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SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

MONDAY,  
JULY 7, 2008

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

5:30 p.m. – Call to Order  
Closed Session

7:00 p.m. – Public Meeting  
Board Room (Business Building Room 117)  
and

24630 Sunnymead Blvd., Moreno Valley, California\*

\*Pursuant to Government Code Section 54953, Trustee Margaret Quiñones-Perez participated telephonically in the Board's regular public meeting during the Board's consideration of Recommendations No. 1 and 2.

*The complete minutes may be accessed on the  
Santa Monica College website:*  
<http://www.smc.edu/admin/trustees/meetings/>

# **MINUTES**

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, July 7, 2008.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

## **I. ORGANIZATIONAL FUNCTIONS**

- A Call to Order – 5:30 p.m.
- B Roll Call
- C Public Comments on Closed Session Items

## **II. CLOSED SESSION**

- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(b))  
One case
- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Labor Negotiators (Government Code Section 54957.6)  
*Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources  
Ellen Shadur, District Counsel*  
*Employee Organization: CSEA Chapter 36*

## **III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**

- D Pledge of Allegiance
- E Closed Session Report (if any)
- F Public Comments

## **IV. SUPERINTENDENT'S REPORT**

- Management Association Update
- Updates:
  - State Budget
  - Transportation Initiatives

V. **MAJOR ITEMS OF BUSINESS**

- #1 Resolution of Payment Under the Terms of a Memorandum of Understanding with the City of Malibu in Connection with the Acquisition and Construction of an Educational Facility Within the City of Malibu
- #2 Resolution for the Order of Bond Election Under Sections 15100 and 15120 of the Education Code and Specification of the Election Order
  - G Presentation: Overview of 2007-2008 Grant-Funded Projects
  - H Presentation: Strategic Planning
- #3 Appointments to Citizens' Bond Oversight Committee
- #4 First Reading: Board Policy 6255, Delegation to Enter Into and Amend Contracts

VI. **ACADEMIC SENATE REPORT**

VII. **CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

- #5 Approval of Minutes: June 9, 2008 (Regular Meeting)  
June 21, 2008 (Board of Trustees Retreat)

**Grants and Contracts**

- #6 Acceptance of Grants and Budget Augmentation
- #7 Annual Contracts and Consultants
  - 7-A Legal Services, 2008-2009 (Amendment)
  - 7-B Fiscal Services, 2008-2009 (Amendment)
  - 7-C Academic and Student Affairs (addition)
  - 7-D Organizational Membership, 2008-2009
- #8 Contracts and Consultants
  - 8-A Contract for Theatre Arts Design
  - 8-B Videotaping Services for Continuing Education
  - 8-C Contract for Job Development Incentive Fund Project
  - 8-D Amendment to Contract for Consultant to Assist with Development of SMC Supplemental Instruction Program
  - 8-E KCRW Contracts and Consultants

**Human Resources**

- #9 Academic Personnel
- #10 Classified Personnel – Regular
- #11 Classified Personnel – Limited Duration
- #12 Classified Personnel – Non Merit

**Facilities and Fiscal**

- #13 Agent Designation for State Office of Emergency Services
- #14 Facilities
  - 14-A Reject All Bids – Drescher Hall Elevator
  - 14-B Agreement for Consulting Services – Master Plan Environmental Analysis
  - 14-C Agreement for Consulting Services – Master Plan Traffic Analysis
  - 14-D Agreement for Consulting Services – Early Childhood Education Center
  - 14-E Amendment to Agreement for Consulting Services – Madison Campus Signage
  - 14-F Agreement for Consulting Services – Music and Performing Arts, Madison
  - 14-G Agreement for Consulting Services – Malibu Educational Needs Assessment
- #15 Budget Transfers
- #16 Commercial Warrant Register
- #17 Payroll Warrant Register
- #18 Auxiliary Payments and Purchase Orders
- #19 Direct, Benefit and Student Grant Payments
- #20 Purchasing

VIII. **CONSENT AGENDA – Pulled Recommendations**  
*Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.*

IX. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**  
The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Monday, August 11, 2008** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

ADDENDUM A: Overview of 2007-2008 Grant-Funded Projects

**BOARD OF TRUSTEES****REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

July 7, 2008

**I. ORGANIZATIONAL FUNCTIONS**

- A CALL TO ORDER – 5:30 p.m.
- B ROLL CALL  
Rob Rader, Chair - Present  
Louise Jaffe, Vice-Chair - Present  
Dr. Susan Aminoff - Present  
Judge David Finkel (Ret.) - Present  
Dr. Nancy Greenstein - Present  
Dr. Margaret Quiñones-Perez – Present for public session by telephone  
Dr. Andrew Walzer - Present  
Cameron Henton, Student Trustee – Present for public session
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

**II. CLOSED SESSION**

- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(b))  
One case
- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Labor Negotiators (Government Code Section 54957.6)  
Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources  
Ellen Shadur, District Counsel  
Employee Organization: CSEA Chapter 36

**III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** – 7:05 p.m.

- D PLEDGE OF ALLEGIANCE – David Chun, Associated Students President
- E CLOSED SESSION REPORT - None
- F PUBLIC COMMENTS  
David Chun

**IV. SUPERINTENDENT'S REPORT**

**Management Association Update:** Kiersten Elliott, President of the Management Association for 2008-09, reported that the organization will be meeting soon to plan its agenda for the upcoming year and that it will continue to present "Above and Beyond" awards to exceptional managers on a regular basis.

**State Budget:** The budget situation at the state level indicates that there is no movement on additional funds for education. Therefore, it is prudent that the District's tentative budget adopted in June is consistent with the May Revise.

**Transportation Initiatives:**

SMC students, employees and trustees turned out in full force June 26<sup>th</sup> at the Metropolitan Transit Authority Board meeting to keep the proposed Exposition Light Rail Line to the Westside on track for funding. Two busloads of students turned up at the meeting to successfully head off a threat from several MTA board members to give higher funding priority to a San Gabriel Valley project.

**V. ACADEMIC SENATE REPORT**

*Eric Oifer*

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2008

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:** **AUTHORIZATION OF PAYMENT UNDER THE TERMS OF A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF MALIBU IN CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF AN EDUCATIONAL FACILITY WITHIN THE CITY OF MALIBU**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: WHEREAS, the Santa Monica Community College District (the “District”) intends to acquire and construct certain educational facilities (the “Malibu Center Facilities”) in the City of Malibu (the “City”) with certain proceeds of the District’s general obligation bonds issued pursuant to authorization granted by the voters on November 2, 2004 (the “Authorization”); and

WHEREAS, the District and the City have entered into a Joint Exercise of Powers Agreement creating the Malibu Public Facilities Authority (the “Authority”) to provide for the orderly planning for the Malibu Center Facilities and a related clean water facility intended to resolve related environmental effects of the Malibu Center Facilities; and

WHEREAS, the District understands and agrees that the construction and operation of the Malibu Center Facilities will increase the burden on the stormwater and wastewater systems of the City and in anticipation of these factors the District has committed bond proceeds towards the purchase of property to be used for the construction of integrated water quality improvements and has indicated its intent to contribute its fair share of capital costs of construction of a wastewater treatment center in the Civic Center; and

WHEREAS, the District and the City did enter into a certain Memorandum of Understanding (the “MOU”), dated November 21, 2005, in the manner authorized by the District Board of Trustees on November 7, 2005, for the purpose of establishing a working relationship regarding the Malibu Center Facilities and the additional burden they will place on the City; and

WHEREAS, the District has heretofore paid to the City under the MOU the sum of \$2,500,000 in bond proceeds for the acquisition of property, and the City advises it now plans to commence construction of a wastewater facility (the “Treatment Center”) which would have sufficient capacity to include wastewater generated by the Malibu Center Facilities, for which the City has requested a fair share payment in the amount of \$2,500,000; and

WHEREAS, this action is consistent with the Board of Trustees goal to adopt and implement sustainability designs and practices, and is consistent with the Project List of Measure S to provide upgrades to future District facilities to meet sustainability practices; and

WHEREAS, the District has remaining bond proceeds from the Authorization which are available to make such payment to the City;

NOW, THEREFORE, the Board of Trustees of the Santa Monica Community College District does hereby resolve and determine as follows:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Payment. The Board hereby authorizes the Superintendent/President or the Executive Vice President of the District (each, an "Authorized Officer"), in the name and on behalf of the District, to arrange for the payment of the sum of \$2,500,000 (Two Million Five Hundred Thousand Dollars) from bond proceeds remaining available under the Authorization to the City to be used towards the construction of the Treatment Center, in a lump sum payment, with such reporting terms and conditions and such associated documentation as they shall determine to be appropriate, upon consultation with the District's Bond Counsel, Fulbright & Jaworski L.L.P. The staff of the District, and in particular, the Authorized Officers, are directed to provide the Treasurer and Tax Collector of the County of Los Angeles with such information respecting the described payment as may be necessary to effect the same at the earliest possible date following the adoption hereof.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption.

MOTION MADE BY:	Margaret Quiñones-Perez
SECONDED BY:	Susan Aminoff
STUDENT TRUSTEE:	Aye
AYES:	7
NOES:	0



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2008

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 2**

**SUBJECT:**                   **RESOLUTION CALLING FOR AN ELECTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE DISTRICT AT AN ELECTION TO BE HELD NOVEMBER 4, 2008**

SUBMITTED BY:               Superintendent/President

REQUESTED ACTION:       It is recommended that the Board of Trustees approve the following resolution calling for an election authorizing the issuance of general obligations bonds of the District at an election to be held November 4, 2008.

WHEREAS, the Board of Trustees (the “Board”) of the Santa Monica Community College District (the “District”), within the County of Los Angeles, California (the “County”), is authorized to order elections within the District for the purpose of considering, *inter alia*, bond measures to meet the ongoing capital improvement needs of the District, pursuant to the Constitution of the State of California (the “State”) and the Education Code of the State (the “Education Code”); and

WHEREAS, Section 18 of Article XVI and Section 1 of Article XIII A of the Constitution of the State and Section 15264 *et seq.* of the Education Code (collectively, “Prop 39”) provide for a methodology by which the District may call for an election and, upon approval by 55% or more of the qualified voters voting on the bond measure, issue its general obligation bonds and cause the County to levy an *ad valorem* property tax to pay debt service on said bonds; and

WHEREAS, this Board has determined it to be in the best interests of the District to call such an election under Prop 39, as further described herein; and

WHEREAS, this Board has determined that the election to be conducted on November 4, 2008 (the “Election Date”) meets the consolidation requirements of the Education Code and any County or local measure or election may be consolidated with the Presidential election then pending; and

WHEREAS, the Board wishes to specify the manner in which the District shall call a bond election on the Election Date and to demonstrate compliance with related requirements of the Constitution, the Education Code and the Elections Code of the State;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Trustees of the Santa Monica Community College District as follows:

Recitals. All of the foregoing recitals are true.

Determination to Proceed under Prop 39. The provisions of Prop 39 shall control the administration of the election to consider the bond proposition of the District (the “Bond Proposition”), such that a favorable vote of no less than 55% of the qualified voters voting at the election shall constitute approval thereof, and the Board hereby declares its intention to meet the pertinent requirements of Prop 39.

Bond Proposition. This Board does hereby order and request that the Los Angeles County Registrar of Voters (herein called the “Registrar”) call an election (in the performance of his duties and in the exercise of his power, alone, or with the assistance of the Clerk of the County Board of Supervisors (the “County Clerk”)) to consider the following proposition on November 4, 2008 (the “Bond Measure”), which constitutes the election order prescribed under California Education Code Section 15122 and Elections Code Section 13247:

**“To improve job and career training, provide safety and modernization improvements, and increase educational opportunities, shall Santa Monica Community College District issue 295 million dollars in bonds at legal rates to improve student teaching and career training in science, nursing, technology, media, and emerging high-tech fields; construct, equip, and modernize math and science laboratories; replace deteriorating buildings; upgrade fire, seismic safety; and achieve energy savings; with citizens’ oversight, annual performance and financial audits, with no funds for administration?”**

The Registrar is hereby requested to reprint the foregoing Bond Measure in its entirety in the voter information pamphlet to be distributed to voters pursuant to Section 13307 of the Elections Code. Pursuant to Section 18, Article XVI and Section I, Article XIII A of the Constitution of the State, the foregoing Bond Measure shall become effective upon the favorable vote of no less than 55% of those qualified voters voting on the proposition.

Consolidation of Bond Election; Services of County. Pursuant to Section 1258 of the Education Code, the Superintendent of the District is hereby authorized to contract with the Registrar, who is hereby requested and authorized to perform such duties as may be required by law, necessary or useful, or customary and appropriate in the conduct of said Bond Election, including the consolidation of the Bond Election with the general primary election within the territory of the District being conducted on the Election Date.

The precincts, polling places for said precincts in the County, and persons appointed and designated to serve as election officers for said Bond Election will be those determined, designated, and appointed pursuant to state law by the Registrar of Voters. The County is hereby requested to tally and canvass the returns of the election, in accordance with Section 10411 of the Elections Code. The District agrees to reimburse the County for all services related to the Bond Election, such services to include the publication of the Formal Notice and a Tax Rate Statement (described in Section 9401 of the Elections Code) pursuant to the terms of 5363 of the Education Code and Section 12112 of the Elections Code.

Approval of Project List; Accountability Safeguards. The District has developed a list of certain capital projects which are a priority in order to meet the obligations of the District to provide education to its students, as more particularly identified on Exhibit A hereto, which is incorporated herein by this reference. Exhibit A is hereby certified by this Board as the Project List (the “Project List”) for funding, either in whole or in part, with the proceeds of the Bonds. This certification of the Project List shall not be interpreted by and does not constitute an official approval of any listed project for the California Environmental Quality Act (“CEQA”) or other purposes, but only as a statement of present intention of this Board. Furthermore, the listing of a capital improvement on the Project List does not imply any particular prioritization among such improvements, which remains the province of the Board by subsequent action. Notwithstanding the foregoing, only those acquisitions and other capital improvements included on the Project List may be funded, in whole or in part, with the proceeds of the Bonds. Additional moneys may be obtained for listed projects, in supplementation of the Bond proceeds, from any lawful source of moneys.

The Board hereby confirms that it has, in the development of the Project List appended hereto, evaluated and taken into consideration safety, class size reduction and information technology needs.

Pursuant to Section 15278 *et seq.* of the Education Code, within 60 days following the certification by this Board of the official results of the Bond Election by the County, this Board is required to appoint a Citizens Oversight Committee (the “Committee”) to insure the District’s compliance with the foregoing restrictions and to perform the duties established under the Education Code for such committees. If and when the official results of the Bond Election are certified by this Board, demonstrating that more than 55% of the qualified voters at the Bond Election voted to approve the Bond Measure, then this Board shall appoint the citizens oversight committee presently serving in such role for its 2004 Election

General Obligation Bonds, as the Committee, as required by Prop 39. To assist the Committee in its statutory obligations, the District shall cause to be conducted an annual independent performance audit and an annual independent financial audit on the expenditure of Bond proceeds; the audits shall be performed under contract with appropriate persons or firms as shall be subsequently brought for approval before this Board. The financial audit may be consolidated with the annual audit of the District's financial statement and may be performed by the same accounting firm, without further approval by this Board.

The results of the annual audits performed hereunder shall be reported to the Board and to the Committee at least annually, and more often, if the Board shall so direct.

No Administrators' or Teachers' Salaries to Be Paid from Bond Proceeds. In accordance with Prop 39, the Board hereby confirms that no administrators' or teachers' salaries shall be paid or reimbursed, in whole or in part, from Bond proceeds, nor shall such proceeds be used to pay any other operating expenses of the District. Notwithstanding the foregoing, costs of administering the Bond Election and costs of issuance of the Bonds shall be lawful charges against Bond proceeds.

Other Terms of the Bonds. Terms of each series of Bonds issued following the Bond Election shall be established at the time of sale thereof, based on then-prevailing market conditions. The Bonds shall bear or accrete interest at rates not to exceed the legal maximum, presently being 12% per annum, and shall mature and be paid at various dates no later than 40 years following their date of issuance. The Bonds may be sold at a premium or discount consistent with law and shall be sold pursuant to negotiated sale.

Delivery of Order of Election. The Clerk of the Board is hereby directed to deliver, no later than August 8, 2008, which is a date no less than 88 days prior to the date of the Bond Election, one certified copy of this Resolution to the Registrar, together with the Tax Rate Statement to be prepared by the District's Underwriter (appointed below) and executed by the Superintendent of the District, and shall file a certified copy hereof with the Clerk of the Board of Supervisors of the County.

Ballot Arguments. The members of the Board, or any one member or group thereof, are hereby authorized, but not directed, to file a formal Argument in Favor of the Bond Measure given above, with the Registrar within the time limits established for such arguments by the Registrar.

Retention of Consultants. The District hereby confirms the hiring of consultants to provide for special services in connection with the proposed issue(s) of Bonds which may be authorized at the Election, to wit, (i) the law firm of Fulbright & Jaworski L.L.P, as Bond Counsel to the District ("Bond Counsel") and (ii) the underwriting firm of RBC Capital Markets Corporation (the "Underwriter"), upon conditions as may be set forth in the respective fee agreements heretofore negotiated and executed on behalf of the District by the President of the District. Payments of the fees and expenses of Bond Counsel and the Underwriter shall be paid from the proceeds of the Bonds of the District which may be authorized following a successful Bond Election, and not otherwise, unless this Board shall take further action.

Ratification. All actions heretofore taken by the officers, or their respective designees, employees and agents of the Board and the District in connection with the financing of the facilities on the Project List are hereby ratified and confirmed. The officers and their designees, the employees and agents of the Board and the District are hereby authorized to take any and all actions in connection with the financing of said facilities and as may be necessary and consistent with the purposes of this Resolution.

Authorization of Further Acts. The members of this Board, the President, any assistant thereto, and all other staff or officers of the District are hereby authorized and directed, individually and collectively, to do any and all things necessary or advisable in order to effectuate the purposes of this Resolution.

#### PUBLIC COMMENT

Joe Weichman

MOTION MADE BY:	Susan Aminoff
SECONDED BY:	David Finkel
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	0

## **EXHIBIT “A”**

### **FULL TEXT OF BALLOT MEASURE “\_\_”**

**“To improve job and career training, provide safety and modernization improvements, and increase educational opportunities, shall Santa Monica Community College District issue 295 million dollars in bonds at legal rates to–**

- improve student teaching and career training in science, nursing, technology, media, and emerging high-tech fields;**
- construct, equip, and modernize math and science laboratories;**
- replace deteriorating buildings;**
- upgrade fire, seismic safety;**
- and achieve energy savings;**

**with citizens’ oversight, annual performance and financial audits, with no funds for administration?”**

### **PROJECT LIST FOR MEASURE “\_\_”**

All \$295 million of Bond proceeds will be spent within the Cities of Santa Monica and Malibu or at sites that share a boundary and are contiguous with the Cities of Santa Monica or Malibu.

None of the Bond proceeds can be taken away by the State of California.

All projects funded by Bond proceeds will be available for educational and public uses authorized in this Project List.

All projects have been unanimously approved by the Santa Monica Community College District Planning and Advisory Council. Replacement safety and modernization projects were identified by means of an independent facilities assessment. Replacement projects and projects to meet new educational need have been unanimously approved by the District Board of Trustees as priority items in the District’s Capital Improvement Plan on file with the State Chancellor’s Office.

The items proposed for financing in whole or in part with the proceeds of the District’s general obligation bonds include the following capital projects at any or all District facilities: development and implementation of facilities master plans and related requirements such as environmental impact reports and soils testing; demolition of temporary and/or obsolete facilities; installation and/or upgrading of emergency lighting, fire alarm, and security systems; roadways, walkways, grounds, parking lots, and garages; entrance improvements; signage for safety and public information; modernization and/or construction of new and existing restrooms; financing/refinancing of real property acquisition and improvements; acquiring related furnishings and equipment for all modernization, renovation, improvement, and/or new and existing construction project components; the relocation and/or acquisition of temporary facilities during the modernization, renovation, improvement and/or new construction of project components as necessary to maintain educational programs in operation during construction; acquiring, refinancing, and/or entering into arrangements for the joint use of real property for existing and future classrooms, student services, child care and/or other uses; and acquiring and/or entering into arrangements for the joint use of land, making site improvements, building infrastructure and/or constructing additional facilities thereon, for the purpose of expanding instructional programs to meet future educational demands of District students.

## **SAFETY AND MODERNIZATION PROJECTS**

- Business and Facilities Infrastructure
- Career Opportunity and Advancement Center (Bundy Campus)
- Community Classroom and Facility Projects
- Drescher Phase I – Academic Facilities Modernization
- Drescher Phase II – Bookstore Relocation and Modernization
- Drescher Phase III – Pico Promenade and Transit Plaza
- Environmental Performance Improvements
- Madison East Wing Seismic Upgrade
- Malibu High School Library and Educational Improvements
- Media and Technology Complex Phase I
- Media and Technology Complex Phase II
- Renovation or Replacement of Corsair Stadium
- Replacement Math and Science Extension Building
- Replacement Health/PE/Fitness/Dance Building
- Utility Infrastructure and Technology

### **Accountability to Community**

All bond expenditures are subject to review by a Citizens Oversight Committee which reports to the public, as provided in Education Code Section 15278 *et seq.*

The District will involve faculty, staff, and students in curriculum development at financed facilities throughout the life of the bond measure program.

The District will conduct a community assessment of need as part of the program design of the Career Opportunity and Advancement Center.

The District will provide an opportunity for input from community and neighborhood residents during the development of Projects to be funded by this bond measure.

The District will apply energy saving and sustainability standards to all repairs and improvements.

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	July 7, 2008

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM G**

**SUBJECT:** **OVERVIEW OF 2007-2008 GRANT-FUNDED PROJECTS**

**SUBMITTED BY:** Superintendent/President

**SUMMARY:** Overview of 2007/2008 Grant-Funded Projects  
(as they relate to Board of Trustees Goals and Priorities)

In 2007-2008, SMC managed approximately \$6.158 million in 21 grant projects funded by local, state, and federal agencies. This total includes any project that is proposal driven, performance or outcome-based, and competitive. It does not include such categorically-funded programs as EOPS or Disabled Students Programs and Services. It also does not include Tech Prep, Dual Enrollment, or the various fee-for-service workforce training contracts awarded to Workforce and Economic Development, which will be presented to the Board at a later date. In 2007-2008, the college received 7 new awards, totaling about \$1.7 million in new money, for projects developed and written by the Grants Office, Workforce and Economic Development, and the TRIO Program. This yields a success rate of 71 percent.

See Addendum A: Overview of 2007-2008 Grant-Funded Projects

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	July 7, 2008

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM H**

**SUBJECT:**                    **STRATEGIC PLANNING**

**SUBMITTED BY:**            Superintendent/President

**SUMMARY:**                    The Strategic Planning Task Force held its final meeting on Friday, June 27, 2008 and completed its work with the approval of a summary document “Strategic Initiatives and Proposed Action Plans.” This document will be presented as a recommendation to the District Planning and Advisory Council at its July 9<sup>th</sup> meeting. The document contains recommended action plans for each of the four strategic initiatives—Basic Skills, Global Citizenship, Sustainable Campus, and Vocational Education—in each of the four agreed upon general action plan categories—Hiring Full-Time Faculty and Permanent Staff, Training Priorities, Student Support Services, and Fiscal Stability. To ensure inclusion of all key elements of task force discussions over the last two years, qualitative process descriptors—Collegiality, Collaboration, Communication, and Interconnectivity—are used to characterize the action plan implementation environment. These action plans are intended to be implemented over the next five years through institutional objectives in the *Master Plan for Education*. After review and approval by DPAC, the “Strategic Initiatives and Proposed Action Plans” document will be included in the *Master Plan for Education 2008 Update*.

The Strategic Planning Task Force began its work in Fall 2006. By the end of the 2006-2007 academic year, the task force had completed its Year One task of identifying key strategic planning issues by soliciting input from the entire college community through surveys and focus groups. Eight priorities identified by the college community were “clustered” into four overlapping and interconnected categories—Student Learning and Achievement, Innovation and Leadership in Serving Students, Improve Collegiality and Communication, and Funding and Resources. These four categories formed the foundation for the development of strategic initiatives and action plans.

In order to better coordinate the strategic planning process with the timeline for developing the Accreditation 2010 Institutional Self-Study, the task force agreed upon an ambitious accelerated schedule for 2007-2008 in an effort to complete what was envisioned to be a three-year process in just two years. By the end of Fall 2007, the four strategic initiatives—Basic Skills, Global Citizenship, Sustainable Campus, and Vocational Education—had been identified, and the task force devoted Spring 2008 to the development of action plans for each of these initiatives.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2008

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 3**

**SUBJECT:** **APPOINTMENTS TO CITIZENS' BOND OVERSIGHT COMMITTEE**

SUBMITTED BY: Trustee Nancy Greenstein

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of the following members to the Citizens' Bond Oversight Committee, for two-year terms, 2008-2010.

- Ben Allen
- Ralph Erickson (reappointment for second term)
- Sylvia Rose (reappointment for second term)
- Christine Thornton
- Ilda Jimenez y West

SUMMARY: The bylaws state that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

MOTION MADE BY: Nancy Greenstein  
 SECONDED BY: Susan Aminoff  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)



<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	July 7, 2008

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 4**

**SUBJECT:** **FIRST READING – BOARD POLICY SECTION 6255**  
**DELEGATION TO ENTER INTO AND AMEND CONTRACTS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of Board Policy Section 6255 – Delegation to Enter Into and Amend Contracts.

**BP 6255 Delegation to Enter Into and Amend Contracts**

The Superintendent/President is authorized by the Board of Trustees to:

- a. Contract for goods, services, equipment and rental of facilities, and accept grants as authorized by statutes for amounts of \$50,000 or less.
- b. Amend the terms and conditions of any contractual arrangement provided that the total expenditure of funds and period of contract do not exceed \$50,000.
- c. Agree to binding arbitration if the Superintendent/President determines that it is an appropriate business decision to do so.

Reference: Education Code Sections 81655, 81656  
Public Contract Code Section 20651

SUMMARY: This authorization is requested in order to implement contracts and payments in amounts of \$50,000 or less in a timely manner. Authorization includes, but is not limited to, acceptance of grants, payment of stipends, contracts for services and facilities. Ratification by the Board of Trustees is required; therefore, all actions will be presented to the Board in summary format on a monthly basis.

Education Code Section 81655 states that the Board of Trustees may delegate the power to contract to the Superintendent/President and that such delegation of power may be limited as to time, money or subject matter. This policy is consistent with the practice of the City Manager of Santa Monica and the Los Angeles Community College District.

PUBLIC COMMENT

Kathy Sucher

*Revisions suggested during the first reading will be incorporated and the proposed policy will be presented for a second reading and approval.*

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Nancy Greenstein  
STUDENT ADVISORY: Aye  
AYES: 5  
NOES: 1 (Walzer)  
ABSENT: 1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2008

**VII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #5-#20

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY: David Finkel  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**VIII. CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII, Consent Agenda discussed and voted on separately.*

**Recommendation No. 6: Acceptance of Grants and Budget Augmentation**

Motion Made By: David Finkel  
 Seconded By: Louise Jaffe  
 Student Advisory: Aye  
 Ayes: 6  
 Noes: 0  
 Absent: 1 (Quiñones-Perez)

**Recommendation No. 7-A: Annual Contract and Consultants, Legal Services, 2008-2009**

Motion Made By: David Finkel  
 Seconded By: Louise Jaffe  
 Student Advisory: No  
 Ayes: 3 (Finkel, Jaffe, Rader)  
 Noes: 3 (Aminoff, Greenstein, Walzer)  
 Absent: 1 (Quiñones-Perez)

*Recommendation not approved*

**Recommendation No. 8-B: Videotaping Services for Continuing Education**

Motion Made By: Rob Rader  
 Seconded By: David Finkel  
 Student Advisory: Aye  
 Ayes: 6  
 Noes: 0  
 Absent: 1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2008

**VIII. CONSENT AGENDA – Pulled Recommendations** *(continued)*

Recommendation No. 8-C: Contract for Job Incentive Fund Project

Motion Made By: Nancy Greenstein  
 Seconded By: Louise Jaffe  
 Student Advisory: Aye  
 Ayes: 6  
 Noes: 0  
 Absent: 1 (Quiñones-Perez)

Recommendation No. 9: Academic Personnel

Motion Made By: Louise Jaffe  
 Seconded By: David Finkel  
 Student Advisory: Aye  
 Ayes: 6  
 Noes: 0  
 Absent: 1 (Quiñones-Perez)

**RECOMMENDATION NO. 5 APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

- June 9, 2008 (Regular Board of Trustees Meeting)
- June 21, 2008 (Board of Trustees Retreat)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 6**      **ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

Requested Action: *Approval/Ratification*  
 Requested by: *Chito Cajayon, Dean of Workforce & Economic Development*  
 Approved by: *Jeff Shimizu, Vice President, Academic Affairs*

**Title of Grant:**                      **Construction Talent Transfer Governor’s 15% Funds**  
**Organization:**                      California Labor and Workforce Development Agency/Employment Development Department  
**Funding:**                              \$500,000 (Fiscal years 2008-10)  
**Performance Period:**              June 1, 2008 – January 30, 2010

**Summary:**                              SMC has been awarded an 18-month Governor’s 15% Construction Talent Transfer project financed by Workforce Investment Act (WIA) funds. The project will serve 280 participants through the united efforts of Santa Monica College (as lead agency), local business/industry partners, and the region’s education/training system. The collaboration will provide a series of short-term, site-specific workshops to train displaced workers for GREEN-TECH construction jobs. With cooperation from sector-based employers, the project will address the impending shortage of skilled workers – helping to create a greater pool of qualified job applicants that can meet the environmental trends of the public works and commercial building fields. Participants will become better prepared to re-enter the workforce in order to contribute towards the progressiveness of the industry. The project’s activities will lead to the following:

- Development of a Green-Wise labor force
- Creation of job opportunities for workers laid-off as a result of the slumping housing market
- Delivery of training in emerging, high-demand skills

**Budget:**

Income:		
8000		\$500,000
Expenditures:		
1000 Instructional Salaries		\$54,050
2000 Classified Salaries		87,950
3000 Benefits		36,800
4000 Supplies		4,500
5000 Contract Education		316,700

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 6**      **ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION** *(continued)*

**Title of Grant:**                      **Career Technical Education / Community Collaborative**  
**Organization:**                      California Community College Chancellor’s Office  
**Funding:**                              \$369,700 (Fiscal years 2008-10)  
**Performance Period:**              June 1, 2008 – January 31, 2010  
**Summary:**                              SMC has been awarded an 18-month Community Collaborative grant by the California Community College Chancellor’s Office. As the lead agency of the Westside Los Angeles Career Technical Education (CTE) Community Collaborative, SMC will focus on frontline counselors and career advisors, instructional faculty, and administrators to widen their awareness of current/future career pathways, enhance their understanding of industry trends, create a pipeline of future workers, and initiate actions that result in a higher perceived value towards career and technical education. The project will unite the region’s educational and workforce development systems and target the following sectors:

- Energy and Utility (New Energy and Environmental Technology)
- Advanced Transportation (Efficient Logistics/Transit)
- Building Trades/Construction & Design (Green-Technology)
- Allied Health (Medical & Technological)
- Information Technology
- Arts/Media / Multi-Media (Animation/Digital Skills)

The project will help develop new courses that align with the emerging trends of business and industry and will deploy a demand-driven approach that includes the provision of regional information-exchanges, broadened use of technology, and leveraged/shared resources to assure total integration of regional career technical education strategies.

<b>Budget: Income:</b>	8000	\$369,700
	<b>Expenditures:</b>	
	1000 Instructional Salaries	\$40,750
	2000 Classified Salaries	97,442
	3000 Benefits	28,375
	4000 Supplies	2,286
	5000 Other	180,327
	6000 Equipment	6,300
	7000 Other outgo	14,220

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 7 ANNUAL CONTRACTS AND CONSULTANTS**

7-A LEGAL SERVICES, 2008-2009 (Amendment)

Requested Action: *Approval/Ratification*

Approved by: *Marcia Wade, Vice-President, Human Resources*

Provider	Services	Amount	Funding Source
Zampi & Associates, LLP	Legal services reasonably required to represent the District's best interests on requested matters.	\$160 per hour for attorneys; \$110 per hour for law clerks and paralegals, and \$125 per hour for consultation, <u>plus expenses</u>	2008-2009 District Budget/Human Resources

*Recommendation not approved (see action in VIII. Consent Agenda – Pulled Recommendations)*

7-B FISCAL SERVICES, 2008-2009 (Amendment)

Requested Action: *Approval/Ratification*

Approved by: *Superintendent/President*

Provider	Service	Amount	Funding Source
Michael Hill	Provide services in the areas of finance, facilities, and land use issues; and assist with long-term financial analysis and budget strategies.	<u>\$225</u> per hour, for a total not to exceed <u>\$85,000</u> , plus related expenses	2008-2009 District/Fiscal Services Budget

7-C ACADEMIC AND STUDENT AFFAIRS (Addition)

Requested Action: *Approval/Ratification*

Approved by: *Jeff Shimizu, Vice-President, Academic Affairs*

Provider	Service	Amount	Funding Source
Bodies in Motion	Rental of space and equipment for physical education classes.  Comment: Education Code Section 26395 authorizes districts to impose a fee on students participating in physical education courses in non-district facilities. Appropriate protective gear will be required for students in these classes.	\$60 per student for spinning	2008-2009 District Budget Costs completely covered by student fees (no cost to District)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 7**      **ANNUAL CONTRACTS AND CONSULTANTS** *(continued)*

7-D      ORGANIZATIONAL MEMBERSHIP, 2008-09

*Requested Action: Approval/Ratification*

*Requested By: Rhonda Hyatt, Director, Athletics*

*Approved by: Brenda Benson, Acting Vice-President, Student Affairs*

Athletics

Southern California Football Association

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 8      CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

**8-A      CONTRACT FOR THEATRE ARTS DESIGN**

*Requested by:                      Perviz Sawoski, Department Chair, Theatre Arts*  
*Approved by:                      Jeff Shimizu, Vice President, Academic Affairs*

Provider:                      Sean Conlin  
Amount:                      \$2,500  
Term of Contract:              July 1 – 20, 2008  
Funding Source:              District Funds  
Summary:                      This consultant will provide lighting design for the Theatre Arts production of Miss Saigon.

**8-B      VIDEOTAPING SERVICES FOR CONTINUING EDUCATION**

*Requested by:                      Chito Cajayon, Dean, Workforce Development, Occupational Education,*  
*Approved by:                      Jeff Shimizu, Vice President, Academic Affairs*

Provider:                      Danny Hammer  
Amount:                      Not to exceed \$260  
Term of Contract:              June 16 – July 14, 2008  
Funding Source:              2008-09 Continuing/Community Education Budget  
Summary:                      To provide videotaping of “On Camera Acting” class through Continuing Education.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 8**      **CONTRACTS AND CONSULTANTS** *(continued)*

**8-C**      **CONTRACT FOR JOB-DEVELOPMENT INCENTIVE FUND PROJECT**

*Requested by:*                      *Chito Cajayon, Dean of Workforce & Economic Development*

*Approved by:*                      *Jeff Shimizu, Vice President, Academic Affairs*

Provider:                              Web Solutions Marketing & Development LLC

Amount of Contract:      \$23,000

Term of Contract:              July 15, 2008 – November 30, 2008

Funding Source:                  Job Development Incentive Fund (JDIF)

Summary:                              SMC will contract with Web Solutions Marketing & Development LLC (Web Solutions) to design, develop and deploy an interactive website/database focusing on education and career building within the green-tech field. The website will include an Educational Center that will have knowledge based content, industry news, events, studies, downloadable documents, video streaming, reference links, course availability and an enrollment guide for courses offered at SMC. The site will also function as a job-match portal the links job seekers with employment opportunities.

Web Solutions is a for-profit consulting firm that offers marketing, development and management solutions for organizations seeking website optimization. Their portfolio includes clients from the transportation, ecommerce, political, corporate, medical, manufacturer/supplier, entertainment, foundation, engineering, communication, advertising and retail industries.

Activities and performance outcomes from this contract will be in accordance with SMC Workforce Development Department guidelines.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 8**      **CONTRACTS AND CONSULTANTS** *(continued)*

**8-D**      **AMENDMENT TO CONTRACT FOR CONSULTANT TO ASSIST WITH DEVELOPMENT OF SMC'S SUPPLEMENTAL INSTRUCTION PROGRAM**

*Requested by:*                      *Laurie McQuay-Peninger, Director of Grants*  
*Approved by:*                      *Jeff Shimizu, Vice President, Academic Affairs*

**Consultant:**                      Elizabeth Schwartz  
**Amount of Contract:**        Not to exceed \$25,000  
**Term of Contract:**            February 12, 2008 – August 24, 2008  
**Funding Source:**              Title V Math Coop Grant  
**Amendment:**                  The end date of this contract was originally set as June 30, 2008. However, the Title V Math Coop project needs to extend the date of this contract to August 24, 2008, so that the consultant may continue to assist with Supplemental Instruction activities during the summer and plan for the Fall. The college is in the process of hiring a full-time Project Manager for Supplemental Instruction (approved June 2008). This change in end date will not increase the amount of the contract.

**8-E**      **KCRW CONTRACTS AND CONSULTANTS**

*Requested by:*                      *Cheryl Gee, Radio Station Services Assistant*  
*Approved by:*                      *Don Girard, Government Relations/Institutional Communications*  
*Requested Action:*                *Approval/Ratification*

**Provider:**                        Lamar Texas Limited Partnership  
     DBA: The Lamar Companies  
     Formerly, Vista Media  
**Fees:**                                As stated on Board Action of April 14, 2008  
**Effective dates:**                As stated on Board Action of April 14, 2008  
**Service:**                          KCRW program promotion, large billboard format;  
     Location list included with Vista Meia Performance Report.  
     Companies merged. Merger occurred during SFY 2007/2008  
**Funding Source:**                KCRW donations

**Provider:**                        KCRW Foundation, Inc.  
**Fees:**                                Donation to KCRW/SMC, totaling \$218,474.70  
**Effective dates:**                July 1, 2007 thru June 30, 2008  
**Service:**                          Acceptance of donation of equipment, hardware, software, mainly for KCRW Music Library digitizing project; Flash Mic; Masterconsole switch; HHB Flashmics; PC cards; LCD TV; Printer; Castec Solar Shades for KCRW LA110 site.  
**Funding Source:**                Not Applicable

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 9      ACADEMIC PERSONNEL**

*Requested Action:*    *Approval/Ratification*  
*Reviewed by:*        *Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by:*        *Marcia Wade, Vice-President, Human Resources*

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ADMINISTRATIVE

Brayton, Kelley	Dean, International Education		08/04/08
Manchik, Victor,	Director, Matriculation Research		08/01/08
McLaughlin, Larry	Acting Director, Bundy/Workforce Development	07/01/08 – 10/01/08	
Niroumand, Madjid	Associate Dean, International Education		07/15/08
Perera, Sonali	Associate Dean, Outreach and Recruitment		07/15/08
Rosales, Alexandria	Acting Associate Dean, Workforce Development	07/01/08 – 08/31/08	

AMENDMENT TO AGREEMENT FOR EMPLOYMENT

Tsang, Chui, Superintendent/President  
Section 2 Term: The term of this Agreement is from July 1, 2008 to June 30, 2012

ESTABLISH

Project Manager, Grant Research	07/01/08
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PROBATIONARY

Campbell, Laura	English, Basic Skills Writing	08/19/08
Hotsinpiller, Matthew	Reading	08/19/08
Kozlova, Yulia	Music-Piano, Music Fundamentals	08/19/08
Menton, Kevin	English, Developmental/Transfer	08/19/08
Rowe, Sandra	Coordinator, Psychological Services	08/19/08

RETIREMENT

Adams, Robert	Vice-President, Student Affairs	06/30/08
Goldthwait, Barbara	English	06/10/08

The Board hereby accepts immediately the retirements of the above listed personnel to be effective as indicated.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 10 CLASSIFIED PERSONNEL – REGULAR**

Requested Action: *Approval/Ratification*  
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*  
Approved by: *Marcia Wade, Vice-President, Human Resources*

Approval/ratification of the establishment of classified positions, and other actions involving classified personnel including hiring, promoting, changing work shifts, working out of classification, and advanced step placements. All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

Effective Date

PROBATIONARY

Arias, Estela, Student Services Clerk, A & R	07/01/08
Bravo, Lissette, Administrative Clerk, Personnel Commission	06/25/08
Caieros, Valentin, Irrigation System Specialist, Grounds	06/10/08
Dickson, Christopher, Student Services Clerk, ISC	07/03/08
Ikkanda, Travis, Laboratory Technician – Life Science, Life Science	06/16/08
Jauregui, Luis R., Student Services Clerk, A & R	07/01/08
Jimenez, Jorge, Groundskeeper/Gardner, Grounds	07/01/08
Johnson, Glenda N. Student Services Clerk, ISC	07/01/08
Monroe, Nichelle, Administrative Clerk, LRC	06/16/08
Ong, Maria T., Student Services Clerk, ISC	07/14/08
Saenz, Deisy, Student Services Clerk, Office of School Rel.	07/07/08
Toledo, David, Theatre Technical Director, SMC Performing Arts	06/20/08
Warren Jr., Clarence, Student Services Clerk, A & R	07/01/08
Williams, Torrance, Student Services Clerk, A & R	07/02/08

TRANSFER (Per CSEA Agreement, Article 6)

Carter, Thomas (Tom), Events Technician, SMC Performing Arts Center	07/01/08
Vu, Nhuhoa (Nina), Accounting Specialist II, Auxiliary Services	06/23/08

PERMANENT EMPLOYEE WITH TEMPORARY ASSIGNMENT

Levine, Stephen (ext)	06/11/08 – 06/30/08
Fr: Media Services Coordinator, Media Ctr/Graphics Ctr	
To: Media & Reprographics Services Manager, Media Ctr/Graphics Ctr	

BILINGUAL STIPEND

Meyering, Alice, Administrative Assistant I, Supt./Pres. Bilingual 2	07/08/08
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SEPARATIONS

PERSONAL

Kolbly, Joseph, Instructional Assistant –Math, Mathematics	06/16/08 – 07/07/08
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RETIREMENT

Corson, Donald, Community College Police Officer, Campus Police (18-y/4-m)	06/24/08
Martin, Samuel, Custodian, Operations (29 y/ 6 m)	06/26/08

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS Effective Date

**PROVISIONAL:** Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Acosta, Lisa, Personnel Analyst, Personnel Commission	06/23/08-10/28/08
Fitzpatrick, Meghan, Counseling Aide, Interdisciplinary Office	06/24/08-10/29/08
Hong, Cheung Kai, Instructional Assistant-Math, Mathematics	06/17/08-10/22/08
Jauregui, Luis R., Student Services Clerk, Admissions & Records	06/09/08-10/14/08
Lee, Sang Ho, Counseling Aide, Disabled Student Center	06/16/08-10/21/08
Rosenberg, Mickey C., Instructional Assistant-ESL, ESL	06/16/08-10/21/08
Rower, Scott, Instructional Assistant-Learning Disabilities, DSC	06/16/08-10/21/08
Santos, Patricia, Counseling Aide, Counseling	06/23/08-10/28/08

**LIMITED TERM:** Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Campos, Jennifer, Associate Director SMC Foundation, Foundation	06/02/08-06/30/08
Campos, Jennifer, Associate Director SMC Foundation, Foundation	07/01/08-12/31/08

**SUBSTITUTE – LIMITED TERM:** Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Dinkins, Janet, Administrative Assistant I, Communications	06/16/08-06/30/08 07/01/08-12/31/08
Dinkins, Janet, Administrative Assistant I, Psychology	06/16/08-06/30/08 07/01/08-12/31/08

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: *Approval/Ratification*  
 Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*  
 Approved by: *Marcia Wade, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant \$8.00/hr (STHP)	52
College Work-Study Student Assistant \$8.00/hr (FWS)	07

SPECIAL SERVICE

Art Model \$18.00/hr	01
Art Model with Costume \$21.00/hr	01
<u>Community Services Specialist I</u> \$35.00/hr	01
<u>Community Services Specialist II</u> \$50.00/hr	01

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 13 AGENT DESIGNATION FOR STATE OFFICE OF EMERGENCY SERVICES**

*Requested Action:      Approval/Ratification*  
*Requested by:          Greg Brown, Director, Facilities and Planning*  
*Approved by:          Randy Lawson, Executive Vice-President*

Be it resolved by the Board of Trustees of the Santa Monica Community College District that

Randal Lawson, Executive Vice President, or  
Chris Bonvenuto, Director of Fiscal Services, or  
Charlie Yen, Director of Events and Contracts

Is hereby authorized to execute for and in behalf of the Santa Monica Community College District, a public entity established under the laws of the State of California, this application and to file it in the Office of Emergency Services for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

That the Santa Monica Community College District, a public entity established under the laws of the State of California, hereby authorizes its agents to provide to the State Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and the agreements required.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14**                      **FACILITIES**

*Requested Action:      Approval/Ratification*  
*Requested by:          Greg Brown, Director, Facilities and Planning*  
*Approved by:          Randy Lawson, Executive Vice-President*

**14-A REJECT ALL BIDS – DRESCHER HALL ELEVATOR**

Reject all bids for the Drescher Hall Elevator project:

<u>Bidder</u>	<u>Bid Amount</u>
Minako America Corp.	\$ 777,000
Trimax Construction	\$ 2,563,000

Funding Source:              Measure S

Comment:              The low bidder wishes to withdraw their bid due to a clerical error and the next lowest bidder is above the budget for this project. The project will be included future construction that the District is planning for Drescher.

**14-B AGREEMENT FOR CONSULTING SERVICES – MASTER PLAN ENVIRONMENTAL ANALYSIS**

Agreement with CHRISTOPHER A. JOSEPH & ASSOCIATES for environmental analysis services for the Facilities Master Plan Update for an amount not to exceed \$90,000 plus reimbursable expenses.

Funding Source: Measure U

Comment:              At its May meeting, the Board authorized a contract with Gensler to begin the process of updating the District’s Facility Master Plan. As part of this process an environmental assessment will be necessary. It is best to have the team work together from the beginning of the process to identify any potential issues and address them during the planning process.

**14-C AGREEMENT FOR CONSULTING SERVICES – MASTER PLAN TRAFFIC ANALYSIS**

Agreement with LINSKOTT, LAW & GREENSPAN for traffic engineering services for the Facilities Master Plan Update not to exceed \$334,000 plus reimbursable expenses.

Funding Source: Measure U

Comment:              The traffic analysis, including traffic counts, is necessary for master planning and environmental reviews.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14 FACILITIES**

14-D AGREEMENT FOR CONSULTING SERVICES – EARLY CHILDHOOD EDUCATION CENTER

Agreement with CHILD EDUCATION CENTER for consulting services for the Early Childhood Education Center not to exceed \$10,000 plus reimbursable expenses.

Funding Source: Measure S

Comment: This is a continuation of the consultant the District has used for initial planning and development of the Final Project Proposal (FPP) for the Early Childhood Education Center. The consultant Eric Nelson will assist the District and the City of Santa Monica in further planning for this facility.

14-E AMMENDMENT TO AGREEMENT FOR CONSULTING SERVICES – MADISON CAMPUS SIGNAGE

Agreement with GOLDEN CANE ADVERTISING for consulting services for the Madison Campus Signage project for an amount not to exceed \$60,000 plus reimbursable expenses.

Funding Source: Measure S

Comment: This is an extension of the contract with the consultant for the Madison Campus signage project. Additional work was necessary due to the naming opportunity with a major donor.

14-F AGREEMENT FOR CONSULTING SERVICES – MUSIC AND PERFORMING ARTS, MADISON

Agreement with THADEUS FRAISER REED for consulting services for the Broad Stage at the SMC Performing Arts Center for an amount not to exceed \$4,000 plus reimbursable expenses.

Funding Source: 2008-09 SMC Performing Arts Center Budget

Comment: This consultant will assist the District technical staff in the pre-opening acoustic and electronic tuning of the Broad Stage.

14-G AGREEMENT FOR CONSULTING SERVICES – MALIBU EDUCATIONAL NEEDS ASSESSMENT

Agreement with JOHN JALILI for consulting services for the Malibu Educational Needs Assessment, for an amount of \$4,000 per month, not to exceed \$24,000 plus reimbursable expenses, for the period of July 1 – December 31, 2008.

Funding Source: Measure S

Comment: As part of the 2004 bond measure the District committed to a community educational needs assessment to be able to plan and develop college programs to meet the needs of the Malibu community.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 BUDGET TRANSFERS**

Requested by: Chris Bonvenuto, Director, Fiscal Services

Approved by: Randy Lawson, Executive Vice-President

Requested Action: Approval/Ratification

**15-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period of: May 28, 2008 thru June 20, 2008

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	8,800
5000	Contract Svcs/Operating Exp	-800
6000	Sites/Bldgs/Equipment	-8,000
7000	Other Outgo/Student Payments	0
Net Total:		0

**15-B FUND 01.3 – GENERAL FUND - RESTRICTED**

Period of: May 28, 2008 thru June 20, 2008

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-127,323
2000	Classified/Student Salaries	207,807
3000	Benefits	- 78,179
4000	Supplies	22,642
5000	Contract Svcs/Operating Exp	37,920
6000	Sites/Bldgs/Equipment	60,060
7000	Other Outgo/Student Payments	-2,807
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 16    COMMERCIAL WARRANT REGISTER**

Requested by:        *Robin Quaile, Accounts Payable Supervisor*  
 Approved by:        *Randy Lawson, Executive Vice-President*  
 Requested Action:    *Approval/Ratification*

May 1 – May 31, 2008                      3056 – 3096                      \$6,655,862.09

Comment:        The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 17    PAYROLL WARRANT REGISTER**

Requested by:        *Ian Fraser, Payroll Manager*  
 Approved by:        *Randy Lawson, Executive Vice-President*  
 Requested Action:    *Approval/Ratification*

May 1 – May 31, 2008                      CIJ – C2K                      \$9,053,420.78

Comment:        The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 18    AUXILIARY PAYMENTS & PURCHASE ORDERS**

Requested by:        *George Prather, Director of Auxiliary Services*  
 Approved by:        *Randy Lawson, Executive Vice-President*  
 Requested Action:    *Approval/Ratification*

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

	Payments	Purchase Orders
May 1 – May 31, 2008	\$1,772,393	\$22,753

Comment:        The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

*Requested by: Robin Quaile, Accounts Payable Supervisor*

*Approved by: Randy Lawson, Executive Vice-President*

*Requested Action: Approval/Ratification*

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

May 1 – May 31, 2008	
D0001293 – D0001571	\$1,357,077.54
B000635 – B000695	\$ 159,507.13
ST00071 – ST00083	\$ .00

*D – Direct Payments*

*B – Benefit Payments (health insurance, retirement, etc.)*

*ST – Student Grant Payments*

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	July 7, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 20 PURCHASING**

Requested by: Keith Webster, Director, Purchasing  
 Approved by: Randy Lawson, Executive Vice-President  
 Requested Action: Approval/Ratification

20-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

May 1 – May 31, 2008 \$745,644.65

20-B DECLARATION AND DONATION OF SURPLUS COMPUTER EQUIPMENT

Declare as surplus miscellaneous the following grounds keeping operational and non-operational property.

Operational

1. Ford Tractor, Model #21122B;
2. Jacobson Mower 60" Deckside Discharge; Model JA66123
3. Peco Grass Catcher/Vacuum; Model #100
4. Fine Flail Mower; Model #JA66080

Non-operational

1. Lawnmower BAC-VAC , Model #9233263
2. Dodge Truck 350 RAM; License #E379662
3. Volkswagen, Model: Quantum
4. Turf Cat Mower; Model C4200
5. Dodge RAM-Van; License #E459008

Comment: This action is in accordance with SMC Board Policy 653I and Education Code section 81452.

20-C AWARD OF BID FOR COMPUTER PAY-FOR PRINT SERVICES NETWORK

Award of bid for network for photocopier and computer pay-for-print services for the operation of coin and card-less debit operated photocopiers and printers and a computer pay-for-print system that will function with the District's PaperCut MF system to Ricoh Business Solutions. A monthly per copy commission will be paid to the District by the vendors.

Comment: Bids were solicited through advertisement and mailing.

20-D PURCHASING AGREEMENT AND AUTHORIZATION OF PURCHASE ORDER (Correction)

State of California Department of General Services' California Multiple Awards Schedule (CMAS) contract #3-03-70-0163S from 6/18/2003 through 12/31/2008 with Nexus IS, Inc. for computer server maintenance service for MIS and the Library.

Comment: The Public Contracts Code Section 20652 allows for public education entities in the State of California to place orders under these competitively bid contracts without advertising. There are significant cost savings to the district by joining in purchasing agreements with other agencies.

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2008

X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The meeting will be adjourned in memory of **Luella Hart**, mother of Tom Kasch, Computer Operator and mother-in-law of Darlene Kasch, Information Systems Support Analyst; **Sam Levin**, father-in-law of Steve Levine, Interim Media Services Manager; **Cleotha Strong**, aunt of Regina Jennings, CAHSEE Project Manager; **John T. Whelan**, music instructor at SMC Emeritus College for 30 years, and **Concepcion Ybarra**, mother of Robert Ybarra, lead custodian.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Monday, August 11, 2008** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- Report: Enrollment Development
- 2007-08 Quarterly Budget Report and 311Q
- Citizens' Bond Oversight Report

ADDENDUM A: Overview of 2007-2008 Grant-Funded Projects

## ADDENDUM A

### **SANTA MONICA COLLEGE Overview of 2007/2008 Grant-Funded Projects (as they relate to Board of Trustees Goals and Priorities)**

In 2007-2008, SMC managed approximately \$6.158 million in 21 grant projects funded by local, state, and federal agencies. This total includes any project that is proposal driven, performance or outcome-based, and competitive. It does not include such categorically-funded programs as EOPS or Disabled Students Programs and Services. It also does not include Tech Prep, Dual Enrollment, or the various fee-for-service workforce training contracts awarded to Workforce and Economic Development, which will be presented to the Board at a later date. In 2007-2008, the college received 7 new awards, totaling about \$1.7 million in new money, for projects developed and written by the Grants Office, Workforce and Economic Development, and the TRIO Program. This yields a success rate of 71 percent.

The following list provides an overview of the 2007-2008 grant-funded projects by Goal area, as well as the annual award total. This list also includes the 2008-2009 grants for which the college has already received award notices; others are still pending.

**Goal 1—Academic Advancement and Quality (Please note: Many of the following projects also address Goal 2, as they are developed and implemented in partnership with, and at times for the benefit of, local, state, and national community and government agencies.)**

- ***Improve student achievement, with particular emphasis on addressing basic skills education issues and improving retention for all student populations.***

#### Instructional Improvements

- Title V Math/English Cooperative Grant with El Camino College (\$700,000—shared with ECC, U.S. Dept. of ED): The purpose of this grant is to increase student success in pre-college math and English classes by improving instructional quality, student support resources, and faculty collaboration. (This grant will continue in 2008-2009.)

#### Student Support Improvements

- Title V Institutional Grant (\$550,000—U.S. Dept. of ED): This grant focuses on the success of first-time college students. Key initiatives include the development and implementation of the Welcome Center, the First Year Experience (summer bridge program), and other student support resources. (This grant will end in Fall 2009.)

#### Special Populations—College Success and Transfer

- Pico Partnership on the Move (\$150,000, funded by the City of Santa Monica): This continuing project provides instructional and student support assistance to low-income students from the Santa Monica-Malibu School District, specifically the Pico Neighborhood. (This grant will continue in 2008-2009).
- Student Support Services (\$260,181—U.S. Dept. of ED): This TRIO grant targets low income, first generation college students and provides them with the skills and resources that they need to successfully complete their SMC studies and transfer to a baccalaureate program. (This grant will continue in 2008-2009.)

### Special Populations—High School Outreach/College Prep and Access

- \*NEW for 07/08\* CAHSEE Project (\$500,000—Chancellor’s Office): This project provides academic assistance to high school students from the Classes of 2006, 2007, and 2008 who have not yet passed the CAHSEE with the hope that they will pass the CAHSEE and obtain their high school diploma. (This grant will continue in 2008-2009.)
- \*NEW for 07/08\* Upward Bound (\$250,000—U.S. Dept. of ED): This TRIO grant targets low-income, potential first generation college students from Venice and Crenshaw high schools, providing academic assistance, college planning and assistance, and counseling/mentoring support. (This grant will continue in 2008-2009).
- **Strengthen vocational program offerings**

### Early Childhood Education/Education

- Child Development Training Consortium Grant (\$10,000—state-funded): This ongoing project provides tuition, books, mentoring, and professional development activities for ECE students.
- Title V Teacher Academy Cooperative with El Camino College (\$275,000—U.S. Dept. of ED): The purpose of this project is to increase the number of students pursuing education careers. Highlights include counseling, career advising, partnerships with the baccalaureate programs, and cohort courses for future teachers that provide additional assistance in historically difficult courses, such as the sciences. (This grant will end Fall 2009.)
- Copernicus Project (\$92,000, funded by U.S. Dept. of ED through a partnership agreement with UC Riverside): This project works to identify prospective science teachers early in their educational careers, provide them with a solid foundation in both the sciences and best practice teaching strategies, and mentor them through their early years of teaching. (This grant will end Fall 2009.)
- \*NEW for 07/08\* Early Start Pathway (\$400,000, funded by Los Angeles Universal Preschool): The purpose of this project is to develop a 2+2+2 program in Early Childhood Education in partnership with SMMUSD and CSU Dominguez Hills with the intent to increase the number of qualified early childhood education professionals with a baccalaureate degree. (This grant will continue in 2008-2009.)

### Health Sciences/Nursing

- Fostering Student Success (\$219,702—federal WIA funds passed through the Chancellor’s Office): The purpose of this grant is to improve the retention and completion rates of the ADN Program by providing tutoring, counseling, and skills lab services, including simulation. (This grant will continue in 2008-2009.)
- Community-Based Job Training Grant (\$540,253—U.S. Dept. of Labor): The purpose of this grant is to increase institutional capacity to train registered nurses by putting the LVN to ADN Program online and by providing additional services to support faculty and students. (This grant will end Fall 2009.)
- Enrollment Growth and Augmentation for ADN to RN Programs (\$200,000—Chancellor’s Office): This grant will help the Nursing Program significantly expand its enrollment capacity by adding faculty and counseling time. (This grant will continue in 2008-2009.)
- Job Development Incentive Fund (\$300,000—Chancellor’s Office): This collaborative effort implemented short-term training activities that enabled CalWorks recipients and working poor to enter the health care industry as CNAs, medical front office clerks, substance abuse counselors, and/or home health aides. (This grant ended June 30, 2008.)



- \*NEW for 07/08\* Scholarships for Disadvantaged Students (\$27,491—U.S. Dept. of Health and Human Services): This grant provides financial assistance to low-income students in the Nursing Program. (This grant will not continue in 2008-2009, but a reapplication will occur in Winter 2009 for 2009-2010.)
- \*NEW for 08/09\* Equipment for Nursing and Allied Health Programs (\$73,795—Chancellor's Office): This grant will allow the college to purchase equipment and materials to improve retention, promote the use of simulation, and increase utilization of distance technology to support all nursing students, including those in pre-nursing courses. (This grant will begin 7/1/08.)
- \*NEW for 08/09\* ADN to MSN Collaborative (\$56,000—Chancellor's Office): This partnership effort with CSU Dominguez Hills will establish an ADN to MSN educational pathway that will assist recent graduates, as well as already employed nurses, to pursue a Master's Degree in Nursing with an emphasis on Nurse Education, thus addressing the a need for additional Nursing faculty throughout the country. (This grant will begin 08/08.)

#### Computer Science/Information Services

- Curriculum Improvement Partnership Award (\$124,997, funded by NASA with a grant to the United Negro College Fund Special Programs Corporation): This project developed two new CSIS programs, including Robotics/Artificial Intelligence and Network Security, partnering with local industry to ensure relevance to workforce needs. (This grant will end 12/31/08.)

#### Logistics

- Industry Driven Regional Collaborative (\$300,000—Chancellor's Office): This grant provided job skills and employment resources to individuals in the manufacturing industry who are facing unemployment due to industry cutbacks update their skills and prepare for employment in the related Logistics industry. (This grant ended June 30, 2008.)
- \*NEW for 07/08\* Strengthening Career Technical Education Grant (\$125,000—Chancellor's Office): The purpose of this project is to develop a 2+2+2 curriculum in Logistics in partnership with SMMUSD and CSU Dominguez Hills with the goal of increasing the number of students prepared to enter this emerging workforce.
- \*NEW for 07/08\* Responsive Training Fund for Incumbent Workers (\$427,500—Chancellor's Office): This grant provided incumbent workers with the skills they need to successfully obtain and retain employment in the emerging supply chain and import services/logistics field. (This grant ended June 30, 2008.)
- \*NEW for 07/08\* Responsive Training Fund for Incumbent Workers (\$437,500—Chancellor's Office): This grant provided job training services to employees of the Big Blue Bus and Culver City bus lines to help them update their skills in alignment with changes in the advanced transportation field. (This grant ended June 30, 2008.)

### Other Workforce Initiatives

- Small Business Development Center (\$250,000—Chancellor’s Office/Small Business Administration): This project provides small business development services, such as business planning development, financial planning, workshops, and other individual assistance to new and emerging small business owners in west Los Angeles County. (This grant will continue in 2008-2009.)
- \*NEW for 08/09\* SB70 Career Technical Education Community Collaborative Project (\$350,000—Chancellor’s Office): This grant will provide industry-specific training activities throughout the Westside region, as well as staff development activities that cover emerging trends in select industries. (This grant will begin in July 2008.)

### **Goal 3—Facilities and Sustainability**

#### Sustainability Awareness

- \*NEW for 08/09\* World Water Forum College Grant (\$10,000, from the Metropolitan Water District of Southern California): This grant will increase the awareness of the campus community for the need for water conservation and management through student-developed public service announcements. (This grant will begin 08/08.)

#### Workforce Training in Environmental Technology/Green Construction (these efforts also address Goal 1, strengthening vocational program offerings)

- \*NEW for 08/09\* Job Development Incentive Fund (\$300,000—Chancellor’s Office): This grant will provide job skills and employment resources necessary to prepare unemployed or underemployed individuals for jobs in environmental technology/green construction field. (This grant will begin in July 2008.)