



Board Policy
Chapter 2 – Board of Trustees

BP 2740 BOARD EDUCATION

The Board of Trustees is committed to its ongoing development as a Board and to a trustee education program that includes new trustee orientation.

Orientation of New Members

The Board of Trustees, the Superintendent/President, and the staff shall assist each new member-elect/appointee to understand the Board of Trustees functions, policies, and procedures before he/she takes office. The following methods shall be employed:

1. The electee/appointee shall be invited to meet with the Superintendent/President and other administrative personnel to discuss services being performed by the Board of Trustees.
2. The electee/appointee shall be notified of Board of Trustees meetings prior to his/her taking office officially. The Superintendent/President or designate shall supply material pertinent to meetings and shall explain its use.
3. The electee/appointee shall be given selected material concerning his/her responsibility as a member of the Board of Trustees.
4. A Board of Trustees Policy Manual shall be given to each new member by the Superintendent/President.

The Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster trustee education.

Study Sessions

The Board of Trustees shall schedule two annual study sessions; the dates to be adopted by the Board in the annual calendar of meetings.

At the Study Sessions, the Board will have the opportunity to discuss individual concerns and ideas with other members of the Board and the administration and give direction. Discussion topics may include, but not be limited to, proposed administrative plans, Board policies/goals, future agenda items, agenda format, et cetera.

Reference:

ACCJC Accreditation Standard 4

Adopted: May 1, 2000 (for BP 1140 and BP 1514)

Revised: December 1, 2003 (for BP 1140) and February 2, 2009 (for BP 1514)

Revised: June 6, 2017; June 4 2024 (reference only)

(Replaces former SMC BP 1140 and BP 1514)