

M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING
MONDAY, FEBRUARY 7, 2005

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

*The minutes may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

IX. **CONSENT AGENDA**

(All items considered in one motion unless pulled for discussion or questions)

Planning and Development

- #2 Contracts and Consultants
 - A Continuing and Community Education Facilities, Spring, 2005
 - B Continuing and Community Education Seminars/Courses, Spring, 2005
 - C Amendment to Consultant Contract for Title V Grant

Human Resources

- #3 Academic Calendars, 2005-2006, 2006-2007
- #4 Contracts and Consultants
 - A Amendment to Agreement for Classification/Compensation Study
- #5 Academic Personnel – Establish/Abolish
- #6 Academic Personnel
- #7 Classified Personnel – Establish/Abolish Positions
- #8 Classified Personnel – Regular
- #9 Classified Personnel – Limited Duration
- #10 Classified Personnel – Non Merit

Business and Administration

- #11 KCRW Contracts
 - A Amendments to Annual Contracts
 - B Lease Agreement Correction
 - C Transmitter Site Rental Agreement
- #12 Establishment of New Account Fund 42.3
- #13 Facilities
 - A Substitution of Subcontractors – Renovation of West Building, Bundy Campus
 - B Change Order No. 3 - Renovation of West Building, Bundy Campus
 - C Construction Escrow Agreement – Site Improvements, Bundy Campus
 - D Additional Architectural Services – Earthquake Replacement Liberal Arts Building
 - E Reduction in Retention Amount – Kinesiology, Dance & Athletics Offices
 - F Payment for Relocation of Gym and Locker room Gas Line Services
- #14 Budget Augmentations
- #15 Budget Transfers

X. **CONSENT AGENDA – Pulled Items**

XI. **MAJOR ITEMS OF BUSINESS**

- #16 Receipt of Audit Findings
- #17 Superintendent/President Search – Authorization to Develop Request for Proposal for Search Consultant
- #18 SMC Participation in Community Presentation Regarding Recent RAND Corporation Study
- #19 Appointment of District Representatives to Malibu Public Facilities Authority
- #20 2004-2005 Quarterly Budget Report

XII. **BOARD REPORTS AND COMMENTS**

- XIII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 14, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

February 7, 2005

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Carole Currey, Chair - Present
Dr. Nancy Greenstein, Vice-Chair - Present
Dr. Susan Aminoff - Present
Dr. Dorothy Ehrhart -Morrison - Present
Rob Rader - Present
Herbert Roney - Present
Dr. Margaret Quiñones - Present
Dina Cervantes, Student Trustee - Excused Absence

II. CLOSED SESSION

- Collective Bargaining
pursuant to Government Code Section 54957.6

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:07 p.m.C. PLEDGE OF ALLEGIANCE – Trustee Dorothy Ehrhart-Morrison**RECOMMENDATION NO. I APPROVAL OF MINUTES**

It is recommended that the minutes from the following meetings of the Santa Monica Community College District Board of Trustees be approved:

January 10, 2004 (Regular Meeting)

MOTION MADE BY: Margaret Quiñones
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Absent
AYES: 7
NOES: 0
ABSTAIN: 1 (Quiñones)

January 28, 2005 (Board Retreat)

MOTION MADE BY: Margaret Quiñones
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Absent
AYES: 7
NOES: 0

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

February 7, 2005

IV. SUPERINTENDENT'S REPORT

- Enrollment Report: Executive Vice President Randal Lawson reported that the college has achieved about 75 percent of its base recovery plan. It was noted that community colleges throughout the state are experiencing flat enrollments due, in part, to the state's decision to more than double fees over a two-year period.
- Recognition of Football Coach Robert Taylor: The Board presented football coach Robert Taylor with a commendation for his service to the college and students.
- Management Association Update/Classified Staff Recognition Award: Katharine Muller, president of the SMC Management Association, presented this month's Classified Staff Recognition Award to Jackie Portal-Purdy, administrative assistant at the Airport Campus, who has worked at SMC 19 years.
- Bundy Campus Update: Provost Marvin Martinez reported that work is progressing on developing a master plan for the Bundy campus, which is scheduled to open this summer. A master plan kickoff meeting for the college community will be held on Friday, February 25th at 9 a.m. and a community meeting with Mar Vista neighbors will be held on Tuesday, March 15th at 7 p.m.
- Board of Trustees Retreat: David Viar, Executive Director of CCLC, made a presentation to the Board and facilitated a dialog on the CEO search process.
- The Governance Structure Work Group has concluded its business and has recommended a governance and planning structure for the college, including a planning committee structure.

V. ACADEMIC SENATE REPORT**VI. CLASSIFIED SENATE REPORT****VII. COMMUNICATIONS AND PUBLIC COMMENTS**

Nehassi Lee
Jeronimo Saldana
Robert Foster
Fran Manion
Phil Hendricks
Tasneem Noor
Giovanni Vela
Lantz Simpson

VIII. BOARD DISCUSSION

- Agenda Format
- CCLC Trustee Workshop and Legislative Conference

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

ACTION

February 7, 2005

CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#15.

Recommendations pulled for questions and returned to Consent Agenda: #2-C, #4, #13-D, #13-F

Recommendation pulled for abstention: #9

Action on Consent Agenda

MOTION MADE BY: Margaret Quiñones
SECONDED BY: Nancy Greenstein
STUDENT ADVISORY: Absent
AYES: 7
NOES: 0
ABSTAIN: Margaret Quiñones on #9

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 7, 2005

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 2 **CONTRACTS AND CONSULTANTS**

Requested Action: Approval/Ratification

2-A CONTINUING AND COMMUNITY EDUCATION FACILITIES, SPRING 2005

Off-campus Continuing and Community Education classes for Spring 2005, February 14 to June 14, 2005. Payment per class session is authorized as stated on the list.

Funding Source: 2004-2005 Budget of Continuing and Community Education

Comment: The list of facilities is on file in the Office of Planning and Development and in the Office of Continuing and Community Education.

2-B CONTINUING AND COMMUNITY EDUCATION SEMINARS/COURSES, SPRING 2005

Approval of seminars/courses for Santa Monica College Continuing and Community Education for Spring 2005.

Funding Source: All costs will be covered by the registration fees charged.

Comment: The list of Continuing and Community Education seminars and courses is on file in the Office of Continuing and Community Education.

2-C AMENDMENT TO CONSULTANT CONTRACT FOR TITLE V GRANT

An amendment of the contract with Blanca Malpartida-Girard to include the reimbursement to the consultant for expenses not to exceed \$5,000 for representing the District at conferences and meetings related to the Title V Grant through June 30, 2005.

Funding Source: Title V Grant – *Strengthening Institutions*

Comment: This amendment is necessary to reimburse the consultant for expenses related to conference attendance on behalf of the District. The contract with the consultant for an amount of \$6,348 per month through June 30, 2005 was approved by the Board of Trustees at its meeting on December 6, 2004.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 3 **ACADEMIC CALENDARS 2005-2006, 2006-2007**

Requested Action: Approval

2005-2006

Summer Intersession

6 week session: June 20, 2005 - July 29, 2005

8 week session: June 20, 2005 - August 12, 2005

Fall Flex Days: August 23 - 26, 2005

Fall Semester: August 29, 2005 - December 20, 2005

Winter Intersession: January 3, 2006 - February 09, 2006

Spring Flex Days: March 7, 2006, April 12-14, 2006, May 26, 2006

Spring Semester: February 13, 2006 - June 13, 2006

2006-2007

Summer Intersession

6 week session: June 19, 2006 - July 28, 2006

8 week session: June 19, 2006 - August 11, 2006

Fall Flex Days: August 22 - 25, 2006

Fall Semester: August 28, 2006 - December 19, 2006

Winter Intersession: January 2, 2007 - February 08, 2007

Spring Flex Days: March 8, 2007, April 11-13, 2007, May 25, 2007

Spring Semester: February 12, 2007 - June 12, 2007

Comment: The District and the Faculty Association have reached agreement on these calendars which are essentially the same as the current year calendar. Discussions with CSEA on the calendars are pending.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION February 7, 2005
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CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

Requested Action: Ratification

4-A AMENDMENT TO AGREEMENT FOR CLASSIFICATION/COMPENSATION STUDY

Amend agreement with the HAY GROUP to conduct a classification/compensation study for an additional period of July 1, 2004 through June 30, 2005 and an additional amount not to exceed \$19,500. Amended total of the agreement not to exceed \$164,500.

Funding Source: 2004-2005 General Fund/Personnel Commission

Comment: Additional time and services are needed to process 124 classification review requests submitted by Classified employees after the initial phase of the study. The Personnel Commission has already approved this contract.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL - ESTABLISH/ABOLISH

Requested Action: Approval/Ratification

The following positions will be established/abolished in accordance with District policies and salary schedules.

<u>ESTABLISH</u>	<u>EFFECTIVE DATE</u>
Project Manager, Strengthening Institutions Grant/Title V	02/08/05

RECOMMENDATION NO. 6 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

ADJUNCT
(List on file in the Office of Human Resources - Academic)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL**
ESTABLISH/ABOLISH

Requested Action: Approval/Ratification

The following positions will be established/abolished in accordance with District policies and salary schedules.

	<u>EFFECTIVE DATE</u>
<u>ESTABLISH</u>	
Accounting Specialist II (1 position) Fiscal Services, 12 mos, 40 hrs	02/08/05
Department Secretary II (1 position/Title V) 12 mos, 40 hrs	02/08/05
Building Repair Worker (1 position) Maintenance, 12 mos, 40 hrs	02/08/05
<u>ABOLISH</u>	
Employee Benefits Assistant (1 position/vacant) Human Resources, 12 mos, 40 hrs	02/08/05

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8

CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

PROBATIONARY

Boodparset, Sutida	EOP & S Program Specialist, EOP & S	01/24/05
Devine, Tiffany N.	Lab Tech-Phys Sci, Physical Science	01/24/05
Esteen, Terry	Disabled Students Services Spec, Disabled Stu	12/20/04
Ferrill, Matthew	Library Assistant II, Library	01/24/05
Flores, Maria	Library Assistant III, Library	01/10/05
Goldsmith, Christine	Switchboard Operator, Telecommunications	01/10/05
Huber, Teresa	Library Assistant II, Library	01/25/05
Vargas, Frank	College Police Dispatcher, College Police	01/31/05

PROMOTION

Reza, Linda		01/21/05
Fr:	Admissions & Records Clerk III, 12 mos, 40 hrs	
To:	Admissions & Records Coordinator, 12 mos, 40 hrs	
Sealana, Aurora		01/10/05
Fr:	Library Assistant II, Library/NS-I, 11 mos, 40 hrs	
To:	Library Assistant III/NS-I, Library, 12 mos, 40 hrs	

CHANGE IN WORKSHIFT/PERMANENT

Rojas, Dan		02/01/05
Fr:	Computer Network Analyst, Netwk Services/Day, 12 mos, 40 hrs	
To:	Computer Network Analyst, Netwk Services /VH-I, 12 mos, 40 hrs	
Sher, Brian		02/01/05
Fr:	Computer Network Analyst, Netwk Services/Day, 12 mos, 40 hrs	
To:	Computer Network Analyst, Netwk Services /VH-I, 12 mos, 40 hrs	

WORKING OUT OF CLASSIFICATION

Whorton, Margaret		01/05/05 - 02/28/05
Fr:	Administrative Assistant I, Fiscal Services, 12 mos, 40 hrs	
To:	Acting Buyer, Purchasing, 12 mos, 40 hrs	

SEPARATIONS

39 MONTH MEDICAL REEMPLOYMENT

Lim, Sun J.	Accounting Specialist II, Fiscal Services	01/18/05
Fricano, Vince	Plumber, Maintenance	02/01/05

RESIGNATION

Dupree, Jared	Instructional Assistant-Math, Math	12/22/04
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The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Abdulhaviz, Meymuna, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Afaq, Syed, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Brown, Carla, Registration Enrollment Coord, Program Dev.	01/03/05 - 06/30/05
Box, Thomas, Instructional Assistant, ESL	01/10/05 - 06/06/05
Buchanan, Melody, A & R Clerk I, Emeritus	01/03/05 - 06/30/05
Casillas, Brian, Registration Clerk, Program Development	01/03/05 - 06/30/05
Cleveland, Dekina, Clerical Assistant I, LRC	01/03/05 - 06/30/05
Cooper, Joyce, Accompanist Performance, Emeritus	01/03/05 - 06/16/05
Dubose, Monique, Counseling Aide, EOP's	01/03/05 - 06/30/05
Evans, Vernon, Counseling Aide, EOP's	01/03/05 - 06/30/05
Evenhuis, John, Instructional Assistant, ESL	01/10/05 - 06/06/05
Flores, Maria, Library Assistant III, Library	01/03/05 - 06/30/05
Franco, Sandra, A & R Clerk I, A & R	01/03/05 - 06/30/05
Garcia, Irene, Registration Clerk, Program Development	01/03/05 - 06/30/05
Gardner, Deanna, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Gomez, Tiffany, Registration Clerk, A & R	01/03/05 - 06/30/05
Gonzales, Lori, Sign Language Interpreter III, DSC	01/03/05 - 06/30/05
Harris, Pheather, Counseling Aide, EOP's	01/03/05 - 06/30/05
Holliday, Angel, EOP&S Program Specialist, EOP&S	01/03/05 - 06/30/05
Jackson, Sheralynn, Registration Clerk, Program Development	01/03/05 - 06/30/05
Juco, Edralin, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Munoz, Andres, Registration Clerk, Program Development	01/03/05 - 06/30/05
Nakama, Jeff, Registration Clerk, A & R	01/03/05 - 06/30/05
Nnodi, Benedict, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Pesantes, Eduardo, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Phillips, Anita, Instructional Assistant, ESL	01/10/05 - 06/06/05
Ponce, Robert, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Razon, Nadia, Registration Clerk, A & R	01/03/05 - 06/30/05
Soofer, Tova, Counseling Aide, EOP's	01/03/05 - 06/30/05
Soufi, Nour, Library Assistant II, Library	01/03/05 - 02/10/05
Starr, Ellen, Art Gallery Installer, Art	02/14/05 - 06/14/05
Vento, Victor, Accompanist Guitar, Emeritus	01/03/05 - 06/16/05
Willis, David, Art Gallery Installer, Art	02/14/05 - 06/14/05
Zepeda, Maria, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05

LIMITED TERM

Abdulhamid, Ferid, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Arinsberg, Toni, Registration Clerk, A & R	01/03/05 - 06/30/05
Baker, Stephen, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Barr, Laura, Accounting Specialist II, Bookstore	01/03/05 - 06/30/05
Baskin, Patricia, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Betsch, Robyn, Performance Activities Assistant, Campus Events	01/03/05 - 06/30/05
Boodparset, Sutida, Counseling Aide, EOP&S	01/03/05 - 06/30/05
Box, Thomas, Instructional Assistant, ESL	01/10/05 - 06/06/05
Cadena, Allison, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Campagna, Victoria, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Casillas, Ruth, Registration Clerk, A & R	01/03/05 - 06/30/05
Cason, Tracy, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Dacosta, Richard, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Damtew, Meron, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Daniel, Bethel, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Deleon, Aroldo, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Devine, Robert, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
D'ull, Deana, Library Assistant III, Library	01/03/05 - 06/30/05
DiModica, Toni, Department Secretary II, ESL	01/03/05 - 06/16/05
Dubose, Monique, Counseling Aide, EOP's	01/03/05 - 06/30/05
Evans, Vernon, Counseling Aide, EOP's	01/03/05 - 06/30/05
Evenhuis, John, Instructional Assistant, ESL	01/10/05 - 06/06/05
Fletcher, Gerald, Registration Clerk, Program Development	01/03/05 - 06/30/05
Flores, Maria, Library Assistant III, Library	01/03/05 - 06/30/05
Frias, Laura, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Friha, Mohammed, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Garcia, Lucy, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Garcia, Renay, Registration Clerk, A & R	01/03/05 - 06/30/05
Gebremichael, Hermela, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Gerhold, Thomas, Accompanist Performance, Emeritus	01/03/05 - 06/16/05
Gerhold, Thomas, Accompanist Voice, Emeritus	01/03/05 - 06/16/05
Getachew, Bisrate, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Glasner, Marvin, Financial Aid Technician, TRIO	01/06/05 - 06/24/05
Gonzales, Lori, Sign Language Interpreter III, DSC	01/03/05 - 06/30/05
Gordon, Jeffrey, Counseling Aide, Counseling	01/03/05 - 06/30/05
Grau, Donald, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Harge, Ronyee, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Harris, Pheather, Counseling Aide, EOP's	01/03/05 - 06/30/05
Harville, La Tanya, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Hassan, Fauzia, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Hermawan, Miguel, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Holliday, Angel, Counseling Aide, Afr. American Center	01/24/05 - 06/30/05
Johnson, Andre, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Johnson, Cyndi, Counseling Aide, Interdisciplinary Office	01/05/05 - 06/30/05
Jones, Frances, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Kahn, Clarice, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Kovalev, Arkadiy, Registration Clerk, A & R	01/03/05 - 06/30/05
Lahmon, Fabiana, Registration Clerk, A & R	01/03/05 - 06/30/05
Lattimer, Adreana, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Lemes, Blanche, Instructional Assistant, ESL	01/10/05 - 06/06/05
Libman, Leonid, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Lopez, Jose Carlos, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Luis, Larry, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Manhertz, Yvonne, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05

LIMITED TERM (cont.d)

Matthews, Alexandre, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
McIntosh, Bryan, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Mehary, Mehret, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Menjivar, Raul, Counseling Aide, EOP&S	01/03/05 - 06/30/05
Moges, Aster, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Nemeth, Pamela, Department Secretary II, LRC	01/24/05 - 06/30/05
Osterhout, Roy, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Panghongkeow, Artee, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Perkins, Paul, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Phillips, Anita, Instructional Assistant, ESL	01/10/05 - 06/06/05
Quisumbing, Sonsheeray, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Remstein, Robert, Accompanist Performance, Emeritus	01/03/05 - 06/16/05
Remstein, Robert, Accompanist Voice, Emeritus	01/03/05 - 06/16/05
Reza, Jennifer, Registration Clerk, A & R	01/03/05 - 06/30/05
Ricks, Keith, Performance Activities Assistant, Campus Events	01/03/05 - 06/30/05
Rubio, Mary, Registration Clerk, A & R	01/03/05 - 06/30/05
Sazonova, Yelena, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Serratos, Monica, Counseling Aide, Student Life	01/03/05 - 06/30/05
Soofer, Tova, Counseling Aide, EOP's	01/03/05 - 06/30/05
Soufi, Nour, Library Assistant II, Library	01/03/05 - 02/10/05
Starr, Ellen, Art Gallery Installer, Art	02/14/05 - 06/14/05
Sturgis, Denise, Registration Clerk, A & R	01/03/05 - 06/30/05
Switzer, Stella, Department Secretary II, Facilities	01/03/05 - 06/30/05
Taylor, Gwendolyn, Registration Clerk, Office of School Rel.	01/03/05 - 06/30/05
Thielking, Alan, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Tolosa, John, Registration Clerk, A & R	01/03/05 - 06/30/05
Walden, Che'rie, Registration Clerk, A & R	01/03/05 - 06/30/05
Walters, Monique, Registration Clerk, A & R	01/03/05 - 06/30/05
Washington, Mianca, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Watanabe, Diane, Athletic Trainer, Athletics	01/03/05 - 05/31/05
Weldenmichael, Belanesh, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Wilson, Patricia, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05
Wheeler, Brennan, Laboratory Technician, Art	01/03/05 - 06/14/05
Willis, David, Art Gallery Installer, Art	02/14/05 - 06/14/05
Young, Mary Ellen, Bookstore Clerk Cashier, Bookstore	01/03/05 - 06/30/05

LIMITED TERM (Substitute)

Thomas, Tamorah, Department Secretary II, Math	01/20/05 - 03/31/05
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	6
College Student Assistant \$7.00/hr	30
College Work-Study Student Assistant \$7.00/hr	45

SPECIAL SERVICES

Art Model \$14.00/hr	4
Volunteers	12

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

Requested Action: *Approval/Ratification*

RECOMMENDATION NO. 11 KCRW CONTRACTS

Requested Action: *Approval*

11-A AMENDMENTS TO ANNUAL CONTRACTS

	Provider	Service	Amount
1.	Claude Brodesser	Program services, "The Business"	\$500 per program, amended total not to exceed \$14,000
2.	Gary Calamar dba Gary Calamar, Inc.	Program services, "The Open Road; guest host services, various programs	\$200 per program "The Open Road" varying rates for other programs, total not to exceed \$10,000
3.	Raul Campos	Program services, "Nocturna"; guest host various music programs	\$120 per program "Nocturna" varying rates for music programs, total not to exceed \$28,000
4.	Chris Douridas	Program services, "New Ground"; guest host various music programs	\$200 per program "New Ground" varying rates for music programs, total not to exceed \$12,000
5.	Evan Kleiman	Program services "Good Food"	\$3,000 per month, total not to exceed \$27,000
6.	Anne Litt	Program services "Weekend Becomes Eclectic"; guest host, various music programs	\$200 per program, varying rates for music programs, total not to exceed \$17,000
7.	Elvis Mitchell	Program services "The Treatment"	\$3,000 per month, total not to exceed \$33,000
8.	Vy Pham	Promotional support for "KCRW Presents" & "Sounds Eclectic" & special music projects	\$1,500 per month; total not to exceed \$8,000
9.	Liza Richardson dba Mad Doll Productions	Program services "The Drop Plus"; guest host for various music programs	\$200 per program, varying rates for music programs, total not to exceed \$18,500
10.	Thomas Schnabel dba Toucano Productions	Program services "Café LA" and other music programs	\$200 per program, varying rates for music programs, total not to exceed \$12,000
11.	Garth Trinidad	Program services "Chocolate City"; guest host for various music programs	\$200 per program "Chocolate City" varying rates for music programs, total not to exceed \$13,500

Funding Source: KCRW Donations

Comment: KCRW raises funds for all operating and capital expenses of the station

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 11 **KCRW CONTRACTS** (continued)

11-B LEASE AGREEMENT CORRECTION

Agreement with LAZER BROADCASTING CORPORATION for the lease of South Mountain, California for KCRW transmission for the period of July 1, 2004 through June 30, 2007. Monthly rent to be \$600 for year one plus the cost of electricity. Beginning with year two, agreement subject to an annual 5% increase on monthly rent and adjustments to cost of electricity and to renewal for an additional three-year term for the period of July 1, 2007 through June 30, 2010.

Funding Source: KCRW Donations

Comment: KCRW raises funds for all operating and capital expenses of the station

11-C TRANSMITTER SITE RENTAL AGREEMENT

Agreement with THE ASSOCIATION FOR COMMUNITY EDUCATION, INC. (ACE) AND IHR EDUCATIONAL BROADCASTING to allow KCRW to broadcast programming in the Santa Barbara area for the period of up to two years. KCRW will pay a fee of \$150 per month and agrees to maintain the equipment at the transmitter site.

Funding Source: KCRW Donations

Comment: KCRW raises funds for all operating and capital expenses of the station

RECOMMENDATION NO. 12 **ESTABLISHMENT OF NEW ACCOUNTING FUND**
FUND 42.3

Requested Action: Approval

In accordance with Education Code Section 84030 and the California Community Colleges Budget and Accounting Manual, authorize the District to establish Fund 42.3 as a Revenue Bond Construction Fund to account for proceeds and project expenditures of Measure S funds.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 13

FACILITIES

Requested Action: Approval

13-A SUBSTITUTION OF SUBCONTRACTORS – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

BERNARDS BROS. CONSTRUCTION COMPANY, general contractor for the Renovation of West Building, Bundy Campus requests the following listed subcontractor substitutions:

Replace listed Tile subcontractor California Marble & Tile, Woodland Hills, CA with Jon Reese DBA Stoneware Tile, Northridge, CA.

Comment: The listed sub-contractor was unable to enter into an agreement with the general contractor.

13-B CHANGE ORDER NO. 3 – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

Change Order No. 3 BERNARDS BROTHERS CONSTRUCTION COMPANY. on the RENOVATION OF WEST BUILDING, BUNDY CAMPUS project.

Original Contract Amount	\$ 14,985,000
Change Order No. 1	6,900
Change Order No. 2	297,479
Change Order No. 3	<u>47,659</u>
Revised Contract Amount	\$15,337,038

Funding Source: Measure U

Comment: Change Order No. 3 provides for underground conduit to electrical outlets, water piping to a hose bib and trap primer, disposal of hazardous roofing materials, and interface of doors with security system..

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 13 FACILITIES (Continued)

13-C CONSTRUCTION ESCROW AGREEMENT – SITE IMPROVEMENTS, BUNDY CAMPUS, PHASE III

The retention payments due to BERNARDS BROTHERS for the Site Improvements, Bundy Campus Phase III project to be paid into an escrow account held by Mellon 1st Business Bank pursuant to Public Contracts Code Section 22300.

Funding Source: Measure U

Comment: Bernards Brothers has requested to exercise its right under the Public Contract Code to have the retention portion of their payments placed in an escrow account until principal and interest earned is released by the District.

13-D ADDITIONAL ARCHITECTURAL SERVICES – EARTHQUAKE REPLACEMENT LIBERAL ARTS BUILDING

Additional services under the agreement with GENSLER for architectural and engineering services related to the Earthquake Replacement Liberal Arts Building project. Fee for additional services not to exceed \$4,850 plus reimbursable expenses.

Funding Source: City of Santa Monica Earthquake Redevelopment
Federal Emergency Management Agency (FEMA)
State of California Capital Outlay Funds
Measure U

Comment: These additional services provide for changes in the roof design and materials required to meet LEED (Leadership in Energy and Environmental Design) requirements. A superior roofing material that was not available at the time of original design is now being utilized at District request.

13-E REDUCTION IN RETENTION AMOUNT – KINESIOLOGY, DANCE & ATHLETICS OFFICES

Reduce the retention amount held from G.B. COOKE, INC. for the Kinesiology, Dance & Athletic Office project from 10% to 5% of the contract amount.

Funding Source: Measure U

Comment: The public contract code gives the District the option of reducing the retention amount held from the contractor when the project is substantially completed. The only remaining item is a deferred approval of the sprinkler system being processed by DSA (Division of State Architect).

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 13 FACILITIES (Continued)

13-F PAYMENT FOR RELOCATION OF GYM AND LOCKER ROOM GAS LINE SERVICES

Payment to SOUTHERN CALIFORNIA GAS COMPANY in the amount of \$40,750.19 for the relocation of the supply gas line for the Gym and Locker Room buildings.

Funding Source: 2004-05 District Capital Funds

Comment: This project was completed in 2001 in preparation for the Extension to Parking Structure C project. At that time the estimate received from Southern California Gas Company was \$87,974.10. The amount was approved by the Board in April, 2001 and was paid. In October, 2004 the District received a revised invoice indicating that the correct total for the project was \$128,724.29. At that time, a detail of expenses was requested. The balance due is for construction oversight and the State allowed the surcharge for utility company construction work.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14 BUDGET AUGMENTATIONS

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Granting Agency: State of California
 Appropriated Funding: \$25,622
 Matching Funds: not applicable
 Performance Period: July 1, 2004 – June 30, 2005
 Summary: The District qualifies for an additional \$25,622 in State appropriations for EOPS Grants.

Budget Augmentation:	Income:	8000 State Income	\$25,622
	Expenditures:	5000 Contract services	5,916
		6000 Capital	3,759
		7000 Student payments	<u>15,947</u>
			\$25,622

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Granting Agency: State of California
 Appropriated Funding: \$ 3,891
 Matching Funds: Not Applicable
 Performance Period: July 1, 2004 – June 30, 2005
 Summary: The District qualifies for an additional \$3,891 in State appropriations for CARE Grants.

Budget Augmentation:	Income:	8000 State Income	\$ 3,891
	Expenditures:	7000 Student payments	\$ 3,891

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 15 BUDGET TRANSFERS

FUND 01.0 – GENERAL FUND - UNRESTRICTED

Budget transfers for the period of July 1, 2004 – January 20, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-506,914
2000	Classified/Student Salaries	-11,615
3000	Benefits	0
4000	Supplies	94,428
5000	Contract Services/Operating Expenses	35,695
6000	Sites/Buildings/Equipment	388,406
7000	Student Payments	0
Net Total:		0

FUND 01.3 – GENERAL FUND - RESTRICTED

Budget transfers for the period of: July 1, 2004 – January 20, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-3,500
3000	Benefits	0
4000	Supplies	16,865
5000	Contract Services/Operating Expenses	21,350
6000	Sites/Buildings/Equipment	-37,246
7000	Student Payments	2,531
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The change-over to the new computer system used by the Los Angeles County Office of Education resulted in delays in some of the budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year. The increase in the 6000 account for equipment is because of a reclassification of the copier rentals to lease purchases. The reduction in the 1000 account for academic salaries reflects the unplanned savings from classes not being needed.

BOARD OF TRUSTEES**ACTION**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

February 7, 2005

MAJOR ITEMS OF BUSINESS**RECOMMENDATION NO. 16 RECEIPT OF AUDIT FINDINGS**

It is recommended that the Board of Trustees acknowledge receipt of the 2003-2004 Audit Report of the Financial and Related Statements of the Santa Monica Community College District prepared by the District's contracted independent auditor Vicente, Lloyd & Stutzman, LLP.

Comment: The Auditor's opinion is that the basic financial statements present fairly, in all material respects, the financial position of SMCCD as of June 30, 2004.

MOTION MADE BY: Herbert Roney
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Absent
AYES: 7
NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17 **SUPERINTENDENT/PRESIDENT SEARCH**
AUTHORIZATION TO DEVELOP REQUEST FOR
PROPOSAL FOR SEARCH CONSULTANT

It is recommended that the Board of Trustees authorize the District to develop a Request for Proposal (RFP) for a consultant to assist with the search process for the selection of a Superintendent/President.

Comment: The Request for Proposal will be sent to prospective search consultants to solicit proposals to assist the District with the search process (recruiting, development of timeline and materials, screening, reference checking and interviewing, final negotiations). The following necessary qualifications and characteristics will be included in the RFP:

The Search Consultant must have:

- Demonstrated expertise in conducting a search for CEO positions within the California Community College system
- Demonstrated ability to work closely with the Board of Trustees
- Demonstrated ability to work with a diverse screening committee
- Demonstrated ability to develop effective recruitment materials and sources
- Demonstrated ability to interview and assess candidates for final interview
- Demonstrated expertise in conducting in-depth interviews and facilitating a committee interview process
- Ability to conduct in-depth reference checks
- Demonstrated expertise in facilitating final negotiations between the Board of Trustees and the selected candidate

Search consultants who meet the criteria will be invited to attend a Board of Trustees meeting to make a public presentation to the Board of Trustees. The presentation will be made by the person(s) who would be providing services to the District. Following the presentations, the Board will award the contract for the search consultant. The Board will schedule a workshop with the search consultant at a subsequent meeting to provide input and give direction regarding the search for the Superintendent/President.

MOTION MADE BY: Dorothy Ehrhart-Morrison
 SECONDED BY: Margaret Quiñones
 STUDENT ADVISORY: Absent
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18 **SMC PARTICIPATION IN COMMUNITY PRESENTATION REGARDING RECENT RAND CORPORATION STUDY**

It is recommended that the Board of Trustees authorize the District to co-sponsor and participate in a community presentation of the results of the recently released RAND Corporation study, "California's K-12 Public Schools - How Are They Doing?" which addresses the decline in student performance and State of California support to education during the post-Proposition 13 period.

Funding Source: District Funds/2004-05 Budget (cost is minimal)

Comment:: At its meeting on January 25, 2005, the Santa Monica City Council approved co-sponsorship of a community presentation of the Rand Corporation study. Also, the Santa Monica-Malibu Unified School District likewise approved co-sponsorship at its meeting on February 3, 2005. A date will be set for the community presentation in the near future. Information relating to the report can be accessed at <http://rand.org/news/press.05/01.03.html>.

MOTION MADE BY: Herbert Roney
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Absent
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19 **APPOINTMENT OF DISTRICT REPRESENTATIVES TO MALIBU PUBLIC FACILITIES AUTHORITY**

It is recommended that the Board of Trustees appoint the Board Chair and Vice-Chair as the District representatives to the MALIBU PUBLIC FACILITIES AUTHORITY. Trustee Margaret Quiñones will serve as the alternate. The Board previously took action to create the Authority at the October 12, 2004 meeting.

Comment: This is a Joint Powers Agency (JPA) between the City of Malibu and the Santa Monica Community College District relating to facilities to be jointly developed in Malibu. Funding for the District's portion of the facilities will come from Measure S.

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Absent
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 7, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20 2004-2005 QUARTERLY BUDGET REPORT

It is recommended that the Board of Trustees acknowledge receipt of the 2004-2005 Quarterly Budget Report, as of December 31, 2004.

Comment: On a quarterly basis the Board of Trustees is presented with a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY: Dorothy Ehrhart-Morrison
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Absent
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones)

UNRESTRICTED GENERAL FUND 01.0 INCOME BUDGET			
ACCOUNTS	2004-2005 ADOPTED BUDGET	Dec 31, 2004 ACTUAL INCOME	2004-2005 PROJECTED INCOME
(a)	(b)	(c)	(d)
FEDERAL			
8189 FIN AIDS ADM ALLOWANCES	-	100,548	100,548
8190 OTHER FEDERAL REVENUE	-	-	-
TOTAL FEDERAL	-	100,548	100,548
STATE			
8610 PRINCIPAL APPT. EQUALIZATION	50,448,583	25,596,995	54,631,240
8611 BASIC SKILLS APPT.	-	-	-
8616 PRIOR YR APPT. ADJ.	(213,303)	-	(208,236)
8660 INTEREST INCOME	-	6,283	11,000
8672 HOMEOWNERS EXEMPT	94,454	14,429	94,454
8680 STATE LOTTERY REV.	2,861,869	797,773	2,861,869
8692 MANDATED COST RECOV.	-	-	-
8698 PARTNERSHIP FOR EXCELLENCE	3,661,884	1,729,551	3,661,884
8699 OTH STATE	1,777,239	512,740	1,777,239
TOTAL STATE	62,238,630	32,265,675	66,437,354
LOCAL			
8810 PROP TAX SHIFT	10,890,346	1,226,226	2,697,697
8811 SECURED TAX	6,879,210	3,055,275	6,879,210
8812 SUPPLE. TAXES	175,345	97,205	175,345
8813 UNSECURED TAX	374,714	325,766	374,714
8816 PRIOR YRS TAXES	805,621	319,134	805,621
8830 INTENSIVE ESL	516,703	360,100	516,703
8850 RENTS	39,043	39,195	39,195
8860 INTEREST	204,242	16,254	100,000
8874 ENROLLMENT FEES	11,557,004	7,843,307	10,264,758
8879 STUDENT RECORDS	150,452	-	35,000
8880 NON RES TUITION	12,859,902	9,643,351	12,400,000
8885 OTHER STUDENT FEES & CHARGE	292,258	138,805	292,258
8886 F1 APPLICATION FEES	63,885	41,975	63,885
8889 OTHER FEES	116,042	50,796	116,042
8890 OTHER LOCAL	278,175	132,061	278,175
8891 I. D. CARD SERVICE CHARGE	516,551	357,844	425,000
8892 LIBRARY FINES	16,472	1,495	8,000
8893 PARKING FINES	279,073	144,757	279,073
8912 SALE OF EQUIP AND SUPPLIES	-	-	-
TOTAL LOCAL	46,015,038	23,793,546	35,750,675
TOTAL INCOME	108,253,668	56,159,769	102,288,577
8980 TRANSFER IN	59,420	-	59,420
TOTAL REVENUE	108,313,088	56,159,769	102,347,997
BEGINNING BALANCE	6,834,088	6,834,088	6,834,088
ADJUSTMENT TO BEGINNING BALANCE	-	(1,633,247)	(1,633,247)
TOTAL FUNDS AVAILABLE	115,147,176	61,360,610	107,548,838

UNRESTRICTED GENERAL FUND 01.0 EXPENDITURE BUDGET

ACCOUNTS (a)	2004-2005	Dec 31, 2004	2004-2005
	ADOPTED BUDGET (b)	ACTUAL EXPENDITURES (c)	PROJECTED EXPENDITURES (d)
1. INSTRUCTION	22,449,967	8,276,818	22,305,423
2. ACADEMIC MANAGERS	3,779,144	1,520,635	3,934,144
3. NON-INSTRUCTION	4,683,697	1,712,790	4,633,697
4. HOURLY INSTRUCTION	19,396,609	9,768,456	20,093,816
5. HOURLY NON INSTRUCTION	2,891,016	1,319,138	2,891,016
6. TOTAL ACADEMIC	53,200,433	22,597,837	53,858,096
7. CLASSIFIED REGULAR	16,119,900	5,942,895	14,385,790
8. CLASSIFIED MANAGERS	2,506,552	1,052,957	2,506,552
9. CLASS REG INSTRUCTION	2,448,771	693,652	1,987,304
10. CLASSIFIED HOURLY	1,605,816	672,595	1,605,816
11. CLASS HRLY INSTRUCTION	402,429	259,156	402,429
12. TOTAL CLASSIFIED	23,083,468	8,621,255	20,887,891
13. STRS	3,500,000	1,336,113	3,500,000
14. PERS	2,308,864	888,781	2,088,789
15. OASDHI/MEDICARE	2,300,000	871,517	1,900,000
16. HW	8,840,000	2,504,739	8,840,000
17. RETIREE'S HW	920,000	656,393	1,312,786
18. SUI	175,000	202,495	485,849
19. WORKERS' COMP.	841,500	371,915	1,076,342
20. DISTRICT RETIREMENT	475,000	230,579	475,000
21. TOTAL BENEFITS	19,360,364	7,062,532	19,678,766
22. TOTAL SUPPLIES	1,089,488	332,171	1,250,000
23. CONTRACTS/SERVICES	7,840,866	2,689,185	7,250,000
24. INSURANCE	596,788	595,291	596,788
25. UTILITIES	2,668,800	1,091,167	2,668,800
26. TOTAL SERVICES*	11,106,454	4,375,643	10,515,588
27. BLDG & SITES	-	-	-
28. EQUIPMENT	52,025	213,038	525,000
29. LEASE PURCHASES	354,158	-	354,158
30. TOTAL CAPITAL	406,183	213,038	879,158
31. TOTAL EXPENSES	108,246,390	43,202,476	107,069,499
32. OTHER TRANSFR FOR FIN AID	280,000	278,385	280,000
33. OTHER OUTGOING TRANSFER	-	-	-
34. TOTAL EXP. & TRANSFERS	108,526,390	43,480,861	107,349,499
35. CONTINGENCY RESERVE	6,620,785	-	199,338
36. TOTAL	115,147,176	43,480,861	107,548,838

*Lottery revenues are used to fund services.

RESTRICTED GENERAL FUND 01.3 ADOPTED INCOME BUDGET

REVENUE ACCOUNT	2004-2005 ADOPTED BUDGET	Dec 31, 2004 ACTUAL INCOME	2004-2005 PROJECTED INCOME
(a)	(b)	(c)	(d)
FEDERAL			
1. 8170 VOCATIONAL ED.	516,314	227,178	516,314
2. 8180 ECONOMIC OPP. ACT/FWS	623,713	249,466	623,713
3. 8190 RADIO GRANTS	975,000	-	975,000
4. 8190 RADIO GRANTS C/O	470,078	-	470,078
5. 8241 TECH PREP	68,800	15,136	68,800
6. OTHER FEDERAL	920,688	1,100,811	920,688
7. TOTAL FEDERAL	3,574,593	1,592,591	3,574,593
STATE			
8. 8620 BLOCK GRANT C/O	178,260	-	178,260
9. 8620 BLOCK GRANT	-	181,974	340,310
10. 8620 S.F.A.A.	746,703	388,284	746,703
11. 8620 TTIP	36,697	18,909	36,697
12. 8620 TTIP C/O	104,232	-	104,232
13. 8620 CALWORKS	380,181	194,082	380,181
14. 8620 TANF	87,423	-	87,423
15. 8622 EXTENDED OPP. PROG.	1,053,995	548,079	1,053,995
16. 8623 DISABLED STUDENTS	987,225	513,357	987,225
17. 8650 MATRICULATION	703,443	365,789	703,443
18. 8650 MATRICULATION C/O	244,035	-	244,035
19. 8650 NON-CREDIT MATRICULATION	39,733	20,662	39,733
20. 8650 NON-CREDIT MATRICULATION C/O	21,156	-	21,156
21. 8650 EOPS CARE	94,466	49,122	94,466
22. 8650 EOPS CARE C/O	-	-	-
23. 8650 STAFF/FAC DIVERSITY	18,443	9,589	18,443
24. 8650 ENERGY RELIEF	325,469	-	325,469
25. 8650 TEACHER READING DEVELOPMENT PROGRA	-	10,500	10,500
26. 8654 INSTR.EQUIP/LIBRARY MATL.	502,500	-	502,500
27. 8654 INSTR EQUIP LIBRARY MATL. C/O	108,273	-	108,273
28. 8656 STAFF DEVELOP. C/O	9,824	-	9,824
29. 8680 LOTTERY	318,762	-	318,762
30. OTHER STATE	414,044	53,988	414,044
31. TOTAL STATE	6,374,864	2,354,335	6,725,674
LOCAL			
32. 8830 PICO PARTNERSHIP	179,875	-	179,875
33. 8830 PICO PARTNERSHIP	-	-	-
34. 8876 HEALTH FEES	580,448	479,367	580,448
35. 8881 PARKING FEES	1,195,243	773,483	1,195,243
36. 8890 PARKING LOT INC	151,864	-	151,864
37. DONATIONS -KCRW	3,492,049	-	3,492,049
38. OTHER LOCAL	1,509,086	1,306,379	1,509,086
39. TOTAL LOCAL	7,108,565	2,559,229	7,108,565
40. TOTAL INCOME	17,058,022	6,506,155	17,408,832
41. 8980 TRANSFERS	216,301	38,123	216,301
42. TOTAL REVENUE	17,274,323	6,544,278	17,625,133
43. BEGINNING BALANCE	1,009,802	-	-
44. ADJUSTMENT TO BEGINNING BALANCE	-	-	-
45. TOTAL FUNDS AVAILABLE	18,284,125	6,544,278	17,625,133

per Revised Advance Apportionment

RESTRICTED GENERAL FUND 01.3 ADOPTED EXPENDITURE BUDGET			
ACCOUNTS	2004-2005 ADOPTED BUDGET	Dec 31, 2004 ACTUAL EXPENDITURES	2004-2005 PROJECTED EXPENDITURES
(a)	(b)	(c)	(d)
1. INSTRUCTION	157,720	-	157,720
2. MANAGEMENT	611,056	251,814	611,056
3. NON-INSTRUCTION	1,055,947	209,422	555,947
4. HOURLY INSTRUCTION	278,505	5,161	278,505
5. HOURLY NON INSTRUCTION	1,178,916	436,068	1,178,916
6. TOTAL ACADEMIC	3,282,144	902,465	2,782,144
7. CLASSIFIED REGULAR	1,647,123	603,641	1,647,123
8. CLASSIFIED MANAGERS	272,892	114,213	272,892
9. CLASS REG INSTRUCTION	197,545	50,730	197,545
10. CLASSIFIED HOURLY	1,340,495	590,762	1,340,495
11. CLASS HRLY INSTRUCTION	240,841	114,972	240,841
12. TOTAL CLASSIFIED	3,698,896	1,474,318	3,698,896
13. STRS	255,048	65,697	255,048
14. PERS	197,230	80,314	197,230
15. OASDHI	243,932	74,356	243,932
16. H/W	487,031	134,388	487,031
17. SUI	26,967	12,639	26,967
18. WORKERS' COMP.	64,476	23,629	64,476
19. DISTRICT RETIREMENT	30,373	12,965	30,373
20. TOTAL BENEFITS	1,305,057	403,988	1,305,057
21. TOTAL SUPPLIES	1,184,896	246,065	1,184,896
22. CONTRACTS/SERVICES	3,218,775	1,873,116	3,218,775
23. INSURANCE	1,554,077	781,254	1,554,077
24. UTILITIES	275,469	97,841	275,469
25. TOTAL SERVICES	5,048,321	2,752,211	5,048,321
26. BLDG & SITES	1,015,302	415,189	1,015,302
27. EQUIPMENT	1,182,660	747,207	1,182,660
28. TOTAL CAPITAL	2,197,962	1,162,396	2,197,962
29. TOTAL EXPENSES	16,717,276	6,941,443	16,217,276
30. OTHER OUTGO - FINANCIAL AIDS	1,022,128	114,480	1,022,128
31. OTHER OUTGO - TRANSFERS	61,035	-	61,035
32. TOTAL OTHER OUTGO	1,083,163	114,480	1,083,163
33. TOTAL EXP. & OTHER OUTGO	17,800,439	7,055,923	17,300,439
34. CONTINGENCY RESERVE	483,686	-	324,694
35. TOTAL	18,284,125	7,055,923	17,625,133

COMBINED TRUST FUND INVESTMENTS

12/31/04

TYPE OF INVESTMENT	ISSUER	DATE OF MATURITY	QUANTITY	TOTAL COST	MARKET VALUE AS OF 12/31/04	SOURCE OF MARKET VALUATION
MONEY FUND	CITIGROUP GLOBAL MARKETS			15,743	15,743	CITIGROUP GLOBAL MARKETS
US GOVERNMENT	FEDERAL HOME LOAN BANK CONS	Nov 10, 2005	1,000,000	1,000,000	992,500	CITIGROUP GLOBAL MARKETS
US GOVERNMENT	FEDERAL HOME LOAN BANK CONS	Feb 24, 2006	1,420,000	1,420,000	1,415,115	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	NETBANK - GA	Jan 01, 2005	64,000	64,000	63,988	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	ETRADE BANK	Jan 28, 2005	96,000	96,000	95,937	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	GMAC COMMERCIAL	Jan 28, 2005	96,000	96,000	95,937	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	JUNIPER BANK	Jan 28, 2005	96,000	96,000	95,937	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	IMPERIAL CAPITAL BANK	Mar 25, 2005	96,000	96,000	95,790	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	FIRST SIGNATURE BANK	Apr 06, 2005	96,000	96,000	95,708	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	TREASURY BANK, VA	Apr 08, 2005	96,000	95,946	95,575	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	BPD BANK, NY	Apr 20, 2005	96,000	96,000	95,575	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	NEW SOUTH FEDERAL	May 17, 2005	96,000	96,000	95,748	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	GMAC AUTOMOTIVE	Jul 06, 2005	96,000	96,000	95,508	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	UNITED COMMUNITY BANK	Jul 22, 2005	96,000	96,000	95,279	CITIGROUP GLOBAL MARKETS
TOTAL				<u>3,459,689</u>	<u>3,444,340</u>	

SIMON TRUST FUND INVESTMENTS

12/31/04

TYPE OF INVESTMENT	ISSUER	DATE OF MATURITY	QUANTITY	TOTAL COST	MARKET VALUE AS OF 12/31/04	SOURCE OF MARKET VALUATION
MONEY FUND	CITIGROUP GLOBAL MARKETS			5,394	5,394	CITIGROUP GLOBAL MARKETS
US GOVERNMENT	FEDERAL HOME LN BANK	Feb 24, 2006	205,000	205,000	204,295	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	INDEPENDENT BANK	Jan 03, 2005	96,000	96,000	95,991	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	MIDFIRST BANK	Mar 08, 2005	92,000	92,000	91,821	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	FAR EAST NATIONAL BANK	Mar 29, 2005	96,000	96,000	95,908	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	FIRSTBANK OF PUERTO RICO	Mar 30, 2005	96,000	96,000	95,907	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	UNIONBANK - IL	Mar 30, 2005	96,000	96,000	95,831	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	STILLWATER NAT'L BANK	Apr 08, 2005	96,000	96,000	95,570	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	DISCOVER BANK	May 17, 2005	96,000	96,000	95,765	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	SECURITY STATE SAVINGS	May 17, 2005	96,000	96,000	95,748	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	TRUSTMARK NATL BANK	May 27, 2005	96,000	96,000	95,690	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	COLE TAYLOR BANK	Jul 29, 2005	96,000	96,000	95,337	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	FLAGSTAR BANK	Sep 12, 2005	96,000	96,000	95,149	CITIGROUP GLOBAL MARKETS
MONEY FUND	MARKET PORTFOLIO CL Y			155,746	155,746	BEAR STEARNS
TREASURY NOTE	U.S. GOVERNMENT	Nov. 15, 2005	300,000	305,627	308,016	BEAR STEARNS
CORPORATE BOND	BANKAMERICA	Sep. 15, 2005	125,000	127,037	128,084	BEAR STEARNS
TOTAL				<u>1,850,750</u>	<u>1,850,252</u>	

ASSOCIATED STUDENT BODY

12/31/04

TYPE OF INVESTMENT	ISSUER	DATE OF MATURITY	QUANTITY	TOTAL COST	MARKET VALUE AS OF 12/31/04	SOURCE OF MARKET VALUATION
MONEY FUND	CITIGROUP GLOBAL MARKETS			4,959	4,959	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	ADVANTA BANK	Jan 21, 2005	96,000	96,000	95,940	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	MIDFIRST BANK	Mar 08, 2005	96,000	96,000	95,813	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	UNION BANK - IL	Mar 30, 2005	57,000	57,000	56,900	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	TREASURY BANK - VA	Apr 08, 2005	25,985	25,985	25,885	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	CAPITAL ONE BANK	Apr 27, 2005	100,000	100,000	99,568	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	TRUSTMARK NATL BANK	May 27, 2005	96,000	96,000	95,690	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	UNITED COMMUNITY BANK	Jul 22, 2005	96,000	96,000	95,279	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	COLE TAYLOR BANK	Jul 29, 2005	96,000	96,000	95,337	CITIGROUP GLOBAL MARKETS
CERTIFICATES OF DEP.	FLAGSTAR BANK	Sep 12, 2005	96,000	96,000	95,149	CITIGROUP GLOBAL MARKETS
TOTAL				<u>763,944</u>	<u>760,520</u>	

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 7, 2005

ADJOURNMENT: 11:30 p.m.

The meeting was adjourned in memory of **Juan A. Rodriguez**, father of Dean of Enrollment Services Teresita Rodriguez; and **Clinton Stokes**, retired night-shift custodian.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 14, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.