

A G E N D A



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MONDAY,
OCTOBER 8, 2007

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:00 – Public Session
5:30 p.m. – Closed Session
7:00 p.m. – Public Meeting
Board Room (Business Building Room 117)

*The complete agenda may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>*

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to participate in
the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

- I. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 17, 2007

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, September 17, 2007.

5:00 p.m. – Public Meeting
5:30 p.m. – Closed Session
7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

- | | <u>Page No.</u> |
|--|-----------------|
| I. ORGANIZATIONAL FUNCTIONS | |
| A Call to Order – 5:00 p.m. | 1 |
| B Roll Call | |
| C Public Comments on Closed Session Items | |
|
II. CLOSED SESSION (<i>Scheduled for 5:30 p.m.</i>) | |
| <u>Public Comments on Closed Session Items</u> | |
| • Public Employee Discipline/Dismissal/Release (Government Code Section 54957) | |
| • Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
<i>Two cases</i> | |
| • Conference with Labor Negotiators (Government Code Section 54957.6)
<i>Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
Ellen Shadur, District Counsel
Employee Organizations: SMC Faculty Association
CSEA Chapter 36</i> | |
|
III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (<i>Scheduled for 7:00 p.m.</i>) | |
| D Pledge of Allegiance | |
| E Closed Session Report (if any) | |
| F Public Comments | |
| #I Approval of Minutes: September 17, 2007 (Regular Board of Trustees Meeting)
September 24, 2007 (Special Board of Trustees Meeting) | |

IV.	SUPERINTENDENT'S REPORT	
	• Management Association Update	
	• Updates:	
	– Education Collaborative with SMMUSD	
	– Early Childhood Education Grant	
	– Washington, D.C. Visit	
V.	ACADEMIC SENATE REPORT	
VI.	MAJOR ITEMS OF BUSINESS	
	G Global Citizenship	8
	H Community College Initiative	8
	#2 Designation of Reserve for Revenue Deficit	9
	#3 Designation of Reserve for Unfunded Health Benefits	10
	#4 Services Agreement between the SMCCD and the Madison Project	11
	#5 Agreement for Architectural Services – Corsair Field Renovation	13
	#6 2006-2007 Quarterly 311Q Report	14
VII.	CONSENT AGENDA	
	<i>Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations</i>	
	<u>Grants and Contracts</u>	
	#7 Acceptance of Grant and Budget Augmentation	18
	#8 Contracts and Consultants	
	8-A KCRW Contracts and Consultants	19
	8-B Legal Services	19
	8-C Consultant for Public Programs	19
	8-D License Agreement for Kiosk Services	19
	<u>Human Resources</u>	
	#9 Academic Personnel	20
	#10 Classified Personnel – Regular	21
	#11 Classified Personnel – Limited Duration	22
	#12 Classified Personnel – Non Merit	23
	<u>Facilities and Fiscal</u>	
	#13 Facilities	
	13-A Change Order No. 8 – Liberal Arts South Building	24
	13-B Change Order No. 2 Replacement Shuttle Lot	25
	13-C Amendment to Agreement for Engineering Services – Police Dispatch Video System	26
	13-D Agreement for Design Services – Campus Signage	26
	13-E Agreement for Real Estate Appraisal Services	26
	13-F Project Close Out – Theatre Arts Renovation	27
	13-G Amendment to Agreement for Architectural Services – Liberal Arts South	27

Facilities and Fiscal (continued)

#14	Commercial Warrant Register	28
#15	Direct, Benefit and Student Grant Payments	28
#16	Auxiliary Payments and Purchase Orders	29
#17	Purchasing	
	17-A Award of Purchase Orders	29
	17-B Purchasing Agreement and Authorization of Purchase Order	29

VIII. **CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

IX. **BOARD COMMENTS AND REQUESTS**

X. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, November 6, 2007** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 8, 2007

I. ORGANIZATIONAL FUNCTIONS

- A CALL TO ORDER – 5:00 p.m.
- B ROLL CALL
 Dr. Susan Aminoff, Chair
 Rob Rader, Vice-Chair
 Judge David Finkel (Ret.)
 Dr. Nancy Greenstein
 Louise Jaffe
 Dr. Margaret Quiñones-Perez
 Dr. Andrew Walzer
 Adel Morad, Student Trustee
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION (Scheduled for 5:30 p.m.)

- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
 Two cases
- Conference with Labor Negotiators (Government Code Section 54957.6)
 Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel/Negotiator
 Employee Organizations: SMC Faculty Association
 CSEA Chapter 36

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Scheduled for 7:00 p.m.)

- D PLEDGE OF ALLEGIANCE
- E CLOSED SESSION REPORT (if any)
- F PUBLIC COMMENTS

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 8, 2007

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

September 17, 2007 (Regular Board of Trustees Meeting)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

September 24, 2007 (Special Board of Trustees Meeting)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	October 8, 2007

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM G

SUBJECT: **GLOBAL CITIZENSHIP**

SUBMITTED BY: Superintendent/President

SUMMARY: Dr. Bill Reckmeyer and Jochen Fried of the Salzburg Seminars will present an overview of the Salzburg experience and the way it supports SMC's long-term commitment to build a framework for infusing global citizenship into all aspects of the institution.

INFORMATION ITEM H

SUBJECT: **COMMUNITY COLLEGE INITIATIVE**

SUBMITTED BY: Chair, Board of Trustees

SUMMARY: The Board of Trustees will receive an update on the Community College Initiative campaign from Bill Hewitt, President of FACCC, John McDowell, Vice President of FACCC and Dennis Frisch. FACCC leadership has played a key role from the beginning of the efforts to place a community college initiative on the ballot, together with the LA Guild and CCLC (Community College League of California). The Community College Initiative qualified for the February 5, 2008 ballot.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 8, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **DESIGNATION OF RESERVE FOR POTENTIAL REVENUE DEFICIT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees designate \$2,961,248 in the 2007-08 Budget as a reserve for the potential revenue deficit in 2008-2009 created by decline in reported FTES and one-year stabilization funding in 2007-2008.

SUMMARY: At its meeting on September 17, 2007, the Board of Trustees postponed adoption of the 2007-08 budget until after the DPAC Budget Planning Subcommittee had more discussion regarding designated reserves.

The Budget Planning Subcommittee held a meeting on September 19, 2007 that was announced to the college community to encourage broader input on the budget. Following discussion regarding the designated reserves, the Budget Planning Subcommittee approved a recommendation to be forwarded to the Superintendent/President that the Board of Trustees adopt the 2007-08 budget at its special meeting on September 24, 2007 with the designated reserves for Hay Study implementation, vacant positions and salary increases. The Subcommittee also recommended that an item regarding the budget/designated reserves be placed on the agenda for the next meeting of the District Planning and Advisory Council (DPAC).

At its special meeting on September 24, 2007, the Board of Trustees adopted the 2007-08 budget with designated reserves for Hay Study implementation, vacant positions, salary increases, and Global Education Initiative 2008-2010. The Board deferred adoption of the designated reserve for the potential 2008-2009 revenue deficit related to stabilization in 2007-2008 until DPAC made a recommendation to the Superintendent/President.

DPAC met on September 26, 2007 and scheduled a special meeting to be held after the Budget Planning Subcommittee meeting on Wednesday, October 3, 2007 to review and discuss the deliberations and recommendations from the Budget Planning Subcommittee pertaining to stabilization scenarios so that DPAC's recommendation to the Superintendent/President can be presented to the Board of Trustees.

DPAC concurred with the Budget Planning Subcommittee's recommendation of an FTES scenario that assumes stabilization in 2007-2008, but would produce more one-time revenue than that included in the 2007-2008 Adopted Budget. In a separate action, DPAC recommended to the Superintendent/President not to include a designated reserve item for the potential revenue deficit in 2008-2009 created by one-year stabilization funding in 2007-2008.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 8, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **DESIGNATION OF RESERVE FOR UNFUNDED RETIREE HEALTH BENEFITS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees designate \$2,000,000 in the 2007-08 Budget as a reserve for unfunded retiree health benefits until March 2008, when the Superintendent/President will present a subsequent recommendation after reviewing findings of the GASB 45 Task Force being formed by the District Planning and Advisory Council (DPAC).

SUMMARY: At its meeting on September 17, 2007, the Board of Trustees postponed adoption of the 2007-08 budget until after the DPAC Budget Planning Subcommittee had more discussion regarding designated reserves.

The Budget Planning Subcommittee held a meeting on September 19, 2007 that was announced to the college community to encourage broader input on the budget. Following discussion regarding the designated reserves, the Budget Planning Subcommittee approved a recommendation to be forwarded to the Superintendent/President that the Board of Trustees adopt the 2007-08 budget at its special meeting on September 24, 2007 with the designated reserves for Hay Study implementation, vacant positions and salary increases. The Subcommittee also recommended that the topic be placed on the agenda for the next meeting of DPAC.

At its special meeting on September 24, 2007, the Board of Trustees adopted the 2007-08 budget with designated reserves for Hay Study implementation, vacant positions, salary increases, and Global Education Initiative 2008-2010. The Board deferred adoption of a designated reserve for unfunded retiree health benefits until DPAC made a recommendation to the Superintendent/President.

DPAC met on September 26, 2007 and approved a recommendation to be forwarded to the Superintendent/President that the District not set aside funds for unfunded retiree health benefits until the college community is educated about GASB 45. In addition, it was recommended that a task force be formed for the purpose of education with the goal of developing a recommendation regarding unfunded retiree health benefits and GASB 45 by the beginning of the spring 2008 semester. A third motion was approved that DPAC is in principle committed to honor the promise that employees receive retirement benefits.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 8, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **SERVICES AGREEMENT BETWEEN THE SANTA MONICA COMMUNITY COLLEGE DISTRICT AND THE MADISON PROJECT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to execute an agreement (“Services Agreement”) between the District and the Madison Project, Inc. a California non-profit public benefit corporation (“Madison Project”) for four years, beginning October 8, 2007 and ending October 7, 2011.

SUMMARY: At the July 9, 2007, Board meeting, the Board was provided an update on the District’s plan to operate the District’s two performance spaces at the SMC Performing Arts Center (also known as the Madison Campus) as self-funding operations beginning in 2008-09, after completing the current start-up year. SMC will provide staffing and services for administration, licensing, general support, box office, maintenance, grounds, and security. Revenues from licensing, box office fees, parking, concessions, educational grants, interest, and support from the Madison Project will offset future expenses. SMC has set licensing rates at a level that recovers all costs. The Center will also be home to the Madison Project, which will be the presenting and community arts entity for the Santa Monica College Performing Arts Center. The Madison Project was formed earlier this year as a California 501(c)(3) non-profit public benefit corporation. An exceptional founding board is in place and is active. The Madison Project will select, produce, and underwrite performances of distinction and merit for public enjoyment and additionally provide arts education programming for a range of audiences. The Madison Project will provide for development, membership, and an endowment, and will coordinate marketing with SMC. Ticket revenues, interest on endowment, sponsorships, grants, gifts, and naming gifts will offset the expenses of the Madison Project.

A services agreement plan has been readied and is presented for Board approval (Exhibit “A”). The initial agreement is for a term of four years and sets out the obligations of SMC and the Madison Project (“MP”) individually and jointly. Under the agreement, MP obligations are to produce and present to the general public a season of high-profile and emerging talent performances and additionally provide a program of free arts education to a variety of audiences. SMC will provide staffing and services for administration, licensing, general support, box office, maintenance, grounds, and security. SMC is entitled to select 45 days for SMC use of the theater, and may license the theater to third parties on other days not selected by MP. MP shall prepare an annual business plan and budget for SMC approval.

Additionally, MP shall provide student discounted tickets to MP-produced events, and shall allow SMC students to volunteer or to be employed as ushers and other such positions under MP supervision. SMC and MP shall determine the names for the Theater and the various rooms and amenities in accordance with Board of Trustees Policy 7130. The proceeds of naming shall be placed in an endowment for the benefit of the Theater. MP shall prepare written sponsorship guidelines for SMC approval, and shall implement a sponsorship program with revenues available to MP. Revenue for filming shall belong to SMC. Other minor revenue distributions are defined as well.

The agreement also obligates MP to follow the site parking mitigation plan approved by the Board of Trustees in 2003. The agreement may be terminated by SMC without cause with 30 days written notice.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 8, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6 **AGREEMENT FOR ARCHITECTURAL SERVICES –
CORSAIR FIELD RENOVATION**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees approve an agreement with CO ARCHITECTS for the Corsair Field Renovation for \$200,000 plus reimbursable expenses.

FUNDING SOURCE: Measure S

SUMMARY: This agreement is for the planning, design and construction administration for an artificial turf field, replacement track and new lighting for Corsair Field. A feasibility study looked at a major renovation of the Corsair Field area including field, stadium, facilities, receiving and underground parking. The study concluded that the costs were too high to accomplish the entire project at one time. The complete project can only be implemented in phases over many years and with the need for additional funding. The renovation of the field itself is the top priority of the PE and Athletic departments. This renovation will result in the ability to increase the use of the field both for college and community activities.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 8, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6 2006-2007 QUARTERLY 311Q REPORT

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees acknowledge receipt of the Quarterly 311Q report, as of June 30, 2007.

COMMENT: The Board of Trustees is presented on a quarterly basis with the 311Q report required by the Chancellor's Office. This report summarizes the financial statements of the District's Unrestricted General Fund for review by the Chancellors Office.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

District: 780 Santa Monica Community College District

Quarter Ended: 30-Jun

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2003-04	Actual 2004-05	Actual 2005-06	Projected 2006-07
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	102,020,727	106,898,273	114,549,061	129,659,094
A.2	Other Financing Sources (Object 8900)	16,292	51,833	82,991	100,706
A.3	Total Unrestricted Revenues (A.1 + A.2)	102,037,019	106,950,106	114,632,052	129,759,799
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	96,705,561	106,221,712	111,911,800	121,902,565
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	256,720	411,100	308,032	282,272
B.3	Total Unrestricted Expenditures (B.1 + B.2)	96,962,281	106,632,812	112,219,832	122,184,836
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	5,074,738	317,294	2,412,220	7,574,963
D.	Fund Balance, Beginning	1,862,057	6,834,088	5,586,996	8,385,633
D.1	Prior Year Adjustments + (-)	-102,707	-1,564,387	386,417	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	1,759,350	5,269,701	5,973,413	8,385,633
E.	Fund Balance, Ending (C. + D.2)	6,834,088	5,586,995	8,385,633	15,960,596
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	7.0%	5.2%	7.5%	13.1%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	15,727	21,041	21,066	21,684
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year presented			
		2003-04	2004-05	2005-06	2006-07
H.1	Cash, excluding borrowed funds				26,143,303
H.2	Cash, borrowed funds only				0
H.3	Total Cash (H.1 + H.2)	-1,900,158	11,836,517	7,712,494	26,143,303

IV. Unrestricted General Fund Revenues and Expenditures: 2006-07 Budget to Year-to-Date Actuals

Line	Description	Adopted	Annual	Year-to-Date	Percentage
		Budget	Current	Actuals	
		(Col. 1)	(Col. 2)	(Col. 3)	(Col. 3/Col. 2)
L. Revenues:					
L.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	126,110,170	129,050,519	129,659,094	100%
L.2	Other Financing Sources (Object 8900)	163,536	181,771	100,706	55%
L.3	Total Unrestricted Revenues (L.1 + L.2)	126,273,706	129,232,290	129,759,800	100%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	126,979,272	122,183,894	121,902,565	100%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	290,188	290,188	282,272	97%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	127,269,460	122,474,082	122,184,837	100%
K.	Revenues Over(Under) Expenditures (L.3 - J.3)	-995,754	6,758,208	7,574,963	
L.	Adjusted Fund Balance, Beginning	8,385,633	8,385,633	8,385,633	
L.1	Fund Balance, Ending	7,389,879	15,143,841	15,960,596	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1 / J.3)	5.8%	12.4%		

V. Has the district settled any employee contracts during this quarter? No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify YYYY-YY)	Management		Permanent		Academic		Classified	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
a. SALARIES:								
Year 1: 2005-06	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2: 2006-07	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3: 2006-07	0	0.0%	0	0.0%	0	0.0%	0	0.0%
b. BENEFITS:								
Year 1: 2005-06	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2: 2006-07	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3: 2006-07	0	0.0%	0	0.0%	0	0.0%	0	0.0%

*: As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **Yes**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year? **No**
Next year? **Yes**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District is borrowing a significant amount of FTES to maintain funding levels. The District is continuing to develop and implement a three-year plan to reduce expenditures through cost savings and increases in efficiency that will result in a balanced budget in the 2009-2010 year and maintain a fund balance above 5% for all three years.

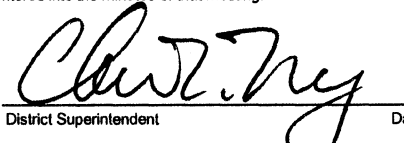
CERTIFICATION

District : 780 Santa Monica Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

 9/6/07
District Chief Business Officer Date

 9/6/07
District Superintendent Date

Qtr. Ended: June 30, 2007

Governing Board Meeting Date: 10/8/07

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 8, 2007

VII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#17

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

VIII. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 **ACCEPTANCE OF GRANTS AND BUDGET**
Requested Action: Approval/Ratification **AUGMENTATION**

Title of Grant: **Early Start Pathway for Early Childhood Education**

Granting Agency: Los Angeles Universal Preschool (LAUP) / Workforce Initiative

Award Amount: \$400,000 per year for 3 years for a total of \$1.2 million contingent on satisfactory performance

Matching Funds: \$67,500

Performance Period: October 1, 2007 – June 30, 2010

Summary: The overall goal of the proposed Early Start Pathway for Early Childhood Education is to improve the training and educational levels of the ECE workforce by increasing the number of students who enter the ECE career pipeline and exit with a baccalaureate degree. SMC, in partnership with SMMUSD and CSU Dominguez Hills, will do this by creating an Early Start Pathway that will raise awareness of the viability of careers in ECE and enable high school students to access college-level coursework and earn college credits through SMC's Dual Enrollment Program. In addition, SMC students pursuing an AA degree or certificate in ECE will also receive support and encouragement to transfer to a four-year program upon completion. This effort will include articulation agreements with four-year schools and on-site transition services, such as team teaching and baccalaureate advising.

Budget Augmentation: Restricted fund 01.3 (2007-2008 Summary)

Income	
8886 Local	\$400,000.00
Expenditures	
1000 Academic	\$111,000.00
2000 Classified	36,875.00
3000 Benefits	36,969.00
4000 Supplies/Materials	18,193.00
5000 Other Operating Expenses	158,000.00
6000 Capital Outlay	2,600.00
7000 Indirect Costs	36,364.00

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

8-A KCRW CONTRACTS AND CONSULTANTS (amendment to annual contract)

Provider: Borrego Springs Fire Department
Fees: Amendment to annual rental payments of \$3,600 in advance to allow for a three percent rent increase on the anniversary of rental renewal periods.
Effective dates: Initial agreement term of one year, commencing July 1, 2007 through June 30, 2008; option for subsequent four-year renewal terms up to five times.
Service: Usage of tower by KCRW to locate translator stations K225BA retransmitting KCRW programming to the Anza Borrego area.
Funding Source: KCRW donations

8-B LEGAL SERVICES (amendment to annual contract)

Provider: Harrington, Foxx, Dubrow & Canter
Fees: Amend fee from \$160 to \$165 per hour for attorney services; \$75 per hour for paralegal services plus expenses
Service: Legal defense for District's self-insured liability program
Funding Source: 2007-2008 Risk Management Budget

8-C CONSULTANT FOR PUBLIC PROGRAMS

Provider: Linda Sullivan
Fees: \$52,000
Effective Date: October 8, 2007 through June 30, 2008
Service: Facility and Operational Planning for Santa Monica College Public Programs
Funding Source: Measure U and 2007-08 SMC Performing Arts Center Budget

8-D LICENSE AGREEMENT FOR KIOSK SERVICES

Provider: Adcamp, Inc.
Service: License agreement for kiosks services for campus newspaper distribution
Effective Date: August 28, 2008, for five years
Fees: There is no fee; the license will generate approximately \$600 in revenue for the Corsair's Auxiliary account.
Comment: Adcamp was the sole respondent to a request for proposal for these services. SMC will appoint a staff member to approve all advertising prior to display on campus.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

Separations

<u>Disability Retirement</u>		
Celestial, Claudia	Disabled Students (High Tech Center)	03/01/07
 <u>Retirement</u>		
Singleton, Leon	Instructor, Business	09/26/07

The board hereby accepts immediately the retirements of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 CLASSIFIED PERSONNEL – REGULAR

Approval/ratification of the establishment of classified positions, and other actions involving classified personnel including hiring, promoting, changing work shifts, working out of classification, and advanced step placements. All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS EFFECTIVE DATE

PROBATIONARY

Ghasami, Nilofar, Student Services Clerk, EOP&S	10/01/07
Harris, LaToya, Cosmetology Assistant, Cosmetology Dept.	09/01/07
Sanchez, Yesenia, Student Services Clerk, Financial Aid	10/08/07

PROMOTIONS

Ramos, Angelita	10/01/07
Fr: Student Services Assistant, International Student Center	
To: Administrative Assistant II, Admissions and Records	

ADVANCED STEP PLACEMENT

Nemeth, Pamela, Administrative Assistant I, ESL Department	Step C	07/01/06
--	--------	----------

CHANGE IN WORK SHIFT/TEMPORARY

Negron, Robert	09/17/07 – 12/31/07
Fr: Community College Parking Enforcement Officer /NS-I - Campus Police, 11 mos, 40 hrs	
To: Community College Parking Enforcement Officer/Day - Campus Police, 11 mos, 40 hrs	

INCREASE IN HOURS/PERMANENT

Burke, Madeline R.	08/27/07
Fr: Dance Production Specialist/VH - Theater Arts/Dance, 11 mos, 20 hrs	
To: Dance Production Specialist/VH - Theater Arts/Dance, 11 mos, 25 hrs	

ESTABLISH

Lab Technician Art/Brdcst/Comm/Photo (1 position)
Art Department, 11 mos, 40 hrs/VH

RECLASSIFICATION (HAY STUDY REPORT)

From: Media/Graphic Services Manager	01/01/07
To: Media and Reprographics Services Manager (correction)	

Comment: List of individuals under new classification on file with the Office of Human Resources.
Definition (Merit Rule 1.2): The reassignment of a position, whether filled or vacant from one class to another, whether new or existing, because of significant change in class title, minimum qualifications, duties or responsibilities. Reclassifications may occur only through a gradual accretion of growth of duties. Reclassification may or may not be accompanied by a change in salary range assignment.

LEAVES OF ABSENCE WITHOUT PAY -PERSONAL

Franco, Sandra, Student Services Clerk, Admissions & Records	09/27/07 – 10/31/07
--	---------------------

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – LIMITED DURATION

Approval/ratification of provisional and limited term employees. All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Acquista, Andrew, Accompanist-Percussion, KDR	07/02/07-12/22/07
Acquista, Andrew, Accompanist-Percussion, Program Dev	07/02/07-12/22/07
Badaro, Luiz, Accompanist-Percussion, Program Dev	07/02/07-12/22/07
Badaro, Luiz, Accompanist-Percussion, KDR	07/02/07-12/22/07
Bonner, Gary, Accompanist-Dance, KDR	07/02/07-12/22/07
Cook, Tania, Instructional Assistant-English, English	09/20/07-12/21/07
Cummings, Kahill, Accompanist-Percussion, KDR	07/02/07-12/22/07
Cummings, Kahlil, Accompanist-Percussion, Program Dev	07/02/07-12/22/07
Ellison, Monti, Accompanist-Percussion, KDR	07/02/07-12/22/07
Friedkin, Joellen, Accompanist-Performance, Program Dev	09/04/07-12/31/07
Gutierrez, Hector, Groundskeeper, Grounds	10/01/07-10/26/07
Hedderich, Joseph, Accompanist-Dance, KDR	07/02/07-12/22/07
Holmblad, Kristi, Instructional Assistant-English, English	09/24/07-12/21/07
Kuroda, Mika, Accompanist-Dance, KDR	07/02/07-12/22/07
Logvinsky, Leon, Accompanist-Dance, KDR	07/02/07-12/22/07
Malolli, Fatmira, Accompanist-Dance, KDR	07/02/07-12/22/07
Malolli, Fatmira, Accompanist-Dance, Program Dev	07/02/07-12/22/07
McSherry, Carrie, Instructional Assistant –ESL, ESL	07/02/07-12/21/07
Nason, Nancy, Instructional Assistant-English, English	09/20/07-12/21/07
Peterson, Rachel F, Instructional Assistant-English, English	09/24/07-12/21/07
Ross, Edith, Administrative Clerk, Human Resources	09/27/07-12/31/07
Schwarz, Virginia, Instructional Assistant-English, English	09/24/07-12/21/07
Sow, Malik, Accompanist-Percussion, Program Dev	07/02/07-12/22/07
Sow, Malik, Accompanist-Percussion, KDR	07/02/07-12/22/07
Spilny, Valerie, Accompanist-Dance, KDR	07/02/07-12/22/07
Spilny, Valerie, Accompanist-Dance, Program Dev	07/02/07-12/22/07
Syth, William, Personnel Analyst, Personnel Commission	09/06/07-12/31/07
Walker, Frederick, Accompanist-Percussion, KDR	09/10/07-12/23/07
Watkins, Deanna, Accompanist-Dance, KDR	07/02/07-12/22/07

LIMITED TERM

Burns, Lisa, Department Secretary I, Academic Senate	08/13/07-08/30/07
Franklin, Tiffany, Counseling Aide, EOPS	08/01/07-12/31/07
Labarge, Molly, Instructional Assistant-ESL, ESL	07/02/07-12/21/07
Louff, Judy, Department Secretary I, Theatre Arts	08/27/07-08/31/07
Moses, Kathleen, Athletics Activities Asst, Athletics	08/20/07-08/24/07
Smith, Peter, Music Technical Assistant, Music	08/13/07-08/24/07
Windish, Marge, Department Secretary I, Music	08/13/07-08/24/07

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - NON MERIT

Approval/ratification of hiring of the following non-merit employee(s) for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant \$8.00/hr (STHP)	60
College Work-Study Student Assistant \$8.00/hr (FWS)	69

SPECIAL SERVICE

Community Services Specialist II \$38.00/hr	3
--	---

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES

Requested Action: Approval/Ratification

13-A CHANGE ORDER NO. 8 – LIBERAL ARTS SOUTH BUILDING

Change Order No. 8 – PINNER CONSTRUCTION COMPANY on the Liberal Arts South Building Project in the amount of \$ 35,753

Original Contract Amount	\$ 13,195,000
Previously Approved Change Orders 1 – 7	214,370
Change Order No. 8	<u>46,499</u>
Revised Contract Amount	\$ 13,455,869
Original Contract Time	425 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	425 days
Time Extension this Change Order No. 8	<u>0 days</u>
Current Revised Contract Time	425 days

Funding Source: State Capital Outlay Funds, City of Santa Monica Earthquake Redevelopment, Measure U

Comment: Change Order 8 provides for installation of and tie-in to the existing storm drain system as requested by the College. It was originally planned that the storm drain connection would be installed as part of the QUAD project. The additions are electrical outlets for owner furnished projectors, miscellaneous ceiling grid changes to accommodate special registers, the cost to extend the existing handrail to meet ADA clearance issues.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES (continued)

13-B CHANGE ORDER NO. 2 - REPLACEMENT SHUTTLE LOT

Change Order No. 2 – TRIMAX CONSTRUCTION CORP. on the Replacement Shuttle Lot Project in the amount of \$ 46,499

Original Contract Amount	\$ 1,470,000
Previously Approved Change Order No. 1	126,113
Change Order No. 2	<u>46,499</u>
Revised Contract Amount	\$ 1,642,612
Original Contract Time	90 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	90 days
Time Extension this Change Order No. 2	<u>0 days</u>
Current Revised Contract Time	90 days

Funding Source: Measure U

Comment: Change Order No. 2 for revisions to catch basin reinforcing steel, increases to the curb heights at planters with existing trees, additional costs to bring power to the site from across Exposition Blvd. SCE required the use of a SCE approved contractor. Additional costs to cap existing monitoring wells, temporary striping required to allow for asphalt cure time, removal and disposal of existing fence along Stewart and Exposition per Owner request, the costs to provide a water meter per City of Santa Monica standards, modifications to driveway approach per City of Santa Monica requirements, and the costs to provide temporary water to the site pending installation of City water meter.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES *(continued)*

13-C AMENDMENT TO AGREEMENT FOR ENGINEERING SERVICES – POLICE DISPATCH VIDEO SYSTEM

Amend the agreement with P2S ENGINEERING for the Police Dispatch Video System not to exceed \$9,660 plus reimbursable expenses.

Funding Source: Measure U

Comment: The amendment covers additional fees requested by the engineer for additional time spent in the design due to the complexity of the project.

13-D AGREEMENT FOR DESIGN SERVICES – CAMPUS SIGNAGE

Agreement with GOLDEN CANE ADVERTISING for the Campus Signage Design for time and expenses, \$100 to \$200 per hour plus reimbursable expenses, not to exceed \$120,000.

Funding Source: Measure S, U, District Capital Outlay Funds, State Capital Outlay Funds

Comment: This agreement is for the planning, design and construction administration for campus signage. The consultants will work on a unified signage design for all college sites and new building projects. The college frequently receives comments from students and the public that our sites and buildings are not easy to locate due to poor signage.

13-E AGREEMENT FOR REAL ESTATE APPRAISAL SERVICES

Agreement with CURTIS-ROSENTHAL, INC for Real Estate Appraisal Service for \$3,500 plus reimbursable expenses

Funding Source: District Capital Outlay Funds

Comment: The District requires real estate appraisal services from time to time during the course of our normal real estate activities. The needs range from setting property values for various government reports to determining values for potential real estate transactions.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES (continued)

13-F PROJECT CLOSE OUT – THEATRE ARTS RENOVATION

Subject to completion of punch list items by TURNER CONSTRUCTION COMPANY, authorize the Executive Vice President, without further action of the Board of Trustees, to accept the project described as THEATRE ARTS RENOVATION as being complete upon completion of punch list items by TURNER CONSTRUCTION COMPANY. The Executive Vice President shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

13-G AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – LIBERAL ARTS SOUTH BUILDING

Amend the agreement with GENSLER for the Earthquake Replacement Liberal Arts South Building not to exceed \$20,000 plus reimbursable expenses.

Funding Source: State Capital Outlay Funds, City of Santa Monica Earthquake Redevelopment, Measure U

Comment: The US Green Building Council requires “commissioning” of all LEED certified buildings. Commissioning includes testing, inspection and adjustments to all building mechanical systems. Commissioning must be completed by someone other than the building contractor.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 8, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING

Requested Action: Approval/Ratification

17-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

July 1 - July 31, 2007	\$8,164,822.84
August 1 – August 31, 2007	\$855,535.43

17-B PURCHASING AGREEMENT AND AUTHORIZATION OF PURCHASE ORDER

Award of Purchase Order up to legal limits, to be placed against a competitively bid agreement of the Fontana Unified School District, to RIMS SUN RIDGE SYSTEMS, INC. for Computer Aided Dispatch and Records Management Systems for the SMC Campus Police Department to bring SMC into compliance with the Jeanne Cleary Act. 20 U.S.C.1092(f).

Funding Source: Auxiliary Department Funds, 2007 Budget

Comment: The Public Contracts Code Section 20652 allows for public education entities in the State of California to place orders under competitively bid contracts without advertising. There are significant cost savings to the district by joining in purchasing agreements with other agencies.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 8, 2007

IX. BOARD COMMENTS AND REQUESTS

X. ADJOURNMENT

The meeting will be adjourned in memory of **Donald L. Jones**, husband of Lucy Kluckhohn-Jones, Life Science professor; **Daulet N. Pochkhanawala**, mother of Perviz Sawoski; **Shirley Sharp**, retired SMC English instructor; and **Leon Singleton**, SMC Business instructor.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, November 6, 2007** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.