The complete agenda may be accessed on the Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php

This meeting of the Board of Trustees will be held in-person in the Board Room (Business Building Room 117) and via Zoom Webinar to allow for remote participation.

In-person attendees will be seated in Business Building Room 111.

The public may join the meeting via Zoom Webinar with the following link:
https://smc-edu.zoom.us/j/96490163563?pwd=NlJM0MzTU5RaWtjSnphakVJVTJ0d09
Passcode: 887636

5:00 p.m.  Public Meeting Convenes

Board Adjourns to Closed Session

6:00 p.m.  Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.
PUBLIC PARTICIPATION DURING MEETINGS OF THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed. All public comments will be subject to the general rules set forth below.

• Generally, three minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda and in Major Items of Business. The speaker must adhere to the topic.

• Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

• Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

• Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete a request card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

General Public Comments and Consent Agenda

• The request card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

Major Items of Business

• The request card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

Instructions for Submitting a Request to Speak at Zoom Webinar

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public may speak during the public meeting or they can submit written comments to be read during the public meeting.
Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees webinar send an email to the Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the subject line “Board Meeting Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the Board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

**Instructions for Submitting Written Comments**

Individuals wishing to submit written comments to the Board of Trustees are requested to send an email to the Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*
A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, August 6, 2024 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Members of the public attending in person will be seated in Business Building Room 111. The meeting will also be conducted via Zoom Webinar to allow for remote participation.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
  Dr. Margaret Quiñones-Perez, Chair
  Dr. Nancy Greenstein, Vice-Chair
  Dr. Susan Aminoff
  Dr. Tom Peters
  Rob Rader
  Dr. Sion Roy
  Barry Snell

The public may join the meeting via Zoom Webinar with the following information:
Please click the link below to join the webinar:
https://cccconfer.zoom.us/j/96490163563?pwd=NlJJM0MzTU5RaWtjSnphakVJVTJOdz09
Passcode: 887636
Or iPhone one-tap :
US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or
+1 301 715 8592 or +1 312 626 6799
Webinar ID: 964 9016 3563
Passcode: 887636

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
  (Government Code Section 54957.6): Two Cases

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations: SMC Faculty Association
                         CSEA Chapter 36
                         SMC Police Officers Association

- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

• LAND ACKNOWLEDGEMENT
  We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

• PLEDGE OF ALLEGIANCE

• CLOSED SESSION REPORT (if any)

• REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.2(b)(2)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT’S REPORT
• Budget Update

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES
• Associated Students
• CSEA
• Faculty Association
• Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY
Update: New Faculty Institute (NFI) Committee
Presenters: Dr. Erin Cue (Professor, Psychology and Chair, New Faculty Committee)
           Dr. Poy Yamada (2nd year Nursing Professor)
           Dr. Marybeth Murray (2nd year Early Childhood Education Professor)
Summary: The New Faculty Institute Committee gave a poster presentation at NCORE this year on the year-long new faculty onboarding program they created and are now entering their third cohort. The program is designed to “foster a culture of teaching excellence and service that embraces inclusion, equity, diversity, justice and implementation of evidence-based practices.”

Link to online version:
https://docs.google.com/presentation/d/18bVNSY_1VXr0Ngk8ZPm-VUDmJ_IMTAHe/edit?usp=sharing&ouid=107039666186250427475&rtpof=true&sd=true

This supports the Board’s 2023-2024 Annual Goal: Educational Advancement, Quality, and Equity.
IX. CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations
#1 Approval of Minutes: July 2, 2024 (Regular Meeting) 7

Academic Affairs
#2 CCCP Dual Enrollment Partnership Agreement with SMMUSD – Course Offerings for 2024-2025 8

Contracts and Consultants
#3-A Approval of Contracts and Consultants 9
#3-B Ratification of Contracts and Consultants 10

Human Resources
#4 Academic Personnel 14
#5 Classified Personnel – Regular 15
#6 Classified Personnel – Limited Duration 18
#7 Classified Personnel – Non Merit 20

Facilities and Fiscal
#8 Facilities 21
#9 Acceptance of Grants and Budget Augmentation 23
#10 Budget Transfers 25
#11 Payroll Warrant Register 27
#12 Commercial Warrant Register 27
#13 Reissue Commercial Warrants 27
#14 Auxiliary Payments and Purchase Orders 28
#15 Organizational Memberships 28
#16 Providers for Community and Contract Education 29
#17 Purchasing 29

X. CONSENT AGENDA – Pulled Recommendations
Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. MAJOR ITEMS OF BUSINESS
#18 Resolution to Grant Sidewalk Easement 30
#19 Resolution to Support Proposition 2 32
#20 Adoption of Education Protection Account Expenditure Plan 34

XII. INFORMATION
#21 Citizens’ Bond Oversight Committee – Minutes of Meeting, July 17, 2024 35

XIII. BOARD COMMENTS AND REQUESTS

XIV. ADJOURNMENT
A special Board of Trustees meeting/closed session will be held on Tuesday, August 20, 2024 in the SMC Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California for the purpose of conducting the annual Evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 10, 2024 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be held in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Members of the public attending in person will be seated in Business Building Room 111. The meeting will also be conducted via Zoom Webinar to allow for remote participation.
IX.  CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section X, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#17.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

X.  CONSENT AGENDA – Pulled Recommendations
Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1  APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

July 2, 2024 (Regular Meeting)
CONSENT AGENDA: ACADEMIC AFFAIRS

INFORMATION ITEM NO. 2  COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) DUAL ENROLLMENT PARTNERSHIP AGREEMENTS – COURSE OFFERINGS FOR 2024-2025

Requested by: Maral Hyeler, Director, Instructional Services
Approved by: Jason Beardsley, Vice-President, Academic Affairs

The CCAP course offerings at Beverly Hills School District, Palisades Charter High School, Santa Monica-Malibu Unified School District, and West Charter High School are presented for information.

See Course Offerings: Appendix A
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-A  APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

► RENEWAL OF CONTRACT

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 INET Inc, dba iParq</td>
<td>August 1, 2024- July 31, 2027</td>
<td>Renewal for Parking permits that will be sold online. Buyers will be verified using their SMC email address or student ID number. Payments will be by credit card or payroll deduction. Enforcement will be done using the license plate recognition technology. Camera, either hand-held or vehicle mounted, will scan license plates. Vehicles that are not registered will be cited. Citations can be paid and appealed online. Use of the cooperative purchasing agreement was approved by the Board in June 2024.</td>
<td>Restricted General Fund, Parking Fees</td>
</tr>
<tr>
<td></td>
<td>$163,350 per year</td>
<td>Total: $490,050</td>
<td></td>
</tr>
</tbody>
</table>

Requested by:  Mitch Heskel, Dean, Education Enterprise  
Approved by:  Christopher M. Bonvenuto, Vice President, Business and Administration
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-B RATIFICATION OF CONTRACTS AND CONSULTANTS
The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference: Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

NEW CONTRACTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Armineh Noravian</td>
<td>July 12, 2024 - June 30, 2025, $17,100</td>
<td>Consultant to provide grant evaluator services for National Science Foundation Advanced Technological Education Grant, to include survey optimization and distribution; interviews and focus groups; data analysis, which is related to the development of the curriculum and internship model for the biotech program; recruitment and persistence of students into the first and second certificate tracks; and successful job placement upon completion of a certificate.</td>
<td>Restricted General Fund, National Science Foundation ATE Grant</td>
</tr>
<tr>
<td>2 Kimberly Brock</td>
<td>August 26, 2024- June 17, 2025, $9,000</td>
<td>Consultant to prepare and facilitate student workshops on goal-setting and creation of vision boards for students enrolled in BIOL 30: Fundamentals of Biotechnology to include providing guidance on vision board creation to maximize full benefits.</td>
<td>Restricted General Fund, W.M. Keck Foundation Grant</td>
</tr>
</tbody>
</table>

#1 and #2
Requested by: Karol Lu, Project Manager, Biotechnology and Aquaculture
Approved by: Jason Beardsley, Vice President, Academic Affairs
### CONSENT AGENDA: CONTRACTS AND CONSULTANTS

#### RECOMMENDATION NO. 3   CONTRACTS AND CONSULTANTS

#### 3-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

- **NEW CONTRACTS (continued)**

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>3  Demontray Hankins</td>
<td>May 7, 2024</td>
<td>Consultant prepared and provided a presentation for Foster Youth Awareness Month</td>
<td>Restricted General Fund, NextUp Program</td>
</tr>
<tr>
<td></td>
<td>$6,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4  Purpose Based, LLC</td>
<td>July 26, 2024</td>
<td>Consultant developed and provided a presentation to assist students in defining their goals and purpose.</td>
<td>Restricted General Fund, UMOJA Grant</td>
</tr>
<tr>
<td></td>
<td>$1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5  Lisa Brand</td>
<td>July 1, 2024- June 30, 2025</td>
<td>Consultant will create and design marketing materials to promote Workforce and Economic Development new coursework. Communication design materials include: • Playbooks for BECAP • BECAP Higher Ed. Conference • Homeless Program and workforce scaling • Kilpatrick • Cloud</td>
<td>Restricted General Fund, Strong Workforce Program (SWP)</td>
</tr>
<tr>
<td></td>
<td>$25,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6  J. Marvin Campbell Gym Mechanic</td>
<td>July 1, 2024- June 30, 2025</td>
<td>Consultant will provide preventive maintenance services to fitness equipment at Core Performance Center.</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td></td>
<td>$4,740</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7  The Joy Cooperative, LLC</td>
<td>June 16, 2024</td>
<td>Consultant provided a three-hour professional development session on community building for the SMC Management Association.</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td></td>
<td>$3,300</td>
<td></td>
<td></td>
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</tbody>
</table>

*Requested by: Raul Enciso, Project Manager, NextUp*
*Approved by: Michael Tuitasi, Vice President, Student Affairs*

*Requested by: Sherri Bradford, Program Faculty Leader, Black Collegians Umoja Community*
*Approved by: Michael Tuitasi, Vice President, Student Affairs*

*Requested by: Patricia Ramos, Dean, Academic Affairs*
*Approved by: Jason Beardsley, Vice President, Academic Affairs*

*Requested by: Elaine Roque, Chair, Kinesiology*
*Approved by: Jason Beardsley, Vice President, Academic*

*Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources*
*Approved by: Sherri Lee-Lewis, Vice President, Human Resources*
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

NEW CONTRACTS (continued)

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<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ballet Folklorico Flor De Mayo</td>
<td>August 1-3, 2024</td>
<td>Ballet Folklorico Flor De Mayo produced a three-day dance festival</td>
<td>Unrestricted</td>
</tr>
<tr>
<td></td>
<td>$4,500</td>
<td>co-sponsored by PPI and SMC Dance. SMC students had open and full</td>
<td>General Fund</td>
</tr>
<tr>
<td></td>
<td></td>
<td>access to all performances, roundtables, and lectures.</td>
<td></td>
</tr>
<tr>
<td>Ansuya Rathor</td>
<td>August 12-15, 2024</td>
<td>Ansuya Rathor provided four dance workshops and delivered two seminars</td>
<td>Unrestricted</td>
</tr>
<tr>
<td></td>
<td>$2,900</td>
<td>focused on folkloric dance, feminism, and womanism as a part of a</td>
<td>General Fund</td>
</tr>
<tr>
<td></td>
<td></td>
<td>joint PPI and SMC Dance program.</td>
<td></td>
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</tbody>
</table>

#8 and #9
Requested by: Kiersten Elliott, Dean, Community Relations
Approved by: Donald Girard, Senior Director, Government Relations/Institutional Advancement

CONTINUING CONTRACTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
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<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gregory Bierer, MD</td>
<td>August 3, 2022-</td>
<td>Year two of the contract for the Medical Director for Respiratory</td>
<td>Unrestricted</td>
</tr>
<tr>
<td></td>
<td>July 31, 2026</td>
<td>Therapy. Provides medical direction and administration, but not limited</td>
<td>General Fund</td>
</tr>
<tr>
<td></td>
<td>$12,000 per year</td>
<td>to, providing strategic planning in collaboration to develop clinical</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total: $48,000</td>
<td>practice guidelines embedded in respiratory care curricula. Participates</td>
<td></td>
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<td></td>
<td></td>
<td>in programmatic accreditation to ensure continued success. Maintain</td>
<td></td>
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<tr>
<td></td>
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<td>regular and consistent contact with students, clinical faculty, and</td>
<td></td>
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<td></td>
<td></td>
<td>clinical affiliates.</td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Salvador Santana, Chair, Health Sciences Department
Approved by: Jason Beardsley, Vice President, Academic Affairs
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-B RATIFICATION OF CONTRACTS AND CONSULTANTS

- CONTINUING CONTRACTS (continued)

<table>
<thead>
<tr>
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<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Cobblestone</td>
<td>October 1, 2024-September 30, 2025, $70,000</td>
<td>Consultant evaluation of the STEM ESA program evaluation to include local evaluation report and assistance with federal report, year 4 of possible 5</td>
<td>Restricted General Fund, STEM</td>
</tr>
<tr>
<td>12 Screamline Investment, dba Tourcoach Charter</td>
<td>July 1, 2024-June 30, 2025</td>
<td>Renewal of Athletics Event Charter Transportation for Fall and Spring athletics meets and tournaments, year 4 of possible 5</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>13 Modo Labs</td>
<td>August 19, 2024-August 18, 2027</td>
<td>3-year contract for the following Modo Labs features: 50 additional screens, LiveSafe app SDK integration (LiveSafe will be integrated directly in SMC GO).</td>
<td>Restricted General Fund, Student Equity and Achievement Program and Auxiliary Funds</td>
</tr>
</tbody>
</table>

- AMENDMENT TO PREVIOUSLY APPROVED CONTRACT

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>14 Finalsite (formerly Blackboard Connect)</td>
<td>2024-2025, Increase to previously approved contract (June 4, 2024)</td>
<td>The District uses Blackboard Connect basic services to provide phone, email, and text messaging services for a variety of purposes, such as Emergency, Attendance, Outreach. The platform is available 24 hours a day, year round.</td>
<td>Unrestricted General Fund</td>
</tr>
</tbody>
</table>

Requested by: Esau Tovar, Dean, Enrollment Services
Approved by: Teresita Rodriguez, Vice President, Enrollment Development
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4  ACADEMIC PERSONNEL
Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice President, Human Resources

ELECTIONS

NEWLY TENURED FULL-TIME FACULTY
Moreno, Marissa, Instructor, Dance  08/26/2024

ACADEMIC ADMINISTRATOR
Martin, Llanet, Dean, Equity, Pathways, and Inclusion  09/04/2024

INTERIM ACADEMIC ADMINISTRATOR EXTENSION
Muñoz, Maria, Dean, Equity, Pathways, and Inclusion  07/01/2024-08/31/2024

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

RESCISSION OF ELECTION
Stahlke, Jacqueline, Full-time Tenure Track Counselor, Athletics
Comment: Ms. Stahlke has rescinded the acceptance of the offer of employment approved by the Board of Trustees at its meeting on May 7, 2024.
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 5  CLASSIFIED PERSONNEL - REGULAR
Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ABOLISH CLASSIFICATION
Director of Facilities Maintenance and Operations
Classified Management Salary Schedule, Range M34
08/06/2024

Stage Design Technician
Classified Employee Salary Schedule, Range 35
Comment: Correction to July 2, 2024, BOT Minutes
07/03/2024

ABOLISH POSITION
Student Judicial Affairs Specialist (1 position)
Student Judicial Affairs, 12 months, 40 hours
08/06/2024

CLASSIFICATION RETITLE
From: Theatre Arts Operations Assistant
To: Theater Arts Operations Assistant
08/06/2024

ELECTIONS

PROBATIONARY/ADVANCED STEP PLACEMENT
Burney, Jennifer, Laboratory Technician-Life Science, Life Science, (Step C)
08/01/2024

Camarena, Bryant, Community College Dispatcher, Campus Police, (Step C)
08/05/2024

K C, Purushottam, Campus Safety Officer, Campus Police, (Step C)
08/05/2024

Narula, Devender, Database Administrator, MIS, (Step D)
08/16/2024

PROMOTION
Diaz Maldonado, Patrisia
08/16/2024
From: Disabled Student Services Assistant, DSPS
To: Outreach & Recruitment Specialist, Outreach & Onboarding

Gradilla, Giselle
07/01/2024
From: Administrative Assistant II, Outreach & Onboarding
To: Outreach & Recruitment Specialist, Outreach & Onboarding

Kennard, Melvin
08/01/2024
From: Student Services Assistant, Veterans Center
To: Veterans Resource Specialist, Veterans Center
Price, Ashley  
From: Administrative Assistant, Emeritus  
To: Program Coordinator – Community Education, Community Education  
07/01/2024

Van Hemelrijck, Erin  
From: Student Judicial Affairs Specialist, Student Judicial Affairs  
To: International Student Services Specialist, International Education Center  
08/01/2024

Zetina, Marco  
From: Custodian, Operations, NS-I  
To: Lead Custodian, Operations, NS-II  
07/01/2024

PROMOTION/ADVANCED STEP PLACEMENT  
Smith, Corey  
From: Student Services Clerk, International Education Center  
To: Student Services Assistant, International Education Center (Step C)  
07/16/2024

INTERNAL LIMITED TERM ASSIGNMENT  
Ng, Jonathan,  
From: Senior Graphics Designer  
To: Marketing Design Coordinator  
07/01/2024-12/16/2024

REINSTATEMENT  
Ruff, Ranon  
From: Lead Custodian, Operations, NS-II  
To: Custodian, Operations  
07/01/2024

CLASSIFICATION SALARY REALLOCATION AND RETITLE  
Bass, Edward  
From: Stage Construction Technician – Lighting  
Classified Employee Salary Schedule Range 33  
To: Stage Technician - Lighting  
Classified Employee Salary Schedule, Range 35  
07/03/2024

Cochran, Andrew  
From: Stage Construction Technician  
Classified Employee Salary Schedule Range 33  
To: Stage Technician – Scenery  
Classified Employee Salary Schedule, Range 35  
07/03/2024

Eazell, Sara  
From: Class Scheduling Specialist  
Classified Employee Salary Schedule Range 32  
To: Academic Scheduling Specialist  
Classified Employee Salary Schedule, Range 34  
07/03/2024

Moody, Mason  
From: Stage Construction Technician – Sound  
Classified Employee Salary Schedule Range 33  
To: Stage Technician - Sound  
Classified Employee Salary Schedule, Range 35  
07/03/2024
VOLUNTARY TRANSFER
Henriquez, Fernando
From: Receiving, Stockroom and Delivery Worker, PCAL
To: Student Services Assistant, Non Credit Education
*Y-rated position
07/01/2024

WORKING OUT OF CLASS (PROVISIONAL ASSIGNMENT)
DiGregorio, Anisha
From: Human Resources Specialist, Human Resources
To: Human Resources Technician, Human Resources
Percentage: More than 50%
08/01/2024 to 12/04/2024

Noguera, Dawn
From: Human Resources Specialist, Human Resources
To: Human Resources Technician, Human Resources
Percentage: More than 50%
08/01/2024 to 12/04/2024

Penate, Yesenia
From: Human Resources Specialist, Human Resources
To: Human Resources Technician, Human Resources
Percentage: More than 50%
08/01/2024 to 12/04/2024

Rodriguez, Demi
From: Human Resources Specialist, Human Resources
To: Employee Benefits Coordinator, Human Resources
Percentage: More than 50%
07/16/2024 to 11/19/2024

Rosas, Jonathan
From: Campus Safety Officer, Campus Police
To: Senior Campus Safety Officer, Campus Police
Percentage: More than 50%
08/05/2024 to 10/10/2024

Virgen, Manuel
From: Campus Safety Officer, Campus Police
To: Senior Campus Safety Officer, Campus Police
Percentage: More than 50%
08/05/2024 to 10/10/2024

Willoughby, Debra
From: Human Resources Specialist, Human Resources
To: Human Resources Technician, Human Resources
Percentage: More than 50%
08/01/2024 to 12/04/2024

CSEA EDUCATIONAL PAY DIFFERENTIAL
DiGregorio, Anisha, Human Resources Specialist
Professional License
1.5%
08/01/2024

SEPARATION
LAST DAY OF PAID SERVICE

RESIGNATION
Poy, Teresa, Health Sciences Learning Lab Specialist, Health Sciences
08/04/2024
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 6    CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action:   Approval/Ratification  
Reviewed by:   Tre'Shawn Hall-Baker, Dean, Human Resources  
Approved by:   Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>Agolsove, Alexis</td>
<td>Theater Tech Specialist</td>
<td>07/01/2024-06/30/2025</td>
</tr>
<tr>
<td>Alvarez, Sonia</td>
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<td>Amerman, Thomas</td>
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<td>Aninyei, Paul</td>
<td>Events Assistant, Performing Arts Ctr</td>
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<td>Barondeau, Shannon</td>
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<td>07/01/2024-06/30/2025</td>
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<td>Beatty, Jennifer</td>
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<td>Belcher, Patricia</td>
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<tr>
<td>Berney, Andrew</td>
<td>Laboratory Technician - Art</td>
<td>07/01/2024-12/31/2024</td>
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<td>Bittencourt, Rafael</td>
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<td>07/01/2024-06/30/2025</td>
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<td>Brewer, Jeremy</td>
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<tr>
<td>Britt, Julia</td>
<td>Personnel Analyst, Personnel Commission</td>
<td>07/01/2024-09/15/2024</td>
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<td>Buchinsky, Boyko</td>
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<td>Buzzell, Kevin</td>
<td>Laboratory Technician- Photo, Photography</td>
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<td>Deuel, Sean</td>
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<td>Dionne, Chris</td>
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<td>Emadi Estarabad, Seyedeh</td>
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<td>Forsyth, Myckinnon</td>
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<td>Frale, Darren</td>
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<tr>
<td>Fritzen, Gary</td>
<td>Accompanist- Music Performance,</td>
<td>07/01/2024-12/31/2024</td>
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<td>Gasparich, Cristina</td>
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<td>Geller, Frances</td>
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<td>Gibbons, Amelia</td>
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<td>Haque, Farah</td>
<td>Events Assistant, Performing Arts Ctr</td>
<td>07/01/2024-06/30/2025</td>
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<td>Hart, Rome</td>
<td>Student Services Clerk, Outreach/Onboarding</td>
<td>07/01/2024-06/30/2025</td>
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<td>Haskell, Susan</td>
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<td>Hidalgo, Michael</td>
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<td>Ibarra, Jacob</td>
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<tr>
<td>Irumva, Landry</td>
<td>Events Assistant, Performing Arts Ctr</td>
<td>07/01/2024-06/30/2025</td>
</tr>
</tbody>
</table>
**LIMITED TERM:** Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Avila Galeana, Denise, Student Services Clerk, Outreach/Onboarding 07/01/2024-06/30/2025
Fujita, Kurtis, Student Services Clerk, Admissions & Records 07/01/2024-06/30/2025
Milano, David, Student Services Clerk, Admissions & Records 07/01/2024-06/30/2025
Miles, Erik, Bookstore Cashier/ Clerk, Bookstore 07/01/2024-12/23/2024
Munnee, Aamna, Student Services Clerk, Outreach/Onboarding 07/01/2024-06/30/2025
Olivares, Mario, Student Services Clerk, Outreach/Onboarding 07/01/2024-06/30/2025
Pang, Mabel, Laboratory Tech – Life Science, Life Science 07/01/2024-12/31/2024
Tostado, Brittany S., Student Services Clerk, Outreach/Onboarding 07/01/2024-06/30/2025
Wilson, Lindsay J., Administrative Assistant II, Emeritus 07/01/2024-11/08/2024

**RECOMMENDATION NO. 7   CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action:* Approval/Ratification  
*Reviewed by:* Tre'Shawn Hall-Baker, Dean, Human Resources  
*Approved by:* Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**STUDENT EMPLOYEES**

- College Student Assistant, $17.27/hour (STHP) 11

**SPECIAL SERVICE**

- Art Model $27.00/hour 16  
- Art Model with costume $30.00/hour 1  
- Community Services Specialist I, $37.00/hour 8  
- Community Services Specialist II, $50.00/hour 11  
- Recreation Director II, $17.27/hour 1
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8   FACILITIES

Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Charlie Yen, Director of Facilities Planning
Dennis Biddle, Director, Facilities Operations
Calvin Madlock, Chief Director, Information Technology
Kim Tran, Chief Director, Business Services

Approved by: Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

8-A AMENDMENT TO AGREEMENT FOR ARCHITECT SERVICES – MATH AND SCIENCE EXTENSION BUILDING

Amendment No. 6 – Cannon/Parkin, Inc. (a.k.a. Cannon Design) for the Math and Science Extension Building Project in the amount of $33,600 per month not to exceed $201,600.

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Original Contract</td>
<td>$7,130,750</td>
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<tr>
<td>Amendment No. 1</td>
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<td>Amendment No. 2</td>
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<td>$13,000</td>
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<tr>
<td>Amendment No. 5</td>
<td>$4,740</td>
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<td>Amendment No. 6</td>
<td>$201,600</td>
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<tr>
<td>Revised Contract</td>
<td>$8,126,090</td>
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</tbody>
</table>

Total Amendments represents 14% of the original contract.

Funding Source: Measure V

Comment: Amendment No. 6 adds Construction Administration services on a month-to-month basis of up to six months to the agreement between the District and the Architect. The current contract with Cannon/Parkin, Inc. (a.k.a. Cannon Design) ended on July 31, 2024. However, based on the monthly schedule updated provided by the contractor, the latest anticipated completion date is January 31, 2025.

8-B PROJECT CLOSE OUT – ACCESS CONTROL UPGRADE PROJECT

Subject to completion of punch list items by ENTERPRISE SECURITY, INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as ACCESS CONTROL UPGRADE PROJECT as being complete. Upon completion of punch list items by ENTERPRISE SECURITY, INC., the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

Comment: This project completed the upgrade of 1,264 doors with FOB access throughout campus. Total cost was $1,202,976. Funding came from 2022 State Scheduled Maintenance Funds and Facilities Fund 40.0.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES (continued)

8-C RESOLUTION FOR EMERGENCY REPAIRS — SUB SLAB WATER MAIN LEAK

The Board of Trustees hereby unanimously resolves the following:

WHEREAS, the plumbing system is integral to the operation of the college facilities and a sub slab water main leak has been discovered between the Math Complex and Pavilion buildings; and,

WHEREAS, failure to repair the leak immediately will increase damage to the facilities and may cause suspension of classes; and,

WHEREAS, Public Contract Code Section 20654 provides that public agencies may, with the unanimous approval of the governing board and approval of the County Superintendent of Schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids in an emergency when such work is necessary to permit the continuance of existing school classes or to avoid danger to life and property.

THEREFORE, BE IT HEREBY RESOLVED that the Santa Monica Community College District Board of Trustees has determined that these circumstances constitute an emergency condition and request approval from the County Superintendent of Schools to enter into contracts for repair of the water main slab leak which includes demolition to expose leaking pipe.

8-D AWARD OF CONTRACT FOR EMERGENCY REPAIRS - SUB SLAB WATER MAIN LEAK

Award of contract to Suttles Plumbing Inc. in the amount of $24,995 to expose and repair the water main leak, re-energize system, and return to working condition.

This contract awarded pursuant to Emergency Contracting Procedures (PCC 20654).

Funding Source: Facilities Fund 40 (Emergency Repairs)

Comment: The scope of work includes the cost for labor hours, as well as all materials and equipment for repairs.

8-E TIME CLOCK SYSTEM LICENSE

Five-year contract with Time Clock Plus for a time clock system license for the Maintenance and Operations Department, in the amount of $61,390.30 for the period of July 1, 2024-June 30, 2029.

Funding Source: Unrestricted General Fund
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action:  Approval/Ratification
Requested by: Jason Beardsley, Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Learning Aligned Employment Program (LAEP)
Granting Agency: California Student Aid Commission
Augmentation Amount: ($1,977,235) Fiscal year 2021-2022 Amended Amount: $120,405
($3,062,831) Fiscal year 2022-2023 Amended Amount: $83,629
Matching Funds: Not Applicable
Performance Period: August 31, 2022 to June 30, 2024 (end date formerly June 30, 2031)
Summary: The 2021-2022 State budget appropriated $200 million (with an additional $300 million in the 2022-2023 State budget) for the Learning-Aligned Employment Program (LAEP). This program allowed colleges to offer eligible students the opportunity to earn money to help defray their educational costs while gaining education-aligned, career-related employment.

Due to existing budget constraints, the State approved budget for fiscal year 2024-2025 included the cancellation of the LAEP program at the end of the 2023-2024 academic year. The award amount to the District is being reduced to equal the funds expended through June 30, 2024.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
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<tr>
<td>8600 State</td>
<td>($5,040,067)</td>
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<tr>
<td>1000 Academic Salaries</td>
<td>$0</td>
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<tr>
<td>2000 Non-academic Salaries</td>
<td>($4,608,904)</td>
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<td>3000 Employee Benefits</td>
<td>($357,468)</td>
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<td>4000 Supplies &amp; Materials</td>
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<tr>
<td>5000 Other Operating Expenditures</td>
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<tr>
<td>6000 Capital Outlay</td>
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<tr>
<td>7300 Other Outgo/Indirect (ACA)</td>
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<tr>
<td>7600 Student Aid</td>
<td>($73,694)</td>
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<tr>
<td>Total</td>
<td>($5,040,067)</td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-B  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification
Requestor: Teresita Rodriguez, Vice President, Enrollment Development
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Direct Loan
Granting Agency: Department of Education
Augmentation Amount: $375,000 (Amended Total: $7,375,000)
Matching Funds: None
Performance Period: July 1, 2023 to June 30, 2024
Summary: The U.S. Department of Education’s federal student loan program makes loans to eligible students to help cover the costs of higher education at a college or career school. Students apply for a federal loan by completing a Free Application for Federal Student Aid (FAFSA) form.
More students qualified for Direct Loans than was estimated in the adopted budget. This augmentation is to increase the budget for Direct Loans for the 2023-2024 award year based on the disbursements made during the fiscal year.

Budget Augmentation: Restricted Fund 74.0
Revenue
8150  Federal $375,000
Expenditures
1000  Academic Salary 0
2000  Non-Academic Salary 0
3000  Employee Benefit 0
4000  Supplies & Materials 0
5000  Other Operational Expenses 0
6000  Capital Outlay 0
7300  Other Outgo 0
7500  Financial Aid $375,000
Total $375,000
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: June 1-30, 2024

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
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<tr>
<td>1000</td>
<td>Academic Salaries</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
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<td>Benefits</td>
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<td>Supplies</td>
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<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<td>6000</td>
<td>Sites/Buildings/Equipment</td>
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<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
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<tr>
<td>7900</td>
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10-B FUND 01.3 – Restricted Fund
Period: June 1-30, 2024

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<td>Classified/Student Salaries</td>
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10  BUDGET TRANSFERS (continued)

10-C  FUND 40.0 – Capital Projects Fund
Period: June 1-30, 2024

<table>
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<tr>
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<td>Classified/Student Salaries</td>
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10-D  FUND 42.5 – Revenue Bond Construction Fund (Measure V)
Period: June 1-30, 2024

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</tbody>
</table>

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
June 2024 C1K – C2L $16,065,457.36

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
June 2024 647615 through 695624

ACH Numbers
June 2024 315640 through 326889

Total $13,093,396.97

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 REISSUE COMMERCIAL WARRANTS

Requested by: Mitchell Heskel, Dean Education Enterprise
Approved by: Chris Bonvenuto, Vice-President Business and Administration
Requested Action: Approval/Ratification

Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Warrant #</th>
<th>Issue Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cogswell, Christopher David</td>
<td>20277686</td>
<td>09/30/21</td>
<td>$135.50</td>
</tr>
<tr>
<td>Merchel-Zoric, Aidan</td>
<td>25863882</td>
<td>05/04/20</td>
<td>$220.00</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 14  AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
June 2024 Covered by check & voucher numbers: 036791-036982 & 03738-03800

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bookstore Fund Payments</td>
<td>$ 177,215.41</td>
</tr>
<tr>
<td>Other Auxiliary Fund Payments</td>
<td>$ 67,592.44</td>
</tr>
<tr>
<td>Trust and Fiduciary Fund Payments</td>
<td>$ 895,235.20</td>
</tr>
<tr>
<td></td>
<td>$ 1,140,043.05</td>
</tr>
<tr>
<td>Purchase Orders issued</td>
<td>$ 15,210.91</td>
</tr>
</tbody>
</table>

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO. 15  ORGANIZATIONAL MEMBERSHIPS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
<thead>
<tr>
<th>Description</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizational Memberships</td>
<td>August 2024</td>
<td>6</td>
</tr>
<tr>
<td>Funding Sources:</td>
<td>General Fund, Fund 01.0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizational Memberships</td>
<td>August 2024</td>
<td>2</td>
</tr>
</tbody>
</table>

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action: Approval/Ratification
Requested by: Scott Silverman, Dean, Noncredit and External Programs
              Patricia Ramos, Dean, Academic Affairs
Approved by: Jason Beardsley, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 17 PURCHASING
Requested Action: Approval/Ratification
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

17-A AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

June 2024 $4,027,120.32
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: RESOLUTION TO GRANT SIDEWALK EASEMENT

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: The SANTA MONICA COMMUNITY COLLEGE DISTRICT hereby grants to the CITY OF SANTA MONICA a sidewalk easement on a portion of the District’s property approximately half of ten feet (10’) by ten feet (10’) on the northwest corner of 14th Street and Pico Boulevard for the benefit of the general public as a public sidewalk for pedestrian use. The real property is described as follows:

A VARIABLE WIDTH EASEMENT FOR ROADWAY PURPOSES IN THE CITY OF SANTA MONICA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA BEING A PORTION OF LOT 1 IN BLOCK 41 OF EAST SANTA MONICA, PER MAP FILED IN BOOK 17, PAGES 95 TO 98 INCLUSIVE, OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTHWESTERLY LINE OF LOT 1 WITH THE INTERSECTION OF THE SOUTHEASTERLY LINE OF THE NORTHWESTERLY 20 FEET OF LOT 1, THENCE;

ALONG THE SOUTHWEST LINE OF LOT 1, S 40° 55' 19" E 10.00 FEET, THENCE;

LEAVING THE SOUTHWEST LINE OF LOT 1, N 07° 55' 41" E 13.16 FEET TO A POINT ON THE SOUTHEASTERLY LINE OF THE NORTHWESTERLY 20 FEET OF LOT 1, DISTANT THEREON N 56° 46' 40" E 10.00 FEET FROM THE POINT OF BEGINNING, THENCE;

S 56° 46' 40" W 10.00 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED AREA OF LAND CONTAINS 49.55 SQUARE FEET, MORE OR LESS.

Legal Description of Grantor Property

Lot 1 in Block 41 of East Santa Monica, in the City of Santa Monica, as per map recorded in Book 17 Pages 95 to 98 inclusive of Miscellaneous Records, in the Office of the County Recorder of said County.

Except the Northwesterly 20 feet thereof as conveyed to the City of Santa Monica for Widening Fremont Avenue, (formerly Front Street) now Pico Boulevard, by deed recorded in Book 4465 Page 173 of Deeds, of said County.

APN: 4284-034-900
As part of the Art Complex Replacement project, the District will be replacing a portion of sidewalk and ADA ramps at Pico Boulevard, and at 14th Street. The District will pay all the costs of constructing the new improvements as part of the bond project. This is already in the construction contract so there is no fiscal impact to this action.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: RESOLUTION TO SUPPORT PROPOSITION 2, GRADE K-12 SCHOOL AND LOCAL COMMUNITY PUBLIC EDUCATION FACILITIES, MODERNIZATION, REPAIR AND SAFETY BOND ACT OF 2024

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve a resolution in support of Proposition 2, Grade K-12 Schools and Local Community Public Education Facilities, Modernization, Repair and Safety Bond Act of 2024.

SUMMARY: The Coalition for Adequate School Housing (CASH) is leading this effort and is encouraging and collecting school board and community college resolutions in support of Proposition 2.

Proposition 2 provides dedicated funding amounts for community colleges, new construction and modernization projects, career technical education, charter schools, and lead in water testing and remediation. The amounts are broken down as follows:

- Community Colleges: $1.5 Billion
- New Construction: $3.3 Billion
- Modernization: $4 Billion
- Career Technical Education: $600 Million
- Charter Schools: $600 Million
- Lead in Water Testing and Remediation: $115 Million (out of Modernization)

RESOLUTION:

WHEREAS, the California Community College system is the largest postsecondary system of education in the world, enrolling approximately 2 million students each year; and

WHEREAS, California’s 116 community colleges and 72 centers are located in nearly every community in the state, serving more than 70 percent of California’s public postsecondary undergraduate students; and

WHEREAS, the primary mission of the California Community Colleges is to offer academic and vocational instruction, by granting certificates, associate degrees, and select Baccalaureate degrees, and providing transfer opportunities to four-year institutions; and

WHEREAS, the California Community College Chancellor’s Office estimates unmet community college facilities needs of approximately $27.5 billion over the next five years; and
WHEREAS, Proposition 2, the Kindergarten Through Grade 12 Schools and Local Community College Public Education Facilities, Modernization, Repair, and Safety Bond Act of 2024, provides $1.5 billion to community colleges for constructing new classrooms to accommodate growth and provide job training, repairing health and safety issues, renovating facilities, and equipping learning spaces with essential technology; and

WHEREAS, the Santa Monica Community College District has over $100 million in facility need, including for buildings more than 75 years old, which may be partially funded by State matching funds; and

WHEREAS, facilities support student success and basic needs of our students, providing spaces to access important services like food, health care, counseling, and financial aid; and

WHEREAS, 13,000 middle class jobs, including almost all building trades, are created for each $1 billion in school facility infrastructure investments; and

WHEREAS, quality community college facilities enhance the education and training of a skilled 21st Century workforce, in furtherance of the State’s academic and economic goals; and

WHEREAS, Proposition 2 will not raise State taxes, and state matching funds reduce the need for additional local property taxes for college facilities.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Santa Monica Community College District supports Proposition 2, the Kindergarten Through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024.

MOTION MADE BY: 
SECONDED BY: 
STUDENT ADVISORY:
AYES: 
NOES:
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA - PROP 55, AN EXTENSION OF PROP 30) EXPENDITURE PLAN

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the plan to expend the 2023-2024 Education Protection Account (EPA) funds of $15,876,784 on instructional salaries.

SUMMARY: Proposition 55, The California Children’s Education and Health Care Protection Act of 2016, which was an extension of Proposition 30, temporarily raises the income tax rate for upper-income-earners (over $250,000 for single filers, over $500,000 for joint filers, and over $340,000 for heads of households) through 2030-2031 to fund the State’s Educational Protection Account which provides funding for local school districts and community colleges.

Under Proposition 55, Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in an open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended as required by law.

This recommendation is submitted to comply with Proposition 55 provisions requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA that our District will receive for 2023-2024 as of P2, is $16,168,635. Accordingly, the amount of EPA funds as of the recalculation of apportionment for 2022-2023 decreased from the P2 amount of $9,827,751 to $9,535,900 or a decrease of <$291,851>. The entire amount for 2023-2024 less the decrease in 2022-2023 funding will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the “computational revenue” calculations and will be offset by a decrease in apportionment funding received by the State.

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY: AYES: NOES:
A meeting of the Santa Monica Community College District Citizens’ Bond Oversight Committee (CBOC) was held on Wednesday, July 17, 2024 at 12 p.m. in the Student Services Center (SSC 396) at Santa Monica College, 1900 Pico Blvd, Santa Monica, California.

1. **CALL TO ORDER** – 12:05 p.m.

2. **ROLL CALL – Members of the Citizens’ Bond Oversight Committee**
   - Bruce Sultan, Chair – Present
   - Anne Plechner, Vice-Chair – Present
   - Suleman Adeyemi – Present
   - Heather Anderson – Absent
   - Luis Barrera Castañón – Present
   - Elizabeth Greenwood – Absent
   - Elaine Polachek – Absent
   - Katherine Reuter – Absent
   - Donald Schort – Present
   - Katherine Nilsen – Absent

   **CBOC Support Staff Present**
   - Chris Bonvenuto, Vice President, Business and Administration
   - Don Girard, Senior Director, Government Relations/Institutional Communications
   - John Greenlee, Director of Facilities Finance
   - Yu-Ngok Lo, Assistant Director, Facilities Planning and Construction
   - Olinka Rodriguez, Citizens’ Bond Oversight Committee Coordinator
   - Charlie Yen, Director of Facilities Planning and Construction

3. **APPROVAL OF MINUTES OF CBOC MEETING, APRIL 17, 2024**
   Motion was made by Anne Plechner and seconded by Donald Schort to approve the minutes of the Citizens’ Bond Oversight Committee meeting held on April 17, 2024. *Minutes were approved.*

4. **INTRODUCTION OF NEW MEMBERS TO THE CITIZENS’ BOND OVERSIGHT COMMITTEE**
   At its meeting on July 2, 2024, the SMCCD Board of Trustees approved the appointment to the Citizens’ Bond Oversight Committee for a two-year term, 2024-2026 as follows:

   Appointment of New Members, 2024-2026:
   - Suleman Adeyemi
   - Luis Barrera Castañón

5. **REPORTS and DISCUSSION**
   **Bond Projects Website**

   **A. Bond Construction Projects**
   - The Math/Science Project: Photographs of the curved courtyard’s unique interior feature were shown. Furniture was installed in classrooms, office suites and Department Chair’s Offices. The clock tower’s plaque has been polished.
The estimated completion date for this project is November 2024.

- **Art Complex – 14th Street/Pico Blvd.**
  The steel frame structure of the building in Area A continues being installed. The building will have two elevators. The neighbors have been great during construction.
  The estimated completion date for this project is November 2025.

- **Gender Neutral Restroom Building –** The project is in DSA, review, then it will go out for bid for construction of the fully enclosed individual restroom stalls to be built in the Quad at the Main Campus. The estimated completion date for this project is October 2025.

- **Bundy Campus Tennis/Pickleball Courts –** The updated conceptual drawings with a curved fence feature were shared of the 6 Tennis courts and 6 Pickleball Courts to be located along Airport Ave and Bundy Drive. The estimated completion date for this project is May 2026.

**B. AA and V Budget Summaries and Bond Sales Expense Reports**

The SMC Bond Capital Construction Budget Summary as of June 30, 2024 reports the following:

- **Measure U Budget:** $160,000,000
- **Measure S Budget:** $143,500,000
- **Measure AA Budget:** $295,000,000
- **Measure V Budget:** $345,000,000
- **Interest:** $40,631,087
- **Other Funding Received:** $75,588,716
- **Other Funding Pending:** $27,118,827
- **Total Budget:** $1,086,838,630
- **Estimate at Completion:** $1,086,838,630
- **Bond Funds Remaining:** $170,577,393

- **Measure AA:** Total Measure AA Expenditures as of June 30, 2024 were $291,212,769; total remaining funds are $3,783,060.
- **Measure V:** Total Measure V Expenditures as of June 30, 2024 were $178,205,668; total remaining funds are $166,794,332.

- **The Bond Sales/Expense Report**
  Indicates total bond amounts, bond issue dates/amOUNTs unsold bond amount and total available as of June 30, 2024.

  - **Total Bond Program:** $640,000,000
  - **Total Bonds Issued:** $639,995,829
  - **Total Expenses:** $469,418,437
  - **Total Available Remaining:** $170,577,392
  - **Total Unsold Bond:** $4,171

**C. SMC Bond Program – Contractor List as of June 30, 2024**

**D. Contractors List as of June 30, 2024**
E. 12-Month Period Ending June 30, 2024

- Measure AA: Total Measure AA Expenditures for the 12-month period ending June 30, 2024 were $42,345.
- Measure V: Total Measure V Expenditures for the 12-month period ending June 30, 2024 were $23,524,425.

6. **SCHEDULE OF MEETINGS, 2024-2025**

   Wednesdays at 12:00 p.m.
   - July 17, 2024
   - October 16, 2024
   - January 22, 2025
   - April 16, 2025

7. **ADJOURNMENT** – 1:15 p.m.
   The next meeting of the Citizens’ Bond Oversight Committee will be held on Wednesday, October 16, 2024 (Student Services Center Building - 396).

   Current information on all bond construction projects is available at:
   [http://smcbondprojects.com](http://smcbondprojects.com) and at [http://www.smc.edu/CBOC](http://www.smc.edu/CBOC)
XIII. BOARD COMMENTS

XIV. ADJOURNMENT

A special Board of Trustees meeting/closed session will be held on Tuesday, August 20, 2024 in the Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California for the purpose of conducting the annual Evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 10, 2024 at 6 p.m. (5 p.m. if there is a closed session) in the SMC Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. The meeting will also be conducted via Zoom Webinar for members of the public to participate remotely.