

A G E N D A



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MONDAY
APRIL 10, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Closed Session
Business Building Room 111

7:00 p.m. - Public Meeting
Board Room
Business Building Room 117

*The complete agenda may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
 Education Code Section 72121.5
 Government Code Sections 54954.2, 54954.3, 54957.9

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, April 10, 2006.

5:30 p.m. – Closed Session

7:30 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONSPage No.

- A Call to Order
- B Roll Call

1

II. CLOSED SESSION (Scheduled for 5:30 p.m.)

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representative: Robert Sammis, Vice President-Planning and Development
Employee Organization: Santa Monica College Faculty Association
- Conference with Legal Counsel- Existing Litigation (Government Code Section 54956.9)
Two cases

Marin B. Shapiro Exodus Trust, dba Phoenix Genesis/MBS LP and Des Manttari v. Santa Monica Community College District, et al, Case No. BS099138

Case name unspecified: Disclosure would jeopardize service of process and existing settlement negotiations.

- Real Property (Government Code Section 54956.8)
1681 – 26th Street, Santa Monica
2909 Exposition Blvd., Santa Monica
NWC Cross Creek Road, Malibu
23802 and 23833 Stuart Ranch Road, Malibu
- Public Employee: Performance Evaluation (Government Code Section 54957)
Superintendent/President

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)

- C Pledge of Allegiance
- #1 Approval of Minutes: March 13, 2006 (Regular meeting)

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award
- Budget Update/Equalization
- Recognition of Corsair Awards in JACC statewide competition

- V. **PRESENTATIONS AND BOARD DISCUSSION**
 - Board of Governors Meetings
March 6-7 and March 30, 2006 (teleconference)
 - SMC Foundation
 - Update on Occupational Programs (including emerging technologies)
- VI. **ACADEMIC SENATE REPORT**
- VII. **COMMUNICATIONS OR PUBLIC COMMENTS**
- VIII. **CONSENT AGENDA** *(All items considered in one motion unless pulled for discussion or questions)*

Grants and Contracts

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	A Consultant for Theater Arts Program	
	B Agreements for Marketing and Recruitment for Summer 2006	
	C Contracts for Celebrate America, 2006	
	D Consultant for CARE Mini-Conference	
	E Contract for Processing Parking Permits	
	F Reading/Math Tutor Agreement	
	G KCRW Contracts and Consultants	

Human Resources

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Facilities and Fiscal

#8	Organizational Membership, 2005-06	16
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#10	Facilities	
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	A Award of Purchase Orders	27
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IX. **CONSENT AGENDA – Pulled Items**

X. **MAJOR ITEMS OF BUSINESS**

#18 Ballot for CCCT Board of Directors Ballot

#19 Resolution for Community College Month

#20 Resolution for Sexual Assault Awareness Month

#21 Agreement for Auditing Services

#22 Board Policy - Second Reading and Approval, Board Policy Section 3320,
Merit System/Personnel Commission

XI. **BOARD REPORTS AND COMMENTS**

XII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, May 8, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

April 10, 2006

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Dr. Nancy Greenstein, Chair
 Dr. Susan Aminoff, Vice-Chair
 Carole Currey
 Dr. Dorothy Ehrhart-Morrison
 Dr. Margaret Quiñones
 Rob Rader
 Herbert Roney
 Belinda Phillips, Student Trustee

III. CLOSED SESSION

- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representative: Robert Sammis, Vice President-Planning and Development
 Employee Organization: Santa Monica College Faculty Association*
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 2909 Exposition Blvd., Santa Monica
 NWC Cross Creek Road, Malibu
 23802 and 23833 Stuart Ranch Road, Malibu*
- Public Employee: Performance Evaluation (Government Code Section 54957)
Superintendent/President

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONSC. PLEDGE OF ALLEGIANCE

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 10, 2006

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

RECOMMENDATION: Approval of the minutes from the following meetings of the Santa Monica Community College District Board of Trustees:

March 13 2006 (Regular Meeting)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 10, 2006

CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #2-#17.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 SUBMISSION OF GRANT

Requested Action: Approval/Ratification

Title of Grant:	Tech Prep Model Pathway Program Demonstration Project
Funding Source:	California Department of Education
Requested Funding:	\$112,500
Performance Period:	June 1, 2006 – May 31, 2007
Expected Award Date:	May 2006
Impact on SMC:	This grant will help offset the costs of SMC's Tech Prep program, and provide resources to expand Tech Prep initiatives, specifically the Early Start Program—Early Childhood Education Pathway to Santa Monica and Venice high schools. In addition, it provides SMC the opportunity to highlight one of its successful partnership initiatives,
Summary:	This is a request to renew a continuing grant. The purpose of this grant-funded project is to provide Tech Prep programs throughout the state with the resources to demonstrate one or more of their successful Tech Prep Model Pathway Programs. SMC's Tech Prep Consortium is proposing to demonstrate its Early Start Program—Early Childhood Education pathway with Bais Chana High School and two local early childhood education providers. This demonstration will include the production of a written document, a Demonstration Day event, presentation at the annual Educating for Careers Conference in Garden Grove, California, in February 2007 and a formal evaluation of the success of the program in providing strong, systemic transitions between secondary schools and postsecondary educational institutions.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

Requested Action: Approval/Ratification

3-A **CONSULTANT FOR THEATRE ARTS PROGRAM**

Provider: Ronald Eckerman
Amount: \$5,000
Term of Contract: Spring Semester, 2006
Funding Source: District Funds/Departmental Budget
Summary: Mr. Eckerman provided designs for sets, sound and lighting for production of Equus.

3-B **AGREEMENTS FOR MARKETING AND RECRUITMENT FOR SUMMER 2006**

1. Provider: KPWR 105 FM Radio
Fees: Not to exceed \$120,000
2. Provider: KROQ 106.7 FM Radio
Fees: Not to exceed \$150,000
Term of Contracts: April 1, 2006 through June 30, 2006
Service: Advertising for Student Recruitment
Funding Source: SMC 2005-06 Marketing Budget/General Fund/Financial Aid
Summary: KPWR is number 1 and KROQ is number 2 in the demographics appropriate to student recruitment.

3-C **CONTRACTS FOR CELEBRATE AMERICA, 2006**

1. Provider: Pyro Spectaculars Fireworks
Amount: \$16,000
2. Provider: Tom Nolan Band (Blues, Rock & Roll, Old School)
Amount: \$1,500
3. Provider Anthony Long (Jazz)
Amount \$750
Term of Contracts: July 1, 2006
Funding Source: Donations and Sponsors

3-D **CONSULTANT FOR CARE MINI-CONFERENCE**

Provider: Marla Flores
Amount: \$1,600
Service Provided: Speaker for the CARE Mini-Conference “Nurturing Solutions”
Term of Contract: May 20, 2006
Funding Source: California CARE Other – Restricted Fund
Summary: Marla Flores is a licensed marriage and family therapist, with a Masters’ Degree in therapy and education. A certified educator and widely recognized as an expert, Ms. Flores regularly lectures to community and professional organizations on teaching and parenting techniques.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

NEW FACULTY POSITIONS

Fall, 2006

- Cosmetology
- Learning Disabilities Specialist
- Art/Ceramics

Spring, 2007

- English/Basic skills
- Mathematics/Developmental

Comment: The five new faculty positions listed above were recommended by the Academic Senate Joint New Faculty Position Ranking committee which has the responsibility to develop a recommendation for new full-time faculty positions.

ELECTIONS

TEMPORARY HOURLY FACULTY

(List on file in the Office of Human Resources - Academic)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL – REGULAR

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

REINSTATEMENT

Valdez, Roland	Parking Security Officer, Campus Police	03/28/06
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PROBATIONARY

McLeod, Damon	Financial Aid Clerk, Financial Aid	03/30/06
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VOLUNTARY CHANGE IN WORKSIFT/PERMANENT

Fierro, Damon		03/27/06
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Fr: Custodian/NS-II, Operations, 12 months, 40 hours

To: Custodian/NS-I, Operations, 12 months, 40 hours

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Evenhuis, John		03/06/06 - 06/13/06
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Fr: Instructional Assistant-English, English, 11 months, 20 hours

To: Instructional Assistant-English, English, 11 months, 7 hours

ADVANCE STEP PLACEMENT

(The employees listed have met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Smith, Randolph, Instructional Assistant-Math, Mathematics	Step C	02/27/06
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BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED TERM

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Badaro, Luiz, Accompanist-Percussion, Program Dev	02/13/06 - 06/30/06
Bonner, Gary, Accompanist-Dance, Program Dev	02/13/06 - 06/30/06
Carter, Taegen J, Multimedia Computer Lab Spec, AET	03/14/06 - 06/30/06
Chow, Vivian, Instructional Assistant-ESL, ESL	03/03/06 - 06/30/06
Faye, Aziz, Accompanist-Percussion, Program Dev	02/13/06 - 06/30/06
Hedderich, Joseph, Accompanist-Dance, Program Dev	02/13/06 - 06/30/06
Marchenko, Tamara, Accompanist-Performance, Emeritus	03/21/06 - 06/30/06
Martin, Julian, Groundskeeper, Grounds	03/28/06 - 06/28/06
Mloli, Fatmira, Accompanist-Dance, Program Dev	02/13/06 - 06/30/06
Ramirez, America, Dept. Secretary I, Comm. Relations	03/13/06 - 05/19/06
Seeds, Robert, Personnel Analyst, Personnel Commission (ext.)	03/15/06 - 06/30/06
Walker, Nell L, Accompanist-Voice, Program Development	02/13/06 - 06/30/06

LIMITED TERM

Andrews, A. Noel, Registration Clk, Admissions & Records	03/16/06 - 06/30/06
Ellison, Monti, Accompanist-Percussion, Program Dev	02/13/06 - 06/30/06
Judana, Krishna, Registration Clerk, Admissions & Records	03/16/06 - 06/30/06

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	3
College Student Assistant \$7.00/hr	58
College Work-Study Student Assistant \$7.00/hr	42

SPECIAL SERVICES

Art Model \$14.00/hr	13
Community Services Specialist I \$27.40/hr	12
Community Services Specialist II \$38.00/hr	8

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 ORGANIZATIONAL MEMBERSHIP, 2005-06

Requested Action: Approval/Ratification

Organization: API (Asian Pacific Islander) Council
 An official council of AACC (American Association of Community Colleges)

Term: 2005-06

Funding Source: District Funds/Organizational Memberships

Amount: \$1,000 contribution (includes \$200 membership)

Comment: Santa Monica College is a founding member of this newly-created council, and Superintendent/President Chui L. Tsang will be serving as a member of the Board of Directors. All founding districts are requested to contribute \$1,000 in order to for the API Council to demonstrate and establish financial stability. The annual membership dues are \$200.

RECOMMENDATION NO. 9 CLAIMS FOR DAMAGES

Requested Action: Approval/Ratification

Settlements: As authorized by Board Policy 6213, the Deputy Superintendent has settled the following claims. The Los Angeles County Office of Education requires Board of Trustees approval of the payment.

<u>Claimant</u>	<u>Date Filed</u>	<u>Amount Claimed</u>	<u>Settlement Amount</u>
Antoinette Griffiths	09/29/04	\$10,000	\$2,000
Comment:	The claimant alleged that she was injured during a lash and brow tint in the Cosmetology Department. Settlement to be made payable to Antoinette Griffiths and her attorneys of record, the Law Offices of John A. Shelley.		
William E. Norell	03/21/06	\$70.04	\$70.04
Comment:	The tail light assembly of claimant's vehicle was damaged by a District shuttle bus.		
Mandy Altman	03/16/06	\$632.75	\$632.75
Comment:	The claimant alleged that she was injured by broken glass during a Community Services exercise class.		

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 FACILITIES

Requested Action: Approval/Ratification

10-A CHANGE ORDER No. 18 – NEW MUSIC AND PERFORMING ARTS THEATER (MADISON)

Change Order No. 18 – FTR INTERNATIONAL, INC. on the Theatre portion of the project in the amount of \$7,565.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 - 17	338,591
Change Order No. 18	<u>7,565</u>
Change Order No. 19	<u>100,763</u>
Revised Contract Amount	\$31,226,919
Revised Contract Amount	31,126,156
Original Contract Time	670 days
Current Contract Time	670 days

Funding Source: Measure S, U

Comment: Change Order No. 18 provides for revisions to metal deck support at the main stage opening and the addition of industrial cold water line to the janitor closet.

10-B CHANGE ORDER No. 19 – NEW MUSIC AND PERFORMING ARTS THEATER (MADISON)

Change Order No. 19 – FTR INTERNATIONAL, INC. on the Renovation portion of the project in the amount of \$100,763

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 - 18	408,156
Original Contract Time	670 days
Current Contract Time	670 days

Funding Source: Measure S, U

Comment: Change Order No. 19 the addition of a new roofing membrane at the Rehearsal Hall roof, miscellaneous labor and materials to remove and patch existing carpet, tile and curtain tracks and the provision of labor and materials to protect existing installed finishes from rain damage until the new roof can be installed.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 FACILITIES

10-C AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – NEW MUSIC AND PERFORMING ARETS CENTER (MADISON)

Amend the agreement with RENZO ZECCHETTO ARCHITECTS for architectural services related to the Madison Campus Renovation for Music project for an amount not to exceed \$6,000 plus reimbursable expenses.

Funding Source: Measure U

Comment: This amendment provides for structural engineering services for the strengthening of an existing roof that sustained water damage.

10-D DISBURSEMENT OF FINAL PAYMENT – LIBRARY EXPANSION AND RENOVATION

Authorize the District to disburse the final payment in the amount of \$1,427,767 to FIREMAN'S FUND INSURANCE COMPANY as surety for Nielsen Dillingham Builders for the Library Expansion & Renovation project pursuant to the settlement agreement by and between the District, subcontractor R. L. Douglass Electric Inc. and Fireman's Fund Insurance Company.

Funding Source: FEMA/State Capital Outlay/District

Comment: The final payment on the Library Expansion & Renovation project has been held by the District pending resolution of a stop notice claim. A settlement agreement has been reached by the parties.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET AUGMENTATION

The 2005-2006 Adopted Budget will be amended to reflect the following budget reductions/ augmentations

11-A EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Granting Agency:	State of California	
Appropriated Funding:	Reduction in the amount of \$1,479	
Matching Funds:	not applicable	
Performance Period:	July 1, 2004 – June 30, 2005	
Summary	The 2004-05 EOPS grant in the final recalculation statement was reduced by the unused portion of 2004-05 funds resulting in a reduction in appropriation in the 2005-06 fiscal year.	
Budget Augmentation:	Income:	
	8000 State Income	-\$1,479
	Expenditures:	
	5000 Contract Services	-\$1,479

11-B COOPERATIVE AGENCIES RESOURCES FOR EDUCATION PROGRAMS (CARE)

Granting Agency:	California Community Colleges	
Appropriated Funding:	\$2,036	
Matching Funds:	not applicable	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary	The District qualifies for an additional \$2,036 in State appropriations for CARE.	
Budget Augmentation:	Income:	
	8000 State Income	\$2,036
	Expenditures:	
	7000 Student Aid	\$2,036

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 BUDGET TRANSFERS

12-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

February 23, 2006-March 23, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-16,135
3000	Benefits	0
4000	Supplies	-838
5000	Contract Svcs/Operating Exp	248,973
6000	Sites/Bldgs/Equipment	125,000
7000	Other Outgo	-357,000
Net Total:		0

12-B FUND 01.3 – GENERAL FUND - RESTRICTED

February 23, 2006-March 23, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	149,306
2000	Classified/Student Salaries	-65,768
3000	Benefits	-17,594
4000	Supplies	-75,815
5000	Contract Svcs/Operating Exp	127,767
6000	Sites/Bldgs/Equipment	-92,993
7000	Student Payments	-24,903
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for the budget adjustments that in the past would be done with an annual adjustment. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER

March 1 – March 31 2006 1984 – 2028 \$6,077,560.13

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 PAYROLL WARRANT REGISTER

March 1 – March 31, 2006 CIH – C2I \$7,113,501.54

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 15 AUXILIARY PAYMENTS & PURCHASE ORDERS

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
March 1 – March 31, 2006	\$1,456,768	\$0

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 16 DIRECT, BENEFIT & STUDENT GRANT PAYMENTS

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

March 1 – March 31, 2006	D001059 – D001286	\$142,610.04
	B000467 – B000535	\$1,034,417.60
	ST00026 – ST00049	\$3,125.00

D – Direct Payments
B – Benefit Payments (health insurance, retirement, etc.)
ST – Student Grant Payments

RECOMMENDATION NO. 17 PURCHASING

-A AWARD OF PURCHASE ORDERS

Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists on file in the Purchasing Department

March 1 – March 31, 2006 \$370,405.55

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 4, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18 BALLOT FOR CCCT BOARD OF DIRECTORS

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees prepare its ballot for the California Community College Trustees (CCCT) Board of Directors. The Board may cast up to ten votes from the following 22 candidates (only one vote may be cast for any nominee).

1. Anita Grier, San Francisco CCD *
2. Rebecca Garcia, Cabrillo CCD*
3. Marcia Zableckis, Barstow CCD
4. Brian Conley, Rancho Santiago CCD
5. Janet Chaniot, Mendocino-Lake CCD
6. Nancy C Chadwick, Palomar CCD
7. Bill McMillin, Ohlone CCD
8. Charles Meng, Napa Valley CCD *
9. Mary Anne Rooney, Ventura County CCD
10. Donald Nelson, Victor Valley CCD
11. Edward C. Ortell, Citrus CCD *
12. Bernard E. Jones, Allan Hancock Joint CCD
13. Kay Albiani, Los Rios CCD *
14. Paul Fong, Foothill-DeAnza CCD *
15. Carolyn Batiste, MiraCosta CCD *
16. Isabel Barreras, State Center CCD
17. Rosanne Bader, Mt. San Antonio CCD
18. Jim Buchan, Yuba CCD
19. Judi D. Beck, Shasta-Tehama-Trinity Joint CCD *
20. Ted Edmiston, Cerritos CCD
21. Eva Kinsman, Copper Mountain CCD
22. Marie Kiersch, San Luis Obispo CCD *

*Incumbent

COMMENT: There are ten two-year vacancies on the Board. Each member community college has one vote for each of the ten vacancies.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 10, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19 RESOLUTION FOR COMMUNITY COLLEGE MONTH

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS, Santa Monica College serves students with a broad array of educational services including transfer education, two-year degree programs, career preparation, basic skills education, continuing education and lifelong learning in a variety of delivery methods including on-line education; and

WHEREAS, Santa Monica College celebrates the diversity of its students, faculty and staff; and

WHEREAS, Santa Monica College enjoys a special partnership with business, industry and government that benefits the regional economy by providing educational opportunities for new and current employees; and

WHEREAS, Santa Monica College is devoted to positive community relations and is a rich resource for the community including cultural programming, educational and career counseling and special events for the entire family; and

WHEREAS, Santa Monica College has demonstrated that daily it fulfills its vision of “Changing Lives through Excellence in Education;” and

WHEREAS, Santa Monica College realizes its success in providing educational, vocational and cultural opportunities to the college community because of the excellence of its faculty and staff, and

WHEREAS, Santa Monica College has been a proud part of this tradition since 1929, earning a reputation as a caring, quality institution of higher education; and

THEREFORE BE IT RESOLVED that Community College Month be observed during the month of April, 2006.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 10, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20 **RESOLUTION FOR SEXUAL ASSAULT AWARENESS MONTH**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS, The United States Government and State of California has declared April as “Sexual Assault Awareness Month”; and

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence remains an intolerable violent crime with public health implications for every person as a victim/survivor or as a family member, significant other, neighbor or co-worker of a victim/survivor; and

WHEREAS, The World Health Organization and the United States Centers for Disease Control and Prevention have identified sexual assault as a significant, costly and preventable health issue; and

WHEREAS, Rape and sexual assault impacts women, children, and men of all racial, cultural, and economic backgrounds, and

WHEREAS, No one person, organization, agency or community can eliminate sexual assault on their own—we must work together to educate our entire population about what can be done to prevent sexual assault, support victim/survivors and their significant others, and ensure that victim/survivors are not re-victimized; and

WHEREAS, Sexual Assault Awareness Month is also meant to encourage public education and public discourse that leads to full public competence in speaking out against sexual violence; and

WHEREAS, The importance of these issues is underlined by statistics that indicate that there were 11,483 sex offenses in 2004; and that the Bureau of Justice Statistics estimates that over 70% of rapes are never reported to police; and

WHEREAS, With leadership, dedication and encouragement, there is compelling evidence that we can be successful in reducing incidents of this outrageous crime against individuals; and

WHEREAS, Santa Monica College strongly supports the dedicated efforts of organizations in our community to encourage every person to actively engage in public and private efforts to *Speak Out Against Sexual Violence*,

NOW, THEREFORE BE IT RESOLVED that Santa Monica College recognizes April as Sexual Assault Awareness Month and asks our campus community to join us in reaffirming our commitment to address the issues of rape and speak out against sexual violence by: remembering victim/survivors, supporting survivors, holding perpetrators responsible for committing sexual attacks, and challenging societal myths and behaviors that perpetrate sexual violence in our community.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	April 10, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21 AGREEMENT FOR AUDITING SERVICES

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve an agreement for auditing services with VICENTI, LLOYD & STUTZMAN LLP. The agreement shall be for two (2) years with three (3) one-year options and shall begin on May 1, 2006. The agreement covers the District's requirements for audits for the District's basic operations, grants, federal financial aid programs, and KCRW radio station for the Corporation of Public Broadcasting. The fees for auditing services for fiscal years 2005-06 and 2006-07 are as follows plus actual and necessary expenses:

	<u>District</u>	<u>KCRW</u>	<u>Total</u>
2005-06:	\$ 98,700	\$12,000	\$110,700
2006-07:	\$103,650	\$12,600	\$116,250

FUNDING SOURCE: District General Fund and KCRW Donations

SUMMARY: The District solicits proposals every three years for auditing services through newspaper advertising and a direct mailing. Only one responsive proposal was received. Three firms indicated they could not commit the resources at this time and one other firm indicated they did not have time to respond. Vicenti, Lloyd & Stutzman have extensive experience preparing community college district audits, including Coast, North Orange, Mt. San Antonio, Long Beach and Cerritos and have conducted the Santa Monica College audit for the last six years.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 10, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22 **SECOND READING AND APPROVAL**
BOARD POLICY SECTION 3320, MERIT
SYSTEM/PERSONNEL COMMISSION

SUBMITTED BY: Director of Classified Personnel

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approval of revised Board Policy Section 3320, Merit System/Personnel Commission, to increase the number of Personnel Commissioners from three to five. The Board of Trustees may review and discuss the Personnel Commissioner selection process and direct administration to amend the procedure for filling Personnel Commission positions (AR 3320).

BP 3320 **Merit System/Personnel Commission**

Provisions related to the hiring process and employment status are set forth in the Personnel Commission Rules and Regulations. The Personnel Commission Rules and Regulations shall apply to all bargaining unit employees, except where the subject of any Personnel Commission Rule and Regulation is addressed in the collective bargaining unit. In such cases, the provisions of the collective bargaining agreement shall be applicable.

The Personnel Commission shall be composed of five members who meet the requirements defined by statute. Members of the Personnel Commission receive compensation in the amount of \$50 per meeting, not to exceed \$250 per month.

Reference: Education Code Sections 88051, 88052, 88060, 88064-88068, 88076

COMMENT: The Board of Trustees held a first reading of this proposed revision on March 13, 2006. Increasing the membership of the SMC Personnel Commission from three to five members will aid the Personnel Commission Office in more easily establishing a quorum for meetings and in conducting Personnel Commission business. If the Board of Trustees approves the increase of the membership of the existing commission, the Personnel Commission at its April 19, 2006 regular meeting will revise Chapter 2 of the Merit Rules to formally change the membership of the Personnel Commission from three to five members beginning July 1, 2006, with two appointed by the District, two appointed by the classified employees and one appointed by those four members. If approved by the Board of Trustees, the Personnel Commission will include the additional amount needed to accommodate two additional members in the 2006-07 budget.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 10, 2006

XIII. ADJOURNMENT

The meeting will be adjourned in memory of SMC student **Jose Laboy.** and **Sylvia “Dottie” Quinn,** retired registration clerk in the Admissions Office.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, May 8, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.