

# A G E N D A



## SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MONDAY,  
FEBRUARY 12, 2007

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

5:30 p.m. – Closed Session  
Board Room (Business Building Room 117)

7:00 p.m. – Public Meeting  
Board Room (Business Building Room 117)

*The complete agenda may be accessed on the  
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,  
including for auxiliary aids or services that are needed in order to participate in  
the Board meeting are to be directed to the Office of the  
Superintendent/President as soon in advance of the meeting as possible.*

**PUBLIC PARTICIPATION**  
**ADDRESSING THE BOARD OF TRUSTEES**

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

- I. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference:        *Board Policy Section 1570*  
                      *Education Code Section 72121.5*  
                      *Government Code Sections 54954.2, 54954.3, 54957.9*



V. **MAJOR ITEMS OF BUSINESS**

#2	Receipt of Audit Report	8
----	-------------------------	---

VI. **PRESENTATIONS AND BOARD DISCUSSION**

VII. **ACADEMIC SENATE REPORT**

VIII. **COMMUNICATIONS OR PUBLIC COMMENTS**

IX. **CONSENT AGENDA** (All items considered in one motion unless pulled for discussion or questions)

**Grants and Contracts**

#3	Receipt of Grant	10
#4	Acceptance of Grant and Budget Augmentation	11
#5	Contracts and Consultants	
A	Agreement for Arts, Media and Entertainment Industry Sector Leadership Project	12
B	Renewal of Vendor Contract	14
C	Consultant for Flex Day	14
D	Consultant for Noncredit English as a Second Language	14
E	Raising Readers Children's Literacy Festival, Spring 2007	15
F	Consultant for Human Resources	15
G	Facilitator for Board of Trustees Workshop	16
H	Consultants for KCRW	17

**Human Resources**

#6	Resolution – CalSTRS Cash Balance Plan	18
#7	Academic Personnel	19
#8	Classified Personnel – Regular	20
#9	Classified Personnel – Limited Duration	22
#10	Classified Personnel – Non Merit	23

**Facilities and Fiscal**

#11	Facilities	
A	Quarterly Pool Payment Under Joint Use Facilities Agreement	24
B	Change Order No. 9 – Liberal Arts North Building	24
C	Amendment to Agreement for Architectural Services – Liberal Arts South	25
D	Amendment to Agreement for Architectural Services – Performing Arts Center, Madison	25
E	Agreement for Architectural Services – Science and Math Addition Final Project Proposal	26
F	Amendment to Agreement for Engineering Services – Dispatch and Server Room Electrical	26
G	Construction Escrow Agreement – Dispatch and Server Room Electrical	26
#12	Budget Transfers	27
#13	Budget Augmentations	28
#14	Commercial Warrant Register	30
#15	Payroll Warrant Register	30
#16	Auxiliary Payments and Purchase Orders	30
#17	Direct, Benefit and Student Grant Payments	30

**Facilities and Fiscal** (continued)

#18	Purchasing	
	A	Award of Purchase Orders 31
	B	Participation in Purchasing Agreement 31
	C	Declaration and Donation of Surplus Computer Equipment 31

X. **CONSENT AGENDA – Pulled Items**

XI. **MAJOR ITEMS OF BUSINESS**

#19	Classified Personnel – Reclassifications (Hay Study Report)	32
#20	Student Trustee Vacancy	43
#21	SMCCD Initial Proposal to CSEA Chapter 36 and Public Hearing	44
#22	SMC Faculty Association Initial Collective Bargaining Proposal, 2007 and Public Hearing	47
#23	Strategic Planning Task Force	49
#24	Board of Trustees Retreat	50
#25	Revised 2007-2008 Nonresident Tuition Rate	51
#26	Public Hearing – SMC Bundy Campus Master Plan	52
#27	A Resolution of the SMCCD Board of Trustees Certifying the Final Environmental Impact Report on the Bundy Campus Master Plan	54
#28	A Resolution of the SMCCD Board of Trustees Making DEQA Findings Necessary to Approve the Bundy Campus Master Plan, Adopting a Statement of Overriding Considerations, Adopting a Mitigation Monitoring Plan, and Approving the Bundy Campus Master Plan	56
#29	2006-2007 Quarterly Budget Report	72

XII. **BOARD POLICY**

#30	Second Reading of Board of Trustees Policies, Section 4000 - Student Services, Policy 4112 – Enrollment Priorities	88
#31	Second Reading of Board of Trustees Policies, Section 5000, Curriculum/Instruction, Policy 5525 –Open Courses	89
#32	Discussion: Revision of Board Policy 1550, Construction of Agenda for Board of Trustees Meetings	90

XIII. **INFORMATION**

E	Citizens’ Bond Oversight Committee Meeting – January 17, 2007	91
---	---	----

XIV. **BOARD COMMENTS AND REQUESTS**

XV. **ADJOURNMENT**

The Santa Monica Community College District Board of Trustees will hold a Retreat on Saturday, March 3, 2007 9 a.m. to 4 p.m., at the SMC Bundy Campus, Multipurpose Room (Room 123), 3171 Bundy Drive, Los Angeles.

There will be a special Board of Trustees workshop on Monday, March 12, 2007 at 1 p.m (location to be determined).

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 12, 2007 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

**BOARD OF TRUSTEES****REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

February 12, 2007

**I. ORGANIZATIONAL FUNCTIONS**

- A. CALL TO ORDER – 5:30 p.m.
- B. ROLL CALL  
Dr. Susan Aminoff, Chair  
Rob Rader, Vice-Chair  
Judge David Finkel (Ret.)  
Dr. Nancy Greenstein  
Louise Jaffe  
Dr. Margaret Quiñones-Perez  
Dr. Andrew Walzer

**II. CLOSED SESSION**Public Comments on Closed Session Items

- Conference with Labor Negotiators (Government Code Section 54957.6)  
*Agency Designated Representatives: Sherri Lee-Lewis, Associate Vice-President, Human Resources  
Ellen Shadur, District Counsel/Negotiator*  
*Employee Organization: CSEA Chapter 36*
- Conference with Legal Counsel - Pending Litigation (Government Code Section 54956.9a)  
*Santa Monica College Faculty Association vs. SMCCD  
Unfair Labor Practice Charge No. LA-CE-5017-E*
- Conference with Legal Counsel - Anticipated Litigation (Government Code Section 54956.9c)  
*Potential initiation of litigation – one case*
- Public Employee: Discipline, Dismissal, Release (Government Code Section 54657)

**III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**

- C. CLOSED SESSION REPORT (if any)
- D. PLEDGE OF ALLEGIANCE

**BOARD OF TRUSTEES**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING**

February 12, 2007

**RECOMMENDATION NO. 1****APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

January 8, 2007 (Regular Meeting)

January 22, 2007 (Special Meeting)

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 2**

**SUBJECT:**                    **RECEIPT OF AUDIT REPORT**

SUBMITTED BY:                Superintendent/President

REQUESTED ACTION:        Acknowledge receipt of the 2005-2006 Audit Report of the Financial and Related Statements of the Santa Monica Community College District prepared by the District's contracted independent auditor Vicente, Lloyd & Stutzman, LLP.

COMMENT:                      The Auditor's opinion is that the basic financial statements present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2006.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b> SANTA MONICA COMMUNITY COLLEGE DISTRICT	<b>ACTION</b> February 12, 2007
---	------------------------------------

**CONSENT AGENDA**

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #3-#18.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 3      RECEIPT OF GRANT**

*Requested Action: Acknowledge Receipt*

- Title of Grant:**      **SMC Podcasting Initiative**
- Granting Agency:      Verizon Foundation
- Total Grant Award:      \$30,000 (to be managed by the Santa Monica College Foundation)
- Matching Funds:      Not Applicable
- Performance Period:      January 1, 2007 – December 31, 2007

Summary:      SMC is among a growing number of colleges and universities turning to podcasting as an educational tool, including Stanford, UCLA and Duke in North Carolina. At SMC, podcasting is used in the remedial English and college orientation courses that the targeted group of students are taking as they make the transition into higher education. Students are able to download their assignments onto their Apple iPods using computers set up in the college’s Media Center. They are also able to download video, audio, photos, graphics and text for homework, or supplemental assignments.

With these funds, SMC will address barriers to students access, including transportation and parking, limited English language skills, and finances, by utilizing technology, specifically podcasting, to ensure open and equal access to all students. Through the podcasting initiative, SMC will provide students with access to instructional and supportive materials, as well as other SMC information, including campus-wide and program-specific guest speaker presentations and Board of Trustee meetings. This will strengthen student learning, as well as student engagement in campus activities and offer a more enriching teaching and learning environment.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 4**      **ACCEPTANCE OF GRANT AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

**Title of Grant:**                      **California High School Exit Examination (CAHSEE) Preparation Program**

Granting Agency:                      California Community Colleges Chancellor's Office

Total Grant Award:                      \$223,522

Matching Funds:                      Not Applicable

Performance Period:                      January 2, 2007 – December 31, 2007

Summary:                      Santa Monica College will partner with local high schools and community organizations in west Los Angeles County to provide basic skills instruction and CAHSEE preparation services to a minimum of 300 high school students who would have graduated from high school if they had passed the mandatory California exit examination and/or accumulated enough high school credits. Through this grant, SMC will 1) develop CAHSEE preparation coursework in both Math and English; 2) develop curriculum in the content areas that secondary school students with insufficient units to graduate are typically missing; and 3) provide counseling services to all students who enroll in the program, focusing on the identification of career goals, understanding of the importance of postsecondary education to the attainment of those career goals, and the development of a education plan that begins with passage of the CAHSEE and ends with career attainment.

Budget Augmentation:	Income: (2006-2007)	
	8000	\$ 223,522
	Expenditures (2006-2007) :	
	1000 Academic Salaries	136,713
	2000 Classified Salaries	14,280
	3000 Benefits	21,932
	4000 Supplies	32,000
	5000 Other Expenditures	10,000
	6000 New Equipment	0
	7000 Transfers/Student Aid	8,597

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

**5-A      AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT INDUSTRY SECTOR LEADERSHIP PROJECT**

1. Title of Contract:      Arts, Media and Entertainment Industry Sector Leadership Project  
Contracting Agency:      California Department of Education  
Amount of Award:      \$87,730 (fourth year funding)  
Performance Period:      March 1, 2007 – September 30, 2007  
Summary:      Santa Monica College will serve as the organizing entity for the development of career content standards for the Arts, Media and Entertainment industry sector. The overall goal of this sector project is to create, connect and enhance the “field” of arts, media and entertainment teaching and learning in California. The purpose of this project is to strengthen the media curriculum in K-12 to prepare students to enter programs at the community college level such as those offered at the Academy of Entertainment and Technology.

Budget:

1000	Academic Salaries	In Kind
2000	Classified Salaries	In Kind
3000	Benefits	In Kind
4000	Books and Supplies	590
5000	Services	85,515
	Indirect	<u>2,215</u>
	Total	\$87,730

The following three consultants (2, 3, and 4) are connected to this grant.

2. Consultant Contract : Kathleen Milnes  
Amount:      Not to exceed \$56,000  
Funding Source:      California Department of Education  
Arts, Media and Entertainment Industry Sector Leadership Project  
Performance Period:      March 1 through September 30, 2007  
Services Provided:      Kathleen Milnes serves as the subject matter expert and coordinator of the Arts, Media and Entertainment (AME) Industry Sector Leadership Project. She has served in this capacity since the project’s inception in 2005 and will develop the statewide roster, supervise the mapping process, and organize the regional AME networks during the upcoming project year. She will represent the AME project at conferences and meetings. She also serves to connect the project to the industry through extensive contacts developed over 30 years of professional work in the AME industry and service on numerous industry boards.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

**5-A      AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT INDUSTRY SECTOR LEADERSHIP PROJECT (continued)**

3. Consultant Contract : Placebase
  - Amount: Not to exceed \$18,000
  - Funding Source: California Department of Education  
Arts, Media and Entertainment Industry Sector Leadership Project
  - Performance Period: March 1 through September 30, 2007
  - Services Provided: Placebase will be responsible for the design and implementation of the map showing where all the programs are located and the descriptions of these individual programs. They will also provide technical support in the use of the maps and the ability to update and manipulate them easily. They will provide the infrastructure to disseminate the maps to the programs and regions.
  
4. Consultant Contract: The California Arts Project (TCAP)
  - Amount: Not to exceed \$2,500
  - Funding Source: California Department of Education  
Arts, Media and Entertainment Industry Sector Leadership Project
  - Performance Period: March 1 through September 30, 2007
  - Services Provided: TCAP is the state's subject matter project in Visual and Performing Arts and has been a partner with the AME Project for nearly two years. TCAP will host their annual Leadership Institute in June 2007 and will work with AME Project staff to design a full-day workshop helping teachers integrate the AME CTE standards into visual and performing arts academic standards. The fee covers materials, printing and other expenses as needed for the AME Project's CTE Day activities.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

5-B      RENEWAL OF VENDOR CONTRACT

Contract:                      Coca Cola Bottling Company of Los Angeles  
Amount:                        Coca Cola will pay the District 38% of the net sales for carbonated soft drinks and 20% for energy drinks, plus \$15,000 per year sponsorship.  
Term of Contract:            Five (5) years, commencing February 1, 2007

5-C      CONSULTANT FOR FLEX DAY

Provider:                      Gary Marx, CAE, APR  
Amount:                        \$3,500 plus expenses  
Term of Contract:            March 8, 2007  
Funding Source:              Professional Development Funds  
Summary:                      Gary. Marx is president of the Center for Public Outreach, an organization he founded which provides counsel on future-oriented leadership, communication, education, community and democracy. Mr. Marx will be keynote speaker, as well as run a workshop on leadership at the Institutional Flex Day on March 8, 2007.

5-D      CONSULTANT FOR NONCREDIT ENGLISH AS A SECOND LANGUAGE

Provider:                      Carrie Kisker, Ph.D.  
Amount:                        Not to exceed \$5000 plus expenses  
Term of Contract:            February 2007  
Funding Source:              Basic Skills 2005-06 Re-Appropriation Funds  
Summary:                      Ms. Kisker will work with Academic Affairs and a faculty liaison from the ESL department to update 15 noncredit ESL course outlines to submit to the Chancellor's Office to comply with the requirements of SB 361. (SB 361 increases the per FTES funding level for noncredit classes in selected categories including noncredit ESL).

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

5-E      RAISING READERS - CHILDREN'S LITERACY FESTIVAL, SPRING, 2007

Event:                      Raising Readers - Children's Literacy Festival

Contractor:                Connections for Children

Date:                        April 21, 2007

Amount of Contract:    There are no direct costs. SMC will provide the facilities, event setup and breakdown.

Summary:                  For the past six years, Santa Monica College has collaborated with Connections For Children and the Southern California Association for the Education of Young Children/North Bay Chapter to present *Raising Readers – A Literacy Festival*. The primary goal for this event is to highlight the importance of children's early language and literacy development, as well as to provide parents and families ideas to help them address their young children's school readiness skills. SMC Early Childhood Education faculty and students participate actively in this event.

5-F      CONSULTANT FOR HUMAN RESOURCES

Provider:                    ELS Group

Amount:                    Total amount not to exceed \$10,500, plus travel expenses and miscellaneous administrative costs

Term of Contract:        February 1 through June 30, 2007

Funding Source:         District Budget/Human Resources

Services Provided        Development of job descriptions for academic manager positions, which include the following tasks:

- Gather similarly situated colleges' job descriptions and salary information,
- Survey and interview each incumbent,
- Survey and interview the incumbent's supervisor,
- Develop new positions' job tasks ,
- Write, edit, and finalize job descriptions,
- Write and submit the final report describing the methodology.

The development of job descriptions for academic manager positions will complete the updated management organization previously presented to the Board.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

5-G      FACILITATOR FOR BOARD OF TRUSTEES WORKSHOP

Consultant:                    Dr. Narcisa Polonio, Vice-President  
   Association of Community College Trustees (ACCT)

Amount:                        \$3,000, plus expenses

Funding Source:              2006-07 District Funds/Board of Trustees

Performance Period:        March 12, 2007

Services Provided:          Dr. Narcisa Polonio, Vice-President of ACCT, will facilitate a workshop with the Board of Trustees that will focus on (1) new trustee orientation, (2) setting priorities, (3) proven practices that strengthen the Board/CEO relationship, and (4) helping trustees accept responsibility for holding one another accountable.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

**5-G      CONSULTANTS FOR KCRW**

- Provider: Chris Douridas  
 Fees: \$1,200 per month not to exceed \$7,000  
 Effective dates: February 1, 2007 through June 30, 2007  
 Service: Facilitation and coordination services for KCRWMusic.com.  
 Funding Source: KCRW donations
  
- Provider: Matthew Holzman  
 Fees: \$1,250 per month; grand total, not to exceed \$6,250.  
 Effective dates: February 1, 2007 thru June 30, 2007  
 Service: For coordination and reviewing services for KCRW's Matt' Movies.  
 Funding Source: KCRW donations.
  
- Provider: Will Lewis Associates  
 Fees: Amendment -\$9,500 per month; grand total, not to exceed \$105,000.  
 Effective dates: February 1, 2007 through June 30, 2007  
 Service: For services in relation to station fundraising campaigns, direct mail membership and programming development, audience research analysis, writing grant proposals; and additional broadcasting program award applications.  
 Funding Source: KCRW donations
  
- Provider: Mad Doll Corp  
 Fees: Payable at varying rates for various music programs, on and online. Amendment Annual grand total, not to exceed: \$27,000.  
 Effective dates: February 1, 2007 through June 30, 2007  
 Service: Program services, "The Drop Plus;" as Guest Host for various other programs, both on air and online.  
 Funding Source: KCRW donations
  
- Provider: Titan Outdoor  
 Fees: Payable in several installments, totaling \$42,800.  
 Effective dates: January 2007 thru June 30, 2007  
 Service: KCRW Advertising on bus posters for LA District of Transportation  
 Funding Source: KCRW donations

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6      RESOLUTION - CalSTRS CASH BALANCE PLAN**

*Requested Action: Approval/Ratification*

Whereas, the SMCCD Board of Trustees wants to provide a retirement plan for its eligible employees hired to perform creditable service for less than 50 percent of the full-time equivalent for the position as provided by Part 14 of Title I of the California Education Code, commencing at Section 26000 et seq.; and

Whereas, the California State Teachers' Retirements System (CalSTRS) offers such a plan known as the Cash Balance Benefit programs, as set forth, in Part 14 of Title I of the California Education code, as amended from time to time; and

Whereas, the Board of Trustees agrees to adopt the provision of he Cash Balance Benefit Program offered by CalSTRS:

Therefore, be it resolved that the Board of Trustees hereby elects by formal action to provide that Cash Balance Benefit Program and adopt said program's provisions pursuant to either action taken by said governing board under its authority or delegated by the governing board to its agent;

And that as a result of this election and adoption, said Cash Balance Benefit Program shall go into effect on February 12, 2007.

**COMMENT:** Per the agreement between the Santa Monica Community College District and the Santa Monica College Faculty Association, effective Spring 2007, the District shall offer the STRS Cash Balance Plan as a retirement option to part-time faculty. CalSTRS offers the Cash Balance Plan designed specifically for part-time faculty as an alternative to Social Security. The STRS Cash Balance Plan requires contributions from the part-time faculty member and from the District. Pursuant to California Education Code 26000, the Board of Trustees may, by formal action, elect to provide to their eligible employees the Cash Balance Benefit Program offered by CalSTRS.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 7      ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ESTABLISH

EFFECTIVE DATE

ADMINISTRATIVE

Dean, Institutional Research

02/13/07

Project Manager, Matriculation Research  
(Categorically Funded)

02/13/07 – 06/30/07

ELECTIONS

ADJUNCT

(List on file in the Office of Human Resources – Academic)

LONG TERM SUBSTITUTE

Peters, Tom, Learning Disabilities Specialist

01/02/07 – 06/30/07

LEAVE OF ABSENCE WITHOUT PAY

Celestial, Claudia      Learning Disabilities Specialist

02/12/07 – 06/30/07

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 8      CLASSIFIED PERSONNEL – REGULAR**

*Requested Action: Approval/Ratification*

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ESTABLISH

Administrative Assistant III (1 position)  
Personnel Commission, 12 mos, 40 hrs

Personnel Technician (1 position)  
Personnel Commission, 12 mos, 40 hrs

ABOLISH

ELECTIONS

EFFECTIVE DATE

PROBATIONARY

Harris, Latrice, Payroll Specialist, Payroll Department	01/09/07
Haydl, Colleen J., Cosmetology Assistant, Cosmetology Department	01/02/07
Martin Julian, Groundskeeper, Grounds	02/01/07

PROMOTIONS

Le, Anh, Accountant, Fiscal Services	01/10/07
Romo, Veronica, Cash Receipts Coordinator, Bursar's Office	02/05/07

TRANSFER (Per CSEA Agreement, Article 6)

Monzon, Karen, Personnel Specialist I, Personnel Commission	01/16/07
---	----------

WORKING OUT OF CLASSIFICATION

Jones, Tiffani Fr: Personnel Specialist I, Personnel Commission, 12 mos, 40hrs To: Personnel Analyst (75%), Personnel Commission, 12 mos, 40 hrs	12/31/06 – 02/28/07
--	---------------------

Le, Ahn Fr: Accounting Specialist II, Fiscal Services, 12 mos, 40 hrs To: Acting Accountant, Fiscal Services, 12 mos, 40 hrs	11/28/06 – 01/09/07
--	---------------------

Willis, Adriene Fr: Department Secretary II- Conf., Superintendent/President Office, 12 mos, 40 hrs To: Acting Insurance Program Specialist, Risk Management, 12 mos, 40 hrs	01/10/07 – 05/31/07
--	---------------------

Liu, Wendy 11/31/06 – 03/07/07  
 Fr: Database Analyst, Management Information System, 12 mos, 40 hrs  
 To: Acting Systems Administrator, Management Information Systems, 12 mos, 40 hrs

Looney, Brant 11/09/06 – 01/31/07  
 Fr: Systems Administrator, AET, 12 mos, 40 hrs, VH  
 To: Acting, Entertainment Services, Manager, AET, 12 mos, 40 hrs, VH

ADVANCED STEP PLACEMENT

Bowen, Michelle, Personnel Analyst, Personnel Commission	C	10/20/06
Le, Anh, Accountant, Fiscal Services	C	01/10/07
Wolt, Irene, Alternate Media Specialist, Disabled Student Center	E	01/02/07

LEAVES OF ABSENCE WITHOUT PAY

PERSONAL

Kolby, Joe J., Instructional Assistant Math, Mathematics Department 01/02/07 – 02/08/07

39-MONTH REEMPLOYMENT LIST

Smith, Darryl, Custodian NS-II, Operations	11/27/06
--	----------

SEPARATIONS

RESIGNATION

Bernard, Lori, Accounting Specialist II, Fiscal Services	01/19/07
Flores, Maria, Library Assistant III, Library	01/02/07
Lee, Byung S., Accountant, Fiscal Services	01/29/07
Tran, Ngan (Kim), Accountant, Fiscal Services	01/26/07

RETIREMENT

Griffiths, Morris T., Parking Security Officer, Campus Police	01/03/07
Nezey, Elizabeth, Financial Aid Technician, Financial Aid	01/01/07

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 9      CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

PROVISIONAL

Cerna, Mario, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Coyer, Abigail, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Curtis-Larson, Janet, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Emata, Myrna, Accompanist-Performance – Emeritus	01/02/07-06/30/07
Fishman, Valerie, Instructional Assist-Learning Disabilities	01/02/07-06/30/07
Hasal, Amber, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Hein, Mark, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Hill, Sherri, Sign Language Interpreter II, DSC	01/02/07-06/30/07
Izquierdo, Isaac Ruben, Accompanist-Guitar – Emeritus	01/02/07-06/30/07
Jarret, Gabriel, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Lewis, Carolyn, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Matlow, Stephanie, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Neely, Tynasha, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Palacios, Jose, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Park, Ko Eun, Accompanist-Performance, Music	10/07/06-12/31/06
Peter, Donna, Director of Classified Personnel, Pers. Comm.	01/02/07-01/30/07
Ramirez, America, Clerical Assistant II, Community Relations	01/10/07-05/18/07
Rutledge, Kristie, Costume Design Technician, Theatre Arts	01/02/07-06/30/07
Santos, Emmanuel, Personnel Analyst, Personnel Commission	11/03/06-12/22/06
Schlesinger, Cynthia, Sign Language Int. Trainee, DSC	01/02/07-06/30/07
Seeds, Robert, Personnel Analyst, Personnel Commission	01/02/07-03/20/07
Sturgis, Denise, Financial Aid Customer Service Clerk, Fin. Aid	11/15/06-01/30/07
Warnecke, Janet, Sign Language Interpreter I, DSC	01/02/07-06/30/07
Wright, Samantha, Sign Language Interpreter I, DSC	01/02/07-06/30/07

LIMITED TERM

Acquista, Andrew, Accompanist-Percussion, KDR	01/02/07-06/30/07
Andrews, A. Noel, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Arinsberg, Toni, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Badaro, Luiz, Accompanist-Percussion, KDR	01/02/07-06/30/07
Barber, Nikki, Counseling Aide DSC	01/02/07-06/30/07
Bartilet, Frank, Counseling Aife – Trio	01/02/07-06/30/07
Benedict, Aimee, Bookstore Clerk/Cashier, Bookstore	01/11/07-06/30/07
Campos, Maria, Registration Information Clerk, Admissions	01/02/07-06/30/07
Casillas, Ruth, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Cleveland, Dekina, Cosmetology Assistant, Cosmetology	01/02/07-06/30/07
Cummings, Kahul, Accompanist-Percussion, KDR	01/02/07-06/30/07
DelGadillo, Cristina, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Ellison, Monti, Accompanist-Percussion, KDR	01/02/07-06/30/07

Escobar, Donna, Registration Information Clerk – Matriculation	01/02/07-06/30/07
Escobar, James, Registration Information Clerk, Financial Aid	01/02/07-06/30/07
Fields, Terrell, Registration Information Clerk, Financial Aid	01/02/07-06/30/07
Frank-Hoff, Isolde, Counseling Aide, DSC	01/02/07-06/30/07
Gerhold, Thomas, Accompanist-Performance – Emeritus	01/02/07-06/30-07
Gerardo, Fernandez, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Ghasami, Nilofar, Counseling Aide-DSC	01/02/07-06/30/07
Kovalev, Arkadiy, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Leal, Andrea, Registration Information Clerk – Matriculation	01/02/07-06/30/07
Lee, Crystal, Registration Information Clerk, Financial Aid	01/02/07-06/30/07
Moore, Victoria, Bookstore Clerk/Cashier, Bookstore	01/02/07-06/30/07
Murphy, Diane, Registration Information Clerk, Financial Aid	01/02/07-06/30/07
Newman, Jeremy, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Puyear, Billie, Sign Language Interpreter I, DSC	01/02/07-06/30/07
Razon, Nadia, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Reza, Jennifer, Registration Information Clerk – Matriculation	01/02/07-06/30/07
Rubio, Mary, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Spencer, Gemini, Registration Information Clerk-Matriculation	01/02/07-06/30/07
Sussman-Schecht, Dana, Sign Language Int. II, DSC	01/02/07-06/30/07
Tanji, Mona, Sign Language Interpreter II, DSC	01/02/07-06/30/07
Thompson, Phyllis, Counseling Aide, Office of School Relations	01/02/07-06/30/07
Thompson, Raquel, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Walden, Cherie, Registration Info Clk – Admissions & Records	01/02/07-06/30/07
Warnecke, Janet, Sign Language Interpreter I – DSC	01/02/07-06/30/07
Zheng, Jin, Registration Information Clerk, Financial Aid	01/02/07-06/30/07

**RECOMMENDATION NO. 10    CLASSIFIED PERSONNEL - NON MERIT**

*Requested Action: Approval/Ratification*

The following non-merit employee(s) will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**ELECTIONS**

**STUDENT EMPLOYEES**

College Student Assistant	07
\$8.00/hr	

College Work-Study Student Assistant	09
\$8.00/hr	

**SPECIAL SERVICES**

Community Services Specialist II	
\$38.00/hr	
Platt, Diana, Community Services	01/02/07 – 06/30/07

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11 FACILITIES**

*Requested Action: Approval/Ratification*

11-A QUARTERLY POOL PAYMENT UNDER JOINT USE FACILITIES AGREEMENT

Quarterly payment to the CITY OF SANTA MONICA for the District's share of maintenance and operation costs of the pool under the terms of the joint Use of Facilities Agreement:

July 1, 2006 – September 30, 2006	\$61,423.53
-----------------------------------	-------------

Funding Source: 2006-2007 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica the District pays a pro rata share based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. The invoice for the first quarter was received in December.

11-B CHANGE ORDER NO. 9 – LIBERAL ARTS NORTH BUILDING

Change Order No. 9 – PINNER CONSTRUCTION COMPANY on the Liberal Arts North Building Project in the amount of \$96,785.

Original Contract Amount	\$9,951,000
Previously Approved Change Orders 1 – 8	155,318
Change Order No. 9	<u>96,785</u>
Revised Contract Amount	\$ 10,203,103
Original Contract Time	425 days
Current Contract Time	425 days

Funding Source: Measure U

Comment: Change Order No. 9 provides for 120 volt power to restroom hand dryers; adds low voltage wiring to auto-faucets; temporary power energize the North building; the provision for a new main circuit breaker installed in the existing Library switchgear; revision to exit sign mounting type; provide for 120 volt power to the exhaust fan in the elevator mechanical room; replace submersible fused switch disconnect with a pad mounted bus connected switchboard in a waterproof enclosure; and add two conductors for electrical feeders from the switch to the main switchboard.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11 FACILITIES**

*Requested Action: Approval/Ratification*

11-C AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – LIBERAL ARTS SOUTH

Amend the agreement with GENSLER for the Liberal Arts South to increase by \$5,560 plus reimbursable expenses.

Funding Source: State, City of Santa Monica Earthquake Redevelopment, Measure U

Comment: The additional services add the connection of storm water drainage and retention system for the upcoming Quad project which will eliminate costly temporary storm water treatment for Liberal Arts while the Quad is completed.

11-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – PERFORMING ARTS CENTER, MADISON

Amend the agreement with RENZO ZECCHETTO ARCHITECTS for the Performing Arts Center, Madison Campus to increase by \$10,500 plus reimbursable expenses.

Funding Source: Measure S

Comment: The additional services include college requested improvements to the theatrical systems to reduce operational costs of productions.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11    FACILITIES**

*Requested Action: Approval/Ratification*

11-E    AGREEMENT FOR ARCHITECTURAL SERVICES – SCIENCE AND MATH ADDITION FINAL PROJECT PROPOSAL

Agreement with CO ARCHITECTS for the Science and Math Addition Final Project Proposal for \$308,000 plus reimbursable expenses.

Funding Source: Measure U

Comment:     The state has approved the District’s Initial Project Proposal for a Science and Math Addition.   The Final Project Proposal is due in July to be considered for state funding starting in the 2009-10 fiscal year. The same architectural team designed the original Science complex.

11-F    AMENDMENT TO AGREEMENT FOR ENGINEERING SERVICES – DISPATCH & SERVER ROOM ELECTRICAL

Amend the agreement with P2S ENGINEERING for the Dispatch & Server Room Electrical to increase by \$2,200 plus reimbursable expenses.

Funding Source: Measure U

Comment:     A contract extension required because the project has passed its original contract completion date due to complex engineering requirements.   This phase will now supervise construction which is currently in progress.

11-G    CONSTRUCTION ESCROW AGREEMENT – DISPATCH & SERVER ROOM ELECTRICAL

Retention payments due to MINAKO AMERICA dba MINCO CONSTRUCTION for the Dispatch & Server Room Electrical project to be paid into an escrow account held by Premier Commercial Bank pursuant to Public Contracts Code Section 22300.

Funding Source: Measure U

Comment:     The contractor has requested to exercise its right under the Public Contract Code to have the retention portion of their payments placed into an escrow account until principal and interest are released by the District upon completion of the contract.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 12 BUDGET TRANSFERS**

*Requested Action: Approval/Ratification*

12-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period of: December 16, 2006 – January 29, 2007

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	8,850
5000	Contract Svcs/Operating Exp	-4,850
6000	Sites/Bldgs/Equipment	-4,000
7000	Other Outgo/Student Payments	0
Net Total:		0

12-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period of: December 16, 2006 – January 29, 2007

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	17,084
2000	Classified/Student Salaries	-14,817
3000	Benefits	5,703
4000	Supplies	8,180
5000	Contract Svcs/Operating Exp	0
6000	Sites/Bldgs/Equipment	-16,150
7000	Other Outgo/Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 13 BUDGET AUGMENTATIONS**

The 2006-2007 Adopted Budget will be amended to reflect the following budget augmentations

13-A FACULTY AND STAFF PROFESSIONAL DEVELOPMENT FUNDS

Granting Agency:	California Community Colleges Chancellor's Office
Appropriated Funding:	\$95,455
Matching Funds:	0
Performance Period:	July 1, 2006 – June 30, 2007
Summary	SB 1131, approved by the Governor on September 20, 2006 provides for one-time 2006-2007 professional development funds for community colleges to be allocated on a per-FTES basis. The allocation for Santa Monica College is \$95,455, and the funds must be expended by June 30, 2007. In accordance with Education Code, Section 87153, the funds must be used for one or more of the following activities:
	<ol style="list-style-type: none"> <li>1. Improvement of teaching.</li> <li>2. Maintenance of current academic and technical knowledge and skills.</li> <li>3. In-service training for vocational education and employment preparation programs.</li> <li>4. Retraining to meet changing institutional needs.</li> <li>5. Intersegmental exchange programs.</li> <li>6. Development of innovations in instructional and administrative techniques and program effectiveness.</li> <li>7. Computer and technological proficiency programs.</li> <li>8. Courses and training implementing equal employment opportunity and upward mobility programs.</li> <li>9. Programs designed to develop self-esteem.</li> </ol>

13-B DISABLED STUDENTS PROGRAM & SERVICES (DSPS)

Granting Agency:	State of California								
Appropriated Funding:	\$80,000 Augmentation (bringing the total from \$1,477,029 to \$1,557,029)								
Matching Funds:	\$20,000								
Performance Period:	July 1, 2006 – June 30, 2007								
Summary	Additional funds for DSPS allocation per Chancellor's Office, revised 01/18/2007.								
Budget Augmentation:	<table> <tr> <td>Revenue</td> <td></td> </tr> <tr> <td>8000 Revenue</td> <td>\$ 80,000</td> </tr> <tr> <td>Expenditures:</td> <td></td> </tr> <tr> <td>2000 Classified Salaries</td> <td>\$ 80,000</td> </tr> </table>	Revenue		8000 Revenue	\$ 80,000	Expenditures:		2000 Classified Salaries	\$ 80,000
Revenue									
8000 Revenue	\$ 80,000								
Expenditures:									
2000 Classified Salaries	\$ 80,000								



<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14      COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*

January 1 – January 31, 2007                      2398 – 2438      \$6,744,680.77

Comment:      The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 15      PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*

January 1 – January 31, 2007                      CIF-C2G              \$6,924,412.81

Comment:      The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 16      AUXILIARY PAYMENTS & PURCHASE ORDERS**

*Requested Action: Approval/Ratification*

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

January 1 – January 31, 2007	Payments	Purchase Orders
	\$2,130,296	\$70,661

Comment:      The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

**RECOMMENDATION NO. 17      DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

*Requested Action: Approval/Ratification*

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

January 1 – January 31, 2007	D000660 – D000786	\$730,252.75
	B000353 – B000421	\$336,677.40
	ST00054 – ST00074	\$3,400.00

D – Direct Payments  
B – Benefit Payments (health insurance, retirement, etc.)  
ST – Student Grant Payments

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18 PURCHASING**

*Requested Action: Approval/Ratification*

18-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

January 1 – January 31, 2007

\$2,294,506.26

18-B PARTICIPATION IN PURCHASING AGREEMENTS

Authorize the use of the following competitively bid agreements and the awards of purchase:

- (1) State of California Department of General Services' California Multiple Awards Schedule (CMAS) contract #3-03-70-0163S from 6/18/03 - 6/30/07 with Nexus IS, Inc. for service equipment installation.

Authorize the award of a purchase order to Nexus IS, Inc. for integration for unified messaging for 1500 users, replacing existing campus voice mail system in the amount not to exceed \$147,996.00.

18-C DECLARATION AND DONATION OF SURPLUS AUDIOVISUAL EQUIPMENT

- (1) Declare as surplus miscellaneous audio-visual equipment (VCRs, video projectors, OHPs, cassette recorders, etc) and authorize the District to dispose/recycle the equipment because it is outdated and inoperable and has been determined to be of insufficient value to defray the cost to sell.

Comment: This action is in accordance with SMC Board Policy 6531 and Education Code section 81452.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 19**

**SUBJECT:** **CLASSIFIED PERSONNEL – RECLASSIFICATIONS (HAY STUDY REPORT)**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees ratify the following reclassifications resulting from the Hay Study Report. The list of individuals under new classifications is on file in the Office of Human Resources.

BACKGROUND: Since there had not been a college-wide study of classified positions at Monica Community College for at least 25 years, the Personnel Commission contracted with the Hay Group to conduct a classification study of the College’s classified positions. The purpose of the study was to ensure that the College’s job classifications properly reflected the duties and responsibilities of the jobs held by classified employees.

Normally, it takes 12 to 18 months for such a study to be completed. However, due to unforeseen problems that were encountered, the study took much longer than had been anticipated. All reclassifications based on the results of the study (i.e., a reclassification to an existing job classification, including those that have merely been given new job titles, or to a new job classification) will go into effect as of January 1, 2007.

Definition (Merit Rule 1.2): The reassignment of a position, whether filled or vacant from one class to another, whether new or existing, because of significant change in class title, minimum qualifications, duties or responsibilities. Reclassifications may occur only through a gradual accretion of growth of duties. Reclassification may or may not be accompanied by a change in salary range assignment.

From: Acad. Computing Instruct Specialist  
To: Acad. Computing Instruct. Specialist

From: Multimedia Computer Lab Specialist  
To: Acad. Computing Instruct. Specialist-AET

From: Dept Secretary I  
To: Administrative Secretary

From: Dept Secretary I  
To: Academic Secretary

From: Accountant  
To: Accountant

From: Accountant  
To: Accountant - Foundation

From: Accompanist-Performance  
To: Accompanist-Performance

From: Accounting Specialist I  
To: Accounting Specialist I

From: Accounting Specialist II  
To: Accounting Specialist II

From: Accounting Technician  
To: Accounting Technician

From: Accounting Manager  
To: Accounting Manager

From: Accounts Payable Supervisor  
To: Accounts Payable Supervisor

From: Dept Secretary II  
To: Administrative Assistant I

From: Administrative Assistant I  
To: Administrative Assistant I

From: Dept Secretary II-Conf  
To: Administrative Assistant I, Confidential

From: Administrative Assistant II  
To: Administrative Assistant II

From: International Education Assistant  
To: Administrative Assistant II

From: Student Activities Specialist  
To: Administrative Assistant II

From: Administrative Assistant III/Conf  
To: Administrative Assistant III/Conf

From: Administrative Assistant IV/Conf  
To: Administrative Assistant IV/Conf

From: Clerical Assistant I  
To: Administrative Clerk

From: Clerical Assistant II  
To: Administrative Clerk

From: Dept Secretary I  
To: Administrative Secretary

From: Admissions & Records Supervisor  
To: Admissions & Records Supervisor

From: Internship Program Coordinator  
To: AET Program Specialist

From: Alternate Media Specialist  
To: Alternate Media Specialist

From: Asst. Bookstore Manager  
To: Asst. Bookstore Manager

From: Athletic Activities Assistant  
To: Athletic Activities Assistant

From: Equipment Specialist  
To: Athletic Equipment Specialist

From: Athletic Trainer II  
To: Athletic Trainer

From: Bookstore Manager  
To: Bookstore Manager

From: Course Material Buyer  
To: Buyer I

From: Job Developer  
To: Career Services Advisor

From: Bookstore Operations Assist  
To: Cash Receipt Clerk

From: Cash Receipts Coordinator  
To: Cash Receipts Specialist

From: Parking Security Officer  
To: Community College Parking Security Officer

From: Community College Police Chief  
To: Community College Police Chief

From: College Police Dispatcher  
To: Community College Police Dispatcher

From: Community College Police Officer  
To: Community College Police Officer

From: Community College Police Trainee  
To: Community College Police Trainee

From: Campus Police Sergeant  
To: Community College Police Sergeant

From: Computer Lab Supervisor  
To: Computer Lab Supervisor

From: Computer Operator  
To: Computer Operator

From: Computer Support Specialist  
To: Computer Support Specialist

From: Construction Services Supervisor  
To: Construction Systems Supervisor

From: Costume Designer  
To: Costume Designer

From: Custodial Operations Supervisor  
To: Custodial Operations Supervisor

From: Custodian  
To: Custodian

From: Dance Production Technician  
To: Dance Production Specialist

From: Database Analyst  
To: Database Analyst

From: Lead Interpreter Hear Impaired  
To: Deaf & Hard-of-Hearing Coordinator

From: Director - Auxiliary Services  
To: Director of Auxiliary Services

From: Custodial & Grounds Director  
To: Director of Campus Operations

From: Director of Classified Personnel  
To: Director of Classified Personnel

From: Director Events/Contract Services  
To: Director of Events/Contract Services

From: Director of Facilities Planning  
To: Director of Facilities Planning

From: Director of Fiscal Services  
To: Director of Fiscal Services

From: Maintenance Director  
To: Director of Maintenance

From: Director Management Info Services  
To: Director of Management Info Systems

From: Director of Marketing  
To: Director of Marketing & Communications

From: Director of Network Services-Telecom  
To: Director of Network Services/Telecom

From: Electronic Equipment Specialist  
To: Electronic Equipment Technician

From: Employee Benefits Coordinator  
To: Employee Benefits Coordinator

From: Events Technician  
To: Events Technician

From: Coordinator- District / B of T  
To: Executive Coordinator-District/ B of T

From: Financial Aid Assistant Director  
To: Financial Aid Supervisor

From: Gardener/Equipment Operator  
To: Gardner-Equipment Operator

From: Graphic Artist  
To: Graphic Designer

From: Groundskeeper  
To: Groundskeeper/Gardner

From: Grounds Manager  
To: Grounds Supervisor

From: Health Assistant  
To: Health Assistant

From: Personnel Specialist I  
To: Human Resources Specialist

From: Systems Analyst  
To: Information Systems Analyst

From: Computer Network Analyst  
To: Info Systems & Network Administrator

From: Instructional Assistant – English  
To: Instructional Assistant – English

From: Instructional Assistant – Math  
To: Instructional Assistant – Math

From: Insurance Program Coordinator  
To: Insurance Program Specialist

From: Carpenter  
To: Journey level Trades-Carpenter

From: Electrician II  
To: Journey level – Electrician

From: HVAC Specialist  
To: Journey level-HVAC

From: Locksmith  
To: Journey level-Locksmith

From: Metal Worker-Welder  
To: Journey level-Welder

From: Radio Programming Coordinator  
To: KCRW Radio Media & P. R. Officer

From: Radio Services Assistant  
To: KCRW Radio Services Assistant

From: Radio Broadcasting Assistant Director  
To: KCRW Radio Station Assistant Director

From: Radio Station Assistant Engineer  
To: KCRW Radio Station Assistant Engineer

From: Director of Radio Station  
To: KCRW Radio Station Director

From: Radio Station Engineer  
To: KCRW Radio Station Engineer Radio

From: Radio Broadcasting Operations Manager  
To: KCRW Radio Station Operations Manager

From: Radio Station Recording Engineer  
To: KCRW Radio Station Recording Engineer

From: Subscription Services Coordinator  
To: KCRW Radio Subscription Services Sr. Specialist

From: Radio Programming Assistant  
To: KCRW Radio Programming Assistant

From: Radio Programming Technician I  
To: KCRW Radio Programming Technician

From: Radio Membership/Subscription Specialist  
To: KCRW Radio Website News Producer

From: Lab Tech – Art  
To: Lab Technician - Art/Brdcst/Comm. Photo

From: Lab Tech Broadcast  
To: Lab Technician Art/Brdcst/Comm. Photo

From: Lab Tech – Comm. Photo  
To: Lab Technician Art/Brdcst/Comm. Photo

From: Lab Tech – Bio Sci  
To: Lab Technician – Science

From: Lab Tech – Phy Sci  
To: Lab Technician – Science

From: Lead Bookstore Operations Assistant  
To: Lead Bookstore Operations Assistant

From: Lead Custodian  
To: Lead Custodian

From: Assoc VP – Facilities  
To: Lead Director Facilities/Maintenance

From: Events Coordinator  
To: Lead Events Technician

From: Lead Lab Tech/MP  
To: Lead Lab Technician – Physiology/Microbiology /Biology

From: Warehouse Assistant  
To: Lead Receiving & Stockroom Worker

From: Library Assistant II  
To: Library Assistant

From: Lead Mail Services Clerk  
To: Mail Clerk

From: Mail Services Clerk  
To: Mail Clerk

From: Marketing Coordinator  
To: Marketing Design Analyst

From: Media/Graph Services Manager  
To: Media/Graph Services Manager

From: Media Resource Assistant  
To: Media Resource Assistant

From: Media Services Coordinator  
To: Media Services Coordinator

From: Media Services Technician  
To: Media Services Technician

From: Multimedia Specialist  
To: Multimedia Specialist

From: Music Technical Asst  
To: Musical Equipment Assistant

From: Computer Network Analyst  
To: Network Services Manager

From: Systems Administrator  
To: Network and Systems Administrator

From: Payroll Manager  
To: Payroll Manager

From: Payroll Specialist  
To: Payroll Specialist

From: Personnel Analyst  
To: Personnel Analyst

From: Personnel Specialist  
To: Personnel Specialist

From: Personnel Specialist  
To: Personnel Technician

From: Planetarium Coordinator  
To: Planetarium Staff Administrator

From: Program Coordinator - Emeritus College  
To: Program Coordinator - Emeritus College

From: Programmer Analyst I  
To: Programmer Analyst I

From: Programmer Analyst II  
To: Programmer Analyst II

From: Programmer Analyst III  
To: Programmer Analyst III

From: Public Information Officer  
To: Public Information Officer

From: Director-Purchasing  
To: Purchasing Director

From: Stockroom Clerk  
To: Receiving, Stockroom & Delivery Worker

From: Warehouse Delivery Clerk  
To: Receiving, Stockroom & Delivery Worker

From: Recycling Program Coordinator  
To: Recycling Program Specialist

From: Health Services Technician – RN  
To: Registered Nurse – Health Services

From: Reprographics Operator I  
To: Reprographics Technician

From: Reprographics Operator II  
To: Reprographics Technician

From: Senior Graphic Artist  
To: Senior Graphic Designer

From: Library Assistant III  
To: Senior Library Assistant

From: Reprographics Operator II  
To: Senior Reprographics Technician

From: Van Driver  
To: Shuttle Driver

From: Sign Language Trainee  
To: Sign Language Trainee

From: Sign Language Interpreter I  
To: Sign Language Interpreter I

From: Sign Language Interpreter II  
To: Sign Language Interpreter II

From: Sign Language Interpreter III  
To: Sign Language Interpreter III

From: Skilled Maintenance Worker  
To: Skilled Maintenance Worker

From: Building Repair Worker  
To: Skilled Maintenance Worker II

From: Stage Construction Technician  
To: Stage Construction Technician

From: Stage Designer  
To: Stage Design Technician

From: Admissions & Records Clerk II  
To: Student Services Assistant

From: Assessment Services Specialist  
To: Student Services Assistant

From: Financial Aid Clerk  
To: Student Services Assistant

From: International Student Center Asst.  
To: Student Services Assistant

From: International Student Services Asst.  
To: Student Services Assistant

From: Admissions & Records Clerk I  
To: Student Services Clerk

From: Financial Aid Customer Svc Clerk  
To: Student Services Clerk

From: Admissions & Records Clerk III  
To: Student Services Specialist - Admissions & Records

From: Admissions & Records Coordinator  
To: Student Services Senior Specialist - Admissions & Records

From: Articulation & Transfer Specialist  
To: Student Svcs Specialist – Articulation & Transfer

From: Disabled Student Serv Specialist  
To: Student Services Specialist – DSPS

From: EOPS Program Specialist  
To: Student Services Specialist – EOPS

From: Fin. Aid,Grants&Wk Stdy Coord.  
To: Student Services Specialist – Grants & Workstudy

From: Financial Aid Technician  
To: Student Services Specialist – Financial Aid

From: Immigration Coordinator  
To: Student Services Specialist – International

From: Scholarship Program Coordinator  
To: Student Services Specialist-Scholarships

From: Switchboard Operator  
To: Switchboard Operator

From: Telecommunication Supervisor  
To: Telecommunication Supervisor

From: Telecommunications Technician I  
To: Telecommunications Technician I

From: Telecommunications Technician II  
To: Telecommunications Technician II

From: Theatre Technical Director  
To: Theatre Technical Director

From: Transportation Assistant  
To: Transportation Operations Assistant

From: Tutor Coordinator – Foreign Language  
To: Tutor Coordinator – Foreign Language

From: Tutor Coordinator– Humanities/Reading  
To: Tutor Coordinator– Humanities/Reading

From: Tutor Coordinator – Learning Disability  
To: Tutor Coordinator – Learning Disability

From: Tutor Coordinator – Mathematics  
To: Tutor Coordinator – Mathematics

From: Tutor Coordinator – Science  
To: Tutor Coordinator – Science

From: Warehouse & Mail Services Supervisor  
To: Warehouse & Mail Services Supervisor

From: Publications Specialist  
To: Web Content Developer

From: Internet/Web Server Coordinator  
To: Web Services Coordinator

MOTION MADE BY:  
SECONDED BY:  
STUDENT TRUSTEE:  
AYES:  
NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 20**

**SUBJECT:**                    **STUDENT TRUSTEE VACANCY**

SUBMITTED BY:             Superintendent/President

REQUESTED ACTION:     It is recommended that the Board of Trustees request that the Associated Students open an application process to fill the Student Trustee vacancy.

Comment:    The Student Trustee position is vacant because of the recent resignation of Brittany Salone. According to Board Policy 1410, if the student trustee position becomes vacant, the Board of Trustees may request that the Associated Students either conduct an election or open an application process to fill the vacancy.

This action to direct the Associated Students to open an application process to fill the vacancy is necessary in order for the Associated Students to move forward on this as soon as possible to make a recommendation.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 21**

**SUBJECT:** **NOTICE OF SMCCD INITIAL BARGAINING PROPOSAL TO CSEA CHAPTER 36 AND PUBLIC HEARING**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Pursuant to Section 3547(a) of the Government Code, Board Policy 3134 and Article 18 of the collective bargaining agreement between the Santa Monica Community College District and California School Employees' Association, Local 36, the District hereby presents its proposal for a successor collective bargaining agreement with CSEA. The public shall have an opportunity to comment on this proposal before negotiations commence.

SUMMARY:

Article 1: Agreement, Designation of Parties and Length of Agreement  
Term of Agreement

Proposal: The District proposes a 3-year term ending on June 30, 2010, with limited re-openers during each year of the term.

Article 3: Hours of Employment  
Article 3.1.3 - Work Day and Work Week

Proposal: The District proposes that there be new language giving the District greater flexibility to modify employee schedules.

Article 4: Evaluation Procedures  
Evaluation

Proposal: The District proposes establishing a joint committee to develop a new evaluation procedure.

Article 6: Transfers  
Article 6.3.1 - Administrative Transfers

Proposal: The District proposes eliminating the role of the Peer Resolution Committee with respect to administrative transfers.

- Article 7: Leaves of Absence  
Article 7.2.7 - Differential Pay
- Proposal: The District proposes that there be new language clarifying the relationship between differential pay leave and other available paid leave for illness or injury.
- Article 9: Vacation
- Proposal: The District proposes that there be new language reflecting the existing practice of permitting the use of accrued and unused vacation leave to supplement exhausted sick leave.
- Article 10: Grievance Procedure  
Article 10.2.3 - Optional Peer Resolution Committee
- Proposal: The District proposes a modification to the workings of the Peer Resolution Committee.
- Article 11: Wages  
Article 11.1 - Application of Salary Schedule
- Proposal: The District proposes a salary increase for the period from January 1, 2007 through June 30, 2008 that reflects the District's needs to increase full time student equivalents and to curtail expenditures.
- Article 11.7.1- Working out of Classification.
- Proposal: The District proposes clarifying the conditions under which unit members may work out of class.
- Article 12: Health and Welfare Benefits
- Proposal: The District proposes the creation of a joint labor/management committee to address the rising cost of health and welfare benefits for unit members and retirees. Under this proposal, the committee will complete its work and the District and CSEA will reach agreement on any modifications to Article 12 no later than January 1, 2008.
- Article 13: Disciplinary Action  
Article 13.2 - Causes of Disciplinary Action.
- Proposal: The District proposes that the language regarding absences or tardiness that may lead to discipline be clarified.

The District reserves the right to add additional items to its initial proposal.

SUMMARY:

The CSEA Initial Collective Bargaining proposal, 2007, was received by the Board of Trustees at its meeting on October 9, 2006. According to the Educational Employment Relations Act, the Board must allow for the public to respond prior to the Board adopting its initial proposal.

PUBLIC HEARING:

PUBLIC HEARING CONVENED:

PUBLIC COMMENTS:

PUBLIC HEARING CLOSED:

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 22**

**SUBJECT:** **SMC FACULTY ASSOCIATION INITIAL COLLECTIVE BARGAINING PROPOSAL, 2007 AND PUBLIC HEARING**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees acknowledge receipt of the Santa Monica College Faculty Association initial collective bargaining proposal for the successor contract, effective August 1, 2007, and schedule a public hearing and District response for a future meeting of the Board of Trustees.

**BACKGROUND:** The Faculty Association has requested to present the following items for contract negotiations:

1. Reorganization of contract form and correction of language for clarity; incorporation of all language settled on since prior contract, including all Memoranda of Understanding.
2. Compensation
  - a. Across-the-board salary increases for all full and part-time faculty.
  - b. Equal pay for equal work for all faculty (including overloads and intersessions).
  - c. Increased reassigned time and compensation for faculty performing leadership positions, department chair and/or additional duties and tasks.
  - d. Adjustment and modification of existing salary schedules.
  - e. Additional office hour compensation for all part-time faculty.
  - f. Adjustment and clarification of step and group advancement policies for full and part-time faculty.
3. Benefits
  - a. Improved and extended benefits for all unit members.
  - b. Improvement of insurance benefits, including but not limited to, medical savings plan, life, disability and liability.
  - c. Retirement benefits and inducements; Social Security and STRS options for part-timers including all statutory obligations to bargain on STRS issues.
  - d. Clarification, expansion and improvement of language and policies governing all leaves.

4. Assignment and Load
  - a. Reduction in faculty loads, particularly in vocational, technology and other areas of inequity.
  - b. Distance Education and Contract Education.
  - c. Calendar
  - d. Inclusion of all reassigned time in the contract.
  - e. Class size; including but not limited to, definition of and/or reduction in.
  - f. First consideration to in-house applicants for full-time faculty positions.
  - g. Faculty reassignment to other disciplines or departments.
  
5. Professional Development
  - a. Sabbaticals, fellowships, conferences and related professional activities.
  - b. Evaluation – existing process clarified.
  
6. Working Conditions
  - a. Restoration, maintenance, expansion and access to all educational equipment.
  - b. Supplies and services.
  - c. Campus health and safety conditions.
  - d. Establish rights to office space.
  - e. On-campus and off-campus parking.
  - f. Contracting out bargaining unit work.
  - g. Academic freedom.
  
7. Association Rights
  - a. Increased District-paid reassigned time.
  - b. Increased office space.
  - c. Official Faculty Association participation in the Board of Trustees meetings.
  - d. Receive all non-confidential material included in the Board of Trustees packet.
  
8. Any additional subjects within the scope of the EERA.

PUBLIC HEARING:

PUBLIC HEARING CONVENED:

PUBLIC COMMENTS:

PUBLIC HEARING CLOSED:

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 23**

**SUBJECT:**                    **STRATEGIC PLANNING TASK FORCE**

SUBMITTED BY:            Chair, Board of Trustees

REQUESTED ACTION:    It is recommended that the Board of Trustees consider what level of Board and/or community participation it finds appropriate on the Strategic Planning Task Force.

BACKGROUND:            At its meeting on December 13, 2006, DPAC approved the formation of the Strategic Planning Task Force and requested that the Board consider appointing two trustees and two community members.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 24**

**SUBJECT:**                    **BOARD OF TRUSTEES RETREAT – SUMMER 2007**

**SUBMITTED BY:**            Chair, Board of Trustees

**REQUESTED ACTION:**    It is recommended that the Board of Trustees reschedule the date of the summer 2007 Board Retreat from Saturday, August 18<sup>th</sup> to either August 4<sup>th</sup> or August 11<sup>th</sup>. The regular Board of Trustees meeting will be held on Monday, August 13, 2007.

**BACKGROUND:**            The summer 2007 Board of Trustees Retreat needs to be rescheduled in order for the entire Board to attend.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 25**

**SUBJECT: REVISED 2007-2008 NONRESIDENT TUITION RATE**

RECOMMENDATION: The Board of Trustees adopt the rate of \$158 per unit per semester for nonresident tuition for 2007-2008. This represents a \$3 per semester unit increase for the nonresident tuition rate from the 2006-2007 approved rate but is below the statewide average rate of \$173 per unit.

It is further recommended that the Board of Trustees adopt a \$27 per semester unit capital outlay recovery surcharge to be charged to nonresident students who are both citizens and residents of a foreign country. This represents a \$2 per semester unit increase for the capital outlay surcharge from the 2006-2007 approved surcharge but is significantly below the \$59 per semester unit rate that the District is approved to charge under the Community College Chancellor Office calculation.

BACKGROUND: The California Community College Chancellors Office recently clarified the language that was attached to the form that they provide to the District to calculate the nonresident tuition rate. This clarification has resulted in a mandatory increase in the nonresident tuition rate for 2007-2008 from the previously approved \$155 per semester unit to \$158 per semester unit. To offset this increase and maintain the overall cost per semester unit at the previously approved rate of \$185 per semester unit, it is recommended that the Board approve a capital outlay surcharge that is \$3 lower than the previously approved 2007-2008 rate.

Education Code 76140 authorizes districts to charge a nonresident tuition fee in the event it chooses to admit nonresident students. It also authorizes districts to charge a capital outlay recovery surcharge to nonresident students who are both citizens and residents of a foreign country so that the districts may recover a prorated share of its capital outlay expenditures.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 26**

**SUBJECT:** **PUBLIC HEARING – SANTA MONICA COLLEGE BUNDY CAMPUS MASTER PLAN**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees move to conduct a public hearing to receive input from the public on the Santa Monica College Bundy Campus Master Plan and the related environmental study.

Bundy Campus Master Plan

The Bundy Campus, a 10.4-acre satellite campus of Santa Monica College, opened in July 2005 with 16 classrooms. The proposed Bundy Campus Master Plan is a comprehensive land use plan that encompasses the existing educational program goals for the campus, identifies potential program improvements, identifies potential future uses, articulates planning principles to guide the physical development process, and establishes the building space required to achieve these goals. The Bundy Campus Master Plan will become part of the overall SMC Facilities Master Plan, adopted in 1998.

Bundy Campus Master Plan Goals

The Bundy Campus Master Plan documents the College’s long-range plan for creating a unique satellite campus. Goals include providing students with an educationally challenging and supportive environment, developing a campus that is respectful of neighboring communities, incorporating sustainable design and operational elements, supporting the SMC educational and facilities master plans, and improving program and operational self-sufficiency.

The focus of the Plan is student success and site self-sufficiency. The Plan would provide facilities needed to augment programs of basic skills English and math needed to support students in career technical and professional programs offered at the site. The Plan would provide facilities for a more complete general education offering in order to augment the course selection available to students taking career technical programs at the site. The Plan would provide facilities for specialized schedules and programs for area high school students taking college-level courses at the site. The Plan would provide facilities for new career and professional programs and support services as identified by College planners.

The Bundy Campus Master Plan also resolves capacity and circulation issues. The Plan reflects agreements achieved during the first two years of operation. The focus is site self-sufficiency.

Bundy Campus Master Plan Development Process

The educational planning for the Bundy Campus satellite campus was developed by a College steering committee in Spring 2005 comprised of faculty leadership, departmental representatives, and College staff. Master planning activities also included two visioning sessions to collect community input and additional meetings with community representatives.

The Bundy Campus Master Plan was reviewed by the Board of Trustees in July 2005 and retains all of the elements dating from that review. In addition, the proposed plan includes a new northeast driveway requested by the Los Angeles Department of Transportation (LADOT) to provide for a protected turn phase traffic signal on Bundy Drive into the campus.

Bundy Campus Master Plan Final Environmental Impact Report

Before approving the Bundy Campus Master Plan project, the California Environmental Quality Act (CEQA) requires the Board of Trustees acting as the Lead Agency to prepare and certify a Final Environmental Impact Report (EIR). In July 2005, the Board directed staff to prepare an environmental analysis of the Bundy Campus Master Plan. A public Notice of Preparation of the Bundy Campus Master Plan Draft EIR was published in September 2005; a scoping meeting to solicit public comments with regard to potential environmental impacts that may occur as a result of the proposed project was held in October 2005; a Draft EIR was published in September 2006; a community meeting to solicit comments from individuals, organizations, and public agencies regarding the adequacy and completeness of the Draft EIR was held in November 2006; and the Final EIR, which is before the Board this evening, was made available to the public on January 26, 2007.

STAFF REPORT on the Bundy Campus Master Plan and Final EIR is available electronically.

APPENDIX A, Proposed Site Plan for Bundy Campus Master Plan, Final Phase is available electronically.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 27**

**SUBJECT:**                    **A RESOLUTION OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT ON THE BUNDY CAMPUS MASTER PLAN**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees adopt the following resolution certifying the Final Environmental Impact Report on the Bundy Campus Master Plan.

WHEREAS, a Notice of Preparation (“NOP”) of an Environmental Impact Report (“EIR”) on the Bundy Campus Master Plan (“Project”) was issued on September 26, 2005; and

WHEREAS, the EIR is both a program EIR and a project EIR, and the EIR was prepared to assess the potential environmental impacts of the Project and to identify, where feasible, ways to avoid, reduce or mitigate such impacts; and

WHEREAS, a Notice of Availability of the Draft EIR was filed with the Los Angeles County Clerk on September 29, 2006, and a Notice of Completion was mailed to all neighbors within a 1000-foot radius and to all NOP commenters, as well as other interested agencies, organizations and individuals; and both the Notice of Completion and Draft EIR were filed with the State Clearinghouse (SCH No. 2005091142) and were posted on the Internet and made available on four separate physical locations on September 29, 2006, in compliance with the California Environmental Quality Act (“CEQA”) and the State and Santa Monica College CEQA Guidelines; and

WHEREAS, the Draft EIR was available for public review and comment for a 45-day period; and

WHEREAS, the Final EIR, including comments received and responses thereto, has been completed and was made available to the public at four separate locations and via the Internet on January 26, 2007 and was filed with the State Clearinghouse on that same date; and

WHEREAS, a copy of the Final EIR was provided to all public agencies that submitted comments on the Draft EIR at least 10 days prior to certifying the Final EIR; and

WHEREAS, on February 12, 2007, the Santa Monica College Bundy Campus Master Plan, which is available to the public on the Internet and in the office of the College’s Superintendent/President, is being considered by the Board of Trustees for adoption and the EIR must be certified prior to the contemplated adoption of the Bundy Campus Master Plan; and

WHEREAS, the Board of Trustees, acting in its capacity as the Lead Agency pursuant to State CEQA Guidelines Section 15051(a), reviewed and considered the contents of the Final EIR in its decision-making process on February 12, 2007.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF SANTA MONICA COLLEGE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Board of Trustees has reviewed and considered the information contained in the Final EIR on the Bundy Campus Master Plan prior to acting on the Project.

SECTION 2. The Board of Trustees hereby certifies that the Final EIR for the Project was presented to the Board of Trustees, that the Final EIR for the project was completed in full compliance with CEQA and the State and College CEQA Guidelines, that there was adequate opportunity for public review of the Draft EIR, that the Board of Trustees has considered all comments on the Draft EIR and responses to comments, that the Final EIR adequately discusses all significant environmental issues of the Project, that the Final EIR reflects the independent judgment and analysis of the College, and that the Board of Trustees has reviewed and considered the information contained in the Final EIR in its decision-making process prior to approving the Project.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 28**

**SUBJECT:**                    **A RESOLUTION OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES MAKING CEQA FINDINGS NECESSARY TO APPROVE THE BUNDY CAMPUS MASTER PLAN, ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS, ADOPTING A MITIGATION MONITORING PLAN, AND APPROVING THE BUNDY CAMPUS MASTER PLAN**

SUBMITTED BY:                Superintendent/President

REQUESTED ACTION:        It is recommended that the Board of Trustees adopt the following resolution making CEQA findings necessary to approve the Bundy Campus Master Plan, adopting a statement of overriding considerations, adopting a mitigation monitoring plan, and approving the Bundy Campus Master Plan

WHEREAS, an Environmental Impact Report (“EIR”) has been prepared which analyzes the environmental effects of the Bundy Campus Master Plan; and

WHEREAS, the Board of Trustees of the Santa Monica Community College District reviewed the Final EIR in full compliance with the California Environmental Quality Act (“CEQA”) and the State and Santa Monica College CEQA Guidelines, while acting in its capacity as Lead Agency pursuant to State CEQA Guidelines Section 15051(a); and

WHEREAS, on February 12, 2007, the Board of Trustees certified that the EIR for the Bundy Campus Master Plan was prepared in full compliance with CEQA and the State and Santa Monica College CEQA Guidelines.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Final EIR Sections IV.A, IV.B, IV.C, IV.D, IV.E, IV.F, IV.G, IV.H, and IV.I, the Board of Trustees finds that the Bundy Campus Master Plan will have less than significant impacts on biological resources; cultural resources; geology and soils; aesthetics (post-project views and visual character); air quality (during construction and operation); hazards and hazardous materials (hazardous materials use, airport hazards, and emergency response); land use and planning; construction-related groundborne vibration; traffic noise, parking noise, operational noise and airport noise; public utilities (wastewater, water and energy); and public services (police services and fire protection). The Board of Trustees further finds that the Bundy Campus Master Plan will have less than significant adverse neighborhood effects in these same specific environmental categories.

SECTION 2. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, the Board of Trustees finds that most environmental impacts resulting from the project can be reduced to a level that is less than significant. More specifically, the potentially significant environmental effects, as identified in this Section 2, can

feasibly be eliminated or substantially reduced to below a level of significance. However, significant adverse environmental effects in the areas of noise (construction) and transportation and traffic (intersections and street segments) cannot feasibly be avoided or mitigated below a level of significance. Nor can the neighborhood effects in the areas of noise (construction) and transportation and traffic (intersections and street segments) feasibly be avoided or mitigated below a level of significance. Nevertheless, these impacts are found to be acceptable due to overriding considerations as discussed in Section 9 below.

(a) The Final EIR determined that without mitigation, the project could have a potentially significant effect on aesthetics with respect to night time lighting and glare. Specifically, the project would increase interior lighting, exterior security lighting and headlights associated with motor vehicles. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section IV.B of the Final EIR, the Board of Trustees finds that the following mitigation measures have been required of the project, which will mitigate or reduce the impact of the project on night time lighting and glare to below a level of significance:

1. A Campus Lighting Plan shall be developed to ensure that lighting provided throughout the Bundy Campus minimizes the extent of spillover onto adjacent properties. (Mitigation B-1)
2. The proposed New Building on the Bundy Campus shall be constructed of glare-reducing materials that minimize glare impacts on motorists and other persons on and offsite. (Mitigation B-2)

(b) The Final EIR determined that without mitigation, the project could have a potentially significant effect on hazards and hazardous materials during construction and operation. Specifically:

- Construction of the Master Plan would involve the removal of the existing East Building, which contains friable and non-friable asbestos-containing material (ACM) in the sprayed-on acoustic ceiling, pipe elbow and hanger insulation (TSI), interior plaster on walls and in other insulated areas. As such, prior to mitigation, construction workers would have the potential to be exposed to airborne ACM during the removal of interior wall, floor, and ceiling coverings, resulting in a potentially significant impact.

East Building also likely contains Lead-Based Paint (LBP) beneath the fireproofing on “red iron” metal beams. As such, prior to mitigation, construction workers could be exposed to peeling or flaking LBP during wall demolition, resulting in a potentially significant impact.

- Subsurface investigation at the Bundy Campus showed levels of tetrachloroethene (PCE), trichloroethene (TCE), and some of their breakdown products in groundwater beneath the existing clarifier that exceed Title 22 levels and City goals.

Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section IV.D of the Final EIR, the Board of Trustees finds that the following mitigation measures have been required of the project, which will mitigate or reduce the impact of the project on the above-referenced hazards and hazardous materials during construction and operation to below a level of significance:

1. Prior to demolition of the existing East Building, all asbestos-containing materials identified in Ellis Environmental Management, Inc.’s Asbestos Bulk Sampling for Asbestos, Lead East Building (2 Story), 3171 S. Bundy Drive, Santa Monica, California, prepared December 11, 2003, shall be abated in accordance with all applicable regulations. (Mitigation D-1)
2. Prior to demolition of the existing East Building, all lead-based paint identified in Ellis Environmental Management, Inc.’s Asbestos Bulk Sampling for Asbestos, Lead East Building (2

Story). 3171 S. Bundy Drive, Santa Monica, California, prepared December 11, 2003, shall be abated in accordance with all applicable regulations. (Mitigation D-2)

3. Implementation of the Master Plan shall not involve excavation to the depth of the underlying upper aquifer (approximately 67 to 68 feet below ground surface) or include wells or groundwater pumping of this aquifer. (Mitigation D-3)
4. Prior to demolition of the existing East Building, environmental concerns related to organochlorine pesticides from termiticides shall be investigated and, if necessary, mitigated, in accordance with Department of Toxic Substances Control's (DTSC) Interim Guidance, Evaluation of School Sites with Potential Soil Contamination as a Result of Lead From Lead Based Paint, Organochlorine Pesticides from Termiticides, and Polychlorinated Biphenyls from Electrical Transformers, dated June 9, 2006. (Mitigation D-4)

(c) The Final EIR determined that without mitigation, the project could have potentially significant effects on hydrology and water quality (during construction and operation). Specifically:

- The Master Plan is anticipated to disturb between one and two acres of land during the demolition of the existing East Building, construction of the New Building, and excavation of the 230-space subterranean parking garage. The Master Plan would require a National Pollution Discharge Elimination System (NPDES) statewide General Construction Activity Permit, the filing of a Notice of Intent (NOT) with the State Water Resources Control Board (SWRCB), and the preparation of a Storm Water Pollution Prevention Plan (SWPPP) prior to any construction activity. As part of the SWPPP, construction activities for the Master Plan would be required to implement effective Best Management Practices (BMPs) to minimize water pollution to the Maximum Extent Practical (MEP).
- Buildout and operation of the Master Plan would generate substances that could degrade the quality of water runoff. The Bundy Campus would continue to be classified as a non-point source for water pollution. The existing parking lot on the Bundy Campus currently generates various chemicals (i.e., metals, oil and grease, solvents, phosphates, hydrocarbons, and suspended solids) that enter the storm drain system and this would slightly increase with the net increase of approximately 171 parking spaces that would be provided under the Master Plan. However, adverse effects related to additional contaminants would also be offset by the increase in permeable surfaces provided throughout the Bundy Campus.

Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section IV.E of the Final EIR, the Board of Trustees finds that the following mitigation measures have been required of the project, which will mitigate or reduce the impact of the project on hydrology and water quality (during construction and operation) to below a level of significance:

1. All waste shall be disposed of properly. Appropriately labeled recycling bins shall be used to recycle construction materials including: solvents, water-based paints, vehicle fluids, broken asphalt and concrete, wood, and vegetation. Non recyclable materials/wastes shall be taken to an appropriate landfill. Toxic wastes shall be discarded at a licensed regulated disposal site. (Mitigation E-1)
2. Leaks, drips and spills shall be cleaned promptly to prevent contaminated soil on paved surfaces that can be washed away into the storm drains. (Mitigation E-2)
3. Hosing down of pavement at material spills shall be prohibited. Dry cleanup methods shall be used whenever possible. (Mitigation E-3)

4. Dumpsters shall be covered and maintained. Uncovered dumpsters shall be placed under a roof or covered with tarps or plastic sheeting. (Mitigation E-4)
5. Gravel approaches shall be used where truck traffic is frequent to reduce soil compaction and limit the tracking of sediment into streets. (Mitigation E-5)
6. All vehicle/equipment maintenance, repair, and washing shall be conducted away from storm drains. All major repairs shall be conducted off-site. Drip pans or drop clothes shall be used to catch drips and spills. (Mitigation E-6)
7. SMC shall implement stormwater BMPs to retain or treat the runoff from a storm event producing 3/4 inch of rainfall in a 24 hour period. The design of structural BMPs shall be in accordance with the Development Best Management Practices Handbook Part B Planning Activities. A signed certificate from a California licensed civil engineer or licensed architect that the proposed BMPs meet this numerical threshold standard shall be required. (Mitigation E-7)
8. Post development peak stormwater runoff discharge rates shall not exceed the estimated pre-development rate for developments where the increase peak stormwater discharge rate will result in increased potential for downstream erosion. (Mitigation E-8)
9. Appropriate erosion control and drainage devices shall be incorporated, such as interceptor terraces, berms, vee-channels, and inlet and outlet structures, as specified by Section 91.7013 of the Building Code. Outlets of culverts, conduits or channels shall be protected from erosion by discharge velocities by installing rock outlet protection. (Rock outlet protection is a physical device composed of rock, grouted riprap, or concrete rubble placed at the outlet of a pipe.) Sediment traps shall be installed below the pipe-outlet. Outlet protection shall be inspected, repaired, and maintained after each significant rain. (Mitigation E-9)
10. Materials with the potential to contaminate stormwater shall be: (1) placed in an enclosure such as, but not limited to, a cabinet, shed, or similar stormwater conveyance system; or (2) protected by secondary containment structures such as berms, dikes, or curbs. (Mitigation E-10)
11. Storage areas shall be paved and sufficiently impervious to contain leaks and spills. (Mitigation E-11)
12. Storage areas shall have a roof or awning to minimize collection of stormwater within the secondary containment area. (Mitigation E-12)
13. Runoff shall be treated prior to release into the storm drain. Three types of treatments are available: (1) dynamic flow separator; (2) filtration; or (3) infiltration. Dynamic flow separator uses hydrodynamic force to remove debris, and oil and grease, and is located underground. Filtration involves catch basins with filter inserts. Infiltration methods are typically constructed on-site and are determined by various factors such as soil types and groundwater table. If utilized, filter inserts shall be inspected every six months and after major storms, cleaned at least twice a year. (Mitigation E-13)
14. Any new connection to the sanitary sewer shall require authorization from the City of Los Angeles Department of Public Works, Bureau of Sanitation. (Mitigation E-14)

(d) The Final EIR determined that without mitigation, the project could have a potentially significant effect on noise (operational). Specifically, the New Building would include rooftop mechanical equipment and heating, ventilation, and air conditioning (HVAC) units and exhaust fans in order to provide cooling and ventilation within the structure. Because the design of these on-site HVAC units and exhaust fans

would be required to comply with the regulations under LAMC Section 112.02, which regulates noise from air conditioning, refrigeration, heating, pumping, and filtering equipment, this equipment would not introduce noise levels that could affect nearby noise-sensitive uses, which are located over 50 feet from the proposed New Building.

Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section IV.G of the Final EIR, the Board of Trustees finds that the following mitigation measure has been required of the project, which will mitigate or reduce the impact of the project on noise (operational) to below a level of significance:

1. All new mechanical equipment associated with the proposed Master Plan shall comply with Section 112.02 of the City of Los Angeles Municipal Code, which prohibits noise from air conditioning, refrigeration, heating, pumping, and filtering equipment from exceeding the ambient noise level on the premises of other occupied properties by more than 5 decibels. (Mitigation G-6)

SECTION 3. Consistent with Sections 1405(l), (m) and (n) of the Santa Monica College CEQA Guidelines and Sections 15091, 15092 and 15093 of the State CEQA Guidelines, and as detailed in the Final EIR at Sections IV.G, IV.J and IV.K, the Board of Trustees finds that the significant environmental effects identified below cannot feasibly be avoided or mitigated to below a level of significance. Nevertheless, their impacts are found to be acceptable due to overriding considerations as discussed in Section 9 herein.

(a) The Final EIR determined that without mitigation, the Bundy Campus Master Plan would generate significant adverse temporary or periodic construction and demolition-related noise. Specifically, under the Master Plan, the greatest construction-related noise levels would be generated during the demolition of the existing East Building and construction of the New Building, during which the existing residential uses located south of the Bundy Campus would likely experience a temporary or periodic increase in ambient exterior noise levels exceeding 5 dBA Leq. In addition, the existing four-story West Building within the Bundy Campus would also likely experience a temporary or periodic increase in ambient exterior noise levels by more than 5 dBA Leq during construction of the proposed New Building. Therefore, demolition and construction activities associated with the proposed Master Plan would generate a substantial temporary or periodic increase in ambient noise levels in the vicinity.

The Final EIR identifies five mitigation measures to reduce construction and demolition-related noise. These mitigation measures are:

1. The proposed Master Plan shall comply with the City of Los Angeles Noise Ordinance No. 144,331 and 161,574, and any subsequent ordinances, which prohibit the emission or creation of noise beyond certain levels at adjacent uses unless technically infeasible. (Mitigation G-1)
2. Construction and demolition shall be restricted to the hours of 7:00 a.m. to 6:00 p.m. Monday through Friday, and 8:00 a.m. to 6:00 p.m. on Saturday, and prohibited on all Sundays and federal holidays. (Mitigation G-2)
3. Noise and groundborne vibration construction activities whose specific location on the site may be flexible (e.g., operation of compressors and generators, cement mixing, general truck idling) shall be conducted as far as possible from the nearest noise- and vibration-sensitive land uses. (Mitigation G-3)
4. Two weeks prior to the commencement of demolition and construction at the Bundy Campus, notification shall be provided to the Santa Monica Airport administration, off-site residential uses to the south of the Bundy Campus, the Mar Vista Community Council, as well as on-site posting within the Bundy Campus, disclosing the construction schedule, including

the various types of activities that would be occurring throughout the duration of the construction period. (Mitigation G-4)

5. An information sign shall be posted at the entrance to the Bundy Campus that identifies the permitted construction hours and provides a dedicated telephone number to receive information about the construction process and to report complaints regarding excessive noise levels. An ongoing log of calls received shall be maintained as part of the mitigation monitoring and reporting program. (Mitigation G-5)

The Board of Trustees hereby adopts the foregoing mitigation measures as part of this project, which will reduce its construction and demolition-related noise impacts. However, the Board of Trustees finds that these mitigation measures will not reduce construction and demolition-related noise below a level of significance, and construction and demolition-related noise will remain a significant and unavoidable impact.

(b) The Final EIR determined that without mitigation, the project would result in significant impacts on traffic. Specifically, the Final EIR identified significant adverse traffic impacts at four intersections under all of the vehicular access alternatives studied (Bundy Drive and the I-10 eastbound onramp; Bundy Drive and Ocean Park Boulevard; Bundy Drive and National Boulevard; and Bundy Drive and Airport Avenue) and significant adverse traffic impacts at two additional intersections under certain access alternatives (23rd Street/Walgrove Avenue and Airport Avenue; and Bundy Drive and Bundy Driveway). The Final EIR also identified significant adverse traffic impacts at two street segments (23rd Street north of Airport Avenue, and Dewey Street between 21st Street and 23rd Street) under all access alternatives studied.

The Final EIR identified mitigation measures for some of these intersections and street segments. Specifically, the Final EIR identified the following traffic mitigation measures:

1. Bundy Drive and Airport Avenue (Study Intersection 17) – A potential mitigation measure to modify the striping on the eastbound approach to provide one left-turn lane and one shared left-turn/right-turn lane was investigated but found to only partially mitigate the Master Plan impact in the p.m. peak hour. Due to physical constraints, including the ongoing construction of a sidewalk and retaining wall in the southwest corner of the intersection, no other feasible measures were identified and the Master Plan impact would remain significant and unavoidable. Under Access Alternatives C1 and C2, these physical constraints would not be present and a measure to widen the eastbound approach to provide two left-turn lanes and one right-turn lane was tested but also not found to mitigate the Master Plan impact in the p.m. peak hour effectively. Nonetheless, this mitigation measure is recommended to partially reduce the impact at this intersection. (Mitigation J-1)
2. 23rd Street/Walgrove Avenue and Airport Avenue (Study Intersection 15) – The most constrained movement at this intersection is the westbound right-turn (operating at LOS F in the a.m. peak hour and LOS C in the p.m. peak hour). The impact at this location is significant only in the a.m. peak hour, when the addition of Master Plan traffic there would result in a significant increase in delay. Therefore the mitigation measure that has been identified to address the impact at this location is to prohibit left turns out from the Bundy Campus at Donald Douglas Loop South onto Airport Avenue during the a.m. peak period (between 7:00 and 9:00 a.m.). (Mitigation J-2)
3. Bundy Drive and Bundy Driveway (Study Intersection 18) – For all Access Alternatives, it is proposed that the southbound approach be widened to provide two through lanes and a separate right-turn lane. In addition, for Access Alternatives A1, A2, A3, A4, A5 and B1, it is proposed to widen the eastbound approach to provide separate left-turn and right-turn lanes. Under the access alternatives where this location is proposed for signalization, it would also

be linked to the City of Los Angeles' Automated Traffic Surveillance and Control System (ATSAC) system. (Mitigation J-3)

4. SMC shall continue to operate the SMC inter-campus shuttle between the Bundy Campus and the Main Campus as a means of reducing the number of college-related trips between these two campuses. (Mitigation J-4)
5. SMC shall coordinate with the Santa Monica Blue Bus system and, potentially, the Los Angeles Metropolitan Transit Authority (LAMTA) Metro system to ensure continued and potentially expanded bus service to the Bundy Campus in accordance with service needs. (Mitigation J-5)
6. The Master Plan will seek certification under the United States Green Building Council's (USGBC) Leadership and Energy and Environmental Design – New Construction (LEED-NC) Rating System or a more recently approved LEED rating system applicable to institutions. To obtain LEED certification, the Master Plan shall obtain a minimum of 26 points achievable through incorporation of various credits, such as, but not limited to the following transportation-related credits:
  - SS Credit 4.1: the Master Plan is currently located within 0.25 mile of two campus/public bus lines; and/or
  - SS Credit 4.2: the Master Plan may provide bicycle racks, showers, and changing rooms for 5 percent of peak period building users or 0.5 percent of full-time equivalent (FTE) occupants; and/or
  - SS Credit 4.3: the Master Plan may provide low-emitting or fuel-efficient vehicles and preferred parking for 3 percent of FTE occupants, provide low-emitting or fuel-efficient vehicles and preferred parking for 5 percent of total site parking capacity, or install alternative-fuel refueling stations for 3 percent of the total site parking capacity. (Mitigation J-6)

The Board of Trustees hereby adopts the foregoing mitigation measures as part of this project. The Board of Trustees finds that these mitigation measures will reduce traffic impacts to less-than-significant levels at the intersections of Bundy Drive and the Bundy Driveway, and 23rd Street/Walgrove Avenue and Airport Avenue. However, the Board of Trustees finds that traffic impacts will remain significant and unavoidable at four intersections (Bundy Drive and the I-10 eastbound onramp; Bundy Drive and Ocean Park Boulevard; Bundy Drive and National Boulevard; and Bundy Drive and Airport Avenue) and at two street segments (23rd Street north of Airport Avenue and Dewey Street between 21st Street and 23rd Street). The Board of Trustees further finds that impacts will also remain significant and unavoidable at one additional street segment on Airport Avenue west of Centinela under certain access alternatives.

(c) The Final EIR determined that without mitigation, the Bundy Campus Master Plan would result in significant adverse neighborhood effects in the areas set forth in Sections 3(a) (construction related noise) and 3(b) (traffic). The Final EIR did not identify feasible mitigation measures to reduce these impacts below a level of significance as more fully explained in Sections 3(a) and 3(b) herein.

**SECTION 4.** In addition to the mitigation measures contained in the Final EIR that address potentially significant environmental effects, the Final EIR also contains measures identified as mitigation measures that are not required to reduce otherwise significant environmental impacts to less than significant levels. Rather, these mitigation measures are proposed in areas where the Final EIR determined the project would have less than significant impacts absent any mitigation. Nevertheless, the College will implement these mitigation measures as part of the Bundy Campus Master Plan. These mitigation measures consist of the following:

(a) The Final EIR includes the following air quality construction phase mitigation measures, notwithstanding the Final EIR's conclusion that the Bundy Campus Master Plan will have less than significant construction phase impacts on air quality absent any mitigation:

1. All unpaved demolition and construction areas shall be wetted at least twice daily during excavation and initial construction, and temporary dust covers shall be used to reduce dust emissions and meet SCAQMD District Rule 403. (Mitigation C-1)
2. The owner or contractor shall keep the construction area sufficiently dampened to control dust caused by grading and hauling, and at all times provide reasonable control of dust caused by wind. (Mitigation C-2)
3. All loads shall be secured by trimming, watering, or other appropriate means to prevent spillage and dust. (Mitigation C-3)
4. All materials transported off-site shall be either sufficiently watered or securely covered to prevent excessive amounts of dust. (Mitigation C-4)
5. Soil stabilizers shall be applied to inactive construction areas. (Mitigation C-5)
6. Ground cover in disturbed areas shall be quickly replaced. (Mitigation C-6)
7. All unpaved haul roads shall be watered twice daily. (Mitigation C-7)
8. All stock piles of debris, dirt, or rusty materials shall be covered with a tarp. (Mitigation C-8)
9. Vehicle speed on unpaved roads shall be reduced to less than 15 miles per hour (mph). (Mitigation C-9)
10. All clearing, grading, earth moving, or excavation activities shall be discontinued during periods of high winds (i.e., greater than 15 miles per hour [mph]), so as to prevent excessive amounts of dust. (Mitigation C-10)
11. Santa Monica College shall require in the construction specifications for the Master Plan that construction-related equipment, including heavy-duty equipment, motor vehicles, and portable equipment, are turned off when not in use for an extended period of time (i.e., 5 minutes or longer). (Mitigation C-11)
12. Santa Monica College shall require in the construction specifications for the Master Plan that construction operations rely on the electricity infrastructure surrounding the construction site rather than electrical generators powered by internal combustion engines to the extent feasible. (Mitigation C-12)

(b) The Final EIR includes the following wastewater, water and energy mitigation measures, notwithstanding the Final EIR's conclusion that the Bundy Campus Master Plan will have less than significant wastewater, water and energy impacts absent any mitigation:

1. The Master Plan will incorporate water-efficient design features which will also reduce wastewater generation.
2. The Master Plan will incorporate energy-efficient project design features.

(c) The Final EIR incorporates security-enhancing project design features, notwithstanding the Final EIR's conclusion that the project will have less than significant police impacts absent any mitigation.

(d) The Final EIR incorporates fire protection features, notwithstanding the Final EIR's conclusion that the Bundy Campus Master Plan will have less than significant fire safety impacts absent any mitigation.

SECTION 5. After completion of the Final EIR, the City of Los Angeles Department of Transportation ("LADOT") identified three additional potential traffic mitigation measures for the College's consideration. These potential mitigation measures consist of (1) installation of double southbound left turn only lanes on Bundy Drive onto the I-10 east; (2) installation of advanced loop detector(s) on Ocean Park Boulevard for the eastbound right turn only lane onto Bundy Drive (south); and (3) installation of a second northbound left turn only lane on Bundy Drive onto Ocean Park Boulevard (west).

The Board of Trustees finds that the first of these three potential mitigation measures does not have any relationship to the Bundy Campus Master Plan's traffic impacts and thus is not an appropriate project mitigation measure for the Bundy Campus Master Plan. Specifically, the Board of Trustees finds that the Bundy Campus Master Plan will not contribute significantly to southbound Bundy Drive traffic turning left onto I-10 (east) given that the Bundy Campus is located south of the I-10.

With respect to the second and third of these potential mitigation measures, the Board of Trustees agrees to include them as part of the Bundy Campus Master Plan as follows:

- SMC will make a fair-share contribution to the City of Los Angeles' cost of installing advanced loop detector(s) on Ocean Park Boulevard for the eastbound right turn only lane onto Bundy Drive (south) based upon SMC's proportionate impact on traffic conditions at the Ocean Park Boulevard/Bundy Drive intersection. (Mitigation J-7)
- SMC will make a fair-share contribution to the City of Los Angeles' cost of installing a second northbound left turn only lane on Bundy Drive onto Ocean Park Boulevard (west) based upon SMC's proportionate impact on traffic conditions at the Ocean Park Boulevard/Bundy Drive intersection. (Mitigation J-8)

The Board of Trustees finds that, notwithstanding these two additional mitigation measures, traffic impacts at the intersection of Bundy Drive and Ocean Park Boulevard will remain significant and unavoidable as set forth in the Final EIR and Section 3(b) herein.

SECTION 6. The Final EIR determined that the CEQA-mandated environmentally superior alternative is the Renovated East Building Alternative. As analyzed in Section VI.E of the Final EIR, the Renovated East Building Alternative would result in a reduction in operational impacts related to hazards and public services because this alternative would not provide a subterranean parking garage. Furthermore, impacts related to air quality, hazards, noise, hydrology, public services, utilities, transportation and traffic, and neighborhood effects would be reduced because this alternative would provide seven fewer classrooms resulting in an approximate 23% reduction in the number of persons on the campus and associated vehicle trips to and from the Bundy Campus.

The Renovated East Building Alternative is not feasible because it would not satisfy the Bundy Campus Master Plan objectives. These objectives include creation of a state of the art satellite campus that reflects SMC's commitment to providing the best possible educational environment in support of student success. This requires a more complete general education offering (including basic skills English and math courses) than is possible under the Renovated East Building Alternative to augment the course selection available to students currently taking career technical programs at the site. Providing this augmented course offering will improve site self-sufficiency (students can complete their program largely at the Bundy Campus) and will generate adequate student enrollments needed to meet minimum enrollment numbers in the sophomore year classes in the student's career major. Current programs at

the Bundy Campus provide courses in four of the five areas needed to meet all IGETC (Intersegmental General Education Transfer Curriculum) requirements. However, the course selection is limited in three of the four areas offered. IGETC is a general education program that provides community college students the ability to fulfill all lower division general education requirements prior to transfer to UC or CSU.

The Renovated East Building Alternative does not provide the necessary number of classrooms to accommodate these courses. Additionally, the Renovated East Building Alternative does not provide the necessary number of classrooms or office space to accommodate the new career and professional programs and support services as identified in the Bundy Campus Master Plan. Nor does the Renovated East Building Alternative provide the necessary number of classrooms to provide for specialized schedules and programs for area high school students taking college-level courses at the site.

Moreover, the Renovated East Building Alternative does not result in the creation of an organized and unified development plan for the Bundy Campus. The Board of Trustees finds that development of the new East Building in a quad-like setting, in close proximity to the existing West Building to facilitate easy pedestrian access between the two buildings, is essential to achieving SMC's educational objectives for the Bundy Campus Master Plan.

Moreover, the Renovated East Building Alternative would result in increased impacts related to aesthetics because this alternative would renovate the existing East Building but would not construct a new building closer to the West Building in the center of the campus and would not provide any subterranean parking. This alternative would also result in increased impacts related to hydrology and water quality because all parking would be provided in surface areas thus increasing the amount of stormwater and the potential for contaminated stormwater entering surrounding storm drains, as compared to the Bundy Campus Master Plan.

SECTION 7. The Final EIR studied three distinct No Project Alternatives.

(a) Under No Project Alternative (1), the Master Plan would not be adopted and implemented. Instead, the existing West Building would remain and continue to provide SMC classes within the existing sixteen classrooms currently in use. Under this No Project Alternative (1), the existing East Building would remain vacant and unused, and no access, parking or landscaping improvements would occur.

As summarized in Table VI-I of the Final EIR, No Project Alternative (1) is environmentally superior in comparison to the Bundy Campus Master Plan because it does not have significant and unavoidable impacts with respect to noise (construction) or traffic (intersections and street segments). However, the Board of Trustees finds that No Project Alternative (1) is not feasible because it would not satisfy SMC's educational goals including creation of a state of the art satellite campus that reflects SMC's commitment to providing the best possible educational environment and the objective of an organized and unified development plan for the Bundy Campus. Specifically, No Project Alternative (1) does not include any expansion of classroom or other facilities. The additional facilities included as part of the Bundy Campus Master Plan are necessary in order that the College may provide a more complete general education offering (including basic skills English and math courses) to augment the course selection available to students currently taking career technical programs at the site. Providing this augmented course offering will improve site self-sufficiency (students can complete their program largely at the Bundy Campus) and will generate adequate student enrollments needed to meet minimum enrollment numbers in the sophomore year classes in the student's career major. Current programs at the Bundy Campus provide courses in four of the five areas needed to meet all IGETC (Intersegmental General Education Transfer Curriculum) requirements, however the course selection is limited in three of the four areas offered. IGETC is a general education program that provides community college students the ability to fulfill all lower division general education requirements prior to transfer to UC or CSU. The Board finds that the existing sixteen classrooms at the Bundy Campus are inadequate to accommodate these courses, and further finds that the existing sixteen classrooms and office space are not sufficient to accommodate the

new career professional programs and support services identified in the Bundy Campus Master Plan. Additionally, the Board finds that the existing sixteen classrooms are inadequate to provide for specialized schedules and programs for area high school students taking college-level courses at the site.

(b) Under No Project Alternative (2), the Master Plan would not be adopted and implemented. Instead, the entire site would be developed with 494,100 square feet of commercial office development and a multi-level 2,000 space parking garage. The office space would be provided within three new 6-floor office buildings providing 468,000 square feet of office space, and the existing East Building would be renovated to provide 26,100 square feet of office space.

As summarized in Table VI-I of the Final EIR, this alternative is environmentally inferior to the Bundy Campus Master Plan. Specifically, No Project Alternative (2) would have significant impacts with respect to aesthetics, air quality, land use, noise (construction), traffic (intersections and street segments), and neighborhood effects. The Board of Trustees further finds that No Project Alternative (2) would not achieve any of SMC's objectives as set forth in the Bundy Campus Master Plan.

(c) Under No Project Alternative (3) the Master Plan would not be adopted and implemented. Instead, the entire site would be developed with 625 new multi-family residential units within several 6-story buildings and a multi-level 1,250 space parking garage.

As summarized in Table VI-I of the Final EIR, this alternative is environmentally inferior to the Bundy Campus Master Plan. Specifically, No Project Alternative (3) would have significant adverse impacts with respect to aesthetics, air quality, noise (construction), traffic (intersections and street segments), and neighborhood effects. The Board of Trustees further finds that No Project Alternative (3) would not achieve any of SMC's objectives as set forth in the Bundy Campus Master Plan.

SECTION 8. The Final EIR for the Bundy Campus Master Plan studied seventeen vehicular access alternatives for the Bundy Campus. These access alternatives are:

- Access Alternative A1 – The existing Bundy Driveway would have full access and would be signalized. There would also be full access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A2 – The existing Bundy Driveway would have full access and would be signalized. There would also be left-in/right-out/right-in access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A3 – The existing Bundy Driveway would have full access and would be signalized. There would also be right-out only access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A4 – The existing Bundy Driveway would have full access and would be signalized. This would be the only access location for the site. There would be no access at the intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A5 – The existing Bundy Driveway would have full access and would be signalized. There would be no access at the intersection of Donald Douglas Loop South and Airport Avenue but full access between the site and Airport Avenue would be available at the Spitfire Grill Driveway and the 3400 Airport Avenue Building Driveway.
- Access Alternative A6 – The Bundy Driveway would be configured for inbound-only access and would be controlled by a half traffic signal (that would not affect the movement of northbound through vehicles). There would also be full access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.

- Access Alternative A7 – The existing Bundy Driveway would be configured for inbound-only access and would be controlled by a half traffic signal (that would not affect the movement of northbound through vehicles). There would also be right-out only access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A8 – The existing Bundy Driveway would be configured to allow right turns and left turns into the site and right turns out of the site and would be controlled by a half traffic signal (that would not affect the movement of northbound through vehicles). There would also be right-out only access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A9 – The existing Bundy Driveway would have right-in/left-in/right-out access and would be unsignalized. There would also be full access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative A10 – The existing Bundy Driveway would have right-in/left-in/right-out access and would be unsignalized. There would be no access at the intersection of Donald Douglas Loop South and Airport Avenue. There would be no access at the intersection of Donald Douglas Loop South and Airport Avenue but full access between the site and Airport Avenue would be available at the Spitfire Grill Driveway and the 3400 Airport Avenue Building Driveway.
- Access Alternative B1 – This Access Alternative is similar to Alternative A1, except that the existing Bundy Driveway would be closed and a new driveway (i.e., Northeast Bundy Driveway) would be constructed at the northeast corner of the campus. The Northeast Bundy Driveway would have full access and would be signalized. There would also be full access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative B2 – This Access Alternative is similar to Alternative A6, except that the existing Bundy Driveway would be closed and a new driveway (i.e., Northeast Bundy Driveway) would be constructed at the northeast corner of the campus. The Northeast Bundy Driveway would be configured for inbound-only access and would be controlled by a half traffic signal (that would not affect the movement of northbound-through vehicles). There would also be full access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative B3 – This Access Alternative is similar to Alternative A8, except that the existing Bundy Driveway would be limited to right-out only and a new driveway (i.e., Northeast Bundy Driveway) would be constructed at the northeast corner of the campus. The Northeast Bundy Driveway would be configured for inbound-only access and would be controlled by a half traffic signal (that would not affect the movement of northbound through vehicles). There would also be right-out only access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue.
- Access Alternative B4 – This Access Alternative is similar to Alternative B3, except that outbound only traffic at Donald Douglas Loop South would be permitted to turn either left or right onto Airport Avenue. The existing Bundy Driveway would be limited to right-out only and a new driveway (i.e., Northeast Bundy Driveway) would be constructed at the northeast corner of the campus. The Northeast Bundy Driveway would be configured for inbound-only access and would be controlled by a half traffic signal (which would not affect the movement of northbound through vehicles).
- Access Alternative C1 – This Access Alternative is similar to Alternative A2, except that it envisions the realignment of Airport Avenue southward to run along the northern

edge of the campus near Bundy Drive. The existing full traffic signal at Bundy Drive and Airport Avenue would be relocated to this location and college-related traffic would have direct access to Airport Avenue. In addition, there would be left-in/right-out/right-in access at the stop-controlled intersection of Donald Douglas Loop South and Airport Avenue. The existing Bundy Driveway would be closed under this Access Alternative.

- Access Alternative C2 – This Access Alternative is similar to Alternative A5, except that it envisions the realignment of Airport Avenue southward to run along the northern edge of the campus near Bundy Drive. The existing traffic signal at Bundy Drive and Airport Avenue would be relocated to this location and college-related traffic would have full access to Airport Avenue at the Spitfire Grill Driveway and the 3400 Airport Avenue Building Driveway. The existing Bundy Driveway would be closed under this Access Alternative.
- No Project Access Alternative – The existing Bundy Driveway would continue to provide right-in/left-in/right-out access and would remain unsignalized. There would be no access from the site to or from Airport Avenue through Donald Douglas Loop South, as was provided in Fall 2005.

The Final EIR determined that with the mitigation measures specified therein (and in Section 3 (b) herein), the various access alternatives would all have significant adverse traffic impacts at four of the 27 intersections studied and at two of the 22 street segments studied; provided, however, that Access Alternatives C1 and C2 would also have a significant adverse impact at one additional street segment on Airport Avenue west of Centinela Avenue.

The Final EIR found that the preferred access alternative is B4, which would provide full inbound access with a half signal at the new Northeast Bundy Driveway, right-out only access at the existing Bundy Driveway and right-out, left-out only access to Airport Avenue at Donald Douglas Loop South. The Spitfire Grill Driveway and the 3400 Airport Avenue Building Driveway would not be used once access is secured to Airport Avenue via Donald Douglas Loop South. The Stewart Avenue access would only be opened in an emergency or when necessary to perform routine maintenance activities on the wall or parkway west of the wall.

The Bundy Campus Master Plan, as approved in this Resolution, addresses vehicular access for the Bundy Campus in the following manner:

- The final master plan phase includes an entry only driveway at the northeast corner of the property off Bundy Drive. Circulation of northbound Bundy Drive traffic will continue to be controlled by a street signal and left turn lane. With the removal of the existing 2-story building, adequate width is available on the north side of this site to support a pedestrian sidewalk and a 28 foot wide drive, which includes a dedicated bicycle lane.
- The existing driveway on the south will be modified to accommodate a dedicated bicycle lane and single exit lane onto Bundy Drive at the southeast corner of the site.
- The College intends to secure access from the site to Donald Douglas Loop South. Once access is secured, the two additional historical access points to Airport Avenue along the Bundy Campus' north edge would not be used on a regular basis.
- The Stewart Street gate shall remained closed except in an emergency or when necessary to perform routine maintenance activities on the wall or parkway west of the wall.

- Traffic restrictions, such as turning restrictions into or out of the Bundy Campus, shall be determined by the College in conjunction with the City of Santa Monica and/or the City of Los Angeles.

SECTION 9. As fully described in the Final EIR at Sections IV.G and IV.J, the Final EIR found that the Bundy Campus Master Plan would result in significant and unavoidable adverse impacts in the areas of noise (construction and demolition-related) and traffic. In addition, as fully described in Section IV.K, the Final EIR found that the Bundy Campus Master Plan would result in significant and unavoidable neighborhood impacts with respect to noise (construction and demolition-related) and traffic. Consistent with Section 15093 of the State CEQA Guidelines, the Board of Trustees hereby makes and adopts a Statement of Overriding Considerations and finds that the educational, social, cultural and economic benefits of the Bundy Campus Master Plan outweigh its unavoidable environmental impacts based upon the following reasons. Each benefit and consideration set forth below constitutes an overriding consideration warranting approval of the Bundy Campus Master Plan, independent of and separate and apart from the other benefits.

(a) The goals of the Bundy Campus Master Plan are to fulfill the adopted vision, mission, and goals of Santa Monica College; to guide future development of the Bundy Campus; to create a largely self-contained satellite campus; and to provide a renewed presence and image to the neighboring community. To meet these goals, the following objectives were applied to the Bundy Campus design:

- To advance the mission of SMC to create a learning environment that both challenges its students and supports them in achieving their educational goals.
- To advance the mission of SMC to prepare its students to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments.
- To further SMC's adopted goals in the area of promoting student success, advancing academic excellence, developing community partnerships, and providing a supportive physical environment.
- To create a state-of-the-art satellite campus that conveys SMC's commitment to providing the best possible educational environment.
- To develop a campus plan that demonstrates the College's commitment to the use of sustainable resources and energy efficient building standards.
- To incorporate technology to support campus self-sufficiency, to exert a direct influence on traffic and parking mitigation, and to enhance learning and teaching opportunities.
- To create an organized and unified development plan that concentrates development in a manner that maximizes both educational space and open space.
- To create a campus that can accommodate all of its parking needs on-site.
- To manage the College's overall development by establishing and operating largely self-contained satellite campuses such as is envisioned for the Bundy Campus.

The Board of Trustees finds that the Bundy Campus Master Plan – including its plan for thirty classrooms and support space in the existing West Building and the proposed new East Building, its expanded parking supply, and its extensive site improvements – is necessary to achieve these educational objectives. More specifically:

- The expanded Bundy Campus facilities are necessary to augment and support basic skills English and math programs for students embarking on career technical and professional programs offered at the site.
- The expanded Bundy Campus facilities are necessary to provide students attending classes at the Bundy Campus with a more complete general education offering to augment the course selection available to students currently taking career technical programs at the site. Providing this augmented course offering will improve site self-sufficiency (students can complete their program largely at the Bundy Campus) and will generate adequate student enrollments needed to meet minimum enrollment numbers in the sophomore year classes in the student's career major.
- The expanded Bundy Campus facilities are necessary to provide for specialized schedules and programs for area high school students taking college-level courses at the site.
- The expanded Bundy Campus facilities are necessary to accommodate the new career and professional programs and support services as identified in the Bundy Campus Master Plan.

(b) The Board of Trustees finds that the Bundy Campus Master Plan, by providing enhanced educational opportunities, serves the larger mission of California's community colleges and SMC to advance California's economic development and global competitiveness through education and training that contributes to workforce development. By facilitating professional and vocational training in the fields of nursing and health science, early childhood education, teaching, and potentially other professional and vocational areas (cinema, TV broadcasting, journalism, and fashion merchandising), the Bundy Campus Master Plan will contribute to the state and regional economic and social need for a well-trained workforce. In addition, the Bundy Campus Master Plan's expansion of classroom facilities will allow the College to augment its general educational offerings in support of its career technical programs.

(c) The Bundy Campus Master Plan provides expanded employment opportunities for teachers and others including part time work opportunities for students and other young adults.

(d) The Bundy Campus Master Plan includes meeting space that may be utilized by neighborhood, community, educational, and other organizations for meetings and conferences.

(e) The Bundy Campus Master Plan incorporates a series of mitigation measures delineated in the Final EIR and Section 4 herein in the areas of air quality during construction, wastewater, water and energy, police services and fire protection services that are not required to mitigate otherwise significant environmental effects and yet will be implemented as part of this project. These mitigation measures will provide public benefits in these areas.

(f) In contrast to these extensive educational, social, economic, and environmental benefits, the Board of Trustees finds that this project's adverse environmental impacts are comparatively minor in nature. Specifically:

- The Final EIR’s finding of significant adverse noise impacts during construction are short-term impacts that will cease upon completion of demolition and construction. Moreover, this Resolution incorporates as part of the Bundy Campus Master Plan five construction-related noise mitigation measures designed to reduce construction-related noise to the maximum extent that is reasonably feasible, as determined in the Final EIR.
- The Final EIR’s finding of significant adverse traffic impacts at four of the 27 intersections and at two of the 22 street segments studied stems from a combination of existing traffic conditions, projected increases in area traffic unrelated to the Bundy Campus Master Plan, and the City of Santa Monica’s and City of Los Angeles’ sensitive thresholds for measuring significant traffic impacts. The additional traffic caused by this project will constitute a small percentage of both the overall traffic and the incremental additional traffic at the four impacted intersections and the two impacted street segments. Moreover, this Resolution includes as part of the Bundy Campus Master Plan all traffic mitigation measures that were determined to be feasible in the Final EIR. This Resolution also incorporates as part of the Bundy Campus Master Plan two additional traffic mitigation measures requested by the City of Los Angeles Department of Transportation (“LADOT”) after completion of the Final EIR.

SECTION 10. Consistent with Public Resources Code Section 21081.6 (a provision of CEQA), the Board of Trustees adopts the Mitigation Monitoring Program (“MMP”), which is attached to the Final EIR as Table VI-I and which is incorporated herein by this reference as Exhibit “A”, to mitigate or avoid significant effects of the Bundy Campus Master Plan on the environment and to ensure compliance during project implementation. The MMP incorporates all of the mitigation measures identified as feasible in the Final EIR and as set forth in Sections 2, 3 and 4 herein, which are hereby approved as part of this Resolution approving the Bundy Campus Master Plan.

SECTION 11. Consistent with Public Resources Code Section 21081.6(a)(2) (a provision of CEQA), the documents which constitute the record of proceedings for approving the Bundy Campus Master Plan are located in the office of the Superintendent/President of Santa Monica College, located at 2714 Pico Blvd., 3rd Floor, Santa Monica, CA 90405. The custodian of these records is Dr. Chui L. Tsang of Santa Monica College, who may be reached at (310) 434-4200.

SECTION 12. The Bundy Campus Master Plan is hereby approved. Based upon the record of the proceeding, the Board of Trustees finds that the Bundy Campus Master Plan advances the mission of Santa Monica College “to create a learning environment that both challenges our students and supports them in achieving their educational goals” and to “prepare our students to contribute to the global community as they develop an understanding of their personal relationship to the world’s social, cultural, political, economic, technological, and natural environments.” (Adopted Mission Statement.) The Bundy Campus Master Plan will also further Santa Monica College’s adopted goals in the area of advancing academic excellence and developing largely self contained satellite campuses. Therefore, in accordance with Government Code Section 53094 and in full compliance therewith, the Board of Trustees hereby renders the City of Los Angeles’ zoning regulations inapplicable to the Bundy Campus Master Plan. Notification of this action shall be communicated to the City of Los Angeles within 10 days of the date of adoption of this Resolution.

EXHIBIT “A” – Bundy Campus Master Plan Mitigation Monitoring Program is available electronically.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 12, 2007

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 29**

**SUBJECT:**                    **2006-2007 QUARTERLY BUDGET REPORT**

SUBMITTED BY:             Superintendent/President

REQUESTED ACTION:     Acknowledge receipt of the 2006-2007 Quarterly Budget Report, as of December 31, 2006.

COMMENT:                    The Board of Trustees is presented on a quarterly basis with a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor's Office. Starting the first quarter of fiscal year 2006-2007, the Chancellor's Office has amended the format of the 311Q report. The new format focuses on the unrestricted portion of the general fund by excluding the reporting of revenues and expenditures from the restricted portion of the general fund.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT TRUSTEE:  
 AYES:  
 NOES:

<b>UNRESTRICTED GENERAL FUND 01.0 REVENUE BUDGET</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL REVENUES</b>	<b>2006-2007 PROJECTED REVENUES</b>
<b>FEDERAL</b>			
FINANCIAL AID ADM ALLOWANCES	126,164	83,536	126,164
<b>TOTAL FEDERAL</b>	<b>126,164</b>	<b>83,536</b>	<b>126,164</b>
<b>STATE</b>			
PRINCIPAL APPORTIONMENT	69,557,523	34,494,236	69,557,523
PRIOR YEAR APPORTIONMENT - COMPTON - <b>ONE-TIME</b>	-	-	950,000
CREDIT REVENUE GROWTH - <b>ONE-TIME FUNDING IN 06-07</b>	2,183,540	-	2,183,540
COLA	5,523,368	5,523,368	5,523,368
EQUALIZATION - <b>ONE-TIME FUNDING IN 06-07 ONLY</b>	3,172,562	-	3,172,562
FTES BLOCK GRANT - <b>ONE-TIME FUNDING IN 06-07 ONLY</b>	1,897,860	1,897,860	1,897,860
HOMEOWNERS EXEMPT	100,741	14,052	100,741
STATE LOTTERY REVENUE	3,213,071	932,481	3,213,071
MANDATED COST RECOVERY	-	714,191	714,191
OTHER STATE	1,163,975	566,268	1,163,975
<b>TOTAL STATE</b>	<b>86,812,640</b>	<b>44,142,456</b>	<b>88,476,831</b>
<b>LOCAL</b>			
PROP TAX SHIFT (ERAF)	5,723,298	3,417,171	5,294,232
SECURED TAX	7,772,530	3,653,154	7,772,530
SUPPLEMENTAL TAXES	476,056	149,732	476,056
UNSECURED TAX	473,734	311,170	473,734
PRIOR YRS TAXES	434,653	863,719	863,719
INTENSIVE ESL	640,000	544,430	842,490
RENTS	55,000	23,403	55,000
INTEREST	148,000	85,807	148,000
ENROLLMENT FEES	8,761,595	5,962,332	8,761,595
STUDENT RECORDS	280,000	96,201	280,000
NON-RESIDENT TUITION	12,995,000	9,654,151	12,995,000
OTHER STUDENT FEES & CHARGES	184,000	89,192	184,000
F1 APPLICATION FEES	70,000	54,221	70,000
OTHER LOCAL	426,000	206,380	426,000
I. D. CARD SERVICE CHARGE	395,000	260,993	395,000
LIBRARY CARDS	500	160	500
LIBRARY FINES	16,000	4,497	16,000
PARKING FINES	320,000	74,837	320,000
<b>TOTAL LOCAL</b>	<b>39,171,366</b>	<b>25,451,550</b>	<b>39,373,856</b>
<b>TOTAL REVENUES</b>	<b>126,110,170</b>	<b>69,677,542</b>	<b>127,976,851</b>
TRANSFER IN	163,536	16,342	172,608
<b>TOTAL REVENUES AND TRANSFERS</b>	<b>126,273,706</b>	<b>69,693,884</b>	<b>128,149,459</b>

<b>UNRESTRICTED GENERAL FUND 01.0 EXPENDITURE BUDGET</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL EXPENDITURES</b>	<b>2006-2007 PROJECTED EXPENDITURES</b>
INSTRUCTION	22,240,996	8,104,295	22,108,989
ACADEMIC MANAGERS	4,765,592	1,748,878	4,399,985
NON-INSTRUCTION	4,558,008	1,945,132	4,542,936
HOURLY INSTRUCTION	23,828,689	11,178,309	23,828,689
HOURLY NON-INSTRUCTION	3,157,663	1,399,961	3,017,155
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	2,308,208	1,916,674	2,308,208
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	142,968	-	142,968
<b>TOTAL ACADEMIC</b>	<b>61,002,124</b>	<b>26,293,249</b>	<b>60,348,930</b>
CLASSIFIED REGULAR	17,837,618	6,737,116	16,852,934
CLASSIFIED MANAGERS	2,705,977	1,109,256	2,648,874
CLASS REG INSTRUCTION	2,383,811	857,132	2,301,383
CLASSIFIED HOURLY	2,086,295	811,963	2,010,169
CLASS HRLY INSTRUCTION	660,282	302,187	737,153
CLASSIFIED ONE-TIME OFF SCHEDULE PAY	770,219	557,691	638,870
<b>TOTAL CLASSIFIED</b>	<b>26,444,202</b>	<b>10,375,345</b>	<b>25,189,383</b>
STRS	3,864,278	1,560,116	3,813,354
PERS	2,686,214	1,038,609	2,555,805
OASDI/MEDICARE	2,635,651	996,902	2,540,188
H/W	10,053,006	2,784,256	10,356,473
RETIRES' H/W	1,982,551	862,565	1,982,551
SUI	241,867	45,839	240,979
WORKERS' COMP.	1,235,658	500,827	1,158,296
ALTERNATIVE RETIREMENT	500,000	199,107	500,000
BENEFITS REL TO FACULTY RETRO & ONE-TIME OFF SCH	258,519	195,294	258,519
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH	167,113	109,889	150,908
<b>TOTAL BENEFITS</b>	<b>23,624,857</b>	<b>8,293,404</b>	<b>23,557,073</b>
<b>TOTAL SUPPLIES</b>	<b>1,070,167</b>	<b>331,772</b>	<b>1,070,167</b>
CONTRACTS/SERVICES	9,196,456	4,248,092	9,245,606
CONTRACTS/SERVICES - COMPTON	1,100,000	-	1,100,000
INSURANCE	666,930	761,902	761,902
UTILITIES	3,127,650	1,582,563	3,127,650
<b>TOTAL SERVICES*</b>	<b>14,091,036</b>	<b>6,592,557</b>	<b>14,235,158</b>
BLDG & SITES	15,000	-	15,000
EQUIPMENT	123,600	16,891	123,600
LEASE PURCHASES	608,286	203,404	608,286
<b>TOTAL CAPITAL</b>	<b>746,886</b>	<b>220,295</b>	<b>746,886</b>
<b>TOTAL EXPENDITURES</b>	<b>126,979,272</b>	<b>52,106,622</b>	<b>125,147,597</b>
OTHER TRANSFER FOR FIN AID	290,188	121,116	290,188
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>127,269,460</b>	<b>52,227,738</b>	<b>125,437,785</b>

\*Lottery revenues are used to fund services.

<b>UNRESTRICTED GENERAL FUND 01.0 FUND BALANCE ANALYSIS</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL FUND BALANCE</b>	<b>2006-2007 PROJECTED FUND BALANCE</b>
TOTAL REVENUES AND TRANSFERS	119,019,744	67,081,833	119,231,306
TOTAL EXPENDITURES AND TRANSFERS	122,522,433	49,448,190	120,838,312
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,502,689)</b>	<b>17,633,643</b>	<b>(1,607,006)</b>
ONE-TIME FUNDING/(EXPENDITURES) IN 06-07 ONLY			
EQUALIZATION COVERING TWO YEARS	3,172,562	-	3,172,562
FTES BLOCK GRANT	1,897,860	1,897,860	1,897,860
PRIOR YEAR APPORTIONMENT - COMPTON	-	-	950,000
CREDIT REVENUE GROWTH - COMPTON	2,183,540	-	2,183,540
MANDATED COST RECOVERY	-	714,191	714,191
CONTRACT SERVICES - COMPTON	(1,100,000)	-	(1,100,000)
FACULTY RETRO & ONE-TIME OFF SCH PAY & REL BENE	(2,566,727)	(2,111,968)	(2,566,727)
NON-FACULTY ONE-TIME OFF SCH PAY & REL BENE	(1,080,300)	(667,580)	(932,746)
<b>OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS</b>	<b>(995,754)</b>	<b>17,466,146</b>	<b>2,711,674</b>
BEGINNING BALANCE	8,385,633	8,385,633	8,385,633
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>7,389,879</b>	<b>25,851,779</b>	<b>11,097,307</b>
<b>FUND BALANCE RATIO TO TTL EXPENSES &amp; TRANSFERS**</b>	<b>5.81%</b>	<b>49.50%</b>	<b>8.85%</b>
<b>**Chancellor's Office recommended ratio is 5%.</b>			

<b>RESTRICTED GENERAL FUND 01.3 REVENUE BUDGET</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL REVENUES</b>	<b>2006-2007 PROJECTED REVENUES</b>
<b>FEDERAL</b>			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	416,834	18,777	416,834
FWS-FEDERAL WORK STUDY	541,893	69,754	541,893
RADIO GRANTS	1,938,202	-	1,938,202
TANF-TEMPORARY ASSIST FOR NEEDY FAMILIES	83,556	43,449	83,556
TECH PREP	67,148	1,747	67,148
OTHER FEDERAL	2,840,467	490,232	3,540,467
<b>TOTAL FEDERAL</b>	<b>5,888,100</b>	<b>623,959</b>	<b>6,588,100</b>
<b>STATE</b>			
LOTTERY	643,684	643,684	643,684
JDIF-JOB DEVELOPMENT INCENTIVE FUND	-	22,000	300,000
BLOCK GRANT C/O	102,598	102,599	102,599
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS C/O	126,266	126,266	126,266
INSTRUCTIONAL EQUIP/LIBRARY MATATERIALS	238,518	124,029	238,518
TTIP-TELECOM & TECH INFO PROGRAMS C/O	102,648	102,649	102,649
TTIP-TELECOM & TECH INFO PROGRAMS	36,697	19,084	36,697
SFAA-STUDENT FINANCIAL AID ADMIN	661,146	343,797	661,146
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,116,728	580,698	1,261,149
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	93,835	48,795	99,391
CARE-COOP AGENCIES RESOURCES FOR EDUC C/O	5,246	-	5,246
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,172,995	582,905	1,172,995
NON-CREDIT MATRICULATION	12,708	6,609	51,428
MATRICULATION C/O	-	19,445	19,445
MATRICULATION	877,370	386,953	1,304,472
MATRICULATION-TRANSFER RELATED	61,000	101,000	101,000
STAFF/FACULTY DIVERSITY C/O	31,335	31,335	31,335
STAFF/FACULTY DIVERSITY	22,228	11,558	22,228
CALWORKS	361,172	187,810	397,172
STAFF DEVELOPMENT C/O	347	347	347
ENROLLMENT GROWTH	57,142	25,142	57,142
TRANSFER AND ARTICULATION C/O	6,373	6,373	6,373
TRANSFER AND ARTICULATION	5,000	5,000	5,000
SCHEDULE OF MAINTENANCE-ONGOING	238,540	124,041	238,540
OTHER STATE	3,654,060	3,225,064	3,942,113
<b>TOTAL STATE</b>	<b>9,627,636</b>	<b>6,827,183</b>	<b>10,926,935</b>
<b>LOCAL</b>			
PICO PARTNERSHIP	188,981	-	188,981
HEALTH FEES	804,500	568,899	804,500
PARKING FEES	1,650,000	1,482,366	1,650,000
DONATIONS-KCRW	4,386,200	659,680	4,386,200
COMMUNITY SERVICES	700,000	373,123	700,000
COUNTY CALWORKS	81,144	19,574	81,144
CONSOLIDATED CONTRACT ED-LOCAL	771,721	-	771,721
OTHER LOCAL	2,476,920	1,032,244	2,476,920
<b>TOTAL LOCAL</b>	<b>11,059,466</b>	<b>4,135,886</b>	<b>11,059,466</b>
<b>TOTAL REVENUES</b>	<b>26,575,202</b>	<b>11,587,028</b>	<b>28,574,501</b>
TRANSFERS IN	-	-	-
<b>TOTAL REVENUES AND TRANSFERS</b>	<b>26,575,202</b>	<b>11,587,028</b>	<b>28,574,501</b>

<b>RESTRICTED GENERAL FUND 01.3 EXPENDITURE BUDGET</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL EXPENDITURES</b>	<b>2006-2007 PROJECTED EXPENDITURES</b>
INSTRUCTION	-	1,090	141,834
MANAGEMENT	1,305,467	459,851	1,346,827
NON-INSTRUCTION	771,372	448,237	828,330
HOURLY INSTRUCTION	64,277	10,911	49,977
HOURLY NON INSTRUCTION	1,834,660	1,021,111	1,982,450
<b>TOTAL ACADEMIC</b>	<b>3,975,776</b>	<b>1,941,200</b>	<b>4,349,418</b>
CLASSIFIED REGULAR	1,895,838	740,242	2,054,608
CLASSIFIED MANAGERS	294,650	122,790	294,650
CLASS REG INSTRUCTION	3,000	14,957	30,000
CLASSIFIED HOURLY	1,618,981	663,382	1,682,981
CLASS HRLY INSTRUCTION	300,407	99,988	300,407
<b>TOTAL CLASSIFIED</b>	<b>4,112,876</b>	<b>1,641,359</b>	<b>4,362,646</b>
BENEFITS HOLDING ACCOUNT FOR ALL BENE	1,961,577	-	1,493,565
STRS	-	139,411	139,411
PERS	-	87,904	87,904
OASDHI	-	102,111	102,111
H/W	-	202,746	202,746
SUI	-	1,606	1,606
WORKERS' COMP.	-	48,240	48,240
ALTERNATIVE RETIREMENT	-	21,589	21,589
<b>TOTAL BENEFITS</b>	<b>1,961,577</b>	<b>603,607</b>	<b>2,097,172</b>
<b>TOTAL SUPPLIES</b>	<b>1,483,056</b>	<b>216,918</b>	<b>1,272,681</b>
CONTRACTS/SERVICES	6,671,425	1,307,544	7,438,077
INSURANCE	1,792,600	879,270	1,792,600
UTILITIES	225,077	85,543	225,077
<b>TOTAL SERVICES</b>	<b>8,689,102</b>	<b>2,272,357</b>	<b>9,455,754</b>
BLDG & SITES	2,865,855	400,021	3,075,802
EQUIPMENT	2,701,820	180,461	3,032,003
<b>TOTAL CAPITAL</b>	<b>5,567,675</b>	<b>580,482</b>	<b>6,107,805</b>
<b>TOTAL EXPENDITURES</b>	<b>25,790,062</b>	<b>7,255,923</b>	<b>27,645,476</b>
OTHER OUTGO - FINANCIAL AND STUDENT AIDS	621,604	132,234	756,417
OTHER OUTGO - TRANSFERS	163,536	16,342	172,608
<b>TOTAL OTHER OUTGO</b>	<b>785,140</b>	<b>148,576</b>	<b>929,025</b>
<b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>26,575,202</b>	<b>7,404,499</b>	<b>28,574,501</b>

<b>RESTRICTED GENERAL FUND 01.3 FUND BALANCE ANALYSIS</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL FUND BALANCE</b>	<b>2006-2007 PROJECTED FUND BALANCE</b>
TOTAL REVENUES AND TRANSFERS	26,575,202	11,587,028	28,574,501
TOTAL EXPENDITURES AND TRANSFERS	26,575,202	7,404,499	28,574,501
<b>OPERATING SURPLUS/(DEFICIT)</b>	-	<b>4,182,529</b>	-
BEGINNING BALANCE	-	-	-
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	-	<b>4,182,529</b>	-
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>0.00%</b>	<b>56.49%</b>	<b>0.00%</b>

<b>SPECIAL RESERVE FUND 40.0</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL</b>	<b>2006-2007 PROJECTED</b>
CAPITAL OUTLAY - LIBERALARTS	3,804,000	-	3,804,000
INTEREST	20,000	20,876	35,000
NONRESIDENT CAPITAL CHARGE	1,700,000	880,780	1,700,000
LOCAL INCOME - REDEVELOPMENT	10,206,823	423,471	10,206,823
<b>TOTAL REVENUES</b>	<b>15,730,823</b>	<b>1,325,127</b>	<b>15,745,823</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	147,960	-	147,960
BENEFITS	90,419	-	90,419
SUPPLIES	6,750	2,471	6,750
CONTRACT SERVICES	148,512	31,409	148,512
CAPITAL OUTLAY	17,198,984	774,204	17,213,984
<b>TOTAL EXPENDITURES</b>	<b>17,592,625</b>	<b>808,084</b>	<b>17,607,625</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(1,861,802)</b>	<b>517,043</b>	<b>(1,861,802)</b>
<b>BEGINNING BALANCE</b>	<b>1,861,802</b>	<b>1,861,802</b>	<b>1,861,802</b>
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>-</b>	<b>2,378,845</b>	<b>-</b>

<b>EARTHQUAKE FUND 41.0</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL</b>	<b>2006-2007 PROJECTED</b>
<b>REVENUES</b>			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	-	-	-
<b>TOTAL REVENUES</b>	-	-	-
<b>EXPENDITURES</b>			
CONTRACT SERVICE	4,515	-	4,515
CAPITAL OUTLAY	3,090,000	-	3,090,000
TRANSFER OUT	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,094,515</b>	-	<b>3,094,515</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,094,515)</b>	-	<b>(3,094,515)</b>
<b>BEGINNING BALANCE</b>	<b>3,094,515</b>	<b>3,094,515</b>	<b>3,094,515</b>
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	-	<b>3,094,515</b>	-

<b>MEASURE U FUND 42.2</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL</b>	<b>2006-2007 PROJECTED</b>
<b>REVENUES</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	300,000	503,601	800,000
<b>TOTAL REVENUES</b>	<b>300,000</b>	<b>503,601</b>	<b>800,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	38,331	6,961	38,331
CONTRACT SERVICES	368,138	85,020	369,638
CAPITAL OUTLAY	34,130,693	23,578,493	34,629,193
<b>TOTAL EXPENDITURES</b>	<b>34,537,162</b>	<b>23,670,474</b>	<b>35,037,162</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(34,237,162)</b>	<b>(23,166,873)</b>	<b>(34,237,162)</b>
<b>BEGINNING BALANCE</b>	<b>34,237,162</b>	<b>34,237,162</b>	<b>34,237,162</b>
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>-</b>	<b>11,070,289</b>	<b>-</b>

<b>MEASURE S FUND 42.3</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL</b>	<b>2006-2007 PROJECTED</b>
<b>REVENUES</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	300,000	492,772	1,000,000
<b>TOTAL REVENUES</b>	<b>300,000</b>	<b>492,772</b>	<b>1,000,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	-	-	-
CONTRACT SERVICES	20,000	-	20,000
CAPITAL OUTLAY	35,740,058	3,645,558	38,366,818
<b>TOTAL EXPENDITURES</b>	<b>35,760,058</b>	<b>3,645,558</b>	<b>38,386,818</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(35,460,058)</b>	<b>(3,152,786)</b>	<b>(37,386,818)</b>
<b>BEGINNING BALANCE</b>	<b>35,460,058</b>	<b>37,386,818</b>	<b>37,386,818</b>
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>-</b>	<b>34,234,032</b>	<b>-</b>

<b>STUDENT FINANCIAL AID 74.0</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL</b>	<b>2006-2007 PROJECTED</b>
<b>REVENUES</b>			
FEDERAL GRANTS	12,199,342	4,636,594	12,070,564
CAL. GRANTS	1,342,341	565,098	1,342,341
TRANSFER	290,188	121,192	290,188
<b>TOTAL REVENUES</b>	<b>13,831,871</b>	<b>5,322,884</b>	<b>13,703,093</b>
<b>EXPENDITURES</b>			
FINANCIAL AID	13,831,871	5,200,614	13,703,093
<b>OPERATING SURPLUS/(DEFICIT)</b>	-	122,270	-
<b>BEGINNING BALANCE</b>	-	-	-
<b>ENDING BALANCE</b>	-	122,270	-
**Positive ending balance is a an advance payment of Cal B and C.			

<b>AUXILIARY FUND</b>			
<b>ACCOUNTS</b>	<b>2006-2007 ADOPTED BUDGET</b>	<b>December 31, 2006 ACTUAL</b>	<b>2006-2007 PROJECTED</b>
<b>BEGINNING BALANCE</b>	2,383,935	2,383,935	2,383,935
ADJ. TO BEG. BALANCE	-	-	-
<b>ADJUSTED BEGINNING BAL.</b>	<b>2,383,935</b>	<b>2,383,935</b>	<b>2,383,935</b>
<b>REVENUES</b>			
GROSS SALES	7,747,600	3,542,046	7,747,600
LESS: COST OF GOODS	(5,467,200)	(2,741,581)	(5,467,200)
<b>NET</b>	<b>2,280,400</b>	<b>800,465</b>	<b>2,280,400</b>
VENDOR INCOME	633,000	309,207	633,000
AUXILIARY PROGRAM INCOME	248,725	162,732	248,725
<b>NET INCOME</b>	<b>3,162,125</b>	<b>1,272,404</b>	<b>3,162,125</b>
INTEREST	161,000	177,958	182,000
<b>TOTAL REVENUES</b>	<b>3,323,125</b>	<b>1,450,362</b>	<b>3,344,125</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>5,707,060</b>	<b>3,834,297</b>	<b>5,728,060</b>
<b>EXPENDITURES</b>			
STAFFING	1,083,500	520,663	1,083,500
FRINGE BENEFITS	215,500	91,750	215,500
OPERATING	2,163,703	579,141	2,163,703
<b>TOTAL EXPENDITURES</b>	<b>3,462,703</b>	<b>1,191,554</b>	<b>3,462,703</b>
<b>ENDING FUND BALANCE</b>	<b>2,244,357</b>	<b>2,642,743</b>	<b>2,265,357</b>

**California Community Colleges  
Quarterly Financial Status Report, CCFS-311Q**

Fiscal Year : 2006-07

District: 780 Santa Monica Community College District

Quarter Ended: 31-Dec

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2003-04	Actual 2004-05	Actual 2005-06	Projected 2006-07
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	102,020,727	106,898,273	114,549,061	127,976,851
A.2	Other Financing Sources (Object 8900)	16,292	51,833	82,991	172,608
A.3	<b>Total Unrestricted Revenues (A.1 + A.2)</b>	<b>102,037,019</b>	<b>106,950,106</b>	<b>114,632,052</b>	<b>128,149,459</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	96,705,561	106,221,712	111,911,800	125,147,597
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	256,720	411,100	308,032	290,188
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>96,962,281</b>	<b>106,632,812</b>	<b>112,219,832</b>	<b>125,437,785</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>5,074,738</b>	<b>317,294</b>	<b>2,412,220</b>	<b>2,711,674</b>
D.	<b>Fund Balance, Beginning</b>	<b>1,862,057</b>	<b>6,834,088</b>	<b>5,586,996</b>	<b>8,385,633</b>
D.1	Prior Year Adjustments + (-)	-102,707	-1,564,387	386,417	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>1,759,350</b>	<b>5,269,701</b>	<b>5,973,413</b>	<b>8,385,633</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>6,834,088</b>	<b>5,586,995</b>	<b>8,385,633</b>	<b>11,097,307</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	7.0%	5.2%	7.5%	8.8%
<b>II. Annualized Attendance FTES:</b>					
G.1	Annualized FTES (excluding apprentice and non-resident)	15,727	21,041	21,066	21,316

Line	Description	As of the specified quarter ended for each fiscal year presented			
		2003-04	2004-05	2005-06	2006-07
<b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
H.1	Cash, excluding borrowed funds				22,776,378
H.2	Cash, borrowed funds only				0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>17,337,881</b>	<b>16,810,490</b>	<b>9,690,589</b>	<b>22,776,378</b>

**IV. Unrestricted General Fund Revenues and Expenditures: 2006-07 Budget to Year-to-Date Actuals**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	126,110,170	126,110,170	69,677,542	55%
I.2	Other Financing Sources (Object 8900)	163,536	163,536	16,342	10%
I.3	<b>Total Unrestricted Revenues (I.1 + I.2)</b>	<b>126,273,706</b>	<b>126,273,706</b>	<b>69,693,884</b>	<b>55%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	126,979,272	127,073,094	52,106,622	41%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	290,188	290,188	121,116	42%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>127,269,460</b>	<b>127,363,282</b>	<b>52,227,738</b>	<b>41%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-995,754</b>	<b>-1,089,576</b>	<b>17,466,146</b>	
L.	Adjusted Fund Balance, Beginning	8,385,633	8,385,633	8,385,633	
L.1	<b>Fund Balance, Ending</b>	<b>7,389,879</b>	<b>7,296,057</b>	<b>25,851,779</b>	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1 / J.3)	5.8%	5.7%		

V. Has the district settled any employee contracts during this quarter? **Yes**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Temporary		Classified	
	Total Cost Increase	%*						
<b>a. SALARIES:</b>								
Year 1: 2005-06	0	0.0%	475,781	3.5%	327,667	3.5%	0	0.0%
Year 2: 2006-07	0	0.0%	768,520	N/A	736,240	N/A	0	0.0%
Year 3: 2006-07	0	0.0%	247,091	1.0%	236,712	1.0%	0	0.0%
<b>b. BENEFITS:</b>								
Year 1: 2005-06	0	0.0%	53,287	3.5%	36,699	3.5%	0	0.0%
Year 2: 2005-06	0	0.0%	86,074	3.0%	82,459	3.0%	0	0.0%
Year 3: 2006-07	0	0.0%	27,674	1.0%	26,512	1.0%	0	0.0%

\*: As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

The 3.5% was effective Spring 06 and the 1% was effective Fall 06. These increases will be funded through the General Fund Apportionment (8610) related increases such as COLA and growth. For 2006-2007 there was also a one time off schedule bonus (This amount was determined by applying 3% to the actual earnings in 2005-2006). This will be funded by one-time 2006-2007 funding.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **No**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year? **No**  
Next year? **Yes**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District is borrowing a significant amount of FTES to maintain funding levels. The District has established a new division, Enrollment Development, to spearhead the District's efforts to increase FTES. The District is also, through participatory governance processes, working with all constituency groups on campus to discuss and develop new methods and strategies for dealing with the need to increase FTES.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 12, 2007

BOARD POLICY

**RECOMMENDATION NO. 30**

**SUBJECT:** **SECOND READING AND APPROVAL OF BOARD OF TRUSTEES POLICY – SECTION 4000, STUDENT SERVICES BOARD POLICY 4112, ENROLLMENT PRIORITIES**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: The Board of Trustees conduct a second reading and approve the Board of Trustees policy Section 4000, Student Services - revised Policy 4112, Enrollment Priorities.

**BP 4112 Enrollment Priorities**

Enrollment priorities will be assigned to facilitate students’ timely completion of degree, certificate or transfer requirements using unit completion as the primary determinant. The District will extend priority consideration to students with special needs, including but not limited to, students participating in approved programs authorized through the California Education Code and Title 5 regulations to receive “support services”.

Detailed procedures will be maintained in Admissions and Records.

Reference: Title 5, Sections 58108  
Education Code Sections 70901 and 84500

*Adopted: 5/7/2001*

SUMMARY: The proposed revision to Board Policy 4112 was approved by the Academic Senate Joint Student Affairs Committee and the Academic Senate.

BACKGROUND: The SMCCD is a member of the California Community College League (CCLC) Board Policy and Administrative Procedure service which provides updates that address changes resulting from new laws and regulations and subscribers requests. Recommended revisions and new policies are reviewed, incorporated, and approved by the appropriate Academic Senate and/or administrative committees before they are presented to the Board of Trustees for approval.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 12, 2007

BOARD POLICY

**RECOMMENDATION NO. 31**

**SUBJECT:** **SECOND READING AND APPROVAL OF BOARD OF TRUSTEES POLICY – SECTION 5000, CURRICULUM/ INSTRUCTION, BOARD POLICY 5525 – OPEN COURSES**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: The Board of Trustees conduct a second reading and approve the Board of Trustees policy Section 5000, Student Services - new Policy 5525, Open Courses.

**BP 5525 Open Courses**

The policy of the Santa Monica Community College District is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the District shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to regulations contained in Title 5.

The statement of policy adopted by the Board shall be published in the official catalog and schedule of classes for which full-time equivalent students (FTEs) is reported for state apportionment.

Reference: Title 5, Section 51006

SUMMARY: The practice of the District regarding open courses consistent with Title 5 regulations is printed in the schedule of classes. To comply with requirements of the Title 5, Section 51006 (b), it needs to be adopted as an official policy.

BACKGROUND: The SMCCD is a member of the California Community College League (CCLC) Board Policy and Administrative Procedure service which provides updates that address changes resulting from new laws and regulations and subscribers requests.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 12, 2007

BOARD POLICY

**RECOMMENDATION NO. 32**

**SUBJECT:**                    **DISCUSSION: REVISION TO BOARD POLICY SECTION 1550, CONSTRUCTION OF AGENDA FOR BOARD OF TRUSTEES MEETINGS**

SUBMITTED BY:            Trustee David Finkel

RECOMMENDATION:    The Board of Trustees discuss revising Board Policy Section 1550, Construction of Agenda for Board of Trustees Meetings. The current policy reads:

The Superintendent/President, as Secretary of the Board of Trustees, shall prepare an agenda for each regular meeting of the Board of Trustees. The agenda shall be reviewed in advance by the Board Chair at regularly scheduled agenda review meetings. The Chair may include the Vice-Chair in the agenda review meetings.

Any member of the Board of Trustees may call the Board Chair and/or the Superintendent/President and request any item to be placed on the agenda no later than one week before the meeting of the Board of Trustees.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	February 12, 2007

**INFORMATION ITEM D**

**CITIZENS' BOND OVERSIGHT COMMITTEE  
MEETING – JANUARY 17, 2007**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, January 17, 2007 in Business Building Room 111, Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

**1. CALL TO ORDER - 8:05 a.m.**

**2. ROLL CALL**

- Linda Sullivan, Chair - Present
- Clarence Chapman – Present
- Ralph Erickson - Present
- Veronica Lopez - Absent
- Eleanore Meyer – Present
- Belinda Phillips - Present
- Sylvia Rose – Present
- Lorraine Sanchez, - Present
- Irma Vargas, Vice-Chair – Absent
- Allen Weiss – Present

Others Present:

- Chui L. Tsang, Superintendent/President
- Lisa Rose, Committee Coordinator
- Charlie Yen, Director, Events and Contracts

**3. APPROVAL OF MINUTES – October 18, 2006**

Deferred until next meeting (April 17, 2007).

**4. REPORTS and DISCUSSION**

Transportation Issues:

- The District closed escrow on property at Stewart and Exposition (formerly Verizon property) to be used for a parking/shuttle lot for SMC students. The property was purchased for \$17.25 million from Measure U funds, is approximately 2.35 acres and will be redesigned for surface parking to accommodate 200-250 vehicles. It is hopeful that the lot will be completed for use by summer, 2007.
- There will be another 300 parking spaces at the Performing Arts Center (Madison) in fall, 2007.
- The District is working with the Big Blue Bus to develop routes to benefit students.
- These efforts are part of a whole solution to transportation challenges. The District plans to address parking, traffic flow, use of public transportation and ridesharing to develop different strategies to improve access for students.
- Visionary solutions include completing a light rail system, using express buses, and increasing on-line instruction.

### Bond Issue

The District will issue a \$12 million bond for the purchase and construction at the new parking/shuttle site. The District also refinanced Measure S which will in the long run save the taxpayers \$10 million and generate an additional \$8 for construction.

### Update on Completed Construction

#### Measure U Projects:

- Liberal Arts North (HSS): History Department has moved in and the punchlist is being completed.
- Liberal Arts South (HSS): Construction is on schedule and should be completed this spring with classes to start in fall 2007.
- North quad: In design, will start construction in summer 2007.

#### Measure S Projects

- John Adams Soccer Field: The project is being designed; the plans will be submitted to DSA (Department of State Architect) next month.
- Performing Arts Center (Madison); Construction is progressing and is on schedule; the project will be completed for occupancy in fall, 2007.
- Corsair Field: The feasibility study is being completed with extensive input from the neighbors and the City. There will more time to focus on this project when other projects are completed.
- Malibu property: The City of Malibu is taking the lead on identifying property for purchase.

### Reports provided to members:

#### Measure U

- Project Schedule
- Budget
- Expenditures

#### Measure S

- Project Schedule
- Budget
- Expenditures

#### Bond Sales/Expenses Report

## **5. PUBLIC COMMENTS**

None

## **6. ADJOURNMENT – 8:45 a.m.**

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 18, 2007 at 8 a.m. (location to be determined).

<b>BOARD OF TRUSTEES</b> SANTA MONICA COMMUNITY COLLEGE DISTRICT	<b>REGULAR MEETING</b> February 12, 2007
---	---

**XIII. ADJOURNMENT**

The Santa Monica Community College District Board of Trustees will hold a Retreat on Saturday, March 3, 2007 9 a.m. to 4 p.m., at the SMC Bundy Campus, Multipurpose Room (Room 123), 3171 Bundy Drive, Los Angeles.

There will be a special Board of Trustees workshop on Monday, March 12, 2007 at 1 p.m. (location to be determined).

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Monday, March 12, 2007 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.