

# M I N U T E S



## SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

TUESDAY, NOVEMBER 2, 2010

Santa Monica College  
Board Room (Business Building Room 117)  
1900 Pico Boulevard  
Santa Monica, California

*The complete minutes may be accessed on the  
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.*

# ***MINUTES***

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, November 2, 2010.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

**I. ORGANIZATIONAL FUNCTIONS**

- A Call to Order
- B Roll Call
- C Public Comments on Closed Session Items

**II. CLOSED SESSION**

**III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**

- D Pledge of Allegiance
- E Closed Session Report
- F Public Comments

**IV. SUPERINTENDENT'S REPORT**

Updates:

- Associated Students
- Health Care Benefits

Management Association Report

**V. ACADEMIC SENATE REPORT**

**VI. MAJOR ITEMS OF BUSINESS**

- G Report: Institutional Effectiveness
- #1 Appointment of Personnel Commissioner
- #2 2010-2011 Quarterly Budget Report and Budget Outlook

**VII. CONSENT AGENDA**

**Approval of Minutes**

- #3 Approval of Minutes: October 5, 2010 (Regular Meeting)

VII. **CONSENT AGENDA** (continued)

**Grants and Contracts**

- #4 Acceptance of Grants and Budget Augmentation
- #5 Contract for Promotion Editor Certificate
- #6 Change of Subcontractor Name/Term of Contract for AAPIA Project
- #7 Contracts for KCRW
- #8 Contracts to Establish Health Reimbursement Arrangement (“HRA”)
- #9 Ratification of Contracts and Consultants

**Human Resources**

- #10 Academic Personnel
- #11 MOU with CSEA for Winter Intersession 2011
- #12 Classified Personnel – Regular
- #13 Classified Personnel – Limited Duration
- #14 Classified Personnel – Non Merit

**Facilities and Fiscal**

- #15 Budget Transfers
- #16 Resolution – Temporary Interfund Cash Borrowing
- #17 Gann Limit, 2010-2011
- #18 Commercial Warrant Register
- #19 Direct, Benefit and Student Grant Payments
- #20 Purchasing
  - A Award of Purchase Orders
  - B Declaration of Surplus Vehicle

VIII. **CONSENT AGENDA – Pulled Recommendations**

IX. **INFORMATION**

- I Citizens’ Bond Oversight Committee Meeting, October 20, 2010

X. **BOARD COMMENTS AND REQUESTS**

IX. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, December 7, 2010** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

APPENDIX A: Institutional Effectiveness

APPENDIX B: 2009-10 Quarterly Budget Report

**BOARD OF TRUSTEES****REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

November 2, 2010

**I. ORGANIZATIONAL FUNCTIONS**

- A CALL TO ORDER – 5:31 p.m.
- B ROLL CALL  
 Judge David Finkel (Ret.), Chair - Present  
 Dr. Andrew Walzer, Vice-Chair - Present  
 Dr. Susan Aminoff - Present  
 Dr. Nancy Greenstein - Present  
 Louise Jaffe - Present  
 Dr. Margaret Quiñones-Perez - Present  
 Rob Rader - Present  
 Michael Song, Student Trustee – Present (for public session)
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

**II. CLOSED SESSION****CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

Agency designated representatives: Marcia Wade, Vice-President, Human Resources  
 Robert Myers, Campus Counsel

Employee Organization: CSEA, Chapter 36

**CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)**

Agency designated representatives: Marcia Wade, Vice-President, Human Resources  
 Robert Myers, Campus Counsel

Employee Organization: Santa Monica College Faculty Association

**CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)**

Agency designated representatives: Marcia Wade, Vice-President, Human Resources  
 Robert Myers, Campus Counsel

Employee Organization: Santa Monica College Police Officers Association

**REAL PROPERTY (Government Code Section 54956.8)**

Property Address: Santa Monica College Olympic Shuttle Lot/3400-3500 Airport Avenue

Under Negotiation: Terms and Conditions of Land Swap with City of Santa Monica

College Negotiator: Dr. Chui L. Tsang

Property Representative: Rod Gould, City Manager

**CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
(Government Code Section 54956.9(a))**

- (1) Name of case: PERB Case No. LA-CE-5489-E
- (2) Name of Case: Appeal of Title 5 Complaint Determination

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 2, 2010

**III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:08 p.m.**

- D PLEDGE OF ALLEGIANCE
- E CLOSED SESSION REPORT

In accordance with Section 59338 of Title 5 of the California Code of Regulations, the Board of Trustees considered an appeal of an Administrative Determination dated September 30, 2010, issued in response to an Unlawful Discrimination Complaint. The Board reviewed the original complaint, the investigative report, the administrative determination, and appeal. A motion was made by Trustee Rob Rader, seconded by Trustee Margaret Quinones-Perez to affirm the Administrative Determination.

AYES: 7  
NOES: 0

- F PUBLIC COMMENTS  
Mikhail Pronilover

**III. SUPERINTENDENT’S REPORT**

- Updates
  - Associated Students : Associated Students President Tiffany Inabu reported on recent actions and activities of the A.S., including the A.S. decisions to rescind the \$1.50-per-semester student organizing fee; to add 50 cents to the student fee for scholarships (bringing the total to \$19.50); to fund Study Abroad scholarships at \$20,000; to fund the book loan program at \$20,000; to fund a college tour for international students; and to fund approximately \$14,000 for VIP Welcome Day, which has been shown to dramatically increase the student retention rate. In addition, she reported that there are approximately 50 student clubs.
  - Health Care Benefits: It is estimated that the college will realize a net savings of \$243,661 from a recent change the Board approved for health insurance benefits for managers, including trustees and personnel commissioners. Under the new benefits program, which will go into effect January 1, managers who choose to continue with PERS Care PPO – the most expensive plan – will be required to pay the difference between the premium and the college’s contribution. Of the 52 people currently enrolled in PERS Care, only four chose to continue with that plan. That means the college will save \$370,661, but \$127,000 of that will be put into a Health Reimbursement Arrangement fund for each manager ranging from \$1,000 (single party) to \$2,000 (two-party or family) to help offset out-of-pocket health-related expenses.
- Management Association Report: Management Association President Al Vasquez reported that his organization recently celebrated two employees whose longevity totaled 60 years – Admissions and Records Supervisor Angela Muñoz with 35 years and Media and Reprographic Services Manager Al DeSalles with 25 years.

**V. ACADEMIC SENATE REPORT – Eric Oifer, President**

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	November 2, 2010

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM G**

**SUBJECT:**            **INSTITUTIONAL EFFECTIVENESS**

**SUBMITTED BY:**     Superintendent/President

**SUMMARY:**

Institutional effectiveness is the systematic and continuous process of measuring performance of a college relative to its mission and goals. The report is an assessment of institutional effectiveness at Santa Monica College (SMC). Developed by the Office of Institutional Research with the college’s senior administration and the Research Advisory Board, the contents of the SMC Institutional Effectiveness Report are guided by the college’s vision and mission, the goals and supporting goals, and the key strategic initiatives in the college’s Master Plan for Education. The purpose of the report is to document performance across various indicators related to college programs, services, and the diverse constituencies it serves; in addition, the report serves to support college planning and decision-making processes with focused data and information. This is the first edition of the SMC Institutional Effectiveness Report. Subsequent reports will be reviewed and updated on an annual basis.

At the highest level, the Institutional Effectiveness Report is guided by SMC’s mission, vision and core values, and institutional learning outcomes. The report is divided into five sections which coincide with the five supporting goals -- innovative and responsive academic environment; supportive learning environment; supportive collegial environment; stable fiscal environment; and sustainable physical environment. Each section contains a set of performance indicators that provide a gauge for how well the college is doing in terms of meeting the supporting goals.

As the college’s first report on institutional effectiveness, the document aims to provide baseline data to support college-wide discussion around college effectiveness and to guide departments and programs in their strategy/goal setting and planning. In addition, the first report focuses largely on the first two college supporting goals -- innovative and responsive academic and supportive learning environments. The report, in its first edition, is not meant to be comprehensive but rather to provide a starting point for building a functional framework for monitoring institutional effectiveness. The other three supportive goals will be expanded in future reports.

The baseline data included in the full report will be broadly disseminated as to facilitate, what is expected to be, a year-long debate through the college governance process that will lead to the adoption of target goals for each performance indicator. Those targets will be included in subsequent reports of institutional effectiveness and will become the basis against which to the college will monitor progress towards the established targets.

The Executive Summary of the Institutional Effectiveness report is included in Appendix A. The full report is available at:  
[http://mysmc.smc.edu/Projects/32/Trustees\\_Meeting\\_Information/Board\\_of\\_Trustees\\_Meetings/2010/IE\\_Executive\\_Summary.pdf](http://mysmc.smc.edu/Projects/32/Trustees_Meeting_Information/Board_of_Trustees_Meetings/2010/IE_Executive_Summary.pdf)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:** **APPOINTMENT OF PERSONNEL COMMISSIONER**

**SUBMITTED BY:** Chair and Vice-Chair, Board of Trustees

**REQUESTED ACTION:** It is recommended that the Board of Trustees appoint a Santa Monica College Personnel Commissioner for a three-year term that commences December 1, 2010 and expires November 30, 2013.

**SUMMARY:** The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. There were six qualified applicants for the Board-appointed position. The recommendation will be presented at the meeting.

Action to Postpone Appointment of Personnel Commissioner until December 7, 2010

MOTION MADE BY: David Finkel  
 SECONDED BY: Andrew Walzer  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 2**

**SUBJECT:** **2010-2011 QUARTERLY BUDGET REPORT/BUDGET OUTLOOK**

**SUBMITTED BY:** Superintendent/President

**REPORT:** On October 8, 2010 the Governor signed into law the 2010-2011 State Budget. Over 100 days late, it was the latest State Budget in California history surpassing the previous record of 85 days in 2008-2009. The State Budget attempts to close an approximate \$19.4 billion dollar shortfall through (major items only):

- \$7.8 billion in budget cuts
- \$5.4 billion in federal funds (estimate)
- \$2.7 billion from borrowing and funding shifts
- \$1.4 billion in increased revenue assumptions
- \$1.2 billion in tax break delays
- \$900 million in one-time revenues from the sale and lease back of state office buildings

The 2010-2011 State Budget also suspends Prop 98 which results in a \$4.1 billion funding shortfall for K-14 when compared to the calculation. Under Prop 98 this shortfall will be made up in future years. The Community College portion of the State Budget contains a 0.00% Inflationary Adjustment, a 2.21% Enrollment Growth (approx. \$2.1 million for SMC), no increase in enrollment fees, no cuts to Cal Grants, and an increase in deferrals of \$129 million (resulting in a total deferral of payments by the State to the Community Colleges of \$832 million in 2010-2011).

As a result of the above and other changes the Districts projected deficit for the year has been reduced from approximately \$5.99 million to approximately \$5.21 million.

**REQUESTED ACTION:** Acknowledge receipt of the 2010-2011 Quarterly Budget Report and 311 Quarterly State Financials, as of September 30, 2010 (Appendix B).

**COMMENT:** The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY: Nancy Greenstein  
 SECONDED BY: Margaret Quiñones-Perez  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 2, 2010

**VII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #3-#20.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #4, #8-A and B

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**VIII. CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.*

**Recommendation No. 4 – Acceptance of Grants and Budget Augmentation**

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**Recommendation No. 8-A and 8-B – Contracts to Establish Health Reimbursement Arrangement (HRA)**

MOTION MADE BY: Susan Aminoff  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**RECOMMENDATION NO. 3 APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

October 5, 2010 (Regular Meeting)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 4-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

Requested Action: *Approval/Ratification*  
 Requested by: *Laurie McQuay-Peninger, Director of Grants*  
 Approved by: *Jeff Shimizu, Vice-President, Academic Affairs*  
*Mike Tuitasi, Vice-President, Student Affairs*

**Title of Grant: Child Care Access Means Parents in School (CCAMPIS)**

Granting Agency: U.S. Department of Education  
 Award Amount: \$432,528 over four years (\$108,132 per year)  
 Matching Funds: \$ -0-  
 Performance Period: October 2, 2010 – September 30, 2014

Summary: The CCAMPIS Program will support 10 to 15 low-income student families, including single parents and/or parents from racial and ethnic backgrounds traditionally underrepresented in higher education, who are struggling to overcome the simultaneous challenges of parenting, full-time college enrollment, and financial stability. SMC will contract with local child care providers to provide care for the children of SMC students. In addition to financial assistance, students will receive an array of wraparound services, including academic advising, parenting workshops, parent support group, resource and referral, and social networking opportunities. This grant will help the college achieve its mission to “create a learning environment that both challenges our students and supports them in achieving their educational goals” by 1) increasing student access to high quality, yet affordable child care services; 2) reducing the number of hours that a student parent at SMC must work; and 3) increasing the retention and graduation rates of student parents at SMC.

Budget Augmentation: Restricted fund 01.3  
 Income  
     8190 Other Federal Revenue                   \$432,528  
 Expenditures  
     4000 Supplies/Materials                     \$ 6,000  
     5000 Other Operating Expenses             417,224  
     7000 Student Assistance/Indirect Costs   9,304

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 4-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION** *(continued)*

**Title of Grant:** **Center of Excellence for Veteran Student Success**  
*Fund for the Improvement of Postsecondary Education (FIPSE)*

Granting Agency: U.S. Department of Education

Award Amount: \$399,613 over three years

Matching Funds: \$ -0-

Performance Period: October 1, 2010 – September 30, 2013

Summary: Santa Monica College will develop a Center of Excellence for Veteran Student Success that will utilize a two-prong approach to address the teaching and learning needs of student veterans and improve their academic student success rates.

The first component of this project will expand the direct service offerings currently available in the Veterans' Resource Center and coordinate delivery with other campus entities, including Disabled Students. New services will include faculty and peer tutoring and mentoring, computer mediated student center, on-site transfer advising facilitated by regional four-year institutions, and on-site financial aid and career planning workshops.

The second component of this project will raise awareness among the campus community of the needs and concerns of student veterans through professional development activities targeting students, faculty, staff, and administrators. Through the Center, SMC will 1) improve the success of student veterans, including course retention, fall to fall persistence, and goal completion, as defined by graduation, transfer, and/or employment; and 2) create a campus climate that is sensitive to the needs and concerns of student veterans and supportive of their integration into their campus community. In doing so, this project will address ILO #1 and #2, as well as a Supportive Learning Environment.

Budget Augmentation: Restricted fund 01.3

Income		
8190 Other Federal Revenue		\$ 399,613
Expenditures		
1000 Academic		\$ 122,156
2000 Classified		162,647
3000 Benefits		56,960
4000 Supplies/Materials		6,000
5000 Other Operating Expenses		51,850

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 4-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION** *(continued)*

**Title of Grant: Curriculum Improvement Partnership Award for the Integration of Research into the Undergraduate Curriculum (CIPAIR)**

Granting Agency: National Aeronautics and Space Administration  
Award Amount: \$147,362 (Year One award total; Years Two and Three contingent upon satisfactory program results and sound financial management)  
Matching Funds: \$ -0-  
Performance Period: October 2, 2010 – September 30, 2011

Summary: With these funds, SMC’s STEM (**S**cience, **T**echnology, **E**ngineering, **M**ath) programs, under the leadership of the CSIS Department, will develop the Curriculum Alignment and Research Advancement (CARA) Project: Bridging Community College STEM Education with the NASA Mission. Through this initiative, SMC will strengthen its STEM curricula using a two pronged interdisciplinary approach designed to raise faculty and student awareness of NASA’s strategic goals and career opportunities. Faculty will utilize grant funds to support curriculum revisions in the Physical Sciences, Computer Sciences, Earth Sciences, and Environmental Sciences, thus ensuring that students from multiple disciplines have access to program resources and are aware of the career opportunities at NASA. Faculty will also work to develop out of classroom research opportunities at Jet Propulsion Laboratory and the University of California, Los Angeles, which will expose SMC students to research experiences early in their college careers and increase the likelihood that students will continue to pursue STEM degrees and careers. This project will target traditionally underrepresented minority students and build upon the college’s existing partnership with JPL and NASA. Lastly, the CIPAIR project will address the college’s first and second Institutional Learning Outcomes.

Budget Augmentation: Restricted fund 01.3  
Income

8190	Other Federal Revenue	\$147,362
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Expenditures

1000	Academic	\$ 76,000
2000	Classified	7,680
3000	Benefits	9,990
4000	Supplies/Materials	14,925
5000	Other Operating Expenses	22,500
6000	Capital Outlay	1,750
7000	Student Assistance/Indirect Costs	14,517

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 5**      **CONTRACT FOR PROMOTION EDITOR CERTIFICATE**

*Requested Action:*    *Approval/Ratification*  
*Requested by:*        *Patricia Ramos, Dean, Workforce and Economic Development*  
*Approved by:*         *Jeff Shimizu, Vice-President, Academic Affairs*

**Title of Contract: Promotion Editor Certificate Program (Promo Pathway)**

Organization:            South Bay Center for Counseling  
Contract Receipt:        \$248,466 (Fiscal years 2010-2011 and 2011-2012)  
Performance Period:    August 30, 2010- December 31, 2011

Summary:                 SMC has been contracted to develop a Promotion Editor Certificate Program in partnership with the South Bay Center for Counseling. The creation of this program is being driven by the television industry trade group Promax, who has determined a need for the merging of two separate jobs (that of television commercial producer and editor) into one career track. This agreement with South Bay Center for Counseling is for curriculum development, program development and to provide for-credit contract education for one cohort of thirty students. A second cohort will begin next year under a separate contract agreement.

Budget Estimates:

Income:		
	8000	\$248, 266
Expenditures:		
	Instructional/Non instructional Salaries	\$121,707
	Benefits	23,211
	Books & Supplies	22,000
	Other	15,000
	Total Expenditures	\$181,918

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 6**      **CHANGE ON SUBCONTRACTOR NAME/  
TERM OF CONTRACT FOR AAPIA PROJECT  
SUBCONTRACT WITH UCLA**

*Requested Action:*    *Approval/Ratification*  
*Requested by:*        *Laurie McQuay-Peninger, Director of Grants*  
*Approved by:*        *Jeff Shimizu, Vice-President, Academic Affairs*  
                                      *Mike Tuitasi, Vice-President, Student Affairs*

**Subcontractor:**                                The Regents of the University of California fbo the Center for Community College Partnerships

**Amount of Contract:**                        Not to exceed \$250,000

**Term of Contract:**                            June 1, 2010 – June 30, 2011

**Reason for Change:**                        Change in Name: In May 2010, SMC’s Board of Trustees approved a subcontractual agreement with the Center for Community College Partnerships at the University of California, Los Angeles, as part of SMC’s AAPIA Project. The purpose of this subcontract is to plan and execute a comprehensive program designed to improve retention and transfer rates among AAPIA students. During the past few months, the Sponsored Research Office at UCLA has determined that the subcontract should be with the Regents of the University of California in care of the Center for Community College Partnerships. This change will have no significant impact on the terms of the subcontract.

Change in Term of Contract: The initial subcontract agreement with UCLA’s Center for Community College Partnerships was through September 30, 2010, which provided the Center sufficient time to conduct a six-day summer residential program for AAPIA students. However, this timeframe does not allow the Center to provide follow-up with these students during the 2010-2011 academic year. This amendment in the term of contract will correct this oversight and enable the Center to fulfill its contractual responsibilities.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 7      KCRW PAYMENTS/CONTRACTS/CONSULTANTS**

*Requested by: KCRW*

*Approved by: Donald Girard, Senior Director, Government Relations/Institutional Communications*

	Provider	Term/Amount	Service	Funding Source
A	Borrego Fire Protection	\$3,708.00 September 20, 2010 – September 19, 2011	Lease agreement, tower, and building space rental for KCRW's K225BA translator station.	KCRW Donations/ KCRW Foundation, Inc.
B	Clear Channel/Capstar Radio Operating Company	\$8,232.00/per month December 1, 2010 – November 31, 2015	Renewal of lease agreement for 2555 Briarcrest Road site and space on owner's tower located at 34-07-08N 118-23=33W, for installation, operation, and maintenance of transmitter.	KCRW Donations/ KCRW Foundation, Inc.
C	Fisher Wireless Services, Inc.	\$1,400/per month— Month-to-month July 1, 2010	Continuation of site license for Indio Hills site, near Indio, California.	KCRW Donations/ KCRW Foundation, Inc.
D	KCRW Foundation, Inc.	None October 8, 2010	Donation of 2007 Toyota FJ Cruiser Sport Utility 2D, Vin #JTBU11F670026288; Kelly Blue Book value of \$28,695. KCRW Takes ownership, October 2010.	KCRW Donations/ KCRW Foundation, Inc.
E	29 Palms Marine Corps Base	\$1,900 Five-Year renewal contract #N6871196RPO6P49, commencing March 1, 2011	Renewal of KCRW agreement to continue broadcasting from the site at 29 Palms Marine Corp Base. The funds are not for rental costs, but will be used to cover the administrative costs of the license renewal only.	KCRW Donations/ KCRW Foundation, Inc.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 8**      **CONTRACTS TO ESTABLISH HEALTH REIMBURSEMENT ARRANGEMENT (“HRA”)**

*Requested by: Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

Effective September 7, 2010, the Board of Trustees approved a resolution to establish maximum District contributions for health insurance benefits for Boards and Commissions, Academic Managers, Classified Managers, and Confidential Employees and directed the Superintendent/President to prepare for approval of a health reimbursement plan meeting the requirements of Section 105 of the Internal Revenue Service Code of 1986, as amended.

The following service contract with Keenan and Associates and administrative service agreement with MidAmerica Administrative Solutions, Inc. (“MidAmerica”) are for the establishment of a Health Reimbursement Arrangement (“HRA”) for Board of Trustees, Personnel Commissioners, Academic Administrators, Classified Managers and Confidential Employees effective January 1, 2011.

A	Keenan and Associates	During the first year of the Program, the group annuity carrier shall pay a commission of 1.9% on total plan assets. Beginning with the second year of the Program, the carrier shall pay a renewal commission of 0.75% on the deposits, and an “asset trailer” of 0.9% accumulated assets in the group annuity contract. The asset trailer commission shall be calculated based upon the total plan assets beginning in the 13th month. Keenan and MidAmerica shall receive half of the total commissions paid by the annuity carrier. In addition to the commissions described above, Keenan shall also receive \$2.00 per active employee per quarter of the Administrative Fee (\$7.00 per active Employee per quarter) paid by the District to MidAmerica.	Keenan & Associates will select vendors to provide products and services (“Vendors”); evaluate and review the performance of the Vendors; in its discretion, remove, replace or change Vendors; act as liaison between District and Vendors; act as Broker in securing one or more group annuity contracts for District’s HRA; conduct periodic meetings with Employer to review the status of its HRA; inform District of any changes affecting the program, including without limitation, any change in Vendors; coordinate the services of Vendors; assist District with the implementation of the HRA; provide ongoing consultation to District with respect to the HRA; work with the Vendors to resolve any customer service issues; review communication, sales, marketing and customer service materials	District Budget/ Fiscal Services
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		January 1 – December 31, 2011, and shall continue year to year thereafter unless and until terminated by either party upon written notice.	prepared by Vendors; assist District in informing its employees about the availability of the HRA and will assist the District in providing educational programs about the HRA to employees.	
B	MidAmerica Administrative Solutions, Inc.	<p>Administrative Fee: \$7.00 per active Employment per quarter.</p> <p>Distribution Fee: \$7.00 for each claim processed up to an annual maximum of \$42.00 (Paid by the Employer)</p> <p>January 1 – December 31, 2011, and shall continue year to year thereafter unless and until terminated by either party upon written notice.</p>	Keenan & Associates has a program for employers wishing to establish a health reimbursement arrangement (HRA) to cover the health benefit claims of those of specified employees. MidAmerica, is the exclusive provider of administrative services and technical support for the Keenan HRA Program. The District desires to engage MidAmerica to provide technical support and administrative services in conjunction with the HRA Program.	District Budget/ Fiscal Services

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 9      RATIFICATION OF CONTRACTS AND CONSULTANTS**

*Requested Action: Ratification*

*Approved by: Chui L. Tsang, Superintendent/President*

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts*

*Approved by Board of Trustees: 9/8/08*

*Reference: Education Code Sections 81655, 81656*

	Provider/Contract	Term/Amount	Service	Funding Source
A	Recycling Organization of North America (RONA)	\$36,488  October 2, 2010 – September 30, 2011	RONA will support the efforts of SMC's Community Based Job Training project entitle California Works Alliance: Jobs through Recycling and Resource Management, by serving as a subject matter expert, providing leadership and assistance to project partners, including community college faculty and staff, as they work together to develop a for-credit educational curriculum.	U.S. Department of Labor/ Community Based Job Training Grant (2010-2013)

*Requested by: Laurie McQuay-Peninger, Director of Grants*

*Approved by: Jeff Shimizu, Vice-President, Academic Affairs*



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - REGULAR**

Requested Action: *Approval/Ratification*  
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*  
Approved by: *Marcia Wade, Vice-President, Human Resources*

ABOLISH EFFECTIVE DATE

Human Resources Analyst – Employee and Labor Relations (Confidential) (1 position)  
Human Resources, 12 mos, 40 hrs 11/02/10

Stage Construction Technician- Light (1 position)  
Theatre Arts, 12 mos, 27 hrs 11/02/10

ESTABLISH NEW CLASSIFICATION/POSITION

Administrative Clerk (1 position)  
Human Resources, 12 mos, 40 hrs 11/02/10

Student Services Specialist – Veterans’ Programs (1 position)  
Veterans Resource Center, 12 mos, 40 hrs 11/02/10  
Salary Allocation: Range 30 (Bargaining Unit Salary)  
Funding Source: FIPSE (*Fund for the Improvement of Postsecondary Education*) Grant

Student Services Clerk (1 position)  
Scholar’s Office, 11 mos, 20 hrs 11/02/10

Stage Construction Technician (1 position)  
Theatre Arts, 12 mos, 40 hrs 11/02/10

CLASSIFICATION/TITLE CHANGE

From: Community College Police Officer Trainee 11/02/10  
To: Community College Police Officer Recruit

ELECTIONS

PROBATIONARY

Anderson, Hildreath, Administrative Assistant II, Office of Judicial Affairs 09/27/10

CHANGE IN WORK SHIFT - PERMANENT

Gonzalez, Domingo 10/04/10  
From: Custodian/NS-II, Operations, 12 mos, 40 hours  
To: Custodian/NS-I, Operations, 12 mos, and 40 hours

EDUCATIONAL PAY DIFFERENTIAL

Bedworth, Sheila, Instructional Assistant-English, English Dept.	1.5%	11/01/10
Duran, Francine, Administrative Assistant I, Admissions/Records	1.5%	11/01/10
Pederson, Evelyne, Administrative Assistant III, Enrollment Dev.	.75%	11/01/10
Throckmorton, Elena, Disabled Students Serv. Specialist, DSC	1.5%	11/01/10
Woodcock, Angela, CC Police Dispatcher, Campus Police	1.5%	11/01/10

EMPLOYEE WITH CHANGE IN WINTER ASSIGNMENT UNDER MOU AGREEMENT  
LEAVE OF ABSENCE WITHOUT PAY W/BENEFITS

Kolbly, Joseph, Instructional Assistant – Math, Math Department

01/03/11 – 02/10/11

SEPARATIONS

RESIGNATION

Ferreill, Matthew, Library Assistant, Library

10/18/10

RELEASED FROM PROBATION

Banuelos, Daniel, Groundskeeper/Gardener, Grounds

10/22/10

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 13 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action:* Approval/Ratification  
*Reviewed by:* Sherri Lee-Lewis, Dean, Human Resources  
*Approved by:* Marcia Wade, Vice-President, Human Resources

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Alvarado, Vanessa, Library Assistant, Library	10/12/10-03/02/11
Cheung, Kai Hong, Instructional Assistant-Math, Student Services	09/30/10-12/30/10
McNaughton, Joellen R, Accompanist-Voice, Academic Program Dev	09/13/10-06/11/11
Nesteruk, Gary, Accompanist-Voice, Emeritus	08/30/10-12/31/10

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Luna, Yadira, Cash Receipts Clerk, Bursar’s Office	09/20/10-10/01/10
--	-------------------

SUBSTITUTE - LIMITED TERM: Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Tong, Galen, Administrative Clerk, Purch/Rec/Mail	10/20/10-11/24/10
Yahnian, Vanan, Administrative Clerk, Cosmetology	10/05/10-04/06/11

**RECOMMENDATION NO. 14 CLASSIFIED PERSONNEL - NON MERIT**

*Requested Action:* Approval/Ratification  
*Reviewed by:* Sherri Lee-Lewis, Dean, Human Resources  
*Approved by:* Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$8.00/hr (STHP)	64
College Work-Study Student Assistant, \$8.00/hr (FWS)	92
CalWorks, \$8.00hr	1

SPECIAL SERVICE

Art Models, \$18.00/hr	2
Community Services Specialist 1, \$35.00/hr	1
Community Services Specialist 2, \$50.00/hr	5

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 BUDGET TRANSFERS**

Requested by: Chris Bonvenuto, Director, Fiscal Services  
 Approved by: Robert G. Isomoto, Vice-President, Business/Administration  
 Requested Action: Approval/Ratification

15-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: July 1, 2010 thru October 19, 2010

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	3,000
3000	Benefits	0
4000	Supplies	898
5000	Contract Services/Operating Exp	34,856
6000	Sites/Buildings/Equipment	-3,000
7000	Other Outgo/Student Payments	-35,754
Net Total:		0

15-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: July 1, 2010 thru October 19, 2010

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	187,530
2000	Classified/Student Salaries	24,851
3000	Benefits	34,724
4000	Supplies	-8,006
5000	Contract Services/Operating Exp	-326,599
6000	Sites/Buildings/Equipment	87,500
7000	Other Outgo/Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 16**      **RESOLUTION – TEMPORARY INTERFUND CASH BORROWING**

*Requested by:*            *Chris Bonvenuto, Director, Fiscal Services*  
*Approved by:*            *Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action:*      *Approval/Ratification*

WHEREAS,                    Sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS,                    Temporary transfer of cash between District funds is permitted by Education Code Section 42603, and;

WHEREAS,                    The following restrictions apply to this authorization:

- 1) Maximum amount of authorized borrowing: \$75,000,000
- 2) For Fiscal Year 2010-2011.
- 3) Shall not exceed 75 percent of any moneys held in any fund.
- 4) Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
- 5) Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year. The amount borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW THEREFORE,        The Governing Board of the Santa Monica Community College District hereby approves this blanket resolution to authorize the use of an aggregate cash balance in all district funds if the need arises. The maximum amount that is allowable in the borrowing would be \$75,000,000.

Comment:                    This is an annual recommendation that ensures all financial responsibilities and obligations of the District can be met during the 2010-2011 fiscal year. While the District is in a fairly solid cash position, Fiscal Services believes it is prudent to pass this resolution.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17      GANN LIMIT, 2010-2011**

*Requested by:            Chris Bonvenuto, Director, Fiscal Services*  
*Approved by:            Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action:      Approval/Ratification*

Adopt the 2010-2011 Gann Appropriations Limit for the Santa Monica Community College District as \$130,491,987 and the 2010-2011 Appropriation Subject to Limitation as \$95,250,605.

Comment: Proposition 4 (November 1979, Special Election) added Article XIIB to the State Constitution to place limitations of the expenditures of State and local governments. The calculation of the GANN Limit was completed using the method and worksheets prescribed by the Chancellors Office and approved by the Department of Finance.

The Gann Limit figures are based on the prior year limit amended by a State formula. The Appropriation Subject to Limitation is based on the Adopted Budget for 2010-2011.

The idea of the Gann is to limit the growth of government by only allowing expenditures that are tax driven to grow by a certain amount each year (Fund 01.0 only). There are two parts in the calculation: The Appropriations Limit and the Appropriations Subject to Limit. The Appropriations Limit is the maximum amount that the District can budget from tax driven revenue. (Essentially the Gann Limit). This is calculated based on previous years Gann Limit, growth in FTES and an inflation factor determined by the Department of Finance. For 2010-2011 the Appropriations Limit is \$130,491,987.

The second factor, the Appropriations Subject to Limit, is how much the District has budgeted that is from tax driven revenues. This essentially is the tax driven revenue (General Apportionment, Taxes, etc) less the budget of any mandated programs (DSPS fund 01.0). For 2010-2011 the Appropriations Subject to Limit is \$95,250,605.

As long as the Appropriations Limit is more than the Appropriations Subject to Limit, the District is in compliance. For 2010-2011 there is \$35,241,382 left in the GANN Limit. This "extra" will be transferred to other Districts in the state that are over their limit. The transfer will be handled by the System Office.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18      COMMERCIAL WARRANT REGISTER**

Requested by:      Robin Quaile, Accounts Payable Supervisor  
 Approved by:      Robert G. Isomoto, Vice-President, Business/Administration  
 Requested Action:      Approval/Ratification

September 1 – September 30, 2010      4210 – 4250      \$5,510,908.13

Comment:      The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 19      DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

Requested by:      Robin Quaile, Accounts Payable Supervisor  
 Approved by:      Robert G. Isomoto, Vice-President, Business/Administration  
 Requested Action:      Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approve budgets. List on file in Business Office.

September 1 – September 30, 2010  
 D000355 –D000485      \$ 224,854.42  
 B000090 – B000133      \$ 118,732.57  
 ST00017 – ST00037      \$ 1,654.00

D – Direct Payments  
 B – Benefit Payments (Health Insurance, Retirement, etc.)  
 S – Student Payments

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 2, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 20 PURCHASING**

Requested by: Cynthia Moore, Director, Purchasing  
 Approved by: Robert G. Isomoto, Vice-President, Business/Administration  
 Requested Action: Approval/Ratification

20-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approve budgets. Lists of vendors on file in the Purchasing Department

September 1 – September 30, 2010                      \$3,137,081.60

20-B DECLARATION OF SURPLUS VEHICLE

Declare as surplus the following KCRW vehicle and authorize the District to dispose/recycle the vehicle because it is no longer of any use to KCRW.

Non-operational vehicle  
 1993 4WD Ford Truck, Vehicle ID #1FTHX26GXPKB29764

Comment: This action is in accordance with SMC Board Policy 653I and Education Code Section 81452.

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	November 2, 2010

**INFORMATION ITEM I**

**CITIZENS' BOND OVERSIGHT COMMITTEE MEETING – OCTOBER 20, 2010**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, October 20, 2010 in Drescher Hall Room 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

**1. CALL TO ORDER - 8:09 a.m.**

**2. ROLL CALL**

Bruce Sultan, Chair - Present  
 Paul Leoni, Vice-Chair –Present  
 Deborah Arvesen – Not Present  
 Clarence Chapman – Present  
 Todd Flora - Present  
 Cameron Henton –Present  
 Corin Kahn - Present  
 Nimish Patel - Present  
 Christine Thornton - Present

Others Present:

Greg Brown, Director of Facilities and Planning  
 Don Girard, Senior Director, Government Relations/Institutional Communications  
 Bob Isomoto, Vice-President, Business/Administration  
 Lee Paul, LPI Inc.  
 Lisa Rose, Committee Coordinator  
 Charlie Yen, Director, Contracts

**3. APPROVAL OF MINUTES – July 21, 2010**

Motion was made by Deborah Arvesen and seconded by Clarence Chapman to approve the minutes of July 21, 2010.  
*Unanimously approved*

**4. CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT, 2009-2010**

Motion was made by Paul Leoni and seconded by Christine Thornton to approve the Annual Report 2009-2010 as presented. It was noted that the financial statements included in the Annual Report have not yet been audited; the official audit report for 2009-2010 will be presented to the Committee in January, 2011.  
*Unanimously approved*

Operation and Maintenance Budgets for Bond Projects/Facilities

In response to a question about financial support for sustaining facilities after they are built, it was reported that the Board evaluates the operational costs of a new project prior to the award of contract for the project. The policy was established in 2004 with the approval of the Measure S bond program. The AET/KCRW project was cited as an example of SMC's evaluation process.

**5. OVERVIEW OF FACILITIES MASTER PLAN**

The SMCCCD Board of Trustees approved the Facilities Master Plan in August, 2010. The following projects are in progress and/or design.

Main campus

- Information Technology Relocation
- Health/Physical Education/Fitness/Central Plant
- Math/Science Extension/Replacement
- Corsair Stadium
- Drescher Hall Renovation

Academy of Entertainment and Technology

- New Parking Structure
- Addition to existing AET Building
- KCRW

Performing Arts Campus

- East Wing Replacement Building

Other Projects

- Child Development Center
- Malibu Campus
- Bundy Campus West Building Classrooms
- Bundy Career Opportunity Center

**6. REPORTS and DISCUSSION**

Bond Construction Program Reports, October 2010 (quarterly reports will be sent to the Committee)

Measures U, S, and AA (reports included with agenda)

*Measure U - expenditures last quarter were \$11,612 (architecture fees for Student Services Project)*

*Measure S - expenditures last quarter were \$236,231*

*Measure AA - expenditures last quarter were \$1,071,000 (mostly architecture fees)*

Update on Malibu Site

The District is still in negotiations on the lease agreement with the County of Los Angeles to build a satellite campus on the county-owned land in the Malibu Civic Center.

Bond Sales/Expenses Report

Total available bond funds remaining = \$162,713,711

**7. SCHEDULE OF MEETINGS, 2010-2011**

Wednesdays at 8 a.m.

January 19, 2011

April 20, 2011

**8. ADJOURNMENT - 9:26 p.m.**

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, January 19, 2011 at 8 a.m. at a Santa Monica College location

The SMC Bond Program website can be accessed at: [www.smcbondprogram.com](http://www.smcbondprogram.com)

**X. BOARD COMMENTS AND REQUESTS****XI. ADJOURNMENT** - 9:15 p.m.

The meeting was adjourned in memory of **Evan Somers**, SMC adjunct screenwriting professor; **Magnolia Akins**, mother of Delores Raveling; Professor/Counselor, Office of Matriculation; and **Kathie McQuay**, mother of Laurie McQuay-Peninger, Director of Grants.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 7, 2010** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- Appointment of Trustees
- Election of Officers
- Seating of the Board
- Authorization of Signatures
- Report: Transfer Program
- Report: Accountability Reporting for Community Colleges (ARCC)

# Institutional Effectiveness

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## Executive Summary

An assessment of institutional effectiveness at Santa Monica College (SMC) was conducted in fall 2010. The current summary provides a description of the major findings in the first SMC Institutional Effectiveness Report. Performance data were reported by the college's supporting goals, Innovative and Responsive Academic Environment, Supporting Learning Environment, Supportive Collegial Environment, Stable Fiscal Environment, and Sustainable Physical Environment.

### >>> INNOVATIVE AND RESPONSIVE ACADEMIC ENVIRONMENT

The "Innovative and Responsive Academic Environment" section of the document reveals that while SMC is performing at satisfactory rates on several indicators, there is much room for improvement on other indicators. The following provides a summary of the college's performance related to promoting an innovative and responsive academic environment:

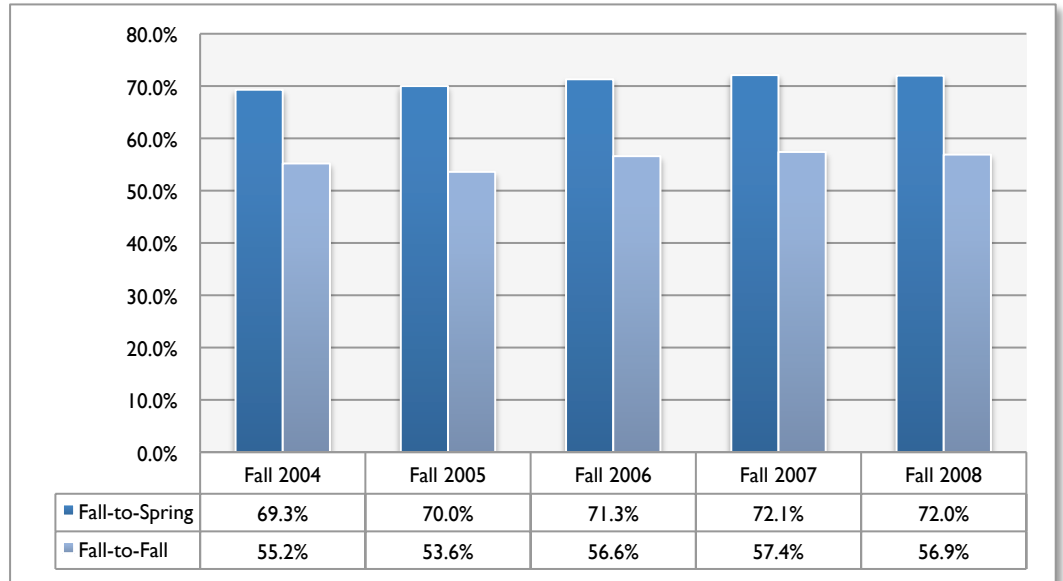
#### *Progress*

<b>Table I.1:</b>	<b>Fall 2001 to 2006-2007</b>	<b>Fall 2002 to 2007-2008</b>	<b>Fall 2003 to 2008-2009</b>	<b>Fall 2004 to 2009-2010</b>
<b>Percent of Students Earning 30 Units</b>				
<b>Percent of degree/transfer intended students earning 30 units within six years</b>	<b>73.4%</b>	<b>70.9%</b>	<b>75.1%</b>	<b>72.5%</b>

Findings in the progress dimension of the area reveal that a large majority of students who show intent to earn a certificate/degree or transfer to a four-year institution make great strides towards their educational goal within six years. About seven in ten first-time students successfully earned 30 units or more within six years of enrolling at SMC. For more detailed data, see page 19.

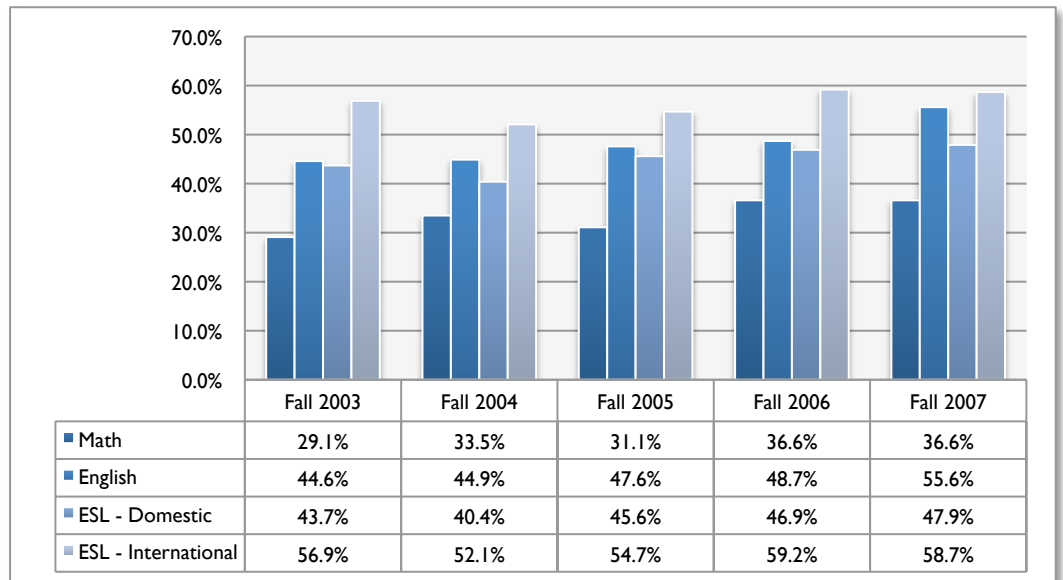
**Figures I.2 & I.3**

Term-to-Term Persistence Rate



The persistence data show that while a large proportion of first-time students in fall terms return the following spring term (about 70%), less than 60% return the following fall term. The large drop-out rate is alarming given that a large proportion of our students report a certificate, degree, or transfer goal. For more detailed data, see pages 20 and 21.

**Figure I.4**  
Progress through Basic Skills

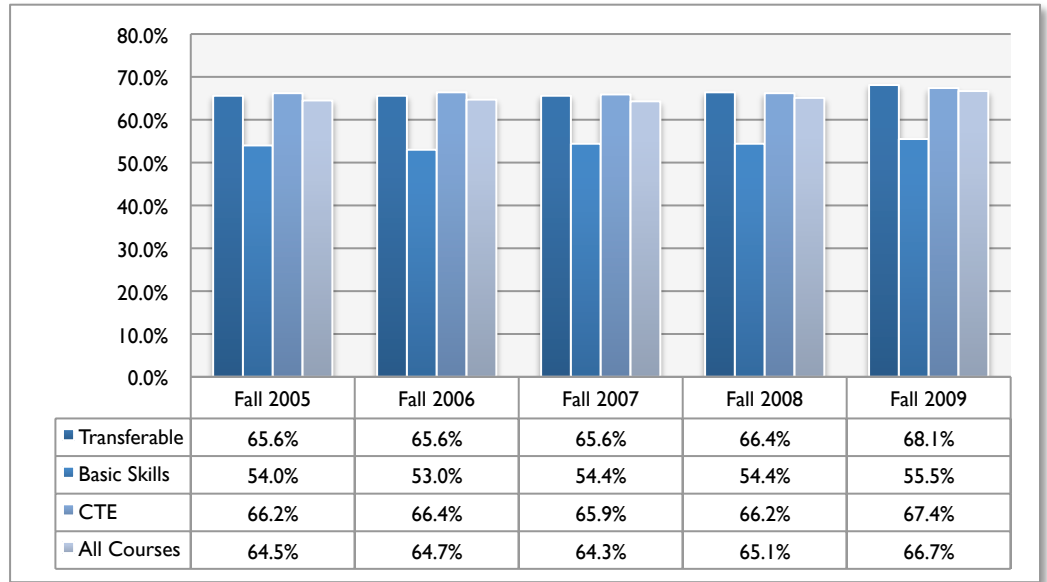


The progress through basic skills indicators found that in general, successful basic skills students still have difficulty progressing through the math, English, and ESL sequence of courses. Students have most difficulty in math; about one in three students who were successful in basic skills math enrolled in and successfully completed a higher-level math course within three years. The improvement rate in English and ESL courses is higher and hover around 50%. The data found that international students do better than domestic international students in progressing through and improving in basic skills ESL courses. While the data in all basic skills discipline are low, the improvement rates have been steadily increasing over the last five years. For more detailed data, see pages 21 to 25.



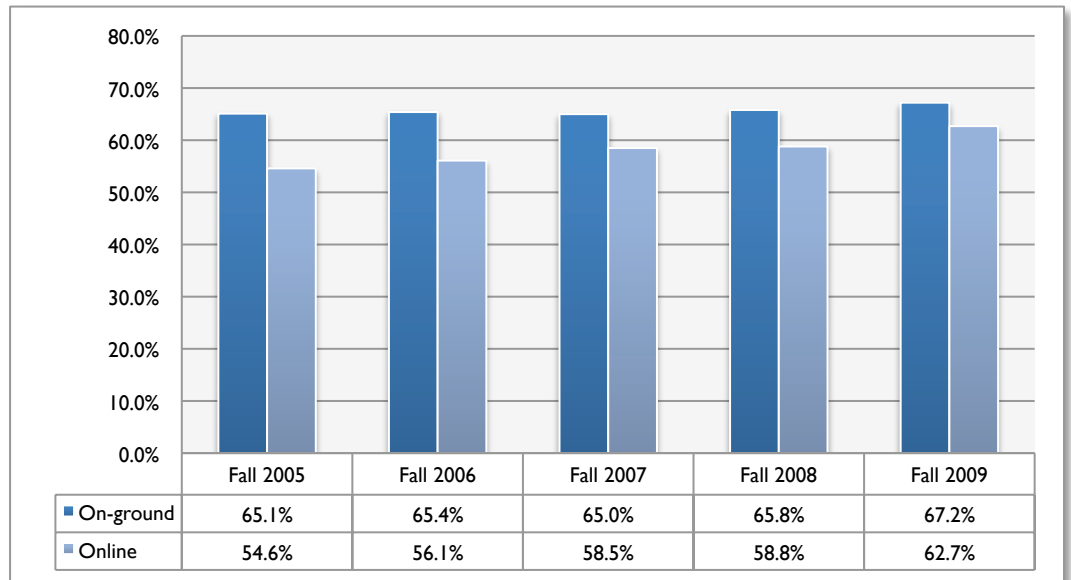
Course Success

**Figures 1.5, 1.7,  
1.8, & 1.9**  
Course Success Rates  
by Course Type



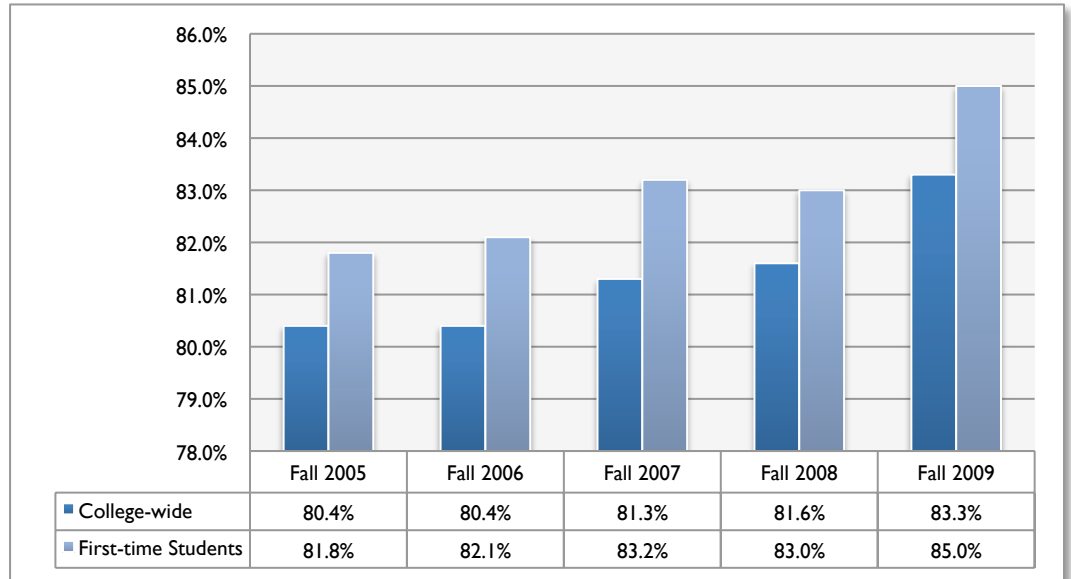
Overall, the course success rate in all courses was 67% in fall 2009; the success rates have slightly increased since fall 2005. Data reporting course success rates by course type found that students were successfully completing basic skills courses at a lower rate (56% in fall 2009) when compared with transferable and CTE courses. For more detailed data and course success rates for first-time students only, see pages 25 to 27.

**Figure 1.10:**  
Course Success Rates  
by Mode of  
Instruction



An analysis of course success by mode of instruction reveals a small difference in success rate between on-ground and online courses. In fall 2009, course success rate in online courses was 63%, lower than the 67% course success rate in on-ground courses. However, the success rate in online courses has been steadily increasing over the last five fall terms. For more detailed data, see pages 28 and 29.

**Figures I.11 & I.12:**  
Course Retention Rates (College-wide & First-time Students)



Course retention rates have been consistently high over the last five fall terms (over 80%). First-time students retain their courses at a slightly higher rate than all students. For more detailed data, see page 29.

**Table I.13:**  
Cumulative GPA

	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
<b>Cumulative GPA</b>	2.84	2.85	2.84	2.85	2.85

Cumulative GPA data reveal that SMC students are performing well in their courses; the average cumulative GPA is about 2.85, a high C average. For more detailed data, see page 30.

# DRAFT

## Achievement

Student educational goal data reveal that a large majority of students report a certificate, degree, or transfer goal. Therefore, the performance indicators on achievement are useful in describing whether students achieve their goal.

**Table 1.14:**  
Progress and Achievement Rate

	1999-2000 to 2004- 2005	2000-2001 to 2005- 2006	2001-2002 to 2006- 2007	2002-2003 to 2007- 2008	2003-2004 to 2008- 2009
<b>Progress and Achievement Rate</b>	54.8%	58.7%	57.5%	57.7%	65.3%

The student progress and achievement rates are relatively low; about 65% of first-time students in 2003-2004 who show intent to earn a certificate/degree and/or transfer reached any of the progress and achievement milestones within six years. However, the data reveal that SMC is improving on this performance indicator; the rate has increased by 10% since the 1999-2000 year. For more detailed data, see pages 30 and 31.

**Table 1.15:**  
Certificates Awarded (SMC and Statewide)

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Certificates Awarded (SMC)</b>	222	229	207	216	158
<b>Certificates Awarded (Statewide)</b>	21,647	21,853	22,867	21,880	26,833

**Table 1.16:**  
Associate Degrees Awarded (SMC and Statewide)

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Associate Degrees Awarded (SMC)</b>	1,413	1,330	1,467	1,476	1,329
<b>Associate Degrees Awarded (Statewide)</b>	78,129	79,415	82,694	83,089	84,907

Each academic year, SMC awards approximately 200 certificates and 1,400 Associate Degrees. The most recent reported year (2008-2009) saw a decrease in certificates and degrees awarded, despite the increase in statewide certificates and degrees awarded. For more detailed data, see pages 31 and 32.

# DRAFT

**Table I.17:**  
Time to Certificate/Degree

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Average Time to Certificate (in Years)</b>	2.04	2.01	2.29	2.42	2.61
<b>Average Time to Degree (in Years)</b>	1.98	2.07	2.30	2.54	2.62

Although the number of units required to complete a degree is higher than a certificate, the average number of years to complete a degree does not take longer to complete than a certificate. The average number of years to complete a certificate/degree has increased over the last five years. In 2008-2009, it took students approximately 2.6 years to complete a certificate/degree, approximately half a year longer than students who completed a certificate/degree in 2004-2005. For more detailed data, see page 32.

**Table I.18a:**  
Transfer to UC (SMC and Statewide)

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Transfers to UC (SMC)</b>	978	910	981	932	919
<b>Transfers to UC (Statewide)</b>	13,211	13,765	13,923	13,964	14,112

**Table I.18b:**  
Transfers to CSU (SMC and Statewide)

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Transfers to CSU (SMC)</b>	1,256	1,266	1,121	1,179	1,011
<b>Transfers to CSU (Statewide)</b>	53,693	52,640	54,379	54,970	49,768

Each academic year, SMC transfer approximately 1,000 students to UC campuses and 1,000 students to CSU campuses. SMC transfers to UCs account for nearly 7% of all UC transfers from California community colleges. SMC has observed a decrease in CSU transfers over the last five years; however, the trend is consistent with statewide CSU transfer data. Data on transfers to California privates or out-of-state institutions is not readily available. For more detailed data, see page 33.

**Table I.19:**  
Transfer Rates

	99-00 to 04-05	00-01 to 05-06	01-02 to 06-07	02-03 to 07-08	03-04 to 08-09
<b>Transfer Rates</b>	<b>44.7%</b>	<b>48.8%</b>	<b>48.1%</b>	<b>50.7%</b>	<b>57.9%</b>

About 58% of first-time students in 2003-2004 who show intent to transfer successfully transferred to a four-year institution (including California public, California private and out-of-state colleges and universities) within six years. Although the transfer rate is low, it has been increased by over 10% since the 1999-2000 cohort year. For more detailed data, see page 34.

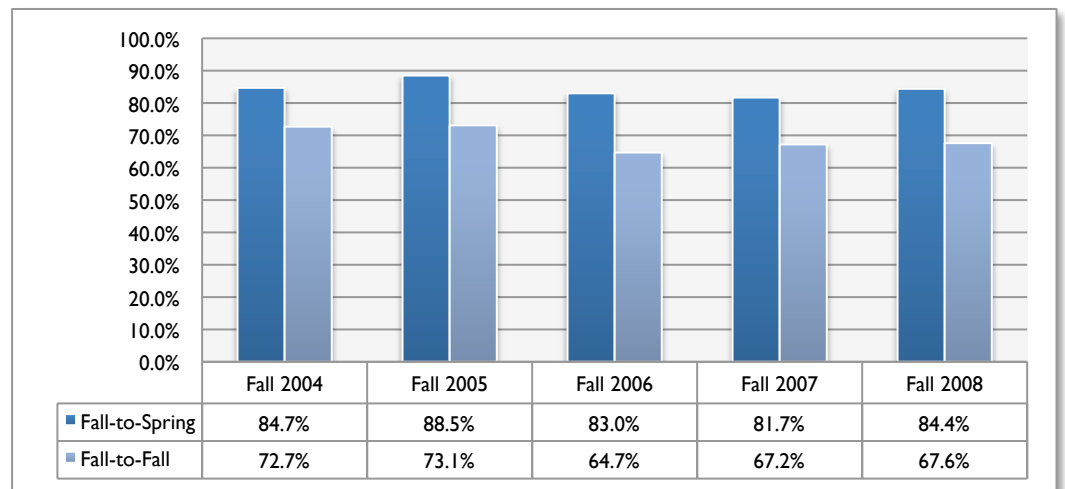
*Global Citizenship*

**Table I.20:**  
Study Abroad Participation

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>Count of Students who Participated in a Study Abroad Program</b>	59	91	130	91	123

The number of students participating in a study abroad program has increased over the last five years. In 2008-2009, 123 students studied abroad. For more detailed data, see page 35.

**Figure I.21**  
Persistence of International Students



First-time international students in fall terms persisted to the subsequent spring term (about 85%). They were less likely to persist to the following fall term (about 70%). However, international students persisted at a higher rate than the general population. For more detailed data, see pages 35 to 37.

**Table 1.22:**  
Enrollment in Global Citizenship Courses

	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
<b>Enrollment in the Global Citizenship Courses</b>	2,526	2,619	3,025	3,514	4,291

A large number of students were exposed to curriculum with a global citizenship focus. Course enrollment in courses meeting the global citizenship requirement for the Associate Degree has significantly increased over the last five fall terms. In fall 2009, there were 4,291 course enrollments in global citizenship courses. For more detailed data, see page 37.

## >>>SUPPORTIVE LEARNING ENVIRONMENT

The “Supportive Learning Environment” section of the document reveals that while SMC is performing at satisfactory rates on several indicators, there is much room for improvement on other indicators. The following provides a summary of the college’s performance related to promoting supportive learning environment:

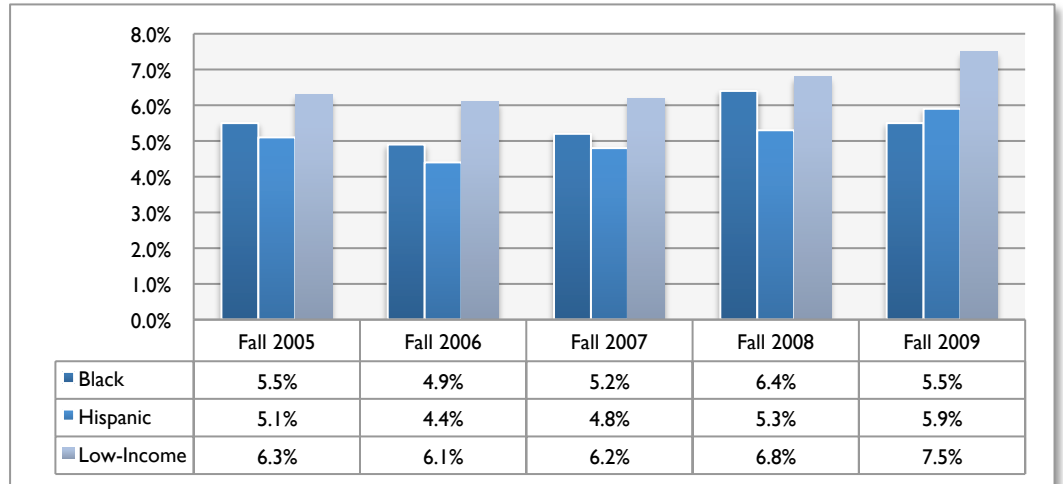
### *Enrollment of Historically Underrepresented Students in District*

**Table 2.1:**  
Percent of District HS Grads Enrolling at SMC

	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008
<b>Percent of Santa Monica-Malibu District High School Graduates Enrolling at SMC within One Year</b>	17.2%	17.6%	22.7%	22.5%	23.2%

Data indicators in this section reveal that a little less than a quarter of high school graduates in the district subsequently enroll at SMC and the percents have been increasing over the last five graduating classes. For more detailed data, see page 56.

**Figures 2.2 & 2.3**  
Ratio of Historically Underrepresented & Low-Income Population in District Enrolled at SMC



Enrollment of historically underrepresented populations in higher education (African American/Black, Hispanic, and low-income) at SMC was examined. The data reveal that only about 12% of the historically underrepresented people residing in the district are enrolled at SMC. Less than 10% of the low-income district residents are enrolled at SMC. While the figures seem low, it is consistent with student background data; a large majority (nearly 95%) of credit SMC students comes from beyond the Santa Monica-Malibu district borders. In addition, SMC serves a large population of those from underrepresented groups; about 40% of students are African American/Black or Hispanic and 38% of students receive financial aid. For more detailed data, see pages 57 and 58.

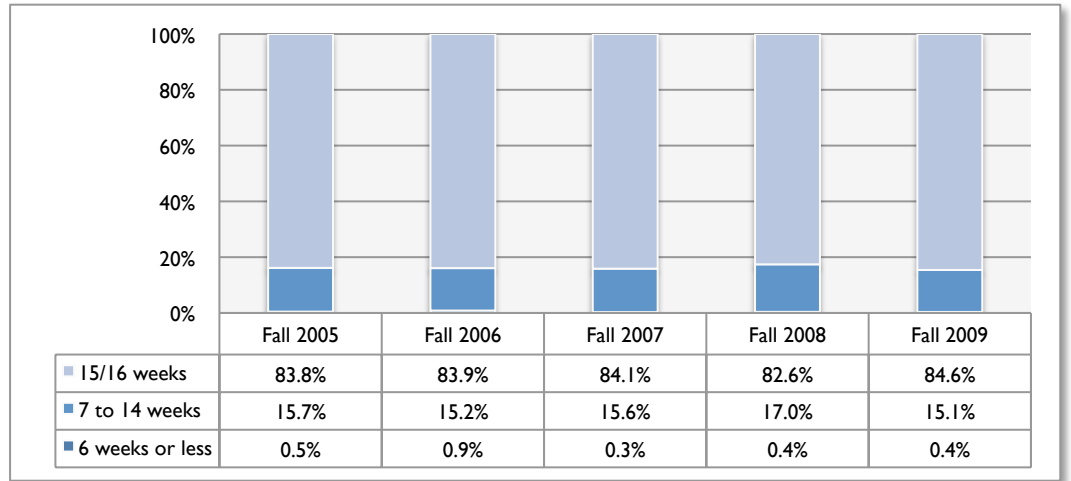
*Response to Community Needs*

**Table 2.4:**  
Enrollment in Emeritus Courses

	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
<b>Percent of Course Enrollments that are Emeritus</b>	<b>6.8%</b>	<b>7.2%</b>	<b>7.2%</b>	<b>6.7%</b>	<b>6.6%</b>

Overall, the data reveal that SMC is doing well in responding to the community needs in its course offerings and enrollments. For example, the college serves about 3,000 students through the Emeritus College, a program for adults 55 and older. Enrollments in Emeritus courses have been increasing; these courses represent about 7% of all course enrollments. Disproportionately more Emeritus students tend to be female, older, and White. For more detailed data, see pages 44, 45, and 59.

**Figure 2.5:**  
Percent of  
Enrollments by  
Course Length Time



**Table 2.6a:**  
Enrollment in Distance  
Learning Courses

	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
<b>Percent Credit Courses that are Distance Learning</b>	<b>6.2%</b>	<b>8.2%</b>	<b>9.8%</b>	<b>10.8%</b>	<b>10.9%</b>

**Table 2.6b:**  
Unduplicated  
Headcount Students  
Enrolled in Distance  
Learning Courses

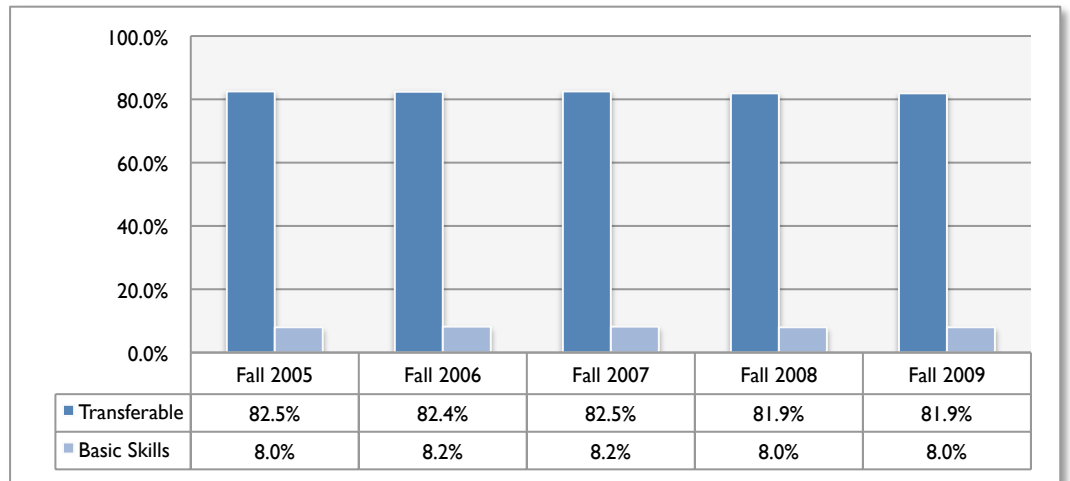
	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
<b>Percent Credit Students Enrolled in Distance Learning Courses</b>	<b>12.0%</b>	<b>16.0%</b>	<b>19.0%</b>	<b>20.6%</b>	<b>21.4%</b>

community needs by offering classes that can be completed in different lengths of time modes of instruction. About 20% of course enrollments are in class sections lasting less than the traditional 15 or 16 week semester. Enrollment data by mode of instruction reveal that nearly 11% of all credit enrollments are in distance learning courses and the percent has increased by 5% over the last five fall terms. In the last fall term (2009), about two in ten students were enrolled in at least one distance learning course and the figure continues to increase. For more detailed data, see pages 60 and 61.



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**Figures 2.7 & 2.8:**  
Percent of Credit Courses (Transferable and Basic Skills)



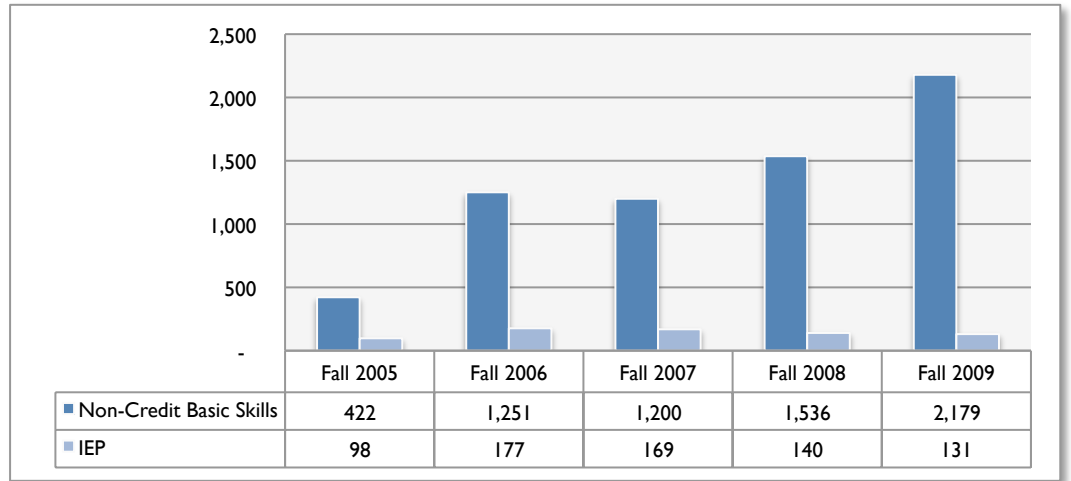
The area where SMC can improve is in its course offerings in basic skills courses. Currently, 80% of all course enrollments are in transferable courses and basic skills course enrollments account for less than 10% of credit enrollments. This data is alarming given that a large proportion of entering students place into basic skills math, English, and/or ESL (see Tables 1E, 1G, and 1I on pages 11 to 16). For more detailed data, see page 62.

**Table 2.9:**  
Count of Dual Enrollment Students

	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
<b>Percent Dual Enrollment</b>	<b>5.4%</b>	<b>6.0%</b>	<b>2.7%</b>	<b>2.6%</b>	<b>1.1%</b>

The percent of credit students who are dually enrolled in high school and SMC has decreased over the last five fall terms. Due to decreases in enrollment due to budgetary constraints and because California Education Code restricts the offering of Dual Enrollment courses to within district limits, unless permitted by the district in which the high school is located, SMC has dramatically reduced dual enrollment offerings to a few within the Santa Monica-Malibu district limits, where previously offerings were held at high schools throughout southern California.

**Figure 2.10 & 2.11:**  
Count of Dual Enrollment Students

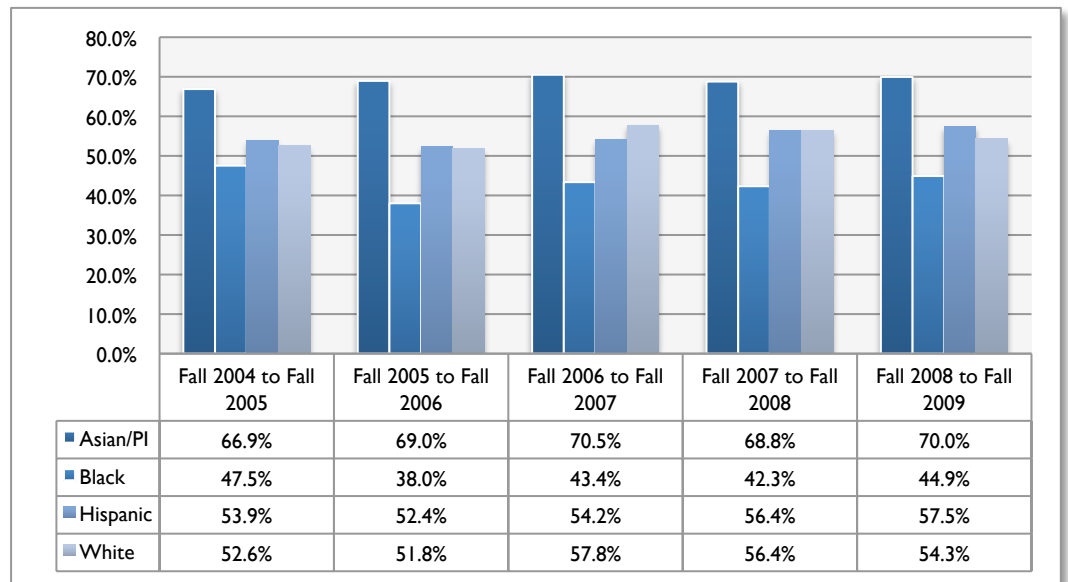


The performance indicators in this area reveal that SMC is responding to the needs of ESL students. In addition to credit ESL courses, SMC offers non-credit ESL and Intensive English Program courses. The enrollments in both types of courses have increased over the last five fall terms. For more detailed data, see pages 63 and 64.

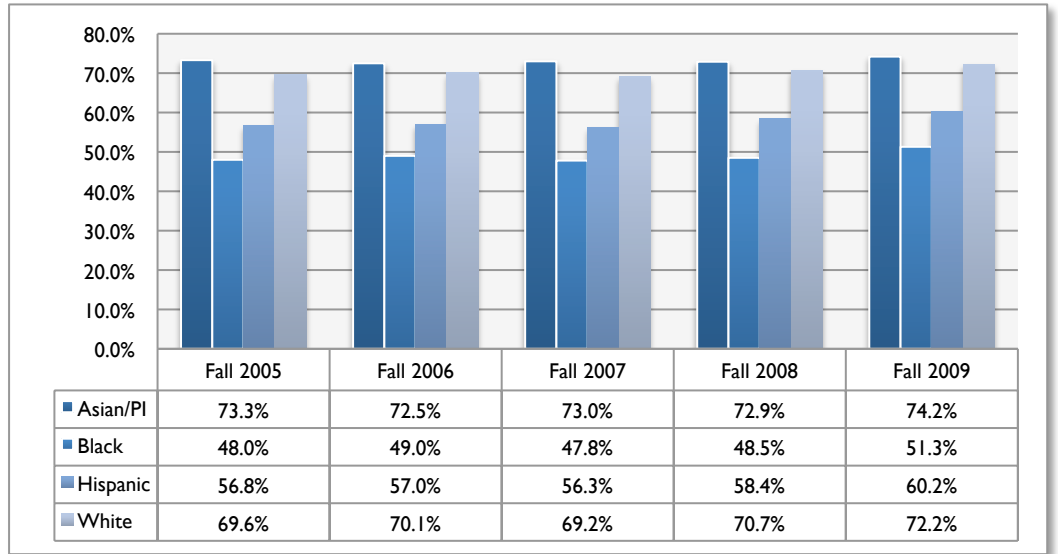
**Student Equity**

Student demographic data reveal that SMC serves an ethnically diverse student population; in fall 2009, approximately 19% of credit students were Asian/Pacific Islander, 11% were African American/Black, 29% were Hispanic, and 32% were White.

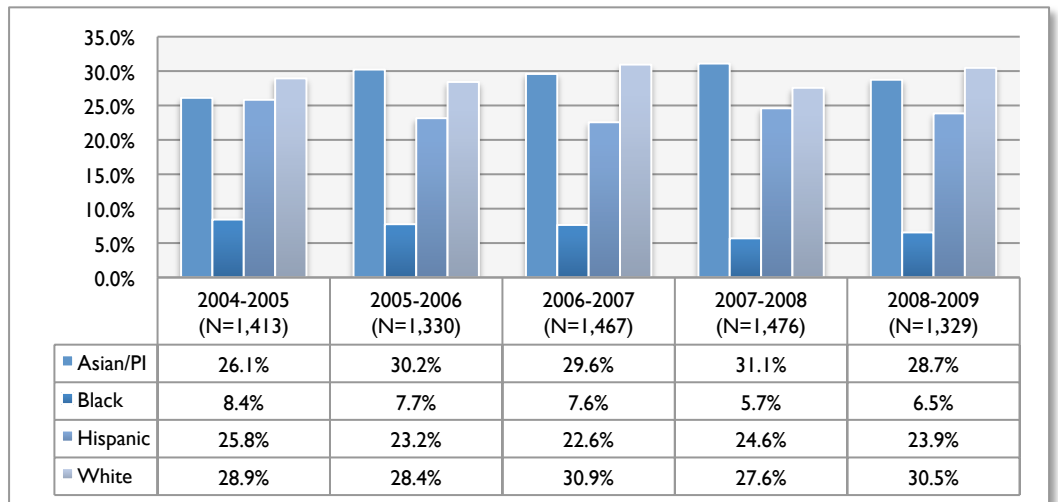
**Figure 2.12:**  
Fall-to-Fall Persistence by Ethnicity/Race



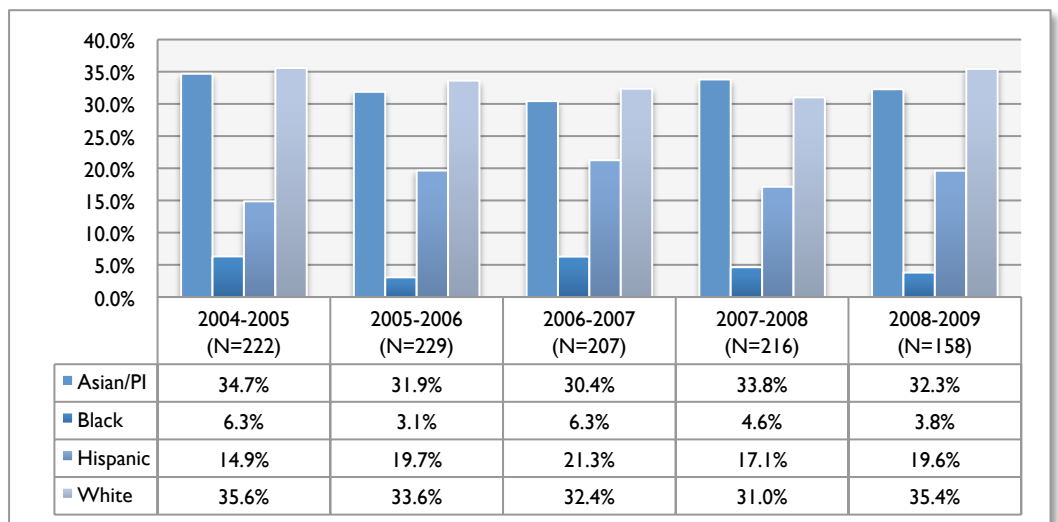
**Figure 2.14:**  
Course Success Rate  
by Ethnicity/Race



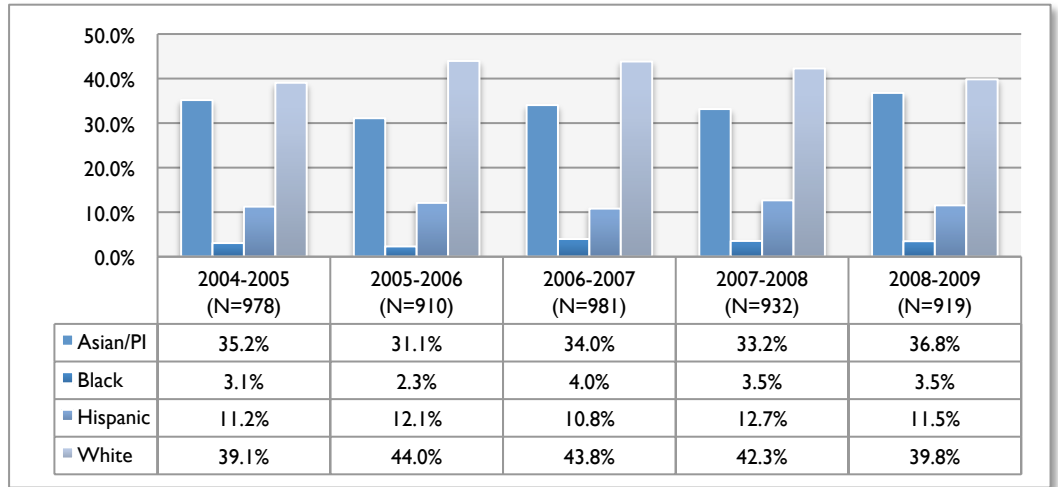
**Figure 2.16a:**  
Associate Degrees  
Awarded by  
Ethnicity/Race



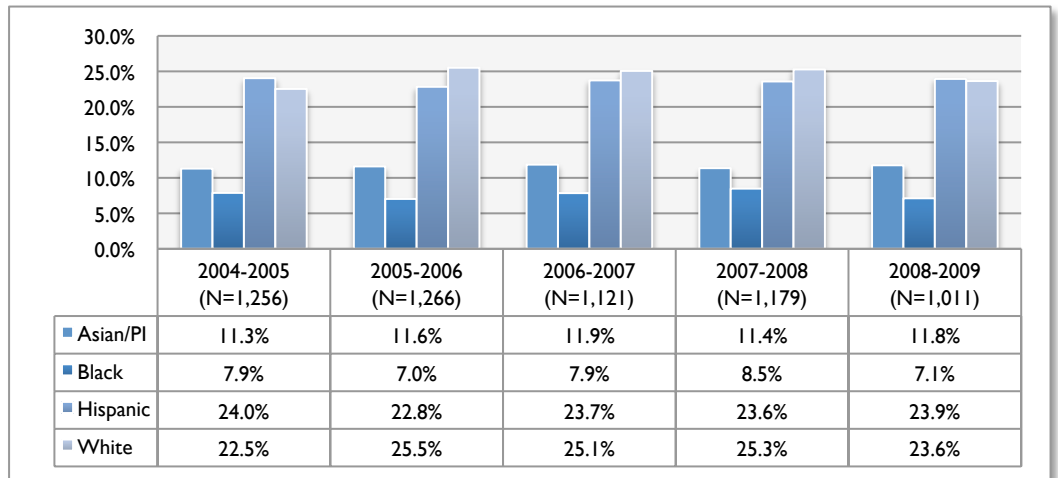
**Figure 2.16b:**  
Certificates Awarded  
by Ethnicity/Race



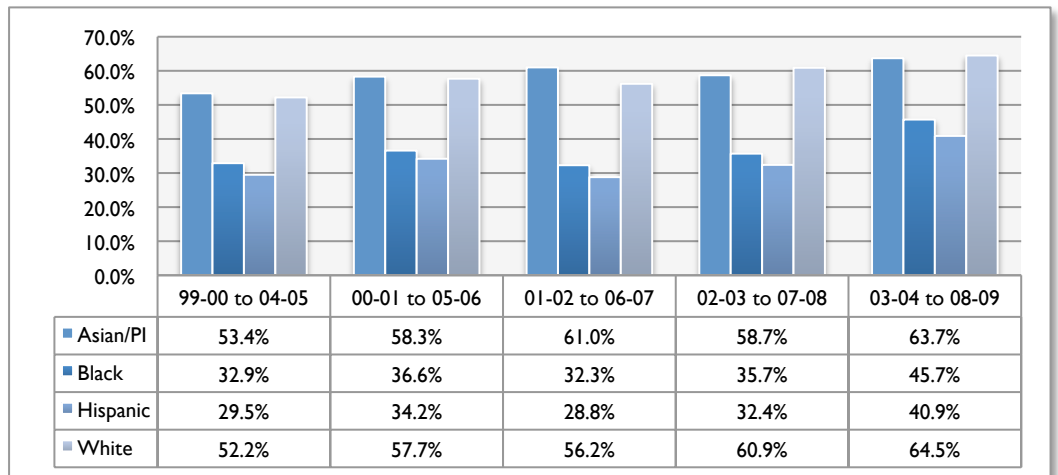
**Figure 2.18a:**  
Transfers to UCs by  
Ethnicity/Race



**Figure 2.18b:**  
Transfers to CSUs by  
Ethnicity/Race



**Figure 2.19:**  
Transfer Rates by  
Ethnicity/Race

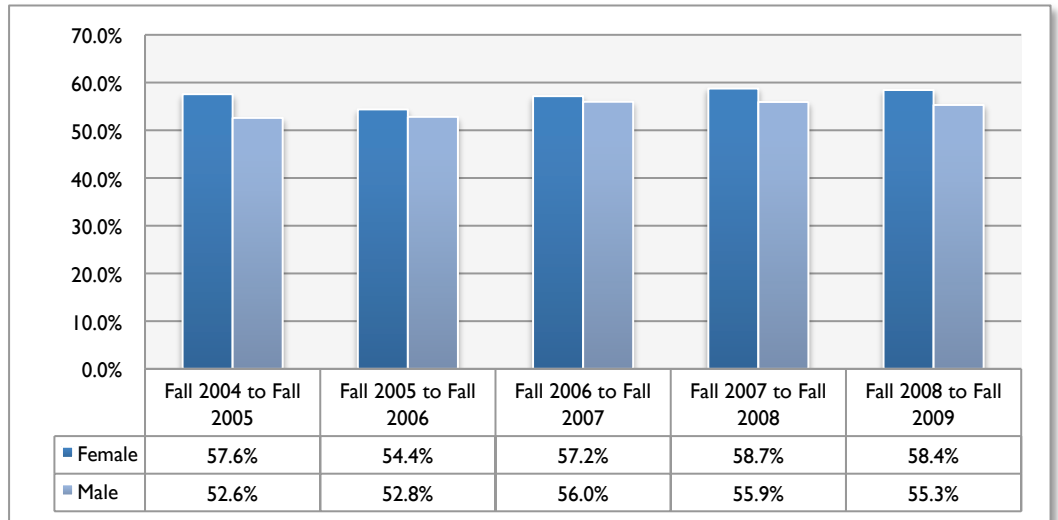


Student equity data reveal that Asian/Pacific Islander and White students do better than other ethnic/race groups on several indicators; including term persistence, course success, degrees and certificates awarded,

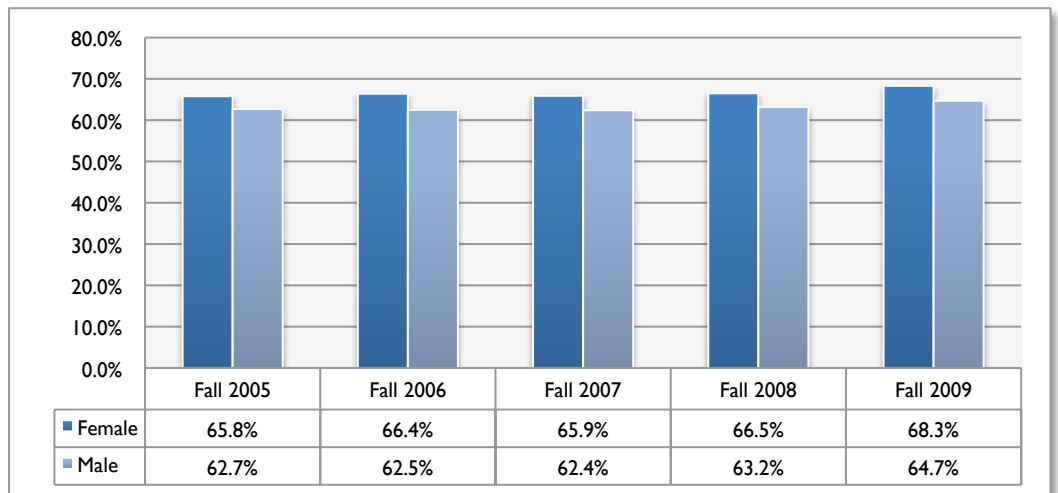
# DRAFT

transfer to UC and CSU, and transfer rates. African American/Black and Hispanic students are underrepresented or perform at lower rates on most of these indicators. However, transfer rate data show that while African American/Black and Hispanic students transfer at the lowest rates, the rates are improving. For more detailed data, see pages 65, 66, 68, 70, and 71.

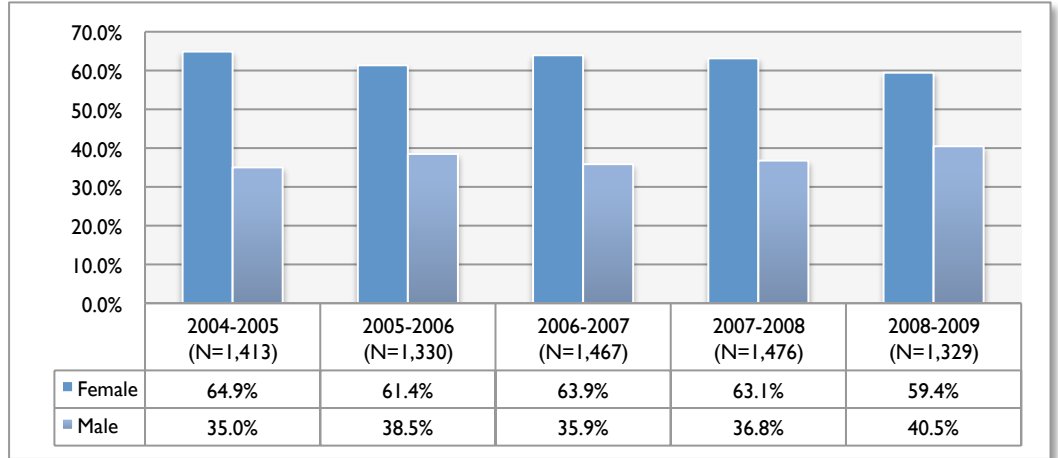
**Figure 2.13:**  
Fall-to-Fall Persistence  
by Gender



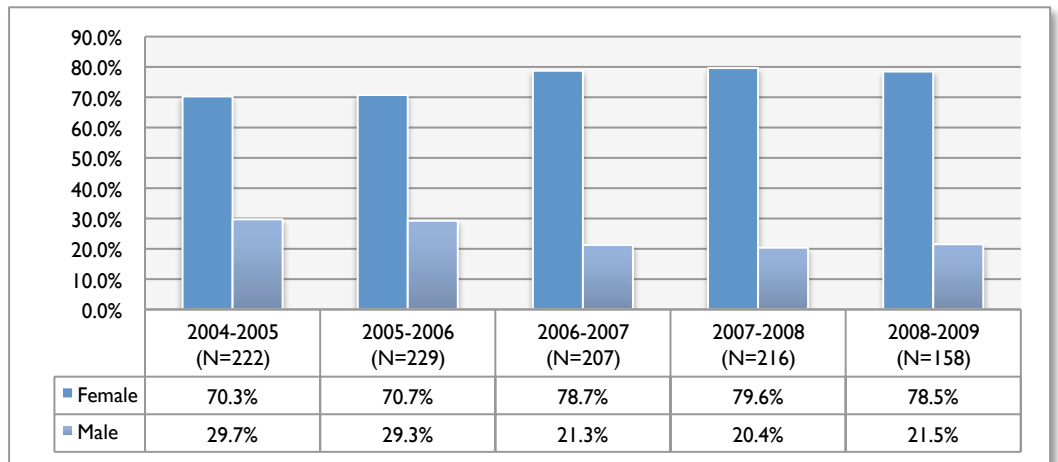
**Figure 2.15:**  
Course Success Rate  
by Gender



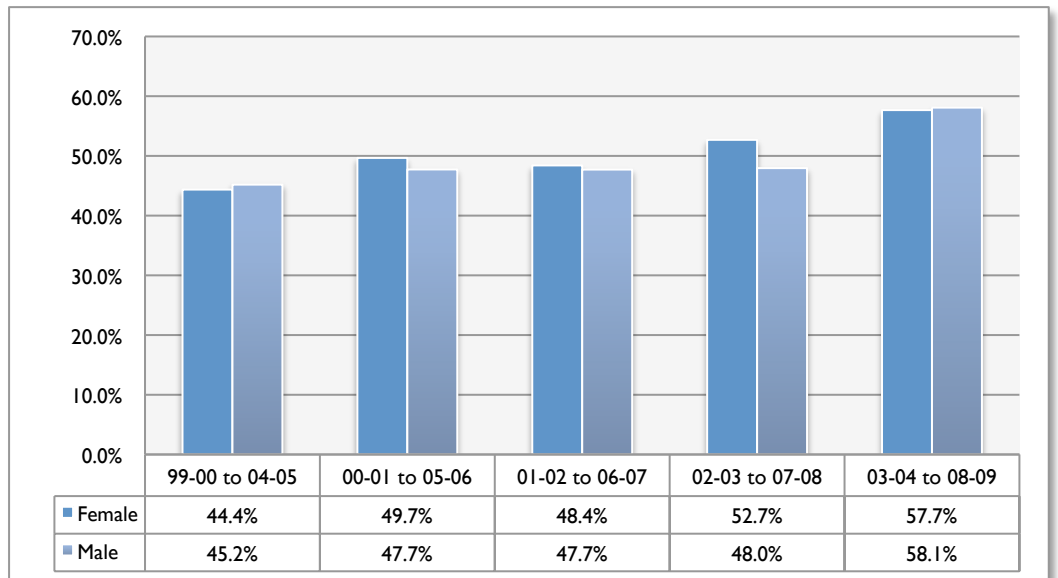
**Figure 2.17a:**  
Associate Degrees  
Awarded by Gender



**Figure 2.17b:**  
Certificates Awarded  
by Gender



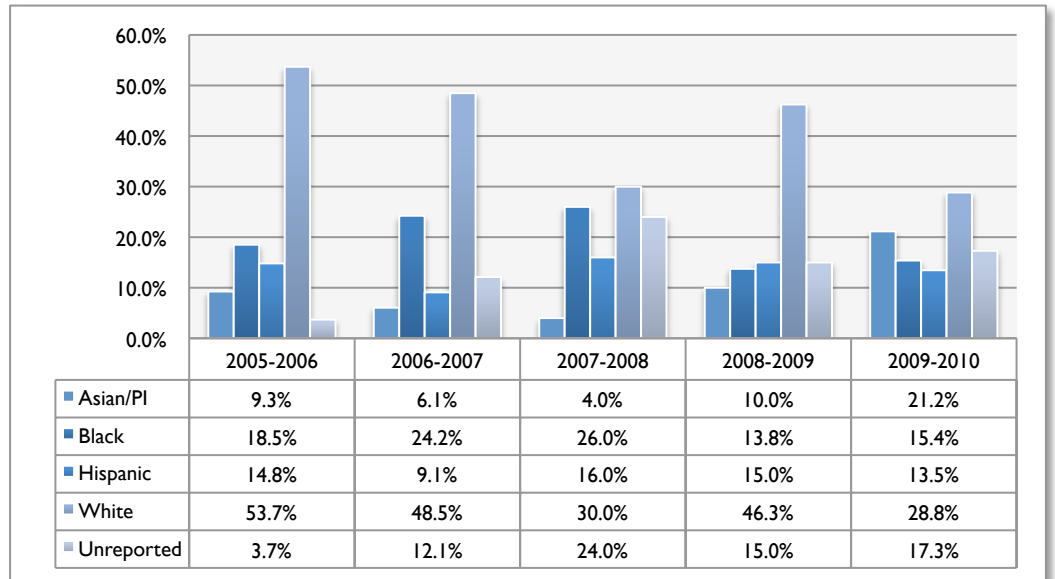
**Figure 2.20**  
Transfer Rates by  
Gender



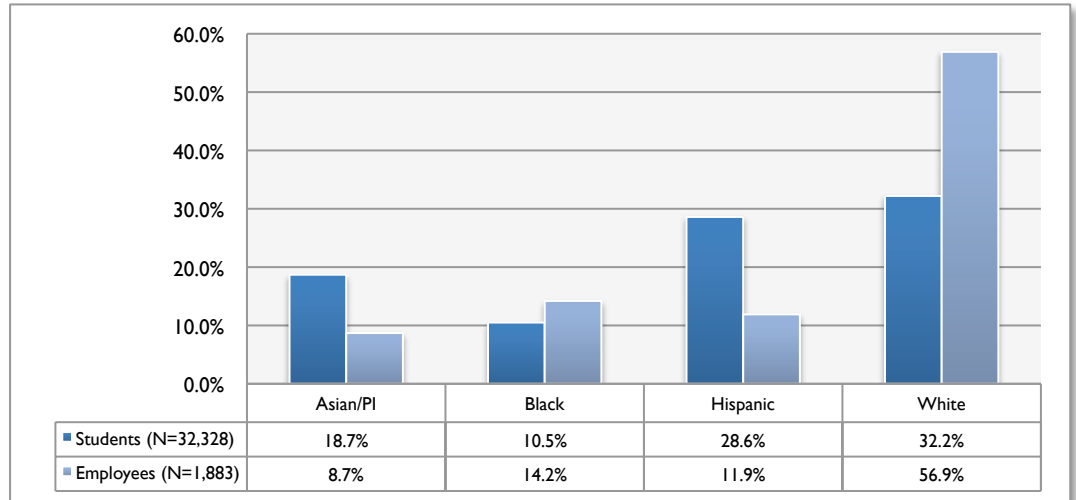
Student equity data on gender reveal that in general, there is no different between gender groups on most of the educational outcomes and performance indicators. However, women are more likely than men to get degrees and certificates. For more detailed data, see pages 66, 67, 69, and 72.

>>> SUPPORTIVE COLLEGIAL ENVIRONMENT

**Figure 3F**  
Percent of New Hires  
by Ethnicity/Race



**Figure 3.1:**  
Ethnicity/Race  
Comparison



Data Source: California Community Colleges Chancellor's Office Management Information Systems

The one major finding in the “Supportive Collegial Environment” section of the document is that when compared with the credit student population, employees are underrepresented among the Asian/Pacific Islander and Hispanic groups. In fall 2009, Asian/Pacific Islanders represented about 19% of the student population but only 9% of the employee population and Hispanics represented about 29% of the student population but only 12% of the employee population. However, new hire data reveal that SMC is hiring more employees from the two ethnic/race groups. In addition, the college has since engaged in several strategies to improve the diversity of the employee population. For more information, see pages 81, 85, and 86.

### >>> STABLE FISCAL ENVIRONMENT

The findings from the “Stable Fiscal Environment” section of the document reveal that while SMC is performing at satisfactory rates on several indicators, there is much room for improvement on other indicators. The following provides a summary of the college’s performance related to promoting a stable fiscal environment:

**Table 4.1:**  
Percent of  
Expenditures on  
Salaries & Benefits

	2007-2008	2008-2009	2009-2010
<b>Total Expenditures</b>	\$129,833,042	\$134,161,279	\$132,288,713
<b>Total Salary &amp; Benefits</b>	\$112,741,751	\$117,671,027	\$116,856,470
<b>Percent of Expenditures on Salaries &amp; Benefits</b>	86.8%	87.7%	88.3%

A large majority of the college’s expenditures are spent on employee salaries and benefits which leaves only about 10% of the budget to spend on other expenses. There is room for improvement on this indicator. For more information, see page 89.



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**Table 4.2:**  
Cost of Instruction  
(Cost per FTES)

	2007-2008	2008-2009	2009-2010
<b>Total Funded FTES</b>	27,130	26,943	26,204
<b>Cost per FTES</b>	\$4,943.77	\$4,749.74	\$4,758.58

Despite recent state budget reductions, being funded fewer FTES, and enrolling more students, SMC has decreased the dollar amount it has spent on instruction. The cost of instruction was \$4,944 per FTES in 2007-2008; by 2009-2010, SMC spent less, \$4,759 per FTES. For more information, see pages 89 and 90.

**Table 4.3:**  
Ratio of Fund Balance  
to Total Expenditures

	2007-2008	2008-2009	2009-2010
<b>Total Expenditures</b>	\$129,833,042	\$134,161,279	\$132,288,713
<b>Total General Fund Balance</b>	\$16,797,976	\$17,408,976	\$18,470,103
<b>Fund Balance to Total Expenditures Ratio</b>	12.9%	13.0%	14.0%

The fund balance data reveal that SMC has some financial flexibility and stability; the ratio of the general fund balance to total expenditures is about 15% and has slightly increased over the last three fiscal years. For more information, see page 90.

**Table 4.4:**  
Federal, State, and  
Local Grants &  
Restricted Programs  
Revenue

	2007-2008	2008-2009	2009-2010
<b>Federal Revenue</b>	\$5,371,583	\$5,503,484	\$5,163,418
<b>State Revenue</b>	\$9,364,216	\$9,822,369	\$7,395,775
<b>Local Revenue</b>	\$10,676,439	\$10,660,675	\$10,038,821

SMC relies less on federal sources for income and more on state and local revenue. This finding says that while the financial stability of SMC relies less on what's going on economically in the nation, the college still depends on the local and state economies. For more information, see page 90.

**Table 4.5:**  
Compliance with the  
50 Percent Law

	2006-2007	2007-2008	2008-2009
<b>50% Law Calculation</b>	53.9%	54.1%	53.7%

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SMC is doing well in terms of complying with the 50 Percent Law. The data reveal that SMC spends more than 50% of its educational expenses for classroom instruction salaries. For more information, see page 91.

## >>> SUSTAINABLE FISCAL ENVIRONMENT

**Table 5.1:**

		2007	2008	2009
Total Tonnage Waste Disposal	<b>Total Tonnage Waste Disposed</b>	616.2	701.4	447.2

**Table 5.2:**

		2007	2008	2009
Annual Employee Per Capita Disposal	<b>Annual Per Capita Disposal (lbs/employees/day)</b>	1.7	1.9	1.3
	<b>TARGET</b>	17.2	17.2	17.2

**Table 5.3:**

		2007	2008	2009
Annual Student Per Capita Disposal	<b>Annual Per Capita Disposal (lbs/students/day)</b>	0.1	0.2	0.1
	<b>TARGET</b>	1.4	1.4	1.4

The findings from the current chapter reveal that SMC is performing at a satisfactory level on indicators measuring “Sustainable Physical Environment”. For instance, the trend in total tons of waste disposed has been decreasing over the last three years. SMC is disposing less and less waste and diverting more of its waste generated. In addition, the college is meeting its target in per capita disposal for both employees and students; the per capita disposal for both campus constituents are low (less waste is disposed per person per day) and have either decreased or remained stable over the last three years. For more information, see pages 94 and 95.

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL REVENUE</b>	<b>2010-2011 PROJECTED REVENUE</b>
<b>FEDERAL</b>			
FIN AID ADM ALLOWANCES	132,866	4,025	132,866
<b>TOTAL FEDERAL</b>	<b>132,866</b>	<b>4,025</b>	<b>132,866</b>
<b>STATE</b>			
GENERAL APPORTIONMENT	84,581,383	-	84,581,383
GROWTH	2,136,223	-	2,144,372
COLA	(400,228)	-	-
HOMEOWNERS EXEMPT	101,768	-	101,768
STATE LOTTERY REVENUE	3,187,303	-	3,187,303
OTHER STATE	434,530	-	324,058
<b>TOTAL STATE</b>	<b>90,040,979</b>	<b>-</b>	<b>90,338,884</b>
<b>LOCAL</b>			
PROP TAX SHIFT (ERAF)	-	147,215	147,215
SECURED TAX	9,777,848	-	9,510,155
SUPPLEMENTAL TAXES	75,884	18,220	75,884
UNSECURED TAX	475,136	362,475	475,136
PRIOR YRS TAXES	310,689	431,167	431,167
PROPERTY TAX - RDA PASS THRU	357,977	-	357,977
RENTS	57,000	14,340	57,000
INTEREST	234,500	-	234,500
ENROLLMENT FEES	9,839,198	5,778,759	9,839,198
STUDENT RECORDS	415,500	-	415,500
NON-RESIDENT TUITION/INTENSIVE ESL	19,789,866	10,222,095	19,789,866
OTHER STUDENT FEES & CHARGES	194,000	66,900	194,000
F1 APPLICATION FEES	102,500	48,578	116,108
OTHER LOCAL	609,712	77,386	609,712
I. D. CARD SERVICE CHARGE	890,000	461,967	890,000
LIBRARY CARDS	200	-	200
LIBRARY FINES	15,500	-	15,500
PARKING FINES	268,500	36,332	268,500
<b>TOTAL LOCAL</b>	<b>43,414,010</b>	<b>17,665,434</b>	<b>43,427,618</b>
<b>TOTAL REVENUE</b>	<b>133,587,855</b>	<b>17,669,459</b>	<b>133,899,368</b>
TRANSFER IN	201,320	15,208	201,320
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>133,789,175</b>	<b>17,684,667</b>	<b>134,100,688</b>

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL EXPENDITURES</b>	<b>2010-2011 PROJECTED EXPENDITURES</b>
INSTRUCTION	23,344,741	2,783,868	23,344,741
ACADEMIC MANAGERS	5,341,854	944,417	5,341,854
NON-INSTRUCTION	5,708,145	621,801	5,708,145
HOURLY INSTRUCTION	25,151,622	5,467,091	25,151,622
HOURLY NON-INSTRUCTION	3,661,838	791,691	3,661,838
VACANT POSITIONS	85,653	-	85,653
VACANCY SAVINGS	(42,827)	-	(42,827)
BACKFILL FOR CATEGORICAL FUNDS	505,329	3,924	505,329
<b>TOTAL ACADEMIC</b>	<b>63,756,355</b>	<b>10,612,792</b>	<b>63,756,355</b>
CLASSIFIED REGULAR	20,048,288	3,122,437	20,048,288
CLASSIFIED MANAGERS	3,946,602	658,234	3,946,602
CLASS REG INSTRUCTION	2,819,937	375,485	2,819,937
CLASSIFIED HOURLY	1,623,362	342,106	1,623,362
CLASS HRLY INSTRUCTION	786,122	112,984	786,122
VACANT POSITIONS	677,575	-	743,794
VACANCY SAVINGS	(338,788)	-	(371,897)
BACKFILL FOR CATEGORICAL FUNDS	324,626	-	324,626
<b>TOTAL CLASSIFIED</b>	<b>29,887,724</b>	<b>4,611,246</b>	<b>29,920,834</b>
STRS	4,002,736	645,109	4,002,736
PERS	3,746,802	513,254	3,349,913
OASDI/MEDICARE	3,002,056	560,116	3,002,056
H/W	13,385,959	166,233	13,291,044
RETIREEES' H/W	1,905,169	548,728	1,905,169
SUI	829,135	116,617	829,135
WORKERS' COMPENSATION	1,283,254	206,926	1,283,254
ALTERNATIVE RETIREMENT	500,000	94,866	500,000
BENEFITS RELATED TO VACANT POSITIONS	198,684	-	165,889
BENEFITS RELATED TO VACANCY SAVINGS	(99,342)	-	(82,945)
BACKFILL FOR CATEGORICAL FUNDS	200,436	461	200,436
<b>TOTAL BENEFITS</b>	<b>28,954,889</b>	<b>2,852,310</b>	<b>28,446,687</b>
SUPPLIES	1,108,228	132,467	1,108,228
BACKFILL FOR CATEGORICAL FUNDS	20,800	1,464	20,800
<b>TOTAL SUPPLIES</b>	<b>1,129,028</b>	<b>133,931</b>	<b>1,129,028</b>
CONTRACTS/SERVICES	10,925,645	3,318,436	10,925,645
INSURANCE	913,397	857,825	913,397
UTILITIES	3,266,052	675,110	3,266,052
BACKFILL FOR CATEGORICAL FUNDS	180,454	-	180,454
<b>TOTAL SERVICES</b>	<b>15,285,548</b>	<b>4,851,371</b>	<b>15,285,548</b>
BLDG & SITES	45,000	12,105	45,000
EQUIPMENT	218,430	69,111	218,430
LEASE PURCHASES	81,489	216	81,489
BACKFILL FOR CATEGORICAL FUNDS	167,188	-	167,188
<b>TOTAL CAPITAL</b>	<b>512,107</b>	<b>81,432</b>	<b>512,107</b>
<b>TOTAL EXPENDITURES</b>	<b>139,525,651</b>	<b>23,143,082</b>	<b>139,050,559</b>
OUTGOING TRANSFER/FINANCIAL AID	236,904	42,108	236,904
BACKFILL FOR CATEGORICAL FUNDS	24,940	-	24,940
<b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>261,844</b>	<b>42,108</b>	<b>261,844</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>139,787,495</b>	<b>23,185,190</b>	<b>139,312,403</b>

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 FUND BALANCE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL FUND BALANCE</b>	<b>2010-2011 PROJECTED FUND BALANCE</b>
TOTAL REVENUE AND TRANSFERS	133,789,175	17,684,667	134,100,688
TOTAL EXPENDITURES AND TRANSFERS	137,882,767	23,179,341	137,390,963
BACKFILL FOR CATEGORICAL FUNDS	1,423,773	5,849	1,423,773
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	961,912	-	995,336
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(480,957)	-	(497,669)
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(5,998,320)</b>	<b>(5,500,523)</b>	<b>(5,211,715)</b>
BEGINNING BALANCE***	18,470,103	18,470,103	18,470,103
TRANSFER TO DESIGNATED RESERVE - NEW FACULTY	(413,168)	(413,168)	(413,168)
ENDING FUND BALANCE***	<b>12,058,615</b>	<b>12,556,412</b>	<b>12,845,220</b>
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS **	<b>8.63%</b>	<b>54.16%</b>	<b>9.22%</b>

\*\* Chancellor's Office recommended ratio is 5%. Please see ADDENDUM for Designated Reserves.

\*\*\* Fund Balance reflects designated reserves.

**RESTRICTED GENERAL FUND 01.3  
2010-2011 REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL REVENUE</b>	<b>2010-2011 PROJECTED REVENUE</b>
<b>FEDERAL</b>			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	620,461	-	620,461
FWS-FEDERAL WORK STUDY	535,774	-	535,774
RADIO GRANTS	1,700,000	-	1,700,000
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	52,106	-	38,517
TECH PREP	69,708	-	69,708
FEDERAL CARRYOVERS	1,571,449	240,863	1,571,449
OTHER FEDERAL	7,822,459	2,921	7,816,595
<b>TOTAL FEDERAL</b>	<b>12,371,957</b>	<b>243,784</b>	<b>12,352,504</b>
<b>STATE</b>			
LOTTERY	697,359	697,359	697,359
SFAA-STUDENT FINANCIAL AID ADMIN	705,598	-	705,598
EOPS-EXTENDED OPPORTUNITY PROG & SERV	820,970	-	820,970
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	55,879	-	55,879
DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	980,431	-	748,876
NON-CREDIT MATRICULATION	20,861	-	20,861
MATRICULATION	667,773	-	663,229
MATRICULATION-TRANSFER RELATED	-	-	-
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	8,696	-	8,696
CALWORKS	164,884	-	162,789
ENROLLMENT GROWTH	160,937	-	160,937
STATE CARRYOVERS	1,611,247	1,516,500	1,932,269
OTHER STATE	315,919	-	134,672
<b>TOTAL STATE</b>	<b>6,210,554</b>	<b>2,213,859</b>	<b>6,112,135</b>
<b>LOCAL</b>			
PICO PARTNERSHIP	151,444	-	151,444
HEALTH FEES	1,230,000	757,429	1,230,000
PARKING FEES	1,600,000	1,562,341	1,600,000
DONATIONS-KCRW	5,027,286	566,795	5,027,286
COMMUNITY SERVICES	845,000	396,500	845,000
COUNTY CALWORKS	64,000	16,440	64,000
CONSOLIDATED CONTRACT ED-LOCAL	146,092	105,848	146,092
LOCAL CARRYOVERS	1,037,206	849,064	1,024,603
OTHER LOCAL	2,941,065	887,165	2,941,064
<b>TOTAL LOCAL</b>	<b>13,042,093</b>	<b>5,141,582</b>	<b>13,029,489</b>
<b>TOTAL REVENUE</b>	<b>31,624,604</b>	<b>7,599,225</b>	<b>31,494,128</b>

**RESTRICTED GENERAL FUND 01.3  
2010-2011 EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL EXPENDITURES</b>	<b>2010-2011 PROJECTED EXPENDITURES</b>
INSTRUCTION	18,414	4,170	21,423
MANAGEMENT	1,695,480	212,690	1,829,603
NON-INSTRUCTION	1,182,346	194,300	993,594
HOURLY INSTRUCTION	479,367	18,654	559,436
HOURLY NON-INSTRUCTION	1,599,258	425,248	1,444,132
<b>TOTAL ACADEMIC</b>	<b>4,974,865</b>	<b>855,062</b>	<b>4,848,188</b>
CLASSIFIED REGULAR	2,460,834	420,137	2,433,490
CLASSIFIED MANAGERS	277,483	51,933	277,483
CLASS REG INSTRUCTION	30,000	-	30,000
CLASSIFIED HOURLY	1,857,282	306,900	1,863,302
CLASS HRLY INSTRUCTION	314,459	47,419	314,459
<b>TOTAL CLASSIFIED</b>	<b>4,940,058</b>	<b>826,389</b>	<b>4,918,734</b>
BENEFITS HOLDING ACCOUNT	2,328,952	-	2,103,727
STRS	-	55,096	55,096
PERS	-	58,809	58,809
OASDI/MEDICARE	-	67,116	67,116
H/W	-	8,906	8,906
SUI	-	11,894	11,894
WORKERS' COMP.	-	21,930	21,930
ALTERNATIVE RETIREMENT	-	11,173	11,173
<b>TOTAL BENEFITS</b>	<b>2,328,952</b>	<b>234,924</b>	<b>2,338,651</b>
<b>TOTAL SUPPLIES</b>	<b>1,143,978</b>	<b>69,650</b>	<b>1,142,044</b>
CONTRACTS/SERVICES	11,663,815	1,209,289	11,670,170
INSURANCE	2,459,000	934,763	2,459,000
UTILITIES	232,700	49,695	232,700
<b>TOTAL SERVICES</b>	<b>14,355,515</b>	<b>2,193,747</b>	<b>14,361,870</b>
BLDG & SITES	1,585,000	67,366	1,585,000
EQUIPMENT/LEASE PURCHASE	1,538,004	334,656	1,538,004
<b>TOTAL CAPITAL</b>	<b>3,123,004</b>	<b>402,022</b>	<b>3,123,004</b>
<b>TOTAL EXPENDITURES</b>	<b>30,866,372</b>	<b>4,581,794</b>	<b>30,732,491</b>
OTHER OUTGO - STUDENT AID	556,912	37,321	560,317
OTHER OUTGO - TRANSFERS	201,320	15,208	201,320
<b>TOTAL OTHER OUTGO</b>	<b>758,232</b>	<b>52,529</b>	<b>761,637</b>
<b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>31,624,604</b>	<b>4,634,323</b>	<b>31,494,128</b>

**RESTRICTED GENERAL FUND 01.3  
2010-2011 FUND BALANCE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	September 30, 2010 ACTUAL FUND BALANCE	2010-2011 PROJECTED FUND BALANCE
TOTAL REVENUE AND TRANSFERS	31,624,604	7,599,225	31,494,128
TOTAL EXPENDITURES AND TRANSFERS	31,624,604	4,634,323	31,494,128
<b>OPERATING SURPLUS/(DEFICIT)</b>	-	<b>2,964,902</b>	-
BEGINNING BALANCE	-	-	-
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	-	<b>2,964,902</b>	-
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>0.00%</b>	<b>63.98%</b>	<b>0.00%</b>



**CAPITAL OUTLAY FUND 40.0  
2010-2011 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL</b>	<b>2010-2011 PROJECTED</b>
<b>REVENUE</b>			
INTEREST	85,000	-	85,000
NON-RESIDENT CAPITAL CHARGE	3,411,958	1,361,856	3,411,958
<b>TOTAL REVENUE</b>	<b>3,496,958</b>	<b>1,361,856</b>	<b>3,496,958</b>
<b>EXPENDITURES</b>			
SUPPLIES	63,000	199	63,000
CONTRACT SERVICES	436,507	133,910	436,507
CAPITAL OUTLAY	8,649,524	480,566	8,649,524
<b>TOTAL EXPENDITURES</b>	<b>9,149,031</b>	<b>614,675</b>	<b>9,149,031</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(5,652,073)</b>	<b>747,181</b>	<b>(5,652,073)</b>
<b>BEGINNING BALANCE</b>	5,652,073	5,652,073	5,652,073
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>6,399,254</b>	<b>-</b>

**EARTHQUAKE FUND 41.0**  
**2010-2011 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	September 30, 2010 ACTUAL	2010-2011 PROJECTED
<b>REVENUE</b>			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	1,400	-	1,400
<b>TOTAL REVENUE</b>	<b>1,400</b>	-	<b>1,400</b>
<b>EXPENDITURES</b>			
CONTRACT SERVICES	-	-	-
CAPITAL OUTLAY	3,097,281	-	3,097,281
TRANSFER OUT	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,097,281</b>	-	<b>3,097,281</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,095,881)</b>	-	<b>(3,095,881)</b>
<b>BEGINNING BALANCE</b>	<b>3,095,881</b>	<b>3,095,881</b>	<b>3,095,881</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>3,095,881</b>	<b>-</b>

**MEASURE U FUND 42.2  
2010-2011 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL</b>	<b>2010-2011 PROJECTED</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	220,000	-	220,000
<b>TOTAL REVENUE</b>	<b>220,000</b>	<b>-</b>	<b>220,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	100,000	-	100,000
CONTRACT SERVICES	540,000	141	540,000
CAPITAL OUTLAY	22,106,564	20,010	22,106,564
<b>TOTAL EXPENDITURES</b>	<b>22,746,564</b>	<b>20,151</b>	<b>22,746,564</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(22,526,564)</b>	<b>(20,151)</b>	<b>(22,526,564)</b>
<b>BEGINNING BALANCE</b>	22,526,564	22,526,564	22,526,564
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>22,506,413</b>	<b>-</b>

**MEASURE S FUND 42.3  
2010-2011 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL</b>	<b>2010-2011 PROJECTED</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	780,000	-	780,000
<b>TOTAL REVENUE</b>	<b>780,000</b>	<b>-</b>	<b>780,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	104,057	-	104,057
CONTRACT SERVICES	5,355,259	20,077	5,355,259
CAPITAL OUTLAY	54,415,636	251,710	54,415,636
<b>TOTAL EXPENDITURES</b>	<b>59,874,952</b>	<b>271,787</b>	<b>59,874,952</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(59,094,952)</b>	<b>(271,787)</b>	<b>(59,094,952)</b>
<b>BEGINNING BALANCE</b>	59,094,952	59,094,952	59,094,952
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>58,823,165</b>	<b>-</b>

**MEASURE AA FUND 42.4  
2010-2011 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL</b>	<b>2010-2011 PROJECTED</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	490,000	-	490,000
<b>TOTAL REVENUE</b>	<b>490,000</b>	<b>-</b>	<b>490,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	728,038	-	728,038
CONTRACT SERVICES	14,923,450	1,890	14,923,450
CAPITAL OUTLAY	80,450,265	1,098,158	80,450,265
<b>TOTAL EXPENDITURES</b>	<b>96,101,753</b>	<b>1,100,048</b>	<b>96,101,753</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(95,611,753)</b>	<b>(1,100,048)</b>	<b>(95,611,753)</b>
<b>BEGINNING BALANCE</b>	95,611,753	95,611,753	95,611,753
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>94,511,705</b>	<b>-</b>

**STUDENT FINANCIAL AID FUND 74.0  
2010-2011 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2010-2011 ADOPTED BUDGET</b>	<b>September 30, 2010 ACTUAL</b>	<b>2010-2011 PROJECTED</b>
<b>REVENUE</b>			
FEDERAL GRANTS	23,078,711	4,317,204	23,078,711
FEDERAL LOANS	3,250,000	-	3,250,000
CAL GRANTS	822,000	26,751	822,000
TRANSFER	236,904	42,101	236,904
<b>TOTAL REVENUE</b>	<b>27,387,615</b>	<b>4,386,056</b>	<b>27,387,615</b>
<b>EXPENDITURES</b>			
FINANCIAL AID	27,387,615	4,833,051	27,387,615
<b>TOTAL EXPENDITURES</b>	<b>27,387,615</b>	<b>4,833,051</b>	<b>27,387,615</b>
<b>ENDING FUND BALANCE***</b>	<b>-</b>	<b>(446,995)</b>	<b>-</b>

\*\*\*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

**AUXILIARY FUND  
2010-2011 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	September 30, 2010 ACTUAL	2010-2011 PROJECTED
<b>BEGINNING BALANCE</b>	2,006,239	2,006,239	2,006,239
ADJ. TO BEG. BALANCE	-	-	-
<b>ADJUSTED BEGINNING BALANCE</b>	<u>2,006,239</u>	<u>2,006,239</u>	<u>2,006,239</u>
<b>REVENUE</b>			
GROSS SALES	7,532,949	2,870,727	7,532,949
LESS: COST OF GOODS	<u>(5,516,522)</u>	<u>(2,031,776)</u>	<u>(5,516,522)</u>
NET	2,016,427	838,951	2,016,427
VENDOR INCOME	757,496	183,469	757,496
AUXILIARY PROGRAM INCOME	<u>298,550</u>	<u>32,208</u>	<u>298,550</u>
NET INCOME	3,072,473	1,054,628	3,072,473
INTEREST	<u>43,000</u>	<u>7,568</u>	<u>43,000</u>
<b>TOTAL REVENUE</b>	<u>3,115,473</u>	<u>1,062,196</u>	<u>3,115,473</u>
<b>TOTAL FUNDS AVAILABLE</b>	<u>5,121,712</u>	<u>3,068,435</u>	<u>5,121,712</u>
<b>EXPENDITURES</b>			
STAFFING	1,317,228	260,464	1,317,228
FRINGE BENEFITS	308,000	35,395	308,000
OPERATING	<u>2,202,043</u>	<u>173,775</u>	<u>2,202,043</u>
<b>TOTAL EXPENDITURES</b>	<u>3,827,271</u>	<u>469,634</u>	<u>3,827,271</u>
<b>ENDING FUND BALANCE</b>	<u>1,294,441</u>	<u>2,598,801</u>	<u>1,294,441</u>

**ADDENDUM TO UNRESTRICTED GENERAL FUND 01.0 - DESIGNATED RESERVE**

<b>ACCOUNTS</b>	<b>2010-2011 PROJECTED</b>
<b>DESIGNATED RESERVE FOR:</b>	
UNFUNDED RETIREE BENEFITS	2,000,000
NEW FACULTY TO BE HIRED	413,168
TOTAL	<hr/> <b>2,413,168</b> <hr/>



**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

**CHANGE THE PERIOD**

Fiscal Year: 2010-2011

Quarter Ended: (Q1) Sep 30, 2010

District: (780) SANTA MONICA

As of June 30 for the fiscal year specified

Line	Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A.</b>	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	132,456,509	134,609,448	133,204,874	133,899,368
A.2	Other Financing Sources (Object 8900)	213,913	162,613	145,184	201,320
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>132,670,422</b>	<b>134,772,061</b>	<b>133,350,058</b>	<b>134,100,688</b>
<b>B.</b>	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	128,566,012	133,921,933	131,958,636	139,050,559
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,267,030	239,346	330,078	261,844
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>129,833,042</b>	<b>134,161,279</b>	<b>132,288,714</b>	<b>139,312,403</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>2,837,380</b>	<b>610,782</b>	<b>1,061,344</b>	<b>-5,211,715</b>
D.	<b>Fund Balance, Beginning</b>	<b>15,960,596</b>	<b>18,797,976</b>	<b>19,408,758</b>	<b>20,470,103</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>15,960,596</b>	<b>18,797,976</b>	<b>19,408,758</b>	<b>20,470,103</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>18,797,976</b>	<b>19,408,758</b>	<b>20,470,102</b>	<b>15,258,388</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	14.5%	14.5%	15.5%	11%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	18,843	23,547	23,443	23,193
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As of the specified quarter ended for each fiscal year

**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

		2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds		11,092,880	33,563,976	13,938,651
H.2	Cash, borrowed funds only		17,500,000	0	6,000,000
H.3	<b>Total Cash (H.1+ H.2)</b>		<b>28,592,880</b>	<b>33,563,976</b>	<b>19,938,651</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	133,587,855	133,899,368	17,669,459	13.2%
I.2	Other Financing Sources (Object 8900)	201,320	201,320	15,208	7.6%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>133,789,175</b>	<b>134,100,688</b>	<b>17,684,667</b>	<b>13.2%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	139,525,651	139,050,559	23,143,082	16.6%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	261,844	261,844	42,108	16.1%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>139,787,495</b>	<b>139,312,403</b>	<b>23,185,190</b>	<b>16.6%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-5,998,320</b>	<b>-5,211,715</b>	<b>-5,500,523</b>	
L.	<b>Adjusted Fund Balance, Beginning</b>	<b>20,470,103</b>	<b>20,470,103</b>	<b>20,470,103</b>	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>14,471,783</b>	<b>15,258,388</b>	<b>14,969,580</b>	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10.4%	11%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES  
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District realized an operating deficit, excluding one-time items, in 2009-2010 of <\$1,567,597>. This deficit is projected to grow into a <\$5,211,715> operating deficit in 2010-2011, placing significant strain on the District's reserves. Other issues that must be addressed:

- 1) Due to reductions to both unrestricted and categorical funding in 2010-2011, coupled with the continued reductions incurred in 2009-2010, the District expects to significantly drawdown on its reserves to maintain student services and the class schedule.
- 2) The ever growing and extensive cash deferral mechanism in the State General Apportionment dispersal process has, and is expected to continue to, cause the District cash flow issues that may require borrowing and additional borrowing related expenditures.
- 3) The reduction in categorical funding in 2009-2010 and the further reductions in 2010-2011 has placed significant strain on the General Unrestricted Fund. The program reductions in DSPS, Scheduled Maintenance and Instructional Block Grant have caused significant issues as mandates and operational needs prevent the District from reducing expenditures in these areas to match the reduced funding from the State resulting in a shift of resources from the Unrestricted General Fund to fund these programs and their related expenditures.
- 4) The District is in negotiations with two of its three unions. Any increases in compensation will need to be funded from Fund Balance and would further increase the Districts operating deficit unless equal reductions are also obtained.