

**APPENDIX A**

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 3, 2025

CONSENT AGENDA: \_\_\_\_\_ CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 10    2025-2026 ANNUAL CONTRACTS AND CONSULTANTS**

*Requested Action:    Approval/Renewal of the following annual contracts for the period of July 1, 2025 through June 30, 2026, unless otherwise indicated.*

Annual contracts for 2025-2026 have been thoroughly reviewed and evaluated by the end-users and approved by the vice-presidents as necessary to meet the Vision, Mission and Goals of the District. Additionally, before being presented to the Board for approval, these contracts have been carefully reviewed by the respective Vice-Presidents to ensure they are financially responsible. The following contracts are primarily renewals of existing contracts.

- A    Academic Affairs/Contract Education/Community Education
- B    Construction/Facilities Services
- C    Enrollment Development
- D    Fiscal/Advocacy/ Government Relations and Institutional Communications
- E    Human Resources/Personnel Commission
- F    Information Technology
- G    Institutional Research
- H    KCRW
- I    Legal Services
- J    Marketing, Community Outreach, Recruitment and Web/Social Media
- K    Public Information Office
- L    Purchasing
- M    Risk Management
- N    Student Affairs

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 3, 2025

CONSENT AGENDA:     CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 10     2025-2026 ANNUAL CONTRACTS AND CONSULTANTS**

**10-A   ACADEMIC AFFAIRS**

*Requested by:   Walter Butler, Director, Library and Information Services  
                       Ruth Casillas, Director, Business Development (Interim)  
                       Reggie Ellis, Director, Athletics  
                       Dione Hodges, Dean, Academic Affairs  
                       Maral Hyeler, Director, Instructional Services/External Programs  
                       Sasha King, Dean, Academic Affairs (Interim)  
                       Alice Meyering, Associate Dean, Malibu Campus  
                       Patricia G. Ramos, Dean, Academic Affairs  
                       Scott Silverman, Dean, Noncredit and External Programs  
                       Tammara Whitaker, Associate Dean, Online Services*

*Approved by:    Jason Beardsley, Vice-President, Academic Affairs*

FACILITIES FOR INSTRUCTION

Provider	Service	Amount	Funding Source
1. List of providers on file in the office of Academic Affairs	Off-campus facilities for credit and noncredit adult as needed.	Payment per class is authorized as stated on the list	2025-2026 Office of Academic Affairs
2. List of providers on file in the Health Sciences office	Affiliation agreements between the Santa Monica College and the providers for the use of health facilities by SMC students in connection with the District's nursing program. The list is on file in the Health Sciences Office.	No charge to the District	2025-2026 District Budget/ Health Sciences
3 List of providers on file in the office of SMC Emeritus	Off-campus facilities for SMC Emeritus classes.	Payment per class is authorized as stated on the list	SMC Foundation – Emeritus account

**10-A    ACADEMIC AFFAIRS** *(continued)*

ATHLETICS

Provider	Service	Amount	Funding Source
1. Kaiser Permanente	Santa Monica Community College District will provide a learning environment conducive to educating the residents in the ACGME competency areas.	Not to exceed: \$4,500	2025-2026 District Budget/ Athletics
2. WellnessMart.com	Provide athletic-related pre-participation physical exams for up to 150 student athletes during the academic year 2025-2026.	\$85.00 per physical Not to exceed \$3,500	2025-2026 District Budget/ Athletics
3. Presto Sports	Host the Athletics website: <a href="http://www.smccorsairs.com">www.smccorsairs.com</a>	Not to Exceed \$3,700	2025-2026 District Budget/ Athletics
4. Sway Medical	Concussion Testing for student athletes.	Not to Exceed \$1,000	2025-2026 District Budget/ Athletics

LIBRARY VENDOR

Provider	Service	Amount	Funding Source
1. Yankee Book Peddler	Provider of library books without taking estimates or advertising for bids as permissible under Public Contract Code 20118.3 and Education Code 81651.	Not to exceed \$50,000	Restricted General Fund, Lottery
2. CCLC (Community College Library Consortium)	Provider of Library Databases and Electronic Books without taking estimates or advertising for bids as permissible under Public Contract Code 20118.3 and Education Code 81651.	Not to exceed \$300,000	Restricted General Fund, Lottery

## 10-A ACADEMIC AFFAIRS (continued)

DISTANCE EDUCATION

Provider	Service	Amount	Funding Source
1. Canvas/ Instructure	(1) Course Management System (CMS) for District-wide use.	Current funding source is being supported through the CCCCCO OEI (Online Education Initiative).  Cost to District: \$0  Actual dollar value of one-year Canvas contract: \$288,554	2025-2026 Academic Affairs
	(2) 24/7 Phone Support for Students and Faculty and Custom URL	Not to exceed \$50,000	2025-2026 District Budget/Distance Education
2. Pronto	Provide all-in-one communication software that integrates into online courses to build community and engagement.	Not to Exceed \$50,000	Restricted General Fund, Lottery
3. Turnitin.com	Santa Monica Community College District will provide a plagiarism detection software owned by Turnitin.com	Not to exceed: \$80,000	Restricted General Fund, Lottery
4. Proctorio	Santa Monica Community College District will provide a proctoring software for STEM disciplines owned by Proctorio.	Not to exceed: \$40,000	Restricted General Fund, Lottery
5. Respondus	Provides an exam creation and management tool that enables faculty to efficiently build, import, and publish assessments directly into the LMS.	Not to exceed: \$3,000	Restricted General Fund, Lottery

**10-A ACADEMIC AFFAIRS** *(continued)*WORK STUDY AGREEMENTS

Provider	Service	Amount	Funding Source
1. Work Study Agreement with the University of California Los Angeles	These are renewal agreements that allow university work-study students to be placed at Santa Monica College. The District pays the percentage of the students' wages as indicated. Peer tutors have worked in English, Social Science, Math, Modern Language, Science, and Supplemental Instruction.	(Costs will not accrue until in-person instruction becomes possible.) <u>UCLA</u> SMC's responsibility: 50% of total compensation paid to students. 15% administrative fees. A share of Worker's Compensation, Medicare expenses, and Unemployment insurance	2025-2026 Budget/ Academic Affairs (District's share)

NONCREDIT AGREEMENTS

Provider	Service	Amount	Source
1. Leading Age California – Gateway In Project	This agreement will allow many of our Noncredit Certified Nursing Assistant (CNA) students (those deemed eligible by Provider) to receive financial support for expenses incurred during their CNA studies.	No cost to the District. Leading Age California will directly fund the students, and some funding to the District to support our costs in serving these students.	2025-2026 Noncredit
2. UCLA Health	This agreement will allow UCLA Health to send a designated number of employees each term thru the SMC Noncredit CNA program.	No cost to the District. UCLA Health will fund the supplies for the students they are sending.	2025-2026 Noncredit
3. MN8 Creative, Inc "CollegeApp"	Agreement for SMC to purchase access to Marketing Data from MN8 Creative, the "CollegeApp" system. The site license was purchased in 2024-25 thru June, 2026. This will enable SMC to directly find adult learners seeking educational opportunities through social media and other means. The dataset will show adults with a high propensity to enroll.	This is for a blanket PO for Noncredit, Emeritus, Comm Ed and Credit campaigns to be run off of through the entire year.  Not to exceed: \$150,000	2025-2026 Noncredit (01.3)  CommEd (01.3)  Emeritus (Foundation)  Other Funding for Credit

**10-A ACADEMIC AFFAIRS** *(continued)*CONTRACT EDUCATION

The contracts are needed to support infrastructure needs (e.g., the program's web-based registration system and off-site locations) as well as content. For the contracts where no dollar amount is indicated, the amount is based on a percentage of the enrollment fees generated or real-time demand by clients for customized training programs.

Funding Source: Contracts for Contract Education are fully-funded by revenues generated through class enrollments and state funds to subsidize employee training programs based on performance.

Provider	Service	Amount	Source
1. Cengage/ Education to Go (EdtoGo)	Agreement to offer online classes through SMC's Contract Education program in exchange for a percentage of the enrollment fees generated.	Not to exceed: \$20,000 Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
2. LA County Dept of Public Social Services (DPSS)	Agreement to offer classes through SMC's Contract Education program to DPSS employees.	No net cost to the District. Estimated \$70,000 total revenue.	2025-2026 CommEd (01.3)
3. CRM Learning	Purchase videos for Customer Service Academy curriculum.	Not to exceed: \$4,000	2025-2026 CommEd (01.3)
4. CompleteBook.com	Purchase books for Customer Service Academy curriculum.	Not to exceed: \$4,000	2025-2026 CommEd (01.3)
5. Charthouse Learning	Annual Site License to use FISH Philosophy Curriculum.	Not to exceed: \$3,000	2025-2026 CommEd (01.3)
6. UCLA Extension	UCLA Extension holds some of their classes at SMC, and are assessed fees to cover Overtime for staff, prep and use of the classrooms, etc.	No cost to the District. This generates revenue.	2025-2026 CommEd (01.3)
7. Santa Monica Malibu Unified School District	This is a reoccurring agreement between SMMUSD and SMC's Dance Department & Contract Education to deliver the SMMUSD Dance Academy to all 4 <sup>th</sup> and 5 <sup>th</sup> grade students. Additional programming to earlier grades is being explored.	No net cost to the District. This generates revenue.	2025-2026 CommEd (01.3)

**10-A ACADEMIC AFFAIRS** *(continued)***CONTRACT EDUCATION** *(continued)*

Provider	Service	Amount	Source
8. Westside Regional Center	Agreement to offer Noncredit ESL classes to the parents whose families are receiving services through the Westside Regional Center.	No net cost to the District. This generates revenue.	2025-2026 CommEd (01.3)
9. OMCP- Online Marketing Certified Professional	Agreement to provide prepaid OMCA Exam Vouchers for SMC Contract Education Students who complete Social Media Marketing Practitioner Certification through Market Motive.	Not to exceed: \$4,000/year	2025-2026 CommEd (01.3)
10. List of providers on file in the Office of Community Education	Authorization of payment for delivery of seminars and courses for SMC Community Education courses.	Payment per class is authorized as stated on the list.	2025-2026 CommEd (01.3)

**10-A ACADEMIC AFFAIRS** *(continued)***COMMUNITY EDUCATION**

The contracts are needed to support infrastructure needs (e.g., the program's web-based registration system and off-site locations) as well as content. For the contracts where no dollar amount is indicated, the amount is based on a percentage of the enrollment fees generated.

Funding Source: Contracts for Community Education are fully-funded by revenues generated through class enrollments.

Provider	Service	Amount	Source
1. ModernCampus (Augusoft Inc./Lumens)	Annual license for Lumens Software used by Community Education for online registration and payments.	Not to exceed: \$25,000	2025-2026 CommEd (01.3)
2. Learning Resources Network	LERN Yearly Membership LERN Professional Development Trainings (including the conference)	Not to exceed: \$4,000	2025-2026 CommEd (01.3)
3. Southwest Printing	Printing services for all Comm Ed catalogs and mailers.	Not to exceed: \$25,000	2025-2026 CommEd (01.3)
4. We Search Research	Editorial copywriting; information research & verifications.	Not to exceed: \$1,000	2025-26 CommEd (01.3)
5. AUMT Institute	Agreement to offer classes through SMC's CommEd program. AUMT will provide Phlebotomy career training, textbooks, supplies, materials and instructors. AUMT will dispose of waste per OSHA guidelines.	Not to exceed: \$60,000	2025-2026 CommEd (01.3)
6. Condensed Curriculum International (CCI)	Agreement to offer classes through SMC's CommEd program. CCI will provide the third-party content, including textbooks, supplies, materials and instructors for both online and classroom-based career training programs.	Not to exceed: \$10,000 Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
7. Career Training Solutions, LLC (CTS)	Agreement to offer classes through SMC's CommEd program. CTS will provide the instruction, instructors and materials for both online and in-person career training programs.	Not to exceed: \$10,000 Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)



**10-A ACADEMIC AFFAIRS** *(continued)***COMMUNITY EDUCATION** *(continued)*

Provider	Service	Amount	Source
8. Black Rocket (BR)	Agreement to offer classes through SMC's CommEd program. BR will provide the content, including textbooks, supplies, materials and instructors for both online and classroom-based programs for youth.	Not to exceed: \$50,000 Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
9. Course Horse	Agreement to offer selected CommEd classes on Course Horse's website to serve as a marketing tool to increase enrollment and publicity for selected courses in the program. CourseHorse sends the referral and enrollment fee to SMC, minus their revenue share referral fee.	No net cost to the District. There is never a payment made from SMC to this Provider. This generates revenue.	2025-2026 CommEd (01.3)
10. Cengage/EdtoGo Non-SJDV Enrollments	Agreement to offer classes through SMC's CommEd program.	Not to exceed: \$25,000 Comment: Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
11. Cengage/EdtoGo SJDV enrollments	The Supplemental Job Displacement Voucher (SJDV) program funds community members to enroll in CommEd programs to upskill/transition into a new career. Cengage/EdtoGo works with Vocational Resource Counselors to refer these individuals to SMC Community Education.	Not to exceed: \$1,500,000  Each enrollment represents a revenue of 10-15% share to CommEd's operation.	2025-2026 CommEd (01.3)

**10-A ACADEMIC AFFAIRS** *(continued)***COMMUNITY EDUCATION** *(continued)*

Provider	Service	Amount	Source
12. U Got Class / LERN	Agreement to offer classes through SMC's CommEd program. U Got Class will provide the third-party content, including textbooks, supplies, materials and instructors for online class offerings.	Not to exceed \$50,000 Comment: Funding flows only from Provider to SMC	2025-2026 CommEd (01.3)
13. ProTrain	Agreement to offer classes through SMC's CommEd program.	Comment: Funding flows only from Provider to SMC	2025-2026 CommEd (01.3)
14. Lovegevity	Agreement to offer classes through SMC's CommEd program.	Comment: Funding flows Provider to SMC.	2025-2026 CommEd (01.3)
15. Institute of Reading Development (IRD)	Agreement to provide classes to Pre-K to 12 <sup>th</sup> grade students with skill development in reading literacy, comprehension and advanced skills in later grades. IRD gives SMC Community Education a percentage..	Funding flows only from IRD to SMC. Comment: IRD offers reading programs for children and adults. The program will be publicized in the CommEd schedule and website; however, all enrollments are done through IRD.	2025-2026 CommEd (01.3)
16. MedCerts, LLC	Agreement to offer classes through SMC's CommEd program.	Not to exceed: \$5,000 Comment: Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
17. Ziplines Education (formerly GreenFig)	Agreement to offer classes through SMC's CommEd program.	No cost to the District.	2025-2026 CommEd (01.3)
18. Colibri Real Estate, LLC	Agreement to purchase access passes to their online course content.	Not to exceed: \$10,000	2025-2026 CommEd (01.3)

**10-A ACADEMIC AFFAIRS** *(continued)***COMMUNITY EDUCATION** *(continued)*

Provider	Service	Amount	Source
19. South Bay Real Estate School, Inc (Lumblau)	Agreement to purchase access passes to their online course content.	Not to exceed: \$10,000	2025-2026 CommEd (01.3)
20. Primo Driving Schools	Agreement to offer classes through SMC's CommEd program.	Not to exceed: \$5,000 Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
21. West LA Extension	Agreement to offer selected CommEd classes from each college in the other's catalog, to broaden marketing for unique programs. Effectively, both colleges receive additional enrollments with only a modest year-end settling of revenue.	Not to exceed \$2,500.	2025-2026 CommEd (01.3)
22. Shasta College Community Education	Agreement to offer selected CommEd classes from each college in the other's catalog, to broaden marketing for unique programs. Effectively, both colleges receive additional enrollments with only a modest year-end settling of revenue.	Not to exceed \$2,500.	2025-2026 CommEd (01.3)
23. PeachJar	Email advertising to the families enrolled in local schools.	Not to exceed: \$15,000	2025-2026 CommEd (01.3)
24. Beverly Drive Financial	Agreement to cobrand workshops Beverly Drive Financial Offers virtually, outside of the traditional CommEd classes, and in return, Provider pays CommEd a referral fee as outlined in the agreement.	Funding only flows from Provider to SMC	2025-2026 CommEd (01.3)

**10-A ACADEMIC AFFAIRS** *(continued)***COMMUNITY EDUCATION** *(continued)*

Provider	Service	Amount	Source
25. MindEdge	Agreement to offer classes through SMC's CommEd program.	Funding flows only from Provider to SMC	2025-2026 CommEd (01.3)
26. Teknimedia	Agreement to offer classes through SMC's CommEd program.	Not to exceed: \$5,000 Funding flows mostly to CommEd, unless the student's registration is facilitated.	2025-2026 CommEd (01.3)
27. Command Spanish	Agreement to purchase permanent access to a Curriculum to teach Spanish phrases and terms to people who work in various industries for CommEd to market to the public for time-limited access.	Not to exceed: \$2,500	2025-2026 CommEd (01.3)
28. Collette Travel	Agreement to cobrand select travel excursions, promoted to the public, for which there is a revenue share arrangement.	Funding flows only from Provider to SMC	2025-2026 CommEd (01.3)
29. QuickStart Learning Inc (EdTech Ventures, LLC)	Quickstart offers classes that a number of students will enroll in using funding from SJDV, Vocational Rehab or employer funded training. Quickstart works with Vocational Resource Counselors to refer these individuals to SMC Community Education.	Not to exceed: \$100,000  Each enrollment represents a revenue of 10-15% share to CommEd's operation.	2025-2026 CommEd (01.3)
30. World Education LLC	World Education LLC offers classes that a number of students will enroll in using funding from SJDV, Vocational Rehab or employer funded training. World Education LLC works with Vocational Resource Counselors to refer these individuals to SMC Community Education.	Not to exceed: \$100,000  Each enrollment represents a revenue of 10-15% share to CommEd's operation.	2025-26 CommEd (01.3)

**10-A ACADEMIC AFFAIRS** *(continued)***COMMUNITY EDUCATION** *(continued)*

Provider	Service	Amount	Source
31. South Bay Workforce Investment Board (SB WIB)	This agreement allows SMC to list specified classes on the Educational Training Provider's List (ETPL), allowing more students with 3 <sup>rd</sup> party payments to find and enroll in these classes.	This agreement is required for us to list the classes	2025-2026 CommEd (01.3)
32. List of providers on file in the Office of Community Education	Authorization of payment for delivery of seminars and classes for SMC Community Education courses.	Payment per class is authorized as stated on the list.	2025-2026 CommEd (01.3)

**10-B CONSTRUCTION/FACILITIES SERVICES**

*Requested by: John Greenlee, Director of Facilities Finance*

*Charlie Yen, Director, Facilities Planning*

*Yu-Ngok Lo, Assistant Director, Facilities Planning*

*Approved by: Christopher Bonvenuto, Vice-President, Business/Administration*

Provider	Services	Amount	Funding Source
1. ARC	Reprographic Services for large format building plans and construction documents	Not to exceed \$85,000	Measures V and SMC funds; Capital Outlay Fund 40.0
2. Foundation for California Community Colleges	Annual license fee for state facilities planning program (FUSION)	Not to exceed \$30,000	Capital Outlay Fund 40.0
3. EPOCH Projects, Inc.	Provide boundary determination, ALTA/ASCM land title matters, aerial photogrammetric mapping, topography, underground utilities position and alignment, and construction control survey for the District's construction projects.	Not to exceed \$100,000	Measures V and SMC funds; Capital Outlay Fund 40.0
4. QuickBase, Inc.	License and user fee for construction project management information program	Not to exceed \$35,000	Capital Outlay Fund 40.0
5. ALMA Strategies	The consultant will provide Capital Outlay Planning, Facilities Planning and Space Utilization Services	\$95 - \$240 per hour not to exceed \$150,000, plus up to \$5,000 in reimbursable expenses	Capital Outlay Fund 40.0 and Measure SMC funds

The following two-year agreements for Construction/Facilities Services are renewals of existing contracts for services.

Provider	Services	Amount	Funding Source
1. All Group Engineering, Inc.	The consultant will provide DSA Certified Class 1 inspection services for the Math & Science Building project and various other projects during the term of the contract.	\$120 per hour plus reimbursable expenses	Measure V, Measure SMC, and Capital Outlay Fund 40.0

**10-B CONSTRUCTION/FACILITIES SERVICES** *(continued)*

Provider	Services	Amount	Funding Source
2. Rango Inspections, Inc.	The consultant will provide DSA Certified Class 1 inspection services for the Math & Science project and various other projects during the term of the contract.	\$120 per hour plus reimbursable expenses	Measure V, Measure SMC, and Capital Outlay Fund 40.0
3. JL Inspection, Inc.	The consultant will provide DSA Certified Class 1 inspection services for the Malibu Campus project and various other projects during the term of the contract.	\$120 per hour plus reimbursable expenses	Measure V, Measure SMC, and Capital Outlay Fund 40.0
4. Twining Laboratories	The consultant will provide construction and material testing and special inspection services.	\$134- \$630 per hour, Special Tests \$47 - \$12,700 per test and up to \$650 per report, plus reimbursable expenses, and test reports.	Measure V, Measure SMC, and Capital Outlay Fund 40.0
7. B2 Environmental, Inc.	The consultant will provide hazardous material monitoring and testing.	\$77- \$152 per hour, \$15 to \$2,500 per report plus reimbursable expenses and test reports.	Measure V, Measure SMC, and Capital Outlay Fund 40.0
8. Koury Engineering & Testing Inc	The consultant will provide soil compaction / masonry / aggregate / mortar /welding / asphalt material testing Services	\$65 to \$850 per hour, and up to \$485 per report, plus reimbursable expenses, and test reports.	Measure V, Measure SMC, and Capital Outlay Fund 40.0
9. Ninyo & Moore Geotechnical & Environmental Services Sciences Consultants, Inc.	The consultant will provide soil compaction / masonry / aggregate / mortar /welding / asphalt material testing Services The consultant will also provide Geotechnical Services	\$25 to \$450 per hour, and up to \$5,000 per report, plus reimbursable expenses, and test reports.	Measure V, Measure SMC, and District Capital Outlay Fund 40.0

**10-C ENROLLMENT DEVELOPMENT**

*Requested by: Jose Hernandez, Associate Dean, Outreach, Onboarding & Student Engagement*

*Tracie Hunter, Associate Dean, Financial Aid & Scholarships*

*Pressian Nicolov, Dean, International Education*

*Esau Tovar, Dean, Enrollment Services*

*Approved by: Teresita Rodriguez, Vice-President, Enrollment Development*

Provider	Service	Amount	Funding Source
1. GeckoEngage	Licensing of GeckoEngage “Talk” and “Capture” modules to support outbound call center focused on student onboarding and ongoing call campaigns and tracking of prospective students via web and at recruitment events held by SMC Outreach (e.g., high schools, college fairs) and by Admissions and Records.	GeckoTalk & Capture Not to exceed \$ \$33,000	Student Equity and Achievement Program
2. GeckoEngage	Licensing for GeckoEngage Promote/Broadcast module, which adds the capability to bulk email and text message current and prospective students as part of call campaigns and event registrations/reminders.	Not to exceed \$15,000	Student Equity and Achievement Program
3. Parchment/ Instructure	The company will provide services for the online ordering and processing of official transcripts (mailed and electronic).	Not to exceed \$60,000. District pays processing fees for the first two free transcripts. Students pay processing fees starting with the third transcript issued.	District and User Fees
4. National Student Clearinghouse	The company will provide services for the automated processing of enrollment and degree verifications for third parties.	No cost to the District. A convenience fee is charged to the requestor.	User Fees
5. Viatron	Imaging software and electronic forms maintenance agreement	Not to Exceed \$38,000	Student Equity and Achievement Program, Financial Aid, and International Education Center
6. CCC Technology Center	Participation in the use/licensing of CCCApply (online admission application)	No cost to the District.	No Cost



**10-C** **ENROLLMENT DEVELOPMENT** *(continued)*

Provider	Service	Amount	Funding Source
7. TargetX	Software maintenance and support for CRM platform.  Licensing of TargetX Recruitment Suite. It is the primary means by which all students, including former students, are emailed in bulk and without daily limits faced by the college's Outlook application. Integrates with Salesforce to make this possible. Includes product support.	Not to exceed \$93,000	Student Equity and Achievement Program
8. Salesforce Foundation	Software maintenance and support—Enterprise Edition.  Salesforce is the platform required for TargetX. It is the leading customer relationship management platform in the market. This allows MIS to push data from WebISIS to enable customization and personalization on all messages based on student academic history and demographics.	Not to exceed \$26,000 for maintenance and support	Student Equity and Achievement Program
10. QLess Inc.	Annual license fee, maintenance, and support. QLess allows the college to manage virtual lines at select student services areas such as Admissions, Financial Aid, and Counseling	Not to exceed \$35,000  Includes software and support	Student Equity and Achievement Program
11. College Source	Annual contract to College Source's Transfer Evaluation System utilized by counselors and evaluators to evaluate external coursework	Not to exceed 20,000	Student Equity and Achievement Program

**10-C      ENROLLMENT DEVELOPMENT** *(continued)*

Provider	Service	Amount	Funding Source
12. Ellucian Company L.P.	Banner Annual Maintenance/ Software License, including Needs Analysis  Year 3 of 3-year contract Previously approved on 01/16/2024	\$67,614	District Budget/Financial Aid 2025-2026
13. Ellucian Company L.P.	Banner Financial Aid Remote consulting services	Not to exceed \$29,074 (126 hours at \$199/hr.)	District Budget/Financial Aid 2025-2026
14. Ellucian Company L.P.	UC4 Applications Manager by Automatic: Annual license Fee- Automated-System Project Management Software  Year 3 of 3-year contract. Previously approved on 01/16/2024	\$28,851	District Budget/Financial Aid 2025-2026
15. Ellucian Company L.P.	Financial Aid FM (Federal Methodology) Need Analysis license fee for award year 2025-2026. The software is used to evaluate FAFSA application data.  Year 3 of 3-year contract. Previously approved on 01/16/2024	\$9,704	District Budget/Financial Aid 2025-2026
16. NextGen Web Solutions	Licensing of Dynamic Forms cloud-based software for use in developing and capturing electronics forms that are fully ADA and Section 508 compliant. Includes multiple approval workflows.	Not to exceed \$11,000	Student Equity and Achievement Program

10-C      ENROLLMENT DEVELOPMENT *(continued)*

Provider	Service	Amount	Funding Source
17. Work Study Agreement with Santa Monica-Malibu Unified School District.	SMCCD will provide students eligible for the Federal Work Study Program to work as reading/math tutors at three of the SMMUSD schools – Grant Elementary School, Will Rogers learning Community, and pre-kindergarten child care facility and sixth graders at John Adams Middle School.	The student help rate of \$17.81 per hour.	Federal Work Study Program
18. SHI International	Red Hat Enterprise Linus for Virtual Datacenters -Linus operating system is the platform that Banner and its Oracle components need to run on. Oracle and Banner are software programs that the Financial Aid department uses to process Financial Aid applications.	Not to exceed \$25,000	District Budget/Financial Aid District IT budget  FA will pay 25%, IT will pay 75%
19. Strata Information Group, Inc	Consulting Services for Banner Financial Aid Functional and Technical Needs	\$25,000	2025-26 Restricted Fund BFAP
20. International Education Advising Centers (A full list of Educational Advising partners is available in IEC)	Agency agreements to introduce SMC to prospective students, hold college fairs, arrange seminars for visiting SMC staff to meet prospective students, help prepare applications, collect and remit fees from students to SMC.	The total for educational advising contracts not to exceed \$1,500,000 (in one-time costs per enrolled student in good standing)	District Budget/ International Education
21. iXplore University (renewal + new services)	Web Advertisement eBrochure Digital and admissions packet maintenance	\$7,600	District Budget/ International Education
22. Study in the USA	Digital Pro Recruitment Package	\$18,500	District Budget/ International Education

**10-C ENROLLMENT DEVELOPMENT** *(continued)*

Provider	Service	Amount	Funding Source
23. ISSS Annual Service Fee (Terra Dotta) (Renewal term: June 1, 2025- May 30, 2026)	Document Management/ Services Integration Cloud-based solutions for international student travel registry, AlertTraveler, Study Abroad agreements, etc.  2,000 Active SEVIS/ records  Year 3 of 4-year contract. Year 3: \$20,954.39 (2025-2026) Year 4: \$22,097.36 (2026-2027)  This four-year contract was previously approved on 05/02/2023	\$20,954	District Budget/ International Education
25. Hubspot	Outreach CRM and workflow platform utilized by staff and student workers to engage prospective and new students for recruitment and onboarding	\$18,232	District/ Outreach & Onboarding
26. LexisNexis	Use of LexisNexis Risk Solutions to help identify possible fraudulent admission applications and enrollment. LexisNexis is provided by the CCC Chancellor's Office at no cost for a trial period.	No cost	CCC Chancellor's Office

**10-D FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS**

*Requested by:*     *Kim Tran, Chief Director, Business Services*  
                               *Don Girard, Senior Director, Government Relations/Institutional Communications*  
                               *John Greenlee, Director of Facilities Finance*  
                               *Sherri Lee-Lewis, Vice-President, Human Resources*  
                               *Mitchell Heskell, Dean, Educational Enterprise*

*Approved by:*     *Christopher Bonvenuto, Vice-President, Business/Administration*

The following contracts for Fiscal/Advocacy are all renewals of existing contracts.

Provider	Service	Amount	Funding Source
1. BLX Group, LLC	Perform arbitrage rebate calculations and private use compliance calculations. Issue arbitrage rebate reports and private usage reports on all general obligation bonds as required by the Internal Revenue Service.	Not to exceed \$85,000	Measures SMC and V funds; District Capital Outlay Fund 40.0
2. Eastshore Consulting, LLC	Provide continuing disclosure and post-issuance compliance services as required by the Securities and Exchange Commission (SEC) for general obligation bonds and any other debt obligation. Plus, assist staff with analytical support on fiscal related projects.	Not to exceed \$15,000	Measures SMC and V funds; Capital Outlay Fund 40.0
3. Los Angeles County Office of Education	BEST Financial System and HRS System; i.e., general ledger, accounts payable, employee database, inventory, purchasing, 1099 reporting, payroll, retirements, VPN, PC budget, training and downloadable reports.	Not to exceed \$300,000	2025-2026 District/Fiscal Services Budget
4. Capitol Advisors Group, LLC.	Lobbying and advocacy services on budget issues, legislation affecting the District, focusing on SCFF issues before the CCC Chancellor's Office and Board of Governors, and represent the District with the Governor's Office, and other state agencies that work with postsecondary educational institutions.	Not to exceed \$144,000	2025-2026 District/ Board of Trustees Budget

**10-D FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS** *(continued)*

Provider	Service	Amount	Funding Source
5. School Services of California, Inc.	Provide current resources in the form of bi-weekly updates on State financial and legislative matters, to assist the District with budget and cash flow analysis and projection. Includes 15 hours of business research and planning services.	Not to exceed \$7,500 plus expenses	2025-2026 District Business Administration Budget
6. Urban Dimensions (Dennis Zane)	Urban Dimensions will continue to provide advocacy to identify additional transportation funds at state and federal levels; and assist the college with business activities and relations with the City of Santa Monica and other governmental agencies.	Not to exceed \$50,000	2025-2026 District Transportation Budget
7. The California Statewide Delinquent Tax Finance Authority	This is a joint powers authority that finances delinquent taxes owed allowing for the District to receive the revenue from those taxes before they are collected from the taxpayer.	Fees are paid from the financing of the taxes and are not passed on to the District	Fees are paid from the financing of the taxes and are not passed on to the District
8. Total Compensation Systems, Inc.	Actuarial services related to retiree benefit liability calculations as required by GASB 45/74/75.	Not to exceed \$21,500 per report including on site presentations if necessary.	2025-2026 District/Fiscal Services Budget
9. Navex Global	In accordance with Board Policy 6116, Navex Global will maintain a Fraud Alert Hotline which utilizing both phone access and a website provides an anonymous reporting system.	Not to exceed \$10,000	2025-2026 District/Fiscal Services Budget
10. Norton Medical Industries	Drug testing services to transportation employees pursuant to Board Policy 3116	Not to exceed \$1,500	2026-2026 Auxiliary Budget
11. Volz Company LLC	Student Housing Advisory Analysis, Strategy, and Planning Services	Monthly retainer of \$7,350 Total not to exceed \$88,200 plus expenses	Measures SMC funds; District Capital Outlay Fund 40.0
12. CCC TechConnect	Renewal of SMC's Zoom Webinar license to allow the college to conduct hybrid meetings of the Board of Trustees and other college-wide forums.	\$3,060  Year three of a five-year commitment	District Auxiliary Fund

**10-E HUMAN RESOURCES/PERSONNEL COMMISSION**

*Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources*

*Carol Long, Director of Classified Personnel*

*Approved by: Sherri Lee-Lewis, Vice-President, Human Resources*

Provider	Service	Amount	Funding Source
1. ACHRO-EEO (Association of Chief Human Resources Officers & Equal Employment Officers)	EEO related trainings and educational programs	\$550	2025-2026 District & Restricted General Fund/ Human Resources
2. Applied Polygraphs	Polygraphs re police candidates	Not to exceed \$5,000	2025-2026 District Budget/ Human Resources
3. Arroyo Background Investigations	Investigations for police candidates, dispatchers, and CSOs	Not to exceed \$40,000	2025-2026 District Budget/ Human Resources
4. ATIXA (Association of Title IX Administrators)	Institutional membership	\$5,500	2025-2026 District & Restricted General Fund/ Human Resources
5. Atkinson, Andelson, Loya, Ruud & Romo Professional Corporation Attorneys At Law	Provide trainings on employment law, policies, and regulations to staff	\$20,000	2025-2026 Restricted General Fund - EEO Grant
6. Brentview Medical Clinic	1. Provide Chest X-rays to current District employees who evidence positive TB test result as required by law.  2. Provide full service consulting with regard to job-related employee examinations including but not limited to return to work and fitness for duty examinations	1. X-rays to be charged at \$50.00 per employee. Not to exceed \$3,500  2. Not to exceed \$8,000.	2025-2026 District Budget/ Human Resources
7. California Department of Justice	Fingerprinting of new hires, student workers	Not to exceed \$30,000	2025-2026 District Budget/ Human Resources

**10-E HUMAN RESOURCES/PERSONNEL COMMISSION** *(continued)*

Provider	Service	Amount	Funding Source
8. CODESP (Cooperative Organization for the Development of Employee Selection Procedures)	Online service which provides hiring assessment tools, including written test and performance test items	\$2,400	2025-2026 District Budget/ Personnel Commission
9. Concentra	Fitness for duty exams, campus police POST exams, and any other job-related medical exams/testing for the District.	Not to exceed \$3,000.	2025-2026 District Budget/ Human Resources
10. First Pacific Exchange (dba Navigate HCR)	Navigate HCR ("NHCR") is the developer and exclusive owner of an Affordable Care Act ("ACA") management information system known as HCR Toolbox. This software system will enable the District to track payroll, HRIS, time and attendance as well as benefits administration and is designed to comply with current and subsequent regulations of the ACA.	Not to exceed \$3,000	2025-2026 District Budget/ Human Resources
11. Hudson HR Services, LLC	Consultant to provide HR Services and trainings	Not to exceed \$7,500	2025-2026 District & Restricted General Fund/ Human Resources
12. Idemia (formerly MorphoTrust/ Identix, Inc.)	Annual Maintenance of LiveScan Fingerprinting System in use by Campus Police	\$2,000	2025-2026 District Budget/ Human Resources



**10-E HUMAN RESOURCES/PERSONNEL COMMISSION** *(continued)*

Provider	Service	Amount	Funding Source
13. JobElephant	An agency providing assistance in placing academic recruitment postings online in Equal Employment Opportunity focused online sites.	Not to exceed \$60,000	2025-2026 District & Restricted General Fund/ Human Resources
14. Keenan and Associates	Keenan and Associates will act as Broker in securing one or more group annuity contracts for District's Health Reimbursement Accounts (for the management group and the classified group); conduct periodic meetings to review the status of its HRA; inform the District of any changes affecting the program, assist the District with the implementation of the HRA; provide on-going consultation to District with respect to the HRA. See MidAmerica, below.	The carrier shall pay a renewal commission of 0.75% on the deposits, and an "asset trailer" of 0.9% accumulated assets in the group annuity contract. Keenan and MidAmerica shall receive half of the total commissions paid by the annuity carrier. Keenan shall also receive \$2.00 per active employee per quarter of the Administrative Fee (\$7.00 per active Employee per quarter) paid by the District to MidAmerica.	2025-2026 District Budget/ Human Resources
15. Dr. Paul Lane	Psychological fitness for duty testing on designated employees (not Police Officer candidates) as directed by the Office of Human Resources; Results of tests and recommendations for fitness for duty based on testing to be transmitted to the VP of HR within two (2) weeks of the final testing session of each designated employee.	Not to exceed \$3,500	2025-2026 District Budget/ Human Resources
16. Liebert, Cassidy, Whitmore	Personnel training, advice	Not to exceed \$10,000	2025-2026 District Budget/ Human Resources/ Personnel Commission

**10-E**     **HUMAN RESOURCES/PERSONNEL COMMISSION** *(continued)*

Provider	Service	Amount	Funding Source
17. Los Angeles County of Education (LACOE)	Employee Assistance program (EASE) for eligible Santa Monica College employees. (Service is free to employees)	\$16,500	2025-2026 District Budget/ Human Resource
18. MidAmerica Administrative Solutions, Inc.	MidAmerica, is the exclusive provider of administrative services and technical support for the Keenan HRA Program. The District engaged MidAmerica to provide technical support and administrative services in conjunction with its HRA Program.	Not to exceed \$7,500	2025-2026 District Budget/ Human Resources
19. NeoGov	1. Upgraded software of fully hosted basis to automate the acceptance and processing of academic employment applications; will allow tracking of faculty and academic administrator recruitment, facilitate real time reporting to assist in attaining EEO and diversity goals.	1. \$40,000 Annual Maintenance Fee	2025-2026 District Budget/ Human Resources
	2. Renewal for annual Insight Enterprise Software licensing and related services for Personnel Commission classified online applicant tracking system	2. \$20,000 Annual Maintenance Fee	2025-2026 District Budget/ Personnel Commission
20. Pierside Investigations	Investigations for police candidates, dispatchers, and CSOs	Not to exceed \$40,000	2025-2026 District Budget/ Human Resources (new contract)

**10-E HUMAN RESOURCES/PERSONNEL COMMISSION** *(continued)*

Provider	Service	Amount	Funding Source
21. Psychological Consulting Services, Inc. (aka: Dr. Gina Gallivan)	To administer psychological tests to Community College Police Officer candidates and provide the District with a written evaluation of each candidate within ten working days after the administration of each test; Provide Fitness for Duty examinations for Police Officers if necessary. [Licensed Clinical Psychologist, Board Certified in Police and Public Safety Psychology since August 1998.]	Not to exceed \$3,000	2025-2026 District Budget/ Human Resources
22. SCCCDC ERC (Liebert Cassidy Whitmore)	Southern California Community College Districts Employment Relations Consortium – training workshops to member institutions.	Not to exceed \$4,500	2025-2026 District & Restricted General Fund/ Human Resources
23. Sign Up Interpreting	Provides Sign Language Interpreting services for deaf and/or hard of hearing faculty and staff	Not to exceed \$3,000	2025-2026 District Budget/ Human Resources/ ADA funding
24. Southern 30/Equal Employment Diversity & Equity Consortium	Annual Membership for CCD with FTE over 20,000	Not to exceed \$500	2025-2026 District & Restricted General Fund/ Human Resources
25. Talx Corporation (Equifax)	Employment, income, degree verifications	Not to exceed \$5,000	2025-2026 District Budget/ Human Resources
26. Total Recall Captioning	The consultant will provide for a designated class a team of two Service Providers capable of providing real time captioning services to faculty.	Not to exceed \$3,000	2025-2026 District Budget/ Human Resources/ ADA funding

**RECOMMENDATION NO. 10**     **2025-2026 ANNUAL CONTRACTS AND CONSULTANTS** *(continued)*

**10-E**     **HUMAN RESOURCES/PERSONNEL COMMISSION** *(continued)*

Provider	Service	Amount	Funding Source
27. Verbit Captioning	Captioning of recorded material for student and staff use	Not to exceed \$3,000	2025-2026 District Budget/ Human Resources
28. Yosemite CCD-CCC Career Event 2026/ Job Registry	CCC Job Fair 2025-2026-	\$15,000	2025-2026 District & Restricted General Fund/ Human Resources
29. Ameriflex/ Colonial Life Insurance	Administration of the flexible spending account ("FSA") also known as the Section 125 account. Colonial Life offers to district employees voluntary insurance policies including but not limited to supplemental life, cancer, accident, disability coverage, etc. Other insurance policies (except for the District's life insurance policy of \$50,000 per employee) are voluntary and employee paid.	Zero cost to either the District or employee for any portion of the Section 125 FSA administration charges.	2025-2026 District Budget/ Human Resources  (No funding required)
30. Center for the Pacific Asian Family	Provides services to students and employees of SMC who are victims of domestic violence/sexual assault within the Asian and Pacific Islander communities, including training (i.e., bystander intervention, peer education, trauma-informed training, sexual/domestic violence prevention)	Zero cost to either the district or employee	2025-2026 District Budget/ Human Resources  (No funding required)
31. Peace Over Violence	Provides sexual & domestic violence prevention and intervention education services to students and employees of SMC who are victims of domestic violence/sexual assault, including training (i.e., bystander intervention, peer education, trauma-informed training, sexual/domestic violence prevention)	Zero cost to either the district or employee	2025-2026 District Budget/ Human Resources  (No funding required)

**10-E HUMAN RESOURCES/PERSONNEL COMMISSION** *(continued)*

Provider	Service	Amount	Funding Source
32. The People Concern/ Sojourn	Provides crisis intervention, peer counseling, resource referral, and advocacy services through Sojourn's 24/7 hotline, and will serve victims in their crisis shelter, second-stage shelter, support groups, legal and social services clinics, to students and employees of SMC who are victims of sexual violence.	Zero cost to either the district or employee	2025-2026 District Budget/ Human Resources  (No funding required)
33. Rape Treatment Center at Santa Monica-UCLA Medical Center	Provides trauma informed services to students and employees of SMC who are victims of sexual violence, and to enhance the overall response to sexual assault at SMC. An MOU is established to meet the statutory requirements of AB 1433 (Gatto, 2014) and to promote compliance with state and federal laws related to these issues. Services include prevention education training (i.e., bystander intervention, peer education, trauma-informed training, sexual/domestic violence prevention).	Zero cost to either the district or employee	2025-2026 District Budget/ Human Resources  (No funding required)
34. SchoolsFirst Federal Credit Union ("FCU")	SchoolsFirst FCU is the Third Party Administrator (TPA) for the administration, education, and compliance reporting of the SMC District's employees' 403b retirement savings and 457b deferred compensation programs.	Zero cost to either the district or employee for any portion of the administrative fees.	2025-2026 District Budget/ Human Resources  (No funding required)

**10-F     INFORMATION TECHNOLOGY**

*Requested by:*     Information Technology Team

*Approved by:*     Calvin Madlock, Chief Director of Information Technology

Provider	Service	Amount	Funding Source
1. City of Santa Monica	Santa Monica City maintained Wide Area Network (iNet) network	\$6,500	2025-2026 District Budget/ Information Technology
2. City of Santa Monica	Access to Santa Monica City owned high-speed data network to connect SMC campuses with the main SMC campus (lease agreement)	\$90,000	2025-2026 District Budget/ Information Technology
3. Cisco SmartNet	Annual network technical support & maintenance for the District's telephone and network infrastructure.	\$ 150,000	2025-2026 District Budget/ Information Technology
4. Hewlett Packard Enterprise Co	Annual campus Maintenance agreement for ancillary backup server.	\$ 9,000	2025-2026 District Budget/ Information Technology
5. CDW-G	Veeam – Annual renewal of server backup and recovery software licensing.	\$40,000	2025-2026 District Budget/ Information Technology
6. Computerland	Microsoft Campus Agreement/ Desktop for Education	\$160,000	2025-2026 District Budget/ Information Technology
7. Computerland	Adobe ETLA Campus Agreement/ Creative Cloud	\$90,000	2025-2026 District Budget/ Information Technology
8. Oracle	Oracle Enterprise Edition (platform for WebISIS, mProfessor and Corsair Connect) Annual Support.	\$232,000	2025-2026 District Budget/ Information Technology
9. Spectrum	Malibu Network Connection	\$22,000	2025-2026 District Budget/ Information Technology
10. VMWare	VMWare Server virtualization licenses	\$120,000	2025-2026 District Budget/ Information Technology
11. Team Dynamix	IT and M&O Support Ticketing System	\$25,000	2025-2026 District Budget / Information Technology / Maintenance and Operations
12. NE Systems Fortinet Software	Fortinet Software and hardware support	\$80,000	2025-2026 District Budget / Information Technology
13. Cloudflare	Cloudflare application firewall	\$40,000	2025-2026 District Budget/ Systemwide Technology and Data Security

**10-F INFORMATION TECHNOLOGY** (continued)

Provider	Service	Amount	Funding Source
14. Cal OES Next Generation	The California Governor's Office of Emergency Services (Cal OES) is offering Rave Mobile Safety's critical communication platform at no cost to eligible higher education institutions, including community colleges. This initiative enhances emergency notification capabilities, ensuring unmatched reliability, multilingual communication support, and scalable messaging infrastructure.	No cost to District	Funded by the State of California

**10-G INSTITUTIONAL RESEARCH**Requested by: *Hannah Lawler, Dean, Institutional Research*Approved by: *Jason Beardsley, Vice-President, Academic Affairs*

Provider	Service	Amount	Funding Source
1. Chancellor's Office of the California Community Colleges (COCCC)	To facilitate compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). Enables online submission of mandatory reporting.	\$5,900	2025-2026 District Budget/ Institutional Research
2. Alchemer (formerly called Survey Gizmo)	Web-based survey tool service.	\$7,500	2026-2026 District Budget/ Institutional Research
3. Precision Campus	Data reporting software maintenance support	Not to exceed \$35,000	Student Equity and Achievement Program

**10-H    KCRW**

*Requested by:*     *Jennifer Ferro, General Manager, KCRW*

*Approved by:*     *Don Girard, Government Relations/Institutional Communications*

The following contracts for KCRW are renewals of existing contracts and are funded by CPB Grant funds and donations to KCRW. Expenses that exceed CPB Grant funds are reimbursed by KCRW Foundation, Inc., billed and paid on a monthly basis.

Funding Source	Description	Amount
1. Corporation for Public Broadcasting*	Acceptance of CPB Grant funds for the period from October 1, 2025 through September 30, 2026	Approximately \$1,300,000
*To be determined	To be expended for programs, services and related expenses from National Public Radio, American Public Media, Public Radio Exchange, and New York Public Radio.	Estimate based on 95% of prior year's CPB grant
Provider	Description	Amount
2. National Public Radio Inc	Program acquisition fees for the period from October 1, 2025 through September 30, 2026: Morning Edition Weekend Edition All Things Considered	\$1,385,207 Estimate
	Distribution Fees	\$22,433 Estimate
3. National Public Radio Inc.	Interconnect transmission	\$35,985 Estimate
	Data capacity service fee is incurred based on actual activity	\$4,200 Estimate
4. American Public Media	Program acquisition from July 1, 2025 through June 30, 2026: Marketplace BBC	\$90,959
	Studio usage and ISDN lines Expense is incurred based on actual activity	\$6,000 Estimate
5. Public Radio Exchange (PRX Inc)	Program acquisition from July 1, 2025 through June 30, 2026: This American Life	\$54,916 Estimate
6. New York Public Radio	Program acquisition from July 1, 2025 through June 30, 2026: New Yorker Radio Hour Today Explained	\$21,632
7. Department of Water & Power	Briarcrest tower site water tank property permission license for the period from May 1, 2025 through April 30, 2026, invoiced monthly	\$600



## 10-H KCRW (continued)

Provider	Description	Amount
8. American Towers LLC	Red Mountain tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$26,970
9. American Towers LLC	San Miguel Mountain tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$12,906
	San Miguel Mountain tower site utilities for the period from July 1, 2025 through June 30, 2026	\$3,500 Estimate
10. Collins Tower Corporation	Laguna Peak tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$33,107
11. Community Radio Inc	Gibraltar Peak tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$47,675
12. Crown Castle GT Co LLC	Mojave tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$15,810
13. Lazer Media	Santa Paula tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$16,466
14. Point Broadcasting LLC dba Rincon Broadcasting	Santa Barbara tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$12,150
15. Scripps Media Inc	San Luis Obispo tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$49,302
	San Luis Obispo tower site utilities for the period from July 1, 2025 through June 30, 2026	\$7,400 Estimate
16. Snow Peak Communications	San Gorgonio Mountains tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$9,610
17. Vertical Bridge CC FM LLC	Briarcrest tower site rent for the period from July 1, 2025 through June 30, 2026	\$143,310
	Briarcrest tower site utilities for the period from July 1, 2025 through June 30, 2026	\$27,600 Estimate
18. Mountain Investments c/o Western Summit Enterprises Inc	Bald Mountain tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$19,100
19. Mountain Investments c/o Western Summit Enterprises Inc	Copper Mountain tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$17,815
20. Mountain Investments c/o Western Summit Enterprises Inc	Indio Hills tower site rent and utilities for the period from July 1, 2025 through June 30, 2026	\$48,065

**10-H KCRW** *(continued)*

Provider	Description	Amount
21. Los Nettos Regional Network c/o USC Information Technology Services	1660 Stewart St flat rate ethernet service annual rate for the period from July 1, 2025 through June 30, 2026, billed in full and payable in advance for service period	\$5,67
22. Waltery Insurance Brokers	Broadcast liability coverage for the period from July 1, 2023 through June 30, 2026, billed each year at \$8,187 and payable in advance each year for service period	\$8,187
23. Home Depot	Repair supplies for the period from July 1, 2025 through June 30, 2026	\$5,000 Estimate

**10-I LEGAL SERVICES**

*Requested by: Christopher Bonvenuto, Vice-President, Business/Administration  
 Don Girard, Senior Director, Government Relations/Institutional Communications  
 Sherri Lee-Lewis, Vice-President, Human Resources  
 Robert Myers, Campus Counsel  
 Charlie Yen, Director, Facilities Planning  
 John Greenlee, Director of Facilities Finance*

*Approved by: Kathryn E. Jeffery, Superintendent/President*

The following contracts for Legal Services are all renewals of existing contracts and services. The District uses the legal firms for personnel, facilities, fiscal issues; bond counsel, risk management, and legal services required by the Board on an as-needed basis.

Provider	Service	Amount	Funding Source
1. Harding, Larmore, Kutcher and Kozal	Municipal, land use and CEQA issues	\$225 to \$500 per hour plus expenses	2025-2026 Unrestricted General Fund; Capital Outlay Fund 40.0; Bond Measures V and SMC funds
2. Norton Rose Fulbright US, LLP	1) Provide legal services associated with real property acquisition; (2) Provide bond and disclosure counsel services relating to bonds and debt obligations (3) Provide legal counsel for facilities contract related issues.	\$120 to \$825 per hour, plus reimbursement of actual and necessary expenses	2025-2026 Business and Administration Budget; Bond Measures V and SMC funds; Capital Outlay Fund 40.0
3. Fagen Friedman & Fulfrost	Provide legal advice and representation principally in the area of labor-management issues and construction disputes.	\$210 to \$375 per hour, plus costs and expenses in performing legal services.	2025-2026 Business and Administration Budget; Bond Measures V and SMC funds; Capital Outlay Fund 40.0

10-I    LEGAL SERVICES *(continued)*

Provider	Service	Amount	Funding Source
4. Vanaman German LLP	Robert Myers of Vanaman German is providing the services of campus counsel. The responsibilities of campus counsel include coordinating of all litigation against the College, overseeing regulatory compliance, coordinating and reducing all outside legal services, and providing legal services determined by the Superintendent/ President or her designee to reduce legal exposure and liability.	\$100 to \$375 per hour plus expenses	2025-2026 Business and Administration Budget; Capital Outlay Fund 40.0; Bond Measures V and SMC funds

**10-J     MARKETING, COMMUNITY OUTREACH, RECRUITMENT, WEB/SOCIAL MEDIA**

*Requested by:     Don Girard, Senior Director, Government Relations/Institutional Communications  
                              Rebecca Agonafir, Director, Marketing  
                              Kiersten Elliott, Dean, Community and Academic Relations  
                              Paul Trautwein, Director of Web & Social Media  
                              Rob Rudolph, Director of Facilities Programming*

*Approved by:     Kathryn E. Jeffery, Superintendent/President*

The following contracts for Marketing, Community Outreach, Recruitment and Web and Social Media, are predominately renewals of existing contracts and services.

Provider	Service	Amount	Funding Source
1. Univision	Fall 2025 Winter 2026 Spring 2026 and Summer 2026, radio and digital advertising (email, social, display) for brand awareness and student recruitment	Not to exceed \$205,000	2025-2026 Marketing Budget
2. Audacy: KROQ & KNX KRTH radio	Fall 2025, Spring 2026 and Summer 2026 radio and digital advertising (email, social, display) for brand awareness and student recruitment	Not to exceed \$155,000	2025-2026 Marketing Budget
3. KPWR 105.9 FM Radio	Fall 2025, Spring 2026 and Summer 2026 radio and digital advertising (email, social, display) for brand awareness and student recruitment	Not to exceed \$125,070	2025-2026 Marketing Budget
4. iHeartMedia KIIS & KRRL 102.7 FM Radio	Fall 2025, Spring 2026 and Summer 2026 radio and digital advertising (email, social, display) for brand awareness and student recruitment	Not to exceed \$175,000	2025-2026 Marketing Budget
5. KBUU-FM Malibu	2025-2026 Radio Advertising targeting Malibu zip code 90265	Not to exceed \$8,000	2025-2026 Marketing Budget
6. Google, Spotify Facebook/ Instagram, Flickr, Snapchat, TikTok, META, X, and related social media channels.	2025-2026 web advertising (search), display advertising, and social media advertising for student recruitment.	Not to exceed \$103,000	2025-2026 Marketing Budget
7. Vector Media for Big Blue Bus	2025-2026 outdoor advertising for student recruitment (Vector Media is the provider for the Big Blue Bus)	Not to exceed \$173,590	2025-2026 Marketing Budget

**RECOMMENDATION NO. 10     2025-2026 ANNUAL CONTRACTS AND CONSULTANTS** *(continued)***10-J     MARKETING, COMMUNITY OUTREACH, RECRUITMENT, WEB/SOCIAL MEDIA** *(continued)*

Provider	Service	Amount	Funding Source
8. Outfront Media	2025-2026 outdoor advertising for student recruitment (Outfront Media is the provider for the Metro bus system)	Not to exceed \$125,922	2025-2026 Marketing Budget
9. Intersection	2025-2026 outdoor advertising for student recruitment (Intersection is the provider for the Metro Light Rail)	Not to exceed \$134,068	2025-2026 Marketing Budget
10. Santa Monica Daily Press	2025-2026 print & digital advertising for college advancement; student recruitment, and community outreach	Not to exceed \$32,000	2025-2026 Marketing Budget
11. Mirror Media	2025-2026 print & digital advertising for college advancement; student recruitment, and community outreach	Not to exceed \$23,000	2025-2026 Marketing Budget
12. Surf Santa Monica.com	2025-2026 digital advertising for student recruitment	Not to exceed \$12,000	2025-2026 Marketing Budget
13. Strickbine Publishing for Argonaut	2025-2026 print advertising for student recruitment	Not to Exceed \$12,825	2025-2026 Marketing Budget
14. 13 Star Media dba Malibu Times	2025-2026 print advertising for student recruitment	Not to Exceed \$12,981	2025-2026 Marketing Budget
15. J. Bee NP Publishing, LTD. Db a The Acorn Newspapers	2025-2026 advertising for Malibu Campus & student recruitment	Not to Exceed \$10,450	2025-2026 Marketing Budget
16. Canejo Lifestyle DBA Conejo Valley Lifestyle	2025-2026 advertising for Malibu Campus & student recruitment	Not to Exceed \$4,275	2025-2026 Marketing Budget
17. LA Times Español	2025-2026 digital advertising for college advancement, student recruitment, and community outreach.	Not to Exceed \$20,000	2025-2026 Marketing Budget

**10-J**     **MARKETING, COMMUNITY OUTREACH, RECRUITMENT, WEB/SOCIAL MEDIA** *(continued)*

Provider	Service	Amount	Funding Source
18. La Opinión newspaper	2025-2026 print advertising for student recruitment	Not to exceed \$15,000	2025-2026 Marketing Budget
19. Ploughshares	2025-2026 print advertising for student recruitment	Not to Exceed \$1,260	2025-2026 Marketing Budget
20. Poets & Writers	2025-2026 print advertising for student recruitment	Not to Exceed \$4,125	2025-2026 Marketing Budget
21. We Search Research	Editorial copywriting; information research & verification for schedule of classes and college catalog; comprehensive review and rewriting for SMC webpages.	Not to exceed \$38,500 plus reimbursable expenses	2025-2026 Marketing Budget; Web & Social Media Budget
22. Benjamin Gibbs Photography	Photography services to create library of SMC digital images for marketing and recruitment. Includes pre-and post-production and art direction.	Not to exceed \$15,000	2025-2026 Marketing Budget
23. Amy Williams Photography	Photography services to create library of SMC digital images for marketing and recruitment. Includes pre-and post-production and art direction.	Not to exceed \$ 8,000	2025-2026 Marketing Budget
24. Ed Gandara Photography	Photography services to create library of SMC digital images for marketing and recruitment. Includes pre-and post-production and art direction.	Not to exceed \$ 4,000	2025-2026 Marketing Budget
25. HyperTexted, Ruel Nollado	Consultant will provide copyediting and writing support for student recruitment pieces	Not to exceed \$ 15,000	2025-2026 Marketing Budget
26. Printing and mailing of Class Schedules (Academic, Emeritus, and Community Education)	For student recruitment and community engagement	Pending RFP	2025-2026 Marketing Budget; and Community Ed Budget

**RECOMMENDATION NO. 10**     **2025-2026 ANNUAL CONTRACTS AND CONSULTANTS** *(continued)*

**10-J**     **MARKETING, COMMUNITY OUTREACH, RECRUITMENT, WEB/SOCIAL MEDIA** *(continued)*

Provider	Service	Amount	Funding Source
27. Brandfolder	Digital asset management software for marketing materials including photos and videos.	May 15,2025 – June 30,2026 Not to exceed \$27,300	2025-2026 Marketing Budget
28. Modern Campus	Annual support for licenses, support, hosting, and modules for college website.	December 1, 2025 – November 30, 2026 \$77,162.94	2025-2026 Web & Social Media Budget
29. Andrew Tonkovich	2025-2026 editorial, publicity, and related professional services to produce Santa Monica Review twice yearly.	Not to exceed \$10,000 plus reimbursable expenses	2025-2026 Auxiliary Budget, Santa Monica Review Program Revenues
30. Andes Translations	Consultant will translate published articles in Spanish publications from Spanish to English, for the Public Information Office and for dissemination to the campus and external community.	Not to exceed \$1,000	2025-2026 Community and Academic Relations (100%)
31. Blue Star Media Video/ Communication pieces for Santa Monica College	For student and community engagement and recruitment	Year 2 of contract Not to exceed \$15,000	2025-2026 Community & Academic Relations (100%)
32. A3 Printing	Open PO to address ongoing signage and communication needs within the District	Not to exceed \$5,000	2025-2026 Community & Academic Relations
33. UC VIEW by Uniguest	Annual updates and support covering digital TV monitors on satellite and main campus.	Not to exceed \$4,500	2025-2026 Community & Academic Relations
34. Jim Mahon	Auxiliary Services consultant for Planetarium in-person and online presentations, web page updates, technical support, and lectures as needed	Not to exceed \$12,000	Auxiliary Services
45. Sarah Vincent	Auxiliary Services consultant for Planetarium in-person and online presentations, as needed. This agreement with Sarah Vincent is for the Associate Lecturer for the Planetarium who fills in and assists Jim Mahon.	Not to exceed \$42,000	Auxiliary Services



**10-K PUBLIC INFORMATION OFFICE**

*Requested by: Grace Smith, Director of Public Information*

*Approved by: Dr. Kathryn E. Jeffery, Superintendent/President*

Provider/Contract	Service	Amount	Funding Source
1. Amy Williams Photography	Consultant will provide photography services to support news releases, newsletters, social media, and other content produced by the Public Information Office. Includes pre- and post-production and art direction.	Not to exceed \$2,000	Public Affairs, District Budget (100%)
2. We Search Research	Consultant will provide year-round copywriting and research support for Public Information Office to highlight College events and initiatives, as well as editorial support for college publicity materials and institutional communications collateral.	Not to exceed \$12,500	Public Affairs, District Budget (100%)
3. Andrew Boone Photography	Consultant will provide photography services to support news releases, newsletters and other digital/print marketing content. Includes pre- and post-production and art direction.	Not to exceed \$700	Public Affairs, District Budget (100%)
4. Susan L. Wampler Communications	Consultant will provide copyediting and writing support for features, profiles, and brochures to be used across a number of communication channels for community-building, enrollment/brand management and publicizing college programs.	Not to exceed \$12,500	Public Affairs, District Budget (100%)
5. Jennifer George	Consultant will provide audio and video transcription services of interviews to contribute content for news releases, newsletters, speeches, and other institutional communications produced by the Public Information Office.	Not to exceed \$500	Public Affairs, District Budget (100%)

**10-K PUBLIC INFORMATION OFFICE** *(continued)*

*Requested by: Grace Smith, Director of Public Information*

*Approved by: Dr. Kathryn E. Jeffery, Superintendent/President*

Provider/Contract	Service	Amount	Funding Source
6. 25th Hour Communications	Consultant will provide crisis communications support to the Public Information Office.	Not to exceed \$10,000	Public Affairs, District Budget (100%)
7. Diane Krieger Communications LLC	Consultant will provide support in developing PR, institutional, and marketing communications collateral including feature articles and brochures for a student and community audience. Consultant will also provide editing support to Public Information Office for institutional communications materials including memos, and more.	Not to exceed \$12,500	Public Affairs, District Budget (100%)
8. iContact	Email Marketing Services for design and external mailing of SMC In Focus, the College's bi-monthly newsletter to members of the community affiliated boards and community support groups. Services and features include message creation, strategic support, and analysis of email campaigns.	Not to exceed \$5,000	Public Affairs, District Budget (100%)

**10-L     PURCHASING**

*Requested by:*     *Nyla Cotton, Director, Procurement, Contracts and Logistics*  
                             *Kim Tran, Chief Director, Business Services*  
*Approved by:*     *Christopher Bonvenuto, Vice-President, Business and Administration*

The annual award of competitive and piggyback contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and services as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

Association of Educational Purchasing Agencies (AEPA)/Cal-Save, Contract 024-C, with Flinn Scientific, to 02/28/26, for digital resources and instructional materials science

Downey Unified School District Bid No. 23/24-11, with Apple Inc., to 04/30/2026, for Computer Equipment, Software, Peripherals and Service

Educational & Institutional Cooperative Purchasing, Contract CNR-01268, with Airgas, to 09/30/2029, for lab gases

Educational & Institutional Cooperative Purchasing, Contract EI00221, with B&H, to 09/30/2027, for photographic, audio visual, technology supplies and equipment

Educational & Institutional Cooperative Purchasing, Contract CNR-01439, with CDWG, to 07/31/2027 for computer equipment and hardware

Educational & Institutional Cooperative Purchasing, Contract EI00104, with Complete Book & Media Supply, to 04/30/2026 for books and videos

Educational & Institutional Cooperative Purchasing, Contract EI00216, with Ferguson Supply, to 11/30/2027 for plumbing supplies

Educational & Institutional Cooperative Purchasing, Contract CNR-01496, with Grainger, to 12/31/2029 for maintenance, repair, operations supplies

Educational & Institutional Cooperative Purchasing, Contract CNR-01511, with Humanscale, to 08/07/2030 for ergonomic furnishings and accessories

Educational & Institutional Cooperative Purchasing, Contract CNR-01394, with PPG Paint, to 04/30/2026, for paint, coatings, and architectural finishes

Educational & Institutional Cooperative Purchasing, Contract CNR-01392, with Pitney Bowes, to 04/30/2026, for postage meters, equipment, supplies, intelligent lockers

Educational & Institutional Cooperative Purchasing, Contract CNR-01400, with Sherwin Williams, to 07/31/2026, for paint

Educational & Institutional Cooperative Purchasing, Contract CNR-01419, with Steris Corp, to 02/28/2027, for science & health laboratory Supplies/equipment

Educational & Institutional Cooperative Purchasing, Contract CNR-01459, with VWR, to 06/30/2028, for science & health laboratory supplies/equipment

Educational & Institutional Cooperative Purchasing, Contract EI00383-2024MA, with XEROX, to 4/30/2029 for Printers, Copiers, & Managed Print Services

Foundation for California Community Colleges (FCCC), Contract #0000-6209, with Axon Enterprise Inc., to 09/28/2028 for Police body cameras, and in-car video and software

Foundation for California Community Colleges (FCCC), Contract 0000-4443, with B&H, to 05/19/2026, for photographic, audio visual, technology supplies

Foundation for California Community Colleges (FCCC), Contract 0000-4442, with CDWG, to 05/25/2027, for IT products and services

Foundation for California Community Colleges (FCCC), Enterprise Level Agreement, #0000-3568 with Computerland, to 9/30/2026 for Microsoft licenses

Foundation for California Community Colleges (FCCC), Enterprise Level Agreement, #901776 with Computerland, to 8/25/2025 for Adobe licenses

Foundation for California Community Colleges (FCCC), Contract CB-242-18, with CED/All Phase Electric to 02/12/2027, for Lighting and Electrical Supplies

Foundation for California Community Colleges (FCCC), Contract 0000-7789, with Community Playthings to 07/31/2028, for childhood education furniture, fixtures, equipment

Foundation for California Community Colleges (FCCC), Agreement 00003321, with EAB, to 03/30/2030, for Starfish Enterprise Success Platform

Foundation for California Community Colleges (FCCC), Contract #0000-7402, with Edgile LLC., to 03/28/2026 for Cybersecurity Consulting & Implementation Services

Foundation for California Community Colleges (FCCC), Contract 00004497, with Ellucian (CampusLogic), to 02/28/2027, for Financial Aid Communication, Verification, and Tracking System

Foundation for California Community Colleges (FCCC), Contract 00003750, with Evident Scientific, to 08/31/2025, for clinical research, educational, and high-end research microscopes and microscope systems.

Foundation for California Community Colleges (FCCC), Contract CB-249-18, with Fastenal, to 06/30/2026, for maintenance, repair, operations (MRO) products and services

Foundation for California Community Colleges (FCCC), Contract CB-248-18, with Grainger, to 06/30/2026, for maintenance, repair, operations (MRO) products

Foundation for California Community Colleges (FCCC), Contract 0000-7791, with Haworth, to 08/20/2028, for furniture and fixtures applications

Foundation for California Community Colleges (FCCC), Contract #00004797, with INET Inc., dba IParq to 08/31/2026 for parking permits and parking enforcement software

Foundation for California Community Colleges (FCCC), Contract 0000-7792, with Krueger International (KI), to 08/14/2028, for furniture and fixtures applications

Foundation for California Community Colleges (FCCC), Contract 0000-7794, with Lakeshore to 08/14/2028, for early childhood education furniture, fixtures, equipment

Foundation for California Community Colleges (FCCC), 0000-4526 with ODP Business Solutions (formerly Office Depot) to 06/30/2026 for Office Supplies

Foundation for California Community Colleges (FCCC), Contract 0000-7795, with Platinum Visual, to 08/14/2028, for furniture and fixtures applications

Foundation for California Community Colleges (FCCC), Contract 0000-5699, with PlanetBids, to 02/28/2026, for e-bid system

Foundation for California Community Colleges (FCCC), Contract 00009641, with Sonocent LLC dba Glean, to 11/24/2027, for notetaking and captioning software

Foundation for California Community Colleges (FCCC), Contract 0000-7796, with Steelcase, to 09/19/2028, for furniture and fixtures applications

Foundation for California Community Colleges (FCCC), Contract 0000-4410, with Waxie, to 11/17/2025, for janitorial supplies

NASPO Valuepoint, Contract 7-20-70-47-01, with Cisco Systems, Inc., to 09/30/2026, for Data Communications Equipment (networking, routers, switches, security and network storage)

NASPO Valuepoint, Contract 7-23-70-55-01, with Dell Marketing LP, to 06/30/2025, for Computer Equipment, Peripherals and Related Services

NASPO Valuepoint, Contract 7-22-99-45-02, with FEDEX Corporate Services Inc, to 11/28/2026, Small Package Delivery Services

NASPO Valuepoint, Contract 7-24-99-50-04, with Fisher Scientific, to 02/28/2029, for Lab Equipment and Supplies

NASPO Valuepoint, Contract 7-22-99-45-02, with General Logistics Systems (Golden State Overnight Delivery Services) to 11/28/2026, Small Package Delivery Services

NASPO Valuepoint, Contract 7-23-70-55-03, with Hewlett Packard Enterprise, to 06/30/2025, for Computer Equipment, Peripherals and Related Services

NASPO Valuepoint, Contract 70-23-70-55-04, with HP Inc, to 06/30/2025, for Computer Equipment, Peripherals and Related Services

NASPO Valuepoint, Contract 7-24-99-50-02 MA2024004 with Thomas Scientific, to 02/28/2029, for Lab Equipment and Supplies

NASPO Valuepoint, Contract 7-24-99-50-03 MA2024005, with VWR, 02/28/2029, for Lab Equipment and Supplies

Omnia Partners/U.S. Communities for the Prince William County Public Schools Virginia, Contract R-BB-19002 with Cintas, to 10/31/2027, for Facilities Management Products and Solutions

Omnia Partners/U.S. Communities for University of California Contract 2023.003937, with Clean Harbors through 12/01/2028 for Hazardous & Medical Waste

Omnia Partners for the City of Kansas City, Contract EV2671 with Columbia, to 12/31/2026 for Utility, Transportation and Golf Vehicles plus Related Accessories, Equipment, Parts and Services

Omnia Partners, Contract R220601, with Daktronics, to 04/30/2027, for Scoreboards, Electronic Signs, Related Products and Services

Omnia Partners/U.S. Communities for University of California Contract 2021002889, with Fisher Science through 06/30/2029 for science and lab supplies

Omnia Partners/U.S. Communities for the County of Los Angeles, Contract EV2370, with Graybar Electric Company, Inc., to 01/31/2029, for Electrical, Heating, Ventilation and Supplies

Omnia Partners/U.S. Communities for the County of Maricopa City Phoenix AZ, Contract 16154, with Home Depot Pro., to 12/31/2026, for Maintenance and Hardware Supplies

Omnia Partners/U.S. Communities for Region 4 ESC, Contract R230305, with School Specialty, to 12/31/2026 for education school supplies, instructional solutions, and related products

Omnia Partners/U.S. Communities for Prince William County Public Schools Virginia, Contract R-TC-18004, with Virco, to 12/31/2026, for furniture

SOURCEWELL (NJPA) Contract 042221-CPI, with ChargePoint+, to 7/25/2026, for Electric Vehicle Supply Equipment and Related Services

State of California (CMAS), Contract 4-21-07-1013, with Accugov, to 05/31/2026, for science & health laboratory supplies/equipment

State of California (CMAS) Contract 3-23-05-1065 with Akins IT, to 03/31/2027, for Motorola cameras & Ava Aware Cloud Subscription Licenses

State of California (CMAS) Contract, Contract 4-09-71-0087A, with Allsteel LLC., to 09/30/2028, for Office Furnishings Systems, seating, files and Architectural Interiors

State of California (CMAS) Contract 4-23-08-1032 with Computer Comforts, Inc., to 04/18/2028, for Computer workstations, Office furniture

State of California (CMAS) Contract 4-06-78-0031A Field Turf USA to 08/07/2026 for Synthetic turf material

State of California (CMAS), Contract 4-23-11-1034, with Maintex, to 11/05/2028, for janitorial supplies/equipment

State of California (CMAS) Contract 3-22-01-1027, with SHI International, to 02/19/2026, for Information Technology Goods and Services

State of California (CMAS) Contract 4-24-09-1049 with Shaw Integrated and Turf Solutions Inc, to 08/09/2027, for Floor Coverings

State of California Cal DGS EProcure Contract 7-20-99-42, with U.S. Bank, to 12/31/2025, for commercial procurement card services

State of California Cal DGS Statewide Travel Airline Contract 5209918-01, with Southwest Airlines, to 06/30/2025, for commercial air travel

State of California Cal DGS Statewide Travel Airline Contract 5209918-02, with United Airlines, to 06/30/2025, for commercial air travel

State of California Cal DGS Statewide Travel Payment Contract 5-23-99-37-01, with U.S. Bank, to 11/01/2026, for travel card services

State of California Cal DGS Contract 1-22-23-23B-I, Various Dealerships, to 04/30/2027, for Fleet Vehicles- Vans/SUVs

State of California Cal DGS Contract 1-22-23-20B-K, Various Dealerships, to 04/30/2026, for Fleet Vehicles- Trucks

State of California Cal DGS Contract 1-22-23-10B-E, Various Dealerships, to 04/30/2027, for Fleet Vehicles- Cars

**11-M RISK MANAGEMENT**

*Requested by: Daniel Phillips, Director, Safety and Risk Management*

*Approved by: Kim Tran, Chief Director, Business Services*

*Christopher Bonvenuto, Vice-President, Business and Administration*

Funding Source: 2025-2026 Risk Management Budget

Provider	Service	Amount
1. Keenan and Associates	Property and Casualty Claims Administration Services Agreement: Claims management services for the District's self-insured property and liability insurance program.	Not to exceed \$150,000
2. Keenan and Associates	To provide loss control services not included in the PIPS Workers Compensation Program.	Not to exceed \$61,100
3. Clean Harbors	Provides hazardous waste management and disposal services.	Not to exceed \$115,000
4. Student Insurance Agency	Accident and Injury Insurance Coverage for Domestic Students and Student Athletes Enrolled and attending regular scheduled classes/ practices. Coverage includes: Mandatory BASIC; Mandatory SCAT; Mandatory STUCAT.	Not to Exceed \$163,475
5. Brentview Medical	Provides industrial injury medical services for new claims and other medical employment related services as needed.	Not to exceed \$1000
6. Concentra	Provides industrial injury medical services for new claims and other medical employment related services as needed.	Not to exceed \$4000
7. Ellis Environmental	Provide hazardous materials testing, abatement management, indoor air quality, mold testing, chemical lab analysis	Not to exceed \$15,000
8. Citadel	To provide Industrial Hygiene related consultation services such as air monitoring for asbestos abatement projects, chemicals, noise levels, lab analysis, reports, training, and other health and safety issues to include training, surveys and written reports.	Not to Exceed \$5000
8. Fastenal	Provides website portal management for employee access, management purchasing analysis, and safety shoe purchases.	Not to exceed \$15,000



**10-N STUDENT AFFAIRS**

*Requested by: Johnnie Adams, Chief of Police  
 Deydra Blye, Project Manager, Student Care Teams  
 Thomas Bui, Associate Dean, Student Life  
 Tyffany Dowd, Interim Dean, Counseling  
 Susan Fila, Interim Dean, Student Health and Wellbeing  
 Denise Henninger, DSPS Manager*

*Approved by: Michael Tuitasi, Vice-President, Student Affairs*

Provider	Service	Amount	Funding Source
1. Bruce Bishop, Parliamentarian	Provide instruction and consultation on Robert's Rule of Order and Parliamentary Procedures for the Associated Students leaders.	Not to exceed \$3,000	2025-2026 District Budget/ Office of Student Life

**PROFESSIONAL SERVICES – CAMPUS POLICE**

Provider	Service	Amount	Funding Source
1. Axon Enterprises Inc.	Provides body cameras and cloud based video management services. In Year 1 of a 5-year contract	\$11,209.18	2025-2026 District Budget/Campus Police
2. Sun Ridge Systems	Annual Support Agreement (CAD, RMS, JDIC)-Dispatch/Records Management Software	Not to exceed: \$15,822	2025-2026 District Budget/Campus Police
3. Lexipol	Provides services related to the policy manual and any updates	Not to exceed \$4,473	2025-2026 District Budget/Campus Police
4. Livesafe (RedVector)	Safety app	Not to exceed \$16,800	2025-2026 District Budget/Campus Police and Auxiliary Services
5. Zoll Corp.	AEDs	Not to exceed \$2,700	2025-2026 District Budget/Campus Police

**10-N STUDENT AFFAIRS** *(continued)*

PROFESSIONAL SERVICES – CAREER SERVICES CENTER

Provider	Service	Amount	Funding Source
1. Bridges Transitions Co. (Choices 360)	Online Career Exploration program. Helps students learn about careers, education, income and some self-assessment. Helps students to both explore and plan for future careers and college majors.	\$2,000	2025-2026 District Budget/ Career Services Center
2. GradLeaders	Software that communicates career opportunities to students; Year three of a three- year contract	\$6,425	2025-2026 SEAP (Student Equity and Achievement Program)

PROFESSIONAL SERVICES-CARE & PREVENTION TEAM

Provider	Service	Amount	Funding Source
1. Maxient	Annual Service Fee for conduct management software used by Student Judicial Affairs, Basic Needs, and Care and Prevention Teams and the Behavioral Intervention Team This is Year #1 of a 3-year contract	Not to exceed: \$10,500	2025-2026 District Budget/ Care & Prevention Team

ONLINE ORIENTATION SOFTWARE SERVICES

Provider	Service	Amount	Funding Source
1. Comevo Inc.	Comevo provides SMC with an Online Orientation platform. Our online orientation program a critical component of our matriculation process for first-year students.	Not to exceed \$10,000	2025-2026 SEAP (Student Equity and Achievement Program)

**10-N STUDENT AFFAIRS** *(continued)*

**PROFESSIONAL SERVICES – STUDENT HEALTH SERVICES CENTER and CENTER FOR WELLNESS & WELLBEING**

Provider	Service	Amount	Funding Source
1. TBH	This is a contract to provide virtual Basic Needs and Mental Health Services to students. TBH provides case management, coaching, referrals, and self-navigation tools online. Free to students.	\$85,000	Chancellor's Office Basic Needs Ongoing Funds
2. Westside Family Health Center	This is a Memorandum of Understanding (MOU) with Westside Family Health Center to provide comprehensive healthcare services and educational information at Santa Monica College. The Health Services Center also refers students in need of healthcare services on an ongoing basis.	No cost to District	N/A
3. Exceptional Children Foundation (ECF)	This is a Memorandum of Understanding (MOU) with ECF to provide therapeutic services to Santa Monica College students who are MediCal eligible and qualify for services. Services are provided virtually and on ground (post pandemic when allowable).	No cost to District	N/A
4. University of Southern California	This is a Memorandum of Understanding (MOU) with USC's Telehealth program that provides free confidential virtual therapy for students. Services are provided virtually and on ground for students (post pandemic when allowable).	No cost to the District	N/A
5. Safe Place for Youth	This is a Memorandum of Understanding (MOU) with Safe Place for Youth, who will assist our students who are homeless or at-risk of homelessness to apply for housing. Services are provided virtually and on ground (post pandemic when allowable).	No cost to the District	N/A

**10-N STUDENT AFFAIRS** *(continued)*

**PROFESSIONAL SERVICES – STUDENT HEALTH SERVICES and CENTER FOR WELLNESS & WELLBEING** *(continued)*

Provider	Service	Amount	Funding Source
6. UCLA School of Social Work	This is a Memorandum of Understanding (MOU) with UCLA School of Social Work to provide social work internships for graduate students to work in Wellness services, basic needs, as well as our Care & Prevention Team.	No cost to the District	N/A
7. Columbia University School of Social Work	This is a Memorandum of Understanding (MOU) with Columbia University School of Social Work to provide social work internships for graduate students to work in Wellness services, basic needs, as well as our Care & Prevention Team.	No cost to the District	N/A
8. USC School of Social Work	This is a Memorandum of Understanding (MOU) with USC School of Social Work to provide social work internships for graduate students to work in Wellness services, basic needs, as well as our Care & Prevention Team.	No cost to the District	N/A
9. Cal State Dominguez Hills School of Social Work	This is a Memorandum of Understanding (MOU) with Cal State Dominguez Hills School of Social Work to provide social work internships for graduate students to work in Wellness services, basic needs, as well as our Care & Prevention Team.	No cost to the District	N/A
10. Cal State LA School of Social Work	This is a Memorandum of Understanding (MOU) with Cal State LA School of Social Work to provide social work internships for graduate students to work in Wellness services, basic needs, as well as our Care & Prevention Team.	No cost to the District	N/A

**10-N STUDENT AFFAIRS** *(continued)*

**PROFESSIONAL SERVICES – STUDENT HEALTH SERVICES and CENTER FOR WELLNESS & WELLBEING** *(continued)*

Provider	Service	Amount	Funding Source
11. Walden University	This is a Memorandum of Understanding (MOU) with Walden University to provide social work internships for graduate students to work in Wellness services, basic needs, as well as our Care & Prevention Team.	No cost to the District	N/A
12. Common Ground	This is a Memorandum of Understanding (MOU) with Common Ground to provide HIV testing services in Student Health Services	No cost to the District	N/A
13. Ava T. Shamban, M.D.	This is a Memorandum of Understanding (MOU) with Dr. Ava T. Shamban to provide dermatology services in Student Health Services	No cost to the District	N/A
14. Titanium	This is a contract with Titanium software to provide an electronic health record platform for documentation purposes in the Center for Wellness and Wellbeing and Student Health Services	Annual cost of \$3,750	Funded by Student Health Fees
15. Doctors of St. John's	This is a contract with Doctors of St. John's who acts as SMC Health Services Medical Director, which is required of all California Community Colleges. Doctors are also available to come to Health Services Center to provide services on an as needed basis.	Annual cost of \$30,000	Funded by Student Health Fees
16. ProtoCall	ProtoCall Services provides students with mental health access to trained mental health professionals via telephone 24/7. Faculty and staff can also call ProtoCall to consult about a student in crisis. ProtoCall staff work closely with the on-campus clinicians in the Center for Wellness & Wellbeing to ensure continuity of care.	Annual cost of \$35,000	2025-2026 Mental Health Grant

**10-N STUDENT AFFAIRS** *(continued)*

PROFESSIONAL SERVICES – CENTER FOR STUDENTS WITH DISABILITIES

Provider	Service	Amount	Funding Source
1. Sign Up Interpreting	The agency provides American Sign Language Interpreting Services to deaf/hard of hearing students for equal access. The Center for Students with Disabilities only has 2 full-time staff interpreters and 1 part-time interpreter so agency interpreters are needed to fulfill accommodation requests.	\$70,000 per year (AY 2024-2025) Three (3) years with two (2) optional one (1) year extensions 3.5% hourly rate increase per year	2025-2026 DSPS DHH Allocation and District Budget
2. Total Recall	Provides real time captioning services (CART) for students who are deaf or hard of hearing in the classroom and for campus activities. The agency also provides transcripts for DHH students.	\$70,000 per year (AY 2024-2025) Three (3) years with two (2) optional one (1) year extensions 3.5% hourly rate increase per year	2025-2026 DSPS DHH Allocation and District Budget
3. Accurate Communications	The agency provides American Sign Language Interpreting Services to deaf/hard of hearing students for equal access. The Center for Students with Disabilities only has 2 full-time staff interpreters and 1 part-time interpreter, so agency interpreters are needed to fulfill accommodation requests.	\$8,000 per year (AY 2024-2025) Three (3) years with two (2) optional one (1) year extensions 2% hourly rate increase per year	2025-2026 DSPS DHH Allocation and District Budget
4. Classroom Captioning	Provides real time captioning services (CART) for students who are deaf or hard of hearing in the classroom and for campus activities. The agency also provides transcripts for DHH students.	\$38,000 per year Three (3) years with two (2) optional one (1) year extensions 2.0% hourly rate increase per year	2025-2026 DSPS DHH Allocation and District Budget

**10-N STUDENT AFFAIRS** *(continued)*

STUDENT SUCCESS TEAMS

Provider	Service	Amount	Funding Source
1. Karen Lynn Rothstein	External Evaluator, Title V Grant Final assessment of program data and preparation of performance report (based on metrics established by the Department of Education)	Not to exceed: \$1,950	2024-2025 Title V Grant- Navigating Pathways to Success

SUSTAINABILITY

Provider	Service	Amount	Funding Source
1. Right Click, DBA Ride Amigos	Provider of an online survey tool used for calculating Average Vehicle Ridership included in the annual Mandated Trip Reduction Plan for the City of Santa Monica and a monthly sustainable commuter online reporting system for all District employees.	Not to exceed: \$10,000	2025-2026 District Budget/ Sustainability