interactive DVD and CD that will enable the class to be offered online and provide a multimedia presence for “on-ground” offerings of the course.

RECOMMENDATION NO. 7 CONSULTANT FOR TRDP GRANT

It is recommended that the Board of Trustees authorize a consultant contract with Joseph Ryan to lead the implementation of the Chancellor's Office Teacher Training and Reading Development Partnership (TRDP) grant, in an amount not to exceed \$7,250 (which includes all necessary expenses) per month, for the period of October 3, 2000 through June 30, 2001.

Funding Source: Chancellor's Office Teacher Training and Reading Development Partnership Grant

Comment: SMC is beginning the first year of a five-year partnership agreement with the Chancellor's Office to encourage high school and college students to pursue teaching careers; improve articulation of courses and clarify financial aid options; and develop a reading tutor program which will place students in LAUSD elementary schools (grades K-3) as reading tutors. Mr. Ryan has fifteen years of experience in training and curriculum development for teachers, parents, and administrators and currently coordinates seven Project SUPPORT family literacy programs at Bay Area inner-city elementary school sites. Project SUPPORT requires the recruitment, support, and in-service training of school site staff, parents, and students (grades K-7) in addition to partnerships with institutes of higher learning. A recent evaluation of the program indicated an increase in parent involvement in reading to their children at home from 30% to 89%. Mr. Ryan will be working directly with the English/Reading department.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 ACADEMIC PERSONNEL

It is recommended that the following actions be approved for academic personnel. All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

ELECTIONS

HOURLY

(List on file in the Office of Humans Resources - Academic)

LEAVE OF ABSENCE WITH PAY

MEDICAL/WITH PAY

Peacock, Jill	Instructor, English	09/17/00 – 12/19/00
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SEPARATIONS

LIMITED RETIREMENT

Steeber, Sharon J.	Instructor, English	08/22/00
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Comment: Ms. Steeber requests a reduction of her assignment over the next five years.

RECOMMENDATION NO. 9

CLASSIFIED PERSONNEL
ESTABLISH/ABOLISH POSITIONS

It is recommended that the Board of Trustees establish/abolish the following positions in accordance with District policies and salary schedules.

EFFECTIVE DATE

ESTABLISH

Instructional Assistant – Math (1 position) Mathematics, 11 mos., 20 hrs Comment: Correction from 12 mos to 11 mos, approved 8/7/00	08/08/00
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Special Projects Coordinator Madison Site, 12 mos, 40 hrs	10/03/00
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ABOLISH

Madison Site Specialist Madison Site, 12 mos, 40 hrs	10/03/00
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Comment: These actions are necessary to reflect a change in title to Special Projects Coordinator.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10

CLASSIFIED PERSONNEL – REGULAR

It is recommended that the following classified employee(s) be approved for employment (Merit System) into authorized positions. All personnel assigned will be elected in accordance with District policies and salary schedules.

	EFFECTIVE DATE
<u>ELECTIONS</u>	
<u>PROBATIONARY</u>	
Copeland, Brett, Library Asst II, Library	09/18/00
Mark-Walker, Charles, Graphic Artist, Marketing	09/19/00
Mahoney, Thomas P., Director of Purchasing (Mgmt), Step C	10/02/00
Tabor, Cara, Library Asst II, Library	09/18/00
<u>PROMOTIONS</u>	
Belcher, Ernest	09/01/00
Fr: Skilled Maintenance Worker, Maint, 12 mos, 40 hrs	
To: Metal Worker/Welder, Maint, 12 mos, 40 hrs	
<u>TRANSFER/ADMINISTRATIVE</u>	
Mello, Alex	07/01/00
Fr: Computer Network Analyst, Information/Network Mgmt, 12 mos, 40 hrs	
To: Computer Network Analyst, Network Services, 12 mos, 40 hrs	
Rojas, Dan	07/01/00
Fr: Computer Network Analyst, Information/Network Mgmt, 12 mos, 40 hrs	
To: Computer Network Analyst, Network Services, 12 mos, 40 hrs	
Sher, Brian	07/01/00
Fr: Computer Network Analyst, Information/Network Mgmt, 12 mos, 40 hrs	
To: Computer Network Analyst, Network Services, 12 mos, 40 hrs	
Siegel, Barbara	09/21/00
Fr: Department Secretary II, Mathematics, 11 mos, 40 hrs	
To: Department Secretary II, CalWORKS, 12 mos, 40 hrs	
<u>LATERAL TRANSFER</u>	
Washington, Marni	10/02/2000
Fr: Administrative Assistant III, Planning/Development	
To: Administrative Assistant III, Academic Affairs	
<u>PERMANENT EMPLOYEE WITH PROVISIONAL ASSIGNMENT</u>	
Philipson, Adam	10/3/2000 " 12/21/2000
Special Projects Coordinator, Madison Site	
<u>PERMANENT EMPLOYEES WITH SUMMER ASSIGNMENT</u>	
Jones, Jennifer, Clerical Asst I, Science LRC	08/05/00

ADVANCED STEP PLACEMENT

(The employees listed have met the standards for Advanced Step Placement. Salary advance placement is retroactive to initial hire date.)

Kurokawa, Johnny, Lab Tech-Biology, Life Sciences	Step B	05/22/00
Mahoney, Thomas P., Director of Purchasing, Purchasing	Step C	10/02/00
Smeding, Jeffrey, Lab Tech-Commercial Photo, Photography	Step C	06/01/00

WORKING OUT OF CLASSIFICATION

Wilkie, Christine	09/01/00 " 11/01/00
Fr: Media Svcs Tech, Media Ctr, 40 hrs, 12 mos	
To: Multimedia Specialist, AET, 40 hrs, 12 mos	
Comment: Funded by Title III.	

WORKING OUT OF CLASSIFICATION (Additional responsibilities)

Rojas, Dan, Comp Netwk Analyst, Netwk Services	+ 7-1/2%	07/01/00 " 12/21/00
Wu, Frank, Data Base Administrator, Network & Info Mgmt	+ 7-1/2%	
		09/01/00 " 02/09/01

ADDITIONAL DUTIES STIPEND

Malone, Willie, Comm College Police Officer, College Police	+ 5%
	07/01/00 " 06/30/01

Comment: Range Master Duties

LEAVES OF ABSENCE WITH PAY

Verified paid leave in accordance with District and Education Code provisions.

MEDICAL/WITH PAY

Silvia, Albert, Plumber, Maintenance	08/31/00 " 10/31/00
Stewart, Zoe, Custodian NS-1, Operations	08/21/00 " 09/28/00

SEPARATIONS

RESIGNATION

Blom Steve, Parking Security Officer, College Police	07/31/00
Jones, Felicia, Community Relations Coordinator, Comm Relations	10/10/00
Selby, Frank, Library Asst III, Library	09/19/00
Vasquez, Linn, Nursing Lab Coordinator, Health Sciences	09/19/00

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – TEMPORARY

It is recommended that the following classified employee(s) be approved for temporary employment (Merit System). All personnel assigned will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
<u>CASUAL</u> (assignment not to exceed 15 hrs/wk, 15 days/month)	
Alvarado, Claudia, Counseling Aide, Counseling	08/14/00 “ 08/26/00
Arroyo, Monica, Office Aide, Human Resources	09/18/00 “ 12/21/00
Baker, Tiffany, Office of School Relations	09/11/00 “ 12/21/00
Berent, Richard, Accompanist-Voice, Music	08/28/00 “ 12/19/00
Bravo, Rebecca, Office Aide, Human Resources	09/18/00 “ 12/21/00
Brooks, Victoria, Voc. Instr Asst.-Cos., Cosmetology	09/18/00 “ 12/19/00
Ellison, Monti, Accompanist-Dance, Dance	08/28/00 “ 12/11/00
Feria-Jurenka, Gabriela I., Voc Instr Asst-Cos., Cosmetology	09/21/00 “ 12/21/00
Gerhold, Thomas, Accompanist-Voice, Music	08/28/00 “ 12/19/00
Holmes, Heather, Office Aide, Matriculation	07/01/00 “ 12/21/00
Janssen, Garriet A., Instr Asst-ESL, ESL	09/28/00 “ 12/11/00
Logvinskiy, Leonid, Accompanist-Dance, Dance	08/28/00 “ 12/11/00
McMillen, Dana, Instr Asst-ESL, ESL	09/22/00 “ 12/11/00
Monroy, Berenice, Office Aide, Superintendent/President	09/25/00 “ 12/21/00
Park, Shin Charlene, Couns Aide, Transfer/Counseling	08/14/00 “ 08/26/00
Reed, Jeffrey, Accompanist-Dance, Dance	08/28/00 “ 12/11/00
Rezapour, Mehrnoosh, Coun Aide, Transfer/Counseling	09/18/00 “ 12/21/00
Rivers, Stephen, Art Gallery Installer, Art Gallery	08/28/00 “ 12/21/00
Rivers, Stephen, Art Gallery Installer, Photo Gallery	08/28/00 “ 12/21/00
Sexton, Robert, Accompanist-Dance, Dance	08/28/00 “ 12/11/00
Starr, Ellen, Art Gallery Installer, Art Gallery	08/28/00 “ 12/21/00
Starr, Ellen, Art Gallery Installer, Photo Gallery	08/28/00 “ 12/21/00
Walker, Frederick, Accompanist-Dance, Dance	08/28/00 “ 12/11/00
Watkins, Deanna, Accompanist-Dance, Dance	08/28/00 “ 12/11/00
<u>TEMPORARY</u> (Limited Term: assignment not to exceed 120 working days/fiscal year)	
Berry, Donna, Registration Info Clerk, Outreach	09/11/00 “ 06/30/01
Brown, Carla, Registration Info Clerk, School Relations	09/18/00 “ 06/30/01
Douglas, Gwendolyn, Reg Info Clerk, School Relations	09/18/00 “ 06/30/01
Fletcher, Gerald, Reg Info Clerk, School Relations	10/16/00 “ 06/30/01
Iapicco, Ghislaine, Registration Info Clerk, Station “C”	09/05/00 “ 06/30/01
Lopez, Jonathan, Reg Info Clerk, Outreach	09/18/00 “ 06/30/01
Quezada, Nancy, Reg Info Clerk, Admiss & Records	09/18/00 “ 06/30/01
Quintero, Nancy, Reg Info Clerk, School Relations	09/18/00 “ 06/30/01
Santiago-Gonzalez, Alberto, Reg Info Clerk, Adm & Rec	09/18/00 “ 06/30/01
Tesfay, Tarik, Department Secretary I, Photo/Fashion	08/24/00 “ 09/30/00
Williams, Markela, Reg Info Clerk, Financial Aid Office	09/07/01 “ 06/30/01

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12

CLASSIFIED PERSONNEL - NON MERIT

It is recommended that the following non-merit employee(s) be approved for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant \$7.00/hr	218
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FEDERAL/STATE FUNDED STUDENT EMPLOYEES

College Work-Study Student Assistant \$7.00/hr	76
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TUTORIAL AIDES

\$10.50/hr	4
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PHYSICAL EDUCATION DEPARTMENT EMPLOYEES

Recreation Director I \$8.12/hr	1
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Recreation Director II \$10.59/hr	1
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PROFESSIONAL EXPERTS

Art Model \$14.00/hr	6
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Art Model w/Costume \$17.00/hr	3
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Community Services Specialist I \$27.40/hr	2
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Workforce and Economic Development - Project Specialist I \$3,750.00/ mo	1
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000
<u>CONSENT AGENDA: BUSINESS AND ADMINISTRATION</u>	

RECOMMENDATION NO. 13 CLAIM FOR DAMAGES

It is recommended that the Board of Trustees reject the claim filed on September 6, 2000 by Thomas J. Sulyok in the amount of \$2,192.23 and refer the claim to the District's claims management firm.

Comment: Mr. Sulyok alleges that an SMCCD employee backed a District vehicle into the claimant's vehicle causing damage to the claimant's vehicle.

RECOMMENDATION NO. 14 INDUSTRIAL INJURY TREATMENT AGREEMENT

It is recommended that the Board of Trustees approve a service agreement with SANTA MONICA BAY PHYSICIANS to provide industrial injury treatment to District employees for the period of September 12, 2000 through December 31, 2000.

Comment: The District previously had an agreement with Santa Monica Immediate Care Medical Center to provide industrial injury treatment. Santa Monica Immediate Care suddenly notified the District of their closure. This is an interim agreement while the District sends out requests for proposals to clinics in the Santa Monica area. All charges for treatment by Santa Monica Bay Physicians will be billed to the District's workers' compensation carrier.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 15 KCRW CONSULTANTS

It is recommended that the Board of Trustees authorize agreements with the following KCRW consultants for the period ending June 30, 2001.

E. B. Productions: Program services for "Left Right & Center." Payable at a program rate not to exceed \$100 per program for a total not to exceed \$100.

Jason Bentley dba Secret Technology, Inc.: Program services for "Metropolis." Payable at a program rate not to exceed \$125 per program for a total not to exceed \$32,000.

Louis Fantasia: Amendment to agreement for program services. Program services for "Theatre Talk" and Politics of Culture." Payable at \$100 per exclusive program for "Theatre Talk" and \$100 per program for "Politics of Culture" for a total not to exceed \$8,000. This is funded by the California Arts Council Organization Support grant.

Andrea Leonard: Program services for "Morning Glory" and other music programs. Payable at varying rates for other music programs and a program rate not to exceed \$75 per program for "Morning Glory" for a total not to exceed \$7,800.

Anne Litt: Program services for "Weekend Becomes Eclectic" and other music programs. Payable at varying rates for other music programs and a program rate not to exceed \$125 per program for "Weekend Becomes Eclectic" for a total not to exceed \$18,000.

Liza Richardson: Program services for "The Drop" and other music programs. Payable at varying rates for other music programs and a program rate not to exceed \$100 per program for "The Drop" for a total not to exceed \$8,000.

Mohammad Siddiq: Program services rendered in the development and production of "Children of Abraham." Payable at \$2,500 upon completion of project's story selection. This is funded in part by KCRW's NEA grant.

Garth Trinidad: Program services for "Chocolate City" and other music programs. Payable at varying rates for other music programs and a program rate not to exceed \$75 per program for "Chocolate City" for a total not to exceed \$23,000.

Funding Source: National Endowment of the Arts Grant/KCRW donations

Comment: KCRW raises all operating and capital expenses of the station

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 16 KCRW: ACCEPTANCE OF IN-KIND DONATIONS

It is recommended that the Board of Trustees accept the labor, materials and equipment to construct the housing structure for KCRW's Mojave transmitter equipment as an in-kind donation from the KCRW Foundation to KCRW.

RECOMMENDATION NO. 17-A FACILITIES: LEASE AGREEMENT FOR WORKFORCE AND ECONOMIC DEVELOPMENT

It is recommended that the Board of Trustees amend the agreement with FINOVA CAPITAL CORPORATION to lease approximately 12,500 square feet plus parking in the building located at 2020 Santa Monica Blvd. as a location for the Office of Workforce and Economic Development. The amended effective beginning date of the lease is September 1, 2000.

Funding Source: State Grants

Comment: Negotiations of the agreement resulted in a change of the beginning date of the lease from August to September.

RECOMMENDATION NO. 17-B FACILITIES: REJECT ALL BIDS - AIRPORT ART ANNEX REMODEL AND EXPANSION

It is recommended that the Board of Trustees reject all bids for the AIRPORT ART ANNEX REMODEL & EXPANSION project.

<u>Bidder</u>	<u>Bid Amount</u>
EMMA Corp.	\$392,000
Procon Dev. & Eng.	398,535
Crommie Constr. Corp.	524,843
Trimax	568,000
Pacific General	987,522

Funding Source: FEMA/District/State 98-99 Architectural Barrier Removal Grant

Comment: Bids exceeded project budget. Upon review of project scope and value engineering to reduce cost, project will be rebid.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 18 COMMERCIAL WARRANT REGISTER

It is recommended that the Board of Trustees approve the Commercial Warrant register for the following period:

August 1 – August 31, 2000	4335 - 4357	\$3,930,503.87
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Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 19 PAYROLL WARRANT REGISTER

It is recommended that the Board of Trustees approve the Payroll Warrant register for the following period:

August 1 - August 31, 2000	C1A – 238	\$3,833,798.21
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Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 20 PAYMENTS FROM AUXILIARY OPERATIONS

It is recommended that the following Auxiliary Operations payments be ratified. Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments are made in accordance with Education Code requirements and allocated to approved budgets.

August 1 – August 31, 2000	73533 - 74124	\$985,972
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Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 21 DIRECT PAYMENTS

It is recommended that the following direct payments be ratified. Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments are made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

September1 – September 30, 2000	D33189 – D33296	\$8,373.18
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BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO 22-A PURCHASING: AWARD OF PURCHASE ORDERS

It is recommended that the following purchase orders be approved and payment be authorized upon delivery and acceptance of the items ordered. All orders are placed in accordance with Education Code requirements and allocated to approved budgets.

<u>Purchase Orders - FY 2000/01</u>	<u>Total</u>
A) P. O. 75249 – 75387	\$911,819.38
B) Telephone Orders	42,345.85
C) Change Orders	18,867.64
D) Auxiliary Orders	97,864.61
E) Auxiliary Change Orders	16,431.49

Comment: Lists are part of records on file in Purchasing Department

RECOMMENDATION NO. 22-B PURCHASING: AWARD OF BID FOR PRINTING

It is recommended that the Board of Trustees award Bid No. 0001-B2 for the Annual Printing of the Academic, Community Services and Emeritus Class Schedules to the lowest acceptable bidders. Bids were solicited through newspaper advertisement and a general mailing.

Academic Class Schedules to: Southwest Offset Printing \$149,214.18

Note: Other bids received
Crest Graphics Inc. (not as specified-partial bid): \$9,433.99
Trend Offset Printing: \$178,397.08

Community Services Class Schedules to: Crest Graphics, Inc. (Equivalent bid) \$72,407.34

Note: Other bids received
Southwest Offset Printing: No Bid
Trend Offset printing: (not as specified): \$78,134.96
Valley Printers (as specified) \$81,776.38

Emeritus Class Schedules to: Southwest Offset Printing: \$27,368.41

Note: Other bids received
Crest Graphics Inc.: No Bid
Trend Offset Printing: \$42,831.82
Valley Printers: No Bid

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 2, 2000

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 22-C PURCHASING: AUTHORIZATION TO PARTICIPATE IN PURCHASE AGREEMENTS

- (1) It is recommended that the Board of Trustees approve the use of the State of California Department of General Services' CMAS (California Multiple Awards Schedule) Contract #3-96-58-0056A with Lucent Technologies/Avaya Communication for the purchase of an upgrade to the campus telephone system.

It is further recommended that the Board of Trustees approve the award of a purchase order to Daycom Systems, an authorized Lucent Technologies/Avaya Communication business partner, for the purchase of an upgrade to the campus telephone system in an amount not to exceed \$167,000.

Funding Source:Technology Grants

Comment: Public Contract Code §20652 allows the District to purchase through other public agencies without advertising for bid. Public Contract Code §12110 authorized the Department of General Services to purchase data processing or telecommunications goods and services for other public agencies.

Avaya Communication is the former Enterprise Networks group of Lucent Technologies. The name was changed on October 1, 2000. It is expected that the CMAS contract will be changed to Avaya Communications under the same contract number.

- (2) It is recommended that the Board of Trustees approve the use of the State of California Department of General Services' CMAS (California Multiple Awards Schedule) contracts #3-99-58-0007E and 3-96-70-0028AF with Anixter for the purchase and installation of voice and data wiring in the Temporary Library.

It is further recommended that the Board of Trustees approve the award of a purchase order to Anixter for the purchase and installation of voice and data wiring Temporary Library in an amount not to exceed \$24,744.

Funding Source: FEMA

Comment: Public Contract Code §20652 allows the District to purchase through other public agencies without advertising for bid. Public Contract Code §12110 authorized the Department of General Services to purchase data processing or telecommunications goods and services for other public agencies.

- (3) It is recommended that the Board of Trustee approve the use of the State of California Department of General Services' CMAS (California Multiple Awards Schedule) Contract #3-99-00-0167C with Dell Marketing L.P. for the upgrade of computers in the Instructional Labs and Cayton Center.

It is further recommended that the Board of Trustees approve the award of two purchase orders to Dell Marketing L.P., as follows: One in an amount not to exceed \$480,961.57 for the Instructional Lab computers, and a second one in an amount not to exceed \$215,000 for the Cayton Center computers.

Funding Source: Instructional Block Grant (Instructional Lab computers)
Associated Students fund (Cayton Center computers)

Comment: The District, through its Master Plan for Technology 2000-2001, has made a commitment to upgrade computers in the Instructional Labs that are three years and older. It has also continued to fund curriculum development stations for full-time faculty members. The purchase of these large quantities of computers is to fulfill two objectives in the Technology Master Plan for FY 2000-2001. The Cayton Center computers are a replacement of the current technology. It was approved for purchase by the Associated Students at their September 18, 2000 Board meeting.

- (4) It is recommended that the Board of Trustees approve the use of the State of California Department of General Services' CMAS (California Multiple Awards Schedule) Contracts #3-99-58-0007E and 3-96-70-0028AF with Anixter for the purchase and installation of voice and data wiring at the new Administration Complex at 2714 Pico Blvd.

It is further recommended that the Board of Trustees approve the award of purchase orders to Anixter for the purchase and installation of voice and data wiring in the Administration Complex at 2714 Pico Blvd. in an amount not to exceed \$45,000.

Funding Source: Certificate of Participation

Comment: Public Contract Code §20652 allows the District to purchase through other public agencies without advertising for bid. Public Contract Code §12110 authorized the Department of General Services to purchase data processing or telecommunications goods and services for other public agencies. This was included in the projected costs in the original COP.

- (5) It is recommended that the Board of Trustees approve the use of the State of California Department of General Services' Contract No. 1-00-23-17-01 Vehicles for the purchase of one shuttle bus.

It is further recommended that the Board of Trustees approve the award of a purchase order to Creative Bus Sales in an amount not to exceed \$70,000.

Funding Source: 50% Associated Students funds donated to the District
50% District Funds

Comment: This is to purchase one 24-passenger shuttle bus to transport students to and from offsite campuses.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

RATIFICATION OF COLLECTIVE BARGAINING
AGREEMENT WITH CALIFORNIA SCHOOL
EMPLOYEES ASSOCIATION (CSEA) CHAPTER 36

It is recommended that the Board of Trustees ratify the collective bargaining agreement with the California School Employees Association (CSEA) Chapter 36 for the term of January 1, 2000 through December 31, 2002.

MOTION MADE BY:	Carole Currey
SECONDED BY:	Nancy Cattell-Luckenbach
STUDENT ADVISORY:	None
AYES:	6
NOES:	0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24 PROPOSITION 39 – THE SCHOOL IMPROVEMENT AND ACCOUNTABILITY ACT

It is recommended that the Board of Trustees adopt a position in support of to Proposition 39, the School Improvement and Accountability Act.

Comment: Proposition 39 addresses the need to repair and renovate California public school facilities while providing more accountability to taxpayers. The measure will provide local voters reasonable opportunities to build needed classrooms and provide students with a safer, more technologically current learning environment. The new accountability provisions will assure taxpayers that all bond money is going directly toward the school construction projects approved when a bond measure is passed.

The University of California, California State University and California Community Colleges have all endorsed Proposition 39.

MOTION MADE BY: Nancy Cattell-Luckenbach
 SECONDED BY: Herbert Roney
 STUDENT ADVISORY: None
 AYES: 6
 NOES: 0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 25

APPOINTMENT OF PERSONNEL COMMISSIONER

It is recommended that the Board of Trustees select a nominee to forward to the California Community Colleges Chancellor's Office for appointment to the SMC Personnel Commission. The person nominated to the Personnel Commission will complete a three-year term that commenced on December 1, 1998.

The Personnel Commission Selection Committee has forwarded the following names for consideration: Margaret Henry and Joe Metoyer.

Comment: On June 5, 2000, the Board of Trustees authorized the Superintendent/President to create a Personnel Commission Selection Committee to fill the vacancy on the Personnel Commission caused by the resignation of William Crookston. The Committee reviewed all applications, interviewed a select group of applicants and is recommending two candidates to the Board of Trustees for consideration.

Motion to nominate **Joe Metoyer** for appointment to the SMC Personnel Commission

MOTION MADE BY: Carole Currey
 SECONDED BY: Herbert Roney
 STUDENT ADVISORY: None
 AYES: 6
 NOES: 0

BOARD OF TRUSTEES**INFORMATION**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

October 2, 2000

IIINFORMATION ITEM DSUBMITTAL OF GRANTS

Title of Grant:	TRIO Student Support Services Grant
Granting Agency:	US Department of Education
Project Developer/Dept.	Gayle Davis-Culp, TRIO SSS Project
Requested Funding:	\$300,000 (first year of a four-year grant, second cycle)
Matching Funds	\$45,469 (Source: SMC in-kind)
Performance Period:	September 1, 2001 – August 30, 2005
Summary:	The purpose of the Student Support Services project is to raise the retention, graduation, and transfer rate of academically disadvantaged students who are low income, first generation, or disabled. Activities include academic advising, tutoring, mentoring, instruction (Human Development), workshops (Financial Aid, Career/Job, Transfer), and cultural activities.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 2, 2000

ADJOURNMENT: 9:26 p.m.

The meeting was adjourned in memory of **Margaret Davis**, Gayle Davis-Culp's mother.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, November 13, 2000 at 7 p.m. (5:30 p.m. if there is a closed session) in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.