



Administrative Regulation
Chapter 5 – Student Services

AR 5400 ASSOCIATED STUDENTS

The District shall have one Associated Students Organization which shall be known as the Associated Students (A.S.).

A governing body shall be elected which shall be known as the A.S. Executive Board. It shall keep an account of its meetings, expenditures, authorizations, and policies established. Minimum standards for membership to the A.S. Executive Board shall be defined by the association’s constitution and bylaws. The governing body will coordinate and integrate the activities of all campus clubs and organizations of the District. The Associated Students Board of Directors will be accountable for fiscal responsibility to ensure that the present and future Associated Student body remains a viable entity.

All students (day, evening, credit and noncredit) shall be encouraged to be representatives.

A simple majority of the elected voting members of the A.S. governing body shall constitute a quorum.

Students will exercise their opportunity to participate in campus governance through A.S. and through appointments to campus committees that review, analyze, and formulate District policies and procedures. Student appointments to these committees will be made by the A.S.

Enrollment and Scholarship Standards for Participation in SMC Student Government

For the purpose of this regulation, an “officer” is a student who is elected or appointed to any student government position.

1. Determination of Eligibility for Candidacy

The Student Government Administrator or designee shall determine eligibility of all student government leaders in accordance with this administrative regulation, and shall serve as the advisor to all governing bodies. All candidates for Associated Students officer must have a minimum semester GPA of 2.0 in the fall semester immediately preceding the semester in which they are elected, and a cumulative GPA of 2.0 in all work completed at Santa Monica College. All candidates for Associated Students officer must be in good standing (no current disciplinary sanction pursuant to SMC BP 4420 Student Conduct.

- a. Candidates for Associated Students President and Vice President must have completed a minimum of 18 units at Santa Monica College prior to election. They must have completed a minimum of five of those units in the fall semester immediately preceding the semester in which they are elected.

In addition, candidates must meet one of the following criteria:

- i. They must serve as an Associated Students Director, Inter-Club Council Officer, Student Trustee, or Associated Students Commissioner in the semester in which they are elected; or

- ii. They must serve as an active delegate of the Inter-Club Council or a club officer in any semester prior to the semester in which they are elected.
- b. Candidates for Associated Students Board of Directors in the student government of Santa Monica College must be enrolled in Santa Monica College at the time of election, and throughout their term, with a minimum of five semester units.
- c. Candidates for Student Trustee in the student government of Santa Monica College shall be enrolled in Santa Monica College at the time of election and throughout their term with a minimum of five semester units. Per California Education Code 66016.3, only students exempted from nonresident tuition may serve as student trustee.

2. Maintaining Eligibility

- a. Elected or appointed Associated Students Board Directors who fail to complete each semester during their term in office or in the semester of their election a minimum of five units with a 2.0 GPA will be automatically removed from office, and will be ineligible for appointment to any Judicial Board, Joint Council, and Inter-Club Council position for the remainder of the original term of office.
 - i. If a student is enrolled in five units of Pass/No Pass courses, the cumulative grade point average will apply for determination of eligibility.
 - ii. The term of office, defined in the Associated Students Constitution, is July 1 to June 30.
- b. If the Student Trustee fails to complete each semester a minimum of five units with a 2.0 GPA, they will be automatically removed from office, and will be ineligible for appointment to any Associated Students positions (e.g., Judicial Board, Joint Council, Primary Commissioner, ICC) during the remainder of the term of office.
 - i. If the student is enrolled in five units of Pass/No Pass courses, the cumulative grade point average will apply for determination of eligibility.
 - ii. The term of office, defined in the Associated Students Constitution, is June 1 to May 31.

3. Office Terms and Limitations for Elected Positions

- a. The Associated Students Board of Directors, the Inter-Club Council (ICC) Chairperson, ICC Vice Chairperson, and the Inter-Club Council ICC Communication Officer shall hold no more than one elected or appointed office during their one year term from July 1 to June 30.
 - i. No person shall serve in any one office of the Board of Directors positions for more than one academic year, nor shall any person serve on the Board of Directors for more than a total of two academic years.
 - ii. No person shall serve in any combination of elected or appointed student government positions for more than three academic years.
- b. The Student Trustee shall serve for no more than one academic year.
(Also see BP 2015 Student Trustee and BP 2105 Election of Student Trustee).
- c. No person shall serve in any combination of elected or appointed student government positions for more than three academic years.

4. Vacant Positions

- a. The Associated Students shall establish policies and procedures for filling vacant positions.

- b. The Associated Students shall fill Board vacancies in accordance with the regulations governing the filling of vacancies described in the A.S. Constitution.
- c. Directors who are appointed to the Board of Directors must meet the same eligibility standards as elected officers.

5. Other Student Government Positions

All candidates for Associated Students officers must be in good standing (no current disciplinary sanction pursuant to SMC BP 4420 Student Conduct.

- a. Associated Students Commissioners:
To be eligible for appointment and to hold office, Commissioners to Associated Students Directors must be enrolled in and complete a minimum of five units with a 2.0 GPA each semester that they serve, and have a cumulative GPA of 2.0 in all work completed at Santa Monica College at the time of appointment and throughout the term of service.
- b. Student Representatives to Campus Committees:
Students serve on campus committees in accordance with SMC BP 2513 Participatory Governance, Associated Students. They must be enrolled in and complete a minimum of five units with a 2.0 GPA each semester that they serve, and must have a cumulative GPA of 2.0 in all work completed at Santa Monica College at the time of appointment and throughout the term of service.

Students enrolled exclusively in noncredit courses are eligible to participate in Associated Students as student representatives to campus committees.

- c. Student Club Officers:
Officers of student clubs must be enrolled in and complete a minimum of five units with a 2.0 GPA each semester that they serve, and must have a cumulative GPA of 2.0 in all work completed at Santa Monica College at the time of appointment and throughout the term of service.

- i. Officers of student clubs may serve in the same office for a maximum of two years.
- ii. Students may serve as officers of a club or clubs for a maximum of three years.

Students enrolled exclusively in noncredit courses are eligible to participate in Associated Students as student club officers.

6. Students with Disabilities

Any unit requirement in this administrative regulation may be reduced as part of an approved accommodation by the Center for Students with Disabilities Coordinator or designee, in accordance with AR 5140 Disabled Student Programs and Services.

*References: Education Code, Sections 66016.3, 76060-76067
Title 5, Sections 51023.6, 51023.7*

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