MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, OCTOBER 11, 2022

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, October 11, 2022. The meeting was conducted via Zoom Webinar.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:03 p.m.
  Dr. Louise Jaffe, Chair - Present
  Barry Snell, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein - Present
  Dr. Margaret Quiñones-Perez - Present
  Rob Rader - Present
  Dr. Sion Roy - Present
  Catalina Fuentes Aguirre, Student Trustee - Present

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS -None

II. CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations: SMC Faculty Association
  CSEA Chapter 36
  SMC Police Officers Association

- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS – 6:03 p.m.

- LAND ACKNOWLEDGEMENT
  We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva or Gabrieliño peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

- PLEDGE OF ALLEGIANCE – Gerard Burkhart, SMC Photojournnalism Professor

- CLOSED SESSION REPORT - None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
  MOTION MADE BY: Susan Aminoff
  SECONDED BY: Margaret Quiñones-Perez
  STUDENT ADVISORY: Aye
  AYES: 7
  NOES: 0

IV. SUPERINTENDENT'S REPORT

V. PUBLIC COMMENTS (comments read)

David Mendoza
Sean Blocklin
Poonam Pant

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: RACE RELAY® is an interactive, theatrical, multimedia program that explores race relations in our communities. It presents a live, dynamic performance that combines recollections of real experiences within communities with projected images from various media and national stories. The performance includes movement and sound healing through the guidance of facilitators, which is an integral part of the experience for the audience. They also use a Native American talking stick to encourage active listening and participation within the circle.

Presenters: Maria Muñoz, Redelia Shaw, Richard Tahvildaran-Jesswein, and Thomas Bui

- Link to Presentation: RACE RELAY

This supports the Board's 2021-2022 Annual Goal: #2-Educational Advancement, Quality, and Equity.

IX. CONSENT AGENDA

#1 Approval of Minutes: September 13, 2022 (Regular Meeting)
#2 Resolution: Adopt Findings Pursuant to Government Code Section 54953

Academic and Student Affairs

#3 New Courses and Degrees, Fall 2022

Contracts and Consultants

#4-A Approval of Contracts and Consultants
#4-B Ratification of Contracts and Consultants

Human Resources

#5 Academic Personnel
#6 Classified Personnel – Regular
#7 Classified Personnel – Limited Duration
#8 Classified Personnel – Non Merit

Facilities and Fiscal

#9 Facilities
#10 Acceptance of Grants and Budget Augmentation
#11 Commercial Warrant Register
#12 Payroll Warrant Register
#13 Reissue Payroll Warrants
#14 Auxiliary Payments and Purchase Orders
#15 Organizational Memberships
#16 Authorization of Signatures to Approve Invoices, 2022-2023

Facilities and Fiscal *(continued)*

#17 Providers for Community and Contract Education

#18 Purchasing

- A Award of Purchase Orders
- B Cooperative Contracts
- C Award of Bid – Phone System Upgrade

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. MAJOR ITEMS OF BUSINESS

#19 Report: SMC Local Partnerships and Collaborations - SMMUSD, Malibu and Charter Schools

#20 Second Reading and Approval of Board Policy Chapter 5, Student Services, BP 5010 and 5140:

#21 Board of Trustees Annual Goals 2022-2023 and Ongoing Priorities

#22 Schedule of Board of Trustees Meetings, 2023

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, November 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar

IV. SUPERINTENDENT'S REPORT

- COVID-19 Update
  Numbers: 462 new cases and positivity rate of 4.5%. for deaths reported today; 487 people are in the hospital. Since Saturday there have been 3,076 cases and 32 deaths. Community Levels are low per CDC - 83.33 cases per 100,000. This metric looks at hospital admissions, vaccination percentages and percentage of staffed inpatient beds in use by patients with confirmed COVID-19. Community Transmission Level is Substantial (55-99 per 100,00). High is 100 or more.

  The Emergency Operations Team continues to focus on campus safety as a top priority. It looks at the current COVID data trends and agency information to help guide decisions and to stay current on the newly safety guidelines from federal, state and local governments. Currently, there is an indoor mass mandate in place for all indoor campus locations. There has been a decrease of COVID-19 cases on campus through September and October. In the last week, there was a drastic decrease of on-ground positive cases (only student and two employees).

  The EOT is working on a draft mask mandate decision matrix which is based on CDC guidelines to be used to determine when indoor masking is required, and when indoor masking can be lifted. The draft will be shared with campus constituency groups for additional input and the draft and final version will be finalized in the next couple of weeks. Normal day to day operations are returning closer to normal with athletics, music, dance and theatre arts moving forward with their events. A procurement subcommittee of the EOT focusing on procuring personal protective equipment (PPE) to make sure there enough inventory to keep the campus safe.

  The Great California Shakeout will be on October 20, 2022 at 10:20 a.m. SMC has been picked as the "Featured" location for Southern California by the Earthquake County Alliance (ECA).

- Enrollment Update: Enrollment continues to improve. As of October 11, 2022, fall headcount is down 5.13 percent from last fall. Fall credit FTES are down 1.96 percent from last fall (an annual decrease of 5 percent was projected). Fall nonresident FTES are in recovery with an increase of 7.32 percent from last fall (an annual increase of 3 percent was projected.)

- Ethan Swope, a Santa Monica College (SMC) film major and a contributor for SMC's student-run media outlet The Corsair, was named the 2022 White House News Photographers Association (WHNPA) 'Eyes of History®' Student Still Photographer of the Year winner. Swope received the award at a gala held September 10th in Washington, D.C., with his win announced earlier in February by the association.

- In First In-Person Tournament Since COVID-19, SMC Debate Team Wins Awards
  For the first time since COVID-19 necessitated the transition to online events, five SMC Debate Team members participated in the in-person Pacific Southwest Collegiate Forensics Association (PSCFA) "Warm Up" tournament held October 1st at El Camino College. SMC students Nadia Lopez and Orion Young were awarded "Excellence" for winning three out of their four debate rounds.

In addition to Lopez and Young, Klara Shawky, Angelina Sandoval, and Shelby Coleman competed in the International Public Debate Association (IPDA) event against 23 students from eight colleges and universities, including San Diego State University, Santiago Canyon College, Moorpark College, and Grand Canyon University.

- Artist-in-Residence Matika Wilbur

  SMC is hosting photographer, writer, podcaster and public speaker Marika Wilbur from the Tulalip and Swinomish Tribes as an artist-in-resident during the 2022-2023 academic year. The Pete and Susan Barrett Art Gallery is showing *Project 562: Changing the Way We see Native America* August 25, 2022 through May 15, 2023. Wilbur presented a keynote speech on October 11, 2022 in the Student Services Center Orientation Hall followed by a reception at the Barrett Gallery.

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section X, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations: #4-A (1), #4-B (7), #9-A, #10-B

MOTION MADE BY: Rob Rader
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

X. CONSENT AGENDA – Pulled Recommendations

Recommendation #4-A - Approval of Contracts and Consultants: (1) Lasana O. Hotep
MOTION MADE BY: Rob Rader
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

Recommendation #4-B - Approval of Contracts and Consultants: (7) Ava T. Shambam, M.D. Inc.
MOTION MADE BY: Susan Aminoff
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

Recommendation #9-A – Facilities -Change Order No. 3 – SMC Malibu Center and Sheriff Substation Phase 2
MOTION MADE BY: Rob Rader
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

Recommendation #10-B – Acceptance of Grants and Budget Augmentation – Innovation and Effectiveness Grant
MOTION MADE BY: Margaret Quiñones-Perez
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSTAIN: 1 (Rader)

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

September 13, 2022 (Regular Meeting)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval
Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a "RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES."

2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION October 11, 2022

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 3 NEW COURSES AND DEGREES, FALL 2022

Requested Action: *Approval/Ratification*
Requested by: *Curriculum Committee*
Approved by: *Jason Beardsley, Interim Vice-President, Academic Affairs*

New Courses

VAR PE 11D Intercollegiate Strength and Conditioning Speed and Agility Development
This course is specifically intended to develop sprinting, change of direction, and agility technical skills to enhance on-field athletic development. This physical preparation course is recommended for those students that plan on participating on the intercollegiate varsity team.

Non-Substantial Course Changes

CS 22 Introduction to Mobile Robots
CS 25 Embedded Systems
DESIGN 31 Interactive Advertising
DESIGN 41 Industry Project

Distance Education

BUS 64 Business Protocol and Professionalism

Programs Revisions

Data Science Certificate of Achievement
Database Applications Developer AS/Certificate of Achievement
Web Developer AS/Certificate of Achievement

BOARD OF TRUSTEES Santa Monica Community College District	ACTION October 11, 2022

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

- AMENDED CONTRACT/EXTENSION

	Provider/Contract	Term/Amount	Service	Funding Source
1	Lasana O. Hotep	May 20, 2022 – April 30, 2023 No change $200,000	This is a contract extension for the SMC Equity Audit services contract approved in May 2022. The contract extension moves the timeframe for completion of the equity audit to October or early November and the equity workshop series to Spring 2023. Original contract term was through October 2022. No change in contract amount.	Restricted General Fund, SEAP
Requested by: Maria Muñoz, Interim Dean of Equity, Pathways and Inclusion *Approved by: Dr. Kathryn E. Jeffery, Superintendent/President*				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

Provider/Contract		Term/Amount	Service	Funding Source
1	ProtoCall Services, Inc.	(1) July – September 2022 Not to exceed $5,700 (2) October, 2022 - September, 2023 Not to exceed: $25,000	ProtoCall Services provides students with mental health access to trained mental health professionals via telephone when the Center for Wellness & Wellbeing (CWW) is closed (i.e., after hours and on weekends) as well as during the weekday if a student is in crisis and there are not any CWW psychologists immediately available. ProtoCall staff work closely with the on-campus psychologist to ensure continuity of care.	Mental Health Grant
Submitted by: Alison Brown, Ph.D., Coordinator, Center for Wellness and Wellbeing *Approved by: Michael Tuitasi, Vice President, Student Affairs*				
2	Matika Wilbur	October-November 2022 Not to exceed $39,000 Travel expenses are included in fee	SMC will host photographer, writer, podcaster and public speaker Marika Wilbur from the Tulalip and Swinomish Tribes as an artist-in-resident during the 2022-2023 academic year. The Pete and Susan Barrett Art Gallery will show *Project 562: Changing the Way We see Native America* August 25, 2022 through May 15, 2023. Wilbur will be presenting a keynote speech on October 11, 2022 in the Student Services Center Orientation Hall to be followed by a reception at the Barrett Gallery.	2022-2023 Multiple funding sources (grants, District Funds, Foundation Funds, Donations, etc.)
Submitted by: Walter Meyer, Art Department Chair *Approved by: Dione Carter, Dean, Academic Affairs* *Jason Beardsley, Vice-President, Academic Affairs*				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS *(continued)*

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

- NEW CONTRACTS (*continued)*

Provider/Contract		Term/Amount	Service	Funding Source
3	JobElephant	2022-2023 Not to exceed $20,000	An agency aiding in placing academic recruitment postings online in Equal Employment Opportunity focused online sites.	2022-2023 District Funds/ Human Resources
4	Watermark Insights	2022-2023 $43,775	Renewal of software contract for student evaluations of faculty. The software supports the contractually mandated student evaluations of full-time and adjunct faculty members that are conducted when faculty are due to be evaluated.	2022-2023 District Funds/ Human Resources
5	Milli Micro Systems	2022-2023 Not to exceed $4,510	Milli Micro Systems is being engaged to provide certified professional development training for various levels of educational professionals, up to 40 attendees per session, in two topics: De-Escalation Techniques Collaborating with Community College students (Departmental Training; 1 session), Staff and the Public and Leading Effective meetings (2 sessions) in the Fall 2022 semester.	2022-2023 District Funds/ Human Resources
3, 4, and 5 *Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources* *Approved by: Sherri Lee-Lewis, Vice-President, Human Resources*				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS** *(continued)*

- NEW CONTRACTS (*continued)*

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

Provider/Contract		Term/Amount	Service	Funding Source
6	Santa Monica Malibu Unified School District	September 30 , 2022–June 30, 2023 $70,000	This is a reoccurring agreement between the Santa Monica Unified School district and Santa Monica College's Dance Department, led by Mark Tomasic. The Dance Department will offer two training programs one to the fourth graders and second to the fifth graders in efforts leading to a culminating event. Agreement will require 13 Dance instructors hired as CCSI & II where CSSII are liaison coordinators to coordinate scheduling, trainings and events.	SMMUSD (facilitated by SMC Contract Education
Requested by: Patricia Ramos, Dean, Workforce and Economic Development *Approved by: Jason Beardsley, Vice-President, Academic Affairs*				
7	Ava T. Shamban, M.D., Inc.	Memorandum of Understanding- October 13, 2022 November 17, 2022 December 8, 2022	Providers will conduct skin clinics for students, which will be held in the Student Health Services Center. Provider shall provide access to skin care resources, and referrals for additional skin care services as needed by SMC students. Services provided at each clinic will be provided at no cost to SMC students.	No cost
Requested and Approved by: Michael Tuitasi, Vice-President, Student Affairs				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 11, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

	EFFECTIVE DATE
AMENDMENTS TO SUPERINTENDENT/PRESIDENT'S CONTRACT	07/01/2022

Section 2: Term The term of this Agreement is extended through June 30, 2025.

Section 8) Work Year, Vacations, Holidays and Leaves (amendments are underlined):

The President is required to render full and regular service to the District during each month covered by this Agreement and is expected to be on call 24 hours each day in the proper performance of her assignment. During each year of this Agreement, the President will accrue and receive 30 working days paid vacation, 12 days paid sick leave, and will be entitled to all other leaves and holidays provided to District management employees. The President will notify the Board prior to leaving on vacation regarding the details of her proposed absence.

Vacation may accumulate up to a total of 60 unused vacation days. Once the President has accrued a total of 60 unused vacation days, she is not entitled to accrue any additional vacation until her vacation balance is reduced below 60 days. Upon termination of the employment relationship between the President and the District, the President will be paid for any accrued and unused vacation time. Unused sick leave may be transferred in accordance with Education Code provisions but will not be otherwise compensated for upon termination or expiration of this Agreement, except as required by law.

ESTABLISHMENT

Associate Dean- Malibu Campus, Academic Affairs	10/12/2022

ELECTIONS

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

RESIGNATION

Lewis, Stephanie, Full-time Faculty, DSPS	12/20/2022

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 11, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ESTABLISH POSITION	EFFECTIVE DATE
Custodial Operations Supervisor (1 position) Operations, 12 Months, 40 Hours, NS-II	10/12/2022

CLASSIFICATION SALARY REALLOCATION

Community College Police Sergeant 10/01/2022
From: Classified Management Salary Schedule, Range M19
To: Classified Management Salary Schedule, Range M20

Community College Police Captain 10/01/2022
From: Classified Management Salary Schedule, Range M31
To: Classified Management Salary Schedule, Range M33

Chief of Police 10/01/2022
From: Classified Administrator's Salary Schedule, Range A18
To: Classified Administrator's Salary Schedule, Range A20

NEW CLASSIFICATIONS

Health Center Supervisor
Classified Management Salary Schedule, Range M37

Instructional Computer Lab Technician – Digital Photography
Classified Employee Salary Schedule, Range 32

Lead Laboratory Technician-Art (1 position) 09/14/2022
Art Department, 12 Months, 40 Hours, NS-I, Weekend Shift
Classified Employee Salary Schedule, Range 35
Comment: Correction of shift approved on September 13, 2022

ELECTIONS

PROMOTION

Fujita, Diana 10/03/2022
From: Student Services Clerk, Financial Aid & Scholarships
To: Student Services Assistant, Financial Aid & Scholarships

PROBATIONARY/ADVANCE STEP PLACEMENT

Jones, Raymond, Campus Safety Officer, Campus Police (Step C)	10/17/2022
Lee, Haneul, Accompanist- Music Performance (Step E)	10/17/2022
Lowe, Erica, Library Assistant, Library (Step C)	10/03/2022
Santos, Julian, Instructional Comp. Lab. Tech- DMT (Step C)	10/17/2022
Velez, Sergio, Campus Safety Officer, Campus Police (Step C)	10/17/2022

PROBATIONARY

Taylor, Randall, Media Resources Assistant, LRC	10/17/2022

WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)

Bruce, Jerome 09/01/2022 - 12/31/2022
From: Shuttle Driver
To: Transportation Operations Coordinator
Percentage: More than 50%

Gountoumas, Kasiani 10/15/2022 - 02/03/2023
From: Nurse Practitioner
To: Health Center Supervisor

Hawes, Allyn 07/01/2022 - 11/03/2022
From: Skilled Maintenance Worker II
To: Plumber
Percentage: More than 50%

Ibrahim, John 09/15/2022 - 01/18/2023
From: Property Clerk
To: Buyer II
Percentage: More than 50%

Samano, Mario 07/01/2022 - 11/03/2022
From: Skilled Maintenance Worker II
To: HVAC Mechanic
Percentage: More than 50%

EXTENSION TO PROVISIONAL WORKING OUT OF CLASS ASSIGNMENT

Gutierrez, Rico 07/25/2022 - 09/02/2022
From: Grounds Worker (extension) 09/03/2022 - 10/02/2022
To: Grounds Supervisor

WORKING OUT OF CLASSIFICATION (LIMITED-TERM SUBSTITUTE)

Gray, I. Darryl 07/01/2022 - 02/28/2023
From: Lead Custodian, Operations, NS-II
To: Custodial Operations Supervisor, Operations, NS-II
Percentage: More than 50%
*extension of working out of class assignment

CSEA EDUCATIONAL PAY DIFFERENTIAL

Navarro, Laura, CC Police Dispatcher, Campus Police	.75%	10/01/2022

POA EDUCATIONAL PAY DIFFERENTIAL

Icasiano, Jody, CC Police Officer - Advanced POST Cert.	5.00%	10/01/2022

SEPARATIONS

	LAST DAY OF PAID SERVICE
RELEASED	
Fernandez, Cielito, Student Services Assistant, ISC	09/27/2022
RESIGNATION	
Foster, Jerry, Custodian, Operations	09/28/2022
Ramirez, David, Student Services Assistant, ISC	09/27/2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: *Approval/Ratification*
Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*
Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS	EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Lee-Lewis, Richele, Buyer II, Procurement, Contracts & Logistics	
From:	08/15/2022- 09/06/2022
To:	08/15/2022- 12/22/2022
Kessell, Mark C., Theatre Tech Specialist, Performing Arts Center	09/19/2022- 06/30/2023
Lopez, Anthony D., Custodian, Operations	09/12/2022- 12/19/2022
Moya, Briana N., Custodian, Operations	09/19/2022- 12/19/2022
Patel, Kaushal, Theatre Tech Specialist, Performing Arts Center	09/12/2022- 06/30/2023
Russell, Regan H., Accompanist-Music, Music	09/16/2022--12/31/2022
Russell, Regan H., Accompanist-Music, Performance, Music	09/16/2022--12/31/2022

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Nario, Laura, Outreach & Recruitment Specialist, Outreach, Recruitment & Student Engagement	08/15/2022--12/30/2022

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: *Approval/Ratification*
Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*
Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, $15.96/hour (STHP)	61
College Work-Study Student Assistant, $15.96/hour (FWS)	33

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

Requested by: *John Greenlee, Director, Facilities Finance*
Terry Kamibayashi, Manager of Facilities Maintenance
: *Charlie Yen, Director of Facilities Planning*
Kim Tran, Chief Director, Business Services
Approved by: *Christopher Bonvenuto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

9-A CHANGE ORDER NO. 3 – SMC MALIBU CENTER AND SHERIFF SUBSTATION PHASE 2

Change Order 3 – Icon West, Inc., on the SMC Malibu Center and Sheriff Substation Project in the amount of $206,520.

Original Contract Amount	$ 33,933,420
Change Order No. 1	$56,013
Change Order No. 2	$96,219
Change Order No. 3	$206,520
Revised Contract Amount	$34,292,172

Total Change Orders represents 1.1% of the original contract

Funding Source: Measure V Funds

Comment: Change Order No. 3 accounts for construction services per SMC request for the SMC MALIBU CENTER AND SHERIFF SUBSTATION project to convert Storage Room into Lactation Room and add a Gender Neutral Restroom.

9-B CHANGE ORDER NO. 1 – SMC MATH AND SCIENCE REPLACEMENT PROJECT PHASE 2

Change Order No. 1 – Icon West, Inc., on the SMC Math and Science Replacement Project in the amount of $286,902.

Original Contract Amount	$ 85,997,000
Change Order No. 1	$286,902
Revised Contract Amount	$86,283,902

Total Change Order represents 0.3% of the original contract

Funding Source: Measure V Funds

Comment: Change Order No. 1 accounts for construction services per SMC request for the SMC MATH AND SCIENCE REPLACEMENT project to add power assisted swing door operators and power assisted door push plates to all restroom exterior doors. Change Order No. 1 also includes the cost to add hardware for exit stair gate.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 **FACILITIES** *(continued)*

9-C PROJECT CLOSEOUT – EMERITUS ELEVATOR MODERNIZATION PROJECT

Subject to completion of punch list items by SMARTRISE ELEVATOR SERVICE INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as EMERITUS ELEVATOR MODERNIZATION PROJECT as being complete. Upon completion of punch list items by SMARTRISE ELEVATOR SERVICE INC., the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

9-D AWARD OF BID - EXTERIOR DOOR REPLACEMENT

Recommend award of bid to lowest responsive bidder in the amount of $98,750 to Golden Sun Firm & Co. for replacement of three exterior doors sets in Drescher Hall.

Funding Source: State Scheduled Maintenance Fund

Comment: The doors are all located at entry points to Drescher Hall. The existing doors have been problematic in securing the building and are a different style than other campus locations. The most significant cost is the Electronic Hardware that is required to integrate with existing access control system. Six bidders attended the mandatory job walk and two bids were received. The additional proposal was received from Valle Grande Construction in the amount of $119,841.99.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 11, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Jason Beardsley, Interim Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Intelligence Community Centers for Academic Excellence

Granting Agency: Office of the Director of National Intelligence (ODNI) through a sub award from the University of Southern California (USC)

Award Amount: (Augmentation to Budget) $7,500

Matching Funds: Not Applicable

Performance Period: June 27, 2022 to June 26, 2023

Summary: The purpose of the grant is to build cohorts of technically-trained diverse students in engineering and science inspired by the national security and intelligence mission.

The Intelligence Community Center for Academic Excellence at USC is the lead institution forming a consortium with Santa Monica College (SMC), San Jose State University, and Florida Agricultural and Mechanical University. As a sub recipient of the award, Santa Monica College will build a student community with partner schools allowing SMC students to attend workshops, seminars and recruiting events. Funding will allow SMC to sponsor events providing networking opportunities with retired intelligence community personnel, access to guest speakers, research, internship and career opportunities for SMC students.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8800	Other Local	$ 7,500
Expenditures		
1000	Academic Salaries	$ 1,800
2000	Non-Academic Salaries	$ 4,000
3000	Employee Benefits	$ 433
4000	Supplies & Materials	$ 500
5000	Other Operating Expenditures	$ 0
6000	Capital Outlay	$ 0
7300	Other Outgo/Indirect	$ 0
7600	Student Aid	$ 767
Total		$ 7,500

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 11, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Sherri Lee-Lewis, Vice President, Human Resources
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Innovation and Effectiveness Grant

Granting Agency: California Community College Chancellor's Office c/o Santa Clarita Community College District (SCCCCD) serving as the fiscal agent.

Augmentation Amount: $196,182 carryover balance (Original Contract $200,000)

Matching Funds: NA

Performance Period: September 15, 2022 to June 30, 2023

Summary: The Institutional Effectiveness and Partnership Initiative was created to help California's community colleges improve their operational effectiveness in increasing student success by providing high-quality technical assistance, professional development and resource tools to achieve student success goals. Technical assistance teams, called Partnership Resource Teams (PRT), are made available to colleges requesting assistance.

Santa Monica College (SMC) had an agreement in fiscal year 2021-2022 for funding which expired on June 1, 2022. Funds were not expended as originally planned, as the steering committee determined that to obtain desired outcomes to improve training and professional development, required a redesign of the original program and budget which are now reflected in the amended agreement. SCCCD granted an extension through June 30, 2023 to allow SMC to expend the remaining balance of $196,182. Grant funds will be spent with an emphasis on providing equity related training and will provide funding to hire speakers and consultants. Supplies, software, technology, audio visual refurbishments purchases will be made for the Center for Teaching Excellence including funding to allow the Center to create new programs.

Budget Augmentation: Restricted Fund

Revenue		
8800	Other Local	$ 196,182
Expenditures		
1000	Academic Salaries	$ 725
2000	Non-Academic Salaries	$ 0
3000	Employee Benefits	$ 0
4000	Supplies & Materials	$ 19,031
5000	Other Operating Expenditures	$ 176,426
6000	Capital Outlay	$ 0
7300	Other Outgo/Indirect	$ 0
7600	Student Aid	$ 0
Total		$ 196,182

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
August 2022 567815 through 607211

ACH Numbers
August 2022 79094 through 87279

Total $20,811,814.54

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
August 2022 C1A – Supplemental 236 $11,573,205.36

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 REISSUE PAYROLL WARRANTS

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrants to replace the following expired warrants.

Employee Name	Warrant #	Issue Date	Amount
Choi, Seongyun	W6650124	05/22/2020	$346.08
Choi, Seongyun	W6664663	06/10/2020	$503.19
Choi, Seongyun	W6681362	06/25/2020	$278.76
Wang, Jason	W6643636	05/18/2020	$846.65

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
August 2022 Covered by check & voucher numbers: 030129-030412 & 02894-02932

Bookstore Fund Payments	$ 117,704.05
Other Auxiliary Fund Payments	$ 93,885.33
Trust and Fiduciary Fund Payments	$ 2,227,357.22
	$ 2,438,946.60
Purchase Orders issued	
August 2022	$ 148,536.02

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO. 15 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Organizational Memberships	Number of Memberships	Amount
October 2022	4	$67,004

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2022-2023

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signature for the following staff member to approve invoices for 2022-2023:

Name/Title
Kasiani Gountoumas Health Center Supervisor (WOC)

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: *Approval/Ratification*
Requested by *Scott Silverman, Interim Dean, Noncredit and External Programs*
Patricia Ramos, Dean, Academic Affairs
Approved by: *Jason Beardsley, Vice-President of Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 18 PURCHASING

Requested Action: *Approval/Ratification*
Approved by: *Christopher M. Bonvenuto, Vice-President, Business/Administration*

18-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

August 2022 $6,651,160.96

18-B COOPERATIVE CONTRACTS

The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and service s as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent

- Foundation for California Community Colleges (FCCC), Contract 0000-4410 with Waxie, 5/17/2024 for janitorial supplies.

18-C AWARD OF BID - PHONE SYSTEM UPGRADE

Recommend award of bid to the lowest responsive bidder in the amount of $214,903.48 to Vector Resources to upgrade the phone system from Cisco Unified Communications Manager (CUCM) version 10.5 platform to Cisco CUCM version 12.5 (1) SU6, add E911 and integrate with Microsoft Teams.

Funding Source: Capital Projects Fund

Comment: Five vendors attended the mandatory job walk and three proposals were received. The additional proposals were:
World Wide Technology, $278,277.13
Leverage Information Systems, $556,552.34

INFORMATION ITEM NO. 19

SUBJECT: REPORT: SMC LOCAL PARTNERSHIPS AND COLLABORATIONS - SMMUSD, MALIBU AND CHARTER SCHOOLS

SUMMARY: This report included an update on SMC Programs that support local K-12 students. Areas of focus will include on-site counseling, dual enrollment, priority enrollment, outreach activities, and dance classes.

50 percent of Santa Monica High School students attend Santa Monica College. What programs are in place to help local students succeed?

About half of Santa Monica High School students attend SMC, including about 10% of the high school who attend SMC through its dual or concurrent enrollment programs before graduation and another 40% who attend either immediately after or within a few years of graduation.

Santa Monica College has for many years offered programs specifically for Santa Monica and Malibu high school students:

- Young Collegians is a summer program designed to help first-generation underrepresented students earn college credits at SMC while in high school. Students can earn up to 14 college credits over three summers. As many as 60 students participate in Young Collegians.

- Dual Enrollment offers College classes at SMMUSD's high school campuses. The College has grown its Dual Enrollment program significantly, through enhanced partnership with SMMUSD. The program includes online academic counseling and support.

- This past summer, SMC served 270 SMMUSD students through Concurrent Enrollment by offering Chemistry, Economics, History, Physics, and Political Science. Students were supported with an orientation and a designated concurrent enrollment counselor.

- Pico Partnership is a partnership between Santa Monica College and the City of Santa Monica. The program helps meet the needs of under-resourced youth living in close proximity to the college. This past year, the program served 56 students. The program maintains strong relationships with community partners, referring students to and from Santa Monica High School, Olympic High School, Youth Resource Team (St. Joseph's Center), Police Activities League, Community Corporation of Santa Monica, and the Boys and Girls Club of Santa Monica. The program employs students in roles of office assistant, student engagement, and tutors for Virginia Avenue Park's teen center.

SMC has collaborated with the school district on several joint use projects.

- SMC previously provided $3 million in funding and project management for the conversion of the John Adams Middle School field to an all-weather synthetic turf and night lighting. That work was accomplished in 2008.

- SMC previously provided $20 million to assist with the replacement of the John Adams Middle School auditorium as a joint use project with SMMUSD. The new Performing Arts Center auditorium opened in 2021.

SMMUSD recently relocated several high school programs temporarily to the SMC main campus while repairs are underway at one of the school district's campuses.

Santa Monica College is collaborating with SMMUSD to house nearly 300 high school students on SMC's main campus. Class instruction for the four programs (Olympic High School, the Off-Campus Learning Center, Independent Study, and Project Based Learning) started August 17, 2022. Both SMMUSD and SMC anticipate many beneficial educational aspects to the move.

"High School on a College Campus" is a concept embedded within many school districts in the country. SMC and SMMUSD will be evaluating this collaboration and its potential as a permanent program.

Link to Presentation: SMC Local Partnerships

BOARD OF TRUSTEES Santa Monica Community College District	ACTION October 11, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: SECOND READING AND APPROVAL, BOARD POLICY CHAPTER 5, STUDENT SERVICES
BP 5010: ADMMISSIONS AND CONCURRENT ENROLLMENT
BP 5140: DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approval of the following Board Policies in Chapter 5, Student Services.
BP 5010: Admissions and Concurrent Enrollment
BP 5140: Disabled Student Programs and Services (DSPS)

COMMENT: The Board of Trustees held a first reading of Board Policy Chapter 5, Student Services on July 5, 2022 and a second reading on August 2, 2022. During the second reading, Board Policies 5010 and 5140 were pulled for further review to address concerns expressed by members of the Board. The policies have been reviewed by senior staff, and it was determined that the procedures related to concurrent enrollment and access to disabled student support services are appropriately addressed in the Administrative Regulations and not in Board Policy.

BP 5010 and AR 5010 accurately describe admission eligibility, including for concurrent enrollment. Administrative Regulation 5011 outlines procedures for high school concurrent students. These procedures have evolved over time to address various concerns and constraints, however, upon further review it is clear that the process has become more complicated than necessary.

As part of a larger effort by Enrollment Development to streamline processes and remove barriers to enrollment, the following recommendations are being forwarded by the Vice-President of Enrollment Development to the Academic Senate Joint Committee on Student Affairs with regard to AR 5011:

- Removal of grade point average requirement to participate in high school concurrent programs
- Change in 2 class limit each term for high school students and replace with upper limit of 11 units per semester
- Remove requirement that courses be prescribed by high school counselor – student should be able to take any course for which they meet the prerequisites
- Remove requirement to submit high school transcript – student, parent, counselor, and principal signatures (required by Ed Code) serve as self-certification

Additionally, to address the concern articulated by the Board regarding access to disabled student support services, an optional question is being added to the CCCApply admission application so that students can request additional information on services for students with disabilities. This data will help the college engage early and offer support services.

MOTION MADE BY:	Nancy Greenstein
SECONDED BY:	Susan Aminoff
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	0

BP 5010 ADMISSIONS AND CONCURRENT ENROLLMENT

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- Any person possessing a high school diploma from a regionally accredited institution or its equivalent.
- Other persons who are 18 years of age or older who, in the judgment of the Superintendent/ President or his/her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077.

The District may deny or place conditions on a student's enrollment upon a finding by the Board of Trustees or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The Superintendent/President shall establish procedures for evaluating the validity of a student's high school completion.

Admission of Special Part-Time Students
Any student 13 years of age or older who has completed the eighth grade is eligible to attend as a special part-time student for advanced scholastic or vocational courses.

The Superintendent/President-shall establish procedures regarding ability to benefit and admission of high school and younger students.

Denial of Requests for Admission
If the Board denies a request for special full time or part time enrollment by a pupil who is identified as highly gifted, the board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the pupil submits the request to the District.

The Superintendent/President shall establish procedures regarding evaluation of requests for special full time or part time enrollment by a pupil who is identified as highly gifted.

Claims for State Apportionment for Concurrent Enrollment
Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent/President shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

Also see AR 5010 Admissions, BP/AR 5011 Admission and Concurrent Enrollment of High School and Other Young Students, BP/AR 5012 International Students, AR 5013 Students in the Military, and BP/AR 5020 Nonresident Tuition.

References:

Education Code Sections 76000, 76001, 76002, and 76038;
Labor Code Section 3077;
34 Code of Federal Regulations Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard II.C.6

Adopted: May 7, 2001
Revised:

Board Policy
Chapter 5 – Student Services

BP 5140 DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)

Students with disabilities shall be reasonably accommodated pursuant to federal and state requirements in all applicable programs in the District.

The Disabled Student Programs and Services (DSPS) program shall be the primary provider for academic adjustments, auxiliary aids, services, or instruction that facilitate equal educational opportunities for ~~disabled~~ students with disabilities who can profit from instruction as required by federal and state laws.

DSPS services shall be available to students with verified disabilities. The services to be provided include, but are not limited to, reasonable accommodations, academic adjustments, technology accessibility, accessible facilities, equipment, instructional programs, rehabilitation counseling and academic counseling.

Consultation with a DSPS Faculty or the DSPS Coordinator will solidify the student's accommodation and service needs.

No student with disabilities is required to participate in the DSPS program.

The District shall respond in a timely manner to accommodation requests involving academic adjustments. The Superintendent/President shall establish an administrative regulation to implement this policy which, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.

The Superintendent/President shall assure that the DSPS Program conforms to all requirements established by the relevant law and regulations.

Adjustments for Students with Disabilities
Current State and Federal regulations relating to accommodating students with disabilities will be applied to ensure that the District does not discriminate, or have the effect of discriminating, on the basis of disability.

Also see BP/AR 3410 Nondiscrimination and AR 5140 Disabled Student Programs and Services.

References:
Education Code Sections 67310 and 84850;
Title 5 Sections 56000 et seq.
Adopted: December 4, 2000
Revised:

(Replaces former BP 5230)

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION October 11, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT; BOARD OF TRUSTEES ANNUAL GOALS 2022-2023 AND ONGOING PRIORITIES

SUBMITTED BY: Board of Trustees Ad Hoc Committee

BACKGROUND: The Board of Trustees discussed its Annual Goals 2022-2023 and Ongoing Priorities at its meeting on September 13, 2022. The following reflects that discussion and also removes the heading "Pandemic Management and Recovery." It is presented for further discussion and approval.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSTAIN: 1 (Rader)

Santa Monica Community College District

BOARD OF TRUSTEES

ANNUAL GOALS 2022-2023 AND ONGOING PRIORITIES

Santa Monica College strives to be the best community college in the world for our students, faculty, staff, and community.

ANNUAL GOALS 2022-2023

The Future of the College

1. Complete a Master Education Plan that includes lessons-learned from COVID, challenges and opportunities presented by the economic and demographic landscape, and current and projected revenue and enrollment.

2. Successfully complete the Accreditation Institutional Self-Evaluation report.

Educational Advancement, Quality and Equity

3. Increase enrollment. *(split off from 4)*

4. Safely increase the number of-on-ground and hybrid courses and operations. *(revised & moved from* Pandemic Management and Recovery *which is eliminated in this version)*

5. Decrease equity gaps and increase Vision For Success and Student Centered Funding Formula (SCFF) completion metrics for all populations – Bachelor Degrees, Transfers, AAs, ADTs, Chancellor's Office approved Certificates.

6. Decrease equity gaps and increase
   - Successful enrollment for first time applicants,
   - Course success in equitized gateway courses ~~(or in year 1)~~,
   - Transfer level English and transfer level Math successful course completion in year one,
   - Persistence from first term of enrollment to subsequent term,
   - Units successfully completed in year 1.

Student Life

7. Complete an equity audit of all campus operations.

Fiscal Stewardship

8. Work with state and federal allies and legislators to increase and stabilize funding and the SCFF at a level that sustains the work of the college.

9. Minimize the deficit.

10. Maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.

11. Reduce the gap between hold harmless and SCFF funding.

Facilities

12. Update the Facilities Master Plan to support the vision for SMC's future.

Community Relations

13. Maintain productive partnerships across systems (Cities/SMMUSD) and the community in support of SMC's vision and mission.
    - Simplify enrollment processes for high school students.

14. Begin offering classes at the Malibu Campus.

ONGOING BOARD OF TRUSTEES PRIORITIES

The Future of the College

1. Develop new programs and partnerships that support the strategic vision and plan for the future of the college.

Educational Advancement, Quality, and Equity

~~2. Increase student success and decrease equity gaps.~~ (*this is an annual goal*).

3. Continue to support and hire a diverse and innovative faculty and staff, while seeking to increase the percentage of full-time faculty over time.

4. Ensure a supportive, inclusive, and collegial environment for students and staff.

5. Continue support for the college's participatory governance structure. (*separated this from 4*.)

Student Life

6. Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations.
   - ~~Based on evidence, implement models of support and instruction that increase student success and decrease equity gaps.~~

6. Continue implementing initiatives that focus on solving barriers related to students' financial resources and unmet basic needs.

7. Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

Fiscal and Facilities

~~8~~ Continue efforts in revenue generation, cost control, re-organization, and enrollment management to ensure a sustainable budget.

9. Continue as a model of environmental sustainability.

Community and Government Relationships

10 Continue support for special programs that serve local students and increase college readiness and success.

11. Continue strong support for Emeritus Program.

Reviewed and Discussed by the Board of Trustees: September 13, 2022/additional LCJ suggestions_09/14/22

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2023

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the schedule of Board Trustees meetings for 2023.

Regular meetings (in bold) are scheduled on the first Tuesday of the month, except when indicated otherwise. Generally, the third Tuesday of the month is held for special meetings or workshops.

January 17, 2023 (third Tuesday)

February 7
February 21 (hold)

March 7

March 21
Winter Study Session

April 4
April 18 (hold)

May 2
May 16 (hold)

June 6
June 20 (hold)

July 11 (second Tuesday)
July 25 (hold)

August 1

August 22
Closed Session/Superintendent's Evaluation

September 12 (second Tuesday)
Annual Board Self-Assessment

September 19 (hold)

October 3
October 17 (hold)

November 7
November 21 (hold)

December 5

MOTION MADE BY: Sion Roy
SECONDED BY: Nancy Greenstein
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

XII. BOARD COMMENTS

XIII. ADJOURNMENT – 9:21 p.m.

The meeting was adjourned in memory of SMC History instructor **Dr. Dontraneil Clayborne; John Sneezy,** San Carlos Apache (friend and subject of Matika Wilbur); and **Christian West,** SMC graduate and the flight instructor in the recent crash landing at Santa Monica Airport.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, November 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.