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SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

JULY 2, 2013

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

6 p.m. – Closed Session
7 p.m. – Public Meeting

*The complete agenda may be accessed on the
Santa Monica College website:*
http://www.smc.edu/admin/trustees/meetings/

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

    Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

    Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

    General Public Comments and Consent Agenda

    •   The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.

    •   Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

    Major Items of Business

    •   The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.

    •   Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

    Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
                      Education Code Section 72121.5
                      Government Code Sections 54954.2, 54954.3, 54957.9

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A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, July 2, 2013.

> *6 p.m.*   *Closed Session (Business Building Room 111)*

> *7 p.m.*   *Public Meeting (Board Room)*

I. *ORGANIZATIONAL FUNCTIONS*

- CALL TO ORDER

- ROLL CALL
  Dr. Nancy Greenstein, Chair
  Dr. Susan Aminoff, Vice-Chair
  Judge David Finkel (Ret.)
  Dr. Louise Jaffe
  Dr. Margaret Quiñones-Perez
  Rob Rader
  Dr. Andrew Walzer
  Mr. Jesse A. Ramirez, Student Trustee

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. *CLOSED SESSION*

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Marcia Wade, Vice-President, Human Resources
          Robert Myers, Campus Counsel
Employee Organization: CSEA, Chapter 36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Marcia Wade, Vice-President, Human Resources
          Robert Myers, Campus Counsel
Employee Organization: Santa Monica College Faculty Association

EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code Section 54956.9 (4)(d) Initiation of litigation: One case

III. *PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS*

- PLEDGE OF ALLEGIANCE

- CLOSED SESSION REPORT (if any)

- RECOGNITON AND ACKNOWLEGEMENTS

  - President's Theme Awards - Fourth Annual Global Citizenship Research Symposium and Tournament
  - $100,000 Donation to the SMC Veterans' Resource Center from Ralph M. Parsons Foundation
  - Metro Cab, Santa Monica, for donating its services on June 7, 2013
  - Josh Loeb, for donating the repast to Franco Family
  - Mental Health Agencies:
    - Crisis Care Network
    - The Red Cross
    - Didi Hirsch
    - St. John's Hospital
    - UCLA Psychological Services
    - The Help Group
    - LA County Department of Mental Health
    - HOPE Animal-Assisted Crisis Response

IV. *PUBLIC COMMENTS*

V. *SUPERINTENDENT'S REPORT*
- Celebrate America
- Updates:
  - State Budget/Bond Sales
  - Enrollment, Summer/Fall 2013
  - Professional Development Seminar in Beijing

VI. *ACADEMIC SENATE REPORT*

VII. *MAJOR ITEMS OF BUSINESS*

VIII. *CONSENT AGENDA*
Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

VIII.   *CONSENT AGENDA* (continued)

IX.   *CONSENT AGENDA – Pulled Recommendations*
Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. **REPORTS FROM DPAC CONSTITUENCIES**
- Associated Students
- CSEA
- Faculty Association
- Management Association

XI. ***ORGANIZATIONAL FUNCTIONS***

XII. ***BOARD COMMENTS AND REQUESTS***

XIII. ***ADJOURNMENT***

The Board of Trustees Study Session is scheduled to be held on Tuesday, July 16, 2013 at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, August 6, 2013** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **AGREEMENT FOR ARCHITECTURAL SERVICES – STUDENT SERVICES BUILDING**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the contract with MORRIS ARCHITECTS for planning, design and construction administration for the Student Services Building project for $3,825,500 plus reimbursable expenses.

SUMMARY: This project will consolidate various Student Services departments into one building, strategically located on the SMC Main Campus. This will provide centralized access and a one-stop service delivery location to more efficiently serve the approximately 35,000 students per year at Santa Monica College.

The project is conceived as being three stories above ground in height, with three levels of underground parking. Surface and below-ground roadways will connect the underground parking to Pico Boulevard.

Architectural Services will include the planning, architectural design, preparation of bid and construction documents, approval of plans by the Division of State Architect, and construction oversight for the proposed new building.

On June 6, 2013, three architectural firms with previous experience working for Santa Monica College were invited to interview and present their preliminary design and concepts for this project. The three firms were DLR Group, Gensler and Morris Architects. Of the three firms, the selection committee recommends Morris Architects as the firm that best fits the project needs. The selection committee consisted of administrative and faculty members; Don Girard, Erica Leblanc, Teresita Rodriguez and Mike Tuitasi.

Morris Architects is a nationally recognized firm that uses advanced design technology and specializes in education, civic, entertainment and hospitality industries. Morris is the architect of the Information and Technology Relocation Building currently in construction, as well as the architect for past Santa Monica College projects such as the Bundy West Renovation, Campus Quad, Bundy North Traffic Road, Bundy Classroom Completion, and the Temporary Modular Offices and Bike Rack Relocation projects. The core project team and consultant team that Morris has assembled for the Student Services Building focus on community college campuses and the majority of the consultant team has worked on past projects at SMC. Morris is now part of the Huitt-Zollars companies with 18 offices and 430 team members.

The selection of Morris Architects was due in no small part to their proven ability to work with the various College user groups. They listen and communicate well and are able to distill the disparate information into a cohesive design. When necessary they are gentle but effective leaders that help the many factions reach a consensus. They have demonstrated the ability to coordinate with staff/users to meet project deadlines.

Morris was also chosen for their experience on this type of project. They presented Student Services Centers and Community College and University projects of similar type and scale as the SMC Student Services Building. These projects include the Student Service Center at Los Angeles Mission College, Undergraduate Academic Center Building at Texas State University, Spencer Student Success Center at San Jacinto College, South Campus, Longenecker Student Success Center at San Jacinto College, North Campus, Student Services Renovation at Blinn College and the Chaney Student Center Seibel Wing at Galveston Community College.

This firm has always shown a commitment to presenting sustainable approaches to their design. They have a solid history of designing USGBC LEED projects and are currently doing the Silver LEED Certification for the IT Relocation project. Morris also has a vast experience working with the Division of State Architect (DSA) due to their experience working on community college projects and were able to obtain DSA approval in record time for the IT Relocation project.

The Morris team presented two designs, with renderings and models, to describe the innovative possibilities for the new Student Services Building. The solutions were straightforward, practical and functional while having good design elements to enhance the experience on campus. The Morris approach to the extension of the Quad to the Pico entrance provides for a pedestrian and vehicular friendly experience at the front door to the campus. The plaza will minimize the amount of paving along Pico Boulevard and the building will have a relationship along Pico.

FUNDING SOURCE: Measures U and S

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **FIRST READING - BOARD POLICY SECTIONS 2162, CONFLICT OF INTEREST CODE CATEGORIES, AND 2163, CONFLICT OF INTEREST CODE DESIGNATED POSITONS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of Board Policy Sections 2162, Conflict of Interest Code Categories, and 2163, Conflict of Interest Code Designated Positions.

SUMMARY: Board Policy 2162, Conflict of Interest Code Categories: Category 6 has been added.

Board Policy 2163, Conflict of Interest Code Categories: It has been determined that the Senior Director of Institutional Advancement/SMC Foundation, the Director of Classified Personnel, and members of the Personnel Commission are required to file a Statement of Economic Interest. Also, the titles of Dean, Workforce Development and Project Manager/Athletics have been corrected. Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent/President or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements of this section. Such written determination shall include a description of the consultant's or new position's duties and, based on that description, a statement of the extent of disclosure requirements. The Superintendent/ President or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as the conflict of interest code (Government Code Section 81008).

The County of Los Angeles Board of Supervisors approved the amended Conflict of Interest and Disclosure Code for the Santa Monica Community College District at its meeting on May 24, 2013.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BP 2162   Conflict of Interest Code Categories

Category 1:   Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency. Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

Category 2:   Persons in this category shall disclose all investments and business positions.

Category 3:   Persons in this category shall disclose all income and business positions.

Category 4:   Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

Category 5:   Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

                In addition, individuals who, under contract, participate in decisions which affect financial interest by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the Superintendent/President.

Category 6:   Persons in this category shall disclose all income from any Santa Monica Community College District employee, any representative or association of such employee, and business position or income from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

BP 2163   Conflict of Interest Code Designated Positions

Designated Positions	Disclosure Categories
Member of the Board of Trustees	1, 2, 3
Superintendent /President	1, 2, 3
Campus Counsel	1, 2, 3
Executive Vice President	1, 2, 3
Vice President, Academic Affairs	4
Vice President, Business and Administration	1, 2, 3
Vice President, Enrollment Development	4
Vice President, Human Resources	2, 3
~~Vice President, Planning & Development~~	~~4~~
Vice President, Student Affairs	4
Senior Director, Government Relations/Institutional Communications	4
Senior Director, Institutional Advancement/SMC Foundation Director	2,3
Dean, Academic Affairs	4
Dean, Campus Security, Student Health and Safety	4
Dean, Counseling and Retention	4
Dean, Enrollment Services	4
Dean, International Education	4
Dean, Information Technology	4
~~Dean, Institutional Development~~	~~4~~
Dean, Institutional Research	4
Dean, Learning Resources	4
Dean, Workforce Development/~~Occupational Education~~	4
Dean, Student Life	4
Associate Dean, Financial Aid/Scholarships	2, 3
Associate Dean, Health Sciences	4
Associate Dean, International Education	4
Associate Dean, On-Line Services Support	4
Associate Dean, Outreach and Recruitment	4
Chief Director, Facilities/Maintenance	4
~~Director,~~ Project Manager/Athletics	4
Director, Auxiliary Services	2, 3
Director, Campus Operations	4
Director, Classified Personnel	4, 6
Director, Events and Contracts	4
Director, Facilities and Planning	4
Director, Facilities Programming	4
Director, Fiscal Services	4
Director, Grants	4
Director, Maintenance	4
Director, Purchasing	2, 3
~~Financial Aid Supervisor~~	~~2,3~~
Bookstore Manager	4
~~Admissions and Records Supervisor~~	~~2,3~~
Risk Manager	2, 3
Consultant/New Position	5
Members of the Personnel Commission	4, 6

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **ANNUAL AGREEMENT WITH BLACKBOARD CONNECT ED**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the annual agreement with Blackboard ConnectEd for communication services in the amount of $27,2000 for 154,000 message units (including support fee).

FUNDING SOURCE: 2013-2014 District Budget/Enrollment Development

SUMMARY: This is a renewal of the annual agreement with Blackboard ConnectEd that enables staff to record, schedule, send, and track thousands of voice and text messages. The service has enhanced enrollment management communication, providing opportunities to improve outreach and retention services through targeted messages, by telephone, to students. The system also serves as the District emergency communication system. The events of June 7, 2013 marked the first time the District fully used the capabilities of the Blackboard ConnectEd, and staff are currently evaluating the efficacy of these services.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	July 2, 2013

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 4

SUBJECT: **OVERVIEW OF 2012-2013 GRANT-FUNDED PROJECTS**

SUBMITTED BY: Superintendent/President

SUMMARY: In 2012-2013, SMC managed roughly $6 million through 26 grant projects funded by local, state, and federal agencies, all of which are supportive of the college's mission. This included 11 new awards, valued at about $5.6 million in additional revenue, with slightly more than $1.6 million to benefit 2012-2013 directly. In addition, two of these grant awards, while not offering direct cash support, include significant in-kind support, in the form of human resources, valued at about $120,000. All 11 new awards reflect innovation across campus, particularly in CTE, from Health Sciences to Sustainable Technologies to STEM technician training, as well as CTE student success in general.

In total, the college submitted 18 proposals to support the 2012-2013 academic year. In addition, the college was a collaborative partner in two proposals submitted by other institutions, including a proposal to the National Science Foundation submitted by UCLA and a proposal to the Stuart Foundation, submitted by Loyola Marymount University. Of the 20 proposals submitted by or on behalf of the college, 11 were funded, including the proposal submitted by LMU to the Stuart Foundation. As such, the college achieved a success rate of 55 percent.

The full report is included in Appendix A

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	July 2, 2013

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 5

SUBJECT: **2012-2013 CURRICULUM COMMITTEE ANNUAL REPORT**

SUBMITTED BY: Guido L. Davis Del Piccolo, Curriculum Committee Chair, and Georgia Lorenz, Curriculum Committee Vice-Chair

The work of the Curriculum Committee this year was significantly impacted by mandates and requirements placed upon the community college system and Santa Monica College by the changes at the state level and the Chancellor's Office. In particular, this involved reworking degrees for transfer (SB 1440 compliant degrees), engaging in preparations now required in order to submit future transfer degrees for approval, and addressing the new limits on course repeatability now in place.

Student Transfer Achievement Reform Act (SB 1440)
Approved Degrees (as of June, 2013)
- Art History AA-T
- Business Administration AS-T
- Early Childhood Education AS-T
- History AA-T
- Mathematics AS-T

In order for the above degrees to remain active, the Chancellor's Office now requires all core courses of the degree to have C-ID (Course Identification Numbering System) approval. The goal of the C-ID process is to establish a system-wide common course numbering system for courses included in transfer degrees. This requires submission of course outlines of record to the "C-ID approval process" for review. This is necessary even in those cases where there are long standing articulation agreements in place with CSU and UC institutions. This has compelled the college to revise many of its courses, often simply to make more explicit what previously was implicit in course outlines of record. This has been a time consuming process and there have been a few obstacles. For example, Business AS-T requires Economics 1 (Microeconomics) and Economics 2 (Macroeconomics). The finalized C-ID Descriptors for these courses require a Math prerequisite (which neither of the Economics courses has). This is problematic because Math prerequisite cannot be justified based on content review nor based on statistical validation. Therefore, there are no grounds for applying the Math prerequisite. Thus, there is concern that the Economic courses will not be granted C-ID approval. The consequence of failing to have C-ID approval will be to lose the Business AS-T. Additionally, several difficulties have been encountered in gaining C-ID approval with the other required courses in the Business AS-T (e.g., Accounting 1 and 2, Business 5). It was decided to begin with the Business AS-T because it is the most useful and popular for students.

The core courses of the other Transfer Degrees either have been submitted or are in the process of being submitted. Additionally, the new regulations now require C-ID approval for courses prior to submitting for approval of any additional AA-T/AS-T degrees which prolongs the process for developing them.

Approval for the following courses have been granted:

• COM ST 11	• COM ST 37	• GEOG 11	• JOURN 15
• COM ST 16	• GEOG 1	• GEOG 14	• JOURN 17
• COM ST 35	• GEOG 5	• MEDIA 1	• JOURN 21

Courses in the following disciplines for C-ID approval have been submitted (or will be submitted this summer)

• Accounting	• Communication Studies	• History
• Anatomy	• Computer Applications (CIS)	• Journalism
• Anthropology	• Early Childhood Education	• Kinesiology
• Art	• Arts Economics	• Mathematics
• Art History	• Geography	• Media Studies
• Business	• Geology	• Theater

Anticipated Degrees for Transfer (for submission in 2013-14)

• Anthropology (AA-T)	• Geology (AS-T)	• Psychology (AA-T)
• Communication Studies (AA-T)	• Journalism (AA-T)	• Studio Arts (AA-T)
• Geography (AA-T)	• Kinesiology (AA-T)	• Theater Arts (AA-T)

Limits on Course Repeatability

As a result of Title 5 changes to course repeatability for "active participatory courses", the Curriculum Committee has been working with the departments most impacted by these limits. These departments include: Art, Cosmetology, Dance, Journalism, Kinesiology/Physical Education, Music, and Theater Arts. Faculty in these areas have been developing and revising curriculum to serve the diverse needs of students. Several new courses (below) have been developed as a result of the new limits on repeatability. Additionally, a course list (and documentation) of allowable exceptions to the "no repeatability" regulations is being actively developed.

New Degrees and Certificates

The Curriculum Committee approved several innovative degrees and certificates based on the expertise of the area faculty and the advice of the respective Advisory Boards.   The Medical Lab Technician and Entertainment Promotion/Marketing Production programs have been approved by LOWDL and will be submitted for Chancellor's Office approval this summer. The Technical Theater program has passed the "viability review" at LOWDL. The Mobile Apps department certificates need only be approved locally.

- Entertainment Promotion / Marketing Production: **AS & Certificate of Achievement**
- Medical Lab Technician: **AS & Certificate of Achievement**
- Technical Theatre: **AS & Certificate of Achievement**
- Mobile Apps Development- Android: **Department Certificate**
- Mobile Apps Development- iPhone: **Department Certificate**

Revisions to Degrees and Certificates

The Curriculum Committee approved revisions to several degrees and certificates based on the expertise of the area faculty and the advice of the respective Advisory Boards.

- **Business Administration – Professional AS & Certificate of Achievement** *(addition of the word "Professional" to distinguish it from the AS-T in Business Administration)*
- **Dance AA** *(Update/Unit Change)*
- **Database Applications Developer AS & Certificate of Achievement** *(Addition of an elective course)*
- **Early Childhood Education Career AS & Certificate of Achievement** *(addition of the word "Career")*
- **Early Childhood Master Teacher AS & Certificate of Achievement** (*Elimination of degree and certificate of achievement due to AS-T)*

- **Medical Administrative Assistant Certificate of Achievement** *(Addition required course: increase of 3 units from 33 to 36 units)*
- **Medical Coding and Billing Specialist Certificate of Achievement** *(Addition of required course: increase of 3 units from 33-34 units to 36-37 units)*
- **Photography AS & Certificate of Achievement** *(Unit Change and Restructuring)*
- **Public Policy Degree AA & Certificate of Achievement** *(Addition of an Arts and Cultural Affairs track; addition of two Psychology courses)*
- **Solar Photovoltaic Installation Department Certificate**
- **Web Programmer AS & Certificate of Achievement** *(Addition of an elective course)*

New (and Interdisciplinary) Ideas

The Curriculum Committee approved several new courses and a program stemming from innovative and exciting ideas. New courses developed include:

- **Science 10, Principles and Practice of Scientific Research:** A multi and interdisciplinary course sponsored by the Departments of Earth Science, Life Science, and Physical Science. This course will likely be team taught and prepare students (particularly STEM students) to be ready to engage in scientific research upon transfer.
- **Linguistics 1, Introduction to Linguistics**: This course is sponsored by the departments of Modern Languages and Cultures, Earth Science (Anthropology), and ESL. This course was also approved to fulfill the Global Citizenship degree requirement.
- **English 990, English Acceleration Support:** This is a non-credit course intended for "B level" basic skills students who need additional support to engage in and successfully complete college level English. It will initially serve as a companion course to English 1 to help students succeed. The idea is to help students accelerate—with support—in the crucial area of English.
- **Entertainment Promotion / Marketing Production Program:** This Associate Degree and Certificate of Achievement builds on the success of the "Promo Pathways Program" to provide a multidisciplinary program geared toward career preparation utilizing courses from Media Studies, Entertainment Technology, Business, and others.

New Courses

This academic year, the Curriculum Committee approved the following new courses:
- CIS 70: Social Media Applications (CSU, 3 units)
- COSM 41A: Hair Cutting 4 (2 units)
- CS 87: Python Programming (UC/CSU, 3 units)
- DANCE 10: Fundamentals of Dance Technique (UC/CSU, 2 units)
- DANCE 27B: Intermediate Brazilian Dance (UC/CSU, 2 units)
- ENGL 990: English Acceleration Support (Non-Credit companion course to English 1)
- FILM 40: Cinematography (UC/CSU, 3 units)
- HISTORY 14/ENVRN STUDIES 14: US Environmental History (UC/CSU, IGETC, 3 units)
- HISTORY 32/ ENVRN STUDIES 32: Global Environmental History (UC/CSU, IGETC, 3 units)
- LING1: Introduction to Linguistics (UC/CSU, IGETC, 3 units)
- MLT 5: Clinical Microbiology (CSU, 6 units)
- MLT 10: Clinical Practicum (CSU, 12 units)
- MUSIC 69D Interpretation of 20th Century Piano Music (UC/CSU, 3 units)
- MUSIC 79A: Jazz Improvisation (UC/CSU, 3 units)
- PHLBMY 1: Phlebotomy for MLT (CSU, 6 units)
- PHOTO 32: Photographing People: Advanced (CSU, 4 units)
- SCI 10: Principles and Practice of Scientific Research (UC/CSU, 2 units)
- TH ART 25: Introduction to Theatrical Sound (UC/CSU, 3 units)

Curricular Updates

The Curriculum Committee approved course updates/revisions in the following disciplines:

• Accounting	• Counseling H (through DSPS)	• Medical Laboratory Technician (MLT)
• Art History	• Dance	• Nursing
• Biology	• Early Childhood Education	• Nutrition
• Business	• ESL	• Office Technology
• Communication Studies	• History	• Photography
• Cosmetology	• Library	• Political Science
• Counseling	• Media Studies	• Respiratory Therapy

Global Citizenship

The Committee approved the following courses to satisfy the Global Citizenship degree requirement under the criteria of Global Studies:

- DANCE 57A: World Dance Performance
- LING1: Introduction to Linguistics

A Look Ahead

- More developments surrounding **SB 1440** and **C-ID are expected** now that the two are processes are inextricably joined.

- An extensive **research project**, in conjunction with Institutional Research, will be conducted to statistically investigate the appropriateness of our commonly used **"Eligibility for English 1" Skills Advisory**. This is partially in response to the Student Success Task Force requirement of Educational Plans for all new students and partially in response to the majority of new students placing at levels below English 1.

- The Curriculum Committee be evaluating and strengthening the **prerequisite approval process**.

- The college will continue its **"pro-active" approach** toward curriculum as well as promoting and facilitating a **collaborative and interdisciplinary approach to its work**.

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 6

SUBJECT: **SANTA MONICA COLLEGE EMPLOYEE DIVERSITY REPORT, FALL 2012-2013**

SUBMITTED BY: Vice-President, Human Resources

Santa Monica College (SMC) is within one of the most racially and ethnically diverse counties in the United States. The rich diversity of Los Angeles County is enhanced by its geographic location, comfortable climate and its easy access to options and opportunities. The reputation of SMC as a premier two-year institution of higher education continues to reinforce its popularity and respected status nationally and internationally with educators, students and the communities which this college serves.

The SMC Employee Diversity Report is a tool to assist in monitoring the college's commitment and progress to achieving a workforce that is representative of the diverse populations of Los Angeles County and the students of Santa Monica College. From this tool strategies for recruitment outreach are developed. Initially presented in October 2009, this biennial report is produced by the Office of Human Resources. Information contained in this report spans the period of Fall Semester 2009 through Fall Semester 2012.

This report reviews academic and classified applicant pools and the number of employees in the employment categories of academic administrator, classified managers, classified support staff, community college police officers, confidential support staff, full-time faculty and part-time faculty.   An historical hiring summary illustrates employment hires made effective fall semesters of academic years starting in 1990, 2000, 2010 and 2012.

Applications for employment are accepted when recruitments are authorized. Incorporating online application processes and web-based, focused print advertising has helped SMC to generate more diverse applicant pools for academic and classified positions.

The report identifies particular employment categories where minority populations remain significantly under represented such as full-time faculty, part-time faculty and classified managers. It also shows that there are categories at SMC which are more diverse, such as classified support personnel, police officers, and academic administrators.

The reports demonstrates that this District, as openings have become available, is making slow yet steady progress towards its commitment for employees to reflect the richly diverse students and communities served by this distinctive college.

This report may be viewed online at:
http://www.smc.edu/HumanResources/HumanResourcesDepartment/Pages/Diversity-Reports.aspx

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 2, 2013

VIII.   CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#20.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations:

> MOTION MADE BY:
> SECONDED BY:
> STUDENT ADVISORY:
> AYES:
> NOES:

IX.   *CONSENT AGENDA – Pulled Recommendations*

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

X.   REPORTS FROM DPAC CONSTITUENCIES
- Associated Students
- CSEA
- Faculty Association
- Management Association

RECOMMENDATION NO. 7   APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

June 4, 2013 (Regular Board of Trustees Meeting)
June 7, 2013 (Emergency Meeting)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 8   2013-2014 ANNUAL CONTRACTS AND CONSULTANTS
Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2013 through June 30, 2014, unless otherwise indicated.

For fiscal year 2013-2014, the District continues the 15% reduction made in 2011-2012 which maintains expenditures for annual contracts and consultants at the fiscal year 2007-2008 levels. The list of contracts is thoroughly reviewed and evaluated by the end-users and approved by the vice-presidents before being presented to the Board for approval.   The following annual contracts are primarily renewals of existing contracts.

8-A   ACADEMIC AFFAIRS
Approved by: Jeff Shimizu, Vice-President, Academic Affairs

The following contracts for Academic Affairs are all renewals of existing contracts.

FACILITIES FOR INSTRUCTION

Provider	Service	Amount	Funding Source
1. List of providers on file in the office of Emeritus College	Off-campus facilities for Emeritus College	Payment per class is authorized as stated on the list	2013-2014 District Budget/ Emeritus College
2. List of providers on file in the Health Sciences office	Affiliation agreements between the Santa Monica College and the providers for the use of health facilities by SMC students in connection with the District's nursing program. The list is on file in the Health Sciences Office.	No charge to the District	2013-2014 District Budget/ Health Sciences

LIBRARY VENDOR

Provider	Service	Amount	Funding Source
3. Baker and Taylor	Provider of library books without taking estimates or advertising for bids as permissible under Public Contract Code 20118.3 and Education Code 81651.	Not to exceed $150,000	2013-2014 California State Lottery Grant

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-A   ACADEMIC AFFAIRS

MALIBU CENTER

Provider	Service	Amount	Funding Source
4. SMMUSD Webster Elementary School	Reimbursement to SMMUSD for personnel services needed for SMC classes at Webster Elementary School	Not to exceed $6,000	2013-2014 District Malibu Center

SOFTWARE SUPPORT/MAINTENANCE

Provider	Service	Amount	Funding Source
5. Governet	Provider of CurricUNET to SMC for online curriculum and program development and maintenance. Annual support fee for the program review module which supports institutional planning.	Not to exceed $3,000	2013-2014 District Budget/ Academic Affairs

WORK STUDY AGREEMENTS

Provider	Service	Amount	Funding Source
6. Work Study Agreements with UCLA and CSUN	These are renewal agreements that allow university work-study students to be placed at Santa Monica College. The District pays the percentage of the students' wages as indicated. Peer tutors have worked in English, Social Science, Math, Modern Language or Science.	CSUN – 25 percent of the students' earnings paid by SMC and 20 percent administrative fee; UCLA – 50 percent of students earnings paid by SMC	2013-2014 Budget/ Academic Affairs (District's share)

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-B   COMMUNITY AND CONTRACT EDUCATION
Requested by: Patricia Ramos, Dean, Workforce and Development
Approved by: Jeff Shimizu, Vice-President, Academic Affairs

The contracts are needed to support infrastructure needs (e.g., the program's web-based registration system and off-site locations) as well as content providers (e.g., Institute for Reading Development). For the contracts where no dollar amount is indicated (#1-#9), the amount is based on a percentage of the enrollment fees generated.

Funding Source: Contracts for Community and Contract Education (C&CE) are fully-funded by revenues generated through class enrollments.

Provider	Service
1. Institute of Reading Development	Agreement with the Institute of Reading Development for the rental of classroom space at Santa Monica College in exchange for a percentage of the enrollment fees generated. Comment: The Institute of Reading Development offers reading programs for children and adults. The program will be publicized in the Community and Contract Education schedule of classes; however, all enrollments are done through IRD.
2. Education Fitness Solutions (EFS)	Agreement for the provision of an online professional certification in personal fitness training in exchange for a percentage of the enrollment fees generated. Comment: EFS is an outgrowth of collaboration between San Diego State University's College of Extended Studies, faculty members, industry experts, internship affiliated, colleges/universities, national organizations and its Board of Advisors. SMC will offer the program that has been reviewed with SMC's KDR department chair and athletics director.
3. Collette Vacations	Approval of agreement with Collette Vacations for advertising educational tour packages in the Community and Contract Education schedule of classes. Collette Vacations will pay SMC 10 percent of the tour fare.
4. West Los Angeles College, Westside Extension	Agreement to offer joint community education classes through SMC's Community and Contract Education program in exchange for a percentage of the enrollment fees charged.
5. FRESHi Films	Agreement with FRESHi Films to provide Kids Camps for a 70/30 split. Community & Contract Education will receive 30 percent of the class proceeds. Comment: FRESHi Films offers camps for kids in Digital Filmmaking, Game Design, Stop Motion and Music Mixing. The program will be publicized in the Community and Contract Education schedule of classes.

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-B   COMMUNITY AND CONTRACT EDUCATION

Provider	Service
6. Gatlin Education	Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated. Comment: Gatlin Services offers online certification programs and provides the course contents and instructors. All programs have been reviewed with the respective department chairs.
7. Ed2Go	Agreement to offer online classes through SMC's Community and Contract Education program in exchange for a percentage of the enrollment fees generated.
8. Distance Learning Company	Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.
9. Market Motive	Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.
10. We Search Research *(Stephanie Rick)*	Editorial copywriting; information research and verifications Not to exceed $5,000
11. Augusoft, Inc.	Annual maintenance agreement for Lumens Software used by Community and Contract Education for online registration and Paypal for credit card transactions. Not to exceed $20,000
12. CourseHorse	Agreement to offer selected courses from Community Education on CourseHorse's website to serve as a marketing tool to increase enrollment and publicity and publicity for the program. Comment: Community Ed will pay CourseHorse a percentage of course fees only when students register through the CourseHorse site. Community Education will utilize this site for a select few courses that need additional registration to meet the minimum to run.
13. Constant Contact	Agreement for online email marketing services templates that will allow Community Ed the ability to market via email directly to current Community Ed students as a group. Comment: Constant Contact offers online templates for creating customized emails, newsletters, promotions and conduct surveys. Email marketing is significantly cheaper and faster than traditional mail. The annual subscription will not to exceed $700

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CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-B   COMMUNITY AND CONTRACT EDUCATION

Provider	Service
14. Julie Curtis	Agreement for copy-writing services to assist in the development of professional marketing materials that are specific to the needs of Community Services and the Workforce & Economic Development. Comments: This professional has provided copy-write services to W&ED and has an understanding of the overall marketing goals of the College and W&ED. The services may include assistance with expeditiously developing various marketing material for electronic and print distribution. Not to exceed $5,000
15. Lisa Brand Design	Agreement for graphic design and art direction/services for marketing materials that are specific to the needs of Community Education and Workforce & Economic Development. Comment: The services may include assistance with expeditiously developing various marketing material for electronic and print distribution. Not to exceed $10,000
16. G. Bruce Smith	Agreement to provide publicity services; writing and distributing press releases, pitching ideas to the media, production of monthly newsletter and social media advertising and monitoring. Not to exceed $5,000
17. The Regents of the University of California	Agreement for UCLA Center for Prehospital Care to provide instruction in Advanced Cardiac Life Support (ACLS), Basic Life Support (BLS), Pediatric Advanced Life Support (PALS), ECG/Pharmacology (ECG), and Stemi/12 Lead EKG (STEMI) in accordance with American Heart Association standards, and schedule no less than six courses per year. SMC shall pay the Regents of UC for a minimum of 18 students at the agreed upon rate for each course.
18. Geri-Fit	Agreement with Geri-Fit to provide osteoporosis workshops through SMC's Community and Contract Education program in exchange for 50 percent of the enrollment fees generated.
19. List of providers on file in the Office of Community and Contract Education	Payment for delivery of seminars and courses for SMC Community and Contract Education courses. Payment per class is authorized as stated on the list.

	BOARD OF TRUSTEES	Action
	Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-C   CONSTRUCTION/FACILITIES SERVICES
Requested by: Greg Brown, Director of Facilities and Planning
*   J.C. Keurjian, Chief Director, Facilities/Maintenance*
Approved by: Robert Isomoto, Vice President of Business and Administration

The following agreements for Construction/Facilities Services are all renewals of existing contracts for services. During this fiscal year, these consultants will be working on the following projects: Student Services Building, Academy of Entertainment and Technology, IT Relocation, Central Plant and Replacement of Health/PE/Fitness, Performing Arts East Wing and others. Planning for all Measure AA Projects and investigation of properties the District is considering for purchasing, testing, investigations and surveys, plus project management, inspections and testing during construction.

Provider	Services	Amount	Funding Source
1. ARC	Reprographic Services for large format building plans and construction documents	Not to exceed $70,000	State Construction Grants/Measure AA, U or S/ District Capital Funds
2. IVA Solutions	Security Systems Consulting	$55 to $135 per hour plus reimbursable expenses, not to exceed $70,000	State Construction Grants/Measure AA, U or S/ District Capital Funds
3. Foundation for California Community Colleges	Annual license fee for state facilities planning program (FUSION)	Not to exceed $20,000	District Capital Funds
4. Lea Associates Property Economics	Property appraisal services	Appraisal services not to exceed $3,500 plus reimbursable expenses and any additional services not to exceed $375 per hour	Measure AA and District Capital Funds
5. Chris Nelson & Associates	Land surveyors for new properties	$85 to $200 per hour and $100 to $310 and hour for survey crews plus reimbursable expenses not to exceed $20,000	Measure AA and District Capital Funds

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-C   CONSTRUCTION/FACILITIES SERVICES

Provider	Services	Amount	Funding Source
6. EEG Services	The consultant will provide soils management services, including the preparation of a Soils Management Plan, testing, oversight and coordination with permitting agencies.	$75 to $185 per hour, not to exceed $145,000, plus reimbursable expenses and test reports.	State Construction Grants/Measure AA, U or S/ District Capital Funds

The following agreements are for three years to provide services for the following projects: Academy of Entertainment and Technology, IT Relocation, Central Plant and Replacement of Health/PE/Fitness, Performing Arts East Wing, Child Care, Malibu and others.   Planning for all Measure AA Projects and investigation of properties the District is considering for purchasing, testing, investigations and surveys, plus project management, inspections and testing during construction.

Provider	Services	Amount	Funding Source
7. Twining Laboratories	The consultant will provide construction and material testing and special inspection services.	$82 to $180 per hour, Special Tests $18 to $4,000 per test and up to $550 per report, plus reimbursable expenses and test reports.	State Construction Grants/Measure AA, U or S/District Capital Funds
8. Ellis Environmental	The consultant will provide hazardous material monitoring and testing	$40 to $120 per hour, $15 to $480 per report, plus reimbursable expenses and test reports.	State Construction Grants/Measure AA, U or S/District Capital Funds

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-D   ENROLLMENT DEVELOPMENT
Requested by: Hannah Alford, Director, Institutional Research
Kelley Brayton, Dean, International Education
Kiersten Elliott, Dean, Enrollment Services
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development

The following contracts for Enrollment Development are all renewals of existing contracts and services.

Provider	Service	Amount	Funding Source
1. Credentials Solutions	The company will provide services for the automated processing of online transcript ordering. This is an optional service for students.	No cost to the District. A small convenience fee is charged to the requestor.	User fees
2. National Student Clearinghouse	The company will provide services for the automated processing of Enrollment and Degree Verifications.	No cost to the District. A small convenience fee is charged to the requestor.	User Fees
3. Blackboard Connect Ed	Refer to Major Items of Business, Recommendation No. 3	Not to exceed $27,200 for 154,000 message units (including support fee)	2013-2014 District Budget/ Enrollment Development
4. Global Agendas	The company will provide services for typesetting, compiling and reproduction of the Student Handbook and Planner.	Not to exceed $40,000	2013-2014 Matriculation & District Budget
5. Ellucian Company L.P.	Banner Financial Aid Remote consulting services	100 hours $180/hr	2013-2014 BFAP Budget
6. Viatron	Imaging software maintenance agreement (20% discount negotiated)	Not to Exceed $25,000	2013-2014 BFAP Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-D   ENROLLMENT DEVELOPMENT

Provider	Service	Amount	Funding Source
7. Work Study Agreement with Santa Monica-Malibu Unified School District. (Five year contract expires June 30, 2013.)	SMCCD will provide students eligible for the Federal Work Study Program to work as reading/math tutors at three of the SMMUSD schools – Grant Elementary School, Will Rogers learning Community, and pre-kindergarten child care facility and sixth graders at John Adams Middle School.	The rate of compensation is $8.00 per hour, which is the current rate of pay for student workers.	Federal Work Study Program
8. Chancellor's Office of the California Community Colleges (COCCC)	To facilitate compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). Enables online submission of mandatory reporting.	$3,900	2013-2014 District Budget/ Institutional Research
9. Survey Gizmo	Web-based survey tool service.	$1,431	2013-2014 District Budget/ Institutional Research
10. Renaissance Agencies	Accident/Illness insurance for F-1 visa students (mandatory) and domestic students (optional), including on-campus training for students and staff, support in providing healthcare and coverage to students.	No cost to the District. Students will pay $92.00 per month for insurance coverage.	Student Insurance Fees
11.International Education Advising Centers (A full list of Educational Advising partners is available in IEC.)	Introduce SMC to prospective students, hold college fairs, arrange seminars for visiting SMC staff to meet prospective students, help prepare applications, collect and remit fees from students to SMC.	The total for educational advising contracts not to exceed $325,000 (one-time costs of $500-$900 per enrolled student in good standing)	2013-2014 District Budget/ International Education

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-D   ENROLLMENT DEVELOPMENT

Provider	Service	Amount	Funding Source
12. Sector Point, Inc.	Website Content Conversion and Design Improvement: To provide content conversion, design improvements, web authoring, and training for the SMC website.	Not to exceed $50,000	2013-2014 District Budget/ Enrollment Development
13. AACC iXplore University Study in the USA US Journal FSA Atlas ViaTRON	SMC International Education Center Recruitment Print ads and web ads e-brochure/web advertisement Print and web ads/profiles Print profile Document Management/ Services Integration Document Scanning	 $3,202 $5,000 $18,715 $2,000 $5,000 $1,000	2013-2014 District Budget/ International Education

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-E   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS

Requested by: Fiscal Services
*   George Prather, Director of Auxiliary Services*
*   Don Girard, Senior Director, Government Relations/Institutional Communications*
Approved by: Robert Isomoto, Vice President of Business and Administration

The following contracts for Fiscal/Advocacy are all renewals of existing contracts.

Provider	Service	Amount	Funding Source
1. Bond Logistix	Perform arbitrage rebate calculations and issue arbitrage rebate reports on all general obligation bonds and Certificates of Participation as is required by the Internal Revenue Service.	Not to exceed $25,000 per calculation/report	Measure S, T, U, AA, the Capital Outlay Fund and the General Fund
2. Los Angeles County Office of Education	PeopleSoft Financial System and HRS System; i.e., general ledger, accounts payable, employee database, inventory, purchasing, 1099 reporting, payroll, retirements, PC budget, training and downloadable reports.	Not to exceed $250,000	2013-2014 District/Fiscal Services Budget
3. Vicenti, Lloyd Stutzman, LLP	Audit of District basic operations, grants, federal financial aid programs, radio station for the Corporation of Public Broadcasting	Not to exceed $110,000 plus reimbursable expenses	2013-2014 District/ Board of Trustees Budget
4. Strategic Education Services (SES)	Lobbying and advocacy services on budget issues, legislation affecting the District, issues before the CCC Chancellor's Office and Board of Governors, and represent the District with the Governor's Office, and other state agencies that work with postsecondary educational institutions.	Not to exceed $62,000 plus expenses	2013-2014 District/ Board of Trustees Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-E   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS

Provider	Service	Amount	Funding Source
5. School Services of California, Inc.	Provide current resources in the form of bi-weekly updates on State financial and legislative matters, to assist the District with budget and cash flow analysis and projection. Includes 15 hours of business research and planning services.	Not to exceed $5,500 plus expenses	2013-2014 District Business Administration Budget
6. Urban Dimensions *(Dennis Zane)*	Urban Dimensions will continue to provide advocacy to identify additional transportation funds at state and federal levels; and assist the college with business activities and relations with the City of Santa Monica and other governmental agencies.	Not to exceed $60,000 plus expenses.	2013-2014 District Transportation Budget
7. The California Statewide Delinquent Tax Finance Authority	This is a joint powers authority that finances delinquent taxes owed allowing for the District to receive the revenue from those taxes before they are collected from the taxpayer.	Fees are paid from the financing of the taxes and are not passed on to the District	Fees are paid from the financing of the taxes and are not passed on to the District
8. Credentials Order Processing Services, Inc.	The company provides services for the online ordering and shipping of student parking decals as well as the printing of all parking decals sold on campus.	Fees include $2.50 per decal ordered mailed to student (including printing, processing and mailing); $.65 for printed decals sold on campus.	2013-2014 District/Parking Budget
9 Total Compensation Systems, Inc.	Actuarial services related to retiree benefit liability calculations as required by GASB 45.	Not to exceed $10,500 per report including on site presentations if necessary.	2013-2014 District/Fiscal Services Budget
10. The Network Inc.	In accordance with Board Policy 6116, the Network Inc. will maintain a Fraud Alert Hotline which provides an anonymous reporting system of phone and website.	Not to exceed $5,000	2013-2014 District/Fiscal Services Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-E   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS

Provider	Service	Amount	Funding Source
11. Norton Medical Industries	Drug testing services to transportation employees pursuant to Board Policy 3116	Not to exceed $1,000	2013-2014 Auxiliary Budget
12. Sheila Kuehl	Program design, development, and offerings of SMC Public Policy Institute; plan and establish program self-sufficiency; assist with SMC institutional advancement.	$5,000 per month, plus reimbursable expenses	2013-2014 SMC Government Relations and Institutional Communications budget; private donations

8-F   HUMAN RESOURCES/PERSONNEL COMMISSION
Requested by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

Provider	Service	Amount	Funding Source
1. Victoria J. Havassy, Ph.D.	To administer psychological tests to Community College Police Officer candidates and provide the District with a written evaluation of each candidate within ten working days after the administration of each test; Provide Fitness for Duty examinations for Police Officers if necessary.	Pre-employment $400 per candidate; Fitness for Duty $500-$1,500 (includes interview, testing, follow up calls, report if necessary); Debriefing $300 per hour per event (individual or group); Telephone consultation – no charge. Not to exceed $4,000.	2013-2014 District Budget/ Human Resources
2. Background Unlimited	Background Services will conduct background investigations and prepare written evaluations for each candidate applying for the positions of Police Officer, Community College Police Officer, Community College Police Trainee, for an amount not to exceed $3,500 plus expenses.	Not to exceed $5,500 plus expenses	2013-2014 District Budget/ Human Resources

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-F   HUMAN RESOURCES/PERSONNEL COMMISSION

Provider	Service	Amount	Funding Source
3. People Admin	To provide software on fully hosted basis to automate the acceptance and processing of academic employment applications	$22,600 Annual Maintenance Fee	2013-2014 District Budget/ Human Resources
4. Los Angeles County Office of Education (LACOE)	Employee Assistance program (EASE) for eligible Santa Monica College employees.	The cost of the program is based on the number of eligible employees in the District who may potentially use the service. Estimated cost not to exceed $11,000	2013-2014 District Budget/ Human Resources
5. SCCCD ERC (Liebert Cassidy Whitmore)	Southern California Community College Districts Employment Relations Consortium – training workshops to member institutions.	Not to exceed $3,250	2013-2014 District Budget/ Human Resources
6. ViaTRON Systems, Inc.	Scanning of active personnel files	$Not to exceed $10,100	2013-2014 District Budget/ Human Resources
7. Identix, Inc.	Annual Maintenance of LiveScan Fingerprinting System in use by Campus Police	$2,694	2013-2014 District Budget/ Human Resources
8. Reiss-Woznak Medical Clinic	Provide all medical duties, functions and services requested by District performed hereunder as an independent Contractor	X-rays to be charged at $50.00 per employee and total of all payment not to exceed $3,000.	2013-2014 District Budget/ Human Resources

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-F   HUMAN RESOURCES/PERSONNEL COMMISSION

Provider	Service	Amount	Funding Source
9. Keenan and Associates	Keenan and Associates will act as Broker in securing one or more group annuity contracts for District's Health Reimbursement Accounts (for the management group and the classified group); conduct periodic meetings to review the status of its HRA; inform the District of any changes affecting the program, assist the District with the implementation of the HRA; provide on-going consultation to District with respect to the HRA; and will assist the District in providing educational programs about the HRA to employees.	The carrier shall pay a renewal commission of 0.75% on the deposits, and an "asset trailer" of 0.9% accumulated assets in the group annuity contract. Keenan and MidAmerica shall receive half of the total commissions paid by the annuity carrier. Keenan shall also receive $2.00 per active employee per quarter of the Administrative Fee ($7.00 per active Employee per quarter) paid by the District to MidAmerica.	2013-2014 District Budget/ Fiscal Services
10. MidAmerica Administrative Solutions, Inc.	MidAmerica, is the exclusive provider of administrative services and technical support for the Keenan HRA Program. The District engaged MidAmerica to provide technical support and administrative services in conjunction with its HRA Program.	Administrative Fee: $7.00 per active Employment per quarter. Estimated Cost: $3,600/quarter Distribution Fee: $7.00 for each claim processed up to an annual maximum of $42.00 Estimated Cost: $520/quarter (All fees paid by the employer) and shall continue year to year thereafter unless and until terminated by either party upon written notice. Estimated cost: $16,500	2013-2014 District Budget/ Fiscal Services

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-F   HUMAN RESOURCES/PERSONNEL COMMISSION

Provider	Service	Amount	Funding Source
11. Michael Prihar, Esq.	Personnel Commission hearing officer to hear classified employee discipline appeals, review records and prepare reports.	Not to exceed $10,000	2013-2014 District Budget/ Personnel Commission Budget
12. Westchester Medical Group Center for Heart and Health	Provide full service consulting with regard to job-related employee examinations including but not limited to return to work and fitness for duty examinations.	Not to exceed $17,000	2013-2014 District Budget/ Human Resources
13. Hudson HR Services, LLC	Training of SMC managers through workshops focused on a variety of management issues, and *may include* subjects such as recognition of collective bargaining agreement violations and proper response, workplace harassment prevention training, workplace communication, etc.	$125 per hour for preparation and presentation. Not to exceed $15,000	2013-2014 District Budget/Human Resources

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-G   KCRW
Requested by: Cheryl Gee, Radio Station Services Assistant
Approved by: Don Girard, Government Relations/Institutional Communications

The following contracts for KCRW are all renewals of existing contracts and are funded by CPB Grant money and KCRW Donations.

Provider	Service	Amount
1. American Public Media	Affiliation/Service fee: Period: July 1, 2013 through June 30 2014	Payable upon billing; Not to exceed $12,005
	Program Acquisition: MARKETPLACE, etc.	Not to exceed $106,501
	Automatic renewal of PIJ/PIN Partner Station Agreement: KCRW's Usage of APM's Public Insight Network database used on editorial side to find sources for show. Period: March 1, 2014 -February 28, 2015	Not to exceed $6,000.
	Studio usage/engineering time/ISDN lines for various KCRW programs.	Not to exceed $10,000
2. National Public Radio	Programming Fees: Carry-over expenses of final quarter of Federal year, July 1, 2013 through September 30, 2013	Payable upon billing; $240,296
	Institutional membership	Not to exceed $14,000
	Program Acquisition	Not to exceed $1,050,000
	Annual one-time Interconnect fee (for access to Content Depot)	Not to exceed $11,000
	Monthly Interconnect charges (Upload of KCRW programs to NPR Network)	Not to exceed $43,000
	Studio usage/ISDN lines/engineering time for various KCRW programs.	Not to exceed $10,000

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-G   KCRW

Provider	Service	Amount
3. Public Radio International	Institutional Membership Fee Period: July 1, 2013 through June 30, 2014	Payable upon billing; Not to exceed $101,976
	Program Acquisition: Quarterly fees for THE WORLD, Etc.	Not to exceed: $102,716
	Studio usage/engineering time/ISDN Lines for various KCRW programs	Not to exceed: $8,000
	Audiographics Report(s): TO THE POINT	Not to exceed $3,200
4. City of Los Angeles/ Department of Water and Power	Continuing usage of Department's Briarcrest water tank site for KCRW to maintain and operate a radio antenna facility. Period: May 1, 2013 through April 30, 2014	Annual Administrative fee, not to exceed $1,000

5. List of providers on file at KCRW	Various Site rentals/road access for KCRW transmitters:
	
	American Tower Corp
	Borrego Springs
	Clear Channel/formerly KYSR
	Collins Communications
	Crown Castle
	Lazer Broadcast
	Mountain Investments: Bald Mountain
	Mountain Investments: Indio Hills
	Richland Towers
	Rincon Broadcast, LLC/Point Broadcast
	Snow Peak
	
	Richard E. King: usage/access, repair/
	   maintenance of private road leading
	   to KCRW transmitter site at South
	   Mountain, above Santa Paula, Ventura
	   County
	
	Landlord/Site: To be determined;
	   to replace loss of site on Naval/Marine
		Annual Totals not to exceed:
		
		$17,686
		$3,820
		$118,313
		$27,975
		$11,368
		$12,524
		$13,840
		$31,777
		$9,061
		$8,490
		$4,456
		
		Annual usage fee: $2,500.
		Variable fee, for
		   maintenance/repair:
		   Not to Exceed:
		   $7,500 for twelve
		   month period.
		
		$75,000

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-G   KCRW

Provider	Service	Amount
6. List of providers on file at KCRW	Miscellaneous goods and services, including but not limited to, Office/Engineering supplies; Utilities; Broadcast Liability Insurance: Short-term equipment rental: Maintenance Agreements/Services: Web hosting/storage services. Others: Unknown at this time	Payment is authorized as stated on the list on file at KCRW Not to exceed $700,000

ACCEPTANCE OF DONATIONS

Donor	Service	Amount
7. KCRW Foundation, Inc.	List of donations on file at KCRW and Office of Fiscal Services. Period: June 1, 2012 - May 31, 2013	2012-2013 $318,468.38
8. Corporation for Public Broadcasting	Acceptance of grant monies. CSG @ approx. 73%; NPPAG @ approximately 26% Grant Period of October 10, 2013 through September 30, 2015; KCRW will expend this grant between October 1, 2013 through September 30, 2014	Rough Estimate: $1,206,764 as of 5-22-13
9. Santa Monica City Council	Acceptance of monthly payments of approximately $6,355.00 to KCRW for broadcast of Santa Monica City Council meetings. Period: July 1, 2013 - June 30, 2014.	Annual fee to be determined

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-H   LEGAL SERVICES
Requested by: Greg Brown, Director, Facilities and Planning
                  Don Girard, Senior Director, Government Relations/Institutional Communications
                  Robert Myers, Campus Counsel
                  Chui Tsang, Superintendent/President
                  Marcia Wade, Vice-President, Human Resources
                  Charlie Yen, Director, Contracts
Approved by: Randal Lawson, Executive Vice-President

The following contracts for Legal Services are all renewals of existing contracts and services. The District uses the legal firms for personnel, facilities, fiscal issues; bond counsel, risk management, and legal services required by the Board on an as-needed basis.

1. Liebert, Cassidy, Whitmore	Personnel training, advice to Director of Classified Personnel	$160 to $290 per hour for attorney services; $100 to $140 per hour for paralegal services; plus expenses	2013-2014 Human Resources Budget/ Personnel Commission
2. Harding, Larmore, Mullen, Jakle, Kutcher and Kozal	Municipal, land use and CEQA issues	$200 to $375 per hour plus expenses	2013-2014 Business & Administration Capital Outlay Fund Bond Measures AA, U and S funds
3. Nixon Peabody LLP	(1) Provide legal services associated with real property acquisition and Joint Powers Authority (JPA) agreement between the District and the City of Malibu, (2) Provide bond counsel, (3) Provide legal counsel for facilities contract related issues.	$225 to $650 per hour, plus reimbursement of actual and necessary expenses	2013-2014 Business and Administration Budget; Bond Measures AA, U and S funds; District Capital Outlay Fund
4. Fulbright and Jaworksi, LLP	To provide bond counsel related to already-issued bonds.	$225 to $650 per hour, plus reimbursement of actual and necessary expenses	2013-2014 Business and Administration Budget; Bond Measures AA, U and S funds; District Capital Outlay Funds
5. Orbach, Huff & Suarez, LLP	Provide facilities and construction legal services.	$225 to $250 per hour for attorneys; $125 per hour for paralegals; and $25 per hour for clerks plus reimbursable expenses	Measures AA, U and S funds; District Capital Funds

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-H   LEGAL SERVICES (*continued*)

Provider	Service	Amount	Funding Source
6. Newman, Aaronson, Vanaman	Robert Myers of Newman Aaronson Vanaman is providing the services of campus counsel. The responsibilities of campus counsel include coordinating of all litigation against the College, overseeing regulatory compliance, coordinating and reducing all outside legal services, and providing day-to-day legal services to the College to reduce legal exposure and liability.	$200 to $375 per hour plus expenses	2013-2014 Business and Administration Capital Outlay Fund Bond Measures U and S funds
7. Fagen Friedman & Fulfrost	Provide legal advice and representation principally in the area of labor-management issues.	$240 per hour for senior partner; $230 per hour for partner/senior associate; $210 per hour for associate; $150 per hour for education consultant; $130 per hour for law clerk/ senior paralegal; $110 per hour for paralegal; plus costs and expenses in performing legal services.	2013-2014 District Budget/Business and Administration
8. Carpenter Rothans & Dumont	Legal defense for District's self-insured liability program	Not to exceed $30,000	2013-2014 Risk Management Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-I   MARKETING, COMMUNITY OUTREACH AND RECRUITMENT
Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications
Approved by: Chui Tsang, Superintendent/President

The following contracts for Marketing, Community Outreach and Recruitment are all renewals of existing contracts and services.

Provider	Service	Amount	Funding Source
1. Randy Bellous Productions	Media services (Brochure photography, including pre-production and art direction)	Not to exceed $25,000 plus reimbursable expenses	2013-2014 Marketing Budget
2. Golden Cane Advertising *(Gregg Lewis)*	Advertising services (radio, print, and outdoor production; media placement; electronic media production and supervision; strategic and creative direction; copywriting); online design and branding for institutional advancement (alumni)	Not to exceed $60,000 plus reimbursable expenses	2013-2014 Marketing Budget
3. Andrea Schulte-Peevers	Editorial copywriting, photography for student profiles used in print, web and cable media	Not to exceed $22,000 plus reimbursable expenses	2013-2014 Marketing Budget
4. We Search Research *(Stephanie Rick)*	Editorial copywriting; information research & verification for schedule of classes and college catalog	Not to exceed $27,000 plus reimbursable expenses	2013-2014 Marketing Budget
5. SantaMonica Closeup.com	Media services (Brochure photography, including pre-production and art direction)	Not to exceed $6,000 plus reimbursable expenses	2013-2014 Marketing Budget
6. Santa Monica Daily Press	2013-2014 print advertising for college advancement; student recruitment, and community outreach	Not to exceed $38,000	2013-2014 Marketing Budget
7. Theo Jemison	2013 graduation webcast, photo booth, and highlight video services, for alumni development	Not to exceed $33,000 plus reimbursable expenses	2013-2014 Marketing Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-I   MARKETING, COMMUNITY OUTREACH AND RECRUITMENT

Provider	Service	Amount	Funding Source
8. La Opinión newspaper	2013-2014 print advertising for student recruitment	Not to exceed $15,000	2013-2014 Marketing Budget
9. Los Angeles Sentinel	2013-2014 print advertising for student recruitment	Not to exceed $5,000	2013-2014 Marketing Budget
10. SurfSanta Monica.com	2013-2014 Advertising for student recruitment	Not to exceed $12,000	2013-2014 Marketing Budget
11. Facebook	2013-2014 web advertising (banner) for student recruitment	Not to exceed $15,000	2013-2014 Marketing Budget
12. Google	2013-2014 web advertising (search) for student recruitment	Not to exceed $20,000	2013-2014 Marketing Budget
13. Andrew Tonkovich	2013-2014 editorial, publicity and related professional services to produce Santa Monica Review twice yearly	Not to exceed $10,000 plus reimbursable expenses	2013-2014 Auxiliary Budget, Santa Monica Review Program Revenues
14. Douglas Wadle	Establish a master calendar for events at the SMC Performing Arts Center.	Not to exceed $28,000 plus reimbursable expenses	2013-2014 Auxiliary Budget, SMC Performing Arts Center Program Revenues
15. Big Blue Bus	2013-2014 outdoor advertising for student recruitment and institutional advancement including Fall 2013, Spring 2014, and Summer 2014	Not to exceed $145,000	2013-2014 Marketing Budget
16. CBS Outdoor	2013-2014 outdoor advertising for student recruitment and institutional advancement including Fall 2013, Spring 2014, and Summer 2014 (CBS Outdoor is the provider for the MTA bus system)	Not to exceed $150,000	2013-2014 Marketing Budget

#15 and 16: Comment: Outdoor advertising (advertising on the sides and backs of buses) is an important component of SMC's student recruitment efforts.

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued)*

8-I   MARKETING, COMMUNITY OUTREACH AND RECRUITMENT (*continued*)

For 2013-14, the State has increased SMC's enrollment target by 1.63 percent, or approximately 325 FTES. To reach this goal, and to sustain enrollment, SMC must reach new students going forward, as the College is at an historical high in terms of relying on internal recruitment (continuing students). The two on-air contracts below total $410,000 for 2013-14, or two-thirds of the amount before reductions began.

SMC has used radio and outdoor advertising for student recruitment continuously since 1986. However, for the three years prior to the current Summer 2013 session, due to State-mandated course offering reductions, SMC suspended on-air recruitment. Prior to this, annual contracts for on-air were approximately $600,000. For 2012-13 (for Summer 2013), on-air expenditures were $200,000.

Provider	Service	Amount	Funding Source
17. KPWR 105.9 FM Multimedia	Fall 2013, Spring 2014, and Summer 2014 on-air advertising with digital and social media components for student recruitment	Not to exceed $180,000	2013-2014 Marketing Budget
18. KROQ 106.7 FM Multimedia	Fall 2013, Spring 2014, and Summer 2014 on-air advertising with digital and social media components for student recruitment	Not to exceed $230,000	2013-2014 Marketing Budget

Comment: Only radio can deliver large segments of the 18-24 year-old demographic in a geo-targeted manner. Now, each station provides digital and social components, as well as street teams to accompany the on-air message. Power and KROQ remain two of the top branded stations in the market reaching this demo. Their live events literally sell out in minutes and both have worldwide name recognition, which gives them a leg up in all social engagement.

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-J   PURCHASING: AWARD OF CONTRACTS
Requested by: Cynthia Moore, Director of Purchasing
Approved by: Robert Isomoto, Vice-President, Business and Administration

The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and service savings as well as reduce administrative cost. These indirect (MR0) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

1. Glendale Unified School District, Contract P-13 08/09, with Apple Computers, to 11/15/2013, for Computer Equipment, Software, Peripherals and Service.

2. State of California/WSCA Contract, Contract B27160, with Dell Marketing L.P., to 08/31/2014, for Computer Equipment, Software, Peripherals and Service.

3. State of California/WSCA Contract, Contract B27164, with Hewlett Packard Company, to 08/31/2014, for Computer Equipment, Software, Peripherals and Service.

4. Western States Contracting Alliance (WSCA) for the State of CA, Contract, Contract B27166, with IBM Corporation, to 08/31/20133, for Computer Equipment, Software, Peripheral and Service.

5. U.S. Communities for the County of Fairfax VA. Contract, Contract RQ09-997736-42B, with Insight Public Sector, Inc., to 04/30/2014, for Technology Products/Equipment, Section A and Technology Services/Solutions.

6. U.S. Communities for the County of Los Angeles Contract, Contract MA-IS-1140130, with Graybar Electric Company, Inc., to 03/31/2016, for Electrical Heating, Ventilation and supplies.

7. U.S. Communities for the County of Fairfax VA. Contract, Contract 10-JLH-001, with BSN Sports/US Games, to 09/30/2014, for athletic supplies and P.E. equipment.

8. U.S. Communities for the County of Fairfax VA. Contract, Contract 12-JLH-011, with Cintas Corporation, to 03/31/2015, for facilities solutions.

9. U.S. Communities for the County of Fairfax VA. Contract, HCPS RFP#08-04026, with Fisher Science Education, to 06/30/2015, for Science lab ware Supplies and Equipment.

10. U.S. Communities RFP 11019, with Home Depot Supply, Inc., to 07/31/2014, for Maintenance and Hardware Supplies.

11. U.S. Communities for the Fresno Unified School District; Contract #12-22, with AmSan-CleanSource, to 12/31/2015, for Facilities Solutions.

12. U.S. Communities Contract 11019, with Applied Industrial Technologies to 07/31/2014, for Industrial MRO Supplies.

13. National Cooperative Purchasing Alliance (NCPA) Contract, # NCPA02-09 with Waxie Enterprises to 11/30/2013, Inc. for Janitorial Supplies

14. State of California (CMAS) Contract, Contract 4-09-0087A, with ALLSTEEL Inc., to 12/31/2013, for Office Furnishings Systems, seating, files and Architectural Interiors.

15. University of California Office of the President (UCOP) Contract, Contract 701/OP/047, with Humanscale, to 05/31/2014, for Office Furnishings Systems, seating, files and Architectural Interiors.

16. University of California Office of the President (UCOP) Contract, Contract 701/OP/050, with Steelcase, to 10/31/2015, for Office Furnishings Systems, seating, files and Architectural Interiors.

17. University of California Office of the President (UCOP) Contract, Contract 701/OP/044, with Haworth, to 10/01/2014, for Wood case office furniture.

18. University of California Office of the President (UCOP) Contract, Contract 639/OP/004, with Royal Paper Supply, to 10/31/2013, for Janitorial Supplies.

19. Western States Contracting Alliance (WSCA) for the State of CA, Contract, Contract ADSP011-000004114, with Mailfinance, Inc., to 10/12/2013, for Mailroom Equipment and Maintenance.

20. University of California Office of the President (UCOP) Contract, Contract 088/OP/085, with Mission Linen, to 08/31/2015, for Janitorial Supplies.

21. Western States Contracting Alliance (WSCA) for the State of Utah, Contract, Contract AR-233, with Nexus IS, Inc., to 05/31/2014, for Cisco network communication equipment and maintenance.

22. Western States Contracting Alliance (WSCA) for the State of Nevada, Contract 5-09-99- 29 THRU 5-09-99-31, with NAPA Auto Parts, to 12/31/2013, for Auto parts and supplies.

23. Western States Contracting Alliance (WSCA) for the State of Utah, Contract, Contract 1568, with Simplex Grinnell, to 10/31/2013, for Fire Alarm Testing/Fire Suppression Services.

24. Educational & Institutional Cooperative Purchasing, Contract CNR-01163, with VWR Scientific , to 06/30/2017, for General Laboratory Supplies

25. California State University Contract, Contract 1924, with PlanetBids, ongoing, for On-Line Bid/Vendor Management, Contract Management and Insurance Certificate Management Services Software Services.

26. Western States Contracting Alliance (WSCA) for the State of California, Contract, Contract 05-09-99-31, with O'Reilly Auto Parts, to 12/31/2013, for Auto parts and supplies.

27. California County Superintendents Educational Services Association, with CalSave Program, ongoing contract, sponsored by Epylon.

28. University of California Office of the President (UCOP) Contract, Contract 701/OP/038, with Ricoh, to 04/30/2014, for Digital Copier Products & Services.

29. University of California Office of the President (UCOP) Contract, Contract 701/OP/039, with Xerox, to 04/30/2014, for Digital Copier Products & Services.

30. University of California Office of the President (UCOP) Contract, Contract 701/OP/006, with Xerox, to 07/31/2014, for Printers/Fax Machines.

31. Western States Contracting Alliance (WSCA) for the State of Utah, Contract MA454, with Federal Express Corporation, to 08/27/2014, Express, Small Package air delivery and international shipments.

32. State of California/WSCA Contract, Contract 1862, with Grainger to 02/2014, for Industrial Supplies and Equipment, Janitorial Supplies and Equipment.

33. State of California/WSCA Contract, Contract 1336, with Fisher Scientific to 06/30/2015, for Science Supplies.

34. Educational & Institutional Cooperative Purchasing, Contract CNR-01270, with OfficeMax to 12/31/15, for Office Supplies

35. State of California (CMAS), Contract 4-08-72-0003G, with Arizona Continental Flooring, to 09/30/2015, for Floor covering.

36. National Join Powers Alliance, Contract 022712-SII, with Shaw Contract, Group to 03/20/2016, for Construction, Facility & Maintenance, Repair, Operations (MRO), Floor covering.

37. Educational & Institutional Cooperative Purchasing, Contract CNR-01129, with Glidden Professional, to 07/31/15, for paint and supplies

38. Educational & Institutional Cooperative Purchasing, Contract CNR-01288, with School Health, To 11/30/14, for health and sports medicine supplies

39. SMC Bid 10-11/004SF year 3 renewal to Arrowhead/Nestle Waters for bottled water delivery through Auxiliary Services

40. SMC Bid 10-11/005SF year 3 renewal to Global Transportation Solutions for shuttle services

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-K   RISK MANAGEMENT
Requested by: Risk Management Office
Approved by: Robert Isomoto, Vice-President, Business and Administration

The following contracts for Risk Management are all renewals of existing contracts and services.

Provider	Service	Amount	Funding Source
1. Weck Labs	Environmental sampling and analysis as required by local, state and Federal regulations	Not to exceed $5,000	2013-2014 Risk Management Budget
3. Keenan and Associates	Property and Casualty Claims Administration Services Agreement: Claims management services for the District's self-insured property and liability insurance program.	Not to exceed $30,000	2013-2014 Risk Management Budget
4. Keenan and Associates	To provide loss control services not included in the PIPS Workers Compensation Program.	Not to exceed $30,000	2013-2014 Risk Management Budget
5. Clean Harbors	Provides hazardous waste management and disposal services.	Not to exceed $95,000	2013-2014 Risk Management Budget
6. Reiss-Woznak Medical	Industrial injury medical services for new claims and other medical employment related services as needed.	Not to Exceed $5,000	2013-2014 Risk Management Budget
7. Dr. Maureen Sassoon	To provide Industrial Hygiene related consultation services such as air monitoring for asbestos abatement projects, chemicals, noise levels, lab analysis, reports, training, and other health and safety issues to include training, surveys and written reports.	Not to Exceed $10,000	2013-2014 Risk Management Budget
8. Student Insurance Agency	Accident and Injury Insurance Coverage for Domestic Students and Student Athletes Enrolled and attending regular scheduled classes/ practices. Coverage includes: Mandatory BASIC; Mandatory SCAT; Mandatory STUCAT.	Not to Exceed $177,378	2013-2014 Risk Management Budget

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-L   STUDENT AFFAIRS
Approved by: Mike Tuitasi, Vice-President, Student Affairs

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

Provider	Service	Amount	Funding Source
1. Total Recall Real-time Captioning	To provide real-time captioning services on an as-needed basis to non-signing deaf students.	Not to exceed $60 per hour for single on-site service provider, $110 per hour for on-site team service providers; $75 per hour for remote captioning. Less than 24 hours' notice cancellation pays in full. Total amount not to exceed $72,000.	2013-2014 District Budget/ Disabled Students
2. Quick Caption	To provide real-time captioning services on an as needed basis to non-signing deaf students.	Not to exceed $57 per hour for a single on-site service provider, $52 per hour for a single remote captioning, $114 per hour for teamed on-site captioning, and $104 per hour for teamed remote captioning. Less than 24 hours' notice cancellation pays in full. Total amount is not to exceed $72,000.	2013-2014 District Budget/ Disabled Students
3. LifeSigns, Inc.	Sign Language Interpreter	Not to exceed $70 per hour for a single service provider, $140 per hour for teamed service providers, and $80 per hour for requests with less than two business days' notice and/or for assignments between 5 p.m. and 7:30 a.m. Less than 24 hours' notice cancellation pays in full. The total amount is not to exceed $62,500.	2013-2014 District Budget/ Disabled Students

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-L   STUDENT AFFAIRS

Provider	Service	Amount	Funding Source
4. Purple Language Services	Sign language interpreter services.	Not to exceed: $72 per hour for single service provider, $144 per hour for teamed service providers; and $102 per hour with three-hour minimum for less than two business days' notice; Less than 2 business days cancellations pays in full Total not to exceed $72,500.	2013-2014 District Budget/ Disabled Students
5. Purple Language Services	Sign language interpreter for campus activities separate from course requirements and classroom accessibility.	Not to exceed: $72 per hour for single service provider, $144 per hour for teamed service providers; and $102 per hour with three-hour minimum for ER rate less than two business days' notice; Less than 2 business days cancellations pays in full Total: $6,000	2013-2014 District Budget/ Disabled Students
6. Cheryl Brooks	Mobility Specialist will provide orientation and mobility training for students with visual impairments, so that they may travel safely, efficiently, and independently across the SMC campus. Training will include access to and from classroom.	$55 per hour (not to exceed 40 hours) Not to exceed: $2,200	2013-2014 District Budget/ Disabled Students

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-L   STUDENT AFFAIRS

PROFESSIONAL SERVICES – CAREER SERVICES CENTER

Provider	Service	Amount	Funding Source
7. College Central Network	Provide functionality to collect, enter and approve job postings, search resumes, and refer them to prospective employers and to generate reports about students, alumni, employers and job postings.	$1,000	2013-2014 District Budget/ Career Services Center
8. Bridges.com	Online Career Exploration program. Helps students learn about careers, education, income and some self-assessment. Helps students to both explore and plan for future careers and college majors	$1,850	2013-2014 District Budget/ Career Services Center

CHILD CARE AND RELATED SERVICES

Provider	Service	Amount	Funding Source
9. Child Care Providers (list on file in the office of the Director of Child Care Services)	To provide child care services for CalWORKS and Pico Partnership recipients. Comment: Students are required to be enrolled in at least 6 units for fall and spring, and 3 units for winter and summer. Each contract is determined by the number of units a student is enrolled in, if they are working, and the age of the child.	The reimbursement ceiling rate is consistent with the Regional Market rate.	2013-2014 CalWORKS, City of Santa Monica/ Chancellor's Office

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-L STUDENT AFFAIRS

CHILD CARE AND RELATED SERVICES

Provider	Service	Amount	Funding Source
10. Participating Agencies: Santa Monica-Malibu Unified School District (SMMUSD) and Santa Monica Community College District (SMCCD)	Memorandum of Understanding (MOU) for Santa Monica Preschool Collaborative to provide staff for full day/full year child care and development services up to 108 children under the age of six. Services will be delivered in two sites: John Adams Child Development Center and Washington West Preschool. SMMUSD will be the operational agent for the Collaborative and will be responsible for staffing, management and oversight of the centers.	$114,750	2013-2014 District Budget
11. Child Care Providers (list on file in the office of the Director of Child Care Services)	To provide child care services for CCAMPIS Grant recipients Comment: Students are required to be Pell Grant eligible, Full-Time student, GPA 2.0 minimum. Each contract is determined by the age of the child.	$108,341 The reimbursement rate is a sliding scale based on the students' Pell Grant	2013-2014 CCAMPIS Grant District Budget/ Career Services Center

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

8-L   STUDENT AFFAIRS

PROFESSIONAL SERVICES – STUDENT HEALTH SERVICES

Provider	Service	Amount	Funding Source
12. WellnessMart.com	Provide athletic-related pre-participation physical exams for up to 150 student athletes during the academic year 2013-2014 .	$35.00 per physical Not to exceed $6,000	2013-2014 District Budget/ Health Services
13. Peak Medical	Services of one or more physicians who are specialists in Family Practice and who are uniquely qualified to provide comprehensive personal health care to college students. Provision of one licensed Medical Doctor (MD) for maximum 15 hours per week and/or one licensed Nurse Practitioner (NP) maximum 20 hours per week to provide medical and preventive health services to the student s of the college.	College will pay $120/hour of patient care scheduled for the physician, and $90/hour for the nurse practitioner. Contractor will invoice for hours on a monthly basis and College will remit payment within 30 days. A monthly stipend of $2,000/ month as remuneration for the medical directorship in addition to the hourly patient care services fee.	2013-2014 District Budget/Health Services

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 9   NEW COURSES, DEGREES AND CERTIFICATES: SPRING 2013
Requested Action: Approval/Ratification
Reviewed by: Georgia Lorenz, Dean, Academic Affairs
Approved by: Jeff Shimizu, Vice President, Academic Affairs

New Courses – credit:
- Computer Science 87A: Python Programming
- Cosmetology 41A: Hair Cutting 4
- Dance 10: Fundamentals of Dance Technique
- Dance 27B: Intermediate Brazilian Dance
- English 990: English Acceleration Support
- Film 40: Cinematography
- Linguistics 1: Introduction to Linguistics
- Medical Laboratory Technician 5: Clinical Microbiology
- Medical Laboratory Technician 10: Clinical Practicum
- Music 69D: Interpretation of 20th Century Piano Music
- Phlebotomy 1: Phlebotomy for MLT
- Science 10: Principles and Practice of Scientific Research
- Theatre Arts 25: Introduction to Theatrical Sound

New Department Certificate:
- Mobile Apps Development- Android Department Certificate
- Mobile Apps Development- iPhone Department Certificate

New Associate Degree/Certificate of Achievement:
- Entertainment Promotion/Marketing Production: Associate in Science Degree and Certificate of Achievement
- Medical Laboratory Technician: Associate in Science Degree and Certificate of Achievement
- Technical Theatre: Associate in Science Degree and Certificate of Achievement

Distance Education (online and hybrid):
- Art History18: Introduction To African Art History
- Computer Science 87A: Python Programming
- Linguistics1: Introduction to Linguistics
- Medical Laboratory Technician 2: Hematology, Coagulation, Urine and Body Fluid Analysis
- Medical Laboratory Technician 3: Blood Banking and Immunology
- Medical Laboratory Technician 4: Clinical Chemistry
- Medical Laboratory Technician 5: Clinical Microbiology
- Medical Laboratory Technician 10: Clinical Practicum
- Phlebotomy 1: Phlebotomy for MLT

Global Citizenship:
- Dance 57A: World Dance Performance

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 10   ACCEPTANCE OF GRANT AND BUDGET AUGMENTATION
Requested Action: Approval/Ratification
Reviewed by: Laurie McQuay Peninger, Director, Grants
Approved by: Randal Lawson, Executive Vice President

Title of Grant:	**Spanish Language Photovoltaic (PV) Installation Course Mini-Grant**
Granting Agency:	Stanford Transportation Group
Award Amount:	$14,000
Matching Funds:	Not applicable
Performance Period:	July 1, 2013 – June 30, 2014
Summary:	Santa Monica College's Sustainable Technologies Program will develop and offer in Spanish a 30-hour Photovoltaic Installation course building on the content of its existing PV course series.

Budget Augmentation: Restricted fund 01.3
Revenue (2013 - 2014)

8100	Federal	$ 14,000.00

Expenditures

1000	Academic Salaries	$ 8,350.00
2000	Non-Academic Salaries	$ 0.00
3000	Employee Benefits	$ 1,670.00
4000	Supplies and Materials	$ 200.00
5000	Other Operating Expenditures	$ 3,780.00
6000	Capital Outlay	$ 0.00
Total		**$ 14,000.00**

		ACTION
BOARD OF TRUSTEES		
Santa Monica Community College District		July 2, 2013

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS
Approved by: *Chui L. Tsang, Superintendent/President*
Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of $50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts
Approved by Board of Trustees: 9/8/08
Reference: Education Code Sections 81655, 81656

	Provider/Contract	Term/Amount	Service	Funding Source
A	Katie Dellamaggiore	May 16, 2013 $500	A screening of Brooklyn Heights was sponsored by the Associated students, the Global Council, Communication and Media Studies Department., English Department, and Black Collegians Program. Following the screening, there was an opening reception and a discussion session with the movie's creators (writer/director, Katie Dellamaggiore, and producer/film editor, Nelson Dellamaggiore)	Global Citizenship Initiative
	Requested by: Global Council *Approved by: Teresita Rodriguez, Vice President, Enrollment Development*			
B	WestEd, Strategic Literacy Initiative (Facilitator: Nika Hogan)	July 29-August 8, 2013 Not to exceed $1,500	This is an amendment to a consultant approved at the Board of Trustees meeting on June 4, 2013 for the Faculty Summer Institute. Professor Nika Hogan will assist faculty in planning to incorporate metacognitive routines in their instruction and otherwise support students' academic literacy development.	Title V- Building Foundations for Academic and Career Success Grant (100%)
	Requested by: Roberto Gonzalez, Associate Dean, Student Success Initiatives *Approved by: Jeff Shimizu, Vice President, Academic Affairs*			
C	Peter Parrish	July 1, 2013 – June 30, 2014 Not to exceed $2,500	Peter Parrish, Alternative Energy expert, will assist Santa Monica College's Sustainable Technologies Program in developing a new course, Solar Photo-Voltaic Technical Sales and Design.	Solar PV Sales and Marketing Grant (100%)
	Requested by: Laurie McQuay Peninger, Director, Grants *Approved by: Randal Lawson, Executive Vice President*			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12   ACADEMIC PERSONNEL
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

EFFECTIVE DATE

ELECTION

New Full-time Faculty –Fall 2013
Cha, Jihyeon, Instructor, Korean   08/26/13
Hernandez, Jose, Counselor   08/26/13
Nguyen, Diem, Instructor Mathematics-Cross Level/Statistics   08/26/13
Pachas-Flores, William, Instructor Mathematics-Cross Level/Statistics   08/26/13

RESCIND ELECTION
Mitchell, Ann, Instructor, Photography
Comment: Ann Mitchell initially accepted the position and her appointment was approved at the
            Board meeting on June 4, 2013.   She subsequently decided to not accept the appointment.

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

SEPARATIONS

RETIREMENT
Ness, Brenda   Instructor, History (20+ years)   06/30/13

The Board hereby accepts immediately the retirements of the above listed personnel to be effective as
indicated.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 13   CLASSIFIED PERSONNEL - REGULAR
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ESTABLISH   EFFECTIVE DATE

NEW CLASSIFICATION/POSITION
Workforce and Economic Development Project Assistant (2 positions)   06/05/13
Workforce, 12 mos, 40 hrs   (corrected date)
Salary: Range 28, Classified Salary Schedule

Financial Aid Systems Specialist (1 position)   07/02/13
Financial Aid, 12 mos, 40 hrs
Range 43, Classified Salary Schedule

ELECTIONS

PROBATIONARY
Glaves, Paige G., Administrative Secretary, Title V   06/17/13
Li, Shuai, Laboratory Technician –Chemistry, Physical Science   06/17/13
O'Brian, Jeremiah, Custodial Operations Supervisor, Operations   06/25/13
Recinos, Jaime, Assistant Bookstore Manager, Bookstore   07/08/13

WORKING OUT OF CLASS ASSIGNMENTS
Gobrial, Samya Gobrial, Accountant (100%)   09/18/12-04/22/13

EXTENSION OF PROVISIONAL WORKING OUT OF CLASS ASSIGNMENT
Heyman, Laurie, Human Resources Analyst – Leaves & Benefits (50%)   12/03/12-06/30/13
Monzon, Karen, Personnel Analyst (100%)   07/01/13-08/22/13

CHANGE IN WORK SHIFT/PERMANENT
Bruce, Ray   06/30/13
Fr: Lead Custodian, Operations, 12 mos, 40 hrs/Day Shift
To: Lead Custodian, Operations, 12 mos, 40 hrs/NS-1/Weekend

Pierce, Courtney   05/06/12 - 06/02/13
Fr: Lead Custodian, Operations, 12 mos, 40 hrs/ NS-1
To: Lead Custodian, Operations, 12 mos, 40 hrs/NS-1/Weekend

ADVANCE STEP PLACEMENT
Rogers, Lugina, HR Analyst – Leaves & Benefits, Human Resources   Step B   06/24/13

VOLUNTARY REDUCTION IN HOURS/TEMPORARY
Felder, Ronnie
From: Senior Student Services Specialist, A & R, 12 mos, 40 hrs   08/26/13 – 12/17/13
To: Senior Student Services Specialist, A & R, 12 mos, 35 hrs

Gever, Diyanna (dates revised)   02/11/13 – 06/16/13
From: Instructional Assistant – English, 11 mos, 20 hrs
To: Instructional Assistant – English, 11 mos, 16.5 hrs

Lemonds, Bradley   06/17/13 – 07/25/13
From: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos, 40 hrs
To: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos, 32 hrs

Stewart, Ruth   06/03/13 – 08/23/13
From: Administrative Assistant I, TRIO, 12 mos, 40 hrs
To: Administrative Assistant I, TRIO, 12 mos, 32 hrs

LEAVES OF ABSENCE - UNPAID
Kolbly, Joseph, Instructional Assistant – Math, Mathematics Department   06/17/13 – 07/26/13

SEPARATIONS

RESIGNATION
Maaza, Saba, Student Services Clerk, EOP&S   06/14/13

DISABILITY RETIREMENT
Ornelas, Loui, SMC Police Officer

DECEASED
Franco, Carlos, Groundskeeper/Gardener, Grounds   06/07/13

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 14   CLASSIFIED PERSONNEL – LIMITED DURATION
Requested Action: *Approval/Ratification*
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*
Approved by: *Marcia Wade, Vice-President, Human Resources*

ELECTIONS   EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Alfaro, Nancy P., Administrative Clerk, Health Office	06/20/13-06/28/13
Barragan, Maria C., Accounting Specialist II, Auxiliary Services	06/20/13-08/02/13
Lepe, Jose, Laboratory Technician - Chemistry, Physical Science	06/13/13-06/30/13

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Bae, Daniel, Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Baza, Paul M., Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Brazier, Quiniece, Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Ibarra, Isabelle, Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Navarro, Yadira, Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Portillo, William G., Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Williams, Ryan V., Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13
Williams, Juanita, Human Resources Tech, Human Resources Office	06/17/13-07/12/13
Zhang, Olivia, Bookstore Clerk/Cashier, Bookstore	06/10/13-06/21/13

RECOMMENDATION NO. 15   CLASSIFIED PERSONNEL - NON MERIT
Requested Action: *Approval/Ratification*
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*
Approved by: *Marcia Wade, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $8.00/hour (STHP)	38
College Work-Study Student Assistant, $8.00/hour (FWS)	3

SPECIAL SERVICE
Community Services Specialist I, $35/hour	6
Community Services Specialist II, $50/hour	35

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: FACILITIES AND FISCAL
Requested by: *Greg Brown, Director, Facilities Planning*
Approved by: *Robert Isomoto, Vice President of Business and Administration*
Requested Action: *Approval/Ratification*

RECOMMENDATION NO. 16   FACILITIES

16-A   CHANGE ORDER NO. 1 – POLICE DEPARTMENT LOCKER ROOM RENOVATION

Change Order No. 1 – R DEPENDABLE on the Police Department Locker Room Renovation project in the amount of $10,719.

Original Contract Amount	$156,100
Previously Approved Change Orders	$ 0
Change Order No. 1	$ 10,719
Revised Contract Amount	$166,819

This change order results in no change to the contract length.

Funding Source: Measure AA and District Capital Funds

Comment: Change Order No. 1 provides labor and material cost to remove 6-foot wall in lieu of making 36" door opening and to rewire and relocate electrical plugs. It also provides for the installation of a second layer of plywood floor at the men's and women's restrooms, installation of carpet in the chief's new office and new conference room and the cost to provide and install air conditioning system. Additionally, it provides for the removal of the existing kitchen sink and the installation of new kitchen sink and faucet and to provide air vents at Chief's office and men's and women's restrooms.

16-B   PROJECT CLOSE OUT – POLICE DEPARTMENT LOCKER ROOM RENOVATION

Subject to completion of punch list items by R Dependable Construction, Inc. authorize the District Representative without further action of the Board of Trustees, to accept the project described as Police Department Locker Room Renovation as being complete. Upon completion of punch list items by R Dependable Construction, Inc the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16   FACILITIES *(continued)*

16-C   CHANGE ORDER NO. 3 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY RELOCATION

Change Order No. 3 – FAST TRACK CONSTRUCTION on the AET Relocation project in the amount of $131,838.

Original Contract Amount	$2,303,600
Previously Approved Change Orders	$ 256,908
Change Order No. 3	$ 131,838
Revised Contract Amount	$2,692,346

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 3 provides labor and material for additional work to paint numerous existing offices and classrooms, existing conduit and hallway ceilings applying Fiber block coating over undisturbed lead-based paint surfaces, to infill an existing opening as required at the new Server Room and provide two bulk storage racks at the equipment storage cage at the Airport Campus Building.

For the modular classrooms, additional cost incurred included added power outlets, junction boxes, and conduit whips necessary to connect power and data for the specialized furniture, ADA complaint room identification signage, upgraded door hardware, and security screens at all windows.

Additional site improvements include work associated with stabilization and re-compaction of soil, costs to install mandrel for the existing 4" conduit for the data connection of the modular buildings to the Bundy Campus, costs to rotate light poles behind modular buildings to clear building overhang, costs related to unforeseen depth of existing sewer point of connection including additional saw cutting of existing pavement, shoring, additional excavation, backfill, haul-out of surplus soil, slurry to meet City requirements, sewer connection permit, and patching of pavement, additional parking lot striping to include directional arrows, cross-hatch in areas designated as "No Parking", and changes required at handicap accessible parking, extension of handrail at the east ramp of the Bundy site to accommodate for site conditions, addition of truncated dome detectable warning pads at multiple locations, rebar cages and changes to footing details for fencing and bollards, new manufactured landing and stairs at existing landing at Airport campus, and the addition of HVAC condensate drains.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16   FACILITIES *(continued)*

16-D   AMENDMENT NO. 3 TO AGREEMENT FOR ARCHITECTURAL SERVICES – INFORMATION TECHNOLOGY RELOCATION

Amend agreement with MORRIS ARCHITECTS for architectural and engineering services for Information Technology Relocation project for $99,450 plus reimbursable expenses.

Original Contract Amount	$1,114,124
Amendment No. 1	$ 63,765
Amendment No. 2	$ 35,025
Amendment No. 3	$ 99,450
Revised Contract Amount	$1,312,364

Funding Source: Measure AA

Comment: Amendment No. 3 provides for complete design and electrical engineering services of a retractable bollard system to replace the existing system which is on the pedestrian path/fire lane, leading north from Pearl Street and for the West Alley. Also provides for owner requested changes to the Center for Teaching Excellence including revising the current design to accommodate an open concept and flexible approach to the Faculty Lab and Training Lab, including a movable partition between the two main spaces. Amendment No. 3 also provides for the Gas Meter relocation and revision. An unidentified underground gas line was encountered during the excavation for the Information Technology Relocation building and currently is within the footprint of the building and needs to be relocated.

16-E   REVISED FIVE-YEAR CONSTRUCTION PLAN

The revised Five-Year Construction Plan 2013 reflects the renaming of the Student Services Building.

Comment: The Five-Year Construction Plan 2013 was approved at the Board meeting on June 4, 2013 with the name *Student Success Center.* The project has been renamed *Student Services Building.*

District Projects In Order of Construction Start
Santa Monica CCD

Date	Project Occupancy / Total Cost Source	2013/2014	2014/2015	Schedule of Funds 2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
2013	**Information Technology Relocation**					Status: Locally Funded/Under Construction		
	2014	(C, E)						
	$16,286,998 Non-State	$15,041,600						
2013	**Media and Technology Complex – Academy Site**					Status: Locally Funded		
	2015	(C)	(E)					
	$77,745,311 Non-State	$63,771,255	$7,348,193					
2013	**Madison Site East Wing Seismic Upgrade**					Status: Locally Funded		
	2014	(C)	(E)					
	$13,782,695 Non-State	$12,051,353	$400,000					
2013	**Replacement Health, Fitness, P.E., Dance Building including Central Plant**					Status: Locally Funded		
	2015	(C)	(E)					
	$47,407,617 Non-State	$41,247,210	$1,500,000					
2014	**Environmental Performance – Building Retrofits for Chilled Water from Central Plant**					Status: Locally Funded		
	2015		(C, E)					
	$8,559,424 Non-State		$7,885,983					
2015	**Student Services Building**					Status: Locally Funded		
	2017	(P)(W)		(C)	(E)			
	$83,712,943 Non-State	$6,500,000		$73,271,988	$3,600,000			
2015	**Drescher Hall - Academic Modernization, Pico Promenade and Transit Plaza**					Status: Locally Funded		
	2017	(P)(W)	(C)(E)					
	$21,928,652 Non-State	$1,947,099	$19,981,553					
2015	**Early Childhood Education Center**					Status: Locally Funded		
	2016	(P)(W)	(C)(E)					
	$12,667,245 Non-State	$1,168,147	$11,481,098					
2015	**Malibu Center**					Status: Locally Funded		
	2016	(P)(W)	(C)	(E)				
	$19,279,415 Non-State	$1,368,447	$17,160,862	$750,000				
2017	**Replacement Math and Science Extension Building**					Status: IPP Pending		
	2019			(P)(W)		(C)	(E)	
	$32,484,141 State			$2,769,545		$28,534,596	$1,180,000	
	$48,726,211 Non-State			$4,154,317		$42,801,894	$1,770,000	
2017	**Career Opportunity and Advancement Center – Bundy Campus**					Status: Locally Funded		
	2019				(P)(W)	(C)	(E)	
	$27,728,447 Non-State				$2,018,900	$24,759,547	$950,000	

A – PROPERTY ACQUISITION; P – PRELIMINARY PLANS; W – WORKING DRAWINGS; C – CONSTRUCTION; E – EQUIPMENT
IPP – INITIAL PROJECT PROPOSAL

CONSENT AGENDA: FACILITIES AND FISCAL

Requested by: *Veronica Diaz, Acting Director, Fiscal Services*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

RECOMMENDATION NO. 17   BUDGET TRANSFERS

17-A   FUND 01.0 – GENERAL FUND - UNRESTRICTED
          Period: May 23, 2013 to June 19, 2013

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-1,205
3000	Benefits	0
4000	Supplies	-95
5000	Contract Services/Operating Exp	1,300
6000	Sites/Buildings/Equipment	0
7000	Other Outgo/Student Payments	0
Net Total:		0

17-B   FUND 01.3 – GENERAL FUND - RESTRICTED
          Period: May 23, 2013 to June 19, 2013

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	40,146
2000	Classified/Student Salaries	-84,316
3000	Benefits	-9,978
4000	Supplies	-10,515
5000	Contract Services/Operating Exp	73,219
6000	Sites/Buildings/Equipment	-19,182
7000	Other Outgo/Student Payments	10,626
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 2, 2013

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18   PAYROLL WARRANT REGISTER

Requested by: *Ian Fraser, Payroll Manager*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

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            May 1 – May 31, 2013   C1J – C2K $8,422,464.95

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 19   COMMERCIAL WARRANT REGISTER

Requested by: *Robin Quaile, Accounts Payable Supervisor*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

            May 1 – May 31, 2013   5514 – 5556 $7,449,716.88

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 20   AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: *George Prather, Director of Auxiliary Services*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

	Payments	Purchase Orders
May 1 – May 31, 2013	$949,214.88	$61,522.40

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21   PURCHASING

Requested by: Cynthia Moore, Director of Purchasing
Approved by: Robert Isomoto, Vice President
Requested Action: Approval/Ratification

21-A   AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approve budgets. Lists of vendors on file in the Purchasing Department

        May 1 – May 31, 2013 $5,795,741.77

21-B   AWARD OF CONTRACT

Provider/Contract	Term/Amount	Service	Funding Source
LVH Electric Company dba LVH Entertainment Systems	August 5-23, 2013 $42,140	Award of Bid #12-13/001SF Broad Stage Theater Rigging Repairs and Line Set adjustments and additions	2013-2014 Capital Outlay Fund 40

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21   **PURCHASING** *(continued)*

21-C   RATIFICATION OF CONTRACTS PER PUBLIC CONTRACT CODE 20114/20654- COMPETITIVE BIDS WAIVE FOR PUBLIC WORKS AND OTHER SERVICES IN THE EVENT OF EMERGENCY

Provider/Contract	Term/Amount	Service	Funding Source
PUBLIC WORKS			
AM Construction	June 10, 2013 $1,750	Demolish Masonry Wall, Pearl Street Lot 5	Capital Projects Fund
Reliable Floor Covering	June 13-16, 2013 $3,190	Remove and dispose and replace carpet Library Lobby Replacement	Capital Projects Fund
Huntington Glass	June 10-13, 2013 $6,920	Board up Liberal Arts/Library Glass Replacement	Capital Projects Fund
Parrot Painting	June 12, 2013 $3,330.75	Repair/Paint Walls Liberal Arts, Library	Capital Projects Fund
Izurietta Fence	Date TBD $5,000 (estimate)	Repair Masonry Wall Pearl Street, Lot 5	Capital Projects Fund
CRISIS CARE SERVICES			
Crisis Care Network	June 2013 (1) $250 per hour, plus travel charge ($165 flat fee) (2) $400 one time set up and activation fee, plus $240 per hour.	(1) On-Site Critical Incident Response Services (2) Telesupport Services: dedicated 24/7, toll-free, call-in line, staffed by mental health professionals.	District Funds

XI.   ORGANIZATIONAL FUNCTIONS

DISCUSSION ITEM NO. 22   BOARD OF TRUSTEES SELF-ASSESSMENT PROCESS

The Board of Trustees Summer Study Session on Tuesday, July 16, 2013 will include the Board's Self-Assessment and discussion of the Board Goals and Priorities for 2013-2014.

The Board will discuss the Self-Assessment process.

XII.   BOARD COMMENTS AND REQUESTS

XII.   ADJOURNMENT

The meeting will be adjourned in memory of **Carlos Franco**, SMC groundskeeper; **Marcela Franco**, Carlos Franco's daughter and former SMC student; **Margarita Gomez,** a neighbor of Santa Monica College, **Dorothy Isomoto,** mother of Robert Isomoto, Vice-President, Business/Administration; and **James Mount,** a long-time supporter of Santa Monica College as a member of the General Advisory Board, the Associates and the Citizens' Bond Oversight Committee.

The Board of Trustees Study Session is scheduled to be held on Tuesday, July 16, 2013 at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, August 6, 2012** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

Reports:
- Emeritus College
- Facilities/Bond Construction Projects

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	July 2, 2013

INFORMATION ITEM 4

SUBJECT: **OVERVIEW OF 2012-2013 GRANT-FUNDED PROJECTS**

In 2012-2013, SMC managed roughly $6 million through 26 grant projects funded by local, state, and federal agencies, all of which are supportive of the college's mission[1]. This included 11 new awards, valued at about $5.6 million in additional revenue, with slightly more than $1.6 million to benefit 2012-2013 directly. In addition, two of these grant awards, while not offering direct cash support, include significant inkind support, in the form of human resources, valued at about $120,000. All 11 new awards reflect innovation across campus, particularly in CTE, from Health Sciences to Sustainable Technologies to STEM technician training, as well as CTE student success in general.

In total, the college submitted 18 proposals to support the 2012-2013 academic year. In addition, the college was a collaborative partner in two proposals submitted by other institutions, including a proposal to the National Science Foundation submitted by UCLA and a proposal to the Stuart Foundation, submitted by Loyola Marymount University. Of the 20 proposals submitted by or on behalf of the college, 11 were funded, including the proposal submitted by LMU to the Stuart Foundation. As such, the college achieved a success rate of 55 percent.

As in the past, the majority of these grants were written by the Grants Office in collaboration with the programs and/or departments that were identified to directly manage and implement them. In addition, the Office of Workforce and Economic Development took an active role in grant development and management. By working collaboratively with other departments across campus, the Grants Office is able to increase the overall number of grants submitted to support the college's mission and its students, while reducing duplication of effort and leveraging resources for the benefit of all programs.

The following table outlines the college's success rate by funding source of grants submitted to support the 2012-2013 academic year.

Source of Funds	Grants Submitted	Grants Awarded	Success Rate
Federal Govt.	10	5	50.0%
State Govt.	6	4	66.7%
Local Govt.	0	0	--
Private	4	2	50.0%
Total	20	11	55.0%

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[1] This total includes any project that is proposal driven, performance or outcome-based, and competitive. It does not include such categorically-funded programs as EOPS or Disabled Students Programs and Services. It also does not include VTEA, Tech Prep, or the various fee-for-service workforce training contracts awarded to Workforce and Economic Development.

Each of these grant-funded projects supports the college's mission, as well as one or more of SMC's strategic initiatives, institutional learning outcomes and supporting goals. Many of the grants written for the 2012-2013 academic year were written prior to the identification of SMC's two new strategic initiatives, GRIT and I[3]. As such many of the 2012-2013 are supportive of the previous strategic initiatives, including CTE Program Development and Enhancement, Basic Skills, Global Citizenship, and Sustainability. The following table provides a breakdown of grants submitted and awarded to support 2012-2013 and their relation to institutional goals and objectives, including both past and current strategic initiatives. Many of these grants support more than one outcome, and thus the total adds to more than the number of awards.

Area of Focus	Number of Grants Submitted/Awarded by Funding Source									
	Private		Local		State		Federal		Total (duplicated)	
	Submitted	Awarded	Submitted	Awarded	Submitted	Awarded	Submitted	Awarded	Submitted	Awarded
ILO #1: Personal Attributes	3	1	0	0	4	3	3	2	10	6
ILO #2: Academic Skills	2	1	0	0	4	3	8	4	14	8
ILO #3: Global Citizenship	0	0	0	0	0	0	2	1	2	1
ILO #4: Sustainability	0	0	0	0	1	0	0	0	1	0
Supporting Goal #1: Innovative/ Responsive Learning Environment	3	1	0	0	1	0	8	3	12	4
Supporting Goal #2: Supportive Learning Environment	1	1	0	0	1	1	1	1	3	3
Supporting Goal #4: Sustainable Physical Environment	0	0	0	0	1	0	0	0	1	0
Strategic Initiative #1: GRIT	1	1	0	0	0	0	2	2	3	3
Strategic Initiative #2: I3	0	0	0	0	0	0	1	1	1	1
Strategic Initiative Basic Skills	0	0	0	0	0	0	1	1	1	1
Strategic Initiative Global Citizenship	0	0	0	0	0	0	2	1	2	1
Strategic Initiative Sustainable Campus	0	0	0	0	1	0	0	0	1	0
Strategic Initiative CTE	2	1	0	0	4	3	3	2	9	6
TOTAL (duplicated)	12	6	0	0	17	10	31	18	60	34

In addition to supporting the Institutional Learning Outcomes, Supporting Goals, and Strategic Initiatives, all of the grants submitted to support the 2012-2013 academic year help the college's Board of Trustees achieve its 11th Priority, to pursue and obtain federal funds as well as other grant opportunities. Each initiative also helps the Board achieve at least one of the other Goals and Priorities of the SMC Board of Trustees, including:

- 6 submitted and 2 awarded grants that will help "institutionalize initiatives that are effective in improving student success, with particular emphasis on accelerating mastery of basic skills and strengthening students' non-cognitive skills" (Priority 2);
- 9 submitted and 6 awarded grants that will "strengthen and promote workforce/career technical programs" (Priority 3);
- 2 submitted and 1 awarded grant that "infuse(s) global citizenship into faculty instructional practices and student learning" (Priority 4);
- 2 submitted and 2 awarded that "promote professional development activities for all classified and academic staff, including adjunct faculty" (Priority 6); and
- 1 submitted and 0 awarded to "continue to adopt sustainability designs and practices for construction and maintenance and operations of facilities" (Priority 18).

The following list provides a summary of all active grant-funded projects, both new and continuing, for 2012-2013 and how they relate to the Board's Goals and Priorities. Corresponding Institutional Learning Outcomes, Supporting Goals, and/or Strategic Initiatives, as well as the annual award total, the funding source, and the principal investigator/project director, are also listed. It should be noted that many of these grants support more than one of these outcomes; for the purposes of this report, projects are listed under their primary area of emphasis.

Board Goal: Educational Advancement and Quality

Board Priority #2: Institutionalize initiatives that are effective in improving student success with particular emphasis on mastery of basic skills and strengthening students' non-cognitive skills.

Student Success/Special Populations—High School Outreach/College Prep and Access
- **NEW for 2012-2013** – Upward Bound ($250,000—U.S. Dept. of ED): This TRIO grant targets low-income, potential first generation college students from Venice and Crenshaw high schools, providing academic assistance, college planning and assistance, and counseling/mentoring support. (This project supports ILO #1 and 2, as well as Supporting Goal #2 and the GRIT Initiative. The Project Manager for Upward Bound is Bonita Cooper.)

Student Success/Special Populations—Foster Youth
- **NEW for 2012-2013**—Planning Grant ($16,333 from the Stuart Foundation, via subcontract award from Loyola Marymount University): SMC will collaborate with Loyola Marymount University and the University of California, Los Angeles, to assess institutional and community capacity to develop and sustain a Guardian Scholars Program. The Guardian Scholars program will support students who are or once were in foster care. (This project also supports ILO #1, Supporting Goal #2, and the GRIT Initiative. Mike Tuitasi served as Project Administrator.)

<u>Success/Special Populations – U.S. Veterans</u>

- FIPSE Center of Excellence for Veteran Student Success ($144,802, funded by the U.S. Department of Education): Through this grant, SMC will expand the capacity of SMC's emerging Veterans Resource Center to include tutoring, mentoring, on-site Financial Aid and Career Services workshops, transfer advising and co-located DSPS services. (This three year grant, which will continue through 2013, also supports ILO #1 and Supporting Goal 2. Linda Sinclair and Audra Penchansky led this Project Team in 2012/2013.)

<u>Student Success/Special Populations—Low Income, First Generation Students</u>

- Student Support Services ($308,207—U.S. Dept. of ED): This TRIO grant targets low income, first generation college students and provides them with the skills and resources that they need to successfully complete their SMC studies and transfer to a baccalaureate program. (This project supports ILO #1 and #2, Supporting Goal 2, and the GRIT Initiative. Wendi DeMorst is currently serving as the Project Manager for this program, which will continue through 2015.)

- Child Care Access Means Parents in School ($108,341—U.S. Dept. of ED): This grant provides child care assistance for low-income, Pell-eligible students enrolled at SMC so that low-income parents may continue to attend classes without worry over the care of their children. (This 4-year project also supports Supporting Goal 2. Jenny Trickey is the Project Manager.)

- Pico Promise ($155,230, funded by the City of Santa Monica): This project is an expansion of the former Pico Partnership on the Move Program that was previously funded by the City of Santa Monica's Community Development Grants Program.   The Pico Promise program will offer instructional and student support assistance to low-income students from the Santa Monica-Malibu School District, specifically the Pico Neighborhood, so that they may achieve their academic and/or career goals. (This project also supports ILO #1 and #2, as well as the Board's third Goal, Community and Government Relationships, Priority #15, to strengthen and expand programs and partnerships that serve SMMUSD students. This is a four year award; Roberto Gonzalez is the Project Director for the Pico Promise Program.)

<u>Student Success/Special Populations – Science, Technology, Engineering, and Mathematics (STEM)</u>

- HSI STEM and Articulation Program Grant ($1,188,132, funded by the U.S. Department of Education and delivered in collaboration with the University of California, Los Angeles): The purpose of this grant is to promote STEM degrees and careers among Latino and other underrepresented student populations in STEM, including underrepresented minority students, but also women and low-income, first generation students in general. This will be accomplished through the SMC/UCLA Science and Research Initiative, which includes an array of student support and instructional services, such as counseling, advising, transfer planning, mentoring, and increased involved in applied learning activities. (This five year also supports ILO # 1, 2, and 4, Supporting Goals 1 & 2, and Strategic Initiative—Sustainable Campus. Dr. Melanie Bocanegra serves as Project Director.)

- CalTeach Program ($20,000, funded by the statewide CalTeach Program via a subcontract with the University of California, Los Angeles): Through a subcontract agreement with UCLA, SMC will develop and implement the statewide California Teach Program in west Los Angeles. CalTeach aims to improve both the quality and quantity of the state's Math and Science teachers. SMC will utilize grant funds to hire a counselor to provide academic/transfer services to STEM students with a focus on completion of lower division coursework while increase knowledge of teaching career options. (This project also addresses ILO #1 and #2 and Supporting Goal #2. Brenda Benson serves as the Project Coordinator.)

<u>Student Success/Special Populations—Asian/Pacific Islander Students</u>
- Asian American and Native American Pacific Islander Serving Institutions Program (The closing date for the no-cost-extension year of this grant was September 30, 2012. This thus no new funds): Through this grant, SMC worked to increase the retention, graduation, and transfer of underrepresented Asian/Pacific Islander students through additional supplementary instructional support, increased use of technology in the classroom, and faculty and staff professional development. (This project also supports ILO #1 and 2, Supporting Goal #2, and GRIT. Mike Tuitasi served as the Project Manager for the AAPIA Project during its final year.)

<u>Basic Skills</u>
- Title V Math/English Cooperative Grant with El Camino College (SMC/ECC received a no cost extension to complete grant goals and objectives with a final closing date of September 30, 2012 – no new funds): The purpose of this grant is to increase student success in pre-college math and English classes by improving instructional quality, student support resources, and faculty collaboration. One of the key accomplishments of this project was the development and institutionalization of Supplemental Instruction at SMC. (This grant also supported ILO #1 and #2 and the Basic Skills Strategic Initiative. Laurie McQuay-Peninger served as Project Manager.)

Board Priority #3: Strengthen and promote workforce/career technical programs.

<u>Multidisciplinary CTE Initiatives</u>
- **NEW to 2012-2013**—CTE Community Collaborative ($174,000—funded by the Chancellor's Office): The project will continue the work of SMC and SMMUSD to strengthen Career Technical Education. The project will offer Career Exploration/Development for middle school students, Articulation, Career Pathways, Placement Services, and CTE Professional Development in seven industry sectors, including Arts/Media/Entertainment, Energy and Utilities, Health Science/Medical Technology, Education, Information Technology, Marketing/Sales/Services, and Transportation. The Collaborative will enable the development of new skills for students while providing exposure to emerging jobs in high growth industries and green sector technologies. This project will also increase the capacity of faculty, advisors, and administrators to align emerging job trends with certificate and degree programs, career planning and counseling, and workforce readiness preparation. (This project also addresses ILO #1 and #2, as well as the CTE Strategic Initiative.)

- **NEW to 2012-2013**—Employment Training Panel ($219,060—funded by the State of California): Through this project SMC will develop a multiple employer retraining project to provide training to employees of companies in a variety of industries involved in manufacturing, distribution, construction, and services. This training will enable participating companies to increase their competitive edge and remain viable in the state. (This project also addresses ILO #2 and the CTE Strategic Initiative.)

- SB70 Career Technical Education Community Collaborative Project ($171,429—Chancellor's Office): This grant will increase the effectiveness of CTE pathways from secondary to postsecondary systems, focusing on four priorities: Increasing awareness of future career pathways, enhancing the understanding of industry trends, creating a pipeline of future workers, and initiating actions that result in higher perceived values toward CTE. This project will unite the region's educational and workforce development resources by focusing on six industry sectors, as well as Green initiatives and entrepreneurship, while enhancing student, teacher, and counselor knowledge of career technical education. (This grant also addresses ILO #4, as well as the Board's Priority #15 to strengthen and expand programs and partnerships that serve SMMUSD. Tricia Ramos and Maria de Leon Vasquez are directly involved in this project.)

<u>Health Sciences (including Nursing and Allied Health)</u>

- **NEW for 2012-2013**—Enrollment Growth for ADN to RN Programs ($118,187—Chancellor's Office): The purpose of this grant is to increase student enrollment in SMC's Nursing Program by 10 students and improve student retention rates through an array of instructional and student support services. (This grant also supports ILOs #1 & 2 and Supporting Goal 2. Ida Danzey is the Project Director.)

<u>STEM/Computer Science</u>
- **NEW for 2012-2013**—General Grant ($3,279 from the Southern California e-Business Forum): With these funds, SMC's Computer Science and Information Systems Department will create an interdisciplinary certificate in Social Media through a collaboration with the Business Department. The new classes created through this project will augment the existing Website Software Specialist certificate program. (This project also supports ILO#2, Supporting Goal #1, and the CTE Strategic Initiative. Fariba Bolandhemat is the Faculty Lead on this project.)

- Curriculum Improvement Partnership Award for the Integration of Research ($149,388, funded by NASA): This project will strengthen STEM curricula, both at the career technical and transfer level, through a two-pronged interdisciplinary approach designed to raise faculty and student awareness of NASA's mission, programs, and career opportunities, while supporting the development of skills needed by the NASA workforce. Funds will support faculty externships and student internships at JPL and the development of new courses that will support NASA workforce needs. (This three-year grant, which will end September 30, 2013, also supports the Board's Priority #6, Professional Development, ILO #1 & #2 and Supporting Goals #1 & #2. Jinan Darwiche is the Principal Investigator on this project.)

<u>Sustainable Technologies</u>
- **NEW to 2012-2013**—Solar Photovoltaic Sales and Marketing Grant Program ($10,350, funded by the U.S. Department of Energy through a grant with the California Community Colleges and the University of Hawaii and funneled through the City College of San Francisco): With these funds, SMC will develop and pilot a PV Sales and Marketing course to complement existing PV coursework. (This project supports ILO #2, Supporting Goal #1, and the CTE Strategic Initiative. Stuart Cooley is the Faculty Lead.)

- **NEW to 2012-2013**—Mentor Connect (Funded by the National Science Foundation through a grant with the South Carolina Advanced Technological Education National Resource Center, this grant does not include a cash award, but it did fund the travel costs of two faculty to attend professional development activities in Portland, Oregon, and provide a mentor as SMC develops an ATE grant. These services are valued at $20,000): SMC Professors Stuart Cooley and Steve Paik will receive mentoring assistance from an experienced NSF ATE Program Director as they plan and develop an NSF-funded ATE Small Project grant. The proposed Small Project grant will strengthen math and science skill acquisition in the Sustainable Technologies program, if funded. (This project supports ILO #2, Supporting Goal #1, and the CTE Strategic Initiative. Stuart Cooley is the Faculty Lead.)

- Community Based Job Training Grant ($1,697,414, funded by the U.S. Department of Labor): Through this grant, SMC will partner with Irvine Valley College, Golden West College, and the California Resource and Recycling Association to develop an education and career path for individuals interested in recycling and resource management. This project will yield a nationally recognized curriculum that includes industry-approved certificates, state-granted educational certificates, and associate degrees. (This project also supports ILO #4, Supporting Goal 1, and Strategic Initiative—Sustainable Campus. Laina Long has served as the Project Manager. This project is funded through 2013, but has requested a no-cost extension into 2013-2014.)

Early Childhood Education/Education
- Early Start Pathway ($328,834, funded by Los Angeles Universal Preschool): The purpose of this project is to develop a 2+2+2 program in Early Childhood Education in partnership with SMMUSD and CSU Dominguez Hills with the intent to increase the number of qualified early childhood education professionals with a baccalaureate degree. (This five year project also supports ILO #2 and Supporting Goal #1. Laura Manson is the principal investigator on this project.)
- Child Development Training Consortium Grant ($7,500—state-funded): This ongoing project provides tuition, books, mentoring, and professional development activities for ECE students. (This grant also supports ILO #1. Laura Manson serves as the lead.)

Entrepreneurship
- Small Business Development Center ($322,000—Chancellor's Office/Small Business Administration): This project provides small business development services, such as business planning development, financial planning, workshops, and other individual assistance to new and emerging small business owners in west Los Angeles County. (Gita Runkle serves as the Program Director for this project.)

Board Priority #4: Infuse global citizenship into faculty instructional practices and student learning.

- **NEW for 2012-2013**—Fulbright Scholar in Residence Grant (Funded by the U.S. Department of State, this grant does not include a cash award; however, it did provide SMC with a fully-funded full-time faculty member for one year at a value of roughly $100,000.) Through this project, SMC was awarded a Scholar in Residence from Italy to help the Modern Languages and Cultures Department strengthen the Italian curriculum, including the development of Italian 4 and increased awareness across the college and in the community of Italian language and culture. (This project also supported ILO #3 and the Global Citizenship Strategic Initiative. Toni Trives and Aned Muniz serve as Project Managers.)
- Undergraduate International Studies and Foreign Language (SMC received a no cost extension to complete grant goals and objectives with a closing date of September 30, 2012; thus no new funds awarded): Through this project, SMC advanced the efforts of the Global Citizenship Initiative, including the development of a Global Studies degree, creation of study abroad trips to Turkey and China, and increased campus involvement in activities that highlight the world's cultures and languages. (This project also supported ILO #3 and the Global Citizenship Strategic Initiative. Kelley Brayton and Georgia Lorenz served as the Project Directors.)

Board Priority #6: Promote professional development activities for all classified and academic staff, including adjunct faculty.

- **NEW to 2012-2013**—Title V Developing Hispanic Serving Institutions Grant ($648,450, funded by the U.S. Department of Education):   The purpose of this project is to develop a Teaching and Learning Center at SMC that will foster and support the use of best practices in both student support and instructional delivery across campus through an array of professional development activities. (This project also supports ILO #1 and #2, Supporting Goal #1, and the GRIT, I[3], and Basic Skills Strategic Initiatives. Roberto Gonzalez is serving as Project Administrator of this five year grant.)
- **NEW to 2012-2013**—California Community Colleges Student Mental Health Program/Campus Based Grant ($94,156, funded by the Foundation for California Community Colleges): Through this grant, SMC's Office of Psychological Services will develop and deliver mental health prevention and early intervention services to support students campus-wide, targeting specifically students who are underserved and/or at-risk of mental illness, including veterans, disabled students, African American, low-income, and first generation. (This project also supports ILO#1 and Supporting Goal #2. Sandra Rowe is serving as Project Director.)