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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING
MONDAY, FEBRUARY 10, 2003

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Closed Session
Business Building Room 111

7:00 p.m. - Public Meeting
Board Room
Business Building Room 117

*The complete agenda may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
 - Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.
2. No uncivil or disorderly conduct shall be permitted at any Board of Trustees meeting. Persistence in displaying such conduct shall be grounds for summary termination and/or removal of the person from the meeting by the Chair.
 3. No oral presentation shall include charges or complaints against any employee of the District, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify the individual. Charges or complaints against employees shall be submitted to the Board of Trustees under provisions of Board Policy Section 9421. Any employee against whom charges or complaints are to be made must be given 24 hours advanced notice and may request any such charges or complaints are heard in closed session.
 4. Exceptions: This policy does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda

*Reference: Board Policy Section 1570
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9*

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

February 10, 2003

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District is scheduled to be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, February 10, 2003.

5:30 p.m. – Closed Session

7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

- | | |
|---|-----------------|
| I. ORGANIZATIONAL FUNCTIONS | <u>Page No.</u> |
| A Call to Order | 1 |
| B Roll Call | |
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 | |
| II. CLOSED SESSION (<i>Scheduled for 5:30 p.m.</i>) | |
| <ul style="list-style-type: none">• Collective Bargaining,
pursuant to Government Code Section 54957.6• Litigation, pursuant to Government Code Section 54956.9
Imori vs. SMCCD, Case No. SC070725• Public Employee: Employment, Discipline, Dismissal, Release
pursuant to Government Code Section 54957 | |
|
 | |
| III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (<i>Continued</i>) | |
| C Pledge of Allegiance | |
| #1 Approval of Minutes: January 13, 2003 | |
|
 | |
| IV. SUPERINTENDENT'S REPORT | |
| Associated Students Recognition Awards | |
| <ul style="list-style-type: none">• Pamela Fraker-Bachilla, Student• Janie Jones, Faculty Member | |
|
 | |
| V. ACADEMIC SENATE REPORT | |
|
 | |
| VI. CLASSIFIED SENATE REPORT | |
|
 | |
| VII. COMMUNICATIONS OR PUBLIC COMMENTS | |
|
 | |
| VIII. BOARD REPORT AND COMMENTS | |

IX. **CONSENT AGENDA**
All items considered in one motion unless pulled for discussion later in the meeting

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	B Consultant for HACU Conference Coordination	6
	C Contract with SMMUSD	6
	D Contract with Career Partners, Inc.	7
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#4	Contracts and Consultants	
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	A Change of Consulting Firm Name, Mechanical Engineering Services, Remodel Temporary Library Project	20
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#21	Purchasing	
	A Award of Purchase Orders	23
	B Donation of equipment and Cabinetry	23
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X. **CONSENT AGENDA – Pulled Items**

XI.	MAJOR ITEMS OF BUSINESS	<u>Page No.</u>
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	#24 Resolution in Support of Equitable State Funding for All California Community College Districts	25

XII. **INFORMATON ITEMS**

	D Review of District Investments	26
	E 2002-2003 Quarterly Budget Report	29

XIII. **ADJOURNMENT:** There will be a Board of Trustees Retreat on Friday, February 21, 2003, 8:30 a.m. to 4 p.m. in Drescher Hall Room 300E, Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 3, 2003 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Madison Campus, 1310 - 11th Street, Santa Monica, California.

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

February 10, 2003

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Herbert Roney, Chair
Dr. Margaret Quiñones, Vice-Chair
Carole Currey
Dr. Dorothy Ehrhart-Morrison
Dr. Nancy Greenstein
Dr. Patrick Nichelson
Annette Shamey
Allison Sandera, Student Trustee

II. CLOSED SESSION

- Collective Bargaining, pursuant to Government Code Section 54957.6
- Litigation, pursuant to Government Code Section 54956.9
Imori vs. SMCCD, Case No. SC070725
- Public Employee: Employment, Discipline, Dismissal, Release
pursuant to Government Code Section 54957

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

PLEDGE OF ALLEGIANCE - Robert Adams, Vice-President, Student Affairs

RECOMENDATION NO. 1**APPROVAL OF MINUTES**

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

January 13, 2003

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

ORGANIZATIONAL FUNCTIONS

RECOMENDATION NO. 1

MINUTES OF JANUARY 13, 2003 MEETING

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

January 13, 2003 (Regular Meeting)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#21.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 2

GRANT AND BUDGET AUGMENTATION

Requested Action: Acceptance

Title of Grant: **Child Development Training Consortium Reimbursement Program**
(second year)

Granting Agency: Yosemite Community College District and Child Development Training Consortium

Requested Funding: \$10,000

Matching Funds: N/A

Performance Period: August 1, 2002 – July 31, 2003

Summary: Funding will be used to reimburse the educational expenses of students who are seeking a child development permit from the State Credential Office and those who are maintaining their permits. The grant will serve approximately 120 students. Reimbursed items include tuition, supplies and books related to Child Development classes and/or general education courses. Implementation of this program was delayed pending official notification from Yosemite CCD.

Budget Augmentation

Expenditures		
Acct #7000		\$10,000
Income		
Acct #8000		\$10,000

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 3

CONSULTANTS AND CONTRACTS

Requested Action: Approval

3-A CONTRACT FOR 2003 HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES (HACU) CONFERENCE

Contract with The Doubletree Guest Suites, Santa Monica, as the site for the 2003 HACU Conference, which will be hosted by Santa Monica College at this location, May 7-9, 2003. Under this contract, The Doubletree will provide guest rooms, and services related to the implementation of the conference for an amount not to exceed \$21,500.

Funding Source: HACU*DOL/ETA Workforce Development Initiative
Sub-Grant Award (\$30,000)

Comment: Santa Monica College is one of two colleges to receive the HACU*DOL/ETA Workforce Development Initiative Sub-Grant Award to host a Hispanic Association of Colleges and Universities national conference in 2003. (Texas A & M University is the other recipient). The conference targets educational institutions, community organizations and governmental agencies that are at the forefront of issues involving workforce development.

The theme of the Santa Monica conference is *Innovative Opportunities: Strategic Partnership for Excellence in Workforce Development*, and the event will emphasize 3 key principles:

- Connecting public/non profit agencies with higher education
- Insuring youth workforce training that has strong educational programming, and
- Building families by working with community-based and faith-based organizations.

To support the achievement of these principles, conference activities, workshops and presentations will be designed to provide participants with creative strategies and best practices in a variety of areas, including: Grant Development, Technology Effective Partnerships Between WorkSource Centers and Community Colleges, and Youth Training.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 3 **CONSULTANTS AND CONTRACTS** (continued)
Requested Action: Approval

3-B CONSULTANT FOR HACU CONFERENCE COORDINATION

Consultant contract with Jennifer Asquith to provide coordination of activities related to the implementation of the Hispanic Association of Colleges and Universities (HACU) Conference that will be held on May 7-9 2003, for an amount not to exceed \$7,000. The period of the contract is from February 11-May 23, 2003.

Funding Source: HACU*DOL/ETA Workforce Development Initiative
Sub-Grant Award

Comment: Ms. Asquith's duties will include central coordination of activities required for implementation of the HACU Conference, including registration of conference participants, coordinating details with conference hotel and exhibitors, keeping track of budgeted expenses, and coordinating VIP/guest speaker needs. Jennifer Asquith has 9 years experience in the field of Event Planning, and has coordinated events ranging from 10-20,000 attendees.

3-C CONTRACT WITH SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Contract with the Santa Monica-Malibu Unified School District for the development and delivery of customized staff training in Early Childhood Education. The period of the contract is from February 11-June 30, 2003 for the amount of \$15, 000.

Funding Source: Santa Monica-Malibu Unified School District/
Lili Claire Foundation

Comment: Santa Monica College will develop a specialized curriculum for two courses each consisting of 16 instructional hours to train paraprofessionals who work with children with disabilities in elementary grades. Scheduling of the training will accommodate the SMMUSD staff. Santa Monica College will select and purchase two sets of supplemental training materials, and one set will remain with the school district at the conclusion of the training period.

Santa Monica Malibu Unified School District will be responsible for the selection of the participants and provide a location for the training. Textbooks for the courses will be furnished by the SMMUSD for the participants.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 3

CONSULTANTS AND CONTRACTS (continued)

Requested Action: Approval

3-D CONTRACT WITH CAREER PARTNERS, INC.

Contract with Career Partners, Inc. to train fifteen (15) students meeting the Workforce Investment Act (WIA) eligibility criteria. Santa Monica College (SMC) Workforce and Economic Development will provide instruction to prepare individuals for certified nurses assistant positions. The period of the contract is from February 17–June 27, 2003 for the amount of \$42,000.

Funding Source: Career Partners, Los Angeles County WIA WorkSource Center

Comment: Santa Monica College will work in collaboration with Career Partners to identify potential candidates for the training program. SMC will assist all graduates of this program to fill job openings at participating health care employers such as Golden State Health Centers and The Kinetson Convalescent Home. Textbooks and supplies for the course will be furnished by SMC. Training will be conducted at participating health care facilities.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 4

CONSULTANTS AND CONTRACTS

Requested Action: Approval

4-A EVENTS, SPRING, 2003

Art Lectures

March 28, 2003	John Singer Sargent	M. Schapa, Inc. 50% of ticket sales
April 25, 2003	Marc Chagall	Semere Lectures 50% of ticket sales
May 9, 2003	Going to the Dogs	M. Schapa, Inc. 50% of ticket sales

Funding Source: Proceeds from ticket sales

4-B OFF-CAMPUS FACILITIES FOR EMERITUS COLLEGE, SPRING 2003

Facilities for off-campus Emeritus College classes for Spring 2003. Payment per class session is authorized as stated on the list.

Funding Source: 2002-2003 Budget/Emeritus College

Comment: The list of facilities is on file in the Office of Academic Affairs and Emeritus College.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 **CONTRACT FOR PSYCHOLOGICAL TESTING**

Requested Action: Ratification

Contract with VICTORIA J. HAVASSY, Ph.D., to administer psychological testing and interviews to employees and provide the District with a written evaluation of each candidate at the rate of \$75 per candidate for testing and \$250 for interview/evaluation/report per candidate, not to exceed \$3,000 for 2002-2003.

Funding Source: 2002-2003 Budget/Human Resources

Comment: This contract is for psychological testing services relating to personnel matters, specifically fitness for duty assessment.

RECOMMENDATION NO. 6 **ACADEMIC PERSONNEL**

Requested Action: Approval

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS EFFECTIVE DATE

ADMINISTRATIVE

Danzey, Ida Acting Assistant Dean, Health Sciences 2/18/02 - 06/17/03

Comment: Ms. Danzey will be Acting Assistant Dean, Health Sciences upon the retirement of Marilyn Humphrey,

ADJUNCT

(List on file in the Office of Human Resources - Academic)

LEAVE OF ABSENCE WITH PAY (pursuant to Article 17 of the Faculty Association Contract)

Massey, Robert Instructor, Social Science 02/14/03 - 03/06/03

LEAVE OF ABSENCE WITHOUT PAY

OPPORTUNITY LEAVE

Dworsky, Amy S. Counselor, Counseling 03/10/03 - 06/30/03

SEPARATIONS

RETIREMENT

Humphrey, Marilyn Assistant Dean, Health Sciences 03/31/03

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7

CLASSIFIED PERSONNEL – REGULAR

Requested Action: Approval

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

LEAVE OF ABSENCE WITH PAY

MILITARY

Carlos-Ivarra, Ismael, Campus Police Officer, Campus Police

01/14/03 - 01/13/04

SEPARATIONS

RELEASED FROM PROBATIONARY ASSIGNMENT

Solares, Ausberto, Custodian, Operations

01/10/03

RESIGNATION

Nyerges, Trish, Department Secretary I, Scholars

01/06/03

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Cayha, Fransiska, Disabled Stu. Test Asst., Disabled Stu. Ctr.	01/06/03 - 02/13/03
Cooper, Joyce, Accompanist Performance, Emeritus	01/06/03 - 02/13/03
Reilly, Mary, Voc. Tutor Asst. I, Counseling	01/06/03 - 02/13/03

LIMITED TERM

Abdulhafiz, Nebina, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Abdulhamid, Ferid Y., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Ahmed, Sara M., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Alvarez, Leticia, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Arinsberg, Toni, Registration Information Clerk, Matriculation	01/02/03 - 02/13/03
Augustine, Sheila, Registration Information Clerk, Matriculation	01/02/03 - 02/13/03
Baldwin, Laura, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Battle, Matthew, Swim Instructor/Lifeguard, KDR	01/06/03 - 02/13/03
Boodparset, Sutidave, Counseling Aide, EOPS	01/06/03 - 02/13/03
Brinkmann, Johannes O., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Brown, Carla, Registration Information Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Cadena, Ruben, Bookstore Clerk/Cashier, Station C	01/02/03 - 02/13/03
Cardenas, Nancy, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Carreon, Guillermo, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Casillas, Josh, Registration Information Clerk, Matriculation	01/02/03 - 02/13/03
Casillas, Ruth, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Cayha, Fransiska, Sign Lang. Inter. III, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Centeno, Deborah, Sign Lang. Inter. III, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Cervantes, Margaret, Reg. Info. Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Chappell, Jennifer, Registration Information Clerk, A & R	01/02/03 - 01/30/03
Cooper, Joyce, Accompanist Voice, Emeritus	01/02/03 - 02/13/03
Dawson, Rebecca, Bookstore Clerk/Cashier, Station C	01/02/03 - 02/13/03
Delgado, Mayra, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Ellison, Monti, Accompanist Dance, KDR	11/20/02 - 02/13/03
Enaiho, Patricia, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Esteen, Terry, Department Sec. II, Disabled Stu. Ctr.	01/17/03 - 02/13/03
Fayler, Mikahail, Registration Information Clerk, ISC	01/02/03 - 02/13/03
Felder, Ronnie, Registration Information Clerk, A & R	01/02/03 - 02/13/03

LIMITED TERM cont'd.

Fletcher, Gerald, Registration Information Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Franco, Jose, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Franco, Sandra, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Fryer, Elizabeth, Sign Lang. Inter. I, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Garcia, Renay, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Gerhold, Thomas, Accompanist Performance, Emeritus	01/06/03 - 02/13/03
Gerhold, Thomas, Accompanist Voice, Emeritus	01/06/03 - 02/13/03
Glazer, Brooke, Sign Lang. Inter. II, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Gonzalez, Anthony, Counseling Aide, Latino Center	01/06/03 - 02/13/03
Goulet, Darin, Accompanist Performance, Emeritus	08/26/02 - 12/31/03
Grau, Donald, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Hagan, Manisha, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Harrison, Rachelle, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Hayton, Brian, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Hearns Jr., Douglas, Registration Information Clerk, Matriculation	01/02/03 - 02/13/03
Hedrick, Monique, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Herron, Meridith, Admissions & Records Clerk II, A & R	01/02/03 - 02/13/03
Herron, Meridith, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Holmes, Heather, Office Aide, Office of School Relations	01/02/03 - 02/13/03
Holstein, Stephanie, Sign Lang. Inter. Trainee, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Iapicco, Ghislaine, Bookstore Clerk/Cashier, Station C	01/02/03 - 02/13/03
Jackson, Sheralynn, Reg. Info. Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Jucha, Lisa, Sign Lang. Inter. II, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Kenchanna, Hemalatha, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Libman, Leonid, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Lopez, Waleska, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Malerstein, Janet, Sign Lang. Inter. Trainee, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Manhertz, Yvonne, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Manzanilla, Jose, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Martinez, Carlos, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Matthews, Alexandre, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
McIntosh, Bryan, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
McMahon, Mandy, Registration Information Clerk, A & R	01/02/03 - 02/13/03
McPherson, Jeffrey, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Mehary, Mehret, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Melanio, Noel, Accompanist Dance, KDR	01/06/03 - 02/13/03
Mendez, Kenia, Bookstore Clerk/Cashier, Station C	01/02/03 - 02/13/03
Menjivar, Raul, Counseling Aide, EOPS	01/06/03 - 02/13/03
Merchant, Erin, Sign Lang. Inter I, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Moagi, Stephen, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Moges, Aster, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Muluneh, Nebiyu, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Nam, Taek Cheor (David), Counseling Aide, Counseling	01/02/03 - 02/13/03
Navarro, Erik, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Nelson, Marion, Reg. Enrollment Coord., A & R	01/02/03 - 02/13/03
Ngo, Anh-Tuyet, Registration Information Clerk, ISC	01/02/03 - 02/13/03
Nguyen, Ha M., Registration Information Clerk, A & R	01/02/03 - 02/13/03
Nguyen, Lan T., Registration Information Clerk, ISC	01/02/03 - 02/13/03
Nguyen, Quynh-Mai, Reg. Information Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Nieto, Bauman, Registration Information Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Panghongkeon, Artee, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03

LIMITED TERM cont'd.

Parker, Rashad, Registration Information Clerk, ISC	01/02/03 - 02/13/03
Perez, Maricela, Registration Information Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Perkins, Paul, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Quezada, Nancy, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Reed, Jeffery, Accompanist Dance, KDR	01/06/03 - 02/13/03
Remstein, Robert, Accompanist Performance, Emeritus	01/06/03 - 02/13/03
Remstein, Robert, Accompanist Voice, Emeritus	01/06/03 - 02/13/03
Reza, Jennifer, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Rezapour, Mehnoosh, Counseling Aide, Counseling	01/02/03 - 02/13/03
Rhoads, Margaret, Instructional Assistant Learning Dis., DSC	01/06/03 - 02/13/03
Rodriguez, Zaida, Registration Information Clerk, Off. of School Rel.	01/02/03 - 02/13/03
Rosinek, Shirley, Registration Information Clerk, ISC	01/02/03 - 02/13/03
Rubio, Mary Louise, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Saifu, Phiven, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Sanchez, Yesenia, Counseling Aide, EOPS	01/06/03 - 02/13/03
Santiago, Albert, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Sawhill, Kenneth, Registration Information Clerk, ISC	01/02/03 - 02/13/03
Sazonova, Yelena, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Shamsian, Dalia, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Shasha, Rachel, Sign Lang. Inter. Trainee, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Sherif, Alfia Y., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Sinclair, Reva, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Sloane, William K., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Smith, Ryan L., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Sturgis, Denise, Registration Information Clerk, ISC	01/02/03 - 02/13/03
Sussman-Scheeter, Dena, Sign Lang. Inter. II, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Tesfaye, Hiwot M., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Thielkingm Alan D., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Tolosa, John, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Toomey, Kathy, Sign Lang. Inter. II, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Tsai, Karen, Sign Lang. Inter. I, Disabled Stu. Ctr.	01/06/03 - 02/13/03
Venezia, Rachael A., Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Walden, Cherie, Registration Information Clerk, A & R	01/02/03 - 02/13/03
Washington, Mianca, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Weldemichael, Belanesh, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Yamate, Chris, Bookstore Clerk/Cashier, Station C	01/02/03 - 02/13/03
Young, Mary Ellen, Bookstore Clerk/Cashier, Bookstore	01/02/03 - 02/13/03
Young, Brian, Registration Information Clerk, A & R	01/02/03 - 02/13/03

Comment: Limited Duration assignments are recommended through the winter session only. This list represents a decrease in the number of limited duration employees.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9

CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CaWORKS Student Assistant \$7.00/hr	1
College Student Assistant \$7.00/hr	31
College Work-Study Student Assistant \$7.00/hr	57

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 10

ORGANIZATIONAL MEMBERSHIP, 2002-2003

Requested Action: Approval

Organizational Membership for 2002-2003:

California Association of Latino Community College Trustees (CALCCCT) - \$250

Funding Source: 2002-03 Budget/Board of Trustees

Comment: This organization was formed to address the common interests of Latino trustees and work with CCCT and CCLC on a full range of issues. However, CALCCCT does not fall under the financial umbrella of CCLC and therefore collects dues to help support its activities.

RECOMMENDATION NO. 11

ACCOUNTING SERVICES PAYMENT

Requested Action: Approval

Payment in the amount of \$325 to VICENTI LLOYD STUTZMAN LLP for services to assist the District in the completion of the Data Collection Form required by Federal law to report the District's participation in Federal programs.

Funding Source: 2002-03 Budget/Business Services

Comment: The District is required to file a Data Collection Form regarding all federal programs in which the District participates with the Federal Audit Clearinghouse. The services related to the preparation of this form were outside the scope of the District's auditing agreement.

BOARD OF TRUSTEES	Action
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 12

CLAIM FOR DAMAGES

Requested Action: Approval

Reject the following claims and refer the claims to the District's claims management firm

<u>Claimant</u>	<u>Date Filed</u>	<u>Amount of Claim</u>
Matthew Burgess	01/13/03	\$5,919.11

Comment: The claimant alleges that due to the absence of a low clearance sign in Parking Structure C, the roof rack on his vehicle was damaged.

RECOMMENDATION NO. 13

KCRW CONSULTANTS

Requested Action: Approval

Agreements with the following KCRW consultants for the period ending June 30, 2003.

Frances Anderton: Program Services, "POLITICS OF CULTURE;" payable at \$600 per program for a total not to exceed \$13,500.

Mt. Washington Woodworks for woodworking/cabinetry services. Payment in an amount not to exceed \$10,000 payable in two installments: a deposit of 50% and the remainder payable upon completion.

Funding Source: KCRW Donations and Grants

Comment: KCRW raises funds for all operating and capital expenses of the station

BOARD OF TRUSTEES	Action
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14 **BUDGET AMENDMENT**

Requested Action: Approval

Amendment of the Restricted General Fund Budget Income and Expenditures to reflect the correction of the fiscal year 2001-2002 carry over amounts for the following grants:

14-A TELECOMMUNICATION AND TECHNOLOGY INFRASTRUCTURE PROGRAM (TTIP)

Decrease the budget in the amount of \$67,441

Expenditure	
Acct. #6000	(67,441)
Income	
Acct. #8000	(67,441)

14-B CAL WORKS

Augment the budget in the amount of \$214,560

Expenditure	
Acct. #1000	68,425
#2000	35,506
#3000	23,879
#4000	100
#6000	82,290
#7000	4,360
Income	
Acct. #8000	214,560

14-C MATRICULATION

Augment the budget in the amount of \$318,258

Expenditures	
Acct. #2000	152,425
#3000	65,337
#4000	1,600
#5000	98,869
Income	
Acct. #8000	318,258

14-D STAFF DEVELOPMENT

Augment the budget in the amount of \$20,334

Expenditures	
Acct. #4000	2,677
#5000	17,657
Income	
Acct. #8000	20,334

Comment: Carry over grants were changed from ending balance adjustments to deferred income. These adjustments were not included in the adopted budget income or expenses and have been reviewed by the Budget Committee.

BOARD OF TRUSTEES	Action
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 15

Requested Action: Approval

BUDGET AUGMENTATIONS

15-A DISABLED STUDENT SERVICES

Granting Agency:	California Community College Chancellor's Office	
Requested Funding:	\$155,412	
Matching Funds:	Not Applicable	
Performance Period:	July 1, 2002 – June 30, 2003	
Summary	The State Chancellor's Office has increased the funding for the Disabled Students Services program from \$916,378 to \$1,071,790. This represents an increase of \$155,412 to the existing program.	
Budget Augmentation:	Income: #8000	\$155,412
	Expenditures #1000	3,500
	#2000	88,908
	#3000	36,775
	#4000	1,229
	#5000	15,000
	#6000	10,000
	Total Expenditures	\$155,412

15-B CALWORKS

Granting Agency:	California Community College Chancellor's Office	
Requested Funding:	\$38,086	
Matching Funds:	Not Applicable	
Performance Period:	July 1, 2002 – June 30, 2003	
Summary	The State Chancellor's Office has increased the funding for the CalWorks program from \$342,771 to \$380,857. This represents an increase of \$38,086 to the existing program.	
Budget Augmentation:	Income: #8000	\$38,086
	Expenditures #2000	\$38,086

15-C EOPS-CARE

Granting Agency:	California Community College Chancellor's Office	
Requested Funding:	\$1,703	
Matching Funds:	Not Applicable	
Performance Period:	July 1, 2002 – June 30, 2003	
Summary	The State Chancellor's Office has increased the funding for the EOPS-CARE program from \$102,619 to \$104,322. This represents an increase of \$1,703 to the existing program.	
Budget Augmentation:	Income #8000	\$1,703
Expenditures	#4000	\$1,703

BOARD OF TRUSTEES	Action
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 15

Requested Action: Approval

BUDGET AUGMENTATIONS (continued)

15-D EOPS

Granting Agency:	California Community College Chancellor's Office
Requested Funding:	\$123,978
Matching Funds:	Not Applicable
Performance Period:	July 1, 2002 – June 30, 2003
Summary	The State Chancellor's Office has increased the funding for the EOPS program from \$1,043,883 to \$1,167,861. This represents an increase of \$123,978 to the existing program.

Budget Augmentation:	Income: #8000	\$123,978
	Expenditures #2000	31,938
	#3000	33,525
	#4000	2,335
	#5000	114
	#6000	7,708
	#7000	48,358
	Total Expenditures	\$123,978

15-E MATRICULATION

Granting Agency:	California Community College Chancellor's Office
Requested Funding:	\$133,412
Matching Funds:	Not Applicable
Performance Period:	July 1, 2002 – June 30, 2003
Summary	The State Chancellor's Office has increased the funding for the Matriculation program from \$646,026 to \$779,438. This represents an increase of \$133,412 to the existing program.

Budget Augmentation:	Income #8000	\$133,412
	Expenditures #1000	13,205
	#2000	28,887
	#4000	15,500
	#5000	75,820
	Total Expenditures	\$133,412

BOARD OF TRUSTEES	Action
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 15

BUDGET AUGMENTATIONS (continued)

Requested Action: Approval

15-F MATRICULATION NON CREDIT

Granting Agency:	California Community College Chancellor's Office		
Requested Funding:	\$20,352		
Matching Funds:	Not Applicable		
Performance Period:	July 1, 2002 – June 30, 2003		
Summary:	The State Chancellor's Office has increased the funding for the Matriculation Non Credit program from \$41,276 to \$61,628. This represents an increase of \$20,352 to the existing program.		
Budget Augmentation:	Income	#8000	\$20,352
	Expenditures	#4000	9,000
		#5000	9,352
		#6000	2,000
	Total Expenditures		\$20,352

RECOMMENDATION NO. 16

FACILITIES

Requested Action: Approval

16-A CHANGE OF CONSULTING FIRM NAME, MECHANICAL ENGINEERING SERVICES, REMODEL TEMPORARY LIBRARY PROJECT

Change of consulting firm name from PORTILLO & WEBER, INC. and enter into an agreement with S. Y. LEE ASSOCIATES on the Remodel Temporary Library project.

Funding Source: District Capital Outlay

Comment: Portillo & Weber were engaged by the District to perform mechanical engineering services on the Remodel Temporary Library project. As of December 31, 2002, Portillo and Weber, Inc. ended their practice. All of their remaining contracts were reassigned to the individual partners previously responsible for the project. S.Y. Lee was responsible for the mechanical engineering work associated with the Remodel Temporary Library project and will now continue to oversee the design consulting services of this project under the corporate name of S. Y. Lee Associates. The mechanical engineering services fee for this project remains the same at \$17,280, plus reimbursable expense.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 16 **FACILITIES** (continued)

Requested Action: Approval

16-B REJECT ALL BIDS, MECHANICAL SYSTEMS UPGRADE, SCIENCE BUILDING.

Reject all bids for the Mechanical Systems Upgrades, Science Building project and authorize the District to re-bid the project.

Funding Source: State 99-00 Hazardous Substance Removal Program/
State 01-02 Deferred Maintenance Program

Comment: At bid opening, the District received only one responsive bid. The bid amount is above the State approved budget for the project. The project will be reevaluated, scaled down and re-bid in an effort to bring prospective bids into alignment with the State approved budget.

16-C CHANGE ORDER NO. 6, LIBRARY EXPANSION & REMODEL PROJECT

Change Orders No. 6 with NIELSEN DILLINGHAM BUILDERS on the Library Expansion & Remodel project.

Original Contract Amount	\$22,050,000.00
Change Order No. 1- 5	(449,727.00)
Change Order No. 6	<u>(23,559.00)</u>
Revised Contract Amount	\$21,576,714.00

Funding Source: FEMA/State Capital Outlay/District

Comment: Change order No. 6 provides for Owner requested addition to clock system, provide motor rated electrical disconnect switch, change safe specifications and intercept underfloor duct, provide additional electrical lighting fixtures, provide box header at three doors, provide electrical pull-box, and add two security cameras at building exterior. This Change Order also provides a credit in the amount of (\$79,976.00) for Owner requested deletion of aluminum wall panels, use of EMT in lieu of rigid conduit at security cameras, change in library stack specifications.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 17

COMMERCIAL WARRANT REGISTER

Requested Action: Approval

January 1 – January 31, 2003 4897 - 4914 \$4,510,413.25

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 18

PAYROLL WARRANT REGISTER

Requested Action: Approval

January 1 – January 31, 2003 C1F - C2G \$1,519,047.80

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 19

PAYMENTS FROM AUXILIARY OPERATIONS

Requested Action: Approval

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

January 1 – January 31, 2003 86625 – 86944 \$ 403,758

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 20

DIRECT PAYMENTS

Requested Action: Approval

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

January 1 – January 31, 2003 D00764 – 00913 \$15,400.83

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 10, 2003

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 21 **PURCHASING**

21-A AWARD OF PURCHASE ORDERS

Requested Action: Approval

<u>Purchase Orders - FY 2002/03</u>	<u>Total</u>
A) P. O. 86607 – 86638	\$179,642.50
B) Telephone Orders	\$58,902.42
C) Change Orders	\$15,752.93
D) Auxiliary Orders	0
E) Auxiliary Change Orders	0

Comment: Lists of orders placed or amended between January 3 and January 26, 2003 are part of records on file in Purchasing Department

21-B DONATION OF EQUIPMENT AND CABINETRY

Requested Action: Acceptance

Donation of design, materials and manufacture of production equipment and cabinetry from KCRW FOUNDATION, INC. The equipment and cabinetry was used for Phase I of the renovation the radio station studios.

21-C PARTICIPATION IN PURCHASE AGREEMENT

Requested Action: Authorization

State of California Department of General Services' California Multiple Awards Schedule (CMAS) contract #3-99-70-0116R with Verizon for the purchase and installation of telecommunication equipment for the Library Expansion and Remodel project.

Authorize the award of a purchase order to Verizon for the purchase and installation of telecommunication equipment for the Library Expansion and Remodel project in an amount not to exceed \$177,000.

Funding Source: FEMA/State Capital Outlay/District

Comment: Public contract Code §20652 allows the District to purchase through other public agencies without advertising for bid. Public Contract Code §12110 authorizes the Department of General Services to purchase data processing or telecommunications goods and services for other public agencies.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 10, 2003

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

DISCUSSION: SENATE BILL 6 - MASTER PLAN FOR EDUCATION

It is recommended that the Board of Trustees conduct a discussion regarding Senate Bill 6, the proposed Master Plan for Education.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

RECOMMENDATION NO. 23

RESOLUTION IN OPPOSITION TO AN ENROLLMENT FEE INCREASE FOR CALIFORNIA COMMUNITY COLLEGES

Whereas, unlike the UC and CSU systems, the California Community Colleges are the portal to higher education for 2.9 million students serving a population that is more economically disadvantaged than other segments of higher education; and

Whereas, unlike the UC and CSU systems, proposed community college tuition increases would not necessarily revert back to their own system budget, but go directly into the general fund with no sunset clause included; and

Whereas California's community colleges are and have been dramatically under-funded compared to California's K-12 schools, CSU and UC systems, so that increases in community college enrollment fees should not be used to offset deficits elsewhere in state government, and

Whereas, decisions on how to spend funds are best made at the local level; and

Whereas, any fee increase, especially an increase over 100%, would result in a significant number of California residents not attending community colleges;

Therefore, be it resolved that the Board of Trustees of the Santa Monica Community College District opposes a proposal to increase student tuition at California Community Colleges without student consultation or assurance that all fees would stay within the community college system and not be used in any way to offset or substitute for other community college funding or to subsidize deficits anywhere else in state government.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES**Action**

Santa Monica Community College District

February 10, 2003

MAJOR ITEMS OF BUSINESSRECOMMENDATION NO. 24RESOLUTION IN SUPPORT OF EQUITABLE STATE FUNDING FOR CALIFORNIA COMMUNITY COLLEGE DISTRICTS

Whereas, on a dollar-per-student basis, there is great disparity in funding among California's community college districts; and

Whereas, the highest funded district receives more than \$8,000 per full-time-equivalent student and the lowest funded district receives less than \$3,000; the average amount received by the highest funded districts is \$5,693 per full-time-equivalent student, and the average amount received by the lowest funded districts is \$3,516 and the gap is growing larger; and

Whereas, when there are more state funds available to the community college system, higher-funded districts receive proportionately more and lower-funded districts receive proportionately less, and, conversely, when state funds are cut, higher-funded districts receive a smaller cut per student and lower-funded districts receive a larger cut per student, making the disparity in funding even worse, and

Whereas, the lack of equitable state funding means that students in lower-funded districts have significantly less access to classes, tutors, full-time instructors, lab technicians, math and writing center assistance, basic skills classes, adequately maintained facilities, instructional materials, current technology, technical programs, and counselors as well as other support staff for an increasingly diverse student population; and

Whereas, all of California's community college districts are required to comply with the same state mandates, but the resources that enable compliance vary widely district by district; and

Whereas, funding all community college programs and services on a per student basis would reduce the disparity in funding, increase access to equal education; and

Whereas, understanding California's current fiscal problems, the disparities in funding within the community college system must not be allowed to get worse;

Therefore, be it resolved, that the Board of Trustees of the Santa Monica Community College District supports funding on the basis of full-time equivalent students and:

- Urges a resolution to assure fair and equitable funding to all California community college districts, and
- Commits to actively advocate on behalf of comparable funding for **ALL** of the California community college districts on a per student basis.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	Information February 10, 2003
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INFORMATION ITEM D

REVIEW OF DISTRICT INVESTMENTS

The attached statement shows the status of District investments as of December 30, 2002 and is presented for Board review. The report provides information required by California Government Code §53646. The investment portfolio is in compliance with District investment policy and will allow the District Trust Fund to meet expenditure requirements for the next six months. All investments are in government securities and high investment grade bonds and notes.

12/31/2002

COMBINED TRUST FUND INVESTMENTS

<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>DATE OF MATURITY</u>	<u>QUANTITY</u>	<u>TOTAL COST</u>	<u>MARKET VALUE AS OF 9/30/2002</u>	<u>SOURCE OF MARKET VALUATION</u>
MONEY FUND	SALOMON SMITH BARNEY		700		700	700 SALOMON SMITH BARNEY
US GOVERNMENT	FEDERAL NATL MTG ASSN	Jan 10, 2003	3,246,000	3,336,372	3,250,057	SALOMON SMITH BARNEY
MONEY FUND	MARKET PORTFOLIO CL Y			2,046	2,046	BEAR STEARNS
GNMA	GNMA PASS THRU POOL	Apr. 15, 2017	20,560	20,560	22,322	BEAR STEARNS
TOTAL				3,359,678	3,275,125	

12/31/2002

SIMON TRUST FUND INVESTMENTS

<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>DATE OF MATURITY</u>	<u>QUANTITY</u>	<u>TOTAL COST</u>	<u>MARKET VALUE AS OF 9/30/2002</u>	<u>SOURCE OF MARKET VALUATION</u>
MONEY FUND	SALOMON SMITH BARNEY		410		410	SALOMON SMITH BARNEY
US GOVERNMENT	FEDERAL NATL MTG ASSN	Jan 10, 2003	846,000	869,554	847,057	SALOMON SMITH BARNEY
US GOVERNMENT	U.S. TREASURY BILL	Jan 09, 2003	187,000	186,397	186,948	SALOMON SMITH BARNEY
MONEY FUND	MARKET PORTFOLIO CL Y			12,722	12,722	BEAR STEARNS
TREASURY NOTE	U.S. GOVERNMENT	Nov. 15, 2005	300,000	305,627	332,718	BEAR STEARNS
CORPORATE BOND	FORD MOTOR CREDIT	Apr. 28, 2003	125,000	125,452	125,625	BEAR STEARNS
CORPORATE BOND	NATIONSBANK	Jul. 15, 2004	125,000	125,227	132,859	BEAR STEARNS
CORPORATE BOND	BANKAMERICA	Sep. 15, 2005	125,000	127,037	138,633	BEAR STEARNS
TOTAL				1,752,426	1,776,972	

12/31/2002

ASSOCIATED STUDENT BODY

<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>DATE OF MATURITY</u>	<u>QUANTITY</u>	<u>TOTAL COST</u>	<u>MARKET VALUE AS OF 9/30/2002</u>	<u>SOURCE OF MARKET VALUATION</u>
MONEY FUND	SALOMON SMITH BARNEY			171,952	171,952	SALOMON SMITH BARNEY
CORPORATE BOND	ARCHER DANIELS MIDLAND CO	May 15, 2003	25,000	24,958	25,430	SALOMON SMITH BARNEY
CORPORATE BOND	BALTIMORE GAS & ELEC	Jul 01, 2003	26,000	25,870	26,480	SALOMON SMITH BARNEY
CORPORATE BOND	NEW YORK TEL CO	Sep 01, 2003	26,000	25,611	26,520	SALOMON SMITH BARNEY
CORPORATE BOND	CARNIVAL CORP NOTES-REG	Oct 01, 2003	25,000	24,711	25,500	SALOMON SMITH BARNEY
GOVERNMENT BOND	U.S. TREASURY NOTES-SER H 2003	Jun 30, 2003	26,000	25,872	26,536	SALOMON SMITH BARNEY
GOVERNMENT BOND	U.S. TREASURY BILL	Jan 09, 2003	88,000	87,716	87,975	SALOMON SMITH BARNEY
GOVERNMENT BOND	FEDERAL NATL MTG ASSN	Jan 10, 2003	267,000	274,433	267,334	SALOMON SMITH BARNEY
CERTIFICATES OF DEP.	HOUSEHOLD BANK	Aug 25, 2003	26,000	26,000	26,638	SALOMON SMITH BARNEY
TOTAL				687,123	684,365	

INFORMATION ITEM E**2002-2003 QUARTERLY BUDGET REPORT****GENERAL FUND BUDGET SUMMARY
(Projected as of December 31, 2002)**

Beginning Balance	\$ 1,415,218
Income	<u>124,365,364</u>
Total Funds Available	\$125,780,582
Less: Expenses & Transfers	126,300,479
Ending Balance	(\$519,897)

Comment: Business Services provides to the Board of Trustees on a quarterly basis a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor's Office. This projection does not reflect the Governor's mid-year budget cuts.

BUDGET NARRATIVE FOR MID-YEAR ADJUSTMENTS

This narrative is to clarify the income projections shown in the December 31, 2002 financial statements for the General Fund. On January 10, 2003 the Governor proposed significant mid year budget cuts. As of February 5, 2003 the state has not approved the proposed budget cuts and a compromise resolution is not likely before the agenda goes to print. The information regarding the impact of the Governor's proposed cuts are projected in the final column (e) entitled 02/03 Governor's Mid Year. The (d) column is the projected annual income/expense before mid-year revenue budget cuts. On the next page – marked "Expenditures" column (e) is left blank. The administration has been having extensive meetings to determine the appropriate cuts that will need to be made.

Fund 01

In the Unrestricted General Fund (01) the Governor's mid-year column (e) cuts reduce our revenues by \$2.8 million dollars compared to projections in column (d). These reductions are shown in lines 3, 4, 9 and 10 – principal apportionment, basic skills, Partnership for Excellence, and other state income (including part-time faculty compensation). Column (d) includes a few other Fund 01 local income figures that have been adjusted to reflect our best estimates at this time and which are not affected by the Governor's cuts.


The projected expenditures for Fund 01 column (d) reflect actual expenditures plus the projection of expenditures for the balance of the fiscal year. Expenditure projections are almost \$0.9 million dollars greater than the adopted budget. This would leave the college with a negative ending balance if not handled by the end of the year. We now project that the cuts must also include the \$2.8 million that the Governor has proposed as revenue decreases. Therefore, the District must cut \$3.3 million in the General Fund Unrestricted to end the year with a balanced budget , but not reserves.

Fund 03

The Restricted General Fund (03) reflects an increase of \$2.7 million in revenue above the 02/03 adopted budget. This increase is due to new grants being received and the inclusion of deferred revenue. However, the Governor has proposed \$1.7 million in cuts to the categorical state programs (Fund 03). The administrators and program managers are in the process of revising the categorical programs to adjust for the combined changes where possible.

The bottom line is that the Governor has asked us to cut over \$5 million for the balance of this year in the General Fund.

Based on the Governor's proposal for 2003-04, Santa Monica College will see an additional \$7.6 million reduction to Fund 01 General Fund Unrestricted and an additional \$5.2 million reduction to Fund 03 General Fund Restricted. We are not the only community college that is affected by this unprecedented reduction in state funding. This will make securing alternate revenues more difficult since there will be many chasing few dollars. Our plan for reduction and recovery must consider where the state will be two and three years from now. Considering the devastating state cuts and our extremely low state revenue per FTE, we will be active at the state level to help develop a fair funding model that takes into consideration equity in state revenue per FTE. Presently we are funded at about 15% below the state average per FTE for large districts. Another area for special consideration is the international program at Santa Monica College which has been the single other source of unrestricted income that keeps the College functioning. It must be intensified as much as possible.


California Community Colleges
Quarterly Financial Report, CCFS-311Q
Fiscal Year 2002-2003
District:(780)SANTA MONICA Quarter Ended: (Q2) December 31, 2002

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<u>Annual</u>	As of June 30 for fiscal year (FY) specified.			
	FY99-00	FY00-01	FY01-02	FY02-03
General Fund Revenues (Objects 8100, 8600, and 8800)	99,223,907	115,768,649	117,591,098	121,702,277
Other Financing Sources (Objects 8900)	102,015	323,963	1,019,335	236,371
General Fund Expenditures (Objects 1000-6000)	96,886,910	111,934,300	122,038,663	121,719,861
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	958,086	1,383,093	2,204,342	1,028,527
Reserve for contingency Unrestricted	0	0	0	0
Reserve for contingency Total	0	0	0	0
General Fund Ending Balance Unrestricted	4,129,295	5,821,609	1,210,760	605,478
General Fund Ending Balance Total	5,670,038	7,047,790	1,415,218	605,478
Prior-Year Adjustments	-309,602	-1,397,467	0	0
Attendance FTES	19,786	20,083	21,814	22,084

<u>Quarter</u>	For the same quarter to each fiscal year (FY) specified			
	FY99-00	FY00-01	FY01-02	FY02-03
General Fund Cash Balance (Excluding investments)	2,362,507	9,188,444	9,823,973	4,681,513

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8000)	121,702,277	52,695,529	43.30
Other Financing Source (Objects 8900)	236,371	72,420	30.64
General Fund Expenditures (Objects 1000-6000)	121,719,861	51,327,743	42.17
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	1,028,527	442,783	43.05

III. Has the district settled any employee contracts during this quarter? Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	0	0	0
Year 2	0	0	0
Year 3	0	0	0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter(include incurrence of long-term debt, settlement of audit citings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes No
If yes, list events and their financial ramifications.(Include additional pages of explanation if needed.)

THE BOARD OF TRUSTEES ADOPTED A SALARY SCHEDULE FOR MANAGERS AND CONFIDENTIAL EMPLOYEES WITH NO SALARY INCREASES.

V. Does the district have significant fiscal problems that must be addressed this year? Yes No

Next year? Yes No If yes, what are the problems and what actions will be taken?
(Include additional pages of explanation if needed.)

THE GOVENOR DECIDED TO SEVERELY CUT COMMUNITY COLLEGE BUDGETS MID-YEAR. EXPENDITURES FOR WINTER AND SPRING WILL BE CUT .FOR NEXT YEAR, THE GOVENOR'S BUDGET SUBSTANTIALLY REDUCES FUNDING AND WILL REQUIRE SEVERE CUT BACKS ON BEHALF OF THE COLLEGE.

2002/03 UNRESTRICTED GENERAL FUND (01) INCOME BUDGET

ACCOUNTS (a)	02/03 ADOPTED BUDGET (b)	DEC 31, 2002 ACTUAL INCOME (c)	02/03 PROJECTED INCOME (d)	02/03 GOVERNOR'S MID-YEAR (e)
FEDERAL				
1. 8189 FIN AIDS ADM ALLOWANCES	106,160	190	106,160	106,160
2. TOTAL FEDERAL	106,160	190	106,160	106,160
STATE				
3. 8610 PRINCIPAL APPT.	41,312,763	19,517,745	40,658,958	38,721,389
4. 8611 BASIC SKILLS APPT.	700,000	388,257	700,000	624,720
5. 8616 PRIOR YR APPT. ADJ.	0	0	0	0
6. 8672 HOMEOWNERS EXEMPT	94,352	14,168	94,352	94,352
7. 8680 STATE LOTTERY REV.	2,800,296	0	2,800,296	2,800,296
8. 8692 MANDATED COST RECOV.	128,748	0	128,748	106,748
9. 8699 OTH STATE *	1,384,813	603,864	1,384,813	1,252,479
10. PARTNERSHIP FOR EXCELLENCE	5,701,813	2,679,852	5,701,813	5,084,307
11. TOTAL STATE	52,122,785	23,203,886	51,468,980	48,684,291
LOCAL				
12. 8810 PROP TAX SHIFT	24,328,357	2,299,696	24,328,357	24,328,357
13. 8811 SECURED TAX	5,903,076	2,662,643	5,903,076	5,903,076
14. 8812 SUPPLE. TAXES	124,295	18,287	124,295	124,295
15. 8813 UNSECURED TAX	339,804	310,222	339,804	339,804
16. 8816 PRIOR YRS TAXES	299,259	163,635	299,259	299,259
17. 8816 SPECIAL ADJUSTMENT	0	653,805	653,805	653,805
18. 8830 INTENSIVE ESL	479,700	297,450	479,700	479,700
19. 8850 RENTS	16,461	5,750	16,461	16,461
20. 8860 INTEREST	466,130	85,228	279,276	279,276
21. 8872 CONT.ED/COMM SERV.	636,409	281,275	562,550	562,550
22. 8874 ENROLLMENT FEES	4,804,455	3,651,849	4,804,455	4,804,455
23. 8879 STUDENT RECORDS	120,903	50,086	120,903	120,903
24. 8880 NON RES TUITION	13,497,733	9,708,113	13,497,733	13,497,733
25. 8886 F1 APPLICATION FEES	58,805	54,005	58,805	58,805
26. 8889 OTHER FEES	398,278	120,122	398,278	398,278
27. 8890 OTHER LOCAL	310,269	78,905	310,269	310,269
28. 8891 I. D. CARD SERVICE CHARGE	512,302	406,433	512,302	512,302
29. 8892 LIBRARY FINES	20,673	5,116	20,673	20,673
30. 8893 PARKING FINES	225,000	88,821	225,000	225,000
31. TOTAL LOCAL	52,541,909	20,941,441	52,935,001	52,935,001
32. TOTAL INCOME (Lines 2 + 11 + 31)	104,770,854	44,145,517	104,510,141	101,725,452
33. 8912 SALE OF EQUIP/SUPPL.	0	0	0	0
34. 8980 TRANSFER IN	96,458	0	122,508	122,508
35. TOTAL REVENUE (Lines 32 + 33 +34)	104,867,312	44,145,517	104,632,649	101,847,960
36. BEGINNING BALANCE	1,210,760	1,210,760	1,210,760	1,210,760
37. ADJUSTMENT TO BEGINNING BALANCE	0	0	0	0
38. TOTAL FUNDS AVAIL. (Lines 35 + 36 + 37)	106,078,072	45,356,277	105,843,409	103,058,720

2002/03 UNRESTRICTED GENERAL FUND (01) EXPENDITURE BUDGET

ACCOUNTS (a)	02/03 ADOPTED BUDGET (b)	DEC 31, 2002 ACTUAL EXPENDITURES (c)	02/03 PROJECTED BUDGET (d)	02/03 GOVERNOR'S MID-YEAR (e)
1. INSTRUCTION	21,504,352	8,172,339	20,299,892	
2. ACADEMIC MANAGERS	4,269,334	1,875,042	4,444,160	
3. NON-INSTRUCTION	3,323,913	1,380,062	3,500,900	
4. HOURLY INSTRUCTION	20,000,369	9,582,053	19,412,093	
5. HOURLY NON INSTRUCTION	2,951,129	1,633,546	3,464,289	
6. TOTAL ACADEMIC	52,049,097	22,643,042	51,121,334	
7. CLASSIFIED REGULAR	15,782,713	6,620,620	16,571,354	
8. CLASSIFIED MANAGERS	2,751,969	1,164,691	2,707,272	
9. CLASS REG INSTRUCTION	2,304,362	833,084	2,243,323	
10. CLASSIFIED HOURLY	1,361,321	977,657	2,061,560	
11. CLASS HRLY INSTRUCTION	155,941	337,965	733,004	
12. TOTAL CLASSIFIED	22,356,306	9,934,017	24,316,513	
13. STRS	2,850,938	478,935	2,780,595	
14. PERS	1,010,921	44,290	1,030,778	
15. OASDHI	2,600,473	1,021,122	2,600,473	
16. HW	8,059,946	3,513,523	8,059,946	
17. RETIREE'S HW	953,855	302,466	953,855	
18. SUI	114,630	51,730	114,630	
19. WORKERS' COMP.	799,371	862,902	862,902	
20. DISTRICT RETIREMENT	621,165	219,184	621,165	
21. TOTAL BENEFITS	17,011,299	6,494,152	17,024,344	
22. TOTAL SUPPLIES	1,381,161	414,193	1,381,161	
23. CONTRACTS/SERVICES	6,745,286	2,882,763	6,745,286	
24. INSURANCE	461,067	543,706	547,699	
25. UTILITIES	2,954,510	831,078	2,713,101	
26. TOTAL SERVICES*	10,160,863	4,257,547	10,006,086	
27. BLDG & SITES	0	5,985	0	
28. EQUIPMENT	2,108,877	561,051	2,108,877	
29. TOTAL CAPITAL	2,108,877	567,036	2,108,877	
30. TOTAL EXPENSES	105,067,603	44,309,987	105,958,315	
31. OTHER OUTGO FINANCIAL AID	0	0	0	
32. OTHER OUTGO-TRANSFERS	404,991	189,170	404,991	
33. TOTAL EXP. & TRANSFERS (Lines 30 + 31 + 32)	105,472,594	44,499,157	106,363,306	106,363,306
34. CONTINGENCY RESERVE	605,478	0	(519,897)	(3,304,586)
35. TOTAL (Lines 33 + 34)	106,078,072	44,499,157	105,843,409	103,058,720

*Lottery revenues are used to fund services.

2002/03 RESTRICTED GENERAL FUND (03) INCOME BUDGET

REVENUE ACCOUNT	02/03 ADOPTED BUDGET	DEC 31, 2002 ACTUAL INCOME	02/03 PROJECTED INCOME	02/03 GOVERNOR'S MID-YEAR
(a)	(b)	(c)	(d)	(e)
FEDERAL				
1. 8170 VOCATIONAL ED.	510,076	49,733	510,076	510,076
2. 8180 ECONOMIC OPP. ACT/FWS	648,904	217,260	648,904	648,904
3. 8190 RADIO GRANTS	490,820	490,820	490,820	490,820
4. 8241 TECH PREP	72,630	28,326	85,025	72,630
5. OTHER FEDERAL	2,096,312	887,709	2,298,038	2,096,312
6. TOTAL FEDERAL	3,818,742	1,673,848	4,032,863	3,818,742
STATE				
7. 8620 BLOCK GRANT	0	0	0	0
8. 8620 ECONOMIC DEVELOPMENT	350,500	136,695	350,500	312,541
9. 8620 TTIP C/O	265,618	265,618	198,177	198,177
10. 8620 TTIP	0	0	135,069	120,441
11. 8620 CALWORKS	342,771	161,103	380,851	338,957
12. 8620 CALWORKS C/O	0	0	214,566	214,566
13. 8620 TANF	86,991	40,885	86,991	77,570
14. 8622 EXTENDED OPP. PROG.	1,043,882	490,625	1,167,860	925,062
15. 8623 DISABLED STUDENTS	916,378	430,697	1,071,790	953,893
16. 8650 MATRICULATION	646,026	303,632	779,438	693,700
17. 8650 NON-CREDIT MATRICULATION	41,276	19,400	61,628	54,849
18. 8650 EOPS CARE	102,619	48,232	104,322	92,847
19. 8650 STAFF/FAC DIVERSITY	24,437	11,485	24,437	21,790
20. 8650 ENERGY RELIEF	417,666	417,686	417,666	417,666
21. 8650 TEACHER READING DEVELOPMENT PROGRAM	137,500	137,500	137,500	122,375
22. 8654 INSTR.EQUIP/LIBRARY MATL.	877,891	658,418	877,891	782,815
23. 8656 STAFF DEVELOP.	0	0	20,334	20,334
24. 8680 LOTTERY	270,204	0	270,204	270,204
25. OTHER STATE	1,533,778	1,688,402	2,370,831	1,533,778
26. TOTAL STATE	7,057,537	4,810,378	8,670,055	7,151,565
LOCAL				
27. 8830 PICO PARTNERSHIP	199,875	99,938	199,875	199,875
28. 8876 HEALTH FEES	669,582	422,100	669,582	669,582
29. 8881 PARKING FEES	1,022,395	525,043	1,022,395	1,022,395
30. 8890 PARKING LOT INC	151,864	101,331	151,864	151,864
31. DONATIONS -KCRW	3,419,587	0	3,343,327	3,343,327
32. OTHER LOCAL	591,841	917,374	1,502,841	1,502,841
33. TOTAL LOCAL	6,055,144	2,065,786	6,889,884	6,889,884
34. TOTAL INCOME (Lines 6 + 26 + 33)	16,931,423	8,550,012	19,592,802	17,860,191
35. 8980 TRANSFERS	139,913	72,420	139,913	139,913
36. TOTAL REVENUE (Lines 34 + 35)	17,071,336	8,622,432	19,732,715	18,000,104
37. BEGINNING BALANCE	204,458	204,458	204,458	204,458
38. ADJUSTMENT TO BEGINNING BALANCE	0	0	0	0
39. TOTAL FUNDS AVAIL. (Lines 36 + 37 + 38)	17,275,794	8,826,890	19,937,173	18,204,562

2002/03 RESTRICTED GENERAL FUND (03) EXPENDITURE BUDGET

ACCOUNTS (a)	02/03 ADOPTED BUDGET (d)	DEC 31, 2002 ACTUAL EXPENDITURES (c)	02/03 PROJECTED BUDGET (d)	02/03 GOVERNOR'S MID-YEAR (e)
1. INSTRUCTION	135,600	261,386	135,600	
2. MANAGEMENT	832,773	240,759	832,773	
3. NON-INSTRUCTION	716,954	294,851	821,069	
4. HOURLY INSTRUCTION	90,509	70,376	90,509	
5. HOURLY NON INSTRUCTION	919,598	434,283	936,303	
6. TOTAL ACADEMIC	2,695,434	1,301,655	2,816,254	
7. CLASSIFIED REGULAR	1,573,658	105,066	1,964,310	
8. CLASSIFIED MANAGERS	271,813	659,877	271,813	
9. CLASS REG INSTRUCTION	112,884	68,786	112,884	
10. CLASSIFIED HOURLY	1,621,370	585,860	1,771,370	
11. CLASS HRLY INSTRUCTION	139,799	86,741	339,799	
12. TOTAL CLASSIFIED	3,719,524	1,506,330	4,460,176	
13. STRS	207,669	22,920	216,278	
14. PERS	20,702	3,159	34,029	
15. OASDHI	241,129	74,996	312,246	
16. H/W	380,069	138,642	463,317	
17. SUI	10,074	3,041	19,401	
18. WORKERS' COMP.	45,680	27,071	71,666	
19. DISTRICT RETIREMENT	13,541	10,182	17,541	
20. TOTAL BENEFITS	918,864	280,011	1,134,478	
21. TOTAL SUPPLIES	627,275	218,686	706,983	
22. CONTRACTS/SERVICES	3,948,751	1,614,520	4,418,193	
23. INSURANCE	4,077	891,872	838,817	
24. UTILITIES	218,515	82,842	218,515	
25. TOTAL SERVICES	4,171,343	2,589,234	5,475,525	
26. BLDG & SITES	443,068	580,049	443,068	
27. EQUIPMENT	4,076,750	541,791	4,162,544	
28. TOTAL CAPITAL	4,519,818	1,121,840	4,605,612	
29. TOTAL EXPENSES (Lines 6 + 12+ 20 + 21 + 25 + 28)	16,652,258	7,017,756	19,199,028	
30. OTHER OUTGO - FINANCIAL AIDS	487,078	253,614	575,637	
31. OTHER OUTGO - TRANSFERS	136,458	0	162,508	
32. TOTAL OTHER OUTGO	623,536	253,614	738,145	
33. TOTAL EXP. & OTHER OUTGO (Lines 29 + 32)	17,275,794	7,271,370	19,937,173	19,937,173
34. CONTINGENCY RESERVE	0	0	0	(1,732,611)
35. TOTAL (Lines 33 + 34)	17,275,794	7,271,370	19,937,173	18,204,562

STUDENT FINANCIAL AID (FUND 09)

ACCOUNTS	02/03 ADOPTED BUDGET	DEC 31, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	5,756	5,756	5,756
INCOME			
2. 8330 FEDERAL GRANTS	8,100,947	3,322,830	8,100,947
3. 8622 ST. EOPS GRANTS	0	0	0
4. 8650 CAL. GRANTS	665,784	416,661	665,784
5. 8981 TRANSFER	305,078	116,750	305,078
6. 8860 INTEREST	0	1,506	0
7. TOTAL INCOME	9,071,809	3,857,747	9,071,809
8. TOTAL FUNDS AVAILABLE (Lines 1 +7)	9,077,565	3,863,503	9,077,565
EXPENSES			
9. 7500 FINANCIAL AID	9,077,565	3,863,503	9,077,565
10. TOTAL EXPENSES	9,077,565	3,863,503	9,077,565
11. ENDING BALANCE (Lines 7 - 10)	0	0	0

SPECIAL RESERVE FUND (FUND 15)

ACCOUNTS	02/03 ADOPTED BUDGET	DEC 31, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	2,486,666	2,486,666	2,486,666
2. ADJUSTMENT TO BEGINNING BALANCE	0	0	0
3. ADJUSTED BEGINNING BALANCE	2,486,666	2,486,666	2,486,666
INCOME			
4. 8652 SCHEDULED MAINTENANCE	514,747	0	514,747
5. 8653 ASBESTOS ABATEMENT	788,956	64,770	788,956
6. 8654 ARCHITECTURAL BARRIER REMOVAL	0	0	0
7. 8655 CAPITAL OUTLAY - LIBRARY ADDITION	7,985,568	567,794	7,985,568
8. 8655 CAPITAL OUTLAY - LIBRARY EQUIPMENT	2,418,000	0	2,418,000
9. 8820 DONATIONS	350,000	0	350,000
10. 8860 INTEREST	85,000	8,129	85,000
11. 8880 NONRESIDENT CAPITAL CHARGE	2,000,000	743,499	2,000,000
12. 8890 LOCAL INCOME	0	1,227	0
13. 8891 LOCAL INCOME - REDEVELOPMENT	12,500,000	216,036	12,500,000
14. TRANSFER IN	0	3,464,458	0
15. TOTAL INCOME	26,642,271	5,065,913	26,642,271
16. TOTAL FUNDS AVAILABLE (Lines 3 + 15)	29,128,937	7,552,579	29,128,937
EXPENSES			
17. 2000 CLASSIFIED SALARIES	235,272	98,030	235,272
18. 3000 BENEFITS	39,856	11,552	39,856
19. 4000 SUPPLIES	3,000	2,381	3,000
20. 5000 CONTRACT SERVICES	15,000	149,818	150,000
21. 6000 CAPITAL OUTLAY	28,835,809	7,290,798	28,700,809
22. TOTAL EXPENSES	29,128,937	7,552,579	29,128,937
22. ENDING BALANCE (Lines 16 - 22)	0	0	0

BOND FUND (FUND 70)

ACCOUNTS (a)	02/03 ADOPTED BUDGETS (b)	DEC 31, 2002 ACTUAL (c)	02/03 PROJECTED BUDGET (d)
1. BEGINNING BALANCE	6,122,900	6,122,900	6,122,900
2. ADJUSTMENT TO BEGINNING BALANCE	0	0	0
3. ADJUSTED BEGINNING BALANCE	6,122,900	6,122,900	6,122,900
INCOME			
4. 8860 INTEREST	100,000	11,604	100,000
5. TOTAL INCOME	100,000	11,604	100,000
6. TOTAL FUNDS AVAILABLE (Lines 3 + 5)	6,222,900	6,134,504	6,222,900
EXPENSES			
7. 4000 SUPPLIES	0	0	0
8. 5000 CONTRACT SERVICE	0	0	0
9. 6000 CAPITAL OUTLAY	6,222,900	69,028	6,222,900
10. TRANSFER OUT	0	3,860,347	0
11. TOTAL EXPENSES	6,222,900	3,929,375	6,222,900
12. ENDING BALANCE (Lines 6 - 11)	0	2,205,129	0

MEASURE U (FUND 71)

ACCOUNTS	02/03 ADOPTED BUDGET	DEC 31, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	0	0	0
INCOME			
2. LOCAL INCOME	25,000,000	25,000,000	25,000,000
3. TOTAL INCOME	25,000,000	25,000,000	25,000,000
4. TOTAL FUNDS AVAILABLE (Lines 1 + 3)	25,000,000	25,000,000	25,000,000
EXPENSES			
5. 5000 CONTRACT SERVICES	1,000,000	0	1,000,000
6. 6000 CAPITAL OUTLAY	24,000,000	8,409,646	24,000,000
7. TOTAL EXPENSES	25,000,000	8,409,646	25,000,000
8. ENDING BALANCE (Lines 4 - 7)	0	16,590,354	0

EARTHQUAKE FUND (FUND 73)

ACCOUNTS	02/03 ADOPTED BUDGET	DEC 31, 2002 ACTUAL	02/03 PROJECTED BUDGET
(a)	(b)	(c)	(d)
1. BEGINNING BALANCE	205,805	205,805	205,805
INCOME			
2. 8199 FEDERAL/FEMA FUNDING	9,479,483	9,324	9,479,483
3. TRANSFER IN	0	395,889	0
4. TOTAL INCOME	9,479,483	405,213	9,479,483
5. TOTAL FUNDS AVAILABLE (Lines 1 + 4)	9,685,288	611,018	9,685,288
EXPENSES			
6. 4000 SUPPLIES	3,000	0	3,000
7. 5000 CONTRACT SERVICE	862,670	49,040	862,670
8. 6000 CAPITAL OUTLAY	8,819,618	561,978	8,819,618
9. TOTAL EXPENSES	9,685,288	611,018	9,685,288
10. ENDING BALANCE (Lines 5 - 9)	0	0	0

**AUXILIARY OPERATIONS
2002-2003
2nd Quarter Ending 12/31/02**

ACCOUNTS	2002-2003 ADOPTED BUDGET	2002-2003 ACTUALS	Projected To 06/30/03
BEGINNING BALANCE	1,723,719	1,723,719	1,723,719
ADJ. TO BEG. BALANCE		(7,230)	(7,230)
ADJUSTED BEGINNING BAL.	1,723,719	1,716,489	1,716,489
 INCOME			
GROSS SALES	7,893,152	3,511,210	7,893,152
LESS: COST OF GOODS	(6,540,345)	(3,186,130)	(6,540,345)
NET	1,352,807	325,080	1,352,807
VENDOR & AUX PROGRAM INCOME	954,131	483,800	954,131
NET INCOME	2,306,938	808,880	2,306,938
INTEREST	36,556	16,397	36,556
WITHIN PROGRAM TRANSFERS	280,000	0	280,000
OTHER FUND TRANSFERS	0	0	0
TOTAL INCOME	2,623,494	825,277	2,623,494
 TOTAL FUNDS AVAILABLE	4,347,213	2,541,766	4,347,213
 EXPENDITURES			
STAFFING	815,645	468,294	815,645
FRINGE BENEFITS	84,929	44,786	84,929
OPERATING	1,389,967	405,121	1,389,967
WITHIN PROGRAM TRANSFERS	280,000	0	280,000
COP'S	100,000	0	100,000
TOTAL EXPENDITURES	2,670,541	918,201	2,670,541
 ENDING BALANCE	1,676,672	1,623,565	1,676,672

BOARD OF TRUSTEES

Santa Monica Community College District

Adjournment

February 10, 2003

ADJOURNMENT

The meeting will be adjourned in memory of **Sylvia Shniad**, long-time Santa Monica resident and community activist; **Lilian Staple**, Emeritus College instructor; **Beulah E. Taylor**, mother of Coach Robert Taylor; **Reverend Ronald L. Williams**, pastor of the First African Methodist Episcopal Church; **Audrey Joan Zane**, mother of Dennis Zane; and the **crew of the Space Shuttle Columbia** (below).

There will be a Board of Trustees Retreat on Friday, February 21, 2003, 8:30 a.m. to 4 p.m. in Drescher Hall Room 300E, Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 3, 2003 at 7 p.m. (5:30 p.m. if there is a closed session) at the Santa Monica College Madison Campus, 1310 – 11th Street, Santa Monica, California.



The crew of Space Shuttle Columbia
Kneeling in front are (left to right) Payload Specialist Ilan Ramon of Israel, Pilot William "Willie" McCool and Mission Specialist David Brown. Standing in back, left to right, are Mission Specialists Michael Anderson and Kalpana Chawla, Commander Rick Husband and Mission Specialist Laurel Clark.