



# MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING

TUESDAY, AUGUST 5, 2025

SMC Board Room  
1900 Pico Boulevard  
Santa Monica, California

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 5, 2025

## MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, August 5, 2025 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Additional seating will be available in Business Building Room 111. The meeting was also conducted via Zoom Webinar to allow for remote attendance.

### I. ORGANIZATIONAL FUNCTIONS – 5:05 p.m.

- CALL TO ORDER  
Dr. Nancy Greenstein, Chair - Present  
Dr. Sion Roy, Vice-Chair - Present  
Dr. Luis Barrera Castañón - Present  
Anastasia Foster- Present  
Dr. Margaret Quiñones-Perez - Present  
Dr. Tom Peters - Present  
Rob Rader - Present  
Sophia Manavi, Student Trustee - Present (for public meeting)

### II. CLOSED SESSION

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS  
Gabrielle Cunningham
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54957.6): Two Cases
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency designated representatives: Tre-Shawn Hall-Baker, Interim Vice-President, Human Resources  
Robert Myers, Campus Counsel  
Employee Organizations: SMC Faculty Association  
CSEA Chapter 36  
SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

### III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS – 7 p.m.

- LAND ACKNOWLEDGEMENT  
We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.
- PLEDGE OF ALLEGIANCE – Anastasia Foster
- CLOSED SESSION REPORT - None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Rob Rader  
 SECONDED BY: Margaret Quiñones-Perez  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

#### IV. SUPERINTENDENT'S REPORT

#### V. PUBLIC COMMENTS

Kennisha Green  
 Rachel Demski  
 Juarez Alondra  
 Leilani Weilbacher  
 Sequoya Theissen  
 Sidney Wolinsky

#### VI. ACADEMIC SENATE REPORT

#### VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

#### VIII. CONSENT AGENDA

- #1 Approval of Minutes: July 1, 2025 (Regular Meeting)  
 July 29, 2025 (Special Meeting/Closed Session)

##### Academic Affairs

- #2 CCAP Partnership Agreements

##### Contracts and Consultants

- #3-A Ratification of Contracts and Consultants

##### Acceptance of Donations

- #4 KCRW Foundation Donations of Equipment to SMCCD

##### Human Resources

- #5 Academic Personnel  
 #6 Classified Personnel – Regular  
 #7 Classified Personnel – Non Merit  
 #8 Classified Personnel – Limited Duration

##### Facilities and Fiscal

- #9 Facilities  
 #10 Acceptance of Grants and Budget Augmentation  
 #11 Budget Transfers  
 #12 Payroll Warrant Register  
 #13 Reissue Payroll Warrants  
 #14 Commercial Warrant Register  
 #15 Reissue Commercial Warrants

- #16 Auxiliary Payments and Purchase Orders
- #17 Organizational Memberships
- #18 Providers for Community and Contract Education
- #19 Purchasing

**IX. CONSENT AGENDA – Pulled Recommendations**

**X. MAJOR ITEMS OF BUSINESS**

- #20 Adoption of Education Protection Account Expenditure Plan
- #21 Resolution Approving Military Equipment Policy
- #22 Appointment to Citizens' Bond Oversight Committee
- #23 Appointments of Board Member to the Malibu Public Facilities Authority
- #24 First Reading – Revision to Board Policy 2220, Committees of the Board of Trustees

**XI. INFORMATION**

- #25 Citizens' Bond Oversight Committee – Minutes of Meeting, July 16, 2025

**XII. BOARD COMMENTS**

**XIII. ADJOURNMENT**

A special Board of Trustees meeting/closed session will be held on Tuesday, August 19, 2025 in the SMC Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California for the purpose of conducting the annual Evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 9, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

BOARD OF TRUSTEES	August 5, 2025
SANTA MONICA COMMUNITY COLLEGE DISTRICT	

#### IV. SUPERINTENDENT'S REPORT

- Budget Update

The SMC accounting team is closing the 2024-2025 accounting records which will be the basis for the start of 2025-2026, and at the same time working on the 2025-2026 budget to submit to the Board at its September meeting.

Last week, the State held its annual Chancellor's Office budget workshop for all districts. There were over 700 attendees from around the state. Unfortunately, there is a list of programs (see below) that the State Chancellor's Office still could not provide information on guidelines or allocations, even though it has been two months since the budget was passed.

Guidance to Be Released Soon

African American Male Education Network Development (A2 MEND) Program  
California Adult Education Program (CAEP)  
California Apprenticeship Initiative (CAI) New and Innovative Grant Program Community  
College Mandated Programs Block Grant  
Credit for Prior Learning (CPL)  
Direct Assessment Competency-based Education (CBE)  
Economic & Workforce Development Program - Industry Driven Regional Collaboratives  
(IDRC) Grants  
English Language Learner (ELL) Healthcare Pathways  
Equal Employment Opportunity (EEO)  
Equal Employment Opportunity- Innovative Best Practices Grants  
Equitable Placement and Completion Grant Program  
K12 Strong Workforce Program (K12 SWP)  
Nursing Education  
Nursing Enrollment Growth and Retention Program Grant  
Puente Project  
Rising Scholars Network (RSN) 2025-28 Grant  
Rising Scholars Network (RSN) - Juvenile Justice Grant  
Rising Scholars Network- Textbooks/Digital Course Content (RSN-TDCC)  
Special Trustee AB318 Restricted Expenditure  
Strong Workforce Program (SWP)  
Umoja Program

- Enrollment Update

Fall 2025 enrollment as of August 5, 2025: Total fall headcount is up 1.74 percent from last fall; credit FTES are up .83 percent from last fall; Non-resident FTEs are up 2.59 percent from last fall.

Link to: [Enrollment Update](#)

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### VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

#### RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#19.

Recommendations pulled for separate action and discussed in  
Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY: Tom Peters  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

### IX. CONSENT AGENDA – Pulled Recommendations

#### Recommendation No.5 – Academic Personnel

MOTION MADE BY: Margaret Quiñones-Perez  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

#### Recommendation No. 6 – Classified Personnel - Regular

MOTION MADE BY: Margaret Quiñones-Perez  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

#### Recommendation No. 10-B – Acceptance of Grants and Budget Augmentation

MOTION MADE BY: Margaret Quiñones-Perez  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

### RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

[July 1, 2025 \(Regular Meeting\)](#)  
[July 29, 2025 \(Special Meeting/Closed Session\)](#)

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CONSENT AGENDA: ACADEMIC AFFAIRS

**RECOMMENDATION NO. 2**      **COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) DUAL ENROLLMENT**  
**PARTNERSHIP AGREEMENTS**

*Requested by: Maral Hyeler, Director Instructional Services/External Programs*

*Approved by: Jason Beardsley, Vice-President, Academic Affairs*

It is recommended that the Board of Trustees approve the College and Career Access Pathways (CCAP) agreements for 2025-2030 with Beverly Hills Unified School District, New West Charter High School, Palisades Charter High School and Santa Monica-Malibu Unified School District.

Comment:      The CCAP Agreements and course offerings for 2025-2026 are available at:  
[Appendix A.](#)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3**      **CONTRACTS AND CONSULTANTS**

**3-A**      **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts*

*Approved by Board of Trustees: 9/8/2008; revised 12/4/2018*

*Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

Provider/Contract		Term/Amount	Service	Funding Source
1	N2N Services, Inc.	2025-2026  \$3,000	<p>Licensing of LightleapAI – Fraud Detection Model.</p> <p>LightleapAI’s Fraud Detection Module is an advanced platform built to detect, prevent, and mitigate fraudulent activity in admission applications, enrollment, and financial aid. Leveraging AI-based risk analysis, pattern recognition, and document verification, the system identifies suspicious indicators of fraud that institutions like SMC can use to identify bad actors. The platform is hosted on a secure, FERPA-compliant infrastructure that will integrate with our Student Information System, WebSIS.</p> <p>The Chancellor’s Office has identified LightleapAI as the systemwide fraud detection tool and will support the majority of the actual costs, except for a local share of \$3,000 annually.</p>	<p>Restricted funds.</p> <p>Local and Systemwide Technology and Data Security Grant</p>
<p><i>Submitted by: Esau Tovar, Dean of Enrollment Services</i></p> <p><i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i></p>				



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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3**      **CONTRACTS AND CONSULTANTS** *(continued)*

**3-A**    **RATIFICATION OF CONTRACTS AND CONSULTANTS***(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
2	GinaSol, Inc.	August 28, 2025  Keynote Speaker for Fall Flex Day: \$12,000	<a href="#">Dr. Gina Garcia</a> will give the keynote at Fall Flex Day focusing on transforming Hispanic serving institutions. Dr. Garcia will talk about her book, Transforming Hispanic Serving Institutions for Equity & Justice, and provide an organizational framework that advances equity, justice, and liberation for racialized organizations.	Restricted Funds Culturally Responsive Pedagogy and Practices (CRPP) Grant
		March 20, 2026  Spring Professional Day Workshop \$4,000	Workshop - Assessing Servingness in Practice at Hispanic Serving Institutions: All campus constituents will be invited to discuss and assess the institution’s progress towards enacting servingness. This training is hands-on, with participants asked to assess both the “structures for serving” and the “indicators of serving,” using the Multidimensional Conceptual Framework for understanding “Servingness” as a guide.	
Requested by: Professional Development Committee and Classified Professional Development Committee Approved by: Tre’Shawn Hall-Baker, Vice-President, Human Resources (Interim)				

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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3**      **CONTRACTS AND CONSULTANTS** *(continued)*

**3-A**      **RATIFICATION OF CONTRACTS AND CONSULTANTS***(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
3	Ellucian	August 1- September 30, 2025  \$78,816	Vendor to perform professional consulting services to upgrade Ellucian Banner software product to automate Cal Grant program integration between California Student Aid Commission and Santa Monica College. Additionally, Automic Process Scheduler software will be upgraded to ensure timely financial aid award processing and award generation for students.	California Community College Chancellor's Office-BFAP One-Time Grant
<i>Requested by: Tracie Hunter, Associate Dean, Financial Aid &amp; Scholarships</i> <i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				
4	Nevada Contractors Registry dba CurriQūnet	July 1, 2025 – June 30, 2028  \$93,000	Software curriculum management system for the development, review, and approval of academic courses and programs.	Unrestricted General Fund, Academic Affairs
5	Dr. Anne Cawley	July 22, 2025 – June 30, 2026  \$16, 500	Dr. Anne Cawley will provide professional development consulting for the Math department faculty implementing new, innovative courses compliant with state law AB1705	Restricted General Fund, Student Equity Achievement Program
<i>Requested by: Sasha King, Dean, Academic Affairs</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
6	Candace Rose	July 1, 2025 – June 10, 2026  \$2,400	The consultant will provide services to further develop Credit for Prior Learning (CPL). Working with CPL team to develop a short and long-term CPL goals and assist with achieving their action plans and meeting project timelines.	Restricted General Fund - Student Equity Achievement Program
<i>Requested by: Patricia Ramos, Dean, Academic Affairs</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3**      **CONTRACTS AND CONSULTANTS** *(continued)*

**3-A**    **RATIFICATION OF CONTRACTS AND CONSULTANTS***(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
7	CDWG	July 1, 2025 – June 30, 2026  \$51,325	Citrix Cloud Licenses renewal	Unrestricted General Fund, Management Information System
<i>Requested by: Calvin Madlock, Chief Director, Information Technology</i> <i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>				
8	Motivated to Achieve	July 28, 2025  \$2,500	The consultant will provide a 3-hour workshop for the Outreach & Onboarding/Welcome Center team to foster culturally responsive services, enhance team cohesion, and offer practical tools for managing stress and supporting student success	Restricted General Fund - Culturally Responsive Pedagogy & Practices (CRPP)
<i>Requested by: Jose Hernandez, Associate Dean, Outreach, Onboarding, &amp; Student Engagement</i> <i>Approved by: Tre'Shawn Hall-Baker, Vice President, Human Resources (Interim)</i>				
9	Firefly Event, Inc.	July 1, 2025 – June 10, 2026  \$9,000	Consultant will provide Workshops to various departments about building trust, communication, and collaboration to aid in team building.	Restricted General Fund - Equal Employment Opportunities (EEO) Innovative Best Practices
<i>Requested by: Vina Chin, Director, Human Resources</i> <i>Approved by: Tre'Shawn Hall-Baker, Vice President, Human Resources (Interim)</i>				

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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3**      **CONTRACTS AND CONSULTANTS**

**3-A**    **RATIFICATION OF CONTRACTS AND CONSULTANTS***(continued)*

**AMENDMENT TO PREVIOUSLY APPROVED CONTRACT**

Provider/Contract		Term/Amount	Service	Funding Source
10	PPL, Inc	<p>Extension of contract only April 15, 2025 – June 30, 2026</p> <p>\$64,000 plus reasonable and necessary travel expenses up to \$10,000, for a total of \$74,000</p>	No cost one-year extension of executive search assistance for two Vice President positions.	Unrestricted General Fund, Human Resources
<p><i>Requested by: Tre'Shawn Hall-Baker, Vice President, Human Resources (Interim)</i></p> <p><i>Approved by: Kathryn E. Jeffery, Superintendent/President</i></p>				

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: ACCEPTANCE OF DONATIONS

**RECOMMENDATION NO. 4      KCRW FOUNDATION DONATIONS OF EQUIPMENT TO SMCCD**

*Requested by: Jennifer Ferro, General Manager, KCRW*

*Approved by: Don Girard, Government Relations/Institutional Communications*

The following are donations of equipment from the KCRW Foundation to the Santa Monica Community College District. In the normal course of business, the KCRW Foundation uses member donations and underwriting revenues to purchase equipment used in operating the Station. The ownership of the assets is transferred to the District and is inventoried and depreciated by the District. This Board action is primarily a recordkeeping action. The assets continue to be used in operating the Station.

Items	Amount
<u>April 2025:</u> Live Stream HDMI Switcher (1)	\$603.59
<u>May 2025:</u> 4K Webcam (2) Cable Camera Motion System (1)	\$1,104.17
<u>June 2025</u> Multi Axis Motorized Slider (1)	\$1,372.19
Performance DJ Controller (1)	\$1,328.17
Mini PCs (26)	\$30,144.35
<u>TOTAL DONATIONS: April 2025 through June 2025</u>	\$34,552.48

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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 5**      **ACADEMIC PERSONNEL**

*Requested Action:*      *Approval/Ratification*

*Reviewed and Approved by:*      *Tre'Shawn Hall-Baker, Vice-President, Human Resources (Interim)*

ESTABLISH

Project Manager, Culturally Responsive Pedagogy Grant      08/06/2025

ELECTIONS

ACADEMIC ADMINISTRATOR

Hall-Baker, Tre'Shawn, Vice-President, Human Resources      08/06/2025

INTERIM ACADEMIC ADMINISTRATORS

Briskey, Thomas, Assistant Athletic Director (50%)      07/01/2025 – 09/09/2025\*

\*Comment: Date Correction

Pennington, Diana, Project Manager, Culturally Responsive Pedagogy      08/06/2025 – 10/31/2025

Funding Source: Culturally Responsive Pedagogy & Practices, Innovative Best Practices Grant

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

RESCISSION OF ABOLISHMENT

Dean, Counseling      08/05/2025

Dean, Special Programs      08/05/2025

SEPARATIONS

RESIGNATION

Denmon, Andria, Full-Time Faculty, Life Science      08/22/2025

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*

*Reviewed and Approved by: Tre'Shawn Hall-Baker, Vice-President, Human Resources (Interim)*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

CLASSIFICATION RETITLE 08/06/2025

From: Laboratory Technician, Physics  
To: Laboratory Technician, Physics/Engineering

CLASSIFICATION SALARY REALLOCATION 07/01/2025

Events Assistant  
From: Classified Employee Salary Schedule, Range 14  
To: Classified Employee Salary Schedule, Range 18

ESTABLISH POSITION

Student Services Specialist, Sustainability, 12 months, 20 hours (1 position) 08/05/2025

ELECTIONS

PROBATIONARY/ADVANCE STEP PLACEMENT

Guevara, Julyssa 08/18/2025  
Case Manager, Basic Needs (Step C)

PROMOTION

Bruner, Randy 08/01/2025  
From: Mail Services Worker I, PCAL  
To: Mail Services Worker II, PCAL

Herrera, Kristine 10/01/2025  
From: Administrative Assistant II, Human Resources  
To: Human Resources Specialist, Human Resources

Lee, Angela 08/01/2025  
From: Administrative Assistant I, Human Resources  
To: Administrative Assistant II, Outreach & Onboarding

CSEA EDUCATIONAL PAY DIFFERENTIAL

Gradilla, Giselle, Outreach & Rec Spec, Outreach & Onboarding 2.5% 08/01/2025  
Associate/Bachelor/Master

WORKING OUT OF CLASS ASSIGNMENT-PROVISIONAL

Bruner, Randy 04/01/2025 to 06/30/2025  
From: Mail Services Worker I, PCAL \*07/01/2025 to 08/04/2025  
To: Mail Services Worker II, PCAL  
\* Extension to current WOC assignment

Bukauskas, Donatas  
From: Instructional Tutor-Math, Mathematics  
To: Tutoring Coordinator, Mathematics  
\*Extension to current WOC assignment

04/01/2025 to 06/30/2025  
\*07/01/2025 to 08/04/2025

WORKING OUT OF CLASSIFICATION-LIMITED TERM (SUBSTITUTE)

De La Torre, Aaron  
From: EOPS Specialist  
To: EOPS/CARE Supervisor

07/01/2025 to 08/31/2025

Gallego, Luis  
From: Warehouse Worker, PCAL  
To: Administrative Assistant II, Operations

07/01/2025 to 12/31/2025

Kamibayashi, Terry  
From: Director of Facilities Maintenance  
To: Director of Facilities Maintenance and Operations

07/01/2025 to 12/31/2025

Landa, Jenny  
From: Workforce and Economic Development Project Specialist  
To: Program Coordinator, Workforce and Economic Development

07/01/2025 to 08/31/2025

Samano, Mario  
From: HVAC Mechanic  
To: Facilities Maintenance Supervisor

07/01/2025 to 08/31/2025

Stevenson, James  
From: Academic Records Evaluator  
To: EOPS Specialist

07/01/2025 to 08/31/2025

WORKING OUT OF CLASSIFICATION (LIMITED TERM)

Kleinman, Janet  
From: Student Services Specialist, Malibu Campus  
To: Administrative Assistant II, Academic Affairs

07/01/2025 to 12/15/2025

Vasquez, Olga  
From: Personnel Analyst, Personnel Commission  
To: Human Resources Analyst, Employee & Labor Relations-Conf, Human Resources

08/18/2025 to 12/31/2025

WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)

Gonzalez, Cristina  
From: Administrative Assistant I-Varied Hours, Health Science/ECE  
To: Administrative Assistant II-Varied Hours, Health Science/ECE  
Percentage: More than 50%

04/15/2025 to 05/15/2025

LEAVE OF ABSENCE – UNPAID

Nario, Laura, Outreach & Recruitment Specialist, Outreach & Onboarding  
Pennington, Diana, Administrative Assistant III-Conf, Human Resources

09/02/2025-01/31/2026  
08/06/2025-10/31/2025

SEPARATIONS

RESIGNATION

Moody, Mason Hunter, Stage Tech-Sound, Theatre Arts  
Olivares, Mario, Administrative Clerk, Learning Resource Center

07/24/2025  
07/10/2025

RETIREMENT

Roberts, Michael, Facilities Maintenance Supervisor, Maintenance (16 years)

08/07/2025



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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 7**      **CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action:*                      *Approval/Ratification*

*Reviewed and Approved by:*      *Tre'Shawn Hall-Baker, Vice-President, Human Resources (Interim)*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**STUDENT EMPLOYEES**

College Student Assistant, \$17.81/hour (STHP)	156
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**SPECIAL SERVICE**

Art Model \$27.00/hour	8
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Art Model with costume \$30.00/hour	8
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*

*Reviewed and Approved by: Tre'Shawn Hall-Baker, Vice-President, Human Resources (Interim)*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

	<u>EFFECTIVE DATE</u>
Aninyei, Paul, Events Assistant, PAC	07/01/2025 – 06/30/2026
Avichouser, Julia, Personnel Analyst, Personnel Commission	07/01/2025 – 12/20/2025
Azhai, Abulimiti, Events Assistant, PAC	07/01/2025 – 06/30/2026
Beatty, Jennifer, Events Assistant, PAC	07/01/2025 – 06/30/2026
Belcher, Patricia, Events Assistant, PAC	07/01/2025 – 06/30/2026
Buchinsky, Boyko, Events Assistant, PAC	07/01/2025 – 06/30/2026
Ignatius, E. Iggy, Budget Technician, Budget	08/01/2025 – 06/30/2026
Irumva, Landry, Events Assistant, PAC	07/01/2025 – 06/30/2026
Juarez, Tina, Events Assistant, PAC	07/01/2025 – 06/30/2026
Marcial, Anthony, Events Assistant, PAC	07/01/2025 – 06/30/2026
Mott, Danielle, Events Assistant, PAC	07/01/2025 – 06/30/2026
Nwonwu, Vergie, Events Assistant, PAC	07/01/2025 – 06/30/2026
Ogle, Cynthia, Events Assistant, PAC	07/01/2025 – 06/30/2026
Profitt, Steven, Events Assistant, PAC	07/01/2025 – 06/30/2026
Rodriguez, Andrea, Events Assistant, PAC	07/01/2025 – 06/30/2026
Salazar, Phillip, Instructional Tutor – ESL, ESL	07/01/2025 – 06/30/2026
Smith, Kyle, Events Assistant, PAC	07/01/2025 – 06/30/2026
Tuller, Susan, Events Assistant, PAC	07/01/2025 – 06/30/2026
Viggiani, Frances, Events Assistant, PAC	07/01/2025 – 06/30/2026

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Ashby, DeAnna, Student Services Clerk, Basic Needs	07/01/2025 – 06/30/2026
Balsam, Jessica, Administrative Assistant I, Athletics	07/01/2025 – 09/30/2025
Brown, Thomas, Instructional Tutor – ESL, ESL	07/01/2025 – 06/30/2026
Fujita, Kurtis, Student Services Clerk, Admissions & Records	07/01/2025 – 06/30/2026
Milano, Davis, Student Services Clerk, Admissions & Records	07/01/2025 – 06/30/2026
Padilla, Juliana, Student Services Clerk, Financial Aid & Scholarships	07/01/2025 – 06/30/2026

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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9**      **FACILITIES**

*Requested by: John Greenlee, Director, Facilities Finance  
Terry Kamibayashi, Manager of Facilities Maintenance  
Charlie Yen, Director of Facilities Planning*

*Approved by: Christopher Bonvenuto, Vice-President, Business/Administration*

*Requested Action: Approval/Ratification*

**9-A REVISED RENEWAL OF DISTRICTWIDE ELEVATOR SERVICES BID**

Renewal of agreement in the revised amount of \$82,142.10 (total increase of \$2,142.10 over original approved amount), with Excelsior Elevator for districtwide monthly preventative maintenance inspection, testing, minor repair, trouble-call service on elevators for final fifth year.

Funding Source: Unrestricted General Fund 01.0

**9-B REVISED RENEWAL OF DISTRICTWIDE FIRE ALARM TESTING AND PREVENTATIVE MAINTENANCE BID**

Renewal of agreement in the revised amount of \$145,625.73 (total increase of \$7,139.73 over original approved amount) with TRL Systems Inc for districtwide fire alarm testing and preventative maintenance, year three of possible five.

Funding source: Unrestricted General Fund 01.0

**9-C AWARD OF BID FOR HVAC MERV FILTERS**

Recommend award of bid in the amount of 120,522.81 to the lowest bidder, Filterbuy Inc to supply HVAC MERV Filters for the fiscal year.

Funding Source: Restricted General Fund 01.3 COVID Block Grant

Comment: 46 bidders notified and 3 bids received. The additional bidders were:

Florence Filter	\$134,776.56
Pure Process Filtration	\$169,942.90

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Teresita Rodriguez, Vice President, Enrollment Development*

*Grant Manager: Esau Tovar, Dean, Enrollment Services*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: General Operating Support  
Granting Agency: The Magic Beans, an advised fund of Silicon Valley Community Foundation  
Award Amount: \$30,000  
Matching Funds: Not Applicable  
Performance Period: May 22, 2025 – No end date  
Summary: This grant provides general operating support for Santa Monica College's commencement expenses. Stellic Inc., SMC's degree management and education planning platform partner, assisted in securing these funds via Silicon Valley Community Foundation to help cover unanticipated costs resulting from the identification of additional students eligible for a degree or certificate. Funds will be used for graduation evaluation and commencement.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8820	Donation	\$ 30,000
Expenditures		
1000	Academic Salaries	\$ 0
2000	Non-Academic Salaries	\$ 8,000
3000	Employee Benefits	\$ 2,911
4000	Supplies & Materials	\$ 0
5000	Other Operating Expenditures	\$ 19,089
6000	Capital Outlay	\$ 0
7300	Other Outgo/Indirect	\$ 0
7500	Student Aid	\$ 0
Total		\$ 30,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Jason Beardsley, Vice President, Academic Affairs*

*Project Lead: Eric Williams, Associate Dean Health Sciences*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant:	Rebuilding Nursing Infrastructure (RNI) Grant		
Granting Agency:	California Community Colleges Board of Governors, Workforce and Economic Development Division		
Augmentation Amount:	\$1,150,000 (\$574,998 Year 1; and \$575,002 Year 2)		
Matching Funds:	Not Applicable		
Performance Period:	July 1, 2025 – September 30, 2027		
Summary:	<p>The District applied for funding to support the Nursing program beginning fiscal year 2025-2026. The Rebuilding Nursing Infrastructure (RNI) grant program's primary objective is to close critical healthcare workforce gaps by expanding educational pathways for nursing degrees in California community colleges through developing innovative nursing programs, partnerships, and infrastructures to support, grow and foster the next generation of registered nurses.</p> <p>Santa Monica College was awarded this grant to fund SMC's Alternative Pathway to Expand Nursing (SMC-APEN) project. The objectives are to expand the number of traditional and LVN's who are enrolled in BSN programs; support diverse and minority students to enter and complete the nursing program; support students during the program with enhanced opportunities; and graduate students to practice in underserved areas. Funds will be used for instructional adjunct and classified support salaries, mentor stipends, professional development, equipment and lab supplies.</p>		
Budget Augmentation:	Restricted Fund 01.3		
	Revenue:		
	8600 State		\$1,150,000
	Expenditures		
	1000 Academic Salaries	\$	276,631
	2000 Non-Academic Salaries	\$	188,169
	3000 Employee Benefits	\$	140,233
	4000 Supplies & Materials		15,000
	5000 Other Operating Expenditures	\$	116,766
	6000 Capital Outlay	\$	368,960
	7300 Other Outgo/Indirect	\$	44,241
	Total	\$	1,150,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11 BUDGET TRANSFERS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

**11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period: June 1-30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	1,000,000
2000	Classified/Student Salaries	-964,794
3000	Benefits	0
4000	Supplies	-101,182
5000	Contract Services/Operating Exp	-603,173
6000	Sites/Buildings/Equipment	420
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	668,729
Net Total:		0

**11-B FUND 01.3 – Restricted Fund**

Period: June 1-30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	18,710
2000	Classified/Student Salaries	-1,503
3000	Benefits	-4,219
4000	Supplies	482,969
5000	Contract Services/Operating Exp	446,901
6000	Sites/Buildings/Equipment	
7100/7699	Other Outgo/Student Payments	7,142
7900	Contingency Reserve	-950,000
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11**      **BUDGET TRANSFERS** *(continued)*

11-C FUND 40.0 – Capital Projects Fund

Period: June 1-30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	30,000
4000	Supplies	0
5000	Contract Services/Operating Exp	0
6000	Sites/Buildings/Equipment	-30,000
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

11-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)

Period: June 1-30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	10,000
5000	Contract Services/Operating Exp	-10,000
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*

*Requested by: Ian Fraser, Payroll Manager*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Payroll Warrant Register

June 2025 C1K– C2L \$16,791,942.39

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 13 REISSUE PAYROLL WARRANTS**

*Requested Action: Approval/Ratification*

*Requested by: Ian Fraser, Payroll Manager*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants.

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Olim, Sarah B.	W6664921	6/20/2020	\$857.09

**RECOMMENDATION NO. 14 COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Commercial Warrant Register

June 2025 215492 through 265848

ACH Numbers

June 2025 450126 through 462315

Total \$7,820,360.88

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 REISSUE COMMERCIAL WARRANTS**

*Requested Action: Approval/Ratification*

*Requested by: Mitchell Heskell, Dean, Education Enterprise*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following list of expired warrants.

<u>Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Hollier-Larousse, Dexter	26055956	10/05/2020	\$1,138.00
Keosian, Mark Gregory	0859840345	07/15/2022	\$597.50
Lopes da Silva Naves, Mariana	26000361	08/20/2022	\$5,189.00
Lu, Ling	849856754	10/04/2022	\$1,920.00
Lu, Ling	849866117	01/23/2023	\$851.50
Lu, Ling	849875849	03/17/2023	\$3,521.50
Wang, Yifei	860472420	03/28/2023	\$460.00

**RECOMMENDATION NO. 16 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action: Approval/Ratification*

*Requested by: Mitch Heskell, Dean, Educational Enterprise*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Auxiliary Operations Payments and Purchase Orders

June 2025 Covered by check & voucher numbers: 040452-040658 & 04321-04376

Bookstore Fund Payments	\$ 154,112.00
Other Auxiliary Fund Payments	\$ 64,036.20
Trust and Fiduciary Fund Payments	<u>\$ 624,270.23</u>
	\$ 842,418.43

Purchase Orders Issued

June 2025 \$100,364.95

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds. Detailed list on file in the Auxiliary Office.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
August 2025	8	\$8,375

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
August 2025	3	\$4,489

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 18 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*

*Requested by: Scott Silverman, Dean, Noncredit and External Programs  
Patricia Ramos, Dean, Academic Affairs*

*Approved by: Jason Beardsley, Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 PURCHASING**

*Requested Action: Approval/Ratification*

*Requested by: Nyla Cotton, Director of Procurement, Contracts and Logistics*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

**19-A AWARD OF PURCHASE ORDERS**

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

June 2025

\$171,200.72

**19-B AWARD OF BID- ATHLETICS TRANSPORTATION SERVICES**

Recommend award of bid in the amount of \$139,708.75 to the lowest bidder, Corporate Coach Charter to provide Athletics charter transportation services for the fiscal year.

Funding Source: Unrestricted General Fund 01.0

Comment: 30 bidders notified and 5 bids received. The additional bidders were:

Tourcoach Charter	\$140,000.00
Busloop	\$148,000.00
Lux Bus America	\$161,365.00
TLC Luxury LLC	\$179,234.00

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 20

**SUBJECT:** ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA - PROP 55, AN EXTENSION OF PROP 30) EXPENDITURE PLAN

**SUBMITTED BY:** Vice President, Business and Administration

**REQUESTED ACTION:** It is recommended that the Board of Trustees approve the plan to expend the 2024-2025 Education Protection Account (EPA) funds of \$29,462,887 on instructional salaries.

**SUMMARY:** Proposition 55, The California Children’s Education and Health Care Protection Act of 2016, which was an extension of Proposition 30, temporarily raises the income tax rate for upper-income-earners (over \$250,000 for single filers, over \$500,000 for joint filers, and over \$340,000 for heads of households) through 2030-2031 to fund the State’s Educational Protection Account which provides funding for local school districts and community colleges.

Under Proposition 55, Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in an open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended as required by law.

This recommendation is submitted to comply with Proposition 55 provisions requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA that our District will receive for 2024-2025 as of P2, is \$29,831,370. Accordingly, the amount of EPA funds as of the recalculation of apportionment for 2023-2024 decreased from the P2 amount of \$16,168,635 to \$15,800,152 or a decrease of <\$368,483>. The entire amount for 2024-2025 less the decrease in 2023-2024 funding will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the “computational revenue” calculations and will be offset by a decrease in apportionment funding received by the State.

MOTION MADE BY: Rob Rader  
 SECONDED BY: Anastasia Foster  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 5, 2025

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 21

**SUBJECT:** **RESOLUTION APPROVING MILITARY EQUIPMENT POLICY**

**SUBMITTED BY:** Johnnie Adams, SMC Chief of Police

**REQUESTED ACTION:** It is recommended that the Board hold a public hearing on the proposed military equipment use policy and following the hearing, approve the Resolution

OPEN PUBLIC HEARING:	7:58 p.m.
MOTION MADE BY:	Margaret Quiñones-Perez
SECONDED BY:	Rob Rader
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	

PUBLIC COMMENTS:	None
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CLOSE PUBLIC HEARING:	7:59 p.m.
MOTION MADE BY:	Tom Peters
SECONDED BY:	Rob Rader
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	0

### BACKGROUND:

Assembly Bill 481 (AB 481), codified in Government Code sections 7070–7075, requires law enforcement agencies to obtain governing body approval—via adoption of a Military Equipment Use Policy by ordinance or resolution—prior to funding, acquiring, or using military equipment. The law, effective January 1, 2022, also mandates annual review, public engagement, and re-adoption of the policy.

On November 12, 2024, the Santa Monica Community College District Board of Trustees adopted SMCPD’s Military Equipment Use Policy 706 and the associated Resolution. As required by AB 481, SMCPD now seeks re-adoption of Policy 706 and approval of the attached Resolution to maintain compliance and continue use of its current inventory. The policy and inventory remain unchanged from the version previously approved.

### ANALYSIS:

SMCPD seeks approval of a military equipment use policy so that it can continue to make use of the following equipment, which is unchanged from the previous approval.

Category Number and Description	SMCPD
<b>Category 9 – Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30514 of the Penal Code</b>	
Colt Enhanced Patrol Rifle EPR (16")	10
Winchester Law Enforcement Ammunition (Remington .223) – Duty Ammunition Rounds	1600
Winchester Law Enforcement Ammunition (Remington .223 Frangible Lead Free) – Practice Ammunition Rounds	11,000
<b>Category 12 – Munitions containing tear gas or O.C., excluding standard, service-issued hand-held pepper spray</b>	
FN Herstal 303 PAVA/OC Powder Projectile Rounds	150
<b>Category 14 - Kinetic energy weapons and munitions</b>	
FN Herstal 303 Launcher	2

In order to adopt the proposed resolution, the Board of Trustees has to review the Department's equipment and future annual reports, and make the following findings required by Government Code 7071:

- A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
- B. The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
- C. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
- D. Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy non-conforming uses and ensure future compliance.

Link to: [SMCPD Policy 706 – Military Equipment](#)

Link to: [SMCPD AB 481 Annual Report 2025](#)

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA MONICA  
COMMUNITY COLLEGE DISTRICT APPROVING "MILITARY EQUIPMENT POLICY" IN  
COMPLIANCE WITH GOVERNMENT CODE SECTIONS 7070 – 7074**

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed a series of eight (8) policing reform legislation including AB 481 which created Government Code Section 7070, et seq., use of military equipment by California law enforcement agencies; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, the Santa Monica College Police Department is in possession of certain items that qualify as "military equipment" under AB 481; and

WHEREAS, on November 12, 2024, the Board passed a Resolution approving the Military Equipment Use Policy in compliance with AB 481; and

WHEREAS, AB 481 also requires public agencies with military equipment use policies to prepare an annual military equipment report within one year of approval of the military equipment use policy and annually thereafter for as long as the military equipment is available for use; and

WHEREAS, the Santa Monica College Police Department prepared an annual report (SMCPD AB 481 Annual Report 2025) that was submitted to the Board and posted on the College's website on June 4, 2025, which is attached as Attachment A to the Board's Agenda and incorporated herein by reference. In addition, a community engagement meeting was held on June 24, 2025, wherein the public was invited to discuss and ask questions regarding the annual military equipment report and the Police Department's funding, acquisition, or use of military equipment; and

WHEREAS, AB 481 also requires the Board to review its military equipment use policy annually and vote on whether to renew the Military Equipment Use Policy and the Resolution that approved it.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees has made the following determinations:

1. The above recitals are true and correct and incorporated herein.
2. Based on the annual military equipment report submitted pursuant to Government Code Section 7072, the Board of Trustees finds that each type of military equipment identified in that report has complied with the standards of approval set forth in subdivision (d) of Section 7071, specifically:
  - A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety; and
  - B. The military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties; and
  - C. The equipment is reasonably cost-effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and
  - D. Prior military equipment use complied with the military equipment use policies in effect at the time.
3. The Annual Military Equipment Use Report 2025 is hereby approved.

4. Consistent with Government Code Section 7071(e)(1), the Board of Trustees hereby ratifies and renews the Military Equipment Use Policy and the Resolution that approved it.

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Monica Community College District, this 5th day of August 2025.

MOTION MADE BY:	Rob Rader
SECONDED BY:	Luis Barrera Castañón
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	0



BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 5, 2025

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 22

**SUBJECT:** **APPOINTMENT TO CITIZENS' BOND OVERSIGHT COMMITTEE**

**SUBMITTED BY:** Board Ad Hoc Committee

**REQUESTED ACTION:** Following the continuation of this item from the Board of Trustees meeting on July 1, 2025, the Board Ad Hoc Committee reviewed the applications and recommends the following individuals for appointment to the Citizens' Bond Oversight Committee for a two-year term, 2025-2027.

Michael Dubin	Local Business/Community (Santa Monica), Taxpayers' Association
Sanjeev Jain	Local Business/Community (Santa Monica)
Patrick Migliazzo	Local Business/Community (Santa Monica)

**SUMMARY:** At its meeting on May 6, 2025, the Board of Trustees approved the process to fill vacancies on the Citizen's Bond Oversight Committee caused by the expiring terms of current members and to possibly appoint additional members. The ad hoc committee of the Board (Trustees Luis Barrera Castañón, Anastasia Foster, and Tom Peters) screened the applications, interviewed the applicants and forwarded recommendations to the Board for consideration at its meeting on July 1, 2025. The Board of Trustees approved the reappointment of three current members and the student representative and requested that the Ad Hoc Committee continue its review of the applicants and their categories of representation. The Ad Hoc Committee reviewed all applications based on established eligibility criteria, relevant experience, community input and the goal of ensuring representation reflective of the community's interests.

The bylaws state that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

#### Category

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

MOTION MADE BY: Margaret Quiñones-Perez

SECONDED BY: Tom Peters

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 5, 2025

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 23

SUBJECT: APPOINTMENT OF BOARD MEMBER TO THE MALIBU PUBLIC FACILITIES AUTHORITY

SUBMITTED BY: Board Chair

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of Trustee Sion Roy to serve as a Commissioner on the Malibu Public Facilities Authority.

MOTION MADE BY: Margaret Quiñones-Perez

SECONDED BY: Rob Rader

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 5, 2025

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 24

SUBJECT: FIRST READING – REVISION TO BOARD POLICY 2220, COMMITTEES OF THE BOARD OF TRUSTEES

SUBMITTED BY: Board Chair and Vice-Chair

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of a proposed revision to Board Policy 2200, Committees of the Board of Trustees, that would authorize the Board Chair to appoint temporary advisory committees as may be deemed necessary or advisable.

COMMENT: Typical temporary (ad hoc) committees have included the following: Audit, Review of Applications for Citizens’ Bond Oversight Committee, Real Estate, Legislation, Board Goals and Priorities, and Board Policies.

RECOMMENDATION: The proposed policy will be revised to address concerns raised by Board members. These concerns include rotating members on ad hoc committees and affiliated boards, notification to the Board when appointments are made, and specifying information on the appointment process to affiliated boards. The revised policy will be presented for another first reading at the Board of Trustees meeting on September 9, 2025.

MOTION MADE BY: Margaret Quiñones-Perez

SECONDED BY: Anastasia Foster

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0



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**Board Policy**  
Chapter 2 – Board of Trustees

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**BP 2220      COMMITTEES OF THE BOARD**

The Board of Trustees may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the Brown Act and with policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board of Trustees that are advisory are not required to comply with the Brown Act, or with policies regarding open meetings, unless they are standing committees.

**Committee of the Whole**

The Board of Trustees shall take action in all matters only as a Committee of the Whole, with all meetings to be public except as permitted by state law.

**Standing Committees**

The Board of Trustees shall not appoint standing committees but shall act as a Committee of the Whole in all matters, with all meetings to be public except as permitted by state law.

**Appointment/Election of Trustees to College Task Forces**

The Board of Trustees may appoint or elect a member of the Board of Trustees to serve on a college task force. Authorization of the Board of Trustees is required before a trustee may serve on a college task force.

**Temporary Advisory Committees**

The Chair of the Board of Trustees shall appoint such temporary advisory committees as may be deemed necessary or advisable, ~~and the Chair, or designee~~ and the Superintendent/President shall be an ex-officio member of each committee. The duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

Board committees that are only advisory have no authority or power to act on behalf of the Board of Trustees. Findings or recommendations shall be reported to the Board for consideration.

**Reference:**

Government Code Section 54952

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Adopted: May 1, 2000

Revised: June 6, 2017

BOARD OF TRUSTEES	INFORMATION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 5, 2025

**XII. INFORMATION ITEM NO. 25 MEETING OF THE CITIZENS' BOND OVERSIGHT COMMITTEE, JULY 16, 2025**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee (CBOC) was held on Wednesday, July 16, 2025 at 12 p.m. in the Student Services Center (SSC 396) at Santa Monica College, 1900 Pico Blvd, Santa Monica, California.

The public zoom link: <https://smc-edu.zoom.us/j/87464411128>

**I. CALL TO ORDER** – 12:06 p.m.

**2. ROLL CALL – Members of the Citizens' Bond Oversight Committee**

Anne Plechner, Chair – Present

Elaine Polachek, Vice-Chair – Absent

Suleman Adeyemi – Present

Patricia Nakao – Present

Maury Pearl – Absent

Katherine Reuter – Present

**CBOC Support Staff Present**

Chris Bonvenuto, Vice President, Business and Administration

John Greenlee, Director of Facilities Finance

Yu-Ngok Lo, Assistant Director, Facilities Planning and Construction

Olinka Rodriguez, Citizens' Bond Oversight Committee Coordinator

Charlie Yen, Director of Facilities Planning and Construction

**3. APPROVAL OF MINUTES OF CBOC MEETING, APRIL 16, 2025**

Motion was made by Anne Plechner and seconded by Patricia Nakao to approve the minutes of the Citizens' Bond Oversight Committee meeting held on April 16, 2025. *Minutes were approved.*

**4. INTRODUCTION OF NEW MEMBERS TO THE CITIZENS' BOND OVERSIGHT COMMITTEE**

At its meeting on July 1, 2025, the SMCCD Board of Trustees approved the appointment to the Citizens' Bond Oversight Committee for a two-year term, 2025-2027 as follows:

Appointment of New Members, 2025-2027:

- Anne Plechner
- Elaine Polachek
- Katherine Reuter

**5. REPORTS and DISCUSSION**

Bond Projects Website

<https://www.smc.edu/administration/governance/citizens-bond-oversight-committee/index.php>

**A. Bond Construction Projects**

- Art Complex – 14<sup>th</sup> Street/Pico Blvd.  
Ariel photographs of the lecture hall, offices, library, labs, classrooms in Areas A and B were shared. The building will have a seating area and a lecture hall for approximate 100 people. There will be a giant vinyl showcase in the main room to display student art. The estimated completion date for this project is March 2026.

- Gender Neutral Restroom Building – The project is to build five stalls plus one handicap stall in the Quad at the Main Campus. The installation of the plumbing for the sewer line and utilities are in progress. The estimated completion date for this project is December 2026.
- Bundy Campus Tennis/Pickleball Courts – Located along Airport Avenue and Bundy Drive, the site will include six tennis courts, six pickleball courts, and one practice court. The estimated completion date for this project is December 2026.
- Corsair Field Track/Scoreboard – The field is being repaired and replaced with artificial grass. The athletic facilities will be upgraded with a modern scoreboard featuring a video feed, which will be installed on the parking structure. The estimated completion date for this project is April 2026.

B. AA and V Budget Summaries and Bond Sales Expense Reports

The SMC Bond Capital Construction Budget Summary as of June 30, 2025 reports the following:

Measure U Budget:	\$160,000,000
Measure S Budget:	\$143,500,000
Measure AA Budget:	\$295,000,000
Measure V Budget:	\$345,000,000
Interest:	\$49,119,000
Other Funding Received:	\$86,903,413
Other Funding Pending:	<u>\$2,861,130</u>
Total Budget:	\$1,082,383,543
Estimate at Completion:	\$1,082,383,543
Bond Funds Remaining:	\$ 148,226,157

- Measure AA: Total Measure AA Expenditures as of June 30, 2025 were \$291,978,304; total remaining funds are \$3,017,525.
- Measure V: Total Measure V Expenditures as of June 30, 2025 were \$199,791,368; total remaining funds are \$145,208,632.
- The Bond Sales/Expense Report  
Indicates total bond amounts, bond issue dates/amounts unsold bond amount and total available as of June 30, 2025.

Total Bond Program (Measure AA & V)	\$640,000,000
Total Bonds Issued:	\$639,995,829
Total Expenses:	\$491,769,672
Total Available Remaining:	\$148,226,157
Total Unsold Bond:	\$ 4,171

C. SMC Bond Program – Contractor List as of June 30, 2025

D. Contractors List as of June 30, 2025

E. 12-Month Period Ending June 30, 2025

- Measure AA: Total Measure AA Expenditures for the 12-month period ending June 30, 2025 were \$764,622.
- Measure V: Total Measure V Expenditures for the 12-month period ending June 30, 2025 were \$19,880,184.

6. **SCHEDULE OF MEETINGS, 2025-2026**

Wednesdays at 12:00 p.m.

July 16, 2025

October 15, 2025

January 28, 2026

April 15, 2026

7. **ADJOURNMENT** – 1:05 p.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, October 17, 2025 (Student Services Center Building - 396).

Current information on all bond construction projects is available at:

<http://smcbondprojects.com> and at <http://www.smc.edu/CBOC>

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 5, 2025

XI. BOARD COMMENTS

XII. ADJOURNMENT – 8:32 p.m.

The meeting was adjourned in memory of **Wallis Annenberg**, a visionary philanthropist and heiress who served as president and chairwoman of the board of the Annenberg Foundation; **Joyce Davis**, mother of Shari Davis, Project Manager, Special Assignments; **Karen Dyrland**, stepmother of Deirdre Weaver, Director of Outreach and Onboarding Services; **Edward Joswick**, stepfather of Kiersten Elliott, Dean, Community and Academic Relations; and **Nehassi Ronald Lee**, former SMC student, Inter-Club Council Chair and Vice Chair, A.S. Director of Publicity, founder of Phi Theta Kappa, founding member of SMC Black Collegians, founding member of Alpha Gamma Sigma and California Community College Student Senate President Region 7.

A special Board of Trustees meeting/closed session will be held on Tuesday, August 19, 2025 in the SMC Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California for the purpose of conducting the annual Evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 9, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.