



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, FEBRUARY 1, 2022

Via Zoom Webinar

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

5 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

6 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings.

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees meeting to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. A general public comment may concern any matter of interest to the public within the jurisdiction of the District. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 1, 2022

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, February 1, 2022. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Louise Jaffe, Chair
 Barry Snell, Vice-Chair
 Dr. Susan Aminoff
 Dr. Nancy Greenstein
 Dr. Margaret Quiñones-Perez
 Rob Rader
 Dr. Sion Roy
 Ali Shirvani, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96490163563?pwd=NIJlM0MzTU5RaWtjSnphakVJVTJOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or
 +1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel

at: <https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organizations: SMC Faculty Association
 CSEA Chapter 36
 SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9) Name of Case: Sparks v. Santa Monica Community College District, Los Angeles Superior Court, Case No. 22SMCV00032

6 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT'S REPORT

- COVID-19 Update
- Early Childhood Lab School Update
- Electronic Funds Distribution to Students
- Black History Month

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: Student Equity Center

Presenter: Isaac A. Rodriguez Lupercio, Ph.D., Associate Dean, Student Life

This supports the Board's 2021-2022 Annual Goal for Educational Advancement, Quality, and Equity and the Board's Ongoing Priority #7: Student Life: Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

- | | | |
|----|--|---|
| #1 | Approval of Minutes: January 18, 2022 (Regular Meeting) | 7 |
| #2 | Resolution: Adopt Findings Pursuant to Government Code Section 54953 | 7 |

Contracts and Consultants

- | | | |
|------|---------------------------------------|---|
| #3-A | Approval of Contracts and Consultants | |
| | ▶ New Contracts | 8 |

Human Resources

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#5	Classified Personnel – Regular	10
#6	Classified Personnel – Non Merit	11
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Facilities and Fiscal

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#14	Providers for Community and Contract Education	16
#15	Purchasing: Award of Competitive Contracts, 2021-2022	17

X. CONSENT AGENDA – Pulled Recommendations
Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. MAJOR ITEMS OF BUSINESS

#16	2020-2021 Audit Report	18
#17	2022-2023 Nonresident Tuition Rate	19
#18	2021-2022 Quarterly Budget Report and 311Q	20

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT
The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, March 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 1, 2022

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#15.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[January 18, 2022 \(Regular Meeting\)](#)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval

Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”
2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

3-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

➤ NEW CONTRACTS

Provider/Contract		Term/Amount	Service	Funding Source
1	IT Savvy	February 1, 2022 - February 1, 2027 \$131,404.77	Purchase CISCO equipment and licenses to upgrade the District WiFi network. The District has been involved in a multi-phased project to upgrade the wireless network for improved speed, bandwidth and reliability. The first phases of the project are focused on instructional and student support buildings to improve the student experience. To date, 11 instructional and student support buildings have been upgraded and this agreement allows the District to upgrade the remaining 10 instructional and student support buildings.	\$124,108.06 Physical Plant and Instructional Equipment Block Grant \$7,296.71 Higher Education Relief Fund (HEERF)
<p><i>Requested by: Marc Drescher, Chief Director, Information Technology</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i></p>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

ELECTION

EFFECTIVE DATE

Academic Administrator
 Beardsley, Jason, Dean, Academic Affairs

02/02/22

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

RETIREMENT

Livings, Gail, Social Science, 30 years
 Comments: Date adjusted from approval at the Board of Trustees meeting on January 18, 2022

12/31/2021

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>ESTABLISH NEW CLASSIFICATION AND POSITION</u>	<u>EFFECTIVE DATE</u>
Director of Public Information (1 position)	02/02/2022
Superintendent/President, 12 Months, 40 Hours	
Classified Management Salary Schedule, Range M30	

<u>ESTABLISH POSITION</u>	<u>EFFECTIVE DATE</u>
Director of Marketing and Communications (1 position)	02/02/2022
Government Relations, 12 Months, 40 Hours	

Lead Custodian (1 position)	02/02/2022
Operations, 12 months, 40 Hours, NS-2	

Custodian (1 position)	02/02/2022
Operations, 12 months, 40 Hours, Varied Hours	

<u>ABOLISH POSITION</u>	<u>EFFECTIVE DATE</u>
Custodian (1 position)	02/02/2022
Operations, 12 months, 40 Hours, NS-2	

Custodian (1 position)	02/02/2022
Operations, 12 months, 40 Hours, Day Shift	

<u>WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)</u>	<u>EFFECTIVE DATE</u>
Henriquez, Fernando	08/23/2021 to 12/23/2021
From: Receiving, Stockroom, and Delivery Worker	01/04/2022 to 01/12/2022*
To: Lead Receiving, Stockroom, and Delivery Worker	
Percentage: More than 50%	
*extension of working out of class assignment	

<u>WORKING OUT OF CLASSIFICATION (LIMITED TERM ASSIGNMENT)</u>	<u>EFFECTIVE DATE</u>
Gallegos, Luis	08/23/2021 to 12/20/2021
From: Mail Services Worker I	12/21/2021 to 12/23/2021*
To: Receiving, Stockroom, and Delivery Worker	01/04/2022 to 02/18/2022*
Percentage: More than 50%	
*extension of working out of class assignment	

WORKING OUT OF CLASSIFICATION (LIMITED-TERM SUBSTITUTE)

Gray, I. Darryl

From: Lead Custodian, Operations, NS-II

To: Custodial Operations Supervisor, Operations, NS-II

Percentage: More than 50%

*extension of working out of class assignment

11/01/2020 to 06/30/2021

07/07/2021 to 12/31/2021*

01/04/2022 to 06/30/2022*

SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Thomas, Lori, Human Resources Specialist, Human Resources

02/04/2022

RECOMMENDATION NO. 6

CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources

Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$15.00/hour (STHP)

14

College Work-Study Student Assistant, \$15.00/hour (FWS)

15

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
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PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Bass, Edward, Stage Construction Technician – Lighting, Theatre Arts	01/04/2022-06/30/2022
Carbone, John, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Cooper, Alexander, Costume Designer, Theatre Arts	01/04/2022-06/30/2022
Geller, Francis, Theatre Technical Specialist, SMC Performing Arts	01/20/2022-06/30/2022
McNaughton, Joellen, Accompanist - Performance, Music	01/04/2022-06/30/2022
McNaughton, Joellen, Accompanist - Music, Music	01/04/2022-06/30/2022
Morley, Sheldon, Theatre Technical Specialist, SMC Performing Arts	01/20/2022-06/30/2022
Nesteruk, Gary, Accompanist - Music, Music	01/04/2022-06/30/2022
Osipova, Yelena, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Plotkin, Alla, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Soro, Gnenemon, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Sow, E. Malik, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Ter-Avanesova, Nonna, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Walker, Frederick, Accompanist - Dance, Dance	01/04/2022-06/30/2022

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Arsene, Cristina, Instructional Assistant – ESL, ESL	01/04/2022-06/30/2022
Beck, Michael, Customer Service Assistant, Campus Store	01/24/2022-03/03/2022
Berent, Richard, Accompanist - Performance, Music	01/04/2022-06/30/2022
Brown, Thomas, Instructional Assistant – ESL, ESL	01/04/2022-06/30/2022
Carter, Ashlie, Customer Service Assistant, Campus Store	01/24/2022-03/03/2022
Chan, Oliver, Accompanist - Performance, Music	01/04/2022-06/30/2022
Chang, Tony, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Day, Wayne, Custodian, Operations	02/01/2022-06/30/2022
English, Kara, Customer Service Assistant, Campus Store	01/24/2022-03/03/2022
Fujita, Kurtis M., Student Services Clerk, Admission & Records	01/24/2022-06/30/2022
Garcia, Lucy, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Gerhold, Thomas, Accompanist - Performance, Music	01/04/2022-06/30/2022
Hoch, Marilyn, Instructional Assistant – ESL, ESL	01/04/2022-06/30/2022
Lopez, Jose C., Bookstore Clerk/Cashier, Campus Store	01/24/2022- 03/03/2022
Miles, Eric, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Minor, Earl, Custodian, Operations	02/01/2022-06/30/2022
Nesteruk, Gary, Accompanist - Performance, Music	01/04/2022-06/30/2022
Pacheco, Wendy, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Thielking, Alan, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

*Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Devin Starnes, Director of Facilities Management
: Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification*

9-A CHANGE ORDER NO. 1 - MONITORING AND BULK SAMPLING FOR ASBESTOS AND LEAD AT CAYTON CENTER BASEMENT

Change order No. 1 to add monitoring services to the Environmental Services contract with Ellis Environmental for bulk sampling of asbestos and lead in Cayton Center Basement in preparation for and during renovation.

Original Contract Amount for sampling	\$2,132.40
Change Order No. 1 for monitoring	<u>\$2,295.60</u>
Total	\$4,428.00

Funding Source: General Fund/Auxiliary

Comment: The original contract was for bulk sampling and testing services prior to renovation. The change order is for monitoring for abatement services during renovation.

9-B AWARD OF BID - GLASS REPLACEMENT, STUDENT SERVICES CENTER AND PERFORMING ARTS CENTER

Recommend award of bid in the amount of \$38,601 to Huntington Glazing, Inc. for materials and replacement of broken glass at the Student Services Center and Performing Arts Center.

Funding Source: Capital Fund

Comment: Replacement of glass at the Student Services Center first floor exterior near the northeast corner of the building and second floor interior lobby next to the stairs. For Performing Arts Center, glass replacement of the exterior second story on the east side of the building.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: December1- 31, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	80,062
3000	Benefits	0
4000	Supplies	2,082
5000	Contract Services/Operating Exp	-287,660
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	205,516
Net Total:		0

10-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: December1- 31, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	121,345
2000	Classified/Student Salaries	39,650
3000	Benefits	22,038
4000	Supplies	-270,319
5000	Contract Services/Operating Exp	25,235
6000	Sites/Buildings/Equipment	62,051
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Approved by: Christopher M. Bonvenuto, Vice-President Business and Administration
Requested Action: Approval/Ratification

Commercial Warrant Register
 December 2021 347086 through 374278

ACH Numbers
 December 2021 44445 through 47348

Total \$8,271,637.70

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
 December 2021 C1E – C2F \$13,425,336.94

Comment: The detailed payroll register documents are on file in the Accounting Department.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskell, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

December 2021 Covered by check & voucher numbers: 028458-028583 & 02747-02749

Bookstore Fund Payments	\$ 122,084.12
Other Auxiliary Fund Payments	\$ 30,422.75
Trust and Fiduciary Fund Payments	<u>\$ 203,334.11</u>
	\$ 355,840.98

Purchase Orders issued

December 2021 \$ 9,289.76

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO. 14 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs

Patricia Ramos, Dean, Academic Affairs

Approved by: Bradley Lane, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 PURCHASING

Requested Action: Approval/Ratification

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

15-A AWARD OF COMPETITIVE CONTRACTS 2021-2022

Public Contract Code 20118 gives the District the authority to purchase through another public agency bid. This is commonly referred to as piggybacking. The annual award of piggyback-allowed contracts bid through various state and local agencies allows the District to purchase without advertising for bids, if it is determined it to be in the best interests of the District. The District is recommending participation in the following piggyback-allowed bids, as listed below during the 2021-2022 fiscal year. The bids are valid for the entire fiscal year with the exception of those notes with their respective expirations.

- State of California (CMAS), Contract #3-19-70-3483B with IT Savvy, to 09/4/23 for Information Technology Goods and Services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-5099, with Healthcare IT Leaders – Healthy Returns, to 12/16/2024, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4998, with CLEARED4, to 10/31/2024, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4284, with Medline Industries Inc., to 3/18/2022, for medical surgical, scientific, and laboratory supplies
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4093, with NxtGen Technologies (Trase.app), to 12/14/2023, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. CB-228-17, with PacWest, to 6/30/2022, for HVAC products and services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-3939, with OptimumHQ, to 9/30/2022, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4215, with Biocept, to 1/21/2023, for COVID-19 testing products/services

BOARD OF TRUSTEES Santa Monica Community College District	ACTION February 1, 2022
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 16

SUBJECT: **2020-2021 AUDIT REPORTS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2020-2021 Audit Report of the Financial and Related Statements of the Santa Monica Community College District and the Proposition 39 Financial and Performance Audits prepared by the District’s contracted independent auditor EideBailly.

COMMENT: The Auditor’s opinion is that the basic financial statements present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2021. The Board’s Audit Subcommittee, Trustees Louise Jaffe, Rob Rader and Barry Snell, reviewed and discussed the reports with the auditors and fiscal staff to prepare for the presentation of the audit to the Board.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

RECOMMENDATION NO. 17

SUBJECT: **2022-2023 NONRESIDENT TUITION RATE**

SUBMITTED BY: Vice-President, Enrollment Development

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the nonresident tuition rate of \$316 per unit and the nonresident capital outlay surcharge of \$24 per unit for 2022-2023. This represents a 2.93% increase from the 2021-2022 nonresident tuition rate, or 2.39% increase in the total per unit cost.

For 2022-2023, the lowest possible nonresident tuition rate for SMC is Option A – the District Average Cost, which decreased from \$329 in 2021-2022 to \$316 per semester unit for 2022-2023; and the highest possible nonresident tuition rate is Option E – the Average Nonresident Tuition fee of public community colleges in a minimum of 12 states comparable to California, which increased from \$365 per semester unit for 2021-2022 to \$443 per semester unit for 2022-2023.

	Current	Proposed	Change
Nonresident Tuition	\$307	\$316	+ \$9
Capital Outlay Surcharge	\$24	\$24	--0-
State Enrollment Fee for Resident and Nonresident Students	\$46	\$46	-0-
Total	\$377	\$386	+ \$9

This \$9.00/unit increase brings nonresident tuition to the minimum allowable by the State of California for the 2022-2023 academic year.

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

BOARD OF TRUSTEES Santa Monica Community College District	ACTION February 1, 2022
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: **2021-2022 QUARTERLY BUDGET REPORT AND 311Q REPORT**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees acknowledge receipt of the 2021-2022 Quarterly Report and the 311Q report, as of December 31, 2021.

COMMENT: The Board of Trustees is presented a quarterly budget report with the 311Q report required by the Chancellor’s Office. This report summarizes the financial statements of the District’s Unrestricted General Fund for review by the Chancellor’s Office.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ADJOURNMENT February 1, 2022
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XIV. BOARD COMMENTS

XV. ADJOURNMENT

The meeting will be adjourned in memory of **Phil Hendricks**, retired classified payroll specialist; **Doris Sosin**, a long-time supporter of Broad Stage; and Emeritus students **Jerry Rosenblum** and **June Yamada**.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, March 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.