



# MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, APRIL 1, 2025

SMC Board Room  
1900 Pico Boulevard  
Santa Monica, California

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 1, 2025

# MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, April 1, 2025 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Additional seating will be available in Business Building Room 111. The meeting was also conducted via Zoom Webinar to allow for remote participation.

## I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5 p.m.  
 Dr. Nancy Greenstein, Chair - Present  
 Dr. Sion Roy, Vice-Chair- Present  
 Dr. Luis Barrera Castañón- Present  
 Anastasia Foster- Present  
 Dr. Margaret Quiñones-Perez- Present  
 Dr. Tom Peters- Present  
 Rob Rader- Present

## II. CLOSED SESSION

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54957.6): Two Cases
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
 Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources  
 Robert Myers, Campus Counsel  
 Employee Organizations: SMC Faculty Association  
 CSEA Chapter 36  
 SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

## III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS – 6 p.m.

- LAND ACKNOWLEDGEMENT  
 We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.
- PLEDGE OF ALLEGIANCE – Dr. Patricia Ramos, Dean, Academic Affairs
- CLOSED SESSION REPORT: the Board of Trustees voted in closed session to accept a recommendation from the Superintendent/President to demote one classified employee, effective April 2, 2025.  
 AYES: 7  
 NOES: 0

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)  
 MOTION MADE BY: Rob Rader  
 SECONDED BY: Tom Peters  
 STUDENT ADVISORY: Vacant  
 AYES: 7  
 NOES: 0

**IV. SUPERINTENDENT'S REPORT**

**V. PUBLIC COMMENTS**

Yalem Mammo  
 Howard Stahl  
 Mark Dorji  
 Samuel Shaffer  
 Eve Sheldon

**VI. ACADEMIC SENATE REPORT**

**VIII. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

**VIX. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations*

#1 Approval of Minutes: March 4, 2025 (Regular Meeting)

**Academic Affairs**

#2 New Courses and Degrees, Spring 2025

**Contracts and Consultants**

#3-A Ratification of Contracts and Consultants

**Human Resources**

- #4 Academic Personnel
- #5 Classified Personnel – Regular
- #6 Classified Personnel – Non Merit
- #7 Classified Personnel – Limited Duration

**Facilities and Fiscal**

- #8 Facilities
- #9 Acceptance of Grants and Budget Augmentation
- #10 Budget Transfers
- #11 Payroll Warrant Register
- #12 Reissue Payroll Warrants
- #13 Commercial Warrant Register
- #14 Reissue Commercial Warrants
- #15 Auxiliary Payments and Purchase Orders
- #16 Organizational Memberships
- #17 Providers for Community and Contract Education
- #18 Purchasing

X. **CONSENT AGENDA** – Pulled Recommendations

XI. **MAJOR ITEMS OF BUSINESS**

- #19 Resolution: Community College Month
- #20 Resolution: Sexual Assault Awareness and Prevention Month
- #21 Increase of Student Health Fee
- #22 Information: 2025-2026 Budget Update
- #23 Extension of Lease Agreement for SMMUD's Use of SMC Pico Classroom Complex
- #24 Ballot for CCCT Board of Directors

XII. **ADJOURNMENT**

There will be a Board of Trustees Special Meeting/Study Session on Tuesday, April 22, 2025 at 5 p.m., in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, May 6, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote participation.

#### IV. SUPERINTENDENT'S REPORT

##### Professional Development Day, March 20, 2025

Spring Professional Development Day was held on March 20, 2025 in the Pavilion. The theme for was Strengthening Student Success and Centering Relationships. It was designed to create a space for reflection and growth and explore meaningful ways to enhance connections with the college community.

The keynote speaker, Ruben Canedo facilitated discussions and activities designed to foster mutual understanding, empathy, and trust among colleagues contributing to a more supportive and inclusive work environment which then benefits students.

Link to: [Professional Day Spring 2025 Website](#)

Link to: [PD Day Presentation](#)

##### Enrollment Update

Spring 2025 enrollment as of April 1, 2025: Total spring headcount is up 2.25 percent from last spring; credit FTES are up 2.35 percent from last spring; Non-resident FTEs are down 6.81 percent from last spring.

Link to: [Enrollment Report](#)

##### Corsair Win Awards 50 National, Regional and Statewide Awards and Honors

The Corsair advising team includes journalism instructor Sharyn Obsatz , photojournalism instructor Gerard Burkhart, and social media journalism instructor Samantha Nuñez.

[The Corsair](#) and its staff won 22 state awards this month from the [Journalism Association of Community Colleges \(JACC\)](#), plus 10 honors from the [Associated Collegiate Press](#) (ACP) and 15 awards from the [California College Media Association](#) (CCMA), including several first-place awards. The awards were announced at the 2025 National College Media Conference held March 6-8 in Long Beach.

This week, Corsair photojournalist Gregory L. Hawthorne was also announced as the JACC student president for 2025, representing journalism students across the state. Hawthorne has won multiple photojournalism awards from JACC.

Additionally, on March 22, the [Press Photographers Association of Greater Los Angeles](#) honored Fall 2024/Spring 2025 Corsair photo editor Jake Crandall as "Student Still Photojournalist of the Year" and honored former Corsair photo editor Danilo Perez as runner-up. Crandall received a \$1,500 check and a Nikon Z6 III and a 20-120 mm f4 lens from the Nikon-sponsored contest. Perez received a \$1,000 check and glowing reviews from the professional judges. Crandall and Perez join the ranks of SMC Corsair photographers who have dominated this competition since 2005.

##### Blue Economy Climate Action Pathways (BECAP) Intersegmental Conference

The 2025 BECAP Summit was held on Wednesday, March 26, 2025 at the UCLA Luskin Conference Center. It featured inspiring keynotes, insightful panels and collaborative breakout sessions. California Community Colleges Chancellor Dr. Sonya Christian was one of the keynote speakers at the event.

This dynamic gathering focused on advancing workforce development, fostering interdisciplinary collaboration and strengthening connections among participants from industry, government, NGOs and higher education—including the California Community Colleges, CSU's, UC's, and private institutions. This event offered a unique platform for collaboration, innovation and knowledge exchange to address the pressing environmental challenges and opportunities ahead while shaping the future of the blue economy.

Link to: [BECAP Conference Presentation](#)

Link to: [SMC BECAP Website](#)

#### Albertsons Companies Wildfire Relief Grant

The Santa Monica College Foundation received notification that its grant submission with the Albertsons Companies Wildfire Relief Grant was awarded the full amount requested: \$300,000. The SMCF invited Santa Monica-Malibu Unified School District (SMMUSD) to participate in the grant submission and they provided thoughtful responses and data to amplify the grant request.

SMC Foundation is honored to share a significant portion of this grant award with SMMUSD for a total amount of \$100,000. The SMC Foundation is pleased to share an additional gift of \$150,000 raised through wildfire relief efforts. In total, SMC Foundation will share \$250,000 with SMMUSD to provide the District the opportunity to offer a meaningful amount of funding to qualified, fire-impacted families and employees.

The SMC Foundation, its Board of Directors, including Board Chair Margaret Sohagi, and Santa Monica College Superintendent/President Dr. Kathryn E. Jeffery, SMC is honored to share the generosity and care with the SMMUSD family.

#### Celebrate America

Typically, contracts for Celebrate America are submitted to the Board of Trustees at the April meeting. However, the partners that have co-sponsored the event in previous years have dropped out, and the college is unable to use general funds to support what is a non-educational event. Therefore, there will be no Celebrate America this year.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 1, 2025

**IX. CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section X, Consent Agenda – Pulled Recommendations

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #2, #3-A, #9-B

MOTION MADE BY: Rob Rader  
 SECONDED BY: Tom Peters  
 STUDENT ADVISORY: Vacant  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**X. CONSENT AGENDA – Pulled Recommendations**

**Recommendation No. 2 – New Courses and Degrees, Spring 2025**

MOTION MADE BY: Rob Rader  
 SECONDED BY: Luis Barrera Castañón  
 STUDENT ADVISORY: Vacant  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**Recommendation No. 3-A – Ratification of Contracts and Consultants**

MOTION MADE BY: Rob Rader  
 SECONDED BY: Luis Barrera Castañón  
 STUDENT ADVISORY: Vacant  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**Recommendation No. 9-B – Acceptance of Grants and Budget Augmentation**

MOTION MADE BY: Rob Rader  
 SECONDED BY: Toom Peters  
 STUDENT ADVISORY: Vacant  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**RECOMMENDATION NO. 1 APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[March 4, 2025 \(Regular Meeting\)](#)

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS**RECOMMENDATION NO. 2 NEW COURSES AND DEGREES, SPRING 2025***Requested Action: Approval/Ratification**Requested by: Curriculum Committee**Approved by: Jason Beardsley, Vice-President, Academic Affairs*New Courses

MATH 6C Concurrent Support for Modern Mathematical Methods For STEM Majors (Corequisite: MATH 6)

A review of the core prerequisite skills, competencies, and concepts needed for success in MATH 6. Intended for students who are concurrently enrolled in MATH 6 – Modern Mathematical Methods for STEM Majors. Topics include concepts from elementary algebra, geometry, and intermediate algebra that are needed to understand the more advanced concepts explored in MATH 6, as well as learning skills like time management and test preparation. Emphasis is placed on number sense and numeracy; fractions, decimals, and scientific notation; fundamental operations on numbers, algebraic expressions, and functions; algebraic manipulation; geometric figures such as circles, parabolas, and special right triangles. This corequisite course is Pass/No Pass only.

MATH 7C Concurrent Support for Calculus 1 (Corequisite: MATH 7)

A review of the core prerequisite skills, competencies, and concepts needed for success in Calculus 1. Intended for students who are concurrently enrolled in Calculus 1. Topics include those needed to understand the more advanced concepts explored in Calculus 1, as well as learning skills like time management and test preparation. Emphasis is placed on functions and their graphs; fundamental operations on numbers, algebraic expressions, and functions; trigonometry; algebraic factoring and simplification; the theory of approximation; summation notation. This corequisite course is Pass/No Pass only.

Distance Education

ART 35 Airbrush Techniques (Hybrid Only)

Course Deactivation

PHOTO 5 Digital Asset Management, Modification, and Output

Course Revisions

ART 35 Airbrush Techniques  
 CIS 4 Business Information Systems with Applications  
 CIS 30 Microsoft Excel  
 CIS 60A Photoshop I  
 COSM 64 Salon Management  
 CS 3 Introduction To Computer Systems  
 CS 17 Assembly Language Programming  
 CS 20A Data Structures with C++  
 CS 20B Data Structures with Java  
 CS 42 Digital Logic  
 CS 50 C Programming  
 CS 52 C++ Programming  
 CS 55 Java Programming  
 GEOG 7 Introduction to Environmental Studies  
 GEOG 11 World Geography: Introduction to Global Studies  
 OFTECH 1 Keyboarding I



OFTECH 1A Keyboarding 1A  
OFTECH 1B Keyboarding 1B  
OFTECH 1C Keyboarding 1C  
OFTECH 5 English Skills for the Office  
OFTECH 9 Keyboarding Improvement  
OFTECH 10 Skill Building on the Keyboard  
OFTECH 20 Medical Vocabulary  
OFTECH 23 Medical Billing (Medisoft)  
OFTECH 24 Medical Coding/Billing 1  
OFTECH 25 Medical Coding/Billing 2  
OFTECH 26 Medical Coding/Billing 3  
OFTECH 27 Medical Office Procedures  
OFTECH 28 Electronic Health Records  
PHOTO 39 Beginning Photoshop

Program Revisions

Analog Photography Certificate of Achievement  
Technical Theatre AS/Certificate of Achievement  
Theatre Arts AA-T

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 1, 2025
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3      CONTRACTS AND CONSULTANTS**

**3-A      RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts*

*Approved by Board of Trustees: 9/8/2008; revised 12/4/2018*

*Reference      Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

➤ NEW CONTRACTS

Provider/Contract		Term/Amount	Service	Funding Source
1	Brand IQ	May 1 – December 31, 2025  \$49,980	Brand IQ will assist with facilitating faculty Steering Committee and subcommittee meetings to provide strategic project coordination and ensure the smooth execution of Blue Economy and Climate Action Pathways (BECAP) goals. They will help build relationships among stakeholders to promote effective communication and address potential risks or obstacles in the project.	Restricted General Fund, Strong Workforce Program (SWP) - Regional
<i>Requested by: Patricia Ramos, Dean, Academic Affairs</i>				
<i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
2	Candace Rose	March 4 – June 10, 2025  \$7,200	The consultant is providing services to further develop Credit for Prior Learning (CPL). Coordinating with CPL team to develop a “Logic Model” to map out short and long-term CPL goals and assist with achieving their action plans and meeting project timelines.	Restricted General Fund - SEAP
<i>Requested by: Sasha King, Dean, Academic Affairs</i>				
<i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
3	Allied Path Consulting, LLC	May 2, 2025  \$2,500	The consultant will lead an Equity Workshop Session for Faculty and Staff titled “Honesty, Trust, and Accountability.” The workshop will share equity terms, definitions, concepts, and best practices.	Restricted General Fund - Umoja
<i>Requested by: Sherri Bradford, Program Faculty Leader for Black Collegians Umoja Community</i>				
<i>Approved by: Michael Tuitasi, Vice President, Student Affairs</i>				

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 1, 2025
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3      CONTRACTS AND CONSULTANTS**

**3-A      RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)**

➤ NEW CONTRACTS (continued)

Provider/Contract		Term/Amount	Service	Funding Source
4	Lindsay Perez-Huber	February 21 – June 10, 2025  \$5,000	Consultant will provide two workshops about Microaggressions and Macroaggression in day-to-day interactions for staff, faculty, and administrators.	Restricted General Fund - Practice EEO IBP Grant
5	Motivate to Achieve	March 20, 2025  \$3,000	Consultant provided two workshops for the Professional Development Day titled Nurturing Connection and Compassion – Supporting Colleagues and Students with Empathy and Understanding, and Healthy Boundaries, Thriving Relationships – Navigating Connection with Clarity and Care.	Unrestricted General Fund - HR Classified Professional Development Fund
Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources Approved by: Sherri Lee-Lewis, Vice President, Human Resources				
6	Academic HealthPlans, Inc	Fall 2025 – Summer 2026  No cost to the District. Students will pay \$182 per month for insurance coverage.	Accident/Illness insurance for F-1 visa students (mandatory) and domestic students (optional), including on-campus training for students and staff, support in providing healthcare and coverage to students.	Restricted General Fund Student Insurance Fees
Requested by: Pressian Nicolov, Dean, International Education Approved by: Teresita Rodriguez, Vice President, Enrollment Development				

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 1, 2025
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3      CONTRACTS AND CONSULTANTS**

**3-A      RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

➤ REVISION TO PREVIOUSLY APPROVED CONTRACT

Comment: This contract was approved by the Board of Trustees at its meeting on March 4, 2025. The revision is a correction of the funding source only.

Provider/Contract		Term/Amount	Service	Funding Source
7	Bettina Love	March 20, 2025  \$10,000	Dr. Bettina L. Love holds the esteemed William F. Russell Professorship at Teachers College, Columbia University, and is an acclaimed author. Dr. Love provided a Zoom workshop for the Spring Professional Development Day exploring biases and experiences as a foundation for personal growth and healing.	Restricted General Fund - EpiCenter SEAP Funding
<i>Requested by: Lea Hald, Chair, Psychology Department</i> <i>Approved by: Sherri Lee-Lewis, Vice-President, Human Resources</i>				

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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 4 ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

ELECTIONS

EFFECTIVE DATE

INTERIM ACADEMIC ADMINISTRATOR EXTENSION

Briskey, Thomas, Assistant Athletic Director (50%)

02/26/2024 – 06/30/2025

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).  
 Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

SEPARATIONS

RESIGNATION

Thomas, Joshua, Full-time, Faculty, Kinesiology

04/30/2025

RETIREMENT

Blaydes, Benny, Full-time, Counseling (35 years of service)

08/15/2025

Lee-Lewis, Sherri, Vice President, Human Resources (35 years of service)

06/30/2025

Tuitasi, Michael, Vice President, Student Affairs (17 years of service)

09/25/2025

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>CLASSIFICATION SALARY REALLOCATION</u>	<u>EFFECTIVE DATE</u>
Disabled Student Services Assistant	04/01/2025
From: Range 21-Classified Salary Schedule	
To: Range 23-Classified Salary Schedule	

<u>ABOLISH POSITION</u>	<u>EFFECTIVE DATE</u>
Administrative Assistant II (1 position)	04/01/2025
Community and Academic Relations, 12 months, 40 hours, Variable Hours Shift	

<u>ESTABLISH POSITION</u>	<u>EFFECTIVE DATE</u>
Student Services Specialist (1 position)	04/02/2025
Community and Academic Relations, 12 months, 40 hours, Variable Hours Shift	

Instructional Tutor-Math (1 position)	04/01/2025
Math Department, 11 months, 40 hours, Varied Hours	

ELECTIONS

<u>PROBATIONARY/ADVANCE STEP PLACEMENT</u>	<u>EFFECTIVE DATE</u>
Artsy, Amanda (Step C)	05/01/2025
Laboratory Technician-Art, Art Department	

<u>CSEA EDUCATIONAL PAY DIFFERENTIAL</u>	<u>EFFECTIVE DATE</u>
DiGregorio, Anisha, HR Technician, Human Resources .75%	04/01/2025
Educational Certificate	

<u>WORKING OUT OF CLASS ASSIGNMENT- PROVISIONAL</u>	<u>EFFECTIVE DATE</u>
Cardenas, Sergio	03/03/2025-04/11/2025
From: Grounds Worker	
To: Grounds Manager	

Johnson-Bruce, Pier	
From: Mail Services Worker II, PCAL	11/01/2024-02/13/2025
To: Shuttle Driver, Transportation	03/07/2025-04/17/2025*
*Extension to current WOC assignment	

Kamibayashi, Terry	
From: Director of Facilities Maintenance, Facilities	11/12/2024-03/31/2025
To: Director of Facilities Maintenance/Operations, Facilities	04/01/2025-06/30/2025*
*Extension to current WOC assignment	

Stevenson, James  
From: Academic Records Evaluator, Admissions & Records 11/01/2024-03/06/2025  
To: EOPS Specialist, EOPS 03/07/2025-04/17/2025\*  
\*Extension to current WOC assignment

WORKING OUT OF CLASSIFICATION (LIMITED TERM)- SUBSTITUTE

Becket, Alexander 02/16/2025-05/31/2025\*  
From: Administrative Assistant II, Academic Affairs  
To: Administrative Assistant III – Confidential, Academic Affairs  
Percentage: More than 50%:  
\*Name and date correction

Bruner, Randy 04/01/2025-06/30/2025  
From: Mail Services Worker I, PCAL  
To: Mail Services Worker II, PCAL

Gallego, Luis  
From: Receiving, Stockroom, and Delivery Worker, Procurement 11/12/2024-03/31/2025  
To: Administrative Assistant II, Operations 04/01/2025-06/30/2025\*  
\*Extension to current WOC assignment

POSITION TRANSFER

Cardwell, Ingrid 02/21/2025  
From: Administrative Assistant I, 50%-Life Science and 50%-Physical Science  
To: Administrative Assistant I, 100%-Physical Science

Rouzan, Robyn 04/16/2025  
From: Administrative Assistant II, Health Sciences  
To: Administrative Assistant II, Financial Aid

ADMINISTRATIVE TRANSFER

Elnathan, Hadass 03/17/2025  
From: Administrative Assistant I, Communications Department  
To: Administrative Assistant I, Athletics and Kinesiology Department

LEAVE OF ABSENCE – UNPAID

Poland, Lindsay 06/05/2025-08/20/2025  
International Student Services Specialist, International Student Center

SEPARATIONS

RETIREMENT

Amesquita, Christopher, Administrative Assistant I, Sustainability Center (10 years) 04/30/2025

RESIGNATION

Narula, Devender, Database Administrator, MIS 03/14/2025

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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action: Approval/Ratification*

*Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources*

*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$17.27/hour (STHP) 50

College Work-Study Student Assistant, \$17.27/hour (FWS) 6

SPECIAL SERVICE

Community Services Specialist I, \$35.00/hour 2



BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
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PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Avichouser, Julia, Personnel Analyst, Personnel Commission	
From:	07/01/2024-03/20/2025
To:	07/01/2024-02/27/2025
Nieves-Javiel, Carlos E., Laboratory Technician - Photography, Photo-Fashion	03/17/2025-06/30/2025
Salazar, Philip M., Instructional Tutor – ESL, ESL	03/10/2025-06/30/2025
Wimley, Jr, Robert, Mail Services Worker II	
From:	11/12/2024-03/26/2025
To:	11/12/2024-05/07/2025
Zagala, Maxwell, Theater Technical Specialist, PAC	03/07/2025-06/30/2025

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Beck, Michael, Customer Services Assistant, Campus Store	
From:	01/02/2025--06/30/2025
To:	01/02/2025--02/28/2025
Tostado, Brittany S., Student Services Clerk, Outreach & Onboarding	
From:	02/01/2025- 06/30/2025
To:	02/01/2025- 03/13/2025

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 8 FACILITIES**

*Requested by: John Greenlee, Director, Facilities Finance  
Terry Kamibayashi, Manager of Facilities Maintenance  
: Charlie Yen, Director of Facilities Planning  
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration  
Requested Action: Approval/Ratification*

8-A AWARD OF BID - STADIUM BLEACHER PAINT PROJECT (EAST)

Recommend award of bid in the amount of \$178,875 to the lowest responsive bidder, Golden Sun Firm & Co. Inc. for the Stadium Bleacher Paint Project.

Funding Source: Measure AA Fund 42.4

Comment: 92 contractors notified, 11 job walk attendees, and 5 bids received.  
The bidders were:

<u>Bidder(s)</u>	<u>Total Bid Amount</u>
Golden Sun Firm & Co. Inc.	\$178,875
Perfection Painting Corp	\$199,000
Estate Design & Construction	\$200,000
Piana Construction & Painting	\$236,000
Zuma Construction Group	\$628,619

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*  
*Requested by: Jason Beardsley, Vice President, Academic Affairs*  
*Project Lead: Steven Sedky, Associate Dean, CTE*  
*Reviewed by: Kim Tran, Chief Director, Business Services*  
*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Santa Monica College (SMC) and Glendale Community College (GCC) Strategies for Optimal AI Resilience (SOAR)  
Granting Agency: Foundation for California Community Colleges (Learning Lab)  
Augmentation Amount: SMC \$200,000 (\$78,650 Year 1, \$121,350 Year 2)  
Subaward to GCC \$50,642 (\$18,154 Year 1, \$32,488 Year 2)  
Matching Funds: Not Applicable  
Performance Period: February 24, 2025 to August 31, 2026  
Summary:

The Strategies for Optimal AI Resilience grant provides professional development for full and part-time faculty to integrate AI into their teaching practices, enhancing student engagement, increasing success rates, and closing equity gaps. Santa Monica College was awarded this grant to lead the project as the host institution. In addition, the granting agency has allowed for Glendale Community College (GCC) to be given a subaward of \$50,642 as the partner institution. Select faculty from both institutions will participate in a year-long intensive professional development program during the 2025-26 academic year, focusing on AI integration in teaching. In Spring 2026, departmental AI coaches will be in place across both institutions. Additionally, an evaluation will be conducted on the effectiveness of these professional development efforts.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8600 State		\$200,000
Expenditures		
1000 Academic Salaries		\$ 121,924
2000 Non-Academic Salaries		\$ 0
3000 Employee Benefits		\$ 27,434
4000 Supplies & Materials		\$ 0
5000 Other Operating Expenditures		\$ 50,642
6000 Capital Outlay		\$ 0
7300 Other Outgo/Indirect		\$ 0
7600 Student Aid		\$ 0
Total		\$ 200,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Jason Beardsley, Vice President, Academic Affairs*

*Project Manager: Lisa Lewenberg, Project Manager, Learning Aligned Employment Program*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Los Angeles Homeless Services Authority (LAHSA)  
Certificate of Homeless Service Work

Granting Agency: Los Angeles Homeless Services Authority

Award Amount: \$746,449

Matching Funds: Not applicable

Performance Period: October 1, 2023 to December 31, 2025  
(Time extension only, former end date: June 30, 2025)

Summary: The Los Angeles Homeless Services Authority partnered with Santa Monica College (SMC) to create a credit-bearing certificate program as a Contract Education cohort for the fiscal year 24-25. This initiative aimed to prepare students for a career in the field of homeless services. The certificate consists of five courses, and the program will include coursework, wraparound services, and essential hands-on fieldwork experience. SMC requested a No-Cost Extension due to delays in obtaining approval for the original contract which impacted execution of the workplan. This delay also postponed recruitment of critical staff. The time extension was necessary to fully realize goals established for the project. There are no changes to the award amount or budget distribution.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8800	Local Revenue	\$ 746,449
Expenditures		
1000	Academic Salaries	\$ 404,041
2000	Non-Academic Salaries	\$ 42,142
3000	Employee Benefits	\$ 154,591
4000	Supplies & Materials	\$ 24,000
5000	Other Operating Expenditures	\$ 70,000
6000	Capital Outlay	\$ 35,000
7000	Student Help	\$ 16,675
	Total	\$ 746,449

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*  
*Requested by: Sherri Lee-Lewis, Vice President, Human Resources*  
*Project Lead: Diana Pennington, Administrative Assistant III-Confidential*  
*Reviewed by: Kim Tran, Chief Director, Business Services*  
*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Equal Employment Opportunity (EEO) Program  
Granting Agency: California Community Colleges Chancellor's Office  
Augmentation Amounts: (\$ 1,902) (Amended award \$136,986)  
Matching Funds: Not Applicable  
Performance Period: July 1, 2024 with no expiration date  
Summary:

The purpose of the Equal Employment Opportunity (EEO) Program is to support robust educational and training programs to ensure that barriers to equal employment opportunities are eliminated, and all persons receive an equal opportunity to compete for employment and promotion within the community college district.

The First Period Apportionment schedule dated February 12, 2025 provided the final EEO funding amount of \$136,986 which is \$1,902 less than the estimate submitted for the adopted budget. EEO funds are used to support outreach and recruitment for all employment groups. Program activities include the development of publications and training focused on equal employment opportunities and EEO related issues (discrimination, anti-bias, etc.), as well as ongoing EEO training for screening committees, EEO representatives, and staff professional development.

Budget Augmentation:

Restricted Fund 01.3		
Revenue		
8600 State		(\$ 1,902)
Expenditures		
1000 Academic Salaries		\$ 0
2000 Non-Academic Salaries		\$ 0
3000 Employee Benefits		\$ 0
4000 Supplies & Materials		\$ 0
5000 Other Operating Expenditures		(\$ 1,902)
6000 Capital Outlay		\$ 0
7300 Other Outgo/Indirect		\$ 0
7500 Student Aid		\$ 0
Total		(\$ 1,902)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10 BUDGET TRANSFERS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: February 1-28, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	24,765
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	5,052
6000	Sites/Buildings/Equipment	-6,486
7100-7699	Other Outgo/Student Payments	591
7900	Contingency Reserve	-23,922
Net Total:		0

10-B FUND 01.3 – Restricted Fund

Period: February 1-28, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-8,000
2000	Classified/Student Salaries	0
3000	Benefits	8,000
4000	Supplies	0
5000	Contract Services/Operating Exp	0
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

10-C FUND 40.0 – Capital Projects Fund

Period: February 1-28, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	641,465
3000	Benefits	305,243
4000	Supplies	-5,518
5000	Contract Services/Operating Exp	84,831
6000	Sites/Buildings/Equipment	-1,026,021
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

10-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)

Period: February 1-28, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	18,774
5000	Contract Services/Operating Exp	64,750
6000	Sites/Buildings/Equipment	-83,524
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11 PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Payroll Warrant Register  
February 2025 C1G– C2H \$16,538,490.89

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 12 REISSUE PAYROLL WARRANTS**

*Requested Action: Approval/Ratification*  
*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants.

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Peterson, Lee	W9284187	7/07/2016	\$674.28
Peterson, Lee	W5245689	6/19/2017	\$946.53
Peterson, Lee	W7010524	8/09/2021	\$235.78
Peterson, Lee	W7129446	11/22/2021	\$970.64
Peterson, Lee	W7669141	3/06/2023	\$6,990.83

**RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Commercial Warrant Register  
February 2025 016488 through 059050

ACH Numbers  
February 2025 401614 through 412024

Total \$17,677,997.57

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14 REISSUE COMMERCIAL WARRANTS**

*Requested Action: Approval/Ratification*

*Requested by: Mitchell Heskell, Dean, Education Enterprise*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following list of expired warrants.

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Bajramovic, Alma	175608280	01/03/2023	\$ 36.00
Hermanto, Vigor M	25970326	07/17/2020	\$645.00
Hermanto, Vigor M.	26178819	01/20/2021	\$365.00
Husain, Yasmina K.	859627565	04/06/2022	\$450.00
Maerz, Connor	860090551	10/13/2022	\$460.00
Richards, Chloe	20281098	09/30/2021	\$505.50

**RECOMMENDATION NO. 15 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action: Approval/Ratification*

*Requested by: Mitch Heskell, Dean, Educational Enterprise*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Auxiliary Operations Payments and Purchase Orders

February 2025 Covered by check & voucher numbers: 039129-039347 & 04132-04185

Bookstore Fund Payments	\$ 363,189.99
Other Auxiliary Fund Payments	\$ 64,863.82
Trust and Fiduciary Fund Payments	<u>\$ 420,489.08</u>
	\$ 848,542.89

Purchase Orders issued

February 2025 \$367.68

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds. Detailed list on file in the Auxiliary Office.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 1, 2025
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*  
*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
April 2025	1	\$275

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
April 2025	2	\$3,095

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*  
*Requested by: Scott Silverman, Dean, Noncredit and External Programs*  
*Patricia Ramos, Dean, Academic Affairs*  
*Approved by: Jason Beardsley, Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

**RECOMMENDATION NO. 18 PURCHASING**

*Requested Action: Approval/Ratification*  
*Requested by: Nyla Cotton, Director of Procurement, Contracts and Logistics*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

**18-A AWARD OF PURCHASE ORDERS**

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

February 2025 \$1,939,699.47

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 1, 2025
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**MAJOR ITEMS OF BUSINESS**

**RECOMMENDATION NO. 19**

**SUBJECT:**                                **RESOLUTION: COMMUNITY COLLEGE MONTH**

**SUBMITTED BY:**                        Superintendent/President

**REQUESTED ACTION:**                It is recommended that the Board of Trustees adopt the following resolution in recognition of Community College month.

WHEREAS, the month of April has been proclaimed National Community College Month in recognition of the vital role the nation's community colleges play in providing broad access to higher education, serving nearly half of the nation's college students; and

WHEREAS, Santa Monica College serves students with a broad array of educational services including transfer education, two-year degree programs, a bachelor of science degree in Interaction Design, career preparation, basic skills education, continuing education and lifelong learning in a variety of delivery methods including on-line education; and

WHEREAS, Santa Monica College, as an institution of higher education, provides for the understanding and learning needed to foster a livable and sustainable world; and

WHEREAS, Santa Monica College provides for the formation of global citizenship through knowledge of people, customs, and cultures in regions of the world beyond one's own; and

WHEREAS, Santa Monica College supports the diversity of its students, faculty and staff; and

WHEREAS, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

WHEREAS, Santa Monica College enjoys a special partnership with business, industry and government that benefits the regional economy by providing educational opportunities for new and current employees; and

WHEREAS, Santa Monica College is devoted to positive community relations and is a rich resource for the community including cultural programming, educational and career counseling and special events; and

WHEREAS, Santa Monica College has demonstrated that daily it fulfills its vision based upon "Changing Lives in the Global Community through Excellence in Education;" and

WHEREAS, Santa Monica College realizes its success in providing educational and cultural opportunities to the college community because of the excellence of its faculty and staff, and

WHEREAS, Santa Monica College has been a proud part of this tradition since 1929, being recognized locally and internationally as an outstanding institution of higher education; and

THEREFORE, BE IT RESOLVED that the Santa Monica Community College District observe and celebrate National Community College Month during the month of April 2025.

MOTION MADE BY:            Rob Rader  
 SECONDED BY:                Luis Barrera Castañón  
 STUDENT ADVISORY:        Vacant  
 AYES:                                6  
 NOES:                                0  
 ABSENT:                            1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 1, 2025

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 20**

**SUBJECT:**                                **RESOLUTION: SEXUAL ASSAULT AWARENESS MONTH**

**SUBMITTED BY:**                        Superintendent/President

**REQUESTED ACTION:**                It is recommended that the Board of Trustees adopt the following resolution in support of the goals and ideals of Sexual Assault Awareness Month and, declare April as “Sexual Assault Awareness Month” and April 30, 2025 as “Denim Day” at the Santa Monica Community College District.

WHEREAS, April is nationally recognized as “Sexual Assault Awareness Month,” and April 30, 2025, is designated as “Denim Day” in Los Angeles County; and

WHEREAS, both events draw attention to the fact that sexual assault and sexual violence, including rape, domestic violence, dating violence, stalking and sexual exploitation remain serious issues; and

WHEREAS, sexual violence is traumatizing, difficult to discuss, and harmful attitudes about rape, sexual violence, and abuse of power allow these crimes to persist and allow survivors to be re-victimized; and

WHEREAS, systems of oppression give greater social power to some people over others based on race, religion, age, ethnicity, ability, gender, gender identity, sexual orientation, and social and economic groups; and

WHEREAS, according to the National Sexual Violence Resources Center (NSVRC) and RAINN every 68 seconds, someone in the United States is sexually assaulted, according NSVRC approximately 1 in 5 women and 1 in 33 men have experienced completed or attempted rape during their lifetime;

WHEREAS, sexual violence disproportionately impacts Black, Indigenous People of Color (BIPOC) and LGTBQ+ communities; and

WHEREAS, while 80% of rapes are reported by women who identify as white, sexual violence disproportionately impacts women of color, sexual minority women (i.e., bisexual, lesbian, queer), trans women, and women with disabilities, and routinely goes unreported and thus under-addressed; and

WHEREAS, NISVS found that within the LGBTQ+ community, transgender people and bisexual women face the most alarming rates of sexual violence. Association of American Universities (AAU), Report on the AAU Campus Climate Survey on Sexual Assault and Sexual Misconduct found 23.1% of transgender, genderqueer, nonconforming (TGQN) college students have been sexually assaulted, compared to 18% of non-TGQN women, and 4% of non-TGQN men. The assaults are higher for LGBTQ+ people of color; and

WHEREAS, people with disabilities have a greater risk of experiencing sexual violence than those without a disability. NISVS found 2 in 5 female victims/survivors of rape have a disability, and nearly 1 in 4 male victims/survivors who experienced sexual violence have a disability at the time of the victimization; and

WHEREAS, victims/survivors of sex trafficking are exploited through force, fraud, or coercion for the purposes of commercial sex. It is an estimated \$150 billion industry. Victims/survivors are female and male, from all races, ethnicities, sexual orientations, gender identities, and income levels. It routinely goes unreported and thus under-addressed; and

WHEREAS, in addition to the immediate physical costs, sexual violence is traumatizing, difficult to discuss and has associated consequences that may include post-traumatic stress disorder, substance a, depression, homelessness, safety concerns, eating disorders, and suicide; and

WHEREAS, rape survivors are more likely to attempt suicide than are people who have not been victims of a crime, and domestic victimization is correlated with a higher rate of depression and suicidal behavior; and

WHEREAS, all forms of sexual violence are unacceptable, whether committed by a stranger, family member, or acquaintance of the survivor; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” were also instituted to call attention to misconceptions and misinformation about rape and other forms of sexual assault, and the problem that many in society remain disturbingly uninformed with respect to issues of sexual assault including forcible rape; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” provides a special opportunity to educate everyone about sexual violence and to encourage the prevention of sexual assault, the improved treatment of its survivors, and the prosecution of its perpetrators; and

WHEREAS, free, confidential help is available to all survivors of sexual violence through such organizations as the Rape Treatment Center at UCLA Santa Monica Medical Center, Peace Over Violence, the Peoples Concern, Center for the Pacific Asian Family, Jenesse Center, National Sexual Assault Hotline (RAINN), National Human Trafficking Hotline and more than 1,000 sexual assault service providers across the nation; and

WHEREAS, with proper education on this matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, working towards a future without sexual violence means individuals, advocates, allies, and the Santa Monica Community College District community must change if we are to respond to a complex and layered reality that centers on the needs of those survivors most marginalized, silenced and unseen as prevention demands equity and respect.

NOW, THEREFORE BE IT RESOLVED that the Santa Monica Community College District supports the goals and ideals of “Sexual Assault Awareness Month,” and hereby proclaims the month of April 2025 as “Sexual Assault Awareness Month,” and designates April 30, 2025, as “Denim Day,” the District also:

- Recognizes that “Sexual Assault Awareness Month,” provides a special opportunity to educate people about sexual violence, encourages the prevention of sexual assault, and has improved treatment of its survivors, and the prosecution of its perpetrators; and
- Recognizes national and community organizations, health professionals, private-sector supporters and advocates, and applauds their work in promoting awareness about sexual violence by providing information and treatment to its survivors, and education in our community about the true impact of sexual violence; and
- Recognizes that activism has increased public awareness and safety, and supports law enforcement in their hard work to bring cases to justice that results in the successful prosecution and incarceration of its perpetrators; and
- Urges everyone to wear denim on April 30, 2025, to help communicate the message that there is “no excuse and never an invitation to rape.”

MOTION MADE BY: Rob Rader  
SECONDED BY: Sion Roy  
STUDENT ADVISORY: Vacant  
AYES: 6  
NOES: 0  
ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 1, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

**SUBJECT:** **INCREASE OF STUDENT HEALTH FEE**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION** It is recommended that the Santa Monica College District raise the Student Health Fee to the maximum amount beginning Fall 2025 term. The fee increase is based on the increase in the cost of health services and additional services and resources provided to SMC students in the areas of:

- Student Health Services and Resources (both in person and virtual)
- Basic Needs (both in person and virtual)
- Mental Health Services and Resources (both in person and virtual)

**SUMMARY:** Beginning Spring 2025 term, the California Community College Chancellor’s Office has increased the maximum fee for Student Health Services. The fee has increased to \$27 (Fall and Spring semesters) with no change to the \$22 fee for Winter & Summer terms.

*Education Code sections 76355, 76360, and 76361 authorize the governing board of a community college district to charge health, parking services, and transportation services fees and increase those fees by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services as published by the U.S. Department of Commerce.*

The table below reflects the maximum semester, summer, intersession, and quarter fees that may be charged. In addition, based on fiscal calculations from 2023-2024 The Health Services budget showed a loss of \$82,217. The increase in the Health Fee is projected to cover future deficits.

Fee Proposal (Starting Fall 2025)				
Fee	Current Semester	Proposed	Current Intersession	Proposed
Health Services	\$26.00	\$27.00	\$22.00	\$22.00

The Student Health Center and Center for Wellness and Wellbeing both provide direct intervention, outreach, and training/education to students, faculty and staff. Below is a list of services.

Services provided in the Student Health Center:

- Nursing assessment and physicals
- Administering First Aid
- Campus Emergency Response and assess need for Paramedics
- Blood pressure and pulse monitoring
- Vision tests
- Tuberculosis testing and referrals

- Administration of oral and topical over-the-counter medications
- Administration of immunizations for Measles, Mumps, Rubella, Tetanus, Diphtheria, Pertussis, Hepatitis B and others
- Facilitating monthly gynecological examinations including STI testing completed by a local Federally Qualified Health Center
- Instruction and distribution of contraceptives
- Providing for anonymous/confidential HIV testing, done by a local Federally Qualified Health Center
- Self-weight monitoring and instructions on how to calculate Body Mass Index, BMI
- Referrals to health care providers and/or low cost health care clinics
- One-on-one information on health insurance, including MediCal and MediCal expansion and referral to local agencies that help with the application process
- Act as first point of medical contact for International Students and provide medical referrals
- Explaining insurance claims and billing procedures to International Students
- Provide low cost prescription medications when prescribed by SMC Nurse Practitioner &/or Physician
- Collaborate with Los Angeles County Public Health regarding communicable diseases that impact our students, faculty and staff
- Service walk-in clients that have questions, request band aids, sanitary pads or tampons, condoms, directions, etc.
- Partnership with SMC nursing students who provide outreach on campus for their community education course

Services provided in the Center for Wellness and Wellbeing:

- Therapists and trainees working in the main office as well as embedded in other programs (Guardian Scholars, Student Equity Center, Next Up, Rising, EOP, International Education Center, Black Collegians, Adelante, DSPS, STEM)
- Therapists placed on satellite campus sites (CMD, Bundy, PAC)
- Community partners embedded in Veterans Resource Center, Pico Partnership, The Center for Wellness and Wellbeing, and Health Services
- Crisis intervention including working with police on higher level of care if needed
- Short-term individual therapy
- Community referrals for longer term care
- 24/7 Emotional Support Line
- Virtual therapy and crisis intervention through tch (to be honest)
- Virtual YouTube videos and in person workshops on mindfulness, anger management, social interaction, test anxiety, and many more
- Active Minds student club focusing on destigmatizing mental health
- Mental health and suicide prevention awareness activities and events

MOTION MADE BY: Tom Peters  
 SECONDED BY: Luis Barrera Castañón  
 STUDENT ADVISORY: Vacant  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

MAJOR ITEMS OF BUSINESSINFORMATION ITEM NO. 22

**SUBJECT:** **2025-2026 BUDGET UPDATE**

**SUBMITTED BY:** Superintendent/President

**SUMMARY:** The budget update presentation included the following:

- A report by Chris Bonvenuto, Vice-President of Business and Administration, on State Finances, an Overview of Legislative Analyst Office Governor's Proposed 2025-2026 Budget Analysis and Recommendations for California Community Colleges, and District Budget Actions

Link to: [Budget Presentation](#)

- A report by Donald Girard, Senior Director, Government Relations and Institutional Communications, on efforts to date to secure improved funding for the District. The presentation covered both SMC advocacy and shared advocacy efforts; SMC's budget proposals through the Chancellor's Office processes, through the State Budget process, and through direct legislation; and additional comments on State revenues and priorities.

Summary:

- There is a reasonable chance of a one-time block grant, most likely less than \$1 million.
- There are continuing opportunities to lobby for extension of hold harmless for one-year.
- There are continuing opportunities to lobby for wildfire relief funding for SMC for five-year hold harmless.

Shari Davis, Dagmar Gorman, David Neben, and Superintendent/President Kathryn Jeffery were acknowledged for their work and support.



BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 1, 2025

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 23**

**SUBJECT:**                   **EXTENSION OF THE LEASE AGREEMENT FOR SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT’S USE OF SANTA MONICA COLLEGE PICO CLASSROOM COMPLEX**

**SUBMITTED BY:**           Superintendent/President

**REQUESTED ACTION:**   It is recommended that the Board of Trustees authorize the Superintendent/President to enter into a lease agreement extension with the Santa Monica-Malibu Unified School District (SMMUSD) for use of the Santa Monica College Pico Classroom Complex starting July 1, 2025 through December 31, 2025.

**SUMMARY:**                 In 2022, the Santa Monica-Malibu Unified School District had determined its immediate need to close the John Muir/SMASH elementary school site due to a variety of conditions and to allow for remediation and reconstruction. It was determined that moving the high school programs that were housed on the Michelle and Barack Obama Center for Inquiry and Exploration campus to the Santa Monica College main campus would assist SMMUSD as it relocates the elementary school programs off the John Muir/SMASH campus.

SMC identified the Pico Classroom Complex on its main campus as an appropriate facility to house Olympic High School (a program with approximately 50 students primarily in the 11th and 12th grades plus another 120 students in an independent studies program that meets once a week) and the Project Based Learning Program (an offshoot of Santa Monica High School, serving approximately 125 9th through 12th graders).

At its August 2, 2022 meeting, the Board of Trustees authorized the Superintendent/President to enter into a two-year lease agreement starting August 18, 2022 with consideration being an offset to the lease payment the District makes to the SMMUSD for the Madison campus of \$500,000 annually.

At its May 7, 2024 meeting, the Board of Trustees authorized the Superintendent/President to enter into a one-year extension starting July 1, 2024 with a reduction of space leased from approximately 36 rooms to 19 as the Project Based Learning Program was relocated to Santa Monica High School. In consideration for the reduced lease space the revised offset to the lease payment the District makes to the SMMUSD for the Madison Campus was reduced from \$500,000 annually to \$400,000 annually.

SMMUSD is currently requesting a six-month extension starting July 1, 2025, as remediation and construction are still in process at the John Muir/SMASH elementary school site. In consideration, an offset to the lease payment the District makes to the SMMUSD for the Madison Campus will be reduced by \$206,000.

Link to: [Facility Use Lease Agreement](#)

MOTION MADE BY:     Tom Peters  
 SECONDED BY:         Anastasia Foster  
 STUDENT ADVISORY:   Vacant  
 AYES:                   6  
 NOES:                   0  
 ABSENT:                1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 1, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: BALLOT FOR CCCT BOARD OF DIRECTORS

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees prepare its ballot for the California Community College Trustees (CCCT) Board of Directors. The ballot was prepared with votes for four candidates as indicated in **bold**.

1. Rebecca Barrett, Contra Costa CCD
  2. Anne Kepner, West Valley-Mission CCD
  - 3. Carlos Guerrero, Santa Clarita CCD**
  - 4. Alejandra Gonzalez, Hartnell CCD**
  - 5. Jose Alcala, Riverside CCD\***
  - 6. Ines De Luna, Napa Valley CCD\***
  7. Dyana Delfin-Polk, Peralta CCD
  8. Shin Liu, Cerritos CCD (1)
  9. Milton Richards, Yosemite CCD
  10. Michael Rives, Antelope Valley CCD
  11. Uduak-Joe Ntuk, Long Beach CCD
  12. Gregory Hanna, Siskiyou Joint CCD
  13. Mary Jane Sanchez-Fulton, Desert CCD
  14. Julie Schorr, Grossmont-Cuyamaca CCD
  15. Tammy Silver, Pasadena Area CCD\*
  16. Carolyn Inmon, South Orange CCD
- \* Incumbent

COMMENT: There are four seats up for election on the CCCT Board of Directors with three incumbents running. Each member community college has one vote for each of the vacancies.

MOTION MADE BY: Sion Roy  
 SECONDED BY: Tom Peters  
 STUDENT ADVISORY: Vacant  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ADJOURNMENT April 1, 2025
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**XII. BOARD COMMENTS**

Discussion: Topics for Board of Trustees Study Session, April 22, 2025

**XIII. ADJOURNMENT** – 9:32 p.m.

The meeting was adjourned in memory of **Miguel Aparicio**, retired SMC Modern Languages professor; and **David Myers**, brother of Robert Myers, SMC Campus Counsel.

There will be a Board of Trustees Special Meeting/Study Session on Tuesday, April 22, 2025 at 5 p.m., in the Santa Monica College Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, May 6, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote participation.