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**SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**REGULAR MEETING
MONDAY, NOVEMBER 4, 2002**

**Santa Monica College
1900 Pico Boulevard
Santa Monica, California**

**5:30 p.m. – Closed Session
Business Building Room 111**

**7:00 p.m. - Public Meeting
Board Room
Business Building Room 117**

*The complete agenda may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

2. No uncivil or disorderly conduct shall be permitted at any Board of Trustees meeting. Persistence in displaying such conduct shall be grounds for summary termination and/or removal of the person from the meeting by the Chair.
3. No oral presentation shall include charges or complaints against any employee of the District, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify the individual. Charges or complaints against employees shall be submitted to the Board of Trustees under provisions of Board Policy Section 9421. Any employee against whom charges or complaints are to be made must be given 24 hours advanced notice and may request any such charges or complaints are heard in closed session.
4. Exceptions: This policy does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda

*Reference: Board Policy Section 1570
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9*

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

November 4, 2002

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District is scheduled be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, November 4, 2002.

5:30 p.m. – Closed Session

7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

- | | |
|---|-----------------|
| I. ORGANIZATIONAL FUNCTIONS | <u>Page No.</u> |
| A Call to Order | 1 |
| B Roll Call | |
| II. CLOSED SESSION (<i>Scheduled for 5:30 p.m.</i>) | |
| • Collective Bargaining,
pursuant to Government Code Section 54957.6 | |
| • Public Employee: Employment, Discipline, Dismissal, Release
pursuant to Government Code Section 54957 | |
| III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (<i>Continued</i>) | |
| C Pledge of Allegiance | |
| #1 Approval of Minutes: October 7, 2002 | |
| IV. SUPERINTENDENT'S REPORT | |
| V. | |
| • Associated Students Recognition Awards
Frank Dawson, Faculty Member
Alexis Lockman, Student
Ron Stevenson, Classified Staff Member | |
| • Recycling Report | |
| V. ACADEMIC SENATE REPORT | |
| VI. CLASSIFIED SENATE REPORT | |
| VII. COMMUNICATIONS OR PUBLIC COMMENTS | |
| VIII. BOARD REPORT AND COMMENTS | |

Planning and Development

#2	Acceptance of Grants and Budget Augmentation	4
#3	Contracts and Consultants	
	A Consultant for CPR and First Aid Training	5
	B Contract for Occupational Assessment	5

Academic and Student Affairs

#4	Instructional Facilities	
	A Facility for Emeritus College Program, Fall, 2002	6
	B Facility for Adult Non-Credit Program	6
#5	Chancellor's Office TTIP Grant	7
#6	SMC Community Services and Extension Seminars/Courses, Winter, 2003	7

Human Resources

#7	Agreement for Special Services	8
#8	Academic Personnel	9
#9	Classified Personnel – Establish/Abolish Positions	9
#10	Classified Personnel – Regular	10
#11	Classified Personnel – Limited Duration	11
#12	Classified Personnel – Non Merit	12

Business and Administration

#13	Resolution Approving the Petition to Reorganize Districts by the Transfer of Territory	13
#14	Resolution Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority and Authorizing Execution and Delivery of Related Documents and Actions	14
#15	Contracts and Consultants	
	A Agreement for Legal Services Related to Acquisition of Property	16
	B Agreement for Preparation of SCAQMD Compliance Documentation	16
#16	KCRW Consultants	16
#17	Facilities	
	A Award of Bid, Roof Replacement, Student Health & Activities Building	17
	B Mechanical Engineering Services Agreement, Modification to Exhaust Fume Hoods and Mechanical System, Science Building	17
	C Amendment No. 2 to Agreement for Architectural Services, Physical Education and Athletics Office Relocation	18
	D Amendment to Mechanical Engineering Services Agreement, Boiler Replacement, Gymnasium Project	18
	E Amendment to Agreement for Architectural Services, Library Expansion and Renovation	18
	F Agreement for Construction Services	19
	G Agreement for Environmental Services, Madison Theater Project – Amendment of Funding Period	19
#18	Purchasing	
	A Award of Purchase Orders	20
	B Award of Bid – Printing of Community Services Class Schedules	20

X. **CONSENT AGENDA – Pulled Items**

XI. **INFORMATION - No Action Required**

D	Review of District Investments	21
E	2002-2003 Quarterly Budget Report	24
F	Submittal of Grants	35

XII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, December 2, 2002 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER – 5:30 p.m.

B. ROLL CALL

Dr. Patrick Nichelson, Chair
 Herbert Roney, Vice-Chair
 Dr. Nancy Cattell-Luckenbach
 Carole Currey
 Dr. Dorothy Ehrhart-Morrison
 Dr. Margaret Quiñones
 Annette Shamey
 Allison Sandera, Student Trustee

II. CLOSED SESSION

- Collective Bargaining, pursuant to Government Code Section 54957.6
- Public Employee: Employment, Discipline, Dismissal, Release pursuant to Government Code Section 54957

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

PLEDGE OF ALLEGIANCE - Trustee Nancy Cattell-Luckenbach

RECOMENDATION NO. 1

APPROVAL OF MINUTES

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

October 7, 2002

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION November 4, 2002
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CONSENT AGENDA

It is recommended that the Board of Trustees approve/ratify the Consent Agenda, Recommendations #2-#18.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 2 **ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

Title of Grant: **Regional Workforce Development Forum**

Granting Agency: Hispanic Association of Colleges and Universities (HACU) and US Department of Labor

Requested Funding: \$30,000

Matching Funds: \$1,260
Source: Workforce Investment Act

Performance Period: October 2002 – April 2003

Summary: Funding will be used to plan and conduct a two-day workforce development forum for 50 attendees. The goals of the forum are to:

- 1) Share information about workforce development opportunities for Hispanic-Serving Institutions (HSIs);
- 2) Promote and utilize web-based information technology to increase linkages between HSIs and workforce development organizations;
- 3) Create a broader awareness of workforce development; and
- 4) Expand the knowledge base of Hispanic-related research in the workforce development arena.

Four other community colleges (El Camino, Rancho Santiago CCD, Ventura College and Long Beach City College) will work with SMC to market the forum to representatives from other HSIs, employers and service providers, Workforce Investment Board directors, regional and local Department of Labor staff.

Budget Augmentation	Income		
		8000	30,000
	Expenditures		
		2000	8,934
		3000	446
		4000	4,048
		5000	15,420
		7000	1,152

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

#3-A CONSULTANT FOR CPR AND FIRST AID TRAINING

Contract with Michele M. Rinder to provide CPR and First Aid training to local retail employees for an amount not to exceed \$4,200. The period of the contract will be from November 12, 2002–June 30, 2003.

Funding Source: Retail Consortia Grant/Economic Development

Comment One of the objectives of the Retail Consortia Grant is to provide training in the areas of public safety such as First Aid and CPR to the employees of five local shopping centers – Baldwin Hills Crenshaw Shopping Center, Westfield Shoppingtown Fox Hills, Villa Marina Marketplace, Century City Shopping Center and Santa Monica Place.. Michele M. Rinder is an American Red Cross instructor who has been certified for seven years.

#3-B CONTRACT FOR OCCUPATIONAL ASSESSMENT

Contract with United American Indian Involvement, Inc. to provide career interests and occupational assessments to 75 participants for a cost of \$10,000 for the period of November 4, 2002 to June 30, 2003.

Funding Source: United American Indian Involvement, Inc

Summary: The United American Indian Involvement, Inc. (UAI) is a non-profit organization whose mission is to enhance the health and well being of the American Indian community in Los Angeles County. It was recently funded by the State of California Employment Development Department to implement and operate a Veterans Workforce Investment Program. The UAI is contracting with the District to provide services to the veterans who are selected by the UAI to participate in the program.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 4 **INSTRUCTIONAL FACILITIES**

4-A FACILITY FOR EMERITUS COLLEGE PROGRAM, FALL, 2002

Additional off-campus facility for the Emeritus College program, Fall 2002 session:

Wise Adult Daycare
1510 Pico Boulevard
Santa Monica, CA 90405

Funding Source: No cost to the District

Comment: The complete list of facilities is on file in the offices of Academic Affairs and Emeritus College.

4-B FACILITY FOR ADULT NON-CREDIT PROGRAM

Facility for the Santa Monica College Adult Non-Credit program.

Marina Del Rey/Mar Vista WorkSource Center
Career Planning Center
13160 Mindanao Way, Suite 240
Marina Del Rey, CA 90292

Funding: No cost to the District, use of the location is being donated by the nonprofit organization.

Comment: The organization understands that classes will be open to the general public.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 5 **CHANCELLOR'S OFFICE TTIP GRANT**

Approval of the Santa Monica College plan for the use of funds (\$135,069) from the 2002-2003 Chancellor's Office Telecommunications and Technology Infrastructure Program Grant.

Budget Augmentation:	Income	
	8000	\$135,069
	Expenditures	
	5000	\$98,032
	6000	37,037

Funding Source: Chancellor's Office Grant

Comment: This is the seventh year of the Chancellor's Office Telecommunications and Technology Infrastructure Program Grant. Funds from the grant will be used to pay for connections to 4C-Net, including an upgrade to the data transport connection, and for Library electronic resources. The funds for Human Resources Technology Training and the Total Cost of Ownership Model were both eliminated entirely this year. However, carried-over funds from the 2001-2002 allocations will pay for an Educational Computer Specialist, electronic resources and materials for technology training for faculty and staff, and for a small portion of the eCollege contract.

RECOMMENDATION NO. 6 **SMC COMMUNITY SERVICES AND EXTENSION SEMINARS/COURSES, WINTER, 2003**

Seminars/courses for Santa Monica College Community Services and Extensions for Winter 2003.

Funding Source: All costs will be covered by the registration fees charged.

Comment: The list of Community Services seminars and courses is on file in the Office of Academic Affairs and Community Services.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7

AGREEMENT FOR SPECIAL SERVICES

Approval of an agreement for special services with the Law Office of Larry Frierson for the period of July 1, 2002 through June 30, 2003, to provide the District with legal and consulting services regarding employment relations and education law, and representation in labor negotiations, administrative proceedings, and court proceedings as requested by the District. Payment shall be based on an hourly rate of \$200 for attorney services and \$75 per hour for paralegal services plus reimbursement for any necessary costs and expenses authorized by the District.

Funding Source: District General Fund less State mandated cost recovery

BOARD OF TRUSTEES

Santa Monica Community College District

ACTION

November 4, 2002

CONSENT AGENDA: HUMAN RESOURCES**RECOMMENDATION NO. 8****ACADEMIC PERSONNEL**

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATEELECTIONSADJUNCT

(List on file in the Office of Human Resources - Academic)

LEAVE OF ABSENCE WITHOUT PAYOPPORTUNITY LEAVE

Farwell, Lisa

Instructor, Psychology

02/18/03 - 06/17/03

SEPARATIONSLIMITED TERM RETIREMENT

Ceplair, Larry S

Instructor, History

08/19/03 - 06/30/08

RETIREMENT

Shouse, LeDonna J

Dean, Academic Affairs

10/15/02

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

RECOMMENDATION NO. 9**CLASSIFIED PERSONNEL****ESTABLISH/ABOLISH POSITIONS**

The following positions will be established/abolished in accordance with District policies and salary schedules.

EFFECTIVE DATEESTABLISH

Administrative Assistant I (1 position/categorically funded)
Proposition 10 Grant, 12 mos, 30 hrs

11/05/2002

Comment: Position funded through Proposition 10

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 CLASSIFIED PERSONNEL – REGULAR

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

PROBATIONARY

Tong, Lorena, Department Secretary II, Madison Theater	10/28/02
Webster, Keith, Director of Purchasing	11/18/02

PROMOTIONS

Munoz, Angela	10/07/02
Fr: A & R Coordinator, Admissions, 12 mos, 40 hrs	
To: A & R Supervisor, Admissions, 12 mos, 40hrs	

PERMANENT EMPLOYEE WITH LIMITED TERM ASSIGNMENT

Dunlop, David, Instructional Asst.-LD, English	09/16/02 - 12/09/02
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CHANGE IN WORKSHIFT/TEMPORARY

Belton, Willis	10/14/02
Fr: Custodian/NS-II, Operations, 12 mos, 40 hrs	
To: Custodian/NS-I, Operations, 12 mos, 40 hrs	

ADVANCE STEP PLACEMENT

(The employee(s) listed have met the standards for Advanced Step Placement. Salary Advance Placement is retroactive to initial hire date.)

Castelo, Vergil, Multimedia Computer Lab Specialist, AET	Step B	08/28/02
Karvia, Nick, Course Materials Buyer, Bookstore	Step B	10/01/02
Webster, Keith, Director of Purchasing	Step D	11/18/02

WORKING OUT OF CLASSIFICATION (Additional responsibilities)

Wu, Frank, Database Administrator, Information Mgmt	+7.5%	10/01/02 - 12/17/02
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EDUCATIONAL PAY DIFFERENTIAL

Dunlop, David, Instructional Asst-LD, DSC	+1.5%	11/01/02
Fierro, Marcia, Scholarship Program Coord., Scholars	+1.5%	11/01/02
Graham, Carmen A., Department Secretary II, AA Center	+1.5%	11/01/02
Graupman, Joyce A., Personnel Specialist I, PC	+.75%	11/01/02
Johnston, Steven, Electrician I, Maintenance	+.75%	11/01/02
Leiva, Clarissa, Instructional Asst-Business, Business	+1.5%	11/01/02
Shokravi, Kaveh, Computer Support Specialist, Telecom.	+.75%	11/01/02
Vela, Giovanni, Telecom. Tech I, Telecom.	+.75%	11/01/02
Yates, Isaac-Hajime, Comp. Lab Instr. Spec., Instr. Comp.	+1.5%	11/01/02

SEPARATIONS

RESIGNATION

Leung, Doris P, Financial Aid Technician, Financial Aid 08/26/02

RETIREMENT

Greiner, Kathleen, Administrative Asst. I, Office of School Relations 11/27/02

Higashi, Nancy, Department Secretary I, Art 12/31/02

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.

RECOMMENDATION NO. 11

CLASSIFIED PERSONNEL – LIMITED DURATION

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE

PROVISIONAL

Walker, Fred, Accompanist Percussion, KDR 09/03/02 - 12/17/02

Negrin, Janine, Instructional Assistant ESL, ESL 10/01/02 - 12/17/02

LIMITED TERM

Caldwell, Jennifer, Sign Language Inter. Tng., Dis. Stu. Ctr 07/01/02 - 12/31/02

Devine, Robert, Bookstore Cashier Clerk, Bookstore 10/11/02 - 12/31/02

Fryer, Elizabeth, Sign Language Inter. I, Dis. Stu. Ctr. 07/01/02 - 12/31/02

Grau, Donald, Bookstore Cashier Clerk, Bookstore 10/11/02 - 12/31/02

Hsu, Hung-Gi, Accompanist Voice, Music 08/26/02 - 12/17/02

Martinez, Rosaura, Reg. And Enrollment Coord., Acad. Prog. Dev. 09/19/02 - 12/31/02

Melanio, Noel, Accompanist Performance, Emeritus 10/02/02 - 12/17/02

Parker, Rashad, Registration/Information Clerk, A & R 09/30/02 - 12/31/02

Renteria, Delia, Bookstore Cashier Clerk, Bookstore 08/26/02 - 12/20/02

Tsai, Karen, Sign Language Inter. I, Dis. Stu. Ctr. 07/01/02 - 12/31/02

LIMITED TERM (Substitute)

Clato-Day, Robert, Acad.Comp. Instr. Spec./NS-I, Acad. Comp. 09/16/02 - 12/17/02

Cooper, Joyce, Accompanist Performance, Emeritus 09/23/02 - 12/17/02

Cooper, Joyce, Accompanist Voice, Emeritus 09/23/02 - 12/17/02

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 **CLASSIFIED PERSONNEL - NON MERIT**

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS Student Assistant \$7.00/hr	9
College Student Assistant \$7.00/hr	42
College Work-Study Student Assistant \$7.00/hr	113

SPECIAL SERVICES

Art Model \$14.00	70
Art Model w/costume	1
Community Services Specialist I \$27.40/hr	79
Tutorial Aide \$10.50/hr	9
Volunteer	4

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 13

RESOLUTION APPROVING THE PETITION TO REORGANIZE DISTRICTS BY THE TRANSFER OF TERRITORY

- WHEREAS, The Santa Monica Community College District solely owns two parcels of land that are coterminous with the current borders of the Santa Monica Community College District; said parcels are more particularly described in Exhibit A; and
- WHEREAS, The two afore stated parcels are within the territory of the Los Angeles Community College District; and
- WHEREAS, The subject property to be transferred is not residential and has no permanent or temporary residents living on the property, and therefore involves less than five (5%) percent of the adult population of either District, and since there has not been a transfer of property between the Districts in the last five (5) years; now therefore, be it
- RESOLVED, That the Board of Trustees of the Los Angeles Community College District, and the Board of Trustees of the Santa Monica Community College District do hereby petition the Los Angeles County Superintendent of Schools for an action to reorganize the Los Angeles Community College District and the Santa Monica Community College District pursuant to California Education Code Sections 74100, 74100(b), 74104, and 74250 by the transfer of the territory described in Exhibit A.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SANTA MONICA COMMUNITY COLLEGE DISTRICT
APPROVING ASSIGNMENT OF DELINQUENT TAX
RECEIVABLES TO THE CALIFORNIA STATEWIDE
DELINQUENT TAX FINANCE AUTHORITY AND
AUTHORIZING EXECUTION AND DELIVERY OF
RELATED DOCUMENTS AND ACTIONS**

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the "Law"), a school district is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school district for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to school districts; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for a school district for revenue limit purposes is equal to 100% of the school district's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the school district; and

WHEREAS, the Authority has proposed to purchase certain ad valorem property taxes levied by the County of Los Angeles (the "County") and allocated to the District on the secured roll and the supplemental roll which are delinquent as of either July 8, 2002 or October 28, 2002 (the "Tax Receivables"), at a purchase price equal to 108% of the amount of Tax Receivables which have been levied; and

WHEREAS, the Authority has made arrangements to issue and sell a certificate of participation representing a participation interest in all of the Tax Receivables received from the District and from other participating school districts in the County; and

WHEREAS, the Authority has presented the District with a Purchase and Sale Agreement between the District and the Authority, and the governing board of the District wishes to take its action at this time to authorize the sale of the Tax Receivables to the Authority upon the terms and conditions set forth in the Purchase and Sale Agreement, and to approve related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the SANTA MONICA COMMUNITY COLLEGE DISTRICT as follows:

Section 1. Approval of Financing Plan; Sale of Tax Receivables to Authority. The Board hereby approves the financing plan presented to the Board at the meeting at which this Resolution is adopted, and as generally described in the recitals of this Resolution. Pursuant to the financing plan, the Board hereby approves and authorizes the sale of the Tax Receivables to Authority under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority. The Board hereby approves the Purchase and Sale Agreement in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof as may be approved by the Executive Vice President, Business & Administration of the District, provided that the execution and delivery of the Purchase and Sale Agreement by the District shall be conclusive evidence of the approval of all changes and modifications to the Purchase and Sale Agreement.

The Executive Vice President, Business & Administration of the District is hereby authorized and directed to approve the final form of the Purchase and Sale Agreement, and to execute the Purchase and Sale Agreement in the name and on behalf of the District. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreement.

Section 2. Official Actions. The Superintendent, the Executive Vice President, Business & Administration and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 3. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 15 **CONTRACTS AND CONSULTANTS**

15-A AGREEMENT FOR LEGAL SERVICES RELATED TO ACQUISITION OF PROPERTY

Agreement with FULBRIGHT & JAWORSKI LLP for legal services related to the acquisition of the property located at 1227 – 2nd Street, Santa Monica for Emeritus College, for a fee not to exceed \$24,000 plus reimbursable expenses.

Funding Source: Measure U

Comment: The District’s counsel prepared the purchase agreement and the related documents including the improvement build out of the facility.

15-B AGREEMENT FOR PREPARATION OF SCAQMD COMPLIANCE DOCUMENTATION

Agreement with SIERRA ENGINEERING SERVICES to prepare documentation for South Coast Air Quality Management District applications to de-rate seven boilers and submit two applications for certification of an additional two boilers for a total fee not to exceed \$9,000.

Funding Source: 2002-2003 Risk Management Budget

Comment: This agreement will assist the District to be in compliance with SCAQMD regulations. Additional work has been required that exceeds the agreement approved by the Board at its August 2002 meeting.

RECOMMENDATION NO. 16 **KCRW CONSULTANTS**

Agreements with the following KCRW consultants for the period ending June 30, 2003.

Raul Campos: AMENDMENT #1: Program Services, “NOCTURNA;” program services as Guest Host for various music programs. Payable at \$100 per program, “NOCTURNA;” payable at varying rates for other music programs; not to exceed \$8,500.

Dickstein Shapiro Morin Oshinsky, LLP: For Legal services, pertaining to FCC issues, as needed during fiscal year 2002-2003. Payable at varying rates, not to exceed \$55,000.

Funding Sources: KCRW donations

Comment: KCRW raises funds for all operating and capital expenses of the station

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 17 FACILITIES

17-A AWARD OF BID, ROOF REPLACEMENT, STUDENT HEALTH & ACTIVITIES BUILDING

Award the bid for the Roof Replacement, Student Health & Activities Building and Alternate #1 for roofing the Bookstore portion of the building to the lowest responsible responsive bidder.

<u>Bidder:</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Total</u>
Best Roofing & Waterproofing	\$396,767	\$67,783	\$396,767
Trimax Construction	Non-responsive Bid		
Commercial Roofing	Non-responsive Bid		

Funding Source: State Grant (2000-01 Scheduled Maintenance & Special Repairs Program)/District Capital Outlay Fund

Comment: This project provides for the replacement of all roof areas of the Student Health & Activities Building. This project also provides for the installation of energy efficient insulation to all roof areas with the exception of the already insulated roof of the two-story Cayton Center portion of the building.

17-B MECHANICAL ENGINEERING SERVICES AGREEMENT, MODIFICATION TO EXHAUST FUME HOODS AND MECHANICAL SYSTEM, SCIENCE BUILDING

Agreement with P2S ENGINEERING for mechanical engineering services for an amount not to exceed \$8,370, plus reimbursable expenses.

Funding Source: State Grant (Hazardous Substance Program)

Comment: This agreement provides for mechanical engineering services to mitigate hazardous conditions associated with the inadequate exhausting of lab exhaust fume hoods, the cleaning of mechanical compartments housing outside air dampers and the modification and relocation of dampers, the modification of air filter banks to receive "mist eliminator" type filters to improve building air filtration and airflow, the modification of fume hood and outside air controls, and the performance of air balance testing and certification of this mitigation work.

RECOMMENDATION NO. 17

FACILITIES (Continued)

**17-C AMENDMENT NO. 2 TO AGREEMENT FOR ARCHITECTURAL SERVICES,
KINESIOLOGY/DANCE/RECREATION AND ATHLETICS OFFICE RELOCATION**

Amend the agreement with CALDWELL ARCHITECTS for architectural services related to the Kinesiology/Dance/Recreation and Athletics Office (formerly Physical Education/Athletics) relocation project to include architectural and electrical engineering services associated with the replacement of the existing stadium lighting system. The amended fee for this phase shall not exceed \$30,000 plus reimbursable expenses.

Funding Source: Measure U

Comment: This amendment is for the replacement of the existing stadium lighting system with a safe, energy efficient smaller system. This project will be coordinated with the Kinesiology/Dance/Recreation and Athletics Office relocation project to be sited on the rooftop of the one-story portion (old West bleacher site) of the Gymnasium.

**17-D AMENDMENT TO MECHANICAL ENGINEERING SERVICES AGREEMENT, BOILER
REPLACEMENT, GYMNASIUM PROJECT.**

Authorize payment for additional mechanical engineering services provided by KHALIFEH & ASSOCIATES, INC. for a fee of \$7,930.

Funding Source: District Capital Outlay Fund

Comment: This payment provides for additional mechanical engineering services to perform value engineering, scope reduction and modification to reduce the cost of the project to match funding for the scheduled maintenance project.

**17-E AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES, LIBRARY EXPANSION &
RENOVATION**

Amend the agreement with ANSHEN + ALLEN LA for architectural services related to the Library Expansion & Renovation project. The term "construction costs" shall mean the total of the amount awarded to the contractor to construct the project less all deductions from the contract price by change orders approved by the Board.

Funding Source: Prop T/FEMA/State Capital Outlay

Comment: By this amendment, Anshen + Allen is agreeing to reduce their contract fee for the design of the Library Expansion and Renovation.

RECOMMENDATION NO. 17

FACILITIES (Continued)

17-F AGREEMENTS FOR CONSTRUCTION SERVICES

Agreements for services associated with construction projects for the period ending June 30, 2003

1. GEOLABS-WESTLAKE VILLAGE for geotechnical services at an hourly rate of \$70 to \$105 for services and up to \$450 per final report.
2. ELLIS ENVIRONMENTAL for hazardous material monitoring and testing services at an hourly rate of \$40 to \$120 for on-site services and up to \$500 per laboratory tests
3. TWINING LABS for construction material testing and special inspection services at an hourly rate of \$52 to \$120.

Funding Source: State Construction Grants/FEMA/Measure U/
District Capital Funds

Comment: The services are necessary to comply with various building and environmental codes.

**17-G AGREEMENT FOR ENVIRONMENTAL SERVICES, MADISON THEATER PROJECT –
AMENDMENT OF FUNDING PERIOD**

Amend the funding period for the agreement with CHRISTOPHER A. JOSEPH & ASSOCIATES for environmental services associated with the Madison Theater project to approve funding from the 2002-2003 Capital Outlay Fund.

Funding Source: 2002-2003 District Capital Outlay Fund

Comment: This agreement was approved by the Board in August, 2001 with a funding period of the 2001-2002 budget. Because the work has extended into the 2002-2003 fiscal year, the Los Angeles County Office of Education has requested approval of an amended funding period for the agreement. The SMC Foundation will continue to make donations to the District to cover the costs of this contract.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 4, 2002

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 18 PURCHASING

18-A AWARD OF PURCHASE ORDERS

<u>Purchase Orders - FY 2002/03</u>	<u>Total</u>
A) P. O. 86357 – 86454	\$263,799.02
B) Telephone Orders	\$97,498.98
C) Change Orders	\$50,586.45
D) Auxiliary Orders	\$26,181.27
E) Auxiliary Change Orders	0

Comment: Lists of orders placed or amended between September 25, 2002 and October 28, 2002 are part of records on file in Purchasing Department

18-B AWARD OF BID - PRINTING OF COMMUNITY SERVICES CLASS SCHEDULES

Award of bid for printing of Community Services Class Schedules for 2003 for Spring, Summer, and Fall to RODGERS & MCDONALD PRINTING COMPANY in the amount of \$45,480, plus appropriate sales tax.

<u>Bidders</u>	<u>Bid Amount</u>
Rodgers & McDonald	\$45,480.00
Southwest Offset Printing	\$46,944.00
Valley Printers (Riverside)	\$53,029.00
Crest Graphics	\$56,020.00

Comment: Bids were solicited through advertisement and a general mailing.

BOARD OF TRUSTEES	INFORMATION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2002

INFORMATION ITEM D

REVIEW OF DISTRICT INVESTMENTS

The attached statement shows the status of District investments as of September 30, 2002 and is presented for Board review. The report provides information required by California Government Code §53646. The investment portfolio is in compliance with District investment policy and will allow the District Trust Fund to meet expenditure requirements for the next six months. All investments are in government securities and high investment grade bonds and notes.

9/30/2002

COMBINED TRUST FUND INVESTMENTS

<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>DATE OF MATURITY</u>	<u>QUANTITY</u>	<u>TOTAL COST</u>	<u>MARKET VALUE AS OF 9/30/2002</u>	<u>SOURCE OF MARKET VALUATION</u>
MONEY FUND	SALOMON SMITH BARNEY		697		697	SALOMON SMITH BARNEY
US GOVERNMENT	FEDERAL NATL MTG ASSN	Jan 10, 2003	3,246,000	3,336,372	3,291,639	SALOMON SMITH BARNEY
MONEY FUND	MARKET PORTFOLIO CL Y			1,406	1,406	BEAR STEARNS
GNMA	GNMA PASS THRU POOL	Apr. 15, 2017	20,842	20,842	22,483	BEAR STEARNS
TOTAL				<u>3,359,317</u>	<u>3,316,225</u>	

9/30/2002

SIMON TRUST FUND INVESTMENTS

<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>DATE OF MATURITY</u>	<u>QUANTITY</u>	<u>TOTAL COST</u>	<u>MARKET VALUE AS OF 9/30/2002</u>	<u>SOURCE OF MARKET VALUATION</u>
MONEY FUND	SALOMON SMITH BARNEY		806		806	SALOMON SMITH BARNEY
US GOVERNMENT	FEDERAL NATL MTG ASSN	Jan 10, 2003	846,000	869,554	857,895	SALOMON SMITH BARNEY
MONEY FUND	MARKET PORTFOLIO CL Y			186,723	186,723	BEAR STEARNS
TREASURY NOTE	U.S. GOVERNMENT	Nov. 15, 2005	300,000	305,627	333,093	BEAR STEARNS
CORPORATE BOND	FORD MOTOR CREDIT	Apr. 28, 2003	125,000	125,452	126,063	BEAR STEARNS
CORPORATE BOND	NATIONSBANK	Jul. 15, 2004	125,000	125,227	132,695	BEAR STEARNS
CORPORATE BOND	BANKAMERICA	Sep. 15, 2005	125,000	127,037	138,444	BEAR STEARNS
TOTAL				<u>1,740,426</u>	<u>1,775,719</u>	

ASSOCIATED STUDENT BODY

<u>MARKET VALUE</u>	<u>SOURCE OF</u>

9/30/2002

<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>DATE OF MATURITY</u>	<u>QUANTITY</u>	<u>TOTAL COST</u>	<u>AS OF 9/30/2002</u>	<u>MARKET VALUATION</u>
MONEY FUND	MERRILL LYNCH INSTITUTIONAL FUND			169,604	169,604	MERRILL LYNCH
MONEY FUND	SALOMON SMITH BARNEY			523	523	SALOMON SMITH BARNEY
CORPORATE BOND	ARCHER DANIELS MIDLAND CO	May 15, 2003	25,000	24,958	25,601	SALOMON SMITH BARNEY
CORPORATE BOND	BALTIMORE GAS & ELEC	Jul 01, 2003	26,000	25,870	26,781	SALOMON SMITH BARNEY
CORPORATE BOND	NEW YORK TEL CO	Sep 01, 2003	26,000	25,611	26,414	SALOMON SMITH BARNEY
CORPORATE BOND	CARNIVAL CORP NOTES-REG	Oct 01, 2003	25,000	24,711	25,625	SALOMON SMITH BARNEY
GOVERNMENT BOND	U.S. TREASURY NOTES-SER H 2003	Jun 30, 2003	26,000	25,872	26,739	SALOMON SMITH BARNEY
GOVERNMENT BOND	FEDERAL NATL MTG ASSN	Jan 10, 2003	267,000	274,433	270,754	SALOMON SMITH BARNEY
CERTIFICATES OF DEP.	HOUSEHOLD BANK	Aug 25, 2003	26,000	26,000	26,856	SALOMON SMITH BARNEY
TOTAL				597,582	598,897	

BOARD OF TRUSTEES

Santa Monica Community College District

INFORMATION

November 4, 2002

INFORMATION ITEM E**2002-2003 QUARTERLY BUDGET REPORT****GENERAL FUND BUDGET SUMMARY
(as of September 30, 2002)**

Beginning Balance	\$ 1,210,760
Income	104,867,312
Total Funds Available	\$106,078,072
Less: Expenses & Transfers	105,472,564
Ending Balance	\$ 605,508

Comment: On a quarterly basis Business Services provides to the Board of Trustees a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor's Office.

2002/03 UNRESTRICTED GENERAL FUND (01) INCOME BUDGET

ACCOUNTS	02/03 ADOPTED BUDGET	SEPT 30, 2002 ACTUAL INCOME	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
FEDERAL			
1. 8189 FIN AIDS ADM ALLOWANCES	106,160	190	106,160
2. TOTAL FEDERAL	106,160	190	106,160
STATE			
3. 8610 PRINCIPAL APPT.	41,312,763	7,859,510	41,312,763
4. 8611 BASIC SKILLS APPT.	700,000	132,172	700,000
5. 8616 PRIOR YR APPT. ADJ.	0	0	0
6. 8672 HOMEOWNERS EXEMPT	94,352	0	94,352
7. 8680 STATE LOTTERY REV.	2,800,296	0	2,800,296
8. 8692 MANDATED COST RECOV.	128,748	0	128,748
9. 8699 OTH STATE *	1,384,813	205,572	1,384,813
10. PARTNERSHIP FOR EXCELLENCE	5,701,813	912,290	5,701,813
11. TOTAL STATE	52,122,785	9,109,544	52,122,785
LOCAL			
12. 8810 PROP TAX SHIFT	24,328,357	1,882,522	24,328,357
13. 8811 SECURED TAX	5,903,076	0	5,903,076
14. 8812 SUPPLE. TAXES	124,295	15,418	124,295
15. 8813 UNSECURED TAX	339,804	292,998	339,804
16. 8816 PRIOR YRS TAXES	299,259	150,026	299,259
17. 8830 INTENSIVE ESL	479,700	294,450	479,700
18. 8850 RENTS	16,461	5,700	16,461
19. 8860 INTEREST	466,130	44,260	466,130
20. 8872 CONT.ED/COMM SERV.	636,409	168,785	636,409
21. 8874 ENROLLMENT FEES	4,804,455	2,796,219	4,804,455
22. 8879 STUDENT RECORDS	120,903	50,086	120,903
23. 8880 NON RES TUITION	13,497,733	6,794,290	13,497,733
24. 8886 F1 APPLICATION FEES	58,805	35,815	58,805
25. 8889 OTHER FEES	398,278	112,598	398,278
26. 8890 OTHER LOCAL	310,269	13,419	310,269
27. 8891 I. D. CARD SERVICE CHARGE	512,302	311,638	512,302
28. 8892 LIBRARY FINES	20,673	0	20,673
29. 8893 PARKING FINES	225,000	0	225,000
30. TOTAL LOCAL	52,541,909	12,968,224	52,541,909
31. TOTAL INCOME (Lines 2 + 11 + 30)	104,770,854	22,077,958	104,770,854
32. 8912 SALE OF EQUIP/SUPPL.	0	0	0
33. 8980 TRANSFER IN	96,458	0	96,458
34. TOTAL REVENUE (Lines 31 + 32 +33)	104,867,312	22,077,958	104,867,312
35. BEGINNING BALANCE	1,210,760	1,210,760	1,210,760
36. ADJUSTMENT TO BEGINNING BALANCE	0	0	0
37. TOTAL FUNDS AVAIL. (Lines 34 + 35 + 36)	106,078,072	23,288,718	106,078,072

2002/03 UNRESTRICTED GENERAL FUND (01) EXPENDITURE BUDGET

ACCOUNTS	02/03 ADOPTED BUDGET	SEPT 30, 2002 ACTUAL EXPENDITURES	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. INSTRUCTION	21,504,352	2,131,842	21,504,352
2. ACADEMIC MANAGERS	4,269,334	735,448	4,269,334
3. NON-INSTRUCTION	3,323,913	385,731	3,323,913
4. HOURLY INSTRUCTION	20,000,369	4,461,194	20,000,369
5. HOURLY NON INSTRUCTION	2,951,129	801,017	2,951,129
6. TOTAL ACADEMIC	52,049,097	8,515,232	52,049,097
7. CLASSIFIED REGULAR	15,782,713	2,558,756	15,782,713
8. CLASSIFIED MANAGERS	2,751,969	511,873	2,751,969
9. CLASS REG INSTRUCTION	2,304,362	301,462	2,304,362
10. CLASSIFIED HOURLY	1,361,321	449,960	1,361,321
11. CLASS HRLY INSTRUCTION	155,941	126,225	155,941
12. TOTAL CLASSIFIED	22,356,306	3,948,276	22,356,306
13. STRS	2,850,938	197,073	2,850,938
14. PERS	1,010,921	(58,651)	1,010,921
15. OASDHI	2,600,473	443,078	2,600,473
16. H/W	8,059,946	2,212,041	8,059,946
17. RETIREE'S H/W	953,855	223,497	953,855
18. SUI	114,630	(5,490)	114,630
19. WORKERS' COMP.	799,371	(10,185)	799,371
20. DISTRICT RETIREMENT	621,165	75,174	621,165
21. TOTAL BENEFITS	17,011,299	3,076,537	17,011,299
22. TOTAL SUPPLIES	1,381,161	187,130	1,381,161
23. CONTRACTS/SERVICES	6,745,286	1,524,377	6,745,286
24. INSURANCE	461,067	512,337	461,067
25. UTILITIES	2,954,510	247,695	2,954,510
26. TOTAL SERVICES*	10,160,863	2,284,409	10,160,863
27. BLDG & SITES	0	830	0
28. EQUIPMENT	2,108,877	61,092	2,108,877
29. TOTAL CAPITAL	2,108,877	61,922	2,108,877
30. TOTAL EXPENSES	105,067,603	18,073,506	105,067,603
31. OTHER OUTGO FINANCIAL AID	0	0	0
32. OTHER OUTGO-TRANSFERS	404,991	31,150	404,991
33. TOTAL EXP. & TRANSFERS (Lines 30 + 31 + 32)	105,472,594	18,104,656	105,472,594
34. CONTINGENCY RESERVE	605,478	0	605,478
35. TOTAL (Lines 33 + 34)	106,078,072	18,104,656	106,078,072

*Lottery revenues are used to fund services.

Information • Page 26

2002/03 RESTRICTED GENERAL FUND (03) INCOME BUDGET

REVENUE ACCOUNT	02/03 ADOPTED BUDGET	SEPT 30, 2002 ACTUAL INCOME	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
FEDERAL			
1. 8170 VOCATIONAL ED.	510,076	25,504	510,076
2. 8180 ECONOMIC OPP. ACT/FWS	648,904	0	648,904
3. 8190 RADIO GRANTS	490,820	490,820	490,820
4. 8241 TECH PREP	72,630	14,526	72,630
5. OTHER FEDERAL	2,096,312	608,555	2,096,312
6. TOTAL FEDERAL	3,818,742	1,139,405	3,818,742
STATE			
7. 8620 BLOCK GRANT	0	0	0
8. 8620 ECONOMIC DEVELOPMENT	350,500	70,100	350,500
9. 8620 TTIP C/O	265,618	0	265,618
10. 8620 TTIP	0	0	0
11. 8620 CALWORKS	342,771	0	342,771
12. 8620 TANF	86,991	24,357	86,991
13. 8622 EXTENDED OPP. PROG.	1,043,882	292,288	1,043,882
14. 8623 DISABLED STUDENTS	916,378	256,585	916,378
15. 8650 MATRICULATION	646,026	180,887	646,026
16. 8650 NON-CREDIT MATRICULATION	41,276	11,557	41,276
17. 8650 EOPS CARE	102,619	137,734	102,619
18. 8650 STAFF/FAC DIVERSITY	24,437	3,910	24,437
19. 8650 ENERGY RELIEF	417,666	0	417,666
20. 8650 TEACHER READING DEVELOPMENT PROGR	137,500	0	137,500
21. 8654 INSTR.EQUIP/LIBRARY MATL.	877,891	658,418	877,891
22. 8656 STAFF DEVELOP.	0	0	0
23. 8680 LOTTERY	270,204	0	270,204
24. OTHER STATE	1,533,778	2,274,924	1,533,778
25. TOTAL STATE	7,057,537	3,910,760	7,057,537
LOCAL			
27. 8830 PICO PARTNERSHIP	199,875	99,938	199,875
28. 8876 HEALTH FEES	669,582	314,483	669,582
29. 8881 PARKING FEES	1,022,395	320,697	1,022,395
30. 8890 PARKING LOT INC	151,864	101,331	151,864
31. DONATIONS -KCRW	3,419,587	0	3,419,587
32. OTHER LOCAL	591,841	661,085	591,841
33. TOTAL LOCAL	6,055,144	1,497,534	6,055,144
34. TOTAL INCOME (Lines 6 + 25 + 33)	16,931,423	6,547,699	16,931,423
35. 8980 TRANSFERS	139,913	0	139,913
36. TOTAL REVENUE (Lines 34 + 35)	17,071,336	6,547,699	17,071,336
37. BEGINNING BALANCE	204,458	204,458	204,458
38. ADJUSTMENT TO BEGINNING BALANCE	0	0	0
39. TOTAL FUNDS AVAIL. (Lines 36 + 37 + 38)	17,275,794	6,752,157	17,275,794

2002/03 RESTRICTED GENERAL FUND (03) EXPENDITURE BUDGET

ACCOUNTS (a)	02/03 ADOPTED BUDGET (d)	SEPT 30, 2002 ACTUAL EXPENDITURES (c)	02/03 PROJECTED BUDGET (d)
1. INSTRUCTION	135,600	23,420	135,600
2. MANAGEMENT	832,773	84,631	832,773
3. NON-INSTRUCTION	716,954	180,172	716,954
4. HOURLY INSTRUCTION	90,509	19,428	90,509
5. HOURLY NON INSTRUCTION	919,598	204,239	919,598
6. TOTAL ACADEMIC	2,695,434	511,890	2,695,434
7. CLASSIFIED REGULAR	1,573,658	258,665	1,573,658
8. CLASSIFIED MANAGERS	271,813	51,737	271,813
9. CLASS REG INSTRUCTION	112,884	23,470	112,884
10. CLASSIFIED HOURLY	1,621,370	154,429	1,621,370
11. CLASS HRLY INSTRUCTION	139,799	27,993	139,799
12. TOTAL CLASSIFIED	3,719,524	516,294	3,719,524
13. STRS	207,669	6,104	207,669
14. PERS	20,702	0	20,702
15. OASDHI	241,129	31,331	241,129
16. H/W	380,069	54,559	380,069
17. SUI	10,074	1,042	10,074
18. WORKERS' COMP.	45,680	11,399	45,680
19. DISTRICT RETIREMENT	13,541	3,918	13,541
20. TOTAL BENEFITS	918,864	108,353	918,864
21. TOTAL SUPPLIES	627,275	51,876	627,275
22. CONTRACTS/SERVICES	3,948,751	481,862	3,948,751
23. INSURANCE	4,077	858,450	4,077
24. UTILITIES	218,515	35,678	218,515
25. TOTAL SERVICES	4,171,343	1,375,990	4,171,343
26. BLDG & SITES	443,068	62,875	443,068
27. EQUIPMENT	4,076,750	217,606	4,076,750
28. TOTAL CAPITAL	4,519,818	280,481	4,519,818
29. TOTAL EXPENSES (Lines 6 + 12+ 20 + 21 + 25 + 28)	16,652,258	2,844,884	16,652,258
30. OTHER OUTGO - FINANCIAL AIDS	487,078	23,585	487,078
31. OTHER OUTGO - TRANSFERS	136,458	0	136,458
32. TOTAL OTHER OUTGO	623,536	23,585	623,536
33. TOTAL EXP. & OTHER OUTGO (Lines 29 + 32)	17,275,794	2,868,469	17,275,794
34. CONTINGENCY RESERVE	0	0	0
35. TOTAL (Lines 33 + 34)	17,275,794	2,868,469	17,275,794

STUDENT FINANCIAL AID (FUND 09)

ACCOUNTS	02/03 ADOPTED BUDGET	SEPT 30, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	5,756	5,756	5,756
INCOME			
2. 8330 FEDERAL GRANTS	8,100,947	1,101,081	8,100,947
3. 8622 ST. EOPS GRANTS	0	0	0
4. 8650 CAL. GRANTS	665,784	420,738	665,784
5. 8981 TRANSFER	305,078	31,150	305,078
6. 8860 INTEREST	0	0	0
7. TOTAL INCOME	9,071,809	1,552,969	9,071,809
8. TOTAL FUNDS AVAILABLE (Lines 1 +7)	9,077,565	1,558,725	9,077,565
EXPENSES			
9. 7500 FINANCIAL AID	9,077,565	1,238,127	9,077,565
10. TOTAL EXPENSES	9,077,565	1,238,127	9,077,565
11. ENDING BALANCE (Lines 7 - 10)	0	320,598	0

SPECIAL RESERVE FUND (FUND 15)

ACCOUNTS	02/03 ADOPTED BUDGET	SEPT 30, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	2,486,666	2,486,666	2,486,666
2. ADJUSTMENT TO BEGINNING BALANCE	0	0	0
3. ADJUSTED BEGINNING BALANCE	2,486,666	2,486,666	2,486,666
INCOME			
4. 8652 SCHEDULED MAINTENANCE	514,747	0	514,747
5. 8653 ASBESTOS ABATEMENT	788,956	11,363	788,956
6. 8654 ARCHITECTURAL BARRIER REMOVAL	0	0	0
7. 8655 CAPITAL OUTLAY - LIBRARY ADDITION	7,985,568	0	7,985,568
8. 8655 CAPITAL OUTLAY - LIBRARY EQUIPMENT	2,418,000	0	2,418,000
9. 8820 DONATIONS	350,000	0	350,000
10. 8860 INTEREST	85,000	0	85,000
11. 8880 NONRESIDENT CAPITAL CHARGE	2,000,000	743,499	2,000,000
12. 8890 LOCAL INCOME	0	1,227	0
13. 8891 LOCAL INCOME - REDEVELOPMENT	12,500,000	0	12,500,000
14. TOTAL INCOME	26,642,271	756,089	26,642,271
15. TOTAL FUNDS AVAILABLE (Lines 3 + 14)	29,128,937	3,242,755	29,128,937
EXPENSES			
16. 2000 CLASSIFIED SALARIES	235,272	0	235,272
17. 3000 BENEFITS	39,856	0	39,856
18. 4000 SUPPLIES	3,000	20	3,000
19. 5000 CONTRACT SERVICES	15,000	62,279	15,000
20. 6000 CAPITAL OUTLAY	28,835,809	2,790,404	28,835,809
21. TOTAL EXPENSES	29,128,937	2,852,703	29,128,937
22. ENDING BALANCE (Lines 15 - 21)	0	390,052	0

BOND FUND (FUND 70)

ACCOUNTS	02/03 ADOPTED BUDGETS	SEPT 30, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	6,122,900	6,122,900	6,122,900
2. ADJUSTMENT TO BEGINNING BALANCE	0	0	0
3. ADJUSTED BEGINNING BALANCE	6,122,900	6,122,900	6,122,900
INCOME			
4. 8860 INTEREST	100,000	0	100,000
5. TOTAL INCOME	100,000	0	100,000
6. TOTAL FUNDS AVAILABLE (Lines 3 + 5)	6,222,900	6,122,900	6,222,900
EXPENSES			
7. 4000 SUPPLIES	0	0	0
8. 5000 CONTRACT SERVICE	0	0	0
9. 6000 CAPITAL OUTLAY	6,222,900	29,653	6,222,900
10. TOTAL EXPENSES	6,222,900	29,653	6,222,900
11. ENDING BALANCE (Lines 6 - 10)	0	6,093,247	0

MEASURE U (FUND 71)

ACCOUNTS	02/03 ADOPTED BUDGET	SEPT 30, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	0	0	0
INCOME			
2. LOCAL INCOME	25,000,000	25,000,000	25,000,000
3. TOTAL INCOME	25,000,000	25,000,000	25,000,000
4. TOTAL FUNDS AVAILABLE (Lines 1 + 3)	25,000,000	25,000,000	25,000,000
EXPENSES			
5. 5000 CONTRACT SERVICES	1,000,000	0	1,000,000
6. 6000 CAPITAL OUTLAY	24,000,000	60,844	24,000,000
7. TOTAL EXPENSES	25,000,000	60,844	25,000,000
8. ENDING BALANCE (Lines 4 - 7)	0	24,939,156	0

EARTHQUAKE FUND (FUND 73)

ACCOUNTS (a)	02/03 ADOPTED BUDGET (b)	SEPT 30, 2002 ACTUAL (c)	02/03 PROJECTED BUDGET (d)
1. BEGINNING BALANCE	205,805	205,805	205,805
INCOME			
2. 8199 FEDERAL/FEMA FUNDING	9,479,483	0	9,479,483
3. TOTAL INCOME	9,479,483	0	9,479,483
4. TOTAL FUNDS AVAILABLE (Lines 1 + 3)	9,685,288	205,805	9,685,288
EXPENSES			
5. 4000 SUPPLIES	3,000	0	3,000
6. 5000 CONTRACT SERVICE	862,670	25,580	862,670
7. 6000 CAPITAL OUTLAY	8,819,618	163,220	8,819,618
8. TOTAL EXPENSES	9,685,288	188,800	9,685,288
9. ENDING BALANCE (Lines 4 - 8)	0	17,005	0

AUXILIARY OPERATIONS
2002-2003
1st Quarter Ending 9/30/02

ACCOUNTS	2002-2003 ADOPTED BUDGET	2002-2003 ACTUALS	Projected To 06/30/03
BEGINNING BALANCE	1,723,719	1,723,719	1,723,719
ADJ. TO BEG. BALANCE		(7,230)	(7,230)
ADJUSTED BEGINNING BAL.	1,723,719	1,716,489	1,716,489
INCOME			
GROSS SALES	7,893,152	3,080,918	7,893,152
LESS: COST OF GOODS	(6,540,345)	(2,806,198)	(6,540,345)
NET	1,352,807	274,720	1,352,807
VENDOR & AUX PROGRAM INCOME	954,131	213,735	954,131
NET INCOME	2,306,938	488,455	2,306,938
INTEREST	36,556	11,679	36,556
WITHIN PROGRAM TRANSFERS	280,000	0	280,000
OTHER FUND TRANSFERS	0	0	0
TOTAL INCOME	2,623,494	500,134	2,623,494
TOTAL FUNDS AVAILABLE	4,347,213	2,216,623	4,347,213
EXPENDITURES			
STAFFING	815,645	288,855	815,645
FRINGE BENEFITS	84,929	21,791	84,929
OPERATING	1,389,967	216,239	1,389,967
WITHIN PROGRAM TRANSFERS	280,000	0	280,000
COP'S	100,000	0	100,000
TOTAL EXPENDITURES	2,670,541	526,885	2,670,541
ENDING BALANCE	1,676,672	1,689,738	1,676,672

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 4, 2002

INFORMATION ITEM F

SUBMITTAL OF GRANTS

Title of Grant: **Advanced Technological Education: Regional Information Systems Security Center (RISSC)**

Granting Agency: National Science Foundation

Requested Funding: \$339,146

Matching Funds: N/A

Performance Period: September 2003 – August 2007

Summary: Santa Monica College is partnering with Mt. San Antonio College, Cal Poly Pomona, CSU Los Angeles and CSU San Bernardino to develop a program of instruction that will lead to certificates and AA degrees in Information Systems Security. The program will be articulated with the related baccalaureate and master's degree programs offered through the four-year institutions. Funding will support curriculum development, a secure computer lab and faculty training and professional development opportunities.

Title of Grant: **2002-2003 Special Populations VTEA Mini-Grants: "Expanding Career Opportunities for Special Populations"**

Granting Agency: Los Angeles/Orange County Regional Consortium

Requested Funding: \$31,550

Matching Funds: N/A

Performance Period: November 2002 – May 2003

Summary: Funding will be used to support the development of two web sites, a DVD on careers and sponsorship of a special career fair for high school students and their parents to encourage them to pursue various vocational and technical education programs at Santa Monica College.

INFORMATION ITEM F**SUBMITTAL OF GRANTS**

Title of Grant: **Advanced Technological Education: Regional Information Systems Security Center (RISSC)**

Granting Agency: National Science Foundation

Requested Funding: \$339,146

Matching Funds: N/A

Performance Period: September 2003 – August 2007

Summary: Santa Monica College is partnering with Mt. San Antonio College, Cal Poly Pomona, CSU Los Angeles and CSU San Bernardino to develop a program of instruction that will lead to certificates and AA degrees in Information Systems Security. The program will be articulated with the related baccalaureate and master's degree programs offered through the four-year institutions. Funding will support curriculum development, a secure computer lab and faculty training and professional development opportunities.

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Performance Period: November 2002 – May 2003

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BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

ADJOURNMENT

November 4, 2002

ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Monday, December 2, 2002 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The annual organizational meeting of the Board of Trustees will be held on Monday, December 16, 2002 and will include installation of newly-elected trustees and the following organizational functions:

- Election of Officers
- Seating of the Board of Trustees
- Election of Trustee Liaisons
- Authorized Signature Resolutions