



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

TUESDAY, JULY 1, 2025

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

This meeting of the Board of Trustees will be held in-person in the Board Room (Business Building Room 117) and via Zoom Webinar to allow for remote attendance.

Additional seating will be available in Business Building Room 111.

The public may join the meeting via Zoom Webinar with the following link:

<https://smc-edu.zoom.us/j/96490163563?pwd=NIJlM0MzTU5RaWtjSnphakVJVTJlODz09>

Passcode: 887636

5:00 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

6:00 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION DURING MEETINGS OF THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed. All public comments will be subject to the general rules set forth below.

- Generally, three minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda and in Major Items of Business. The speaker must adhere to the topic.
- Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.
- Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete a request card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

General Public Comments and Consent Agenda

- The request card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

Major Items of Business

- The request card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

Instructions for Submitting a Request to Speak at Zoom Webinar

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public may speak during the public meeting or they can submit written comments to be shared with the Board of Trustees.

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees webinar send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the Board, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be shared with the Board of Trustees are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number)
- Comment to be shared

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- LAND ACKNOWLEDGEMENT

We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

- PLEDGE OF ALLEGIANCE

- CLOSED SESSION REPORT (if any)

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IV. SUPERINTENDENT'S REPORT

- Graduation
- Budget Update
- Enrollment Update

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

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IX. CONSENT AGENDA – Pulled Recommendations

*Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately.
Depending on time constraints, these items might be carried over to another meeting.*

X. MAJOR ITEMS OF BUSINESS

#17	Appointments to Citizens' Bond Oversight Committee	28
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XI. BOARD COMMENTS

XII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 5, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 1, 2025

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[June 3, 2025 \(Regular Meeting\)](#)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 2 NEW COURSES AND DEGREES, SPRING 2025

Requested Action: Approval/Ratification

Requested by: Curriculum Committee

Approved by: Jason Beardsley, Vice-President, Academic Affairs

New Courses

COSM 49E Tactical Planning for the California Esthetics State Board Exam (Prerequisites: COSM 10A, COSM 10B, and COSM 20; Advisory: Completion of at least 400 hours in Cosmetology classes.)

This course provides tactical planning formulated to guide a student with resources that will help gain their ability to retain knowledge of the theoretical portion pertaining to the Cosmetology industry. These resources will help their ability to pass the written California Esthetics State Board Examination. Information surrounding this course will be in: disinfection, sanitation, health and safety, rules and regulations, bacteriology, anatomy and physiology, manual facials, chemical facials, electrical facials, advanced techniques of skin care, eyebrow tweezing, waxing and makeup procedures.

COSM 49H Tactical Planning for the California Hair Styling State Board Exam (Prerequisites: COSM 10A, COSM 10B, and COSM 20; Advisory: Completion of at least 400 hours in Cosmetology classes.)

This course provides tactical planning formulated to guide a student with resources that will help gain their ability to retain knowledge of the theoretical portion pertaining to the Cosmetology industry. These resources will help their ability to pass the written California Hair Styling State Board Examination. Information surrounding this course will be in: Health and Safety, Disinfection and Sanitation and all areas of Hair Styling.

COSM 49R Tactical Planning for the California Barbering State Board Exam (Prerequisites: COSM 10A and COSM 10B and COSM 20; Advisory: Completion of at least 400 hours in Barbering classes.)

This course provides tactical planning formulated to guide a student with resources that will help gain their ability to retain knowledge of the theoretical portion pertaining to the Barbering industry. These resources will help their ability to pass the written California Barbering State Board Examination. Information surrounding this course will be in: disinfection, sanitation, health and safety, rules and regulations, bacteriology, anatomy, and physiology, advanced shaving and facial hair design, men's hair cutting and styling, men's chemical services and men's facial massage and treatments.

ENGL C1002 Introduction to Literature (Prerequisite: ENGL C1000 Successful completion of college-level composition (ENGL C1000/ENGL C1000H/ENGL C1000E/C-ID ENGL 100) or equivalent.)

In this course, students are introduced to works by diverse authors and major literary genres, developing close reading and analytical writing skills. Students also develop appreciation for and critical understanding of the cultural, historical, and aesthetic qualities of literature.

FILM 14 Spotlight on Regional Cinema

This course introduces students to the film industry and culture of a country outside the U.S., or to those of a limited number of countries grouped geographically or geo-politically. Films are selected from a variety of decades and modes of production and are examined for their capacity to reflect and shape the societies of that country or region.

FILM 17 Analysis of Short-Form Cinema

This course examines short-form cinema—movies under 60 minutes in length—from different periods and parts of the world, including those that are narrative, experimental, documentary, and animated in nature. Students will also explore the challenges and opportunities of short-form cinema, from economics and aesthetics to exhibition in theaters, film festivals, television, the Internet, and cell phones.

FILM 19 Special Topics in Film Studies

This course examines subjects in Film Studies that do not fit within the confines of existing courses. These could be issues of interest to our specific region, community, and student populations, or areas of faculty research in the field.

HEALTH E47 T'ai Chi II: Intermediate/Advanced

Introduces the study and practice of T'ai Chi and Qigong, a traditional Chinese exercise system designed to increase physical and mental strength by combining martial arts movements with energy circulation, breathing, mindfulness, and stretching exercises at an intermediate/advanced level. Regular practice of T'ai Chi produces multiple health benefits. This course focuses on stances, footwork, and whole body movement sequences that improve agility, postural alignment, balance, and relaxation to rejuvenate the body, reduce stress, and improve health.

KIN PE 29E Pilates Reformer: Beginner

Students will learn to safely and effectively work on a Pilates Reformer, using Pilates principles for their skill levels and accommodations for various health conditions. The course will include beginner exercises on the Pilates reformer and will emphasize basic skill techniques designed for improved body alignment, strength, flexibility, control, coordination and breathing.

KIN PE 29F Pilates Reformer: Intermediate

This course is a continuation of the skills covered in Beginning Pilates Reformer. Students will learn Intermediate Pilates techniques and exercises as well as modifications for their abilities and health conditions. The course will emphasize higher skill-level techniques designed for improved body alignment, strength, flexibility, control, coordination and breathing.

Distance Education

COSM 49E Tactical Planning for the California Esthetics State Board Exam

COSM 49H Tactical Planning for the California Hair Styling State Board Exam

COSM 49R Tactical Planning for the California Barbering State Board Exam

ENGL C1002 Introduction to Literature

FILM 14 Spotlight on Regional Cinema

FILM 17 Analysis of Short-Form Cinema

FILM 19 Special Topics in Film Studies

HEALTH E47 T'ai Chi II: Intermediate/Advanced

KIN PE 29E Pilates Reformer: Beginner

KIN PE 29F Pilates Reformer: Intermediate

Global Citizenship

FILM 14 Spotlight on Regional Cinema

Common Course Numbering Revisions (effective Fall 2026)

ARTH C1100 Survey of Art from Prehistory to the Medieval Era (*formerly AHIS 1*)

ARTH C1200 Survey of Art from the Renaissance to Contemporary (*formerly AHIS 2*)

Course Revisions

COSM 49C Tactical Planning for the California Cosmetology State Board Exam

COSM 50C Written Preparation for Cosmetology State Board Exam

COSM 50E Written Preparation for Esthetician State Board Exam

COSM 50H Written Preparation for Hairstylist State Board Exam

COSM 50N Written Preparation for Nail Care State Board Exam

COSM 50R Written Preparation for Barbering State Board Exam

FILM 1 Introduction to Cinema

FILM 2 History of American Cinema

FILM 5 Film and Society

FILM 6 Gender and Sexuality in Cinema

FILM 7 Race and Ethnicity in Cinema

FILM 8 Popular Film Genres

FILM 9 Film Artists

FILM 10 Film Theory and Analysis

FILM 11 Adaptation to Cinema

FILM 41 Advanced Cinematography (Added Prerequisite: FILM 40)

GAME 2 Game Mechanics

HEALTH E24 Physical Fitness and Conditioning I: Principles and Practices

HEALTH E28 Strength and Stamina I: Principles and Practices

HEALTH E38 Joint Health and Mobility

HEALTH E46 Yoga I: Principles and Practices

HEALTH E58 Chair Yoga

HEALTH E59 Yoga I: Principles and Practices

HEALTH E60 Yoga II: Intermediate/Advanced

Course Deactivations

COM ST 13 Voice and Diction

ESL 23 Academic Reading and Study Skills

New Program

Chemical Technician Skills Certificate of Achievement

The Certificate of Achievement in Chemical Technician Skills prepares students for entry-level employment as chemical technicians in pharmaceutical, chemical manufacturing, regulatory, or academic laboratories. The program provides a foundation in chemical principles and emphasizes hands-on experience with chemical instrumentation and fundamental laboratory techniques. The pathway introduces students to techniques commonly used in chemical analysis, manufacturing, quality assurance, and research. Students will develop practical skills in data collection and interpretation, industry-standard notebook documentation, handling chemical materials, laboratory safety, and the operation of instruments. This certificate requires successful completion of two semesters of general chemistry and an introductory course in chemical instrumentation.

Communication Certificate of Achievement

This Certificate of Achievement in Communication provides tools for students to build stronger relationships and confidently express ideas. It will offer hands-on training in public speaking, interpersonal communication, active listening, and persuasive messaging to master the art of crafting impactful stories, navigating difficult conversations, and understanding diverse audiences. Designed for students of all backgrounds, the certificate provides practical skills that can be applied immediately in the workplace, community, and beyond.

Game Design Foundation AS/Certificate of Achievement

The Game Design Foundation program is an introduction to the professional design and prototyping processes used to create engaging and meaningful interactive experiences. The required coursework provides students with a solid foundation in the principles of game design, user interface (UI) design, and user experience (UX) design as well as hands-on experience with digital design and authoring tools. Throughout the program, students learn to develop professional skills, to demonstrate those skills in effective entry-level portfolios, and to work collaboratively on team-based projects. Students may also participate in internships with industry partners when available. Students who successfully complete the Game Design Foundation program will be prepared to transfer into the Interaction Design program.

Voice Certificate of Achievement

The Music Department's Voice Certificate of Achievement can be awarded to students who complete 6 units of voice classes, 2 units of specified choral ensembles, and 4 elective units of vocal ensembles.

Program Revisions

Barbering AS/Certificate of Achievement

Business AS

Cosmetology AS/Certificate of Achievement

Creative Writing Certificate of Achievement

Digital Technician Certificate of Achievement

Engineering AS/Certificate of Achievement

Esthetician Certificate of Achievement

Introduction to Engineering Certificate of Achievement

Nail Care Certificate of Achievement

Photographer's Assistant Certificate of Achievement

Public Policy AA/Certificate of Achievement

Sociology AA-T

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

3-A **APPROVAL OF CONTRACTS AND CONSULTANTS**

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

Provider/Contract		Term/Amount	Service	Funding Source
1	Oracle America	July 8, 2025 – July 7, 2026 \$236,351.68	Oracle Enterprise Edition Renewal (platform for WebISIS, mProfessor and Corsair Connect) Annual Support.	Unrestricted General Fund, MIS
<i>Requested by: Calvin Madlock, Chief Director, Information Technology</i> <i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

3-B **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

Provider/Contract		Term/Amount	Service	Funding Source
1	Forsyte IT Solutions LLC	May 20, 2025- January 30, 2026 \$33,276	Move PortalGuard Single Sign-on (SSO) to Azure SSO. This is to merge all software programs to a signal sign on to gain access Santa Monica College internal programs.	Restricted General Fund, Systemwide Technology and Data Security
2	Nth Generation	May 23, 2025 – June 30, 2026 \$72,000	Provide IT Disaster Recovery Plan Review and Validation, Incident Response Plan Review, Business Impact Analysis and Business Continuity Plan Completion, Tabletop Exercises.	Restricted General Fund, Systemwide Technology and Data Security
<i>Requested by: Calvin Madlock, Chief Director, Information Technology</i>				
<i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>				
3	Derivita	July 1, 2025 – June 30, 2027 \$100,000	Math Support and Assessment Platform - software	Restricted General Fund, Lottery
<i>Requested by: Sasha King, Dean, Academic Affairs</i>				
<i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
4	PPL, Inc.	2025-2026 \$42,000	Executive Search services for two Vice President positions.	Unrestricted General Fund Human Resources
<i>Requested and Approved by: Dr. Kathryn Jeffery, Superintendent/President</i>				
5	Dr. Geisce Ly	July 29, 2025 \$2,000	Dr. Ly will be the keynote speaker at the SMC Management Association summer retreat. The theme is <i>Leading During Uncertain Times: Moving Towards Trust</i> .	Unrestricted General Fund Management Association Professional Development
<i>Requested by: SMC Management Association</i>				
<i>Approved by: Tre'Shawn Hall-Baker, Dean, Human Resources</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

3-B **AMENDMENT TO PREVIOUSLY APPROVED CONTRACT**

Provider/Contract		Term/Amount	Service	Funding Source
5	We Search Research	2024-2025 Additional amount not to exceed \$600 Previously approved amount not to exceed \$11,500 Total not to exceed \$12,100	Consultant provides year-round copywriting and research support for Public Information Office to highlight College events and initiatives, as well as editorial support for institution-wide publicity materials and institutional communications collateral. Additional copywriting/editing services were needed for the Public Information Office during the regional fire disaster in January 2025.	Public Affairs, District Budget (100%)
<i>Requested by: Grace Smith, Director of Public Information</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 **ACADEMIC PERSONNEL**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Dean, Human Resources*

ABOLISH

Dean, Counseling

09/01/2025

Dean, Special Programs

09/01/2025

ELECTIONS

INTERIM ACADEMIC ADMINISTRATOR

Hall-Baker, Tre'Shawn, Vice President, Human Resources

07/01/2025 – 08/05/2025

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 **CLASSIFIED PERSONNEL - REGULAR**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Dean, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ABOLISH CLASSIFICATIONS

Senior Student Services Specialist-Assessment Services 06/03/2025
Classified Employee Salary Schedule, Range 32

Assessment Center Supervisor 06/03/2025
Classified Management Salary Schedule, Range M10

Grounds Supervisor 06/03/2025
Classified Management Salary Schedule, Range M8

Network Analyst 07/02/2025
Classified Employees Salary Schedule, Range 47

Network Services Manager 07/02/2025
Classified Management Salary Schedule, Range M28

NEW CLASSIFICATION

Budget Technician, Fiscal Services, 12 months, 40 hours (1 position) 07/02/2025
Classified Employee Salary Schedule, Range 34

ESTABLISH POSITIONS

Budget Technician, Fiscal Services, 12 months, 40 hours (1 position) 07/02/2025
Personnel Analyst (1 position) 07/02/2025

CLASSIFICATION SALARY REALLOCATION

Senior Career Services Advisor 07/01/2025
From: Classified Employee Salary Schedule, Range 4107/
To: Classified Employee Salary Schedule, Range 42

Information Systems Engineer 07/01/2025
From: Classified Employee Salary Schedule, Range 55
TO: Classified Employee Salary Schedule, Range 56

Network Administrator 07/01/2025
From: Classified Employee Salary Schedule, Range 52
To: Classified Employee Salary Schedule, Range 54

ELECTIONS

CLASSIFICATION TITLE CHANGE

Gharibeh, Issa 06/03/2025
From: Receiving, Stockroom and Delivery Worker, PCAL
To: Warehouse Worker, PCAL

Martin, Jose Luis From: Receiving, Stockroom and Delivery Worker, PCAL To: Warehouse Worker, PCAL	06/03/2025
 <u>PROBATIONARY/ADVANCED STEP PLACEMENT</u>	
Chin, Vina, Director of Human Resources (Step D)	07/01/2025
Fong, Stephanie, Administrative Assistant I, Communication & Media (Step C)	07/01/2025
 <u>PROBATIONARY</u>	
Zamora, Alexander, CC Police Officer, College Police	06/16/2025
 <u>PROVISIONAL WORKING OUT OF CLASS ASSIGNMENT</u>	
Carla Brown	10/8/2024-12/20/2024
From: Media Resources Assistant	
To: Student Services Specialist (50%)	
 Angela Lee	07/1/2025-8/29/2025
From: Administrative Assistant I	
To: Human Resources Specialist (Substitute Assignment)	
 <u>EXTENSION TO PROVISIONAL WORKING OUT OF CLASS ASSIGNMENT</u>	
Heriberto Novella	06/19/2025-8/1/2025
From: Lead Custodian	
To: Custodial Operations Manager	
 <u>ANCILLARY DUTIES STIPEND</u>	
Bitar, Ahmad, CC Police Officer, College Police +5%	07/01/2025-06/30/2026
Comment: Range Master	
 Bitar, Ahmad, CC Police Officer, College Police +2.5%	08/11/2025-09/04/2025
Comment: Field Training Officer	
 Cadena, Ruben, CC Police Officer, College Police +5%	07/01/2025-06/30/2026
Comment: Access Control/CCTV	
 Cadena, Ruben, CC Police Officer, College Police +2.5%	07/01/2025-06/30/2026
Comment: Range Master	
 Jester, Dominic, CC Police Officer, College Police +5%	06/16/2025-07/10/2025
Comment: Field Training Officer	
 Jester, Dominic, CC Police Officer, College Police +5%	09/08/2025-10/02/2025
Comment: Field Training Officer	
 Lopez, David, CC Police Officer, Campus Police +5%	07/01/2025-06/30/2026
Comment: Access Control/CCTV	
 Vannoy, Steven, CC Police Officer, College Police +5%	07/01/2025-06/30/2026
Comment: Training Coordinator	
 Vannoy, Steven CC Police Officer, College Police +2.5%	07/13/2025-08/10/2025
Comment: Field Training Officer	

SEPARATION

 <u>39 MONTH REEMPLOYMENT</u>	
Mendoza, Jesus, Grounds Worker, Grounds	06/13/2025

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 **CLASSIFIED PERSONNEL – NON MERIT**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Dean, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$17.81/hour (STHP)	14
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SPECIAL SERVICE

Art Model \$27.00/hour	17
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Art Model with costume \$30.00/hour	18
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Community Services Specialist I, \$35.00/hour	5
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Community Services Specialist II, \$50.00/hour	16
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

Reviewed and Approved by: Tre'Shawn Hall-Baker, Dean, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

	<u>EFFECTIVE DATE</u>
Agolsove, Alexis, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Alvarez, Sonia, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Amurrio-Bravo, Ricardo, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Aninyei, Paul, Customer Service Assistant, Bookstore	07/01/2025 – 12/23/2025
Barondeau, Sharon, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Berney, Andrew, Laboratory Technician – Art, Art	07/01/2025 – 12/31/2025
Bittencourt, Rafael, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Brewer, Jeremy, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Chan, Oliver, Accompanist – Music, Music	07/01/2025 – 06/30/2026
Deuel, Sean, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Dionne, Chris, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Fernandez, Daniel, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Forsyth McKinnon, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Fraire, Jose Manuel, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Frале, Darren, Laboratory Technician – Art, Art	07/01/2025 – 12/31/2025
Freedman, Myles, Laboratory Technician – Art, Art	07/01/2025 – 12/31/2025
Fritzen, Gary, Accompanist – Music Performance, Music	01/01/2025 – 06/30/2025
Fritzen, Gary, Accompanist – Music, Music	07/01/2025 – 06/30/2026
Fritzen, Gary, Accompanist – Music Performance, Music	07/01/2025 – 12/31/2025
Gasparich, Christina, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Gibbons, Amelia, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Haskell, Susan, Laboratory Technician – Art, Art	07/01/2025 – 12/31/2025
Hidalgo, Michael, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Ibarra, Jacob, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Jaja, Nicole, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Johnson, Edward, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Ju, Vincent, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Kobashi, Todd, Laboratory Technician – Art, Art	07/01/2025 – 12/31/2025
Lansdown, Sonya, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Li, Yichun, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Linde, Adam, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Mayer, Justin, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
McNaughton, Joellen, Accompanist – Music, Music	07/01/2025 – 06/30/2026
McNaughton, Joellen, Accompanist – Music Performance, Music	07/01/2025 – 12/31/2025
Mori, Marika, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026

Nelson, Sean, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Nesteruk, Gary, Accompanist – Music, Music	07/01/2025 – 06/30/2026
Norris, Christopher, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Palomino, Eden, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Petriello, Andrew, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Pineda, Johnnyangel, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Postley, Colin, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Price, Jamieson, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Reyes-Flores, Jonathan, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Rios, David, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Schallert, Jennifer, Costume Designer, Theatre Arts	07/01/2025 – 06/30/2026
Snyder, John, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Sperry, Adam, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Stancliff, Shelby, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Talton, Daniel, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Tittle, Toby, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Tuttle, Daniel, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Vancura, Andrea, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Ward, Emma, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Watanabe, Atsushi, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Weber, Angelea, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026
Wild, Brian, Theater Technical Specialist, PAC	07/01/2025 – 06/30/2026

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna H., Bookstore Clerk/Cashier, Bookstore	07/01/2025 – 12/23/2025
Carter, Ashlie, Customer Service Assistant, Bookstore	07/01/2025 – 12/23/2025
Chan, Oliver, Accompanist – Music Performance, Music	07/01/2025 – 12/31/2025
English, Kara, Customer Service Assistant, Bookstore	07/01/2025 – 12/23/2025
Garcia, Lucy, Bookstore Cashier/ Clerk, Bookstore	07/01/2025 – 12/23/2025
Leon, Timothy, Accompanist – Music Performance, Emeritus	07/01/2025 – 06/30/2026
Lopez, Jose C., Bookstore Cashier/ Clerk, Bookstore	07/01/2025 – 12/23/2025
Martin, Matthew, Stage Construction Technician, Theatre Arts	07/01/2025 – 06/30/2026
Micas, Donna H., Bookstore Cashier/ Clerk, Bookstore	07/01/2025 – 12/23/2025
Miles, Erik, Bookstore Cashier/ Clerk, Bookstore	07/01/2025 – 12/23/2025
Nesteruk, Gary, Accompanist – Music Performance, Emeritus	07/01/2025 – 06/30/2026
Nesteruk, Gary, Accompanist – Music Performance, Music	07/01/2025 – 12/31/2025
Nwonwu, Vergie N., Customer Service Assistant, Bookstore	07/01/2025 – 12/23/2025
Thielking, Alan, Bookstore Cashier/ Clerk, Bookstore	07/01/2025 – 12/23/2025
Wimley, Robert, Mail Services Worker I, Mailroom	07/01/2025 – 06/30/2026

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 **FACILITIES**

*Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Charlie Yen, Director of Facilities Planning*
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

8-A REJECT ALL BIDS – SANTA MONICA COLLEGE BUNDY CAMPUS TENNIS/PICKLEBALL COURT

Recommend rejection of all bids for the Santa Monica College Bundy Campus Tennis/Pickleball Court project.

Funding Source: Measure V

Comment: Bids exceeded the projected project cost. The project will be modified and rebid.

8-B RENEWAL OF DISTRICTWIDE ELEVATOR SERVICES

Renewal of agreement in an amount not to exceed \$80,000 with Excelsior Elevator for districtwide monthly preventative maintenance inspection, testing, minor repair, trouble-call service on elevators for final fifth year.

Funding Source: Unrestricted General Fund 01.0

8-C RENEWAL OF DISTRICTWIDE FIRE ALARM TESTING AND PREVENTATIVE MAINTENANCE

Renewal of agreement in an amount not to exceed \$138,486 with TRL Systems Inc. for districtwide fire alarm testing and preventative maintenance, year three of possible five.

Funding source: Unrestricted General Fund 01.0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requestor: Michael Tuitasi, Vice President, Student Affairs

Program Manager: Luis Jauregui, Project Manager, Non-Credit Initiatives

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	California Adult Education Program (CAEP)		
Granting Agency:	California Community Colleges Chancellor's Office		
Augmentation Amount:	(\$900); (Amended Award Amount \$555,100)		
Matching Funds:	Not Applicable		
Performance Period:	July 1, 2024 to June 30, 2026		
Summary:	<p>The California Adult Education Program (CAEP) provides students enrolled in noncredit community programs an opportunity for moving on to transfer-level coursework and/or the workforce.</p> <p>This amendment will decrease the award by \$900 to \$555,100, to align with the fiscal year 2024-2025 California Community Colleges Compendium of Allocations and Resources dated May 2025.</p>		
Budget Augmentation:	Restricted Fund 01.3		
	Revenue		
	8600	State	(\$900)
	Expenditures		
	1000	Academic Salaries	\$ 0
	2000	Non-Academic Salaries	\$ 0
	3000	Employee Benefits	\$ 0
	4000	Supplies & Materials	\$ 0
	5000	Other Operating Expenditures	(\$900)
	6000	Capital Outlay	\$ 0
	7300	Other Outgo	\$ 0
	7600	Student Aid	\$ 0
	Total		(\$900)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: May 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	3,500
2000	Classified/Student Salaries	27,023
3000	Benefits	0
4000	Supplies	-6,488
5000	Contract Services/Operating Exp	-8,144
6000	Sites/Buildings/Equipment	1,854
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-17,745
Net Total:		0

10-B FUND 01.3 – Restricted Fund

Period: May 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-4,311
2000	Classified/Student Salaries	3,048
3000	Benefits	291
4000	Supplies	6,871
5000	Contract Services/Operating Exp	-2,699
6000	Sites/Buildings/Equipment	-71
7100/7699	Other Outgo/Student Payments	-3,129
7900	Contingency Reserve	0
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS (continued)

10-C FUND 40.0 – Capital Projects Fund

Period: May 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	106,702
5000	Contract Services/Operating Exp	525,959
6000	Sites/Buildings/Equipment	-632,661
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

10-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)

Period: May 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	22,025
5000	Contract Services/Operating Exp	4,885
6000	Sites/Buildings/Equipment	-26,910
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

May 2025 C1J– C2K \$16,738,631.41

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

May 2025 163144 through 213262

ACH Numbers

May 2025 437478 through 449548

Total \$18,103,256.52

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

May 2025 Covered by check & voucher numbers: 040220-040451 & 04278-04320

Bookstore Fund Payments	\$ 172,860.86
Other Auxiliary Fund Payments	\$ 114,286.46
Trust and Fiduciary Fund Payments	<u>\$ 686,437.92</u>
	\$ 973,585.24

Purchase Orders issued

May 2025 \$5,680.72

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds. Detailed list on file in the Auxiliary Office.

RECOMMENDATION NO. 14 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
June 2025 Fiscal year 2024-2025	2	\$1,122

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
June 2025 Fiscal year 2025-2026	7	\$12,535

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by: Scott Silverman, Dean, Noncredit and External Programs

Patricia Ramos, Dean, Academic Affairs

Approved by: Jason Beardsley, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 16 PURCHASING

Requested Action: Approval/Ratification

Requested by: Nyla Cotton, Director of Procurement, Contracts and Logistics

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

16-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

May 2025

\$3,523,272.37

16-B AWARD OF COMPETITIVE CONTRACTS

The annual award of competitive and piggyback contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and services as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

- NASPO VALUEPOINT Contract 7-23-70-55-01, with Dell Marketing LP, to 06/30/2026, for Computer Equipment, Peripherals and Related Services
- NASPO VALUEPOINT Contract 7-23-70-55-03, with Hewlett Packard Enterprise, to 06/30/2026, for Computer Equipment, Peripherals and Related Services
- NASPO VALUEPOINT Contract 70-23-70-55-04, with HP Inc, to 06/30/2028, for Computer Equipment, Peripherals and Related Services

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 1, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: **APPOINTMENT TO CITIZENS' BOND OVERSIGHT COMMITTEE**

SUBMITTED BY: Board Ad Hoc Committee

REQUESTED ACTION: The Board Ad Hoc Committee is recommending that the Board of Trustees consider the following applicants for appointment to the Citizens' Bond Oversight Committee, for a two-year term, 2025-2027.

Applicants for Reappointment

Anne Plechner	Local Community (Malibu)
Elaine Polachek	Local Community/Active in Support of the District
Katherine Reuter	Local Community/Senior Citizens' Organization

New Applicants

Jeff Bush	Local Community (Santa Monica)
Michael Dubin	Local Business/Community (Santa Monica), Taxpayers' Association
Sanjeev Jain	Local Business/Community (Santa Monica)
Patrick Migliazzo	Local Business/Community (Santa Monica),
Laura Rosenthal	Local Community (Malibu), Taxpayers' Association
Ofek Levy	SMC Associated Students

SUMMARY: At its meeting on May 6, 2025, the Board of Trustees approved the process to fill vacancies on the Citizen's Bond Oversight Committee caused by the expiring terms of current members and to possibly appoint additional members. A n ad hoc committee of the Board (Trustees Luis Barrera Castañón, Anastasia Foster, and Tom Peters) screened the applications, interviewed the applicants and forwarded recommendations to the Board for consideration.

The bylaws state that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC*
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 1, 2025

XI. BOARD COMMENTS

XII. ADJOURNMENT

The meeting will be adjourned in memory of **Silverio Carpinteyro**, father of Leticia Kilian, Administrative Assistant to the Superintendent/President and grandfather of Jackson Edwards, Administrative Assistant in Admissions and Records; **Pat Green**, retired administrative assistant in Business Services; **Bradley Lemond**, retired Laboratory Technician (Broadcasting) and adjunct professor in the Communications/Media Department; and **Susan Price**, grandmother of Trustee Rob Rader's children.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 5, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.