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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

NOVEMBER 1, 2016

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

*The complete minutes may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 1, 2016

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, November 1, 2016.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:32 p.m.
- ROLL CALL
 - Dr. Louise Jaffe, Chair - Present
 - Dr. Andrew Walzer, Vice-Chair - Present
 - Dr. Susan Aminoff - Present
 - Dr. Nancy Greenstein - Present
 - Dr. Margaret Quiñones-Perez - Present
 - Rob Rader - Present
 - Barry Snell - Present
 - Laura Zwicker, Student Trustee – Present (for public session)
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS: None

II. CLOSED SESSION – 5:32 p.m.

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel

Employee Organization: CSEA Chapter #36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel

Employee Organization: SMC Faculty Association

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9)

C.W. Driver, Inc. v. Santa Monica Community College District, Los Angeles Superior Court Case No. BC630289

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONSIDERATION OF DISCIPLINARY ACTION AGAINST STUDENT (Education Code Section 72122)

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:02 p.m.

- PLEDGE OF ALLEGIANCE – SMC Police Sergeant Jere Romano

- CLOSED SESSION REPORT

The Board of Trustees approved the recommendation of the Superintendent/President to expel a student.

AYES: 7

NOES: 0

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Susan Aminoff

SECONDED BY: Andrew Walzer

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

IV. **PUBLIC COMMENTS**

David Burak

Clara do Prado Souza

Stephany Triska

V. **SUPERINTENDENT'S REPORT**

- New Heroes Celebration – October 19, 2016
- The Great Shake Out – October 20, 2016
- Homecoming 2016 – October 29, 2016
- Holiday Card Campaign
- Transfer Numbers to USC and UC, 2015-2016

VI. **ACADEMIC SENATE REPORT**

VII. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association
-

VIII. **MAJOR ITEMS OF BUSINESS**

- #1 Resolution: Veterans Awareness Week
- #2 Reappointment to Personnel Commission
- #3 Consultant for Strategic Planning and Facilitation Services
- #4 Amendment to Agreement for Program and Construction Management for District Bond Construction Program
- 5 Sustainability and Transportation Update, 2015-2016
- #6 Charitable Gift Agreement – PULLED, NO ACTION TAKEN
- #7 2016-20167 Quarterly Budget Report and 311Q

X. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #8 Approval of Minutes: October 4, 2016 (Regular Meeting)

Academic Affairs

#9 New Courses, Fall 2016

Grants and Contracts

#10 Contracts for KCRW

#11 Ratification of Contracts and Consultants

Human Resources

#12 Academic Personnel

#13 Classified Personnel – Regular

#14 Classified Personnel – Limited Duration

#15 Classified Personnel – Non Merit

Facilities and Fiscal

#16 Facilities

A Change Order No. 24 – AET Campus

B Change Order No. 15 – Performing Arts Center, East Wing

C Change Order No. 13 – Health, PE, Fitness, Dance and Central Plant

D Change Order No. 3 – Connection of Existing Facilities to Central Plant Loop

E Change Order No. 5 – Upgrading of Security Systems

F Amendment No. 5 to Agreement for Architectural Services – Student Services Building

G Correction to Agreement for Architectural and Engineering Services P2S
Engineering Connection of Existing Facilities to Central Plant

H Award of Bid - AET and KCRW Data Network

I Reject All Bids – AET, KCRW and Performing Arts Center East Wing
Security Systems

J Amendment No. 8 to Agreement for Architectural Services – Health, PE,
Fitness, Dance and Central Plant

#17 Professional Services – Transportation

#18 Acceptance of Grants and Budget Augmentation

#19 Program Budget Adjustments

#20 Budget Transfers

#21 Commercial Warrant Register

#22 Payroll Warrant Register

#23 Auxiliary Payments and Purchase Orders

#24 Providers for Community and Contract Education

#25 Organizational Memberships, 2016-2017

#26 Purchasing

A Award of Purchase Orders

XI. ***CONSENT AGENDA – Pulled Recommendations***

XII. **INFORMATION**

27 Citizens' Bond Oversight Committee Meeting, October 19, 2016

XIII. **BOARD COMMENTS AND REQUESTS**

XIV. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 6, 2016** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 1, 2016

V. SUPERINTENDENT'S REPORT

- The New Heroes Celebration sponsored by the Santa Monica Chamber of Commerce was held October 19, 2016 to recognize new employees in education, law enforcement and public safety officers in the community.
- The Great Shake Out held on October 20, 2016 at 10:20 a.m. included a full campus evacuation drill. Next year's drill will include an emergency operations center. Campus Police was commended for its hard work in planning and implementing the activity.
- Homecoming 2016 – October 29, 2016: Unfortunately, the Santa Monica College Corsairs were defeated by the Bakersfield Renegades, 26-14. Activities held prior to the game were enjoyed by members of the college community.
- Holiday Card Campaign: The Santa Monica College Foundation is launching the 2016 annual holiday card campaign to raise funds for textbooks. Last year's campaign raised about \$30,000. The campaign this year focuses on student leadership in various student services programs. The holiday card features those students with their faculty mentor.
- Transfer Numbers to CSU and UC, 2015-2016: Santa Monica College continues to be California's number one community college in transferring students to the University of California (UC) system for the 26th consecutive year. SMC also holds the top spot for transfers to the UC and California State University (CSU) systems combined. In 2015-2016, SMC transferred a total of 1,097 students – an all-time record high for the college – to the UC system. The college also topped in transfers for the number of African-American and Chicano/Latino students to UC campuses.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **REAPPOINTMENT TO PERSONNEL COMMISSION**

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees reappoint Joy Abbott to the SMC Personnel Commission for a three-year term, December 1, 2016 through December 1, 2019.

SUMMARY: The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. Personnel Commissioner Joy Abbott indicated her willingness to continue serving on the Personnel Commission, and the Board Chair and Vice-Chair recommend her reappointment.

MOTION MADE BY: Margaret Quinones-Perez

SECONDED BY: Susan Aminoff

STUDENT ADVISORY: Aye

AYES: 6

NOES: 0

ABSENT: 1 (Rader)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **CONSULTANT FOR STRATEGIC PLANNING AND FACILITATION SERVICES**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a contract with the Collaborative Brain Trust to provide strategic planning and facilitation services to Santa Monica College for the period of November 1, 2016 through June 30, 2017, for the amount of \$234,000, plus reimbursable expenses.

FUNDING SOURCE: District Funds

SUMMARY: Santa Monica College has a history of engaging in a strategic planning process every five years. Strategic Planning is a formal process which includes participation from all constituent groups and the Board of Trustees intended to plan for the future of the institution and establish priority areas of focus for the next cycle.

The current 2016-2017 academic year is the appropriate time to implement another cycle of strategic planning. Many new issues, including changes in accountability and regulations as well as in funding, have emerged since the last major strategic planning process in 2006-2007. These are challenges that, as you are aware, Santa Monica College is not alone in facing. These challenges are opportunities to further strengthen an already strong institution and to model new best practices. To that end, the College needs to engage in a comprehensive process to re-envision its future to ensure that the SMC remains an outstanding institution focused on improving student success in an era of diminishing resources. A well-designed and implemented strategic planning process will provide the College with a forum for campus-wide conversations about important decisions as well as create a sense of ownership in and commitment to those decisions.

In August, the Office of the Superintendent/President issued a *Request for Proposal for Strategic Planning and Facilitation Services* to qualified consultants to facilitate the envisioned comprehensive strategic planning process. Qualified consultants with experience working with California community colleges in developing strategic plans were suggested by CCLC, the Chancellor's Office and Los Rios Community College District, which recently completed its strategic planning cycle. Three proposals were received.

As in previous strategic planning cycles, DPAC constituency leaders each appointed members to serve on the 2016-2017 Strategic Planning Task Force. Subsequently, a smaller representative group reviewed the proposals and forwarded its recommendation to the Superintendent/President for consideration. The Superintendent/President concurred with the subcommittee's unanimous recommendation of the Collaborative Brain Trust (CBT) as it was the most comprehensive in thoroughly addressing every aspect of the *Request for Proposal*.

In collaboration with the College, the Collaborative Brain Trust consultant team will facilitate and assist the college to:

- Develop a more fully integrated institutional student success structure and plan.

The College is required to demonstrate this by the State for SSSP funding and it makes sense to expand the integration plan to include all relevant areas.

- Strengthen the integration of institutional planning processes and alignment with resource allocation and resource development.

The College has made great progress in this area since the previous accreditation recommendations to do so. Given anticipated resource challenges in coming years I would like to build upon the fine work that has already been institutionalized.

- Review the organizational structure.

Since 88% of the District budget is currently expended on the total cost of staffing it seems timely to review the institutional organizational structure to identify areas in which efficiencies might be gained over time and in a strategic manner.

- Identify strategic initiatives for the next five years.

As indicated above, the strategic planning process identifies initiatives to be addressed over the next five years. The process is collaborative and involves participation from all constituent groups. While it is assumed that the two areas identified in the Quality Focus essay of the institutional self-evaluation will be among the initiatives identified through the process, additional initiatives may be identified.

MOTION MADE BY: Barry Snell
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **AMENDMENT TO AGREEMENT FOR PROGRAM AND CONSTRUCTION MANAGEMENT FOR DISTRICT BOND CONSTRUCTION PROGRAM**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve an amendment to the Program and Construction Management agreement with LPI, Inc. to complete the major construction projects that are currently in progress. The amendment is to extend the agreement, as follows:

- Extend the agreement, which currently expires December 31, 2016, for a period of one year, January 1, 2017 through December 31, 2017, in the amount of \$2,800,000, plus reimbursable expenses effective September 15, 2016, for program management, construction management, and project management services,
- Increase the rate to \$95 to \$168 per hour from \$95 to \$155 per hour, plus \$5,560 per month for Project Management Software development and support.

FUNDING SOURCE Measure U, S, AA

COMMENT: This amendment provides program and construction management services for the District’s bond construction program. Program management includes assisting District staff with budgeting and scheduling bond projects, managing the design process, and maintaining effective communications internally and externally. Construction management includes the bidding process, construction administration, and project closeout of bond projects.

The continuation of this contract will allow continuity during the completion of the construction projects that are currently in progress. The District currently in process reviewing proposals from firms for management of bond projects that have not yet begun construction.

LPI, Inc., under Lee Paul, is currently providing the above construction services under a Board-approved contract extension that ends December 31, 2016. Mr. Paul has been involved with all our major construction projects including Science, Library, Bundy Campus, Theatre Arts, Broad Stage, HSS, and the Quad. LPI is currently working on several projects under construction including the East Wing of the Performing Arts Center, Media and Design Campus, and the Core Performance Center complex.

MOTION MADE BY: Andrew Walzer
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 5
NOES: 1 (Quiñones-Perez)
ABSENT: 1 (Rader)

**STAFF REPORT - RENEWAL OF AGREEMENT FOR PROGRAM AND CONSTRUCTION MANAGEMENT
SERVICES FOR DISTRICT BOND CONSTRUCTION PROGRAM**

Background

The District is currently in the middle of its largest capital construction program ever. There is approximately \$175,000,000 yet to be expended on construction in progress including the East Wing of the Performing Arts Center, the Media and Design Campus, the Core Performance Center and Student Services. The management of the entire program is provided by a program and construction management contract under District supervision. Program management includes assisting District staff with budgeting and scheduling bond projects and managing the design process. Construction management includes the bidding process, construction administration, and project closeout of bond projects.

LPI, Inc., under Lee Paul, is currently providing the above services under a Board-approved contract that ends December 31, 2016. LPI, Inc. has provided cost effective service throughout the original contract period. They have worked on the planning, design and construction for the all the recent bond projects including Student Services, AET/KCRW, Information Technology Relocation, Performing Arts East Wing, and Health, PE, Fitness, Dance and Central Plant. LPI has been integral to the District program since 1990, and has worked on and completed more than 116 District projects, including such award-winning projects as the Science Building, Library, Bundy Campus, Broad Stage, and Campus Quad.

Transition Plan

The bond program is currently in transition, with three projects nearing completion, one recently started, and two more set to start in 2017. There is also Measure V on the ballot that would significantly expand the bond program.

Major Projects in Construction	Estimated Occupancy
East Wing of Performing Arts	February 2017
Media and Design Campus (AET/KCRW)	August 2017
Core Performance Center Phase I	January 2017
Core Performance Phase 2 (Gym Renovation)	August 2017
Student Services	January 2019

Major Projects Pending	Projected Construction Start
Malibu Campus	April 2017
Early Childhood Education Center	November 2017

With the completion of one set of major projects and the start of another in 2017, plus the potential of a newly funded bond program this makes it a good year for the District to transition its management of the bond projects to a new contract that could extend to the completion of the next set of projects. As part of this transition, the District is moving forward with a full search process for qualified program and construction management firms. The District has received ten proposals from interested firms, is currently in the paper screening process and will conduct interviews in November. A finalist may be recommended to the Board at its December meeting. The new contract would start on the new projects early in 2017.

Conclusion

It would be disruptive to the construction process for the current projects to change construction managers before substantial completion and could place the District at risk. Progress is now well underway with all of these projects and working relationships have been established with architects, engineers and contractors. LPI has the proper staff and systems in place to bring these projects to a successful conclusion.

Note that LPI's original contract amount will be expended as of September. This is due to several factors including extended completion dates for several projects, especially the Media and Design Campus. The increase in the contract amount covers the period September 15, 2016 to December 31, 2017.

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 1, 2016

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 5

SUBJECT: **SUSTAINABILITY AND TRANSPORTATION UPDATE, 2015-2016**

SUBMITTED BY: Vice-President, Student Affairs

TRANSPORTATION

The new Transportation campaign, which launched in Spring 2016, was promoted through a new website, a Flex Day presentation, brochures, posters, emails, and texts. TV bulletin ads and over a dozen presentations to students have been added through Counseling 20 classes and on VIP Welcome Day. In addition, window decals were placed on doors and in windows that gave students and staff an idea of how far and in which direction the closest Big Blue Bus (BBB) stop, Expo line, or Breeze Bike Station is.

This campaign has generated the following results:

- According to the 2015 Student Transportation Survey, a record number of students (69.9%) use alternative modes of transportation to get to campus. This is up from 62.6% in 2013. Of those surveyed, 49% of SMC students now regularly use the bus to get to campus. (<http://www.smc.edu/EnrollmentDevelopment/InstitutionalResearch/Pages/Stu-Support-Serv-Prog.aspx>).
- A recent Big Blue Bus study found that overall campus based BBB ridership is up 10% this fall over last spring. It is also noted that although transit ridership has been down for the past three years due to low gas prices, SMC ridership has remained level.
- The **Expo line** began operations in May 2016 with a stop conveniently located at 17th Street and Colorado. Riders can easily access the main campus or Performing Arts Center (PAC) by Breeze bike share, walking, using either the SMC shuttle or one of three Big Blue Bus (BBB) lines.
- An anecdotal study by the BBB during the first two days of the Fall 2016 semester (August 29-30, 2016) found:
 1. Approximately 1,000 students and employees used the Expo line each day.
 2. During the first four hours of each day, it was observed that 75% of those disembarking from each train headed to SMC.
 3. Even though about 1/3 of those heading to campus took the bus or shuttle, the majority walked, especially if there was no bus in sight.
- The number of students registered for the Breeze Bike Share jumped from 110 in Spring 2016 to 615 in Fall 2016. This is due to the new special student pricing of \$7 a month for 90 minutes of ride time per day.
- Over 50 students and staff members have registered for Zip Car.

This year, the City of Santa Monica’s filing fee for the Average Vehicle Ridership (AVR) will increase to \$15.38 per employee up from \$14.72 in previous years. However, since the College has met the required AVR goal for the fourth year in a row, it will continue to receive a 60% discount on this year’s annual transportation fees paid to the City.

The AVR has also increased this year. For employees, it increased from 1.5 to 1.51, and for students, the AVR increased from 2.47 to 2.64.

Fall 2015	
Employee AVR	Student AVR
1.51	2.64

Additional Transportation developments include:

- Beginning September 2016, the **SMC Shuttle** servicing PAC was expanded to deliver riders to and from the new Expo Line station at 17th and Colorado.
- Thanks to the “Any Line, Any Time” program, those who pay their Associated Students Activity fees can board the Expo line for only 50¢ when transferring from the BBB.
- A 10-week pilot program was launched in October 2016. Using a TAP enabled sticker on the SMC ID cards, the program will track and measure a group of 70 students who use both the Metro and BBB systems to help determine how often each system is used.
- To help alleviate congestion on Pearl Street, signs were created to direct rideshare users such as Uber, Lyft, taxis, and Sidecar to the designated loading zone created on Pico Blvd. and 18th St. Bulletins on the TVs in the cafeteria and in the Cayton Center reinforce this message as do signs placed in Lot 2 and by the Pearl Street entrance. In addition, on VIP Welcome Day and in their Counseling 20 classes, thousands of students were asked to use the loading zone on Pico Blvd for pickups and drop-offs.
- Uber has repeatedly messaged their drivers about where to pick up individuals, and they block out users from calling an Uber unless it was from the loading zone at Pico and 18th. However, due to the popularity in rideshare services, there continues to be challenges with drivers clogging Pearl Street and making illegal and unsafe maneuvers. Additional steps are being taken to address these issues through more frequent messaging to drivers by Uber, contact with other companies such as Lyft, and emails to students requesting they use the designated loading zone on Pico and 18th.
- The following **Institutional Objective** was adopted for the 2016-17 Master Plan. “Explore options for collecting more accurate data on alternative methods of transportation utilized by SMC staff and students to inform additional strategies to increase sustainability options.”

SUSTAINABILITY

The Sustainability Programs have also been successful this year. In Spring 2016, the Environmental Affairs Committee updated the requirements of the Environmental Science AS degree for better articulation to top transfer institutions. Their recommendations unanimously passed the Academic Senate’s Curriculum Committee. The committee is now focusing on updating the requirements of the Environmental Studies AA degree.

Thus far, the following courses have been approved and mapped to ILO #4 and are included in a degree in Environmental Studies or Environmental Science:

- Anthropology (ANTHRO 19)
- Biology (BIO 9, 21, 22, 23)
- Counseling (COUN 16, 90B, 90C)
- English (ENG 1 section 2002)
- Environmental Politics (POL SC 22)
- Environmental Ethics (PHILO 20)
- Environmental Psychology (PSYCH 40)
- Geography (GEOG 7, 20)
- Global Environmental History (HIST 14)

- Environmental Studies (ENVRN 7)
- Human Biology (BIO 9)
- Interior Architecture (INTARC 39)
- Recycling and Resource Management (RRM 1, RRM2, RRM3, RRM4)
- Photovoltaic Installation (PV1, PV2, PV3)
- Energy Efficiency (EE1, EE2, EE3)

Over the last five fall semesters, the percentage of students who enrolled in a sustainability-related or focused courses has increased by 10.3%, from 61.2% in Fall 2011 to 71.5% in Fall 2015.

In addition to course approval, the following projects were also accomplished:

- The **Center for Environmental and Urban Studies** partnered with Heal the Bay, the Black Collegians, Adelante, Black Surfers Collective, and Black Underwater Explorers to organize 400 volunteers to clean up SMC's adopted beach, named The Inkwell, for **Coastal Cleanup Day**.
- With support from the Associated Students, **Sustainability Week** was held October 17-21, 2016. Each day was filled with multiple opportunities for students to learn, volunteer, and engage in a debate, a film screening, and DIY workshops. Once again, this year's theme had a strong food security emphasis.
- Club Grow members hosted **Students Feeding Students**. Club members visited dozens of farmer's markets over the weekend to ask for donations of any unsold produce. They collected and stored 966 pounds in Campus Kitchen's walk in, and then set up a Free Farmer's Market to give away the bounty to about 250 students, which included 30 students from EOPS and DSPS programs.
- The theme was continued by screening Professor Sheila Laffey's short **film**, "South Central Farm," about the nation's largest community garden, which provided one of the only sources of healthy food for hundreds of families in South Central Los Angeles.
- Eighteen informational posters promoting the **water-filling stations** were distributed around campus to help remind students to bring and fill their reusable water bottles.
- This semester, Plastic Free SMC will be distributing 230 metal reusable water bottles to students.
- In addition, a social media presence was developed for the **Sustainable Technologies Programs**, which include Instagram, Facebook and Twitter accounts.

The efforts for improving Sustainability and Transportation at Santa Monica College is ever increasing and evolving. The Center for Environmental & Urban Students continues to work with state and local partners to offer the most innovative and effective programs to students and the college community at large.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT; **CHARITABLE GIFT AGREEMENT – PULLED, NO ACTION TAKEN**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a Charitable Gift Agreement between Santa Monica Community College District, the Santa Monica College Foundation and a donor (name to be presented) which would provide for scholarships, internships, a living history project, and naming of a college classroom.

MOTION MADE BY:

SECONDED BY:

ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 7

SUBJECT: **2016-2017 QUARTERLY BUDGET REPORT and 311Q**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2016-2017 Quarterly Budget Report and 311 Quarterly State Financials, as of September 30, 2016 (Appendix A).

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY: Susan Aminoff

SECONDED BY: Barry Snell

STUDENT ADVISORY: Aye

AYES: 6

NOES: 0

ABSENT: 1 (Rader)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 1, 2016

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #8-#26.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #13, #17

Action on Consent Agenda excluding #13 and #17

MOTION MADE BY: Margaret Quiñones-Perez
 SECONDED BY: Barry Snell
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Rader)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 13 Classified Personnel, Regular

MOTION MADE BY: Margaret Quiñones-Perez
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Rader)

Recommendation No. 17 Professional Services - Transportation

MOTION MADE BY: Margaret Quiñones-Perez
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Rader)

RECOMMENDATION NO. 8 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

October 4, 2016 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 1, 2016

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 9 NEW COURSES, FALL 2016

Requested Action: Approval/Ratification

Requested by: Curriculum Committee

Approved by: Georgia Lorenz, Vice-President, Academic Affairs

New Courses

ET 27 Digital Previsualization

TH ART 23 Projection and Lighting Design

Distance Education

JOURN 15 Introduction To Multimedia Storytelling

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 10 CONTRACTS FOR KCRW

Requested by: Jennifer Ferro, General Manager, KCRW

Approved by: Don Girard, Government Relations/Institutional Communications

The following contracts for KCRW are all renewals of existing contracts and are funded by KCRW Donations.

Provider	Service	Amount
KSBY/EL Dorado Broadcasters, LLC	Assumption of Current Antenna Space License, originally KSTT-FM, then KJRW, now KERW. Located on Cuesta Peak, San Luis Obispo, CA.	Payable upon billing;
	Term: 5 years, commencing, January 1, 2014 through December 31, 2018	
	KERW Antenna Space Lease commences September 15, 2016. Annual escalator, 4%. Reimbursement of utilities/electrical charges; based upon Licensee's average monthly charge incurred over the prior two years. This is subject to re-evaluation upon changes to electrical equipment on site.	
	Option to terminate or continue Agreement must be given 12 months prior to expiration of term or subsequent extension(s); via written notice.	
	Rental Charges: 2016-17, Prorated, September 15, 2016 Utilities Charges: 2016-17	\$23,022.05/annual Approximately \$700/month
	Rental Charges: 2017-18 Utilities Charges: 2017-18 As of January 2018, notification needed to continue or terminate agreement.	\$30,288.02/annual Approximately \$700/month
	Rental Charges: 2018-19 Period: July 2018 through December 31, 2018 Utilities Charges: January through June 2018	\$15,513.38 for these 6 months/rental Approximately \$700/month

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS

Approved by: Kathryn E. Jeffery, Superintendent/President

Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for approval or ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

Provider/Contract	Term/Amount	Service	Funding Source
A Sintra Group	July 1, 2016 – June 30, 2016 <u>Amendment</u> This contract was previously approved in the amount of \$15,000. This amendment increases the contract for an additional \$40,000, total not to exceed \$55,000.	The Sintra Group provides background investigations for police recruits, police officers, police sergeants, campus safety officers, and police dispatchers. This request is an amendment to an existing contract and is the result of a higher number of recruitments requiring background investigations than expected.	2016-2017 Human Resources
Requested by: Tre'Shawn Hall-Baker, Director, Human Resources Approved by: Marcia Wade, Vice-President, Human Resources			
B The Employer Training and Compliance Company	September 1 through June 30, 2017 Not to exceed \$15,500	This is an extension of the previous, successfully executed contract with The Employer Training and Compliance Company to provide specialized training to ETP (Employer Training Panel) clients who request specialized training in the area of Manufacturing Skills and Continuous Improvement. Classes in Manufacturing Skills, Hazardous Materials Handling, Continuous Improvement/Quality Control are approved categories of training for ETP clients. Scope of work and class learning outcomes are outlined in the ETP contract and are adhered to by The Employer Training and Compliance Company.	Employment Training Panel (ETP)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

Provider/Contract	Term/Amount	Service	Funding Source
C Sustainable Technologies Program guest speakers	October 1, 2016 – June 30, 2017 Not to exceed \$1,200 Mallory Burden: \$200 Apollo Fraidany: \$200 Susy Borlido: \$200 Tania Ragland: \$200 Tashanda Giles: \$400	The guest speakers will be presenting to the Sustainable Technologies Program course Recycling and Resources Management concepts, ideas, best practices on Mandatory Commercial Organics Recycling, Statewide Waste Characterization data, and Sustainable Works Business Green Programs, and Sustainability in schools including waste assessment and state mandates. These presentations will provide students with information on state regulations on commercial recycling, organic recycling, green business programs, and sustainability in schools. Students will learn about tools, resources and indicators used to achieve sustainability.	Perkins 2016-17

B and C

Requested by: Patricia G. Ramos, Dean - Workforce & Economic Development

Approved by: Georgia Lorenz, Vice-President, Academic Affairs

D Loyola Marymount University-URSA Summer Program	February 4, 2016 – November 30, 2016 Increase Contract: \$3,153 Not to Exceed: \$45,353	Loyola Marymount University (LMU) to support costs associated with hosting a 10-day Bridge Program at LMU in summer 2016 for 32 SMC students. This activity is part of a larger effort being undertaken by SMC in relation to the Student Equity Plan. SMC expects LMU to maintain complete and accurate records of expenditures relating to this grant. LMU will submit a final report by November 30, 2016 that includes highlights of program activities and program data to include in the next equity plan update.	Student Equity
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Requested by: Melanie Bocanegra, Associate STEM/Equity Programs

Approved by: Georgia Lorenz, Vice-President, Academic Affairs

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

Provider/Contract	Term/Amount	Service	Funding Source
E Hung the Moon, Inc. Consultant: Miki Shelton	November 1, 2016 – June 30, 2017 Not to exceed \$29,200	The consultant will provide grant writing assistance.	2016-2017 District Budget
<i>Requested by: Laurie McQuay-Peninger, Associate Dean of Grants</i> <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i>			
F Revolution Prep, LLC	November 2016 – May 2017 (seven sessions for a total of 10.5 hours) \$2,100	Revolution Prep will provide in-person group tutoring for 1-1/2 hours during seven Saturday Academy meetings. Tutoring takes place in the SMC Counseling complex. The tutor assigned to the project is Mr. Ryan Chaffee .	TRIO/Upward Bound
<i>Requested by: Bonita Cooper, Project Manager, Upward Bound</i> <i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

All personnel will be properly elected in accordance with District policies, salary schedules, and appropriate account numbers.

ELECTIONS

EFFECTIVE DATE

CHANGE IN ASSIGNMENT

Brown, Alison, Coordinator, Center for Wellness and Wellbeing

02/13/2017

PROJECT MANAGER

Nathan, Pernilla, Suicide Prevention Grant (50%)

02/13 – 06/30/2017

LONG-TERM SUBSTITUTE

Adamson, Gerald (Todd), Counselor, Center for Wellness and Wellbeing

02/13 – 06/30/2017

Safii, Soheil, Instructor, Mathematics – 94.13%

09/19 – 12/31/2016

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources.)

SEPARATIONS

RETIREMENT

Dophna, Gwendolyn, Instructor, ECE (21 years of service)

02/01/2017

Furuyama, Ron, Associate Dean, Instructional/Student Programs (12 years of service)

10/31/2016

Harwig, John, Instructor, Physical Sciences (31 years of service)

12/31/2016

Rowe, Sandra, Coordinator, Center for Wellness and Wellbeing (8 years of service)

02/10/2017

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 13 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

CLASSIFICATION RE-TITLE AND SALARY RE-ALLOCATION

From: Information Systems Database Administrator 11/02/16
 Classified Salary Schedule – Range 53
 To: Database Administrator
 Classified Salary Schedule – Range 58

SALARY RE-ALLOCATION

Database Analyst 11/01/16
 From: Range 47 on the Classified Salary Schedule
 To: Range 49 on the Classified Salary Schedule

ELECTIONS

PROBATIONARY/ADVANCE STEP PLACEMENT

Patterson, Sonya, C. C. Police Officer, Campus Police (Step C) 11/16/16
 Rapson, Sarah B., Instructional Assistant – English, English Dept. (Step B) 11/01/16
 Tate, Caron, Instructional Assistant – English (Step C) 10/24/16
 Weidenbenner, Nathan, Instructional Assistant – English (Step C) 10/17/16

SPECIAL SKILLS DIFFERENTIAL

Alvarado, Carla, Student Services Clerk, A & R, Bilingual- \$25/mo 11/01/16

RECLASSIFICATION (PERSONNEL COMMISSION PROCESS)

Liu, Wendy 11/02/16
 From: Information Systems Database Administrator, MIS
 To: Database Administrator, MIS

LIMITED TERM ASSIGNMENT- SUBSTITUTE

Dammer, Robert 10/3/16 – 10/31/16
 From: Director, Network Services/Telecommunications
 To: Chief Director of Information Technology (100%)
 (Revised action from October 4, 2016 meeting)

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Dammer, Robert 11/01 - 03/22/17
 From: Director, Network Services/Telecommunications
 To: Chief Director of Information Technology (100%)

WORKING OUT OF CLASSIFICATION (PROVISIONAL) EXTENSION

Jimenez, Jorge 08/27 – 10/31/2016

From: Groundskeeper/Gardener
To: Journeyman Trade – Plumbing, 100%

Juarez, Elease 11/05 – 01/06/17
To: Assistant Bookstore Manager, 100%
From: Bookstore Operations Assistant

Prong, Ben 11/09 – 01/11/17
From: Multimedia Specialist- AET
To: Information Systems Administrator, 100%

Recinos, Jaime 11/05 – 01/06/17
To: Bookstore Manager, 100%
From: Assistant Bookstore Manager

CSEA EDUCATIONAL PAY DIFFERENTIAL

Aquino, Cherry, Accountant	1.5%	11/01/16
Cook, Vinnessa, Administrative Assistant I	1.5%	11/01/16
Davis, Linda, Administrative Assistant I	1.5%	11/01/16
Dickson, Christopher, Student Services Spec-ISC	1.5%	11/01/16
Green, Kennisha, Disabled Student Services Asst	1.5%	11/01/16
Johnson, Benjamin, Network Comm Technician I	.75%	11/01/16
Serikawa, James, Multimedia Specialist	.75%	11/01/16
Vasquez, Olga, Personnel Technician	1.5%	11/01/16

POA EDUCATIONAL PAY DIFFERENTIAL

Hearn IV, Steve, CC Police Officer Intermediate Cert *3.00% 11/01/16
*Comment: Per SMCPOA 11.10.3.4 upon when Officer Hearn receives the 3% for the advance post certificate, his 2% intermediate post will terminate.

SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Pirayesh, Caroline, Student Services Specialist, ISC 10/16/16
Silva, Juan, Student Services Specialist, A & R 10/25/16

RETIREMENT

Cisneros, Edward, C. C. Parking Enforcement Officer Campus Police (28 years) 09/30/16
Kessler, Mark D., Community College Police Sergeant, Campus Police (29 years) 12/30/16

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 14 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Cortes, Dalia, Administrative Asst. III - Confidential, Student Affairs	10/27/2016-12/07/2016
Martinez, Ricardo E., Athletic Trainer, Athletics	10/19/2016-11/15/2016
Que, Zhan S., Instructional Asst – Math, Math	10/20/2016-06/30/2017
Villa, Claudia, Athletics Equipment Specialist, Athletics	10/06/2016-12/12/2016

PROVISIONAL CORRECTION

Sanchez, Ana	
From: Accounting Specialist I, Fiscal Services	07/18/2016-11/18/2016
To: Accounting Specialist, Fiscal Services	07/18/2016-11/18/2016

PROVISIONAL EXTENDED

Cortes, Dalia, Administrative Asst. II, Student Judicial Affairs	From: 09/12/2016-10/07/2016
	To: 09/12/2016-10/11/2016
Davis, Lisa, Mail Clerk, Purchasing/ Receiving/ Mail Services	From: 07/18/2016-11/01/2016
	To: 07/18/2016-11/07/2016

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Arias, Kelly A., Administrative Asst. I, Library	10/17/2016-03/15/2017
Brandenburg, Marshall R., Instructional Asst – Math, Math	10/21/2016-06/30/2017
Shine, Kevin, Cash Receipts Clerk, Bursar’s Office	10/19/2016-12/22/2016
Wilks, Susan C., Cash Receipts Clerk, Bursar’s Office	10/19/2016-12/22/2016

RECOMMENDATION NO. 15 CLASSIFIED PERSONNEL - NON MERIT

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$10.00/hour (STHP)	61
College Work-Study Student Assistant, \$10.00/hour (FWS)	86
College CalWorks	1

SPECIAL SERVICE

Art Model, \$23.00/hour	1
Art Model w/ Costume, \$26.00/hour	1

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES

Requested by: Greg Brown, Director, Facilities Planning
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Approval/Ratification

16-A CHANGE ORDER NO. 24 - AET CAMPUS

Change Order No. 24 – C.W. Driver on the AET Campus portion of the project in the amount of \$90,649.

Original Contract Amount	\$59,160,000
Previously Approved Change Orders (AET Campus)	\$3,427,766
Previously Approved Change Orders (AET Parking Structure A)	\$796,870
Change Order No. 24 – AET Campus	<u>\$90,649</u>
Revised Contract Amount	\$63,475,285

Change Order No. 24 for the AET Campus project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 24 for AET Campus includes the following labor and material costs to:

- Furnish and install revised fire sprinkler hangers at upper levels of Buildings B and C;
- Furnish and install reinforcement angles at added concrete deck openings in Building D;
- Revise projection screens at Building C Auditorium and Building D classrooms;
- Provide testing of Building D transformers T2 & DP-2. Remove and replace existing 225 kva transformer with new.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES *(continued)*

16-B CHANGE ORDER NO. 15 – PERFORMING ARTS CENTER – EAST WING

Change Order No. 15 – BERNARDS BROS. on the Performing Arts Center – East Wing project in the amount of \$57,886.

Original Contract Amount	\$18,378,000
Previously Approved Change Orders	\$1,459,778
Change Order No. 15	<u>\$57,886</u>
Revised Contract Amount	\$19,895,664

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 15 includes the following:

- Labor and material for alterations to the existing building slab, including new retaining wall, extended stem wall and thickened slab edge;
- Additional structural attachment detail to support the roof deck edges at the tapered beams;
- Adjustment of installed fire sprinkler drops in Music Hall 110 to accommodate added theatrical conduits;
- Added power supply hardware sets for three exterior doors.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES *(continued)*

16-C CHANGE ORDER NO. 13 – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Change Order No. 13 – BERNARDS BROS. on the Health, PE, Fitness, Dance and Central Plant project in the amount of \$45,531.

Original Contract Amount	\$39,556,000
Previously Approved Change Orders	\$1,501,709
Change Order No. 13	<u>\$45,531</u>
Revised Contract Amount	\$41,103,240

This change order results in no change to the contract length

Funding Source: Measure AA

Comment: Change Order No. 13 includes the labor and material cost for the following:

- Add rebar ties at six HSS post locations;
- Change the power and Fire Alarm system to integrate the new CISCO security system upgrade and revise the power to the rolling door firefly and smoke guard system;
- Re-work exterior wall and slip track allowing re-route of plumbing pipes that are in conflict with the seismic drift tracks;
- Investigate, locate and re-test existing leaking gas line;
- Upgrade chilled water pipe diameter from 6" to 8" at Vault 5 serving the Life and Physical Science Building;
- Remove catch basin, cap pipes, remove wet soil and re-compact area near the southwest corner of the gym to revised grades;
- Provide power to the induced draft-fan (IDF-1) at high roof not shown on the contract drawings.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES *(continued)*

16-D CHANGE ORDER NO. 3 – CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT LOOP

Change Order No. 3 – SJ AMOROSO on the Connection of Existing Facilities to Central Plant Loop project in the amount of \$26,860.

Original Contract Amount	\$8,087,000
Previously Approved Change Orders	\$101,005
Change Order No. 3	<u>\$26,860</u>
Revised Contract Amount	\$8,214,865

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 3 includes labor and material cost for the following:

- Repair broken handrail at Science Building middle stair;
- Re-route the 1” condensate line in HSS north open office room and patch drywall as needed;
- Re-route the 1” condensate line on the North HSS second floor;
- Re-route the 1” condensate line on the South HSS second to third floor;
- Replace existing signage with new signage for the Science Building;
- Back-charge to contractor for the Mechanical and Structural Engineering cost to produce DSA CCD due to mechanical contractor having installed pipe and fan coil support that are different than the DSA approved drawings at their own convenience.

16-E CHANGE ORDER NO. 5 – UPGRADING OF SECURITY SYSTEMS

Change Order No. 5 – NEXUS IS, INC. on Upgrading of Security Systems project in the amount of \$44,072.

Original Contract Amount	\$5,699,482
Previously Approved Change Orders	\$387,884
Change Order No. 5	<u>\$44,072</u>
Revised Contract Amount	\$6,131,438

Funding Source: Measure AA

Comment: Change Order No. 5 includes labor and material cost for the following:

- Pull new cable at a total of 69 doors and new hinges at five doors at the Bundy Campus.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES *(continued)*

16-F AMENDMENT NO. 5 TO AGREEMENT FOR ARCHITECTURAL SERVICES – STUDENT SERVICES BUILDING

Amendment No. 5 to agreement for architectural services with MORRIS ARCHITECTS for the Student Services Building in the amount of \$16,710.

Original Contract Amount	\$3,825,500
Amendment # 1	\$150,896
Amendment # 2	\$2,680
Amendment # 3	\$620,000
Amendment # 4	\$59,230
Amendment # 5	\$16,710
Revised Contract Amount	\$4,675,016

Funding Source: Measure U & S

Comment: Amendment No. 5 provides for architectural and engineering services to review and design an alternate elevator for the project. The redesign is necessary because the contractor submitted shop drawings for an elevator different than that approved by the Division of the State Architect (DSA). The scope of work to be performed as part of this amendment includes the re-design and re-coordination of the elevator pit, shaft, guide rails, sheave beam, pop-up roof conditions and all associated elevator details. Also includes preparing and submitting to DSA a Construction Change Document (CCD) and obtaining approvals from DSA including meeting with DSA structural reviewer as required and revisions to the 3-Dimensional Autodesk Revit software and coordination and development of the Architectural and Structural BIM model for the project. Credit will be received from the contractor for this change.

16-G CORRECTION TO AGREEMENT FOR ARCHITECTURAL AND ENGINEERING SERVICES P2S ENGINEERING– CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT

Incorrect Original Contract Amount for P2S Engineering was listed on the October 2016 Board of Trustees agenda where Amendment No. 3 was approved. Correct Original Contract Amount and Revised total contract amount listed below.

Original Contract Amount	\$422,250
Amendment # 1	\$14,500
Amendment # 2	\$18,500
Amendment # 3	<u>\$ 2,000</u>
Total To Date	\$457,250

Funding Source: Measure AA

Comment: There was a typographical error in the original amount and therefore the total amount. Incorrect original contact amount was listed as \$427,645 and incorrect total to date amount was \$462,645. Correct original amount is \$422,250 and correct total to date amount is \$457,250.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES *(continued)*

16-H AWARD OF BID – AET AND KCRW DATA NETWORK

Award the bid to the lowest responsive bidder for the AET and KCRW Data Network project.

<u>Bidder</u>	<u>Amount</u>
Dimension Data North America	\$1,446,798.70

Funding Source: Measure AA and KCRW Foundation

Comment: This project includes the procurement, installation and configuration of core network technologies and information and data services at the KCRW and AET Campus including the Local Area Network, Wireless Network and Voice over IP Services and integration to the main campus LAN and WAN (wide area network). Four bidders attended the job walk, two bids were submitted and one of the bids was deemed non-responsive since it was missing the required bid bond.

16-I REJECT ALL BIDS – AET, KCRW AND PERFORMING ARTS CENTER - EAST WING SECURITY SYSTEMS

Reject all bids for the AET, KCRW and Performing Arts Center – East Wing Security Systems project.

<u>Bidder</u>	<u>Amount</u>
Dimension Data North America	2,430,716.16

Funding Source: Measure AA and KCRW Foundation

Comment: The bid from the lowest responsive bidder exceeds the project budget. This project will be modified and rebid. This project involves expanding the Main Campus Cisco Physical Security System to the AET & Performing Arts Campuses. This includes procurement of materials and components, installation and programming and additional security technologies including Visitor Management and emergency communications. Four bidders attended the job walk, two bids were submitted and one of the bids withdrawn since it was missing the required bid bond.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES *(continued)*

16-J AMENDMENT NO. 8 TO AGREEMENT FOR ARCHITECTURAL SERVICES – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Amendment No. 8 to agreement with GENSLER for the Health, PE, Fitness, Dance and Central Plant project not to exceed \$175,200 plus reimbursable expenses.

Original Contract Amount	\$3,589,000
Amendment No. 1	675,000
Amendment No. 2	198,000
Amendment No. 3	4,500
Amendment No. 4	8,400
Amendment No. 5	29,500
Amendment No. 6	150,000
Amendment No. 7	497,786
Amendment No. 8	175,200
Revised Contract Amount	\$5,327,386

Funding Source: Measure AA

Comment: Amendment No. 8 provides for six months of extended Construction Administration, including consultants, due to the extended project schedule. The delays are due to unforeseen underground conditions and additional temporary facilities needed to continue programs on campus. These delays took place at the start of the project. The first phase of the project, which is the new building, is scheduled to be completed by the end of the calendar year. Programs will move in January and the second phase, which is the renovation of the Gym building, will be in progress through June.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PROFESSIONAL SERVICES -TRANSPORTATION

Requested Action: Approval/Ratification

Reviewed by: Greg Brown, Director of Facilities Planning

Approved by: Mike Tuitasi, Vice President, Student Affairs

Provider/Contract	Term/Amount	Service	Funding Source
Walker Parking Consultants	November 2, 2016- June 30, 2017 Not to exceed a total of \$96,800	Consultant will assist in identifying the best solution(s) needed to implement the Parking Access and Revenue Control System (PARCS) based on the following project goals: Digital/Online/Virtual parking permits (using license plates as the permits); License Plate Recognition technology; Automation of visitor parking (meter/kiosk; online; pay by phone); and the ability to charge for permits and for hourly parking. Consultant will perform the following: Site Analysis and Planning (develop the system requirements and relevant features and functionality through observation, data collection, and meetings with the stakeholders); System Design Development (identify what should be included in the RFP); and System Procurement (assist in the selection process of the PARCS contractor)	District/ Transportation

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requestor: Georgia Lorenz, Vice-President, Academic Affairs

Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services

Approved by: Robert Isomoto, Vice President, Business and Administration

Title of Grant:	Title III HSI STEM and Articulation Program
Granting Agency:	U.S. Department of Education
Award Amount:	\$5,997,495 over five years (\$1,199,413 in 2016-2017)
Matching Funds:	N/A
Performance Period:	October 1, 2016 – September 30, 2021

Summary: Santa Monica College’s STEM Learning and Leadership Innovation Center will increase the number of Hispanic and other low-income community college students who pursue, graduate, and transfer to a baccalaureate program in a STEM discipline. Through the Center, Santa Monica College will partner with the University of California, Los Angeles, and other education and industry partners to increase enrollment, improve student success, and strengthen articulation and transfer in STEM. Specific activities will include 1) the development of an Engineering Program at SMC that includes new coursework, degrees, and certificates in Engineering; 2) expansion of student support services for STEM students to include non-cognitive skill development and a sense of belonging, in addition to strengthening student skills in math and science; 3) establishment of a STEM Transfer Bridge Program with UCLA’s Undergraduate Research Center/Academic Achievement Program that include year-round transfer advising, honors coursework, and expanded research opportunities; and 4) creation of the STEM Career and Applied Learning Program to offer industry-based experiential learning opportunities, including internships, for students.

Budget Augmentation:	Restricted fund 01.3	
	Revenue	
	8100 Federal	\$1,199,413
	Expenditures	
	1000 Academic Salaries	\$ 350,238
	2000 Non-Academic Salaries	\$ 167,428
	3000 Employee Benefits	\$ 135,277
	4000 Supplies and Materials	\$ 20,200
	5000 Other Operating Expenditures	\$ 390,770
	6000 Capital Outlay	\$ 135,500
	7300 Other Outgo	\$ 0
	7600 Student Aid	\$ 0
	Total	\$1,199,413

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Title of Grant: **Textbook Affordability Program**
Granting Agency: California State University via the California Community Colleges
Chancellor’s Office
Award Amount: \$50,000
Matching Funds: NA
Performance Period: November 1, 2016 – June 30, 2017
Summary: With these funds, Santa Monica College will coordinate efforts to increase the use of open educational resources across the curriculum, thereby reducing the cost of textbooks for students.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8600 State	\$ 50,000
	Expenditures	
	1000 Academic Salaries	\$ 31,000
	2000 Non-Academic Salaries	\$ 8,640
	3000 Employee Benefits	\$ 7,460
	4000 Supplies and Materials	\$ 0
	5000 Other Operating Expenditures	\$ 2,900
	6000 Capital Outlay	\$ 0
	7300 Other Outgo/Indirect	\$ 0
	7600 Student Aid	\$ 0
	Total	\$ 50,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Title of Grant: Undergraduate International Studies and Foreign Languages Program
Granting Agency: U.S. Department of Education
Award Amount: \$185,900 over two years (\$92,932 in 2016-2017)
Matching Funds: N/A
Performance Period: October 1, 2016 – June 30, 2018

Summary: The Foreign Language Advantage project will increase student interest and enrollment in the study of foreign languages at Santa Monica College, particularly among Career Technical Education students. This will be accomplished through a two-pronged approach that 1) raises student, faculty, and community awareness of the benefits of second language acquisition to career development and job attainment; and 2) strengthen institutional capacity to integrate language acquisition with career development, focusing on applied learning experiences in the classroom as well as the field.

Budget Augmentation: Restricted fund 01.3

Revenue (2016 - 2017)		
8100	Federal	\$ 92,932
Expenditures		
1000	Academic Salaries	\$ 40,850
2000	Non-Academic Salaries	\$ 13,000
3000	Employee Benefits	\$ 15,077
4000	Supplies and Materials	\$ 4,600
5000	Other Operating Expenditures	\$ 12,521
6000	Capital Outlay	\$ 0
7300	Other Outgo	\$ 6,884
7600	Student Aid	\$ 0
Total		\$ 92,932

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 PROGRAM BUDGET ADJUSTMENTS

Program: Consolidated Contract Education
 Budget Increase: \$86,308 (Amended Adopted Budget \$342,448)
 Matching Funds: \$0
 Performance Period: July 1, 2016 – June 30, 2017
 Summary: With the intention of maximizing effectiveness, Consolidated Contract Education conducted a comprehensive internal review of their operational/staffing plans and made adjustments accordingly.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8800	Local	\$86,308
Expenditures		
1000	Academic Salaries	\$84,138
2000	Non-Academic Salaries	(\$13,363)
3000	Employee Benefits	\$8,889
4000	Supplies & Materials	\$-0-
5000	Other Operating Expenditures	\$6,644
Total		\$86,308

Program: Community Education
 Budget Decrease: <\$138,317> (Amended Adopted Budget \$722,703)
 Matching Funds: \$0
 Performance Period: July 1, 2016 – June 30, 2017
 Summary: With the intention of maximizing effectiveness, Community Education conducted a comprehensive internal review of their operational/staffing plans and made adjustments accordingly.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8800	Local	(\$138,317)
Expenditures		
1000	Academic Salaries	(\$ 87,614)
2000	Non-Academic Salaries	(\$ 30,539)
3000	Employee Benefits	(\$ 14,664)
4000	Supplies & Materials	(\$ 2,000)
5000	Other Operating Expenditures	(\$ 7,000)
6000	Capital Outlay	\$ 3,500
7300	Other Outgo/Indirect	\$ - 0 -
7600	Student Aid	\$ - 0 -
Total		(\$138,317)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 BUDGET TRANSFERS

20-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: September 21, 2016 thru October 18, 2016

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	468,821
2000	Classified/Student Salaries	38,816
3000	Benefits	43,675
4000	Supplies	99,641
5000	Contract Services/Operating Exp	107,948
6000	Sites/Buildings/Equipment	-60,603
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-698,298
Net Total:		0

20-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: September 21, 2016 thru October 18, 2016

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	66,601
2000	Classified/Student Salaries	145,550
3000	Benefits	45,762
4000	Supplies	9,510
5000	Contract Services/Operating Exp	-262,791
6000	Sites/Buildings/Equipment	-4,632
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 COMMERCIAL WARRANT REGISTER

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Commercial Warrant Register

September 1 - 30, 2016 7162 through 7202 \$12,596,778.97

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 22 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Payroll Warrant Register

September 1-30, 2016 C1B- C2C \$11,336,647.53

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 23 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: Mitch Heskel, Dean (Interim), Educational Enterprise
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Auxiliary Operations Payments and Purchase Orders

September 1 – 30, 2016

Covered by check and voucher numbers: 009827-010182 & 00940-00960

Bookstore fund Payments	\$786,192.83
Other Auxiliary Fund Payments	\$125,475.82
Trust and Fiduciary Fund Payments	<u>\$307,835.16</u>
TOTAL	\$1,219,503.81

Purchase Orders issued \$73,081.57
August 1 – 31, 2016

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 1, 2016

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 24 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested by: Michelle King, Director, Career and Contract Education
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 25 ORGANIZATIONAL MEMBERSHIPS

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Organizational Memberships

November 1, 2016	Number of Memberships	Amount
	8	\$32,396.00

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 26 PURCHASING

Requested by: Cynthia Moore, Director of Purchasing
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

26-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

September 1 – 30, 2016	\$5,437,476.73
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BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 1, 2016

INFORMATION ITEM 27 CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING – OCTOBER 19, 2016

A meeting of the Santa Monica Community College District Citizens’ Bond Oversight Committee was held on Wednesday, **October 19, 2016 at 8 a.m.** in Drescher 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

1. CALL TO ORDER: 8:05 a.m.

2. ROLL CALL

- Jeffrey Graham, Chair - Present
- Sion Roy, Vice-Chair - Present
- Sharon Barovsky - Absent
- Michael Dubin - Present
- Katherine Reuter - Present
- Sonya Sultan – Present
- Zavanna Negron – Absent

Others Present:

- Dr. Kathryn E. Jeffery, Superintendent/President
- Robert Isomoto, VP Business Administration
- Don Girard, Senior Director, Government Relations/Institutional Communications
- Greg Brown, Director Facilities Planning
- Chris Bonvenuto, Chief Director, Business Services
- Ramin Nematollahi, Citizens’ Bond Oversight Committee Coordinator
- Charlie Yen, Director, Contracts
- Emil Zordilla, Assistant Director, Facilities Planning

3. APPROVAL OF MINUTES

The minutes for the Citizens’ Bond Oversight Committee Meeting of **April 20, 2016** and **July 20, 2016** were approved as is. *Motion was made by Katherine Reuter and seconded by Sonya Sultan and unanimously approved.*

4. INTRODUCTION OF REAPPOINTED AND NEW MEMBERS

The SMCCD Board of Trustees (July 5, 2016) reappointed Jeffery Graham and Katherine Reuter for a two-year term and appointed SMC Associated Student Zavanna Negron for a one-year-term.

5. ELECTION OF CHAIR AND VICE-CHAIR, 2016-2018

Sonya Sultan was elected as the Chair and Katherine Reuter was elected as Vice-Chair and *unanimously approved by the committee.*

6. CITIZEN’S BOND OVERSIGHT COMMITTEE ANNUAL REPORT, 2015-2016

The Annual Report 2015-2016 was approved as presented. *Motion was made by Michael Dubin and seconded Sonya Sultan and unanimously approved.*

7. **REPORTS and DISCUSSION**

SMC Bond Construction Projects Update: Greg Brown, Director of Facilities, gave a visual presentation of the bond constructions projects:

- **Center for Media and Design:** The project is progressing as planned. Date of completion is schedule for first quarter of 2017.
- **East Wing Performing Arts Center:** The Performing Arts Center – East Wing, formerly the Madison Elementary School. The project is on track to be completed first quarter of 2017. Signage will be complete by end of 2016.
- **Core Performance Center:** Formerly known as **Center Health/P.E./Fitness/Central Plant**, is projected to be completed by January of 2017. It will include 3 fitness studios, a 50-foot climbing wall, a large fitness center, weight-room and locker-rooms. A second phase of construction will renovate the existing classrooms in the Gymnasium the projected completion date is mid-2017. In the basement of the building is the Central Cooling plant which provided chilled water to aid the cooling systems to the campus the Library, Science Center, HSS and the Business center and will expand. It is projected that it will save the college \$150,000 annually.
- **Student Services Building:** The foundation for the student services building has been poured and installing pillars. The project is progressing as planned and the project completion date is for the last quarter of 2018.
- **Malibu Campus:** All approvals have been received. The City of Malibu Waste Water Maintenance system installation has commenced and projected completion is last quarter of 2018/first quarter of 2019.
- **Early Childhood Education Center:** The plans have been submitted to the Division of State Architects (DSA) and coastal commission. The project is to be commence last quarter of 2017 with a completion date of last quarter of 2018.

Measure U, S and AA and Bond Sales Expenses Reports (*reports included with agenda*)

- The SMC Bond Capital Construction Budget Summary as of September 30, 2016 reports the following:

Measure U Budget:	\$160,000,000
Measure S Budget:	\$143,500,000
Measure AA Budget	\$295,000,000
Other Funding Received:	\$ 26,019,534
Other Funding Pending:	\$ 52,594,548
Total Budget:	\$698,590,482
Estimate at Completion:	\$698,590,482
Bond Funds Remaining:	\$179,484,591

- **Measure U:** Total Measure U expenditures last period were \$38,051; total remaining funds are \$11,963,016; no budget variance.
- **Measure S:** Total expenditures last period were \$49,915 total remaining funds are \$55,741,834; no budget variance.

- **Measure AA:** Total expenditures last period were \$6,226,262; total remaining funds are \$111,779,741; no budget variance.
- The *Bond Sales/Expenses Report* indicates total bond amounts, bond issue dates/amounts, unsold bond amount and total available as of September 30, 2016.

Total Bond:	\$598,500,000
Total Available:	\$528,492,559
Total Expenses:	\$419,015,409
Total Available Remaining:	\$109,477,150
Total Unsold Bond:	\$ 70,007,441

- The *SMC Bond Construction Program Contractor List* as of September 30, 2016 was presented for information.
- Current information on all bond construction projects is available at: <http://smcbondprogram.com> and at <http://www.smc.edu/CBOC>

8. SCHEDULE OF MEETINGS FUTURE MEETINGS, 2016-2017

Wednesdays at 8 a.m.
 January 18, 2017
 April 19, 2017

9. ADJOURNMENT: 9:12 AM

The next meeting of the Citizens' Bond Oversight Committee will be held on **Wednesday, January 18, 2017 at 8 a.m.** in Drescher 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
Santa Monica Community College District	November 1, 2016

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT – 9:34 p.m.

The meeting was adjourned in memory of **Tom Hayden**, former SMC hourly faculty member and California Assemblymember; **Vanai Jelks**, Samohi student; and **Genoveva Nieto**, SMC part-time counselor.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 6, 2016** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- Report: Student Equity Plan Update

- Board of Trustees Organizational Functions
 - Election of Officers for 2017
 - Seating
 - Authorized Signature Resolution

**UNRESTRICTED GENERAL FUND 01.0
2016-2017 REVENUE BUDGET**

ACCOUNTS	2016-17 ADOPTED BUDGET	September 30, 2016 ACTUAL REVENUES	2016-2017 PROJECTED BUDGET
FEDERAL			
FIN AID ADM ALLOWANCES	116,798	36,309	116,798
TOTAL FEDERAL	116,798	36,309	116,798
STATE			
GENERAL APPORTIONMENT	63,622,481	17,785,301	63,622,481
EDUCATION PROTECTION ACCOUNT - PROP 30	15,936,584	3,984,146	15,936,584
HOMEOWNERS EXEMPT	96,478	-	96,478
STATE LOTTERY REVENUE	3,783,348	-	3,783,348
MANDATED PROGRAM COSTS	2,610,606	2,002,249	2,610,606
STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	4,070,357	-	4,070,357
OTHER STATE	1,270,603	232,179	1,270,603
TOTAL STATE	91,390,457	24,003,875	91,390,457
LOCAL			
PROP TAX SHIFT (ERAF)	10,341,290	92,008	10,341,290
SECURED TAX	10,006,961	-	10,006,961
SUPPLEMENTAL TAXES	388,567	36,544	388,567
UNSECURED TAX	567,993	446,215	567,993
PRIOR YRS TAXES	313,955	109,741	313,955
PROPERTY TAX - RDA PASS THRU	1,196,922	-	1,196,922
PROPERTY TAX - RDA RESIDUAL	1,611,787	-	1,611,787
RENTS	300,000	17,336	300,000
INTEREST	256,500	105	256,500
ENROLLMENT FEES	13,892,659	6,782,605	13,892,659
STUDENT RECORDS	417,800	88,778	417,800
NON-RESIDENT TUITION/INTENSIVE ESL	33,038,107	15,144,592	33,038,107
FEE BASED INSTRUCTION	390,000	-	390,000
OTHER STUDENT FEES & CHARGES	112,000	43,504	112,000
F1 APPLICATION FEES	298,800	46,051	298,800
OTHER LOCAL	586,300	36,838	586,300
I. D. CARD SERVICE CHARGE	1,136,600	457,697	1,136,600
LIBRARY CARDS	140	-	140
LIBRARY FINES	7,834	212	7,834
PARKING FINES	225,465	46,540	225,465
TOTAL LOCAL	75,089,680	23,348,766	75,089,680
TOTAL REVENUE	166,596,935	47,388,950	166,596,935
TRANSFER IN	83,219	10,029	83,219
SALE OF EQUIPMENT AND SUPPLIES	-	-	-
TOTAL OTHER FINANCING SOURCES	83,219	10,029	83,219
TOTAL REVENUE AND TRANSFERS	166,680,154	47,398,979	166,680,154

**UNRESTRICTED GENERAL FUND 01.0
2016-2017 EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL EXPENDITURES	2016-2017 PROJECTED BUDGET
INSTRUCTION	27,115,586	3,332,207	27,115,586
ACADEMIC MANAGERS	6,850,507	1,202,635	6,850,507
NON-INSTRUCTION	6,198,965	1,057,163	6,198,965
HOURLY INSTRUCTION	32,352,405	6,202,395	32,352,405
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	100,569	-	100,569
HOURLY NON-INSTRUCTION	4,656,702	856,927	4,656,702
TOTAL ACADEMIC	77,274,734	12,651,327	77,274,734
CLASSIFIED REGULAR	22,024,140	3,546,393	22,024,140
CLASSIFIED MANAGERS	5,688,827	966,647	5,688,827
CLASS REG INSTRUCTION	3,160,183	428,363	3,160,183
CLASSIFIED HOURLY	1,521,974	531,436	1,521,974
CLASS HRLY INSTRUCTION	585,740	78,380	585,740
VACANT POSITIONS	1,848,722	-	1,848,722
VACANCY SAVINGS	(1,220,157)	-	(1,220,157)
TOTAL CLASSIFIED	33,609,429	5,551,219	33,609,429
STRS	6,919,881	1,132,789	6,919,881
STATE ON-BEHALF PENSION CONTRIB TO STRS	4,070,357	-	4,070,357
PERS	5,102,073	908,082	5,102,073
OASDI/MEDICARE	3,633,276	698,890	3,633,276
H/W	14,104,007	365,002	14,104,007
RETIREEES' H/W	3,414,309	882,495	3,414,309
RETIREE - OPEB	2,000,000	-	2,000,000
SUI	184,978	9,615	184,978
WORKERS' COMPENSATION	1,990,850	321,413	1,990,850
ALTERNATIVE RETIREMENT	500,000	97,240	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	22,124	-	22,124
BENEFITS RELATED TO VACANT POSITIONS	443,690	-	443,690
BENEFITS RELATED TO VACANCY SAVINGS	(292,838)	-	(292,838)
TOTAL BENEFITS	42,092,707	4,415,526	42,092,707
SUPPLIES	1,094,840	196,734	1,094,840
TCO-SUPPLIES	-	33,465	33,465
TOTAL SUPPLIES	1,094,840	230,199	1,128,305
CONTRACTS/SERVICES	14,002,571	3,332,446	14,002,571
INSURANCE	995,855	832,078	995,855
UTILITIES	3,000,394	616,282	3,000,394
TOTAL SERVICES	17,998,820	4,780,806	17,998,820
EQUIPMENT	200,000	72,287	200,000
TECHNOLOGY REPLACEMENT	183,600	-	183,600
TCO - EQUIPMENT REPLACEMENT	250,000	73,651	216,535
TOTAL CAPITAL	633,600	145,938	600,135
TOTAL EXPENDITURES	172,704,130	27,775,015	172,704,130
OTHER OUTGO - TRANSFERS	314,876	68,986	314,876
OTHER OUTGO - STUDENT AID	2,500	-	2,500
TOTAL TRANSFERS/FINANCIAL AID	317,376	68,986	317,376
TOTAL EXPENDITURES & TRANSFERS	173,021,506	27,844,001	173,021,506

**UNRESTRICTED GENERAL FUND 01.0
2016-2017 FUND BALANCE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL FUND BALANCE	2016-2017 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS *	164,677,905	45,396,730	164,677,905
TOTAL EXPENDITURES AND TRANSFERS	170,503,274	27,003,311	170,503,274
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	2,292,412	-	2,292,412
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(1,512,995)	-	(1,512,995)
OPERATING SURPLUS/(DEFICIT)	(6,604,786)	18,393,419	(6,604,786)
ONE-TIME ITEMS			
MANDATED COST BLOCK GRANT	2,002,249	2,002,249	2,002,249
ONE-TIME BUDGET AUGMENTATION	(1,105,215)	(661,287)	(1,105,215)
EQUIPMENT, TECHNOLOGY REPLACEMENT, TCO-EQPT REPL	(633,600)	(179,403)	(633,600)
OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS	(6,341,352)	19,554,978	(6,341,352)
BEGINNING BALANCE	23,925,591	23,925,591	23,925,591
ENDING FUND BALANCE	17,584,239	43,480,569	17,584,239
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	10.16%	156.16%	10.16%

DESIGNATION OF FUND BALANCE

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL FUND BALANCE	2016-2017 PROJECTED BUDGET
UNDESIGNATED FUND BALANCE	14,236,800	40,133,130	14,236,800
UNDESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFERS	8.24%	144.14%	8.24%
DESIGNATED RESERVE FOR:			
CLASSIFIED EMPLOYEE WELFARE FUND	467,026	467,026	467,026
RESERVE FOR FUTURE STRS AND PERS INCREASES	2,880,413	2,880,413	2,880,413
TOTAL	3,347,439	3,347,439	3,347,439
DESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFERS	1.93%	12.02%	1.93%
TOTAL ENDING FUND BALANCE	17,584,239	43,480,569	17,584,239
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	10.16%	156.16%	10.16%

** Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3
2016-2017 REVENUE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL REVENUES	2016-2017 PROJECTED BUDGET
FEDERAL			
PERKINS IV TITLE I-C	677,180	-	677,180
FWS-FEDERAL WORK STUDY	496,100	-	496,100
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	58,631	16,417	58,631
FEDERAL CARRYOVERS	1,308,352	560,481	1,308,352
OTHER FEDERAL	1,798,372	9,974	1,798,372
TOTAL FEDERAL	4,338,635	586,872	4,338,635
STATE			
LOTTERY	1,182,296	-	1,182,296
BASIC SKILLS INITIATIVE	351,560	98,437	351,560
SFAA-STUDENT FINANCIAL AID ADMIN	887,982	248,635	887,982
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,315,554	393,217	1,315,554
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	88,792	-	88,792
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	2,232,010	518,509	2,232,010
CALWORKS	267,669	74,947	267,669
STUDENT SUCCESS (CREDIT)	4,922,659	1,378,345	4,922,659
STUDENT SUCCESS (NON-CREDIT)	65,883	18,447	65,883
STUDENT SUCCESS (STUDENT EQUITY)	1,523,065	426,458	1,523,065
ENROLLMENT GROWTH	154,000	43,120	154,000
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,464,456	473,357	1,464,456
STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	632,052	-	632,052
STATE CARRYOVERS	5,302,122	4,481,322	5,302,122
OTHER STATE	2,207,621	190,403	2,257,621
TOTAL STATE	22,597,721	8,345,197	22,647,721
LOCAL			
PICO PROMISE	141,782	72,309	141,782
HEALTH FEES	1,366,750	596,153	1,366,750
PARKING FEES	1,844,371	831,248	1,844,371
DONATIONS-KCRW	2,998,849	179,760	2,998,849
RADIO GRANTS	1,206,947	-	1,206,947
COMMUNITY SERVICES	861,020	168,080	861,020
CONSOLIDATED CONTRACT ED-LOCAL	256,140	-	256,140
LOCAL CARRYOVERS	241,489	235,113	241,489
OTHER LOCAL	5,825,000	2,274,146	5,825,000
TOTAL LOCAL	14,742,348	4,356,809	14,742,348
TOTAL REVENUE	41,678,704	13,288,878	41,728,704

**RESTRICTED GENERAL FUND 01.3
2016-2017 EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL EXPENDITURES	2016-2017 PROJECTED BUDGET
INSTRUCTION	76,008	2,825	76,008
MANAGEMENT	1,706,344	279,722	1,706,344
NON-INSTRUCTION	1,893,634	256,882	1,923,634
HOURLY INSTRUCTION	96,840	8,995	96,840
HOURLY NON-INSTRUCTION	5,107,514	882,941	5,107,514
TOTAL ACADEMIC	8,880,340	1,431,365	8,910,340
CLASSIFIED REGULAR	4,597,660	684,790	4,597,660
CLASSIFIED MANAGERS	578,581	89,263	578,581
CLASS REG INSTRUCTION	33,250	4,040	33,250
CLASSIFIED HOURLY	1,837,777	233,066	1,837,777
CLASS HRLY INSTRUCTION	232,500	30,910	232,500
TOTAL CLASSIFIED	7,279,768	1,042,069	7,279,768
BENEFITS HOLDING ACCOUNT	5,152,656		4,714,718
STRS	-	133,100	133,100
STATE ON-BEHALF PENSION CONTRIB TO STRS	-	-	-
PERS	-	123,285	123,285
OASDI/MEDICARE	-	106,514	106,514
H/W	-	28,110	28,110
SUI	-	1,260	1,260
WORKERS' COMP.	-	43,370	43,370
ALTERNATIVE RETIREMENT	-	11,299	11,299
TOTAL BENEFITS	5,152,656	446,938	5,161,656
TOTAL SUPPLIES	1,038,863	83,663	1,038,863
CONTRACTS/SERVICES	7,216,393	2,027,132	7,223,393
INSURANCE	4,709,360	1,865,848	4,709,360
UTILITIES	178,800	30,389	178,800
TOTAL SERVICES	12,104,553	3,923,369	12,111,553
BLDG & SITES	1,911,110	-	1,911,110
EQUIPMENT/LEASE PURCHASE	4,001,859	558,560	4,005,859
TOTAL CAPITAL	5,912,969	558,560	5,916,969
TOTAL EXPENDITURES	40,369,149	7,485,964	40,419,149
OTHER OUTGO - STUDENT AID	548,357	76,057	548,357
OTHER OUTGO - TRANSFERS	83,219	10,028	83,219
TOTAL OTHER OUTGO	631,576	86,085	631,576
TOTAL EXPENDITURES & OTHER OUTGO	41,000,725	7,572,049	41,050,725

**RESTRICTED GENERAL FUND 01.3
2016-2017 FUND BALANCE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL FUND BALANCE	2016-2017 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	41,678,704	13,288,878	41,728,704
TOTAL EXPENDITURES AND TRANSFERS	41,000,725	7,572,049	41,050,725
OPERATING SURPLUS/(DEFICIT)	677,979	5,716,829	677,979
BEGINNING BALANCE	8,045,967	8,045,967	8,045,967
CONTINGENCY RESERVE/ENDING FUND BALANCE	8,723,946	13,762,796	8,723,946
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	21.28%	181.76%	21.25%

**CAPITAL OUTLAY FUND 40.0
2016-2017 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
REVENUE			
STATE			
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,464,456	473,356	1,464,456
PROP 39 - CLEAN ENERGY PROJECTS	794,724	-	794,724
STATE CARRYOVERS	1,408,210	1,408,210	1,408,210
TOTAL STATE	3,667,390	1,881,566	3,667,390
LOCAL			
PROPERTY TAX - RDA PASS THRU	-	-	-
RENTS	260,817	-	260,817
INTEREST	142,219	44	142,219
NON-RESIDENT CAPITAL CHARGE	2,946,451	1,334,804	2,946,451
LOCAL INCOME	137,688	-	137,688
TOTAL LOCAL	3,487,175	1,334,848	3,487,175
TOTAL REVENUES	7,154,565	3,216,414	7,154,565
EXPENDITURES			
SUPPLIES	1,500	-	1,500
CONTRACT SERVICES	370,000	407,520	370,000
CAPITAL OUTLAY	21,449,767	631,585	21,449,767
TOTAL EXPENDITURES	21,821,267	1,039,105	21,821,267
TOTAL EXPENDITURES AND TRANSFERS	21,821,267	1,039,105	21,821,267
OPERATING SURPLUS/(DEFICIT)	(14,666,702)	2,177,309	(14,666,702)
BEGINNING BALANCE	14,666,702	14,666,702	14,666,702
ENDING FUND BALANCE	-	16,844,011	-

**MEASURE U FUND 42.2
2016-2017 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	143,673	54	143,673
TOTAL REVENUE	143,673	54	143,673
EXPENDITURES			
SUPPLIES	-	-	-
CONTRACT SERVICES	-	-	-
CAPITAL OUTLAY	19,007,304	38,052	19,007,304
TOTAL EXPENDITURES	19,007,304	38,052	19,007,304
OPERATING SURPLUS/(DEFICIT)	(18,863,631)	(37,998)	(18,863,631)
BEGINNING BALANCE	18,863,631	18,863,631	18,863,631
ENDING FUND BALANCE	-	18,825,633	-

**MEASURE S FUND 42.3
2016-2017 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	20,000,000	-	20,000,000
INTEREST	481,920	124	481,920
TOTAL REVENUE	20,481,920	124	20,481,920
EXPENDITURES			
SUPPLIES	-	-	-
CONTRACT SERVICES	208,500	16,845	208,500
CAPITAL OUTLAY	65,851,327	42,575	65,851,327
TOTAL EXPENDITURES	66,059,827	59,420	66,059,827
OPERATING SURPLUS/(DEFICIT)	(45,577,907)	(59,296)	(45,577,907)
BEGINNING BALANCE	45,577,907	45,577,907	45,577,907
ENDING FUND BALANCE	-	45,518,611	-

MEASURE AA FUND 42.4
2016-2017 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	50,000,000	-	50,000,000
INTEREST	693,621	273	693,621
TOTAL REVENUE	50,693,621	273	50,693,621
EXPENDITURES			
SUPPLIES	4,500	-	4,500
CONTRACT SERVICES	138,750	17,000	138,750
CAPITAL OUTLAY	123,376,610	6,302,713	123,376,610
TOTAL EXPENDITURES	123,519,860	6,319,713	123,519,860
OPERATING SURPLUS/(DEFICIT)	(72,826,239)	(6,319,440)	(72,826,239)
BEGINNING BALANCE	72,826,239	72,826,239	72,826,239
ENDING FUND BALANCE	-	66,506,799	-

**STUDENT FINANCIAL AID FUND 74.0
2016-2017 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
REVENUE			
FEDERAL GRANTS	31,915,627	6,306,528	31,915,627
FEDERAL LOANS	2,650,000	122,321	2,650,000
CAL GRANTS	2,083,000	663,322	2,083,000
FULL TIME STUDENT SUCCESS GRANT	518,100	237,450	518,100
TRANSFER	284,876	38,986	284,876
TOTAL REVENUE	37,451,603	7,368,607	37,451,603
EXPENDITURES			
FINANCIAL AID	37,451,603	7,977,754	37,451,603
TOTAL EXPENDITURES	37,451,603	7,977,754	37,451,603
ENDING FUND BALANCE	-	(609,147)	-

*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

SCHOLARSHIP TRUST FUND 75.0
2016-2017 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
BEGINNING BALANCE	15,286	15,286	15,286
REVENUE			
TRANSFER	30,000	30,000	30,000
INTEREST	100	-	100
TOTAL REVENUE	30,100	30,000	30,100
TOTAL FUNDS AVAILABLE	45,386	45,286	45,386
EXPENDITURES			
SCHOLARSHIP	30,000	15,000	30,000
TOTAL EXPENDITURES	30,000	15,000	30,000
ENDING FUND BALANCE	15,386	30,286	15,386

**AUXILIARY FUND
2016-2017 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ADOPTED BUDGET	September 30, 2016 ACTUAL	2016-2017 PROJECTED BUDGET
BEGINNING BALANCE	2,595,962	2,595,962	2,595,962
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	<u>2,595,962</u>	<u>2,595,962</u>	<u>2,595,962</u>
REVENUE			
GROSS SALES	6,029,478	2,297,065	6,029,478
LESS: COST OF GOODS	<u>(4,217,863)</u>	<u>(1,721,831)</u>	<u>(4,217,863)</u>
NET	1,811,615	575,234	1,811,615
VENDOR INCOME	726,000	117,905	726,000
AUXILIARY PROGRAM INCOME	<u>523,615</u>	<u>168,820</u>	<u>523,615</u>
NET INCOME	3,061,230	861,959	3,061,230
INTEREST	<u>18,000</u>	<u>5,104</u>	<u>18,000</u>
TOTAL REVENUE	<u>3,079,230</u>	<u>867,063</u>	<u>3,079,230</u>
TOTAL FUNDS AVAILABLE	<u>5,675,192</u>	<u>3,463,025</u>	<u>5,675,192</u>
EXPENDITURES			
STAFFING	982,752	193,749	982,752
FRINGE BENEFITS	316,050	31,602	316,050
OPERATING	<u>1,900,681</u>	<u>259,048</u>	<u>1,900,681</u>
TOTAL EXPENDITURES	<u>3,199,483</u>	<u>484,399</u>	<u>3,199,483</u>
ENDING FUND BALANCE	<u>2,475,709</u>	<u>2,978,626</u>	<u>2,475,709</u>

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2016-2017

District: (780) SANTA MONICA

Quarter Ended: (Q1) Sep 30, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	144,834,471	150,335,559	175,904,203	166,596,935
A.2	Other Financing Sources (Object 8900)	111,105	120,779	128,383	83,219
A.3	Total Unrestricted Revenue (A.1 + A.2)	144,945,576	150,456,338	176,032,586	166,680,154
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	141,148,243	150,318,178	165,574,581	172,704,130
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	346,364	328,362	313,991	317,376
B.3	Total Unrestricted Expenditures (B.1 + B.2)	141,494,607	150,646,540	165,888,572	173,021,506
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	3,450,969	-190,202	10,144,014	-6,341,352
D.	Fund Balance, Beginning	10,520,810	13,971,779	13,781,577	23,925,591
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	10,520,810	13,971,779	13,781,577	23,925,591
E.	Fund Balance, Ending (C. + D.2)	13,971,779	13,781,577	23,925,591	17,584,239
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.9%	9.1%	14.4%	10.2%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	21,415	21,694	21,727	21,527
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		42,207,822	41,708,719	54,684,728
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	39,929,814	42,207,822	41,708,719	54,684,728

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	166,596,935	166,596,935	47,388,950	28.4%
I.2	Other Financing Sources (Object 8900)	83,219	83,219	10,029	12.1%
I.3	Total Unrestricted Revenue (I.1 + I.2)	166,680,154	166,680,154	47,398,979	28.4%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	172,704,130	172,704,130	27,775,015	16.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	317,376	317,376	68,986	21.7%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	173,021,506	173,021,506	27,844,001	16.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-6,341,352	-6,341,352	19,554,978	
L.	Adjusted Fund Balance, Beginning	23,925,591	23,925,591	23,925,591	
L.1	Fund Balance, Ending (C. + L.2)	17,584,239	17,584,239	43,480,569	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10.2%	10.2%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District's ability to generate additional revenue is projected to be at a much lesser extent than in past years. This projected impairment in generating additional revenues coupled with increases in expenditures related to salary (step/column and longevity), increases in pension contribution rates and increases in health and welfare costs has resulted in an operating deficit for the current year. While District reserves are healthy, without additional revenue generation or expense reductions, the District will face serious budgetary restraints in 2017-2018.