



**Board Policy**  
Chapter 4 – Academic Affairs

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**BP 4300 FIELD TRIPS AND EXCURSIONS**

Field trips are components of regularly scheduled classes designed to provide experiences connected with specific elements of the course curriculum. The Board of Trustees authorizes this method of instruction as a means of enhancement to the curriculum delivery process.

The Superintendent/President shall establish administrative regulations that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

**Reference:** *Title 5 Section 55220*

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**Adopted:** December 4, 2000

**Revised:** April 5, 2022

*(Replaced former SMC BP 5450)*