



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, NOVEMBER 10, 2020

Via Zoom Webinar

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

5 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

6 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees will be conducting virtual meetings using Zoom Webinar.

Virtual meetings have been authorized by Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 12, 2020, to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” Zoom meetings will ensure public participation while at the same time complying with Governor’s Stay at Home executive order and Los Angeles County’s Safer at Home order.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII)); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak at a Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line “Board Meeting Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII)); for other items indicate the topic or specific item number

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match their real name to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.

- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 10, 2020

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, November 10, 2020. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Nancy Greenstein, Chair
 Dr. Susan Aminoff, Vice-Chair
 Dr. Louise Jaffe
 Dr. Margaret Quiñones-Perez
 Rob Rader
 Dr. Sion Roy
 Barry A. Snell
 Joshua Elizondo, Student Trustee

The public may participate in the Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96440634501?pwd=OThtNkIFTGtnK1FsWmxNSUpKN1BrQT09>

Passcode: 431605

Or iPhone one-tap :

US: +16699006833,,96440634501#,,,,,0#,,431605# or
 +13462487799,,96440634501#,,,,,0#,,431605#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1
 312 626 6799 or +1 646 876 9923

Webinar ID: 964 4063 4501

Passcode: 431605

In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel

at: <https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
Robert Myers, Campus Counsel

Employee Organizations: SMC Faculty Association
CSEA Chapter 36
SMC Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Government Code Section 54956.9)

Santa Monica Community College District v. Clive Wilkinson Architects, Los Angeles Superior Court, Case No. 20SMCV01637

6 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT'S REPORT

- COVID-19 Update
- Transfer Report
- SMC Corsair Wins Multiple National Pinnacle Awards

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #1 Approval of Minutes: October 6, 2020 (Regular Meeting) 8

Academic Affairs

- #2 New Courses and Degrees, Fall 2020 9

Contracts and Consultants

- #3-A Ratification of Contracts and Consultants
(Less than the amount specified in Public Contract Code Section 20651)
- Revised Contracts Submitted for Ratification 12
 - New Contracts and Consultants Submitted for Ratification 13

Human Resources

- #4 Academic Personnel 14
- #5 Classified Personnel – Regular 15
- #6 Classified Personnel – Limited Duration 17
- #7 Classified Personnel – Non Merit 17

Facilities and Fiscal

- #8 Facilities
- A Architectural and Engineering Services for 2714 Pico Roofing Project 18
 - B Commissioning Services for Science Building Air Handler Project 18
- #9 Acceptance of Grants and Budget Augmentation 19
- #10 Budget Transfers 24
- #11 Commercial Warrant Register 25
- #12 Payroll Warrant Register 25
- #13 Reissue Payroll Warrant 25
- #14 Auxiliary Payments and Purchase Orders 26
- #15 Reissue Commercial Warrants 26
- #16 Organizational Memberships 27
- #17 Providers for Community and Contract Education 27
- #18 Authorization of Signatures to Approve Invoices, 2020-2021 27
- #19 Purchasing
- A Award of Purchase Orders 28

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. MAJOR ITEMS OF BUSINESS

- #20 Reappointment to Personnel Commission 29
- #21 Resolution: Veterans Awareness Week 30
- #22 Report: KCRW Foundation and SMC Institutional Advancement Planning 31
- #23 Resolution Authorizing the Issuance and Sale of the District’s 2020 General
Obligation Refunding Bonds 33
- #24 2020-2021 Quarterly Budget Report and 311Q (see Appendix A) 34
- #25 First Reading, Board Policy Section 4235 – Credit for Prior Learning 35
- #26 Board of Trustees Goals and Priorities, 2020-2021 36

XI. INFORMATION

27 Citizens' Bond Oversight Committee Meeting, October 21, 2020

39

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday December 8, 2020 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 10, 2020

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#22.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1

APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

October 6, 2020 (Regular Board of Trustees Meeting)

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS**RECOMMENDATION NO. 2 NEW COURSES AND DEGREES, FALL 2020***Requested Action: Approval/Ratification**Requested by: Curriculum Committee**Approved by: Jennifer Merlic, Vice-President, Academic Affairs*Approved for Online in an Emergency Context Only

ANATMY 2 Advanced Human Anatomy
 BIOL 3 Fundamentals of Biology
 CHEM 10 Introductory General Chemistry
 CHEM 11 General Chemistry I
 CHEM 12 General Chemistry II
 CHEM 19 Fundamentals of General, Organic, and Biological Chemistry
 CHEM 22 Organic Chemistry II
 CHEM 24 Organic Chemistry II Laboratory
 COSM 50B Practical Preparation for State Board Exam
 COSM 50R Written Preparation for Barbering State Board Exam
 COUNS 41H Independent Living Skills
 COUNS 52 Textbook/Memory Strategies
 COUNS 921 Learning Skills
 ENGR 1 Introduction to Engineering
 ENGR 11 Engineering Graphics and Design
 ENGR 12 Statics
 GERMAN 1 Elementary German I
 JAPAN 4 Intermediate Japanese II
 KIN PE 10A Fitness Lab
 KIN PE 21C Advanced Football for Men
 MATH 1 Bridge to College Mathematics
 MATH 2C Concurrent Support for Precalculus
 MATH 3 Trigonometry with Applications
 MATH 4 College Algebra for STEM Majors
 MATH 4C Concurrent Support for College Algebra for STEM Majors
 MATH 7 Calculus 1
 MATH 10 Discrete Structures
 MATH 13 Linear Algebra
 MATH 15 Ordinary Differential Equations
 MATH 18 Intermediate Algebra for Statistics and Finite Mathematics
 MATH 20 Intermediate Algebra
 MATH 21C Concurrent Support for Finite Mathematics
 MATH 26 Functions and Modeling for Business and Social Science
 MATH 26C Concurrent Support for Functions and Modeling for Business and Social Science
 MATH 28 Calculus 1 for Business and Social Science
 MATH 29 Calculus 2 for Business and Social Science
 MATH 31 Elementary Algebra
 MATH 32 Plane Geometry
 MATH 41 Mathematics for Elementary School Teachers

MATH 50 Pre-Statistics
MATH 54C Concurrent Support for Elementary Statistics
PHYSICS 6 General Physics 1 with Lab
PHYSICS 7 General Physics 2 with Lab
PHYSICS 8 Calculus-based General Physics 1 with Lab
PHYSICS 9 Calculus-based General Physics 2 with Lab
PHYSICS 12 Introductory Physics Non-Lab
PHYSICS 14 Introductory Physics with Lab
PHYSICS 21 Mechanics with Lab
PHYSICS 22 Electricity and Magnetism with Lab
PHYSICS 23 Fluids, Waves, Thermodynamics, Optics with Lab
PHYSICS 24 Modern Physics with Lab
SPAN 4 Intermediate Spanish II
VAR PE 11A In-Season Intercollegiate Strength and Conditioning
VAR PE 11B Off-Season Intercollegiate Strength and Conditioning
VAR PE 11C Intersession Intercollegiate Strength and Conditioning
ZOOL 5 Introductory Zoology

Distance Education

ANTHRO 5 Physical Anthropology with Lab
ANTHRO 9 Paleoanthropology
ANTHRO 10 Forensic Anthropology
ANTHRO 19 The Culture of Food
ART 10B Design for Life
ART 13 3D Design
ART 20A Drawing I Introduction to Drawing
ART 20B Drawing II Drawing with Color
ART 21A Figure Drawing I
ART 21B Figure Drawing II
ART 30A Beginning Watercolor Painting I
ART 30C Acrylic Painting Techniques
ART 31 Beginning Oil Painting
ART 32 Intermediate Painting
ART 34A New Genres
ART 40A Sculpture I
ART 41A Figure Modeling Sculpture I
BIOL 10 Applied Ecology and Conservation Biology
COM ST 14 Oral Interpretation: Performing Literature Across Cultures
COM ST 20 Agitational and Protest Communication
COM ST 310 Organizational and Small Group Communication
COSM 50C Written Preparation for State Board Exam
COSM 50E Written Preparation for Esthetician State Board Exam
COSM 50N Written Preparation for Nail Care State Board Exam
COUNS 1 Developing Learning Skills
ESL 902 English as a Second Language Level 2
ESL 903 English as a Second Language Level 3
ESL 904 English as a Second Language Level 4
ESL 905 English as a Second Language Level 5
ESL 906 English as a Second Language Level 6
ESL 911 Beginning Listening and Speaking

ESL 913 Intermediate Listening and Speaking
ESL 915 Advanced Listening and Speaking
ESL 961 Beginning Reading and Writing
ESL 963 Intermediate Reading and Writing
ESL 965 Advanced Reading and Writing
ESL 971 Beginning ESL Vocabulary
ESL 973 Intermediate ESL Vocabulary
ESL 975 Advanced ESL Vocabulary
ESL 994 ESL for College and Career Pathways-Introduction
ESL 995 ESL for College and Career Pathways-Effective Communication
FASHN 2 Color Analysis
FASHN 3 Apparel Construction
GEOG 5 Physical Geography with Lab
GEOL 3 Introduction to Environmental Geology
GEOL 5 Historical Geology with Lab
GIS 25 Introduction to Cartography (same as GEOG 25)
GLOBAL 10 Global Issues
GR DES 41 Graphic Design Studio 2
IARC 53 Production Design for Film and TV 1
IARC 63 Production Design for Film and TV 2
POL SC 21 Race, Ethnicity, and the Politics of Difference
PRO CR 8 Coaching of Basketball
PRO CR 15 Sports Management
RRM 1 Introduction to Recycling Resource Management
RRM 2 Culture and Zero Waste
TH ART 42 Acting II

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 10, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

3-A RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts
 Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
 Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

➤ **REVISED CONTRACTS SUBMITTED FOR RATIFICATION**

	Provider	Term/Amount	Service	Funding Source
1	MidAmerica Administrative Solutions, Inc	2020-2021 Previously approved in June 2020 for an amount not to exceed \$5,000. New amount not to exceed \$7,500 due to the following amendment: Platform Fee: \$1.00 per active participant per month for providing MidAmerica platform benefits and features billed quarterly. All other terms of the agreement remain the same.	MidAmerica, is the exclusive provider of administrative services and technical support for the Keenan HRA Program. The District engaged MidAmerica to provide technical support and administrative services in conjunction with its HRA Program.	2020-2021 District Budget/ Human Resources

*Requested by: Tre'Shawn Hallbaker, Dean, Human Resources
 Approved by: Sherri Lee-Lewis, Vice President, Human Resources*

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 10, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

➤ NEW CONTRACTS AND CONSULTANTS SUBMITTED FOR RATIFICATION

	Provider	Term/Amount	Service	Funding Source
2	Karen Lynn Rothstein	October 19, 2020 – June 30, 2021 \$75/hour, approximately 146 hours. Not to exceed \$11,000	Consultant services to provide evaluation, analysis, and assistance with Title V Navigating Pathways to Success Grant.	Title V restricted grant funds
<p><i>Requested by: Deyadra Blye, Project Manager Student Care Teams & Peer Navigator Program</i> <i>Approved by: Michael Tuitasi, Vice President, Student Affairs</i></p>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

<u>RETITLE</u>	<u>EFFECTIVE DATE</u>
From: Dean, Pathways, Equity, and Inclusion	11/12/2020
To: Dean, Equity, Pathways, and Inclusion	

ELECTION

<u>INTERIM ACADEMIC ADMINISTRATOR</u>	
Munoz, Maria, Dean, Equity, Pathways, and Inclusion	11/12/2020

<u>PROJECT MANAGER</u>	
Carrion-Palomares, Silvana, Project Manager, National Science Foundation (NSF)	11/12/2020
Gordon, Jeffrey, Project Manager, Interaction Design (IxD) - 50%	11/12/2020

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>PROMOTION</u>	<u>EFFECTIVE DATE</u>
Chambers, Nicholas From: Student Services Clerk, Admissions and Records To: Academic Records Evaluator, Admissions and Records	10/16/2020

<u>PROBATIONARY/ADVANCE STEP PLACEMENT</u>	<u>EFFECTIVE DATE</u>
Ortega, Giovanni, Program Specialist, STEM (Step C)	10/19/2020
Price, Ashley, Administrative Assistant II, Emeritus College (Step B)	11/02/2020

<u>WORKING OUT OF CLASSIFICATION (LIMITED TERM)</u>	<u>EFFECTIVE DATE</u>
Burns, Lisa From: Administrative Assistant II, Student Judicial Affairs To: Student Judicial Affairs Specialist, Student Judicial Affairs Percentage: More than 50%	11/06/2020 – 11/30/2020

Neal, Stacy From: Financial Aid Supervisor, Financial Aid and Scholarships To: Director of Financial Aid and Scholarships, Financial Aid and Scholarships Percentage: More than 50%	11/06/2020 – 11/30/2020
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<u>RECLASSIFICATION</u>	<u>EFFECTIVE DATE</u>
Burns, Lisa From: Administrative Assistant II Classified Salary Schedule - Range 29 To: Student Judicial Affairs Specialist Classified Salary Schedule - Range 34	12/01/2020

Neal, Stacy From: Financial Aid Supervisor Classified Management Salary Schedule - Range M15 To: Director of Financial Aid and Scholarships Classified Management Salary Schedule - Range M28	12/01/2020
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<u>CLASSIFICATION RE-TITLE</u>	<u>EFFECTIVE DATE</u>
From: Journeyman Trade – Electrical, Classified Salary Range: 39 To: Electrician, Classified Salary Range: 39	11/11/2020

From: Journeyman Trade – HVAC, Classified Salary Range: 39 To: HVAC Mechanic, Classified Salary Range: 39	11/11/2020
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From: Journey Trade – Plumbing, Classified Salary Range: 39 11/11/2020
To: Plumber, Classified Salary Range: 39

CSEA EDUCATIONAL PAY DIFFERENTIAL

Cheng, Wen Hsin (Vera), Budget Technician, Fiscal Services 1.5% 11/01/2020
Navarro, Laura, CC Police Dispatcher, Campus Police .75% 11/01/2020

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Poole, Jamie 10/01/2020 – 01/11/2021
From: Instructional Assistant – English, English Department, 20 hours, Variable Shift
To: Tutoring Coordinator – English and Humanities, 40 hours, Regular Shift
Percentage: More than 50%

WORKING OUT OF CLASSIFICATION (LIMITED TERM)

Chambers, Nicholas 07/1/2020 - 08/31/2020
From: Student Services Clerk, Admissions and Records 09/01/2020 - 10/15/2020*
To: Academic Records Evaluator, Admissions and Records
Percentage: More than 50%
*end date adjustment for promotion

CLASSIFICATION RE-TITLE

Castro, Ernesto 11/11/2020
From: Journeyman Trade – HVAC, Classified Salary Range 39
To: HVAC Mechanic, Classified Salary Range: 39

Chaidez, Omar 11/11/2020
From: Journey Trade – Plumbing, Classified Salary Range 39
To: Plumber, Classified Salary Range: 39

Johnston, Steven 11/11/2020
From: Journeyman Trade – Electrical, Classified Salary Range 39
To: Electrician, Classified Salary Range: 39

King, Kevin 11/11/2020
From: Journeyman Trade – Electrical, Classified Salary Range 39
To: Electrician, Classified Salary Range: 39

Luna, Leonardo 11/11/2020
From: Journeyman Trade – HVAC, Classified Salary Range 39
To: HVAC Mechanic, Classified Salary Range: 39

Plascencia, Omar 11/11/2020
From: Journeyman Trade – Electrical, Classified Salary Range 39
To: Electrician, Classified Salary Range: 39

Roberts, Michael 11/11/2020
From: Journey Trade – Plumbing, Classified Salary Range 39
To: Plumber, Classified Salary Range:39

RESIGNATION

Wilson, Brittany, Student Services Assistant, ISC

LAST DAY OF PAID SERVICE

10/21/2020

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
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PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Ramirez, Anthony, Student Services Clerk, Cashier’s Office	11/02/2020-06/30/2021
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LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Mendoza, Jack M., Student Services Clerk, Financial Aid	09/29/2020-02/28/2021
Gallego, Luis M., Mail Worker I, Warehouse & Mail Services	10/12/2020-03/24/2021

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

College Student Assistant, \$15.00/hour (STHP)	24
College Work-Study Student Assistant, \$15.00/hour (FWS)	11

BOARD OF TRUSTEES Santa Monica Community College District	ACTION November 10, 2020
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES

*Requested by: Charlie Yen, Director of Facilities Planning
Devin Starnes, Director of Facilities Management*

Approved by: Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

Provider/Contract		Term/Amount	Service	Funding Source
A	Rachlin Partners	November 11, 2020 – June 30, 2021 \$122,280.00 (including \$2,000 for reimbursables)	Architectural and Engineering Services for 2714 Pico Roofing Project.	State Scheduled Maintenance Fund 40.0
B	tk1sc	October 27– November 30, 2020 \$14,500 (including \$2,000 for reimbursables)	Commissioning Services for Science Building Air Handler Project	Prop 39 State Funds Fund 40.0

8-C RELEASE OF PARTIAL RETENTION – STUDENT SERVICES BUILDING

Reduce the retention amount held from Bernards Brothers, Inc. for the Student Services Building project by \$1,000,000 from \$2,051,500 to \$1,051,500.

Comment: The contractor continues to make progress addressing outstanding issues

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jennifer Merlic, Vice President

Reviewed by: Irma Haro, Accounting Manager

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Science, Technology, Engineering, and Mathematics (STEM) Learning and Leadership Innovation Center

Granting Agency: U.S. Department of Education

Augmentation Amount: \$107,991 (Year 5 Amended: \$1,307,463, Total Amended award: \$6,105,486)

Matching Funds: Not applicable

Performance Period: October 1, 2016– September 30, 2021 (5 Years)

Summary: The purpose of STEM Learning and Leadership Innovation Center is to increase the number of Hispanic and other low-income community college students who pursue, graduate, and transfer to a baccalaureate program in a STEM discipline.

Fiscal year 2020-21 funding for year five is increasing by \$107,991 from \$1,199,472 to \$1,307,463 per the Grant Agreement Notification executed on September 25, 2020. Santa Monica College received a supplemental award to support the current objectives to increase enrollment in STEM through the development of an Engineering program at SMC and support the transition to an on-line format implemented in response to the COVID-19 pandemic.

Budget Augmentation:

Restricted Fund 01.3		
Revenue		
8100	Federal	\$ 107,991
Expenditures		
1000	Academic Salaries	42,000
2000	Non-Academic Salaries	29,250
3000	Employee Benefits	12,000
4000	Supplies & Materials	3,000
5000	Other Operating Expenditures	0
6000	Capital Outlay	21,741
7300	Other Outgo/Indirect	0
7600	Student Aid	0
Total		\$ 107,991

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Jenny Merlic, Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Intelligence Community Centers for Academic Excellence
Granting Agency: Office of the Director of National Intelligence (ODNI) through a sub award from the University of Southern California (USC)
Augmentation Amount: \$5,000
Matching Funds: Not Applicable
Performance Period: June 27, 2020 to June 26, 2021
Summary: The purpose of the grant is to build cohorts of technically-trained diverse students in engineering and science inspired by the national security and intelligence mission.

The Intelligence Community Center for Academic Excellence at USC is the lead institution forming a consortium with Santa Monica College (SMC), San Jose State University, and Florida Agricultural and Mechanical University. As a sub recipient of the award, Santa Monica College will build a student community with partner schools allowing SMC students to attend workshops, seminars and recruiting events. Funding will allow SMC to sponsor events providing networking opportunities with retired intelligence community personnel, access to guest speakers, research, internship and career opportunities for SMC students.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8800 Other Local		\$ 5,000
Expenditures		
1000 Academic Salaries		800
2000 Non-Academic Salaries		1,715
3000 Employee Benefits		235
4000 Supplies & Materials		500
5000 Other Operating Expenditures		750
6000 Capital Outlay		0
7300 Other Outgo/Indirect		0
7600 Student Aid		1,000
Total		\$ 5,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Requested Action: Approval/Ratification

Requestor: Michael Tuitasi, Vice President, Student Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: California Community Colleges Health and Wellness Sponsorship
 Granting Agency: Foundation for California Community Colleges
 Augmentation Amount: \$1,500
 Matching Funds: \$0
 Performance Period: July 1, 2020 – June 30, 2021
 Summary:

Santa Monica College established its existing Veterans Resource Center in 2010-2011 to address the unique needs of student veterans, and serve as a resource for faculty and staff as they created a teaching and learning environment conducive to their academic success.

The Foundation of California Community Colleges Health and Wellness Sponsorship has provided funding that will be used to facilitate activities for student veterans, targeting those who are experiencing Mental Health concerns such as isolation, depression, anxiety and anger. Activities will be provided when the college is no longer in a remote environment. Funds will help support the cost of a mental health professional to accompany students during a spring outdoor activity to utilize outdoor therapy methodologies to promote the mental health and wellbeing of student veterans.

Budget Augmentation:

Restricted Fund 01.3		
Revenue		
8600	State	\$ 1,500
Expenditures		
1000	Academic Salaries	0
2000	Non-Academic Salaries	0
3000	Employee Benefits	0
4000	Supplies & Materials	0
5000	Other Operating Expenditures	1,500
6000	Capital Outlay	0
7300	Other Outgo/Indirect	0
7600	Student Aid	0
Total		\$ 1,500

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-D ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Requested Action: Approval/Ratification

Requested by: Teresita Rodriguez, Vice President, Enrollment Development

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	First Response Fund: Respiratory Therapy 2020	
Granting Agency:	Foundation for California Community Colleges in partnership with the California Community College Chancellor's Office (CCCCO)	
Augmentation Amount:	\$5,500	
Matching Funds:	Not Applicable	
Performance Period:	October 14, 2020 to November 13, 2020	
Summary:	<p>The Foundation for California Community Colleges (FoundationCCC), in conjunction with the Chancellor's Office, created the First Response Healthcare Student Support Fund (First Response Fund) in April 2020. The First Response Fund was established to support students, families, and communities affected by COVID-19.</p> <p>The fund's dual purpose is to help students who are facing adverse financial impacts of COVID-19 with their ability to stay enrolled, complete their education and to address California's pressing need to advance students in specific fields into the healthcare system. Emergency assistance will be distributed for amounts between \$350 to \$500 to eligible respiratory therapy students to be used to defray personal costs including food, rent, technology and connectivity for online learning, fees for licensing exams and childcare.</p>	
Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8800 Other Local	\$ 5,500
	Expenditures	
	1000 Academic Salaries	0
	2000 Non-Academic Salaries	0
	3000 Employee Benefits	0
	4000 Supplies & Materials	0
	5000 Other Operating Expenditures	0
	6000 Capital Outlay	0
	7300 Other Outgo/Indirect	0
	7600 Student Aid	\$ 5,500
	Total	\$ 5,500

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-E ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Requested Action: Approval/Ratification

Requested by: Teresita Rodriguez, Vice President, Enrollment Development

Reviewed by: Kim Tran, Chief Director of Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Disaster Relief Emergency Student Financial Aid
 Granting Agency: Chancellor’s Office – Senate Bill 116
 Augmentation Amount: \$181,396
 Matching Funds: Not Applicable
 Performance Period: November 1 – December 30, 2020
 Summary: Santa Monica College (SMC) was awarded \$181,348 for the Disaster Relief Emergency Student Financial Aid Program. These funds will be used to provide disaster relief emergency student financial aid to SMC students who demonstrate financial need, are exempt from paying nonresident tuition under AB 540 and have completed the California Dream Act Application, California College Promise Grant (CCPG) application, or applied for the Financial Aid by other means established by SMC. The Financial Aid Office will maximize the use of these funds and proactively reach out to eligible students who have unmet need to inform them of the availability of these emergency aid funds.

Budget Augmentation:	Financial Aid Fund 74.0	
	Revenue	
	8120 Higher Education Act	\$181,396
	Expenditure	
	1000 Academic Salaries	0
	2000 Non-Academic Salaries	0
	3000 Employee Benefits	0
	4000 Supplies & Materials	0
	5000 Other Operating Expenditures	0
	6000 Capital Outlay	0
	7000 Other Outlay – Direct Aid to Students	\$181,396
	Total	\$181,396

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: October 8, 2020 through October 28, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	57,071
3000	Benefits	0
4000	Supplies	19,664
5000	Contract Services/Operating Exp	-37,789
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-38,946
Net Total:		0

10-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: October 8, 2020 through October 28, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	5,276
2000	Classified/Student Salaries	20,143
3000	Benefits	-7,584
4000	Supplies	570
5000	Contract Services/Operating Exp	-19,835
6000	Sites/Buildings/Equipment	1,430
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION November 10, 2020
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

September 2020 9126 through 9166 \$9,768,483.56

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

September 2020 C1B – C2C \$11,451,303.45

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 REISSUE PAYROLL WARRANT

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following expired warrant.

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Bravo, Alvaro	6436962	12/06/2019	\$ 482.60

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified.

Auxiliary Operations Payments and Purchase Orders

September 2020 Covered by check & voucher numbers: 026490-026746 & 02240-02253

Bookstore Fund Payments	\$ 313,018.00
Other Auxiliary Fund Payments	\$ 26,936.88
Trust and Fiduciary Fund Payments	<u>\$ 335,837.61</u>
	\$ 675,792.49

Purchase Orders issued

September 2020	\$ 3,500.00
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Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO.15 REISSUE COMMERCIAL WARRANTS

Requested by: Kim Tran, Chief Director, Business Services

Approved by: Chris Bonvenuto, Vice-President Business and Administration

Requested Action: Approval/Ratification

Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants:

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Soufian, Jenia	24632838	06/19/18	\$30.00
Soufian, Jenia	24687273	07/16/18	\$30.00
Soufian, Jenia	24734146	08/16/18	\$30.00

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
September 2020	1	\$219.00

Funding Sources: Unrestricted General Fund

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
September 2020	2	\$559.00

Funding Sources: Fund 01.3, Restricted Fund

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by Scott Silverman, Associate Dean, Emeritus

Patricia Ramos, Dean, Workforce Development

Approved by: Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 18 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2020-2021

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signature for the following staff member to approve invoices for 2020-2021:

Name/Title
Cherry Aquino, Accounts Payable Supervisor
Maria Munoz, Interim Dean, Equity, Pathways and Inclusion
Jeffery Gordon, Project Manager, Interaction Design (IxD)
Silvana Carrion-Palomares, Project Manager, National Science Foundation (NSF)

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION November 10, 2020
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **REAPPOINTMENT TO PERSONNEL COMMISSION**

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees confirm the reappointment of Barbara Greenstein to the SMC Personnel Commission for a three-year term, December 1, 2020 through December 1, 2023.

SUMMARY: The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District (CSEA); and the fifth member is appointed by the four appointed commissioners. Personnel Commissioner Barbara Greenstein is the CSEA appointee, and she has indicated her willingness to continue serving on the Personnel Commission. The Board Chair and Vice-Chair recommend confirmation of her reappointment.

MOTION MADE BY:
 SECONDED BY:
 ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **RESOLUTION: VETERANS AWARENESS WEEK**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution in support of Veterans Awareness Week, November 9-13, 2020.

WHEREAS, the United States Congress has declared National Veterans Awareness Week since 2000 to emphasize the need to develop educational programs regarding the contributions of veterans to the country; and

WHEREAS, the United States Department of Veterans Affairs, as well as many other education-focused organizations have produced educator’s guides, which advocate multiple ways to recognize veterans and teach youth about veterans; and

WHEREAS, many veterans continue to serve their country in public schools and colleges as teachers, classified professionals, and other school employees providing valuable instructional and support services to the schools and students of Santa Monica College; and

WHEREAS, the veterans on staff deserve recognition for their continued service to the future of our country and education and safety of the students of Santa Monica College; and

WHEREAS, the veterans on staff can best provide a meaningful personal connection between the students of the Santa Monica College, Armed Forces veterans and service to our country;

THEREFORE, BE IT RESOLVED, that the Santa Monica Community College District Board of Trustees declares the week of November 9-13, 2020, as Veterans Awareness Week at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the continued contributions and sacrifices of the Armed Forces veterans in the community, especially students who are veterans, teachers, classified professionals, and employees at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District supports the program utilizing Armed Forces students who are veterans and veterans on staff to educate the students of Santa Monica College about the sacrifices and contributions of the Armed Forces veterans.

Comment: This year, the Veterans Resource Center will be holding virtual programs and activities in support of Veterans Awareness Week.

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION November 10, 2020
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 22

SUBJECT: **KCRW FOUNDATION AND SANTA MONICA COLLEGE INSTITUTIONAL ADVANCEMENT PLANNING**

SUMMARY: At its July 2, 2019 meeting, the Board of Trustees approved consultation services from Mr. Brett Egan, President, Arts Manager LLC, to enhance the working relationship between the KCRW Foundation and SMC. (The KCRW Foundation promotes and provides financial support to the District's radio station, KCRW-FM (89.9 FM). The Station is operated by the District and KCRW Foundation pursuant to an agreement dated June 3, 2014.) The joint working group has consisted of Dr. Kathryn Jeffery, Superintendent/President of SMC; Monica Shilling, Chair of the Board of Directors of the KCRW Foundation; KCRW Foundation Board Members Lee Rierson and Akio Tagawa; Dean of Institutional Advancement Lizzy Moore; Artistic Director of the SMC Performing Arts Center Rob Bailis; KCRW Radio Station Director Jennifer Ferro; and Senior Director of Government Relations and Institutional Communications Don Girard. The work was completed this past May.

This planning process identified six key areas of common cause and interest between SMC and the KCRW Foundation. The joint document includes a discussion of each area, as well as key strategies to implement each area. An implementation plan summarizes key strategies, assigns a lead party, and a timeframe for delivery. Here are excerpts from each area. A link to the full document is provided [here](#).

1. The parties share a mission-level commitment to **public service** through quality, accessible, and diverse programming... KCRW will work with such SMC programs as Latino Center and Black Collegians to present a career day and open house; KCRW will undertake ongoing programs for student engagement; KCRW will feature support for the SMC Foundation food program; KCRW and SMC will work to improve use of CMD's screening room and replace the station's main transmitter.
2. The parties share an existential requirement to **engage deeply with the greater Santa Monica and Los Angeles communities..** The work will encompass CMD leadership, KCRW staff, and efforts to advance common issues.
3. The parties share a mission-level requirement to cultivate and engage listeners and students that represent the full **diversity** of the greater Los Angeles region... KCRW and SMC will leverage their collective engagement with diverse communities to establish and communicate leading practices; KCRW will promote internships and volunteer opportunities; KCRW will report annually on its efforts to promote diversity; KCRW and SMC may share thought leadership initiatives at the local, regional, and national levels in service to the field.
4. Both organizations take progress and **impact** seriously... KCRW will create a SMC student and staff membership. KCRW will promote the beneficial impact of SMC by appropriate mention. An annual

5. The parties recognize a shared interest in promoting the KCRW and SMC **visibility and brands** at the local, national, and international level. KCRW will modify its station ID to use it for mutual advancement. KCRW and SMC will form a task force to better reflect SMC's commitment to lifelong learning and critical thinking.

6. The parties share an interest in both the short-term **performance** and long-term **sustainability** of KCRW as a service and institutional asset... Certain metrics are identified to measure long-term health. KCRW will provide a report on its Annual Goals prior to budget submission. KCRW will provide reports on the status of its Strategic Plan. SMC will provide ongoing communication regarding SMC initiatives, operations, and budget.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 10, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: **RESOLUTION OF THE BOARD OF TRUSTEES OF SANTA MONICA COMMUNITY COLLEGE DISTRICT, IN THE COUNTY OF LOS ANGELES, CALIFORNIA, AUTHORIZING THE ISSUANCE AND SALE OF THE DISTRICT’S 2020 GENERAL OBLIGATION REFUNDING BONDS, 2002 ELECTION AND 2008 ELECTION (FEDERALLY TAXABLE), IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$240,000,000**

SUBMITTED BY: Vice President of Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution to authorize the issuance of up to \$240,000,000 of General Obligation Refunding Bonds for the purpose of refunding the District’s outstanding General Obligation Refunding Bonds, 2002 Election, 2013 Series A (the “2013A Bonds”) and 2008 Election, 2014 Series B (the “2014B Bonds” and together with the 2013A Bonds, the “Prior Bonds”).

SUMMARY: An election was held in the District on March 5, 2002 at which the voters approved the issuance of \$160,000,000 of general obligation bonds (“2002 Authorization” or “Measure U”). Previously, the District issued its 2013A Bonds to effect the refunding of certain of its “Measure U” Bonds.

An election was held in the District on November 4, 2008 at which the voters approved the issuance of \$295,000,000 of general obligation bonds (the “2008 Authorization” or “Measure AA”). Pursuant to the 2008 Authorization, the District previously issued its 2014B Bonds.

Conditions in the financial markets have become favorable for the refinancing/refunding of the outstanding Prior Bonds described above, resulting in savings to the District’s taxpayers. By law, the original term of the Prior Bonds may not be extended.

In addition, the resolution approves the forms of the Preliminary Official Statement (“POS”), Escrow Agreement, Continuing Disclosure Undertaking (attached to the POS as Appendix D) and Bond Purchase Contract relating to the general obligation refunding bonds.

MOTION MADE BY:

SECONDED BY:

ROLL CALL VOTE:	Yes	No
Joshua Elizondo, Student Advisory	<input type="checkbox"/>	<input type="checkbox"/>
Susan Aminoff	<input type="checkbox"/>	<input type="checkbox"/>
Nancy Greenstein	<input type="checkbox"/>	<input type="checkbox"/>
Louise Jaffe	<input type="checkbox"/>	<input type="checkbox"/>
Margaret Quiñones-Perez	<input type="checkbox"/>	<input type="checkbox"/>
Rob Rader	<input type="checkbox"/>	<input type="checkbox"/>
Sion Roy	<input type="checkbox"/>	<input type="checkbox"/>
Barry Snell	<input type="checkbox"/>	<input type="checkbox"/>

BOARD OF TRUSTEES Santa Monica Community College District	ACTION November 10, 2020
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: **2020-2021 QUARTERLY BUDGET REPORT AND 311Q**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2020-2021 Quarterly Budget Report and 311 Quarterly State Financials, as of September 30, 2020 (Appendix A).

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor’s Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES Santa Monica Community College District	ACTION November 10, 2020
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 25

SUBJECT: **FIRST READING, BOARD POLICY SECTION 4236 – CREDIT FOR PRIOR LEARNING**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of Board Policy Section 4236, Credit for Prior Learning.

COMMENT: California Code of Regulations (CCR) Title 5, Section 55050(n) requires community college districts to certify in writing to the California Community Colleges Chancellor’s Office that Credit for Prior Learning policies have been adopted and implemented by December 31, 2020.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:



BP 4236

Board Policy
Chapter 4 – Academic Affairs

BP 4236 CREDIT FOR PRIOR LEARNING

Credit for prior learning may be earned for eligible courses approved by the District for students who satisfactorily pass an authorized assessment. Authorized assessments may include the evaluation of approved external standardized examinations, Transcripts, student-created portfolios, and credit by examination. The Superintendent/President shall consult with the Academic Senate and rely primarily on the recommendations of the Academic Senate to establish administrative regulations to implement this Board Policy.

Reference:
Title 5 Section 55050

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION November 10, 2020
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 26

SUBJECT: **BOARD OF TRUSTEES GOALS AND PRIORITIES, 2020-2021**

SUBMITTED BY: Chair, Board of Trustees

BACKGROUND: The Board of Trustees discussed the revised Goals and Priorities at its meeting on September 1, 2020. Additional suggested revisions were incorporated in the Goals and Priorities which are presented for information (*see next page*).

Additional language suggested at the October meeting is included as well as additional suggested revisions as underlined.

Board Goals and Priorities
2020-2021

Pandemic Crisis Management

As conditions permit, implement the SMC COVID-19 Roadmap to Recovery with the goal of resuming safe on-ground or hybrid operations by Spring 2021. Revise and update the plan as needed.

I. Educational Advancement, Quality, and Equity

1. Based on evidence, implement models of support and instruction that increase student success and decrease equity gaps.
 - Support the ongoing multi-racial equity and anti-racist work at Santa Monica College.
 - Prioritize addressing systemic barriers that racially minoritized students face in reaching their goals.
 - Engage in professional development including interpersonal work to further equity and our commitment to being an anti-racist institution.
2. Implement college initiatives to meet the Vision for Success (VFS) goals and provide the Board with annual progress reports that include data on:
 - Increase in course completion, transfer rates, and employment in student's field of study.
 - ~~Decrease in the number of units taken at SMC on the way to transfer.~~
 - Progress in meeting Student Equity Plan and Redesign Objectives Implementation and alignment of Pathways redesign and Equity work.
 - ASPEN Institute priority metrics recommendations or progress metrics)?
 - Accountability metrics that measure SMC's continued progress as an anti-racist institution. [Note: this would be new; included in above?]
3. Continue to support and hire a diverse and innovative faculty and staff, while seeking to increase the percentage of fulltime faculty over time.
4. Develop new programs and partnerships in the allied health sector.
5. Develop new programs and partnerships relevant to a post-COVID environment.

II. Student Life

6. Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations. [NEW]
7. Assess and fix system/structural issues that impede positive user experience in the application, enrollment, and financial aid process.
8. Continue implementing initiatives that focus on solving barriers related to students' financial resources.
 - Improve financial literacy.
 - Support faculty adoption of Open Educational Resources (OER) and other efforts to address the high cost of course materials.
 - Support student efforts in addressing food and housing insecurity.
 - Increase student participation in financial aid.
 - Place more students in jobs on and off campus.
 - Explore student housing possibilities.

9. Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

III. Fiscal and Facilities

10. Provide reports for the Board that align with Board Goals and funding formula metrics.,~~and the Vision For Success.~~*[Note: considered adding Student Equity Plan and GP progress but these and VFS are, or will be, better included in Board Goals 1.2. Perhaps this should just be about funding so delete VFS here?]*
11. Develop a strategic vision for the future of the college that is responsive to the opportunities and risks inherent in the Student Centered Funding Formula as it evolves.
12. Work with allies and legislators to align funding with mission and fiscal health.
13. Continue efforts in revenue generation, cost control, re-organization, and enrollment management to achieve a sustainable budget that would include restoring salary freezes and reductions as soon as possible.
14. Build and maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.
15. Safeguard post-retirement employee benefits, and implement a plan to address increases in PERS, STRS, and other benefit obligations.
16. Update the Facilities Master Plan. ~~Secure funding to~~ maintain progress on all SMC security, technology infrastructure, and facilities construction projects.
17. Continue as a model of sustainability ~~for all areas of the college.~~

IV. Community and Government Relationships

18. Ensure a supportive, inclusion, and collegial environment for students and staff.
19. Maintain good partnerships across systems (Cities/SMMUSD) in fulfillment of SMC's vision and mission.
20. Continue support for special programs that serve local students and increase college readiness and success. Examples:
 - Concurrent and dual enrollment
 - SMC Promise
 - Young Collegians
21. Continue strong support for Emeritus College.
22. As safety permits, resume serving the community with stellar facilities and programs, Examples:
 - Planetarium, Santa Monica Swim Center, Corsair Field,
 - Broad Stage, Barrett Art Gallery, Early Childhood Lab School, KCRW,
 - Celebrate America

Reviewed by the Board of Trustees: September 1, 2020, October 6, 2020

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION November 10, 2020
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INFORMATION ITEM NO. 27

SUBJECT: CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING, OCTOBER 21, 2020

A meeting of the Santa Monica Community College District Citizens’ Bond Oversight Committee (CBOC) was held on Wednesday, October 21, 2020 via Zoom Conference.

1. CALL TO ORDER – 8:01 a.m.

2. ROLL CALL – Members of the Citizens’ Bond Oversight Committee

- Heather Anderson, Chair – Present
- Elizabeth Greenwood, Vice-Chair – Present
- Patrick Acosta - Absent
- Alfred Barrett- Present
- Michael Dubin- Present
- Donald Schort – Present
- Sonya Sultan - Present

CBOC Support Staff Present

- Chris Bonvenuto, Chief Director, Business Services
- Don Girard, Senior Director, Government Relations/Institutional Communications
- John Greenlee, Director of Facilities Finance
- Lisa Rose, Citizens’ Bond Oversight Committee Coordinator
- Charlie Yen, Director of Facilities Planning

3. APPROVAL OF MINUTES OF CBOC MEETING, July 15, 2020

Motion was made by Don Schort and seconded by Elizabeth Greenwood to approve the minutes of the Citizens’ Bond Oversight Committee meeting held on July 15, 2020. Unanimously approved.

4. CITIZENS’ BOND OVERSIGHT COMMITTEE ANNUAL REPORT, 2019-2020

Motion was made by Heather Anderson and seconded by Alfred Barrett to approve the CBOC Annual Report, 2019-2020.

[CBOC Annual Report, 2019-2020](#)

5. REPORTS and DISCUSSION

Bond Projects Website

<https://www.smc.edu/administration/governance/citizens-bond-oversight-committee/index.php>

A. Bond Construction Projects

- Santa Monica College Early Childhood Lab School: The site work continues with an estimated completion date of November 2020. The interior will be completed with furniture and computers in the classrooms. A tour of the site will be scheduled for members of the CBOC in November.
- Malibu Campus: The location will include a Sheriff’s substation. Construction continues with rebar, trenches and electricity. The project is continuing as planned with estimated completion date of August 2022.
- HVAC Project: HVAC lines going into Science Building corridor. Installation of chill water lines for Science building and AC for Madison Project. The estimated completion date for this project is June 2021.

- The Math/Science Extension: The fencing is up for abatement and pavement removal. Demolition will start November 2020. The estimated completion date for this project is January 2024.
- New Art Building on Pico Boulevard and 14th will have Maintenance & Operations, Campus Police and IT visit site to plan on ways to make project more efficient for students. The estimated completion date for this project is July 2024.

B. Measure S, AA and V Budget Summaries and Bond Sales Expense Reports

The SMC Bond Capital Construction Budget Summary as of September 30, 2020 reports the following:

Measure S Budget	\$143,500,000
Measure AA Budget:	\$295,000,000
Measure V Budget:	\$345,000,000
Interest	\$25,685,561
Other Funding Received:	\$39,898,103
Other Funding Pending:	\$62,809,440
Total Budget:	\$1,076,065,596
Estimate at Completion:	\$1,076,065,596
Bond Funds Remaining:	\$ 302,392,117

- Measure S: Total Measure S Expenditures as of September 30, 2020 were \$136,090,433; total remaining funds are \$7,409,567.
- Measure AA: Total Measure AA Expenditures as of September 30, 2020 were \$291,735,801; total remaining funds are \$3,264,199.
- Measure V: Total Measure V Expenditures as of September 30 2020 were \$53,275,335; total remaining funds are \$291,724,665.
- The Bond Sales/Expense Report
Indicates total bond amounts, bond issue dates/amounts unsold bond amount and total available as of September 30, 2020.

Total Bond:	\$783,500,000
Total Available:	\$618,493,686
Total Expenses:	\$481,101,569
Total Available Remaining:	\$137,392,117
Total Unsold Bond:	\$165,006,314

C. SMC Bond Program – Contractor List as of September 30, 2020

D. Contractors List as of September 30, 2020

5. SCHEDULE OF MEETINGS, 2020-2021

Wednesdays at 8 a.m.

January 27, 2021 (fourth Wednesday)

April 21, 2021

6. ADJOURNMENT – 8:46 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, January 27, 2021 (location to be determined).

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ADJOURNMENT November 10, 2020
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XI. BOARD COMMENTS

XII. ADJOURNMENT

The meeting will be adjourned in memory of **Shirley B. Bueché**, mother of Jennifer Merlic, Vice-President, Academic Affairs; **Ronald “Ronn” Davis**, retired SMC Art Professor and former department chair (42 years of service); **Dr. Donald Henderson**, a highly regarded gastroenterologist for nearly fifty years in Los Angeles, dedicated donor to the SMC Foundation Meal Project, and his son attended SMC; and **David Muller**, retired SMC Associate Vice-President of Facilities (10 years of service).

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, December 8, 2020 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

UNRESTRICTED GENERAL FUND 01.0

2020-2021 REVENUE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL REVENUES	2020-2021 PROJECTED BUDGET
FEDERAL			
01 FIN AID ADM ALLOWANCES	134,326	3,920	134,326
02 TOTAL FEDERAL	134,326	3,920	134,326
STATE			
03 GENERAL APPORTIONMENT	67,293,602	20,570,492	67,293,602
04 EDUCATION PROTECTION ACCOUNT-PROP 30/55	22,496,483	5,612,715	22,496,483
05 COLA	-	-	-
06 PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	-	-
07 PRIOR YEAR APPORTIONMENT ADJUSTMENTS-EPA	-	-	-
08 HOMEOWNERS EXEMPT	90,208	-	90,208
09 STATE LOTTERY REVENUE	3,397,367	-	3,397,367
10 MANDATED PROGRAM COSTS	592,762	-	592,762
11 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	5,882,365	-	5,882,365
12 OTHER STATE	3,249,334	597,966	3,249,334
13 TOTAL STATE	103,002,121	26,781,173	103,002,121
LOCAL			
14 PROP TAX SHIFT (ERAF)	9,639,396	47,913	9,639,396
15 SECURED TAX	18,231,298	-	18,231,298
16 SUPPLEMENTAL TAXES	355,787	106,590	355,787
17 UNSECURED TAX	592,339	474,904	592,339
18 PRIOR YRS TAXES	532,489	369,183	532,489
19 PROPERTY TAX - RDA PASS THRU	1,829,829	-	1,829,829
20 PROPERTY TAX - RDA RESIDUAL	3,202,220	-	3,202,220
21 RENTS	3,600	2,800	3,600
22 INTEREST	167,400	-	167,400
23 ENROLLMENT FEES	12,601,277	6,383,555	12,601,277
24 UPPER DIVISION FEES	71,904	33,852	71,904
25 STUDENT RECORDS	346,500	6	346,500
26 NON-RESIDENT TUITION/INTENSIVE ESL	24,150,510	12,423,470	24,150,510
27 OTHER STUDENT FEES & CHARGES	77,000	42,243	77,000
28 F1 APPLICATION FEES	125,000	18,675	125,000
29 OTHER LOCAL	1,406,000	80,805	1,406,000
30 I. D. CARD SERVICE CHARGE	747,400	373,998	747,400
31 LIBRARY CARDS	-	-	-
32 LIBRARY FINES	-	-	-
33 PARKING FINES	-	2,290	-
34 TOTAL LOCAL	74,079,949	20,360,284	74,079,949
35 TOTAL REVENUE	177,216,396	47,145,377	177,216,396
36 TRANSFER IN	261,400	1,978	261,400
37 SALE OF EQUIPMENT AND SUPPLIES	-	2,036	-
38 TOTAL OTHER FINANCING SOURCES	261,400	4,014	261,400
39 TOTAL REVENUE AND TRANSFERS	177,477,796	47,149,391	177,477,796

UNRESTRICTED GENERAL FUND 01.0
2020-2021 EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL EXPENDITURES	2020-2021 PROJECTED BUDGET
01 INSTRUCTION	28,433,427	3,830,292	28,433,427
02 ACADEMIC MANAGERS	5,518,688	1,041,856	5,518,688
03 NON-INSTRUCTION	6,453,386	837,109	6,453,386
04 HOURLY INSTRUCTION	31,967,655	6,597,163	31,967,655
05 HOURLY NON-INSTRUCTION	5,490,212	964,623	5,490,212
07 VACANT POSITIONS	934,580	-	934,580
08 VACANCY SAVINGS	(616,823)	-	(616,823)
09 TOTAL ACADEMIC	78,181,125	13,271,043	78,181,125
10 CLASSIFIED REGULAR	22,830,397	4,047,903	22,830,397
11 CLASSIFIED MANAGERS	5,058,219	937,900	5,058,219
12 CLASS REG INSTRUCTION	3,273,448	467,510	3,273,448
13 CLASSIFIED HOURLY	1,709,362	197,464	1,709,362
14 CLASS HRLY INSTRUCTION	468,769	17,467	468,769
15 CLASSIFIED ONE-TIME OFF SCHEDULE PAYMENT/RETRO	-	-	-
16 VACANT POSITIONS	791,335	-	791,335
17 VACANCY SAVINGS	(522,281)	-	(522,281)
18 TOTAL CLASSIFIED	33,609,249	5,668,244	33,609,249
19 STRS	9,843,967	1,582,174	9,843,967
20 STATE ON-BEHALF PENSION CONTRIB TO STRS	5,882,365	-	5,882,365
21 PERS	7,528,724	1,561,567	7,528,724
22 OASDI/MEDICARE	3,755,260	751,410	3,755,260
23 H/W	17,293,626	417,362	17,293,626
24 RETIREES' H/W	5,760,049	1,623,534	5,760,049
25 SUI	155,086	257	155,086
26 WORKERS' COMPENSATION	2,113,152	333,114	2,113,152
27 ALTERNATIVE RETIREMENT	494,483	171,720	494,483
28 EARLY RETIREMENT INCENTIVES	2,608,177	1,339,525	2,608,177
29 BENEFITS RELATED TO CLASSIFIED ONE-TIME OFF SCH PAYMENT/RE	-	-	-
30 BENEFITS RELATED TO VACANT POSITIONS	517,775	-	517,775
31 BENEFITS RELATED TO VACANCY SAVINGS	(341,732)	-	(341,732)
32 TOTAL BENEFITS	55,610,932	7,780,663	55,610,932
33 SUPPLIES	967,972	34,754	967,972
34 TCO-SUPPLIES	65,538	-	65,538
35 TOTAL SUPPLIES	1,033,510	34,754	1,033,510
36 CONTRACTS/SERVICES	11,345,292	1,922,864	11,345,292
37 DEFERRAL/BORROWING COST	300,000	-	300,000
38 INSURANCE	1,355,710	1,191,876	1,355,710
39 UTILITIES	3,540,457	491,691	3,540,457
40 TOTAL SERVICES	16,541,459	3,606,431	16,541,459
41 EQUIPMENT	75,000	-	75,000
42 TOTAL CAPITAL	75,000	-	75,000
43 TOTAL EXPENDITURES	185,051,275	30,361,135	185,051,275
44 OTHER OUTGO - TRANSFERS	183,981	(3,638)	183,981
45 OTHER OUTGO - STUDENT AID	500	-	500
46 TOTAL TRANSFERS/FINANCIAL AID	184,481	(3,638)	184,481
47 TOTAL EXPENDITURES & TRANSFERS	185,235,756	30,357,497	185,235,756

**UNRESTRICTED GENERAL FUND 01.0
2020-2021 FUND BALANCE BUDGET**

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL FUND BALANCE	2020-2021 PROJECTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	166,284,936	47,149,391	166,284,936
02 TOTAL EXPENDITURES AND TRANSFERS	183,318,064	29,693,197	183,318,064
03 VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	2,243,690	-	2,243,690
04 VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(1,480,836)	-	(1,480,836)
05 OPERATING SURPLUS/(DEFICIT)	(17,795,982)	17,456,194	(17,795,982)
ONE-TIME ITEMS			
06 FTES BORROWING/DECLINE	12,369,464	-	12,369,464
07 APPORTIONMENT DEFICIT FACTOR	(1,176,604)	-	(1,176,604)
08 PRIOR YEAR APPORTIONMENT ADJ	-	-	-
09 DEFERRAL/BORROWING COST	(300,000)	-	(300,000)
10 GENDER EQUITY AND SOCIAL JUSTICE	(75,000)	-	(75,000)
11 SAFE PARKING PILOT PROGRAM	(50,000)	-	(50,000)
12 TCO-SUPPLIES AND CONTRACTS/SERVICES	(65,538)	-	(65,538)
13 ONE-TIME BUDGET AUGMENTATION	(664,300)	(664,300)	(664,300)
14 OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS	(7,757,960)	16,791,894	(7,757,960)
15 BEGINNING BALANCE	21,040,755	21,040,755	21,040,755
16 ADJUSTMENT TO BEGINNING BALANCE	-	298,334	298,334
17 ENDING FUND BALANCE	13,282,795	38,130,983	13,581,129
18 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	7.17%	125.61%	7.33%

DESIGNATION OF FUND BALANCE

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL FUND BALANCE	2020-2021 PROJECTED BUDGET
19 UNDESIGNATED FUND BALANCE	11,517,365	36,365,553	11,815,699
20 UNDESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFER:	6.22%	119.79%	6.38%
DESIGNATED RESERVE FOR:			
21 RESERVE FOR FUTURE STRS AND PERS INCREASES	1,765,430	1,765,430	1,765,430
22 TOTAL	1,765,430	1,765,430	1,765,430
23 DESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFERS	0.95%	5.82%	0.95%
24 TOTAL ENDING FUND BALANCE	13,282,795	38,130,983	13,581,129
25 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	7.17%	125.61%	7.33%

** Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3
2020-2021 REVENUE BUDGET**

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL REVENUES	2020-2021 PROJECTED BUDGET
FEDERAL			
01 CARES-HIGHER EDUCATION EMERGENCY RELIEF FUND	5,755,902	-	5,755,902
02 CARES-HEERF-MINORITY SERVING INSTITUTIONS	803,053	-	803,053
03 COVID-19 RESPONSE BLOCK GRANT-FEDERAL	193,269	193,270	989,703
04 FWS-FEDERAL WORK STUDY	562,636	-	562,636
05 PERKINS IV TITLE I-C	890,485	-	890,485
06 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	59,667	-	59,667
07 FEDERAL CARRYOVERS	2,204,744	-	2,204,744
08 OTHER FEDERAL	2,941,671	-	2,941,671
09 TOTAL FEDERAL	13,411,427	193,270	14,207,861
STATE			
10 LOTTERY	1,132,967	-	1,132,967
11 ADULT EDUCATION BLOCK GRANT	431,453	107,863	431,453
12 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	91,932	35,562	91,932
13 CALWORKS	341,870	132,508	341,870
14 COVID-19 RESPONSE BLOCK GRANT-STATE	1,214,875	-	1,214,875
15 DSPS-DISABLED STUDENTS PROGRAM & SERVICES	2,200,303	845,179	2,200,303
16 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,243,541	481,599	1,243,541
17 EQUAL EMPLOYMENT OPPORTUNITY	50,000	14,000	50,000
18 FINANCIAL AID TECHNOLOGY-ONGOING	68,261	26,499	68,261
19 GUIDED PATHWAYS	221,999	62,160	221,999
20 NURSING EDUCATION PROGRAM SUPPORT	251,070	97,466	251,070
21 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	-	-	-
22 SFAA-STUDENT FINANCIAL AID ADMIN	848,138	329,247	848,138
23 STRONG WORKFORCE PROGRAM	1,084,498	421,002	1,084,498
24 STUDENT EQUITY AND ACHIEVEMENT	8,907,810	799,202	8,907,810
25 VETERANS RESOURCE CENTER	-	17,699	-
26 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	844,130	-	844,130
27 STATE CARRYOVERS	17,215,426	9,460,534	17,215,426
28 OTHER STATE	-	-	-
29 TOTAL STATE	36,148,273	12,830,520	36,148,273
LOCAL			
30 COMMUNITY SERVICES	661,795	35,446	661,795
31 CONSOLIDATED CONTRACT ED-LOCAL	470,822	-	470,822
32 HEALTH FEES	1,075,257	577,638	1,075,257
33 PARKING FEES	-	-	-
34 PICO PROMISE	133,110	66,555	133,110
35 DONATIONS-KCRW	2,607,520	162,481	2,607,520
36 RADIO GRANTS	1,165,210	-	1,165,210
37 CPB-CARES STABILIZATION GRANT-KCRW	-	-	-
38 LOCAL CARRYOVERS	94,049	49,790	94,049
39 OTHER LOCAL	5,326,501	1,547,135	5,326,501
40 TOTAL LOCAL	11,534,264	2,439,045	11,534,264
41 TOTAL REVENUE	61,093,964	15,462,835	61,890,398

**RESTRICTED GENERAL FUND 01.3
2020-2021 EXPENDITURE BUDGET**

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL EXPENDITURES	2020-2021 PROJECTED BUDGET
01 INSTRUCTION	60,000	5,476	60,000
02 MANAGEMENT	2,753,833	272,633	2,753,833
03 NON-INSTRUCTION	3,251,463	306,647	3,251,463
04 HOURLY INSTRUCTION	3,500	7,515	3,500
05 HOURLY NON-INSTRUCTION	10,035,341	1,476,970	10,035,341
06 TOTAL ACADEMIC	16,104,137	2,069,241	16,104,137
07 CLASSIFIED REGULAR	4,993,069	665,385	4,993,069
08 CLASSIFIED MANAGERS	528,418	87,689	528,418
09 CLASS REG INSTRUCTION	75,917	18,211	75,917
10 CLASSIFIED HOURLY	2,856,925	123,237	2,856,925
11 CLASS HRLY INSTRUCTION	533,324	44,522	533,324
12 TOTAL CLASSIFIED	8,987,653	939,044	8,987,653
13 BENEFITS HOLDING ACCOUNT	8,929,831	-	8,269,809
14 STRS	-	222,012	222,012
15 STATE ON-BEHALF PENSION CONTRIB TO STRS	-	-	-
16 PERS	-	179,897	179,897
17 OASDI/MEDICARE	-	115,584	115,584
18 H/W	-	51,969	51,969
19 SUI	-	1,548	1,548
20 WORKERS' COMP.	-	52,733	52,733
21 ALTERNATIVE RETIREMENT	-	36,279	36,279
22 SUPPLEMENTAL RETIREMENT PLAN	-	-	-
23 TOTAL BENEFITS	8,929,831	660,022	8,929,831
24 TOTAL SUPPLIES	3,455,727	10,960	3,455,727
25 CONTRACTS/SERVICES	15,432,176	2,908,836	15,432,176
26 INSURANCE	4,030,503	7,898	4,030,503
27 UTILITIES	111,000	14,004	111,000
28 TOTAL SERVICES	19,573,679	2,930,738	19,573,679
29 BLDG & SITES	650,000	474,717	650,000
30 EQUIPMENT/LEASE PURCHASE	3,117,828	60,759	3,117,828
31 TOTAL CAPITAL	3,767,828	535,476	3,767,828
32 TOTAL EXPENDITURES	60,818,855	7,145,481	60,818,855
33 OTHER OUTGO - STUDENT AID	956,906	100,821	956,906
34 OTHER OUTGO - TRANSFERS	261,400	1,978	261,400
35 TOTAL OTHER OUTGO	1,218,306	102,799	1,218,306
36 TOTAL EXPENDITURES & OTHER OUTGO	62,037,161	7,248,280	62,037,161

**RESTRICTED GENERAL FUND 01.3
2020-2021 FUND BALANCE BUDGET**

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL FUND BALANCE	2020-2021 PROJECTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	61,093,964	15,462,835	61,890,398
02 TOTAL EXPENDITURES AND TRANSFERS	62,037,161	7,248,280	62,037,161
03 OPERATING SURPLUS/(DEFICIT)	(943,197)	8,214,555	(146,763)
04 BEGINNING BALANCE	5,930,727	5,930,727	5,930,727
05 ADJUSTMENT TO BEGINNING BALANCE	-	(747,187)	(747,187)
06 CONTINGENCY RESERVE/ENDING FUND BALANCE	4,987,530	13,398,095	5,036,777
07 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFE	8.04%	184.85%	8.12%

**RESTRICTED GENERAL FUND 01.3
DETAIL OF OTHER REVENUES AND CARRYOVER**

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL REVENUES	2020-2021 PROJECTED BUDGET
FEDERAL CARRYOVER			
01 CHILDCARE ACCESS MEANS PARENTS IN SCHOOL	316,184	-	316,184
02 FOSTERING AN EQUITY MINDED STUDENT SUCCESS CULTURE IN STEM	137,900	-	137,900
03 NAVIGATING THE PATHWAY TO SUCCESS	598,205	-	598,205
04 PROMOTION OF HUMANITIES - TEACHING AND LEARNING	58,073	-	58,073
05 STEM LEARNING AND LEADERSHIP INNOVATION CENTER	915,751	-	915,751
06 TRIO UPWARD BOUND	178,631	-	178,631
07 UISFL-UNDERGRADUATE INTERNATIONAL STUDIES & FOREIGN LANGUAGE	-	-	-
08 TOTAL FEDERAL CARRYOVER	2,204,744	-	2,204,744
FEDERAL CURRENT YEAR			
09 CHILDCARE ACCESS MEANS PARENTS IN SCHOOL	284,562	-	284,562
10 FOSTERING AN EQUITY MINDED STUDENT SUCCESS CULTURE IN STEM	560,036	-	560,036
11 NAVIGATING THE PATHWAY TO SUCCESS	600,000	-	600,000
12 STEM LEARNING AND LEADERSHIP INNOVATION CENTER	1,199,472	-	1,199,472
13 TRIO UPWARD BOUND	297,601	-	297,601
14 TOTAL FEDERAL CURRENT YEAR	2,941,671	-	2,941,671
15 GRAND TOTAL - FEDERAL	5,146,415	-	5,146,415
STATE - CARRYOVER			
16 AWARD FOR INNOVATION IN HIGHER EDUCATION	926,981	926,981	926,981
17 CA COMMUNITY COLLEGES MENTAL HEALTH SERVICES	457,970	-	457,970
18 CALIFORNIA ADULT EDUCATION PROGRAM	54,282	54,281	54,282
19 CALWORKS	8,033	8,033	8,033
20 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	11,036	11,035	11,036
21 CLASSIFIED PROFESSIONAL DEVELOPMENT	95,161	95,161	95,161
22 EMPLOYMENT TRAINING PANEL	1,079,255	-	1,079,255
23 EQUAL EMPLOYMENT OPPORTUNITY	84,665	84,664	84,665
24 FINANCIAL AID TECHNOLOGY - ONE TIME	189,284	189,284	189,284
25 FINANCIAL AID TECHNOLOGY - ONGOING	16,807	16,806	16,807
26 GUIDED PATHWAYS	565,546	565,544	565,546
27 HUNGER FREE CAMPUS SUPPORT	139,151	139,150	139,151
28 IMPROVING ONLINE CTE PATHWAYS	195,682	-	195,682
29 INSTRUCTIONAL EQUIPMENT BLOCK GRANT	41,009	41,009	41,009
30 LEADERSHIP DEVELOPMENT PROGRAM	1,031	1,030	1,031
31 MENTAL HEALTH SUPPORT	64,744	64,742	64,744
32 PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT	418,673	418,672	418,673

TO BE CONTINUED

**RESTRICTED GENERAL FUND 01.3
DETAIL OF OTHER REVENUES AND CARRYOVER**

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL REVENUES	2020-2021 PROJECTED BUDGET
<i>CONTINUATION</i>			
33 SCIGP-SCHOOL COMMUNICATION INOPERABILITY GRANT PROGRAM	100,000	-	100,000
34 SFAA-STUDENT FINANCIAL AID ADMIN	109,806	109,805	109,806
35 STRONG WORKFORCE PROGRAM	1,784,699	1,784,699	1,784,699
36 STRONG WORKFORCE PROGRAM - REGIONAL	5,800,393	-	5,800,393
37 STUDENT EQUITY AND ACHIEVEMENT PROGRAM	4,818,311	4,818,311	4,818,311
38 TEXTBOOK AFFORDABILITY PROGRAM	1,460	1,461	1,460
39 TRANSFER AND ARTICULATION	2,429	2,428	2,429
40 UMOJA PROGRAM - AFRICAN AMERICAN COLLEGIATE	2,581	2,580	2,581
41 VETERANS RESOURCE CENTER - ONE TIME	131,866	10,287	131,866
42 VETERANS RESOURCE CENTER - ONGOING	114,571	114,571	114,571
43 TOTAL STATE CARRYOVER	17,215,426	9,460,534	17,215,426
44 GRAND TOTAL - STATE	17,215,426	9,460,534	17,215,426
LOCAL CARRYOVER			
45 INFUSING LIBERAL ARTS IN UCLA'S UNDERGRAD ENGINEERING EDUC	16,709	-	16,709
46 KCRW - CORPORATION FOR PUBLIC BROADCASTING	49,790	49,790	49,790
47 PUBLIC HOUSEKEEPING TRAINING PROGRAM	27,550	-	27,550
48 TOTAL - LOCAL CARRYOVER	94,049	49,790	94,049
LOCAL-CURRENT YEAR			
49 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM	-	-	-
50 F1 INSURANCE	4,023,233	1,547,135	4,023,233
51 INFUSING LIBERAL ARTS IN UCLA'S UNDERGRAD ENGINEERING EDUC	8,150	-	8,150
52 PUBLIC HOUSEKEEPING TRAINING PROGRAM	256,025	-	256,025
53 SMC PERFORMING ARTS CENTER	1,039,093	-	1,039,093
54 TOTAL LOCAL-CURRENT YEAR	5,326,501	1,547,135	5,326,501
55 GRAND TOTAL - LOCAL	5,420,550	1,596,925	5,420,550

CAPITAL OUTLAY FUND 40.0
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL REVENUES	2020-2021 PROJECTED BUDGET
REVENUE			
STATE			
01 STATE CARRYOVERS	3,246,661	1,935,641	3,246,661
02 STATE CAPITAL OUTLAY	5,000,000	-	5,000,000
03 TOTAL STATE	8,246,661	1,935,641	8,246,661
LOCAL			
04 PROPERTY TAX - RDA PASS THRU	2,022,442	-	2,022,442
05 DONATIONS	2,200,000	-	2,200,000
06 RENTS	239,582	-	239,582
07 INTEREST	131,000	-	131,000
08 NON-RESIDENT CAPITAL CHARGE	1,911,458	974,018	1,911,458
09 LOCAL INCOME	121,101	-	121,101
10 TOTAL LOCAL	6,625,583	974,018	6,625,583
11 OTHER FINANCING SOURCES			
12 TOTAL OTHER FINANCING SOURCES	-	-	-
13 TOTAL REVENUES	14,872,244	2,909,659	14,872,244
EXPENDITURES			
14 SUPPLIES	10,000	1,522	10,000
15 CONTRACT SERVICES	3,472,442	1,150,579	3,472,442
16 CAPITAL OUTLAY	28,368,475	13,069,025	28,385,268
17 TOTAL EXPENDITURES	31,850,917	14,221,126	31,867,710
18 TOTAL EXPENDITURES AND TRANSFERS	31,850,917	14,221,126	31,867,710
19 OPERATING SURPLUS/(DEFICIT)	(16,978,673)	(11,311,467)	(16,995,466)
20 BEGINNING BALANCE	16,978,673	16,978,673	16,978,673
21 ADJUSTMENT TO BEGINNING BALANCE	-	16,793	16,793
22 ENDING FUND BALANCE	-	5,683,999	-

MEASURE S FUND 42.3
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL	2020-2021 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	57,000	-	57,000
03 TOTAL REVENUE	57,000	-	57,000
EXPENDITURES			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	-	-	-
06 CAPITAL OUTLAY	9,716,959	-	9,716,959
07 TOTAL EXPENDITURES	9,716,959	-	9,716,959
08 OPERATING SURPLUS/(DEFICIT)	(9,659,959)	-	(9,659,959)
09 BEGINNING BALANCE	9,659,959	9,659,959	9,659,959
10 ENDING FUND BALANCE	-	9,659,959	-

MEASURE AA FUND 42.4
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL	2020-2021 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	32,000	-	32,000
03 TOTAL REVENUE	32,000	-	32,000
EXPENDITURES			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	235,830	-	235,830
06 CAPITAL OUTLAY	4,755,734	175	4,755,734
07 TOTAL EXPENDITURES	4,991,564	175	4,991,564
08 OPERATING SURPLUS/(DEFICIT)	(4,959,564)	(175)	(4,959,564)
09 BEGINNING BALANCE	4,959,564	4,959,564	4,959,564
10 ENDING FUND BALANCE	-	4,959,389	-

MEASURE V FUND 42.5
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL	2020-2021 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	840,000	-	840,000
03 TOTAL REVENUE	840,000	-	840,000
EXPENDITURES			
04 SUPPLIES	120,000	102	120,000
05 CONTRACT SERVICES	3,530,000	5,658	3,530,000
06 CAPITAL OUTLAY	133,637,561	2,994,407	133,637,561
07 TOTAL EXPENDITURES	137,287,561	3,000,167	137,287,561
08 OPERATING SURPLUS/(DEFICIT)	(136,447,561)	(3,000,167)	(136,447,561)
09 BEGINNING BALANCE	136,447,561	136,447,561	136,447,561
10 ENDING FUND BALANCE	-	133,447,394	-

STUDENT FINANCIAL AID FUND 74.0
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL	2020-2021 PROJECTED BUDGET
REVENUE			
01 FEDERAL GRANTS	32,949,700	4,660,267	32,949,700
02 FEDERAL LOANS	3,300,000	-	3,300,000
03 CARES - HIGHER EDUCATION RELIEF FUND	3,668,107	174,050	3,668,107
04 CAL GRANTS	3,167,500	177,469	3,167,500
05 SANTA MONICA COLLEGE PROMISE	1,841,583	656,667	1,841,583
06 STUDENT SUCCESS COMPLETION	2,305,459	2,305,459	2,305,459
07 TRANSFER	153,981	(3,638)	153,981
08 TOTAL REVENUE	47,386,330	7,970,274	47,386,330
EXPENDITURES			
09 FINANCIAL AID	47,386,330	6,660,433	47,386,330
10 TOTAL EXPENDITURES	47,386,330	6,660,433	47,386,330
11 ENDING FUND BALANCE	-	1,309,841	-

SCHOLARSHIP TRUST FUND 75.0
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	September 30, 2020 ACTUAL	2020-2021 PROJECTED BUDGET
01 BEGINNING BALANCE	15,000	15,000	15,000
REVENUE			
02 TRANSFER	30,000	-	30,000
03 INTEREST	-	-	-
04 TOTAL REVENUE	30,000	-	30,000
05 TOTAL FUNDS AVAILABLE	45,000	15,000	45,000
EXPENDITURES			
06 SCHOLARSHIP	30,000	-	30,000
07 TOTAL EXPENDITURES	30,000	-	30,000
08 ENDING FUND BALANCE	15,000	15,000	15,000

AUXILIARY FUND
2020-2021 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2020-2021 ADOPTED BUDGET	2019-2020 ACTUAL	2020-2021 PROJECTED BUDGET
01 BEGINNING BALANCE	706,097	706,097	706,097
02 ADJ. TO BEG. BALANCE	-	-	-
03 ADJUSTED BEGINNING BALANCE	<u>706,097</u>	<u>706,097</u>	<u>706,097</u>
REVENUE			
04 GROSS SALES	3,116,000	697,215	2,800,000
05 LESS: COST OF GOODS	<u>(2,137,500)</u>	<u>(614,194)</u>	<u>(1,932,000)</u>
06 NET	978,500	83,021	868,000
07 VENDOR INCOME	482,000	95,053	450,000
08 AUXILIARY PROGRAM INCOME	<u>95,010</u>	<u>802</u>	<u>2,037</u>
09 NET INCOME	1,555,510	178,876	1,320,037
10 INTEREST	<u>50,000</u>	<u>2,037</u>	<u>25,000</u>
11 TOTAL REVENUE	<u>1,605,510</u>	<u>180,913</u>	<u>1,345,037</u>
12 TOTAL FUNDS AVAILABLE	<u>2,311,607</u>	<u>887,010</u>	<u>2,051,134</u>
EXPENDITURES			
13 STAFFING	767,000	144,788	767,000
14 FRINGE BENEFITS	378,500	42,299	378,500
15 OPERATING	<u>746,672</u>	<u>145,025</u>	<u>700,000</u>
16 TOTAL EXPENDITURES	<u>1,892,172</u>	<u>332,112</u>	<u>1,845,500</u>
17 ENDING FUND BALANCE	<u>419,435</u>	<u>554,898</u>	<u>205,634</u>

**OTHER POST EMPLOYMENT BENEFITS - IRREVOCABLE TRUST
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 THROUGH SEPTEMBER 30, 2020**

ACCOUNTS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	As of	TOTAL
													September 30, 2020	
01 BEGINNING BALANCE	-	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	7,775,299	-
INCREASES/(DECREASES) IN FUNDS:														
02 CONTRIBUTIONS	1,496,996	-	-	-	-	500,000	1,000,000	1,500,000	-	-	-	-	-	4,496,996
03 INVESTMENT EARNINGS/(LOSSES)	(259)	235,928	431,640	3,203	254,447	473,322	(32,072)	94,708	629,498	524,606	440,064	268,542	427,997	3,751,624
04 DISBURSEMENTS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
05 ADMINISTRATIVE EXPENSES	(16)	(1,692)	(2,563)	(2,505)	(3,531)	(3,818)	(3,571)	(2,277)	(3,049)	(3,414)	(3,484)	(3,735)	(1,007)	(34,662)
06 INVESTMENT EXPENSES	-	-	-	-	-	-	-	(1,664)	(2,230)	(2,496)	(2,548)	(2,731)	(736)	(12,405)
07 ENDING FUND BALANCE	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	7,775,299	8,201,553	8,201,553

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2020-2021

Quarter Ended: (Q1) Sep 30, 2020

District: (780) SANTA MONICA

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2017-18	Actual 2018-19	Actual 2019-20	Projected 2020-2021
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	186,576,675	185,183,457	185,699,311	177,216,396
A.2	Other Financing Sources (Object 8900)	113,497	138,175	154,735	261,400
A.3	Total Unrestricted Revenue (A.1 + A.2)	186,690,172	185,321,632	185,854,046	177,477,796
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	180,098,390	181,968,724	194,862,754	185,051,275
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	315,213	325,144	328,310	184,481
B.3	Total Unrestricted Expenditures (B.1 + B.2)	180,413,603	182,293,868	195,191,064	185,235,756
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	6,276,569	3,027,764	-9,337,018	-7,757,960
D.	Fund Balance, Beginning	21,371,774	27,648,343	30,676,107	21,040,755
D.1	Prior Year Adjustments + (-)	0	0		298,334
D.2	Adjusted Fund Balance, Beginning (D + D.1)	21,371,774	27,648,343	30,676,107	21,339,089
E.	Fund Balance, Ending (C. + D.2)	27,648,343	30,676,107	21,339,089	13,581,129
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	15.3%	16.8%	10.9%	7.3%

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.

G.1	Annualized FTES (excluding apprentice and non-resident)				
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2017-18	2018-19	2019-20	2020-2021
H.1	Cash, excluding borrowed funds		63,416,024	59,974,400	39,731,705
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	51,217,708	63,416,024	59,974,400	39,731,705

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	177,216,396	177,216,396	47,145,377	26.6%
I.2	Other Financing Sources (Object 8900)	261,400	261,400	4,014	1.5%
I.3	Total Unrestricted Revenue (I.1 + I.2)	177,477,796	177,477,796	47,149,391	26.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	185,051,275	185,051,275	30,361,135	16.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	184,481	184,481	-3,638	-2%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	185,235,756	185,235,756	30,357,497	16.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-7,757,960	-7,757,960	16,791,894	
L	Adjusted Fund Balance, Beginning	21,040,755	21,339,089	21,339,089	
L.1	Fund Balance, Ending (C. + L.2)	13,282,795	13,581,129	38,130,983	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	7.2%	7.3%		

V. Has the district settled any employee contracts during this quarter?

NO

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?	NO
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If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?	This year?	YES
	Next year?	YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District continues to experience a decline in non-resident enrollment. The decline has been exacerbated by the COVID19 pandemic resulting in significant loss of revenue in 2019-20. Non-resident tuition is projected to further decline in FY 20-21 at a rate of 15% - 20% resulting in a further loss of revenue of approximately \$4 million to \$6 million. The decline in revenue coupled with increase in expenditures in future years (step and column increase, pension contribution and health and welfare cost) has resulted in a significant increase in the District's structural deficit. The District expects the deficit to grow exponentially in 2023-24 when the hold harmless provision of SCFF ends and the District funding is reduced.

In an effort to mitigate the budget issue for FY 2020-21 the District implemented an Early Retirement Incentive plan in June 2020 and September 2020, imposed a temporary freeze in salary increase and furlough for academic managers and classified employees and implemented several cost-cutting measures totaling to approximately \$15 million.

While the District reserve is healthy, without substantial additional revenue generation, the District faces a serious budgetary complications in FY 2021-22 and beyond.