



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, MAY 5, 2020

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:00 p.m. Closed Session
6:00 p.m. Public Meeting

This agenda is posted at
2714 Pico Boulevard, Santa Monica, California 90405,
which is accessible to the public.

The complete agenda may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>

Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM MEETING

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees will be conducting virtual meetings using Zoom.

Virtual meetings have been authorized by Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 12, 2020, to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” Zoom meetings will ensure public participation while at the same time complying with Governor’s Stay at Home executive order and Los Angeles County’s Safer at Home order.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

The video feature in Zoom will be turned off for members of the public joining the meeting. When recognized to speak, a request to activate the video feature will be sent if one chooses to have it on.

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII)); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom

Individuals wishing to speak at a Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line “Board Meeting Written Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII)); for other items indicate the topic or specific item number

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match their real name to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of five minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.

- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of five minutes per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of five minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda

Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	REGULAR MEETING May 5, 2020
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A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, May 5, 2020. The meeting will be conducted via Zoom Conference.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Nancy Greenstein, Chair
 Dr. Susan Aminoff, Vice-Chair
 Dr. Louise Jaffe
 Dr. Margaret Quiñones-Perez
 Rob Rader
 Dr. Sion Roy
 Barry A. Snell
 Brooke Harrington, Student Trustee

The public may participate in the Zoom Conference with the following information:

Join from PC, Mac, Linux, iOS or Android:
<https://cccconfer.zoom.us/j/119785138?pwd=UjBWa0JYZE0vNWdQWFhrVHUrMHI4UT09>
 Or iPhone one-tap (US Toll): +16699006833,119785138# or
 +13462487799,119785138#

Or Telephone: Password: 300778

- Dial:
- +1 669 900 6833 (US Toll)
 - +1 346 248 7799 (US Toll)
 - +1 312 626 6799 (US Toll)
 - +1 646 876 9923 (US Toll)
 - +1 253 215 8782 (US Toll)
 - +1 301 715 8592 (US Toll)

Meeting ID: 119 785 138

International numbers available: <https://cccconfer.zoom.us/j/119785138>

Or Skype for Business (Lync):
 SIP:119785138@lync.zoom.us

In the event participation in the Board of Trustees meeting reaches Zoom Conference capacity, the meeting will be streamed live on the SMC Youtube channel at:
<https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: SMC Faculty Association

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: CSEA, Chapter 36

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT'S REPORT

- Update
 - COVID-19
 - Plans for Summer and Fall 2020

- Recognition and Acknowledgement
 - Brooke Harrington, Student Trustee, 2019-2020

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #1 Approval of Minutes: April 7, 2020 (Regular Meeting) 8

Contracts and Consultants

- #2-A Contracts and Consultants 9
(Greater than the amount specified in Public Contract Code Section 20651)

- #2-B Ratification of Contracts and Consultants 9
(Less than the amount specified in Public Contract Code Section 20651)
➤ *Amendments to Previously Ratified Contracts and Consultants*
➤ *Renewal of Contracts and Consultants*

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XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, June 2, 2020 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Conference.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

April 7, 2020 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2- A CONTRACTS AND CONSULTANTS *(continued)*

The following contract is greater than the amount specified in Public Contract Code Section 20651, and is presented to the Board of Trustees for approval.

➤ NEW CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
A	Santa Monica College Foundation (SMCF)	April 1 – December 31, 2020 Not to exceed \$500,000	This is to support funding the Meal Project Program, providing meals, through Everytable, to students who have food insecurity during the COVID-19 crisis. While SMCF will incur the cost of the Project, SMC agrees to reimburse to SMCF expenses associated with the Meal Project up to \$500,000. Initially, the Foundation worked with all special programs in the Student Services area to identify students who would benefit from the program. The program was later expanded to include students identified by the Care and Prevention Team and faculty. Every student who identified a need has been served.	Student Equity and Achievement (SEA) Program
Requested by: Lizzy Moore, Dean, Institutional Advancement				
Approved by: Teresita Rodriguez, Vice President, Enrollment Development				

➤ AMENDMENT TO PREVIOUSLY APPROVED CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
B	Kirkpatrick Enterprises International (KEI)	This in an amendment to the contract previously approved on December 3, 2019 Amendments: New contract term through June 30, 2021 Increase of \$84,400, total not to exceed \$281,400	Kirkpatrick Enterprises International (KEI) will provide additional training to ETP clients who request specialized training. Classes in Manufacturing Skills (LEAN and Six Sigma) and Continuous Improvement & Quality Control are approved categories of training for ETP contractors. Scope of work and class learning outcomes are clearly outlined by the Santa Monica College ETP Program, and adhered to by KEI. This contract is based on the successful performance of the previous contract.	Employment Training Panel (ETP)
Requested by: Patricia G. Ramos, Dean - Workforce & Economic Development				
Approved by: Jennifer Merlic, Vice-President, Academic Affairs				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2-B RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
C	Spencer Grobe	April 6, 2020, not to exceed 30 days \$5,319.72	Consultant Services for development of new interview assessment system of IxD Program. The new assessment will leverage behavioral interviewing best practices, and interviewer training which will prioritize fairness for IxD candidates, and accuracy of assessment by IxD faculty.	Strong Workforce Local 2.2
<i>Requested by: Patricia Ramos, Dean Workforce & Economic Development</i>				
<i>Approved by: Jennifer Merlic, Vice President, Academic Affairs</i>				
D	Castlerock Environmental Inc	May 6-7, 2020 \$19,365	Lead paint remediation for Art Building restrooms, 4 days	General Fund
<i>Requested by: Terry Kamibayashi, Assistant Director, Facilities Maintenance</i>				
<i>Approved by: Chris Bonvenuto, Vice-President, Business and Administration</i>				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2-B RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

➤ AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
E	Ellis Environmental	2019-2020 Amount of increase \$4,459 (Total Contract Amount \$13,458)	Increase to current environmental services contract to provide monitoring and clearance for art restrooms lead paint remediation	General Fund
<i>Requested by: Terry Kamibayashi, Assistant Director, Facilities Maintenance</i> <i>Approved by: Chris Bonvenuto, Vice-President, Business and Administration</i>				
F	Eric Arroyo	2019-2020 No additional cost	Extension of current background investigation services contract for pre-employment screening for Campus Police candidates	N/A
<i>Requested by: Carol Long, Director of Classified Personnel</i> <i>Approved by: Sherri Lee-Lewis, Vice-President, Human Resources</i>				
G	Applied Polygraph LLC	2019-2020 Amount of increase not to exceed \$1,200 Originally approved in the amount not to exceed \$3,200 Total contract amount not to exceed \$4,400	Increase to contract amount and term for additional polygraph services as a part of the pre-employment screening for Campus Police candidates.	General Fund
<i>Requested by: Carol Long, Director of Classified Personnel</i> <i>Approved by: Sherri Lee-Lewis, Vice-President, Human Resources</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 3 EQUAL OPPORTUNITY FUND MULTIPLE METHOD ALLOCATION MODEL
CERTIFICATION FORM, FISCAL YEAR 2019-2020**

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice-President, Human Resources

It is recommended that the Board of Trustees certify that the Santa Monica Community College District met Multiple Method #1 (Mandatory for Funding): District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year; and meet at least of 8 out of 8 of the remaining Multiple Methods:

- SMC's EEO Advisory Committee has met in excess of the minimum required meetings during fiscal year 2019-2020.
- Santa Monica College's current EEO Plan can be found at http://www.smc.edu/HumanResources/HumanResourcesDepartment/Documents/EEO_Documents/EEO_Plan-BOT_Approved_FINAL_09.05.2017.pdf; The EEO Plan is required to be updated every 3 years; it was approved in September 2017.
- The EEO Expenditure Report for FY 2018-2019 was submitted to the Chancellor's Office on 9/27/2019.
- SMC meets 9 out of 9 Multiple Methods.

Purpose

The purpose of implementing the Multiple Method model was to increase compliance with legal EEO requirements and provide our students with the educational benefits of a diverse workforce.

Background

Each year the California Community Colleges Chancellor's Office supports EEO and diversity training and education through a state-wide funding mechanism. The funding process requires completion of a certification form from each district requesting funding for EEO and diversity work. The funding can be used for training, publication of EEO/diversity materials, conference attendance, speakers, supplies, job fair exhibition fees, etc. As a result of the District's adherence to the EEO Multiple Methods program, the District was awarded \$50,000 for each of the fiscal years 2017-2018, 2018-2019 and 2019-2020. It is important to note that the Chancellor's Office has notified districts to expect the annual state funding allocation to continue to vary from year to year.

Regulatory Source and Impact

"Education Code section 87100 and title 5 require the community colleges to have a richly diverse workforce that addresses the needs of our diverse student populations. Attaining a diverse workforce requires focusing on equal employment opportunities to eliminate barriers in employment, such as lack of focused outreach, a non-welcoming culture, and implicit and explicit bias. Eliminating these barriers requires a proactive, intentional effort by colleges. It also requires various institutional disciplines, such as a review of job descriptions to avoid exclusionary effect, analysis of significant underrepresentation and adverse impact to ensure recruitment efforts and hiring processes are not unintentionally discriminatory, and effective training of committee members to self-regulate unconscious bias." 2016 EEO and Diversity Best Practices Handbook. <http://extranet.cccco.edu/Divisions/Legal/EEO.aspx>

The Chancellor's Office Equal Employment Opportunity and Diversity Advisory Committee and the Legal Affairs Division identified nine best-practice areas for success in promoting EEO. These serve as the multiple methods for reallocating the EEO Fund. In order to qualify for EEO funds, districts are required to demonstrate compliance with Multiple Method #1, and at least 6 of the remaining 8 Multiple Methods.

The certification form requires districts to report the various activities being implemented to promote Equal Employment Opportunity for each of the following 9 Multiple Methods.

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.

Pre-Hiring

2. Board policies and adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Summary.

Santa Monica College meets 9 out of 9 Multiple Methods, and therefore would qualify for EEO funding in the next fiscal year.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

CONSENT AGENDA:

RECOMMENDATION NO. 4 **RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

Requested Action: Adoption
Reviewed by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources
Approved by: Sherri Lee-Lewis, Interim Vice-President, Human Resources

WHEREAS, (1) Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, (2) SANTA MONICA COLLEGE, hereinafter referred to as Special District is a contracting agency under the Act for participation by members of the Board of Trustees now, therefore be it

RESOLVED, That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$1,095.04 per month, plus administrative fees and Contingency Reserve Fund Assessments.

Comment: The base medical benefit amount is to be increased annually in accordance with the benefits article in the contract agreements with CSEA, the SMC Faculty Association, and the SMC Police Officers Association and by Board Resolution covering the Special Districts.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources

Approved by: Sherri Lee- Lewis, Vice President, Human Resources

ELECTIONS

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

RESIGNATION

Schlatter, Stephanie, Director, Disabled Students Programs and Services

06/30/2020

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ELECTIONS

PROBATIONARY

McCann, Michaellah C., Campus Safety Officer, Campus Police 04/18/2020

PROBATIONARY/ADVANCE STEP PLACEMENT

Lachgar, Hibatullah M., Campus Safety Officer, Campus Police (Step B) 04/18/2020

CSEA EDUCATIONAL PAY DIFFERENTIAL

Rapson, Sarah A., Instructional Assistant- English 1.5% 05/01/2020

WORKING OUT OF CLASSIFICATION (LIMITED TERM- SUBSTITUTE)

Bice, Jonathan 04/08/2020 - 06/30/2020
 From: Mail Services Worker I
 To: Receiving, Stockroom, and Delivery Worker
 Percentage: More than 50%

WORKING OUT OF CLASSIFICATION (LIMITED TERM)

Kerce, Kathy 04/09/2020 - 06/30/2020
 From: Community College Police Dispatcher, Campus Police
 To: Senior Community College Police Dispatcher, Campus Police
 Percentage: More than 50%

SEPARATION

RESIGNATION

Yahnian, Vanan, Program Specialist, SMC/UCLA STEM

LAST DAY OF PAID SERVICE

04/03/2020

39 MONTH REEMPLOYMENT

Edwards, Cael, Student Services Assistant, A & R

05/06/2020

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Carter, Ashlie M., Customer Service Assistant, Campus Store	04/20/2020-
06/30/2020	
English, Kara, Customer Service Assistant, Campus Store	04/20/2020-
06/30/2020	

Kiss, Hannah, Program Specialist, SEAP and UCLA STEM IN	
From:	12/08/2019-
06/30/2020	
To:	12/08/2019-
04/08/2020	

Larned, Gwen J., Recycling Program Specialist, Sustainability	
From:	09/10/2019-
04/03/2020	
To:	09/10/2019-
04/10/2020	

Lemon, Curly J. Customer Service Assistant, Campus Store	04/20/2020-
06/30/2020	
Ramirez, David, Customer Service Assistant, Campus Store	04/20/2020-
06/30/2020	

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$14.25/hour (STHP)	16
College Work-Study Student Assistant, \$14.25/hour (FWS)	7

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

Requested by: Charlie Yen, Director of Facilities Planning
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

9-A CHANGE ORDER NO. 1 – STEM SHOP RENOVATION

Change Order 1 – KG AXIS on the STEM SHOP RENOVATION project in the amount of-\$16,777.

Original Contract Amount	\$433,000
<u>Change Order No. 1</u>	<u>-16,777</u>
Revised Contract Amount	\$416,223

Total Change Orders represents -3.87% of the original contract.

Project Schedule: This change order also adds a total of 1 calendar day to the contract length.

Funding Source: Title III HIS STEM Grant, and District Capital Funds

Comment: Change Order 1 includes the following:

- Furnish and install additional dust collecting ducts to accommodate shop equipment;
- Provide additional data drops in the classroom;
- Provide plumbing cleanout and power outlet necessary for the installation of the relocated drawings fountains;
- Relocate existing low voltage conduits to make room for the new outdoor HVAC unit installation;
- Demolish existing drinking fountain in the classroom;
- Provide new door frame and hardware for the revised door swing;
- Furnish and install additional drain pans at the outdoor condensing units;
- Credit for omitting the new door opening between the shop and the adjacent storage room;
- Credit for omitting the painting work in the existing storage room;
- Credit for omitting the plumbing replacement in the men’s restroom.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

9-B CHANGE ORDER NO. 2 – EARLY CHILDHOOD LAB SCHOOL

Change Order No. 2 – THE NAZERIAN GROUP for Early Childhood Lab School project in the amount of \$774,179.09.

Original Contract Amount	\$21,777,123
Change Order No. 1	479,497
<u>Change Order No. 2</u>	<u>774,179</u>
Revised Contract Amount	\$23,030,799

Total Change Orders represents 5.8% of the original contract.

- Project Schedule: This change order also adds 48 calendar days to the contract length for total of 780 days. The estimated completion date is July 31, 2020.

Funding Source: Measure V

Comment: Change Order 2 includes the following:

- Revise door hardware to conform to the latest SMC standard;
- Replace pendent type fire sprinklers heads with sidewall type heads due to existing framing condition;
- Replace thirteen ceiling mounted exterior light fixture with twelve wall sconces due to existing framing condition;
- Add mesh backing onto exterior ceramic panels to address DSA’s safety concerns over panels’ brittleness;
- Lower the perimeter CMU wall footing for utility routing and provide additional wall enforcing;
- Add rough-ins for Audio/Visual, Security, and Telecommunication systems to align with the latest SMC standard;
- Change Hydraulic Boiler type to allow for exterior installation;
- Change hardwired powered faucets to battery powered faucets to prevent future power outages;
- Revise the Audio/Visual and Security systems and add additional devices/components per District requirements.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requestor: Michael Tuitasi, Vice President, Student Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Disabled Students Programs and Services (DSPS)
 Granting Agency: California Community Colleges Chancellor's Office (CCCCO)
 Augmentation Amount: \$11,311 (Amended Total Amount: \$2,208,724)
 Matching Funds: \$173 (Amended Match of \$63,640 based on 25% of Amended DHH Allocation of \$254,557)

Performance Period: July 1, 2019 – June 30, 2020

Summary: The DSPS program provides support services, specialized instruction, and education accommodations to students with disabilities so that they can participate as fully and benefit as equitably from the college experience as their non-disabled peers.

The District requested and received an additional allocation for FY19-20 of \$11,311. Services available through DSPS include test-taking facilitation, assessment for learning disabilities, specialized counseling, interpreter services for the hearing-impaired, note taker services, access to adaptive equipment and specialized instruction.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8600 State	\$ 11,311
	Expenditures	
	1000 Academic Salaries	\$ 10,620
	2000 Non-Academic Salaries	691
	3000 Employee Benefits	0
	4000 Supplies & Materials	0
	5000 Other Operating Expenditures	0
	6000 Capital Outlay	0
	7300 Other Outgo/Indirect	0
	7600 Student Aid	0
	Total	\$ 11,311

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification

Requestor: Donald Girard, Senior Director, Government Relations & Institutional Communications

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: CARES Stabilization Grant
Granting Agency: The Corporation for Public Broadcasting (CPB) through funds provided under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
Augmentation Amount: \$75,000
Matching Funds: Not Applicable
Performance Period: April 13, 2020 with no expenditure end date.
Summary: The Corporation for Public Broadcasting distributes community service grants (CSGs) to noncommercial public television and radio stations that provide significant public service programming to their communities. CSGs help stations expand the quality and scope of their work, whether in educational, news, public affairs or other programming. \$75 million of emergency stabilization funds for public media was included in the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which was signed into law on March 27, 2020. Stabilization funding is being provided to preserve the ability of small and rural public media stations to continue to provide essential information, educational content and services to the American people during the current COVID-19 pandemic. KCRW received \$75,000 based on current revenue to be spent on programming services. The stabilization grant funds are unrestricted and have no expenditure period.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8800 Local	\$ 75,000
	Expenditures	
	1000 Academic Salaries	0
	2000 Non-Academic Salaries	0
	3000 Employee Benefits	0
	4000 Supplies & Materials	0
	5000 Other Operating Expenditures	\$ 75,000
	6000 Capital Outlay	0
	7300 Other Outgo	0
	7600 Student Aid	0
	Total	\$ 75,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification

Requested by: Teresita Rodriguez, Vice President, Enrollment Development

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Higher Education Emergency Relief Fund
 Granting Agency: United States Department of Education
 Augmentation Amount: \$6,096,757
 Matching Funds: Not Applicable
 Performance Period: March 27, 2020 - May 10, 2021
 Summary: The CARES Act establishes the Higher Education Emergency Relief Fund (HEERF) which includes flexible funding to institutions of higher education to help with immediate needs related to coronavirus, including to defray expenses such as lost revenue, technology costs associated with a transition to distance education, and grants to students.

The CARES Act requires fifty percent of HEERF funds to be used to provide emergency financial aid grants to students. Santa Monica College will receive \$6,096,757 for emergency financial aid grants to students to address students' financial needs for expenses related to the Novel Coronavirus Disease (Covid-19) disruption such as food, housing, course materials, technology, health care, and child-care expenses.

The CARES Act requires fifty percent of HEERF funds to be used to provide emergency financial aid grants to students. Santa Monica College will receive \$6,096,757 for emergency financial aid grants to students to address students' financial needs for expenses related to the Novel Coronavirus Disease (Covid-19) disruption such as food, housing, course materials, technology, health care, and child-care expenses.

The Financial Aid Office is working to disburse the CARES Emergency Financial Aid Grants to students based on students financial needs. Some of the determining factors for distribution are if students are recipients of California Promise Grant Fee Waiver, unmet need amount, current number of enrolled units, if students is part of special population program and sudden changes in circumstances such as loss of income.

Budget Augmentation:	Financial Aid Fund 74.0	
	Revenue	
	8100 Higher Education Act	\$6,096,757
	Expenditure	
	1000 Academic Salaries	0
	2000 Non-Academic Salaries	0
	3000 Employee Benefits	0
	4000 Supplies & Materials	0
	5000 Other Operating Expenditures	0
	6000 Capital Outlay	0
	7000 Other Outlay – Direct Aid to Students	\$6,096,757
	Total	\$6,096,757

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification

Requested by: Mike Tuitasi, Vice President, Student Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: School Communications Interoperability Grant Program (SCIGP)
Granting Agency: California Governor’s Office of Emergency Services (Cal OES)
Augmentation Amount: \$100,000
Matching Funds: Not Applicable
Performance Period: January 1, 2020 - December 31, 2021
Summary: Cal OES is responsible for overseeing and coordinating emergency preparedness, response, recovery and homeland security activities within the state of California. Cal OES Grants Management established the SCIGP which will in FY 19-20 allot \$1,000,000 in competitive grants to California Community Colleges, and schools in the California State University system.
The purpose of the SCIGP is to provide assistance to California Community Colleges, and schools in the California State University system to acquire interoperable technology in response to active shooter incidents. The Santa Monica College (SMC) Police Department responded to a request for proposal and was notified of a subaward in the amount of \$100,000. SCIGP funding will be utilized to enhance the school’s ability to enable systems of communications to be connected to, and coordinate with, first responders. Funds will be used to purchase additional hardware such as a dispatch control center, computers and software.

Restricted Fund 01.3

Revenue		
8600 State		\$ 100,000
Expenditures		
1000 Academic Salaries		0
2000 Non-Academic Salaries		0
3000 Employee Benefits		0
4000 Supplies & Materials		0
5000 Other Operating Expenditures		\$ 39,000
6000 Capital Outlay		\$ 61,000
7300 Other Outgo/Indirect		0
7600 Student Aid		0
Total		\$ 100,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: March 26, 2020 through April 22, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	122,500
3000	Benefits	0
4000	Supplies	-31,294
5000	Contract Services/Operating Exp	20,533
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-111,739
Net Total:		0

11-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: March 26, 2020 through April 22, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	600
2000	Classified/Student Salaries	-32,000
3000	Benefits	57,340
4000	Supplies	0
5000	Contract Services/Operating Exp	-26,333
6000	Sites/Buildings/Equipment	393
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS (continued)

11-C FUND 42.4 REVENUE BOND CONSTRUCTION FUND (Measure AA)

Period: March 26, 2020 through April 22, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	13,119
6000	Sites/Buildings/Equipment	-13,119
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

11-D FUND 42.5 REVENUE BOND CONSTRUCTION FUND (Measure V)

Period: March 26, 2020 through April 22, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	12,610
5000	Contract Services/Operating Exp	47,458
6000	Sites/Buildings/Equipment	-60,068
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

March 2020 8868 through 8910 \$14,065,913.58

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

March 2020 C1H – C2I \$12,714,133.95

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskell, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

March 2020 Covered by check & voucher numbers: 025452-025834 & 02132-02183
002932-2947 & 02150-51,57

Bookstore Fund Payments	\$ 411,766.27
Other Auxiliary Fund Payments	\$ 52,428.47
Trust and Fiduciary Fund Payments	<u>\$ 508,528.32</u>
	\$ 972,723.06

Purchase Orders issued

March 2020 \$23,238.85

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore,

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification
Requested by Scott Silverman, Associate Dean, Emeritus
Patricia Ramos, Dean, Workforce Development
Approved by: Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
May 2020	3	\$819

Funding Sources: Unrestricted General Fund

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 AUTHORIZATION OF SIGNATURE FOR JP MORGAN CHASE BANK, 2019-2020

Requested by: Christopher Bonvenuto, Chief Director, Business Services

Requested Action: Approval

Authorization of the following Santa Monica Community College District employee to be a designated signatory for the District on JP Morgan Chase Bank existing and new accounts for 2019-2020.

1. District Accounts

- District Clearing Account
- Community Services Account
- Bursar's Office Cash Account
- Parking Account
- Bursar's Office Credit Card Account
- Cal B and C Account
- Revolving Cash Account

Designated Signatory for District Accounts

Kim Tran

2. Auxiliary Services/Associated Students Accounts

- Associated Students Account
- Associated Students Money Market Account
- Associated Students Investment Account
- Auxiliary Services Accounts
- Auxiliary Services Money Market Account

Designated Signatory

Kim Tran

Authorization for the District to use one facsimile signature of a designated signatory when two signatures are required. Two signatures are required on all checks for more than \$500.

RECOMMENDATION NO. 18 PROCUREMENT – AWARD OF PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Cynthia Moore, Director of Procurement, Contracts & Logistics

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

18-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

March 2020

\$7,064,653.13

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: **CLASSIFIED SCHOOL EMPLOYEES WEEK**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in recognition and observation of Classified School Employees Week, May 17-23, 2020.

WHEREAS, classified employees provide valuable services to the College and students of the Santa Monica Community College District; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified employees play a vital role in providing for the welfare and safety of Santa Monica Community College District's students; and

WHEREAS, classified employees employed by the Santa Monica Community College District strive for excellence in all areas relative to their workplace,

THEREFORE BE IT RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the contribution of the classified employees to quality education in the state of California and in the Santa Monica Community College District and declares the week of May 17-23, 2020 as Classified School Employees Week in the Santa Monica Community College District.

COMMENT: Due to the COVID-19 Global Pandemic and the District’s compliance with the Governor’s Stay at Home Executive Order and Los Angeles County’s Safer at Home order, the face-to-face activities typically scheduled for Classified School Employees Week will not be held during this week. However, there will be virtual activities planned.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **RECEIPT OF PERSONNEL COMMISSION 2020-2021 PROPOSED BUDGET**

SUBMITTED BY: Personnel Commission

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2020-2021 proposed budget for the Santa Monica Community College District Personnel Commission. The Personnel Commission Budget will be discussed as part of the District’s regular budget process.

SUMMARY: In accordance with Merit Rule 2.4, the Director of Classified Personnel shall prepare and submit to the Personnel Commission a proposed operating budget for the Commission for the next ensuing fiscal year. The budget shall be submitted for a first reading not later than the appropriate Commission meeting in April.

The Director of Classified Personnel presented an initial draft of the proposed operating budget for a first reading at the Personnel Commission meeting on April 15, 2020. The Personnel Commission will hold a public hearing on its proposed budget on May 20, 2020, at which time it will fully consider all comments and suggestions that may be offered by District administration, the Board, or other concerned persons or organizations.

The Personnel Commission budget for fiscal year 2020-2021 reflects the following adjustments against the prior year’s budget:

- 5.8% increase in total salary and benefits due to the following changes:
- Mandatory 10.2% increase in employee benefits
- Mandatory step and column increases in salary

There are no increases anticipated during the next fiscal year for Total Operating Expenses. Outside of the mandatory salary and benefits increases, the initial budget will remain flat. There are no discretionary increases being requested at this time. Overall, the Personnel Commission is requesting a 5.5% increase to our budget for Fiscal Year 2020-2021.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

PERSONNEL COMMISSION BUDGET 2020-2021

Description	Object	2019/20	2020/21	Difference
Administrative & Management	2110	\$377,414.00	\$377,414.00	\$-
Clerical	2120	\$485,800.00	\$523,098.00	\$37,298.00
Clerical Hourly (Temporary Staff)	2323	11,000.00	11,000.00	\$-
Clerical Overtime	2324	2,000.00	2,000.00	\$-
Personnel Commissioners	2380	7,725.00	7,725.00	\$-
Other Classified Hourly	2393	0.00	0.00	\$-
Benefits (Staff - 47%)	Various	\$411,191.00	\$453,228.00	\$42,037.00
Benefits (Commissioners)	Various	\$82,990.00	\$82,990.00	\$-
Total Salary & Benefits		\$1,378,120.00	\$1,457,455.00	\$79,335.00
Supplies	4550	\$4,396.00	\$4,396.00	\$-
Mileage	5210	\$150.00	\$150.00	\$-
Conf./Training/Staff Development	5220	\$6,200.00	\$6,200.00	\$-
Meeting Reimbursements	5241	\$-	\$-	\$-
Meals/Catering for Raters	5242	\$2,000.00	\$2,000.00	\$-
Dues & Memberships	5310	\$3,500.00	\$3,500.00	\$-
Repairs & Equipment Maintenance	5650	\$400.00	\$400.00	\$-
Legal	5730	\$20,000.00	\$20,000.00	\$-
Off Campus Printing	5820	\$-	\$-	\$-
Advertising	5830	\$6,500.00	\$6,500.00	\$-
Software Licensing	5840	\$11,400.00	\$11,400.00	\$-
Postage	5850	\$-	\$-	\$-
Other Contract Services	5890	\$-	\$-	\$-
Total Operating Expenses		\$54,546.00	\$54,546.00	\$0.00
Total Budget		\$1,432,666.00	\$1,512,001.00	\$79,335.00

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION May 5, 2020
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 21

SUBJECT: ART COMPLEX UPDATE

SUBMITTEDBY: Vice President, Business and Administration

SUMMARY: In December 2019, the college contracted Little Diversified Architectural Consulting, Inc. in collaboration with Grimshaw Architects to design the new 31,877 square-foot Art Complex. The project includes multiple state-of-the-art buildings that will provide lecture, studio, laboratory, and collaborative spaces. Little/Grimshaw team has been collaborating with the Art Department faculty and staff, and SMC administrators to determine the project goals and requirements.

District collaboration meetings were held on the following dates:

- December 10, 2019
- December 19
- January 10, 2020
- January 30
- February 13
- March 25
- April 2
- April 6
- April 8
- April 21

The Architects will present the current schematic design which is based on collaboration with the Art Department and SMC administrators; additional design refinements will be incorporated after receiving comments from the Board of Trustees and the neighboring community.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: **RESOLUTION: DESIGNATING PERSONNEL TO ACT AS THE AGENT FOR THE DISTRICT SEEKING FINANCIAL ASSISTANCE AFTER A DISASTER**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution to designate the District’s Applicant Agents when seeking financial assistance after a Governor or Presidential disaster proclamation.

WHEREAS, on March 22, 2020, the President approved the Major Disaster Declaration FEMA-4482-DR, California Disaster Declaration (DR-4482) for the California COVID-19 pandemic; and

WHEREAS, on March 17, 2020, the Board of Trustees approved a resolution declaring emergency conditions exist at Santa Monica College and authorized the Superintendent/President to take any and all necessary actions to prepare and respond to the Novel Coronavirus (COVID-19); and

WHEREAS, the approval of the DR-4482 authorizes the Federal Emergency Management Agency’s (FEMA) Public Assistance to process reimbursement for emergency protective measures related to COVID-19; and

WHEREAS, Santa Monica College responded quickly to mitigate the immediate impacts to students, faculty, and staff, while also supporting continuity of education; and

WHEREAS, Santa Monica College efforts have resulted in unanticipated expenditures to limited resources; and

WHEREAS, Santa Monica College, as an institution of higher education are authorized for financial assistance through FEMA; and

WHEREAS, the California Office of Emergency Services (CalOES) requires a designation of authorize positions listed to execute for and on behalf of Santa Monica College for the purpose of obtaining certain Federal financial assistance;

THEREFORE BE IT RESOLVED that the Santa Monica Community College District hereby authorize the positions of the Superintendent/President, Vice President of Business and Administration, and Chief Director of Business Services to execute an application and to file it with the California Governor’s Office of Emergency Services.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: **RESOLUTION TO REAFFIRM SANTA MONICA COMMUNITY COLLEGE DISTRICT'S COMMITMENT TO PROVIDE A SAFE ENVIRONMENT FOR ALL STUDENTS AND PERSONNEL**

SUBMITTED BY: Superintendent/President
Chair, Board of Trustees

Whereas, the Santa Monica Community College District recognizes the rights of all students and their families, regardless of ethnicity, immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status; and

Whereas, the Santa Monica Community College District Board of Trustees acknowledges that civil and human rights are deeply rooted in the fabric of democratic and principled societies; and

Whereas, prominent among Santa Monica College's institutional values are mutual respect, to treat one another with dignity, trust and fairness; to appreciate the diversity of our community, students and workforce in a collegial and cooperative manner; to positively engage the college community in developing a deep appreciation of, and collegiality among all cultures; and

Whereas, Santa Monica College is a leader and innovator in learning and achievement by fostering its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, and sustainability; and

Whereas, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

Whereas, Santa Monica College will continue to work with the college community, national and state wide education leaders and elected officials to ensure that our students are able to pursue their educational goals; and

WHEREAS, scientists have confirmed that the COVID-19 disease does not respect borders and is not caused by ethnicity, and the World Health Organization has cautioned against using geographic descriptors because they can fuel ethnic discrimination; and

WHEREAS, using geographic descriptors related to the COVID-19 disease is inaccurate and stigmatizing, tends to incite fear and xenophobia, and may put some students and personnel at risk of retaliation; and

WHEREAS, Asian American communities are suffering acts of discrimination, hate crimes, and microaggressions due to fears of COVID-19; and

WHEREAS, as the COVID-19 virus has spread, numerous Asian Americans and Pacific Islanders have reported experiencing microaggressions, racial profiling, hate incidents and, in some cases, hate violence; and

WHEREAS, the United Nations Special Rapporteur on freedom of religion and belief reported on April 22, 2020, an alarming upsurge in the scapegoating religious or belief communities, including Christians, Jews, and Muslims, for the spread of the virus; and

Whereas, Santa Monica College confirms its commitment to the well-being and safety of all students and personnel

Therefore Be It Resolved that the Santa Monica Community College District Board of Trustees stands united in continuing to provide a safe environment for all students who choose to better their lives through education and will maintain the following strategies to be consistent with the college's values:

- Santa Monica College will continue to advocate for educational opportunities for all students regardless of ethnicity or immigration status ethnicity, immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status.
- The Santa Monica Community College District Board of Trustees denounces hate speech or actions and reaffirms the College's commitment to create a campus atmosphere of respect by denouncing hate speech directed at immigrant, ethnic minority, religious and LGBTQ students and personnel, and by informing the campus community of existing resources for reporting and responding to identity-based hate incidents; and
- The Santa Monica Community College District will partner with local agencies including the City of Santa Monica, City of Malibu, the Santa Monica-Malibu Unified School District, Santa Monica Police Department, County of Los Angeles, Los Angeles Sheriff's Department and non-profit agencies and legal services agencies to provide referrals to resources and support for families with deportation concerns; and

COMMENT: This resolution addresses sentiment arising due to fears of the COVID-19 pandemic. It reaffirms the SMC's commitment to the well-being and safety of its students and personnel.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: **2019-2020 QUARTERLY BUDGET REPORT AND 311Q**

SUBMITTED BY: Vice-President, Business and Administration

REQUESTED ACTION: Acknowledge receipt of the 2019-2020 Quarterly Budget Report, as of March 31, 2020 (Appendix A).

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor’s Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 25

SUBJECT: **ANNUAL ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA – PROP 30) FUNDING AND EXPENDITURES**

SUBMITTED BY: Vice-President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the plan to expend the 2019-2020 Education Protection Account (EPA) funds of \$19,716,622 on instructional salaries.

SUMMARY: Proposition 55, The California Children’s Education and Health Care Protection Act of 2016, which was an extension of Proposition 30, temporarily raises the income tax rate for upper-income-earners (over \$250,000 for single filers, over \$500,000 for joint filers, and over \$340,000 for heads of households) through 2030-2031 to fund the State’s Educational Protection Account which provides funding for local school districts and community colleges.

Under Proposition 55, Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended as required by law.

This recommendation is submitted to comply with Proposition 55 provisions requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA that our District will receive for 2019-2020, as of P1, is \$19,970,223. Accordingly, the amount of EPA funds as of the recalculation of apportionment for 2018-2019 decreased from the P2 amount of \$19,523,072 to \$19,269,471 or a decrease of <\$253,601>. The entire amount for 2019-2020 less the decrease in 2018-2019 funding will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the “computational revenue” calculations and will be offset by a decrease in apportionment funding received by the State.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 26

SUBJECT: **AMENDMENT TO AGREEMENT FOR PROGRAM AND CONSTRUCTION MANAGEMENT FOR DISTRICT BOND CONSTRUCTION PROGRAM**

SUBMITTEDBY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve an amendment to the Program and Construction Management agreement with Vanir Construction Management, Inc. for Bond funded construction projects. The amendment is to extend the agreement, as follows:

- Extend the agreement, which will expire on May 31, 2020, for a period of two years from June 1, 2020 through May 31, 2022 in the amount not to exceed \$4,400,000 plus \$100,000 reimbursable expenses effective June 1, 2020;
- Adjust the rates from \$80-\$200 to \$84-\$210 per hour.

FUNDING SOURCE: Measure S, AA, V, and District Capital Funds

COMMENT: This amendment extends both of the program and construction management services for the District’s bond construction program. The program management services include: assisting District staff with budgeting and scheduling bond projects, managing the design process, and maintaining effective communications internally and externally. The construction management services include: managing the bidding process, construction administration, and project closeout for bond projects.

Vanir Construction Management, Inc. is the program and construction management team currently working on several major projects under construction or in planning phase, including the Early Childhood Lab School, Malibu Campus, Math & Science Building, Pico Village, Pico Classroom Complex, HVAC Upgrades, Phase 2 of the Student Services Center, and the new Art Complex.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 27

SUBJECT: **AWARD OF CONTRACT – MATH AND SCIENCE BUILDING PHASE 1 -DEMOLITION**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees award the contract to ICON WEST INC, the lowest responsive bidder for the SMC Math & Science Building Phase I Demolition.

<u>Bidder</u>	<u>Amount</u>
Icon West, Inc.	\$7,337,000.00
The Nazerian Group	\$7,614,123.00
Pinner Construction	\$8,868,000.00
S.J. Amoroso	\$9,397,000.00

FUNDING SOURCE: Measure V, State Capital Funds

COMMENT: The Math Department is operating out of the temporary trailers constructed after the 1994 Northridge Earthquake with inadequate technology or lab spaces. Consolidating the Math and Science, and Earth Sciences programs into a new complex allows for interdisciplinary interaction. The project will also include a new Planetarium that will be available for school and community presentations. This project has been in planning since 2007 and waiting for state funding, which was approved through the passage of a statewide bond in November 2016. Approximately 40% of the total project cost will be covered by state funds.

The Phase 1 of the project includes demolition of the existing Letter and Science building, Liberal Arts building, and Counseling building. The project also includes the Abatement and associated geotechnical improvement work as needed in preparation for the construction of the new Math and Science building.

Bids for the Phase 1 project were received on March 23, 2020. It is recommended that the Board authorize staff to contract with ICON WEST INC., the lowest responsible and responsive bidder determined from the list above. The SMC District's Award shall be finalized upon the review and verification of the all the requirements as outlined in the Contract Documents and the successful execution of the Contract.

Award of the construction contract is contingent upon receipt of a State DF-14 Form for Authorization to Award Construction Contract and Release of Construction Funding.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 28

SUBJECT: **PROCESS TO APPOINT MEMBERS OF THE CITIZENS’ BOND OVERSIGHT COMMITTEE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees commence the application process (1) to fill a vacancy on the Citizens’ Bond Oversight Committee (CBOC) caused by the expiring terms of a current member, effective July 1, 2020, and (2) to possibly appoint additional members to serve on the Citizens’ Bond Oversight Committee.

SUMMARY: The Government Code and Education Code require that the Citizens’ Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees, with at least:

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

Following is the status of Citizens’ Bond Oversight Committee membership:

Members with continuing terms through June 30, 2021	Patrick Acosta, Local Community/Business Heather Anderson, Local Community (Malibu) Michael Dubin, Business Community, Taxpayers Organization Elizabeth Greenwood, Local Community/Business Donald Schort, Local Community/Business Sonya Sultan, Local Community/Business
Member with term expiring June 30, 2020 who is eligible to apply for reappointment	Alfred Barrett, Senior Citizens’ Organization
Associated Students Representative term expires June 30, 2020. A new representative will be appointed for 2020-2021.	Christine Tai

The Committee meets quarterly (July, October, January and April) and reviews quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure; (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses; (c) bond proceeds are maximized. Members of the Citizens' Bond Oversight Committee shall serve for no more than three consecutive terms (Education Code Section 15282.)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES
NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION May 5, 2020
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 29

SUBJECT: **ANNUAL AUTHORIZATION OF PRIVILEGES FOR STUDENT TRUSTEE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the continuation of privileges for the student trustee in accordance with Board Policy 2015 and Education Code Section 72023.5.

1. The student trustee may make and second motions.
2. The Student Trustee is entitled to an advisory vote which shall be cast before the rest of the Board of Trustees and be recorded as such in the official minutes. The vote shall not be included in determining the vote required to carry any measure before the Board.
3. The student trustee may receive compensation up to the amount prescribed by Education Code Section 72425 and Board Policy. The term of compensation for the student trustee shall run from June through May.

SUMMARY: Education Code Section 72023.5 states that Board action to determine the privileges of the student trustee is required each year by May 15th for the succeeding year.

Rights and responsibilities dealing with term, closed sessions and conference attendance are included in Board Policy.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 30

SUBJECT: **FIRST READING – BOARD POLICY 2350, SPEAKERS**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of revised Board Policy 2350, Speakers.

SUMMARY: BP 2350, Speakers, has been revised to allot three minutes instead of five minutes for members of the public who wish to address the Board of Trustees during regular and special meetings of the Board of Trustees.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:



Board Policy
Chapter 2 – Board of Trustees

BP 2350 SPEAKERS

Persons may speak to the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

- The Chair of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board of Trustees or if their remarks are unduly repetitive.
- Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
- Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.

Addressing the Board of Trustees

Regular Meetings of the Board of Trustees

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed.

Special Meetings of the Board of Trustees

Members of the public may address the Board of Trustees by oral presentation on any item included on the agenda for consideration by the Board of Trustees, provided the requirements and procedures herein set forth are observed.

Procedure for Addressing the Board of Trustees

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable), and the topic or agenda item on which comment is to be made.

No member of the public may speak without being recognized by the Chair of the Board.

Generally, each speaker may be allowed a maximum of **three** minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. Each speaker is limited to one presentation per specific agenda item before the Board and to one presentation per meeting on non-agenda matters. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.
- **Three** minutes may be allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.
- **Three** minutes may be allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: The time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent/President.

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting. (See BP 2355 Decorum)
3. The Board of Trustees urges that charges and complaints against any District employee be submitted to the Board in writing. This allows the Board to more carefully examine the complaint and initiate an investigation when necessary. However, no one will be prevented from making a charge or complaint to the Board because they decline to do so in writing. If a complaint is made orally, the Board may request that the individual making the complaint provide additional information to facilitate an investigation. The Board may also afford the District employee, about whom a complaint is made, the opportunity to respond either orally or in writing at the same or subsequent meeting.

Also see BP 2345 Public Participation at Board Meetings and BP 2355 Decorum.

References:

Education Code Section 72121.5;
Government Code Sections 54950 et seq.

Adopted: May 1, 2000

Revised: December 1, 2003, June 6, 2017

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2020

XII. BOARD COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held via Zoom Conference on Tuesday, June 2, 2020 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Conference.

Major Items of Business

The agenda for the next meeting will include the following:

1. Tentative 2020-2021 Budget
2. Five-Year Construction Plan
3. Annual Recommendations, Consultants and Contracts

UNRESTRICTED GENERAL FUND 01.0

2019-2020 REVENUE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
FEDERAL			
01 FIN AID ADM ALLOWANCES	136,173	125,923	125,923
02 TOTAL FEDERAL	136,173	125,923	125,923
STATE			
03 GENERAL APPORTIONMENT	64,019,115	52,665,561	69,865,129
04 EDUCATION PROTECTION ACCOUNT - PROP 30/55	19,901,099	14,977,667	19,970,223
05 COLA	4,350,124	3,496,935	4,350,124
06 PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	304,256	304,256
07 PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA	-	(253,601)	(253,601)
08 HOMEOWNERS EXEMPT	93,379	45,106	90,208
09 STATE LOTTERY REVENUE	3,742,060	2,498,408	3,740,872
10 MANDATED PROGRAM COSTS	622,981	622,981	622,981
11 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	5,911,144	-	5,911,144
12 OTHER STATE	2,860,941	1,195,141	2,878,022
13 TOTAL STATE	101,500,843	75,552,454	107,479,358
LOCAL			
14 PROP TAX SHIFT (ERAF)	13,211,517	408,921	7,500,511
15 SECURED TAX	16,737,824	9,780,704	16,746,422
16 SUPPLEMENTAL TAXES	391,781	209,447	411,370
17 UNSECURED TAX	600,542	592,339	592,339
18 PRIOR YRS TAXES	550,358	549,805	549,805
19 PROPERTY TAX - RDA PASS THRU	1,752,991	834,996	1,879,808
20 PROPERTY TAX - RDA RESIDUAL	2,837,858	1,807,662	3,367,655
21 RENTS	152,000	71,524	152,000
22 INTEREST	926,400	413,680	863,600
23 ENROLLMENT FEES	13,615,223	11,968,499	12,720,319
24 UPPER DIVISION FEES	73,294	58,890	71,904
25 STUDENT RECORDS	394,300	146,931	398,400
26 NON-RESIDENT TUITION/INTENSIVE ESL	30,740,290	29,413,886	29,448,180
27 OTHER STUDENT FEES & CHARGES	64,600	63,399	64,500
28 F1 APPLICATION FEES	203,800	111,261	178,620
29 OTHER LOCAL	894,100	1,910,116	2,717,601
30 I. D. CARD SERVICE CHARGE	962,300	652,200	835,100
31 LIBRARY CARDS	40	-	40
32 LIBRARY FINES	4,000	1,814	4,000
33 PARKING FINES	128,290	77,905	128,290
34 TOTAL LOCAL	84,241,508	59,073,979	78,630,464
35 TOTAL REVENUE	185,878,524	134,752,356	186,235,745
36 TRANSFER IN	203,978	55,822	232,727
37 SALE OF EQUIPMENT AND SUPPLIES	-	19,278	19,278
38 TOTAL OTHER FINANCING SOURCES	203,978	75,100	252,005
39 TOTAL REVENUE AND TRANSFERS	186,082,502	134,827,456	186,487,750

**UNRESTRICTED GENERAL FUND 01.0
2019-2020 EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL EXPENDITURES	2019-2020 PROJECTED BUDGET
01 INSTRUCTION	29,613,615	19,591,720	30,675,635
02 ACADEMIC MANAGERS	6,889,431	4,736,115	6,911,979
03 NON-INSTRUCTION	6,377,580	3,947,490	6,489,403
04 HOURLY INSTRUCTION	31,934,158	22,351,616	33,170,369
05 HOURLY NON-INSTRUCTION	5,106,871	3,503,824	5,234,543
06 VACANT POSITIONS	139,360	-	47,864
07 VACANCY SAVINGS	(91,978)	-	(43,915)
08 TOTAL ACADEMIC	79,969,037	54,130,765	82,485,878
09 CLASSIFIED REGULAR	22,375,623	15,823,717	24,069,343
10 CLASSIFIED MANAGERS	5,119,053	3,470,471	5,412,012
11 CLASS REG INSTRUCTION	3,659,966	2,411,630	3,653,998
12 CLASSIFIED HOURLY	2,117,676	1,847,548	2,837,009
13 CLASS HRLY INSTRUCTION	530,751	263,294	399,783
14 CLASS ONE-TIME OFF SCHEDULE PAYMENT/RETRO	-	1,044,557	1,044,557
15 VACANT POSITIONS	2,878,382	-	1,719,726
16 VACANCY SAVINGS	(1,899,732)	-	(1,577,849)
17 TOTAL CLASSIFIED	34,781,719	24,861,217	37,558,579
18 STRS	9,947,295	6,786,798	10,248,577
19 STATE ON-BEHALF PENSION CONTRIB TO STRS	5,911,144	-	5,911,144
20 PERS	7,189,068	5,162,212	7,601,422
21 OASDI/MEDICARE	3,773,034	2,742,836	3,979,405
22 H/W	16,509,281	9,890,421	16,695,806
23 RETIREES' H/W	4,753,535	3,871,267	4,753,535
24 SUI	166,319	99,123	168,883
25 WORKERS' COMPENSATION	1,967,806	1,287,181	2,051,491
26 ALTERNATIVE RETIREMENT	502,260	349,728	540,145
27 SUPPLEMENTAL RETIREMENT PLAN	1,298,771	1,298,771	1,298,771
28 BENE REL TO CLASS ONE-TIME OFF SCHEDULE PAY	-	178,796	178,796
29 BENEFITS RELATED TO VACANT POSITIONS	905,321	-	530,276
30 BENEFITS RELATED TO VACANCY SAVINGS	(597,512)	-	(486,528)
31 TOTAL BENEFITS	52,326,322	31,667,133	53,471,723
32 SUPPLIES	1,042,786	526,341	1,109,177
33 SUPPLIES FOR COVID-19	-	-	81,996
34 TCO-SUPPLIES	65,538	-	65,538
35 TOTAL SUPPLIES	1,108,324	526,341	1,256,711
36 CONTRACTS/SERVICES	16,000,197	7,272,189	16,517,601
37 INSURANCE	1,143,085	1,157,496	1,219,931
38 UTILITIES	4,021,059	2,474,846	3,792,306
39 TOTAL SERVICES	21,164,341	10,904,531	21,529,838
40 EQUIPMENT	100,000	-	157,964
41 TOTAL CAPITAL	100,000	-	157,964
42 TOTAL EXPENDITURES	189,449,743	122,089,987	196,460,693
43 OTHER OUTGO - TRANSFERS	384,498	280,128	384,498
44 OTHER OUTGO - STUDENT AID	2,500	-	2,500
45 TOTAL TRANSFERS/FINANCIAL AID	386,998	280,128	386,998
46 TOTAL EXPENDITURES & TRANSFERS	189,836,741	122,370,115	196,847,691

**UNRESTRICTED GENERAL FUND 01.0
2019-2020 FUND BALANCE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL FUND BALANCE	2019-2020 PROJECTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	177,670,960	133,641,991	175,963,502
02 TOTAL EXPENDITURES AND TRANSFERS	188,044,822	120,460,919	193,613,807
03 VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	3,923,063	-	2,297,866
04 VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,589,222)	-	(2,108,292)
05 OPERATING SURPLUS/(DEFICIT)	(11,707,703)	13,181,072	(17,839,879)
ONE-TIME ITEMS			
06 FTES BORROWING/DECLINE	8,411,542	-	9,338,783
07 STRS EMPLOYER EXCESS CONTRIBUTION	-	1,134,810	1,134,810
08 PRIOR YEAR APPORTIONMENT ADJ	-	50,655	50,655
09 CLASSIFIED ONE-TIME OFF SCH PAY & RETRO & REL BENE	-	(1,223,353)	(1,223,353)
10 GENDER EQUITY AND SOCIAL JUSTICE	(75,000)	-	(75,000)
11 SAFE PARKING PILOT PROGRAM	(50,000)	-	(50,000)
12 EQUIPMENT FOR VETERANS RESOURCE CENTER	(25,000)	-	(82,964)
13 TCO-EQPT REPLACEMENT	(65,538)	-	(65,538)
14 SUPPLIES FOR COVID-19	-	-	(81,996)
15 ONE-TIME BUDGET AUGMENTATION	(242,540)	(685,843)	(1,465,459)
16 OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEI	(3,754,239)	12,457,341	(10,359,941)
17 BEGINNING BALANCE	30,676,107	30,676,107	30,676,107
18 ENDING FUND BALANCE	26,921,868	43,133,448	20,316,166
19 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFER!	14.18%	35.25%	10.32%

DESIGNATION OF FUND BALANCE

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL FUND BALANCE	2019-2020 PROJECTED BUDGET
20 UNDESIGNATED FUND BALANCE	25,011,582	41,604,395	18,787,113
21 UNDESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSF	13.18%	34.00%	9.54%
DESIGNATED RESERVE FOR:			
22 CLASSIFIED EMPLOYEE WELFARE FUND	456,733	-	-
23 RESERVE FOR FUTURE STRS AND PERS INCREASES	1,453,553	1,529,053	1,529,053
24 TOTAL	1,910,286	1,529,053	1,529,053
25 DESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFER	1.01%	1.25%	0.78%
26 TOTAL ENDING FUND BALANCE	26,921,868	43,133,448	20,316,166
27 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFER!	14.18%	35.25%	10.32%

*** Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3
2019-2020 REVENUE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
FEDERAL			
01 PERKINS IV TITLE I-C	808,020	269,336	808,020
02 FWS-FEDERAL WORK STUDY	561,721	288,307	561,721
03 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	60,025	45,179	60,917
04 FEDERAL CARRYOVERS	2,013,502	822,343	2,013,502
05 OTHER FEDERAL	2,032,494	223,504	2,848,740
06 TOTAL FEDERAL	5,475,762	1,648,669	6,292,900
STATE			
07 LOTTERY	1,320,727	122,661	1,320,727
08 SFAA-STUDENT FINANCIAL AID ADMIN	828,006	629,285	828,006
09 FINANCIAL AID TECHNOLOGY-ONGOING	69,167	52,567	69,167
10 DSPS-DISABLED STUDENTS PROGRAM & SERVICES	2,197,413	1,670,034	2,197,413
11 CALWORKS	343,764	266,193	349,385
12 GUIDED PATHWAYS	554,999	554,999	554,999
13 HUNGER FREE CAMPUS	-	83,579	83,579
14 STUDENT EQUITY AND ACHIEVEMENT	8,907,810	6,769,936	8,907,810
15 VETERANS RESOURCE CENTER	17,699	67,146	88,350
16 EQUAL EMPLOYMENT OPPORTUNITY	45,000	50,000	50,000
17 STRONG WORKFORCE PROGRAM	891,721	925,159	1,217,315
18 ADULT EDUCATION BLOCK GRANT	428,049	321,037	428,049
19 NURSING EDUCATION PROGRAM SUPPORT	251,070	190,813	251,070
20 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,308,990	994,832	1,308,990
21 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	83,416	63,396	83,416
22 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	247,966	188,454	247,966
23 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	907,560	-	907,560
24 STATE CARRYOVERS	18,335,438	10,955,472	18,364,690
25 OTHER STATE	1,040,513	610,691	1,048,313
26 TOTAL STATE	37,779,308	24,516,254	38,306,805
LOCAL			
27 PICO PROMISE	151,347	151,347	151,347
28 HEALTH FEES	1,208,562	1,009,514	1,208,562
29 PARKING FEES	1,305,777	1,080,618	1,305,777
30 DONATIONS-KCRW	2,909,949	955,115	2,682,314
31 RADIO GRANTS	1,294,677	1,225,823	1,225,823
32 COMMUNITY SERVICES	661,795	288,245	661,795
33 CONSOLIDATED CONTRACT ED-LOCAL	238,700	8,000	238,700
34 LOCAL CARRYOVERS	199,287	384,525	426,922
35 OTHER LOCAL	6,657,022	6,072,396	6,663,656
36 TOTAL LOCAL	14,627,116	11,175,583	14,564,896
37 TOTAL REVENUE	57,882,186	37,340,506	59,164,601

**RESTRICTED GENERAL FUND 01.3
2019-2020 EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL EXPENDITURES	2019-2020 PROJECTED BUDGET
01 INSTRUCTION	221,500	1,584	223,084
02 MANAGEMENT	2,697,824	1,132,246	3,024,164
03 NON-INSTRUCTION	2,158,107	1,790,965	2,575,347
04 HOURLY INSTRUCTION	38,620	8,065	38,871
05 HOURLY NON-INSTRUCTION	5,952,498	3,753,124	7,186,775
06 TOTAL ACADEMIC	11,068,549	6,685,984	13,048,241
07 CLASSIFIED REGULAR	5,665,078	3,103,112	5,560,684
08 CLASSIFIED MANAGERS	454,668	352,522	531,424
09 CLASS REG INSTRUCTION	71,424	35,086	39,451
10 CLASSIFIED HOURLY	2,256,441	1,577,729	2,520,570
11 CLASS HRLY INSTRUCTION	258,088	122,587	253,067
12 TOTAL CLASSIFIED	8,705,699	5,191,036	8,905,196
13 BENEFITS HOLDING ACCOUNT	7,046,927		3,033,823
14 STRS	-	786,931	786,931
15 STATE ON-BEHALF PENSION CONTRIB TO STRS	-	-	907,560
16 PERS	-	771,834	771,834
17 OASDI/MEDICARE	-	428,850	428,850
18 H/W	-	1,306,448	1,306,448
19 SUI	-	5,441	5,441
20 WORKERS' COMP.	-	187,149	187,149
21 ALTERNATIVE RETIREMENT	-	73,947	73,947
22 SUPPLEMENTAL RETIREMENT PLAN	-	15,694	15,694
23 TOTAL BENEFITS	7,046,927	3,576,294	7,517,677
24 TOTAL SUPPLIES	1,599,718	915,271	1,609,039
25 CONTRACTS/SERVICES	15,929,465	8,081,850	15,801,817
26 INSURANCE	5,538,551	3,025,966	5,538,551
27 UTILITIES	154,000	46,345	154,600
28 TOTAL SERVICES	21,622,016	11,154,161	21,494,968
29 BLDG & SITES	2,029,278	332,065	2,029,278
30 EQUIPMENT/LEASE PURCHASE	2,991,674	644,440	2,736,778
31 TOTAL CAPITAL	5,020,952	976,505	4,766,056
32 TOTAL EXPENDITURES	55,063,861	28,499,251	57,341,177
33 OTHER OUTGO - STUDENT AID	3,203,724	576,339	2,180,074
34 OTHER OUTGO - TRANSFERS	203,978	55,823	232,727
35 TOTAL OTHER OUTGO	3,407,702	632,162	2,412,801
36 TOTAL EXPENDITURES & OTHER OUTGO	58,471,563	29,131,413	59,753,978

**RESTRICTED GENERAL FUND 01.3
2019-2020 FUND BALANCE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL FUND BALANCE	2019-2020 PROJECTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	57,882,186	37,340,506	59,164,601
02 TOTAL EXPENDITURES AND TRANSFERS	58,471,563	29,131,413	59,753,978
03 OPERATING SURPLUS/(DEFICIT)	(589,377)	8,209,093	(589,377)
04 BEGINNING BALANCE	8,971,703	8,971,703	8,971,703
05 CONTINGENCY RESERVE/ENDING FUND BALANCE	8,382,326	17,180,796	8,382,326
06 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFE	14.34%	58.98%	14.03%

RESTRICTED GENERAL FUND 01.3
DETAIL OF OTHER REVENUES AND CARRYOVER

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
FEDERAL CARRYOVER			
01	306,551	126,268	306,551
02	162,864	42,572	162,864
03	1,209,219	534,548	1,209,219
04	60,246	55,231	60,246
05	137,553	-	137,553
06	45,939	45,938	45,939
07	91,130	17,786	91,130
08	2,013,502	822,343	2,013,502
FEDERAL CURRENT YEAR			
09	284,562	644	284,562
10	287,537	-	287,537
11	1,139,572	152,600	1,199,548
12	46,195	21,878	46,195
13	132,801	48,382	111,625
14	141,827	-	141,827
15	-	-	177,446
16	-	-	600,000
17	2,032,494	223,504	2,848,740
18	4,045,996	1,045,847	4,862,242
STATE - CARRYOVER			
19	41,009	41,009	41,009
20	16,000	16,000	16,000
21	71,157	71,156	71,157
22	2,529	2,528	2,528
23	253,727	253,728	253,728
24	670,978	74,445	670,978
25	63,068	63,067	63,068
26	12,550	8,875	12,550
27	6,651	6,650	6,650
28	2,065,012	2,065,013	2,065,013
29	6,830,111	331,075	6,830,111
30	733,049	733,049	733,049
31	4,678	-	4,678
32	201,606	201,606	201,606
33	57,211	57,211	57,211
34	25,492	25,492	25,492
35	535,750	535,748	535,750

TO BE CONTINUED

RESTRICTED GENERAL FUND 01.3
DETAIL OF OTHER REVENUES AND CARRYOVER

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
<i>CONTINUATION</i>			
36 NURSING EDUCATION PROGRAM SUPPORT	-	29,252	29,252
37 CA COMMUNITY COLLEGES MENTAL HEALTH SERVICES	172,602	22,602	172,602
38 STUDENT EQUITY AND ACHIEVEMENT PROGRAM	5,677,367	5,677,367	5,677,367
39 VETERANS RESOURCE CENTER - ONE TIME	200,000	44,709	200,000
40 MENTAL HEALTH SUPPORT	192,188	192,187	192,188
41 INNOVATION AND EFFECTIVENESS	148,152	148,152	148,152
42 CLASSIFIED PROFESSIONAL DEVELOPMENT	95,161	95,161	95,161
43 FINANCIAL AID TECHNOLOGY - ONGOING	70,106	70,106	70,106
44 FINANCIAL AID TECHNOLOGY - ONE TIME	189,284	189,284	189,284
45 TOTAL STATE CARRYOVER	18,335,438	10,955,472	18,364,690
STATE - CURRENT YEAR			
46 CHILD DEVELOPMENT CONSORTIUM (YOSEMITE CCD)	-	3,796	7,800
47 AWARD FOR INNOVATION IN HIGHER EDUCATION	540,513	540,513	540,513
48 IMPROVING ONLINE CTE PATHWAYS	500,000	66,382	500,000
49 TOTAL STATE CURRENT YEAR	1,040,513	610,691	1,048,313
50 GRAND TOTAL - STATE	19,375,951	11,566,163	19,413,003
LOCAL CARRYOVER			
51 KCRW - CORPORATION FOR PUBLIC BROADCASTING	156,891	384,525	384,526
52 SOLAR PHOTOVOLTAIC PROGRAM	42,396	-	42,396
53 TOTAL - LOCAL CARRYOVER	199,287	384,525	426,922
LOCAL-CURRENT YEAR			
54 F1 INSURANCE	5,531,551	5,497,230	5,531,551
55 SMC PERFORMING ARTS CENTER	1,089,756	555,437	1,089,756
56 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM	-	-	1,584
57 INFUSING LIBERAL ARTS IN UCLA'S UNDERGRAD ENGINEERING ED	35,715	-	20,765
58 HOLLYWOOD FOREIGN PRESS ASSOC EQUIPMENT GRANT - ONE T	-	19,729	20,000
59 TOTAL LOCAL-CURRENT YEAR	6,657,022	6,072,396	6,663,656
60 GRAND TOTAL - LOCAL	6,856,309	6,456,921	7,090,578

**CAPITAL OUTLAY FUND 40.0
2019-2020 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
STATE			
01 STATE CARRYOVERS	3,196,018	3,196,016	3,196,017
02 STATE CAPITAL OUTLAY	5,000,000	-	5,000,000
03 TOTAL STATE	8,196,018	3,196,016	8,196,017
LOCAL			
04 PROPERTY TAX - RDA PASS THRU	1,937,516	922,891	1,937,516
05 DONATIONS	2,200,000	2,220,533	2,220,533
06 RENTS	217,945	-	217,945
07 INTEREST	411,000	171,924	350,000
08 NON-RESIDENT CAPITAL CHARGE	2,432,882	2,323,775	2,432,882
09 LOCAL INCOME	42,000	42,253	42,253
10 TOTAL LOCAL	7,241,343	5,681,376	7,201,129
11 OTHER FINANCING SOURCES	-	-	-
12 TOTAL OTHER FINANCING SOURCES	-	-	-
13 TOTAL REVENUES	15,437,361	8,877,392	15,397,146
EXPENDITURES			
14 SUPPLIES	1,500	4,541	5,000
15 CONTRACT SERVICES	2,015,876	1,259,347	2,015,876
16 CAPITAL OUTLAY	28,937,066	1,571,056	28,893,351
17 TOTAL EXPENDITURES	30,954,442	2,834,944	30,914,227
18 TOTAL EXPENDITURES AND TRANSFERS	30,954,442	2,834,944	30,914,227
19 OPERATING SURPLUS/(DEFICIT)	(15,517,081)	6,042,448	(15,517,081)
20 BEGINNING BALANCE	15,517,081	15,517,081	15,517,081
21 ENDING FUND BALANCE	-	21,559,529	-

MEASURE S FUND 42.3
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	239,000	116,405	239,000
03 TOTAL REVENUE	239,000	116,405	239,000
EXPENDITURES			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	90,000	12,736	90,000
06 CAPITAL OUTLAY	12,473,732	1,745,332	12,473,732
07 TOTAL EXPENDITURES	12,563,732	1,758,068	12,563,732
08 OPERATING SURPLUS/(DEFICIT)	(12,324,732)	(1,641,663)	(12,324,732)
09 BEGINNING BALANCE	12,324,732	12,324,732	12,324,732
10 ENDING FUND BALANCE	-	10,683,069	-

MEASURE AA FUND 42.4
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	163,000	60,873	130,000
03 TOTAL REVENUE	163,000	60,873	130,000
EXPENDITURES			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	60,000	124,827	150,000
06 CAPITAL OUTLAY	5,871,159	756,775	5,748,159
07 TOTAL EXPENDITURES	5,931,159	881,602	5,898,159
08 OPERATING SURPLUS/(DEFICIT)	(5,768,159)	(820,729)	(5,768,159)
09 BEGINNING BALANCE	5,768,159	5,768,159	5,768,159
10 ENDING FUND BALANCE	-	4,947,430	-

MEASURE V FUND 42.5
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	3,079,000	1,573,595	3,079,000
03 TOTAL REVENUE	3,079,000	1,573,595	3,079,000
EXPENDITURES			
04 SUPPLIES	25,000	38,064	50,000
05 CONTRACT SERVICES	405,000	71,871	405,000
06 CAPITAL OUTLAY	163,183,975	15,499,113	163,158,975
07 TOTAL EXPENDITURES	163,613,975	15,609,048	163,613,975
08 OPERATING SURPLUS/(DEFICIT)	(160,534,975)	(14,035,453)	(160,534,975)
09 BEGINNING BALANCE	160,534,975	160,534,975	160,534,975
10 ENDING FUND BALANCE	-	146,499,522	-

**STUDENT FINANCIAL AID FUND 74.0
2019-2020 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 FEDERAL GRANTS	31,073,495	22,211,052	31,073,495
02 FEDERAL LOANS	3,510,000	2,273,437	3,510,000
03 CARES - HIGHER EDUCATION RELIEF FUND	-	-	6,096,757
04 CAL GRANTS	3,562,000	2,114,685	3,562,000
05 SANTA MONICA COLLEGE PROMISE	1,686,693	1,686,693	1,686,693
06 STUDENT SUCCESS COMPLETION	2,238,310	2,238,310	2,238,310
07 TRANSFER	354,498	250,128	354,498
08 TOTAL REVENUE	42,424,996	30,774,305	48,521,753
EXPENDITURES			
09 FINANCIAL AID	42,424,996	31,212,100	48,521,753
10 TOTAL EXPENDITURES	42,424,996	31,212,100	48,521,753
11 ENDING FUND BALANCE**	-	(437,795)	-

**Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

SCHOLARSHIP TRUST FUND 75.0
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
01 BEGINNING BALANCE	15,000	15,000	15,000
REVENUE			
02 TRANSFER	30,000	30,000	30,000
03 INTEREST	-	-	-
04 TOTAL REVENUE	30,000	30,000	30,000
05 TOTAL FUNDS AVAILABLE	45,000	45,000	45,000
EXPENDITURES			
06 SCHOLARSHIP	30,000	30,000	30,000
07 TOTAL EXPENDITURES	30,000	30,000	30,000
08 ENDING FUND BALANCE	15,000	15,000	15,000

AUXILIARY FUND
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	March 31, 2020 ACTUAL	2019-2020 PROJECTED BUDGET
01 BEGINNING BALANCE	1,397,246	1,397,246	1,397,246
02 ADJ. TO BEG. BALANCE	-	-	-
03 ADJUSTED BEGINNING BALANCE	<u>1,397,246</u>	<u>1,397,246</u>	<u>1,397,246</u>
REVENUE			
04 GROSS SALES	4,925,000	3,619,045	3,800,000
05 LESS: COST OF GOODS	<u>(3,392,500)</u>	<u>(1,901,725)</u>	<u>(2,600,000)</u>
06 NET	1,532,500	1,717,320	1,200,000
07 VENDOR INCOME	771,000	500,369	550,000
08 AUXILIARY PROGRAM INCOME	<u>340,550</u>	<u>272,542</u>	<u>275,000</u>
09 NET INCOME	2,644,050	2,490,231	2,025,000
10 INTEREST	<u>80,000</u>	<u>59,202</u>	<u>80,000</u>
11 TOTAL REVENUE	<u>2,724,050</u>	<u>2,549,433</u>	<u>2,105,000</u>
12 TOTAL FUNDS AVAILABLE	<u>4,121,296</u>	<u>3,946,679</u>	<u>3,502,246</u>
EXPENDITURES			
13 STAFFING	1,056,500	850,415	1,056,500
14 FRINGE BENEFITS	379,100	262,665	379,100
15 OPERATING	<u>1,451,300</u>	<u>798,475</u>	<u>1,200,000</u>
16 TOTAL EXPENDITURES	<u>2,886,900</u>	<u>1,911,555</u>	<u>2,635,600</u>
17 ENDING FUND BALANCE	<u>1,234,396</u>	<u>2,035,124</u>	<u>866,646</u>

**OTHER POST EMPLOYMENT BENEFITS - IRREVOCABLE TRUST
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 THROUGH MARCH 31, 2020**

ACCOUNTS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	TOTAL
													As of 3/31/2020
01 BEGINNING BALANCE	-	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	-
INCREASES/(DECREASES) IN FUNDS:													
02 CONTRIBUTIONS	1,496,996	-	-	-	-	500,000	1,000,000	1,500,000	-	-	-	-	4,496,996
03 INVESTMENT EARNINGS/(LOSSES)	(259)	235,928	431,640	3,203	254,447	473,322	(32,072)	94,708	629,498	524,606	440,064	(692,483)	2,362,602
04 DISBURSEMENTS	-	-	-	-	-	-	-	-	-	-	-	-	-
05 ADMINISTRATIVE EXPENSES	(16)	(1,692)	(2,563)	(2,505)	(3,531)	(3,818)	(3,571)	(2,277)	(3,049)	(3,414)	(3,484)	(2,835)	(32,755)
06 INVESTMENT EXPENSES	-	-	-	-	-	-	-	(1,664)	(2,230)	(2,496)	(2,548)	(2,072)	(11,010)
07 ENDING FUND BALANCE	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	6,815,833	6,815,833 *

*Balance as of April 21, 2020 is \$7,168,563

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2019-2020

Quarter Ended: (Q3) Mar 31, 2020

District: (780) SANTA MONICA

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2016-17	Actual 2017-18	Actual 2018-19	Projected 2019-2020
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	170,016,362	186,576,675	185,183,457	186,235,745
A.2	Other Financing Sources (Object 8900)	90,235	113,497	138,175	252,005
A.3	Total Unrestricted Revenue (A.1 + A.2)	170,106,597	186,690,172	185,321,632	186,487,750
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	172,334,364	180,098,390	181,968,724	196,460,693
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	326,050	315,213	325,144	386,998
B.3	Total Unrestricted Expenditures (B.1 + B.2)	172,660,414	180,413,603	182,293,868	196,847,691
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-2,553,817	6,276,569	3,027,764	-10,359,941
D.	Fund Balance, Beginning	23,925,591	21,371,774	27,648,343	30,676,107
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	23,925,591	21,371,774	27,648,343	30,676,107
E.	Fund Balance, Ending (C. + D.2)	21,371,774	27,648,343	30,676,107	20,316,166
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.4%	15.3%	16.8%	10.3%

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.

G.1	Annualized FTES (excluding apprentice and non-resident)				
-----	---	--	--	--	--

III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2016-17	2017-18	2018-19	2019-2020
H.1	Cash, excluding borrowed funds		56,766,442	55,211,223	55,158,074
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	49,331,842	56,766,442	55,211,223	55,158,074

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	185,878,524	186,235,745	134,752,356	72.4%
I.2	Other Financing Sources (Object 8900)	203,978	252,005	75,100	29.8%
I.3	Total Unrestricted Revenue (I.1 + I.2)	186,082,502	186,487,750	134,827,456	72.3%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	189,449,743	196,460,693	122,089,987	62.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	386,998	386,998	280,128	72.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	189,836,741	196,847,691	122,370,115	62.2%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-3,754,239	-10,359,941	12,457,341	
L.	Adjusted Fund Balance, Beginning	30,676,107	30,676,107	30,676,107	
L.1	Fund Balance, Ending (C. + L.2)	26,921,868	20,316,166	43,133,448	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	14.2%	10.3%		

V. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1: 2019-20			965,049	2.5%	1,104,849	2.5%		
Year 2: 2020-21			600,924	1.5%	687,975	1.5%		
Year 3: 2021-22			617,562	1.5%	707,024	1.5%		
b. BENEFITS:								
Year 1: 2019-20			195,244		223,529			
Year 2: 2020-21			129,388		148,131			
			131,118	64	150,111			

Year 3: 2021-22

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

On March 3, 2020, the Board of Trustees approved the collective bargaining agreement with Santa Monica College Faculty Association (SMCFA) for the period 8/20/2019 thru 8/22/2022. The agreement provided for across the board increases of 2.5% increase for academic year 2019-20, 1.5% increase for academic year 2020-21 and 1.5% increase for academic year 2021-22.

The salary adjustments will be funded through operating funds and reserves.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

	This year?	YES
	Next year?	YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

For the third straight year, the District is experiencing a decline in non-resident enrollment. This decline has been exacerbated by the SARS-CoV-2 pandemic resulting in a significant loss of revenue in 2019-2020. Current projections are that non-resident FTES will continue declining through 2020-2021 at a rate of 15% - 20% resulting in a further loss of revenue of approximately \$3 million to \$6 million. This decline coupled with increases in expenditures related to salary (step, column, longevity, negotiated increases), pension contributions and health and welfare costs has resulted in a significant increase in the District's structural deficit. The District projects this deficit to grow exponentially in 2022-2023 when the hold harmless provision of the SCFF ends and the District funding is further reduced. While the District reserves are healthy, without substantial additional revenue generation and/or expenditure reductions the District faces serious budgetary complications in 2020-2021 and beyond.