

# MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, DECEMBER 2, 2025

SMC Board Room  
1900 Pico Boulevard  
Santa Monica, California

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	December 2, 2025

## MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, December 2, 2025 in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom Webinar to allow for remote attendance.

### I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:07 p.m.  
 Dr. Nancy Greenstein, Chair - Present  
 Dr. Sion Roy, Vice-Chair - Present  
 Dr. Luis Barrera Castañón - Present  
 Anastasia Foster - Present  
 Dr. Margaret Quiñones-Perez - Present  
 Dr. Tom Peters - Present  
 Rob Rader - Present  
 Sophia Manavi, Student Trustee – Present (for public session)

### II. CLOSED SESSION

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS  
 Peter Morse
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6 (d)(2) Two Cases
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
 Agency designated representatives: Tre-Shawn Hall-Baker, Vice-President, Human Resources  
 Robert Myers, Campus Counsel  
 Employee Organizations: SMC Faculty Association  
 CSEA Chapter 36  
 SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

### III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS – 7:05 p.m.

- PLEDGE OF ALLEGIANCE – Dr. Patricia Ramos, Dean, Academic Affairs
- LAND ACKNOWLEDGEMENT  
 We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.
- CLOSED SESSION REPORT - None
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: Consent Agenda - Recommendation No. 2-B(5) was pulled from the agenda. No action was taken.

**IV. SUPERINTENDENT'S REPORT**

**V. PUBLIC COMMENTS**

Rebecca Gottfried

**VI. ACADEMIC SENATE REPORT**

**VII. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

**VIII. CONSENT AGENDA**

#1 Approval of Minutes: November 4, 2025 (Regular Meeting)

**Contracts and Consultants**

#2-A Approval of Contracts and Consultants

#2-B Ratification of Contracts and Consultants

**Human Resources**

#3 Academic Personnel

#4 Classified Personnel – Regular

#5 Classified Personnel – Non Merit

#6 Classified Personnel – Limited Duration

**Facilities and Fiscal**

#7 Facilities

#8 Budget Transfers

#9 Payroll Warrant Register

#10 Commercial Warrant Register

#11 Reissue Commercial Warrants

#12 Auxiliary Payments and Purchase Orders

#13 Organizational Memberships

#14 Providers for Community and Contract Education

#15 Purchasing

**IX. CONSENT AGENDA – Pulled Recommendations**

**X. MAJOR ITEMS OF BUSINESS**

#16 Information Item on November 4, 2025 Public Hearing on the Santa Monica College 2024 Main Campus Master Plan Update

#17 Resolution Certifying the Final Environmental Impact Report Prepared for the Santa Monica College 2024 Main Campus Master Plan Update

#18 Resolution Making Findings Necessary to Approve the Santa Monica College 2024 Main Campus Master Plan Update, Adopting a Mitigation Monitoring Plan, and Approving the Santa Monica College 2024 Main Campus Master Plan Update

#19 SMC Master Plan for Education 2025-2030

#20 SMC Student Equity Plan 2025-2028

#21 Response to OIR Report Recommendations and Request to Enter Into Professional Services Agreement with the OIR Group to Report on the District's Implementation of Report Recommendations

#22 Award of Bid – KCRW Surplus Property

#23 Appointment to Personnel Commission

**XI. ANNUAL ORGANIZATIONAL FUNCTIONS**

#24 Election of Officers of the Board of Trustees, 2026

#25 Appointments of Trustees to Other Boards and Commissions

#26 Authorized Signatures Resolution

**XII. BOARD COMMENTS**

**XIII. ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, January 20, 2026 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

#### IV. SUPERINTENDENT'S REPORT

##### Homeless Service Work Labor Market Report

Santa Monica College is in its second year of running a fully funded cohort for a first-of-its-kind curriculum aimed at training workers for the homeless services sector.

- Key Findings of the Report: : [Strengthening LA County's Homeless Services Workforce: Investing in Education and People to Serve the Community](#)
  - LA County has 75,000 unhoused individuals and 1,300 open positions in the sector.
  - Challenges include high turnover, low pay, and lack of formal training pathways.
  - Entry-level wages: \$42,000/year; management roles: \$74,000/year.
- Certificate Program: Launched in 2024, 12-unit, 4-credit, first in California, funded by LAHSA.
- Community Colleges' Role: Scalable, funded, and accessible workforce training.
- Upcoming Event: Panel discussion with county leaders and program alumni, next Wednesday at Orientation Hall.

The report, summary slide deck, and podcast episode are posted on the [Homeless Service Work program website](#):

##### Enrollment Update

- Winter 2026 enrollment as of December 2, 2025: Total winter headcount is down 3.07 percent from last winter; credit FTES are down 0.98 from last winter; Non-resident FTEs are down 5.34 percent from last winter:
- Spring 2026 enrollment as of December 2, 2025: Total spring headcount is down 5.14 percent from last spring; credit FTES are down 5.34 from last spring; Non-resident FTEs are down 8.19 percent from last spring:  
Link to: [Enrollment Update](#)

Giving Thanks(Giving) 2025 Event: The 9<sup>th</sup> annual Giving Thanks(Giving) event held for two days the week of Thanksgiving, making a remarkable difference in the lives of SMC students. served 2,518 students (12% increase from last year). The Foundation distributed 90+ pallets of food, including 25,000 lbs. of fresh produce; collected and shared 1,254 winter coats; raised \$250,287 in donations; and mobilized 200+ volunteers and employees.

Link to: [Giving Thanks\(Giving\) 2025 Presentation](#)

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**VIII. CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#15.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #3, #4, #13

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**IX. CONSENT AGENDA – Pulled Recommendations**

**Recommendation No. 3 - Academic Personnel**

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Tom Peters  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**Recommendation No. 4 – Classified Personnel**

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Tom Peters  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**Recommendation No. 13 – Organizational Memberships**

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**RECOMMENDATION NO. 1 APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[November 4, 2025 \(Regular Meeting\)](#)

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Santa Monica Community College District	December 2, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2**      **CONTRACTS AND CONSULTANTS**

**2-A**      **APPROVAL OF CONTRACTS AND CONSULTANTS**

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

	Provider/Contract	Term/Amount	Service	Funding Source
1	Santa Monica Chamber of Commerce	December 3, 2025- June 30, 2027  Not to exceed \$300,000	The Rebuild, Recovery, and Resilience Program—led by the Santa Monica Chamber of Commerce and Santa Monica College—supports post-fire economic recovery in Santa Monica, West LA, Pacific Palisades, and Malibu. Since January 2025, the SM Chamber has helped affected businesses and formed a Rebuild Committee working with over 200 contractors and architects to rebuild 6,000+ homes. This joint program will offer training, workshops, and consulting for small businesses and entrepreneurs, and partner with SMC to connect displaced workers to jobs through outreach, job fairs, and workforce training. A new Homeowners Rebuild Committee will link architects with SMC faculty and students and provide homeowner seminars on design and sustainable, fire-resistant rebuilding. This initiative positions SMC as a key partner in regional wildfire recovery, supporting business revitalization and preparing residents for rebuilding-related jobs.	LA Rebuild: Workforce Recovery and Career Technical Education Workforce (One time funds)

*Requested by: Patricia G. Ramos, Dean, Academic Affairs*  
*Approved by: Jason Beardsley, Vice-President, Academic Affairs*

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2      CONTRACTS AND CONSULTANTS**

**2-B      RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts*

*Approved by Board of Trustees: 9/8/2008; revised 12/4/2018*

*Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

Provider/Contract		Term/Amount	Service	Funding Source
1	Matthew Dickinson	October 20, 2025 – May 31, 2026  \$2,000	The consultant to provide industry specific knowledge and expertise in the area of renewable energy and specifically, hydrogen.	Restricted General Fund, Strong Workforce Program
2	Kyle T. Mays	November 6, 2025  \$1,500	Speaking engagement for Native American Heritage Month. Lecture on the importance of Afro-Indigenous solidarity, specifically focusing on the Black and Red Power Movements.	Restricted General Fund, Student Equity Achievement Program
<u>#1-#2</u> <i>Requested by: Lisa Lewenberg, Project Manager, Workforce/Economic Development</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
3	YLC – West Side Ballet	November 13, 2025 – December 7, 2025  \$20,000	The consultant will provide live-streaming access to The Nutcracker as part of the Santa Monica College Public Policy Institute’s (PPI) Annual Fall Arts & Cultural Affairs Forum, along with performance tickets for SMC students and faculty. This sponsorship directly supports PPI’s commitment to expanding access to transformative cultural, civic, and educational programming.	Unrestricted General Fund, Public Policy Institute (PPI)
4	Sofiane Sylve	November 1-30, 2025  \$3,000	The consultant provided Panel Discussion and Film Screening of, The Dust of this Place, as part of the 2025 Annual Public Policy Arts and Cultural Affairs Forum.	Unrestricted General Fund, Public Policy Institute (PPI)
<u>#3-#4</u> <i>Requested by: Kiersten Elliott, Dean, Community and Academic Relations</i> <i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				

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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2**      **CONTRACTS AND CONSULTANTS** *(continued)*

**2-B**      **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
5	Ethiopian Legacy Professional Development and Consulting Firm	This item was pull from the agenda – No action taken		
6	Gecko Labs	January 18, 2026 – January 17, 2027  \$57,000	One year renewal of Gecko Chat+Bot and Visit module. Gecko Chat+Bot (aka “Pearl Chatbot”) is an artificial intelligence-driven chat and bot system that helps answer queries from current and prospective students across multiple channels.	Restricted General Fund, Student Equity Achievement Program
<i>Requested by: Esau Tovar, Dean, Enrollment Services</i>				
<i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				
7	Shannon Speed	October 21, 2025  \$3,000	Speaking engagement on immigration detention, indigenous sovereignty, and what it means to have an American Indian Studies Center at UCLA.	Restricted General Fund, Student Equity Achievement Program
8	Tierra Tapuro	November 4, 2025  \$3,000	Co-Keynote speaker for Native American Heritage Month at the Main Campus Quad about Indigenous visibility, sovereignty and representation.	Restricted General Fund, Student Equity Achievement Program
<b>#7-#8</b>				
<i>Requested by: Thomas Bui, Associate Dean, Student Life (Interim)</i>				
<i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				
9	First Gen Nation, LLC	October 2, 2025- June 10, 2026  \$2,000	The consultant will provide in-person and online workshops for the Black Collegians students to assist students with support and tools in their college journey.	Restricted General Fund - UMOJA Grant
<i>Requested by: Sherri Bradford, Program Faculty Leader, Black Collegians Umoja Community</i>				
<i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				

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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2**      **CONTRACTS AND CONSULTANTS** *(continued)*

**2-B**      **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
10	Valyncia C Raphael-Woodward	October 15, 2025- June 30, 2026  \$20,000	The consultant will provide a series of workshops to support the District’s compliance, assessment, and advancement of Equal Employment Opportunity, Diversity, Equity, Inclusion, and Accessibility (DEIA) initiatives.	Restrictive Fund Culturally Pedagogy Grant
<i>Requested by: Diana Pennington, Project Manager, Culturally Responsive Pedagogy</i> <i>Approved by: Tre’Shawn Hall-Baker, Vice President, Human Resources</i>				
11	Dr. Danielle Allen	May 20, 2026  \$32,000 (includes fee for keynote, travel and accommodations)	Dr. Danielle Allen of Harvard University’s Democracy Project will serve as the keynote speaker for the Santa Monica College Public Policy Institute’s annual Spring Symposium.  This event coincides with the 250th anniversary of the United States of America. In recognition of this milestone, Dr. Allen will not only deliver the keynote at the symposium but also engage in a series of enriching community events. She will offer a public and free address to the entire Los Angeles County community at the John Adams Middle School Auditorium on the evening of May 20, 2026.  In addition to her keynote, Dr. Allen will meet with students, elected officials, and community leaders in small group discussions focused on themes from her book, Our Declaration. These conversations will explore the value of equality and the reimagining of democracy.	Auxiliary Services  • \$15,000 from Associated Students  • \$5,000 from City of Santa Monica  • \$5,000 from Santa Monica Malibu Unified School District  • \$7,000 from PPI District Budget
<i>Requested by: Mitch Heskel, Dean, Education Enterprise</i> <i>Approved by: Christopher Bonvenuto, Vice President, Business and Administration</i>				

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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 3**      **ACADEMIC PERSONNEL**

*Requested Action:*      *Approval/Ratification*

*Reviewed and Approved by:*      *Tre'Shawn Hall-Baker, Vice-President, Human Resources*

SABBATICALS

Fall 2026

Dorothy Chin, Psychology  
Saman Soleymani, Math  
Collin Ellis, Life Science  
Luke Johnson, UX Design  
Erica Onugha, English

Spring 2027

Erin Cue, Psychology  
Lourdes Arevalo, Modern Languages  
Marc Trujillo, Art

ELECTION

EFFECTIVE DATE

ACADEMIC ADMINISTRATOR

Acosta, Tania, Vice President, Student Success      01/02/2026

INTERIM ACADEMIC ADMINISTRATOR

Blaize-Hopkins, Ashanti, Associate Dean, Center for Media & Design	01/01/2026 – 06/30/2026
Briskey, Thomas, Assistant Athletic Director, Athletics (50%)	01/01/2026 – 03/31/2026
Casillas, Ruth, Director, Business Development	01/01/2026 – 02/28/2026
Hernandez, Jose, Dean, Student Success and Counseling	01/01/2026 – 06/30/2026
Sedky, Steven, Associate Dean, Career Technical Education (CTE)	01/01/2026 – 06/30/2026

PROJECT MANAGERS (Continuation of Contracts)

Blye, Deyadra, Student Care Teams	07/01/2025 – 03/31/2026
Davis, Shari, Special Assignments (60%)	07/01/2025 – 03/31/2026
Garcia, Valeria, Student Equity Center	07/01/2025 – 03/31/2026
Gordon, Jeffery, Interaction Design (IxD) (50%)	07/01/2025 – 03/31/2026
Jauregui, Luis, Non-Credit Initiatives	07/01/2025 – 03/31/2026
Leon-Vasquez, Maria, Workforce Development	07/01/2025 – 03/31/2026
Lewenberg, Lisa, Strong Workforce Program	07/01/2025 – 03/31/2026
Lopez, Jeanette, Child Care Access Means Parents in School (25%)	07/01/2025 – 03/31/2026
Lu, Karol, Aquaculture and Biotechnology	07/01/2025 – 03/31/2026
Ortiz, Stuart, Pico Partnership (50%) (Interim)	07/01/2025 – 03/31/2026
Phillips, Thaddeus, CalFresh 80%	07/01/2025 – 03/31/2026
Yahnian, Vanan, STEM	07/01/2025 – 03/31/2026
Zadouri, Nane, Grants	07/01/2025 – 03/31/2026

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).  
Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

SEPARATIONS

RETIREMENT

Karlsen, Anne Marie, Full-Time Faculty, Art (38 years of service)

12/23/2025

Ramos, Patricia, Dean, Academic Affairs (22 years of service)

01/31/2026

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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 4 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*

*Reviewed and Approved by: Tre'Shawn Hall-Baker, Vice-President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

	<u>EFFECTIVE DATE</u>
<u>ABOLISH POSITION</u> Entertainment Technology Services Manager	12/01/2025
<u>ESTABLISH POSITION</u> Personnel Analyst (1 position) Personnel Commission, 12 months, 40 hours	12/05/2025
<u>ESTABLISH CLASSIFICATION</u> Director of Human Resources – Operations Classified Manager Salary Schedule, Range M39	12/05/2025

ELECTIONS

POSITION RECLASSIFICATION

Alfaro, Nancy	12/01/2025
From: Administrative Assistant I, Classified Salary Schedule, Range 28	
To: Administrative Assistant II, Classified Salary Schedule, Range 32	

PROBATIONARY/ADVANCED STEP PLACEMENT

Wimley Jr., Robert	11/03/2025
Mail Services Worker I, PCAL (Step B)	

PROMOTION/ADVANCED STEP PLACEMENT

Gallego, Luis	11/03/2025
From: Warehouse Worker, PCAL*	
To: Administrative Assistant II, Human Resources (Step D)	
*Title correction	

Gutierrez, Hector	
From: Grounds Equipment Operator, Grounds	12/03/2025
To: Grounds Manager, Grounds (Step C)	

Lopez, Yomira	
From: Student Services Clerk, Pico Partnership-50%	12/16/2025
To: Student Services Specialist, Sustainability-50% (Step C)	

WORKING OUT OF CLASSIFICATION (LIMITED TERM)-EXTENSION

Jimenez, Jorge

From: Irrigation Systems Specialist

To: Grounds Manager

Current Assignment Dates:

07/01/2025-09/15/2025

Extended Assignment Dates:

09/16/2025-11/04/2025

Monzon, Karen

From: Human Resources Analyst-Employee and Labor Relations (Confidential)

To: Director of Human Resources-Operations

Current Assignment Dates:

09/15/2025-12/23/2025

Extended Assignment Dates:

01/02/2026-02/27/2026

PROVISIONAL WORKING OUT OF CLASS ASSIGNMENT-EXTENSION

Morales, Calixto

From: Grounds Worker

To: Irrigation Systems Specialist

Current Assignment Dates:

07/01/2025-09/15/2025

Extended Assignment Dates:

09/16/2025-11/04/2025

LEAVE OF ABSENCE-UNPAID

Casillas, Ruth

Program Coordinator, Workforce and Economic Development

Current Assignment Dates:

09/01/2025-12/31/2025

Extended Assignment Dates:

01/01/2026-02/28/2026

SEPARATION

RETIREMENT

Brown, Timothy, Shuttle Driver, Transportation (24 years)

12/31/2025

Engfer, Mark, IT Infrastructure Manager (30 years)

12/29/2025

Hawes, Allyn, Skilled Maintenance Worker (24 years)

12/30/2025

Watanabe, Diane, Athletic Trainer (41 years)

12/30/2025

Yen, Charlie, Director, Facilities Planning and Construction (41 years)

12/31/2025

**RECOMMENDATION NO. 5      CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action:*

*Approval/Ratification*

*Reviewed and Approved by:*

*Tre'Shawn Hall-Baker, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$17.81/hour (STHP)

14

College Work-Study Student Assistant, \$17.81/hour (FWS)

20

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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*

*Reviewed and Approved by: Tre'Shawn Hall-Baker, Vice-President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Figueroa, Steve, Laboratory Technician – Physics/ Engineering	
From:	09/17/2025 – 10/31/2025
To:	09/17/2025 – 12/23/2025
Martin, Jr., Michael C., Theater Technical Specialist, SMC Performing Arts Center	
	12/01/2025--06/30/2026
Mayer, Justin, Theater Technical Specialist, SMC Performing Arts Center	
From:	07/01/2025 – 06/30/2026
To:	07/01/2025 – 11/12/2025
Tostado, Brittany, Student Services Assistant, Scholars Program	
From:	10/13/2025 – 12/23/2025
To:	10/13/2025 – 01/25/2026

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Wilson, Lindsay J., Administrative Asst II, Community Contract Education	12/01/2025--05/15/2026
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 7 FACILITIES**

*Requested by: John Greenlee, Director, Facilities Finance  
Terry Kamibayashi, Manager of Facilities Maintenance  
Charlie Yen, Director of Facilities Planning*

*Approved by: Christopher Bonvenuto, Vice-President, Business/Administration*

*Requested Action: Approval/Ratification*

7-A STRUCTURAL ENGINEERING SERVICES AGREEMENT – SEISMIC EVALUATION of 919/925 SANTA MONICA BLVD

Approval of contract with KPFF, Inc. to conduct a seismic evaluation of the building at 919/925 Santa Monica Blvd., Santa Monica CA 90401 in the amount of \$39,500 plus \$5,000 in reimbursable expenses.

Funding Source: Capitol Outlay Fund 40.0

Comment: The City of Santa Monica has directed the building at 919/925 Santa Monica Blvd. to be seismically reviewed as part of the City’s Seismic Retrofit Program. The project is to conduct an ASCE 41 Tier 3 seismic evaluation and prepare a conceptual seismic retrofit plan for the building.

7-B TEMPORARY USE OF THE CITY OF SANTA MONICA AIRPORT PARK SOCCER FIELD FOR THE SPRING 2026 SEMESTER CLASSES DURING THE CORSAIR TRACK AND FIELD AND SCOREBOARD REPLACEMENT PROJECT

Approval of contract with the City of Santa Monica in the amount of \$11,606.09 to use the soccer field at the Airport Park for Spring 2026 Semester soccer classes.

Funding Source: Capitol Outlay Fund 40.0 or Measure AA Bond Fund 42.4

Comment: The Track and Field and Scoreboard Replacement project will begin on December 1, 2025 and is anticipated to be completed by April 15, 2026. This contract with the City of Santa Monica is to use its soccer field at the Airport Park for Spring 2026 semester soccer classes.

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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 8 BUDGET TRANSFERS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

**8-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period: October 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	16,794
2000	Classified/Student Salaries	44,568
3000	Benefits	0
4000	Supplies	4,926
5000	Contract Services/Operating Exp	-27,313
6000	Sites/Buildings/Equipment	2,693
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-41,668
Net Total:		0

**8-B FUND 01.3 – Restricted Fund**

Period: October 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-9,700
2000	Classified/Student Salaries	-64,984
3000	Benefits	-3,477
4000	Supplies	-4,803
5000	Contract Services/Operating Exp	80,464
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	2,500
7900	Contingency Reserve	0
Net Total:		0

8-C FUND 40.0 – Capital Projects Fund

Period: October 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	964
5000	Contract Services/Operating Exp	75,078
6000	Sites/Buildings/Equipment	-76,042
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

8-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)

Period: October 1-31, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	598,000
6000	Sites/Buildings/Equipment	-598,000
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9 PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Payroll Warrant Register  
 October 2025 C1C– C2D \$15,794,070.67

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 10 COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Commercial Warrant Register  
 October 2025 397029 through 448956

ACH Numbers  
 October 2025 493966 through 505399

Total \$16,956,689.08

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 11 REISSUE COMMERCIAL WARRANTS**

*Requested Action: Approval/Ratification*  
*Requested by: Mitchell Hesel, Dean, Education Enterprise*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following list of expired warrants.

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Ecker, Sofia Viann	860473068	04/05/2023	\$. 128
Ecker, Sofia Viann	860870441	10/18/2023	\$. 128
Meisel, Harry	860471955	04/05/2023	\$1,148
Newman, Angie Vasco	20386686	01/14/2022	\$. 148
Newman, Angie Vasco	859673946	04/06/2022	\$. 176
Newman, Angie Vasco	860472054	04/05/2023	\$. 404

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 12 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action: Approval/Ratification*

*Requested by: Mitch Heskel, Dean, Educational Enterprise*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Auxiliary Operations Payments and Purchase Orders

October 2025 Covered by check & voucher numbers: 042003-042367 & 04506-04565

Bookstore Fund Payments	\$ 159,104.18
Other Auxiliary Fund Payments	\$ 104,999.15
Trust and Fiduciary Fund Payments	<u>\$ 1,220,187.49</u>
	\$ 1,484,290.82

Purchase Orders Issued

October 2025 \$1,373.69

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds. Detailed list on file in the Auxiliary Office.

**RECOMMENDATION NO. 13 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
December 2025	3	\$2,052

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
December 2025	2	\$350

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 14 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*

*Requested by: Scott Silverman, Dean, Noncredit and External Programs*

*Patricia Ramos, Dean, Academic Affairs*

*Approved by: Jason Beardsley, Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 2, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 PURCHASING**

*Requested Action: Approval/Ratification*  
*Requested by: Nyla Cotton, Director of Procurement, Contracts and Logistics*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

15-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

October 2025 \$4,452,569.30

15-B AWARD OF COMPETITIVE CONTRACTS

The annual award of competitive and piggyback contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and services as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

- Foundation for California Community Colleges (FCCC), Contract 0001-1553, with Laerdal, to 9/13/2028, for Healthcare Supplies.
- Omnia Partners/U.S. Communities for Contract R241205, with Xerox through 05/31/2030 for Print goods and Services.

BOARD OF TRUSTEES Santa Monica Community College District	REGULAR MEETING December 2, 2025
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 16

**SUBJECT:** **INFORMATION ITEM ON THE NOVEMBER 4, 2025 PUBLIC HEARING ON THE SANTA MONICA COLLEGE 2024 MAIN CAMPUS MASTER PLAN UPDATE**

**SUBMITTED BY:** Superintendent/President

The Board of Trustees conducted a public hearing to receive input from the public on the Santa Monica College 2024 Main Campus Master Plan Update and related environmental studies at its November 4, 2025, meeting.

Follow-up from Comments and Presentation at the Public Hearing

The Board received two comment letters in response to the public hearing on the Final EIR and heard from one speaker.

The first commentator letter contended that a tramway service is needed between the Main Campus and the E-Line Station in 17<sup>th</sup> Street and that the Business Building has historic significance.

Access and public transit were addressed in the Initial Study analysis presented in Appendix A to the Draft EIR. As noted in the Draft EIR, the Main Campus is supported by an extensive network of bus and light rail connections. The Project Site is served by bus lines operated by the City of Santa Monica's Big Blue Bus (BBB). A total of six bus lines serve the Project Site and nearby area, including BBB local lines 7, 8, 16, 42, 44, and Rapid 7. These lines serve Santa Monica and the greater Los Angeles area and have stops located adjacent to the Project Site along Pico Boulevard and 20<sup>th</sup> Street. BBB line 41 provides a direct connection from Metro's 17<sup>th</sup> Street Station at 17<sup>th</sup> Street and Colorado, which is located 0.7 miles to the north of the Project Site. Ridership for SMC students and staff is free on the Big Blue Bus at all times and for all lines through a program funded by SMC. Ridership for all SMC students is free on Metro buses and light rail through Metro's GoPass program, funded by Metro.

The EIR includes a Historic Resources Assessment (HRA) of the buildings proposed for demolition on the Main Campus. The HRA is included as Appendix D of the Final EIR. The HRA was prepared by Historic Resources Group (HRG), an extremely well qualified and well-respected historic preservation consulting firm that the City of Santa Monica used to prepare the City's latest Historic Resources Inventory Update (Aug. 2018) and Historic Context Statement (Mar. 2018).

The Business Building was constructed in 1980. The design of the Business Building was undertaken while DMJM was serving as the campus architect for SMC. As confirmed by the HRG report, the Business Building is not an excellent or innovative example of Late Modern architecture, nor does it embody the distinguishing characteristics of the style, and it is not a significant or representative example of the work of DMJM. The Business Building reflects some elements of Late Modern architecture but does not fully embody the distinctive characteristics of Late Modern architecture. In addition, the original design has been compromised by the parking structure and roadway to the north and the parking structure to the south, which significantly altered the building's setting.

The author of the first letter also spoke at the hearing. The speaker suggested that the Business Building, Art Complex, and Drescher Hall should all be considered for remodeling rather than demolition. All three of these buildings were included within SMC's Facilities Conditions Assessment (June 2020) undertaken to determine and rank the existing buildings on the Main Campus based on their functional quality and capacity. The existing buildings were evaluated as to site, architecture, and interiors, as well as engineering (information technology, electrical, mechanical/HVAC, and plumbing). Approximately one-third of the existing building inventory on the Main Campus was deemed necessary to be demolished or replaced.

As to the Business Building, the Facilities Conditions Assessment found that the building requires substantial investment, and the recommendation is demolition. The Business Building was constructed in 1980 and last renovated in 2002. As to the Art Complex, the Facilities Conditions Assessment (see link below) found the building needs replacement based on its overall condition, and therefore, the recommendation is demolition. The Art Complex was constructed in 1952 and last renovated in 2002. As to Drescher Hall, the Facilities Conditions Assessment found that the building requires substantial investment, and instead, the recommendation is demolition. Drescher Hall was constructed in 1969 and last renovated in 1997. The detailed analysis of each of these buildings is contained in the Facilities Conditions Assessment available online.

In response to the second commentator letter regarding air quality and traffic impacts, these issues were evaluated in the Final EIR. Air quality emissions from construction activities were analyzed in Section IV.B Air Quality of the Final EIR and were found to be far below the SCAQMD's peak daily regional significance thresholds for criteria pollutants during all three construction phases, which would result in less than significant impacts. With regard to traffic congestion, transportation impacts were concluded to be less than significant in the Initial Study contained in Appendix A of the Draft EIR. The Project would retain the current vehicular circulation, access points, and existing parking supply within the existing Main Campus. Additionally, since the Project would result in an overall decrease in building floor area when complete and is not anticipated to result in higher student enrollment compared to historical enrollment, the Project would not generate any new vehicle trips to the Main Campus. The commentator's comments regarding funding are addressed below.

In addition to the above comments, there are a few clarifications needed with respect to responses to the Board's questions. In response to sequencing of construction projects identified in the Master Plan, there was some confusion about whether the new police headquarters facility was not occurring until Phase 3. As is correctly noted in the FEIR, it is planned to occur in Phase 1.

Additionally, with respect to whether changes to the phasing or sequence of development would require additional CEQA review, the following is offered for clarity. In summary, the EIR was prepared for the purpose of allowing flexibility in development and construction activities such that SMC would be able to alter or change the sequence of development without the need for an Addendum or subsequent environmental review unless the activity exceeds the maximum intensity of development that was analyzed in the EIR. The EIR conservatively analyzed the conceptual buildout of the Project in three phases with concurrent development activities occurring in each phase. The conservative assumptions presented in the EIR provide for flexibility in the design build process. Changing the sequence of the phasing or activities within each phase would not require further environmental review unless the activities exceeded the conservative assumptions in the EIR, which is not likely to occur. Subsequent CEQA review would only be required if the Project was modified in a way that results in significant new information that was not identified in the EIR or has the potential to result in new significant adverse environmental impacts that were not identified in the Final EIR.

### Information from the Agenda of the November 4, 2025, Public Hearing

Prior Actions. The Main Campus Master Plan was developed with public input, including a public session on January 25, 2024; with campus input, including public presentations on February 22 and 24, 2024; and an open meeting presentation to the District Planning and Advisory Committee (DPAC) on February 28, 2024. The Main Campus Master Plan was discussed and reviewed by the Board of Trustees on April 2, 2024; following review, the Board voted to direct the Superintendent/President to conduct an environmental review of the Main Campus Master Plan Project.

Role of the Main Campus Master Plan. The proposed SMC Main Campus Master Plan 2024 Update is the principal planning document for SMC's Main Campus.

As the key planning resource, it defines and sets the direction for the ongoing development of the campus environment that supports the mission, core values, and heritage of the institution. The focus of the Master Plan is about optimizing the existing campus over the next ten years through recommendations related to land use, open space, and infrastructure.

A Focus on Flexibility. Planning is an ongoing process and requires a flexible framework that can respond to current and future needs. While the goals, principles, and values of the Master Plan remain consistent over time, the physical implementation of the plan may evolve to adapt to the changing needs of the institution.

A Collective Vision. The proposed Master Plan is an ambitious yet realistic vision for the college, crafted primarily by listening to the needs of campus and community stakeholders. The collaborative process sought to create collective ownership over the actions and projects recommended in the plan to ensure a dynamic plan with many champions on campus. See Appendix B beginning on page 127 of the Master Plan for a list of workshops and outreach meetings.

A Phased Approach. The proposed Master Plan envisions a phased approach, with construction of the replacement Pico Boulevard classroom buildings and the replacement SMC Police sub-station in the first phase; a replacement student health center and student activities building and a replacement operations and maintenance facility in the second phase; and programming of the Pearl Street houses and building demolitions in the final phase.

#### Key Goals:

- Modernize academic and student spaces.
- Replace or renovate buildings in critical condition.
- Create a flexible plan that can shift with unknowns.
- Beautify and activate Pico Boulevard.
- Demolish temporary and modular buildings.
- Move the college toward sustainability goals.
- Maintain the quality and character of the campus open space.
- Improve public access and public safety along Pearl Street.
- 

Project Funding. Projects will be funded from local bond proceeds, including Measure V approved by District voters in 2016 and Measure SMC approved by District voters in 2022. Additionally, SMC will apply for state funding to assist with construction. The proposed plan is flexible and work will be able to commence should state funding be delayed or unavailable.

Plan Specifications: The 2025 baseline for the Main Campus is 655,278 assigned square feet. Through a series of demolitions and constructions, the endpoint of the plan is 587,376 assigned square feet, a net reduction of 67,902 assigned square feet. Parking and circulation patterns will remain the same. The plan proposes a continuous pedestrian experience along Pico Boulevard and Pearl Street, along with new campus open spaces, including a new quad, an expanded organic learning garden, a welcome lawn, an event plaza, and a science quad.

#### Project Highlights:

- Replacement of temporary classrooms—built in the 1950s, 1970s, and 1990s, these facilities are past their useful life.
- Replacement of a shop-lab building designed to train students for obsolete industrial jobs in the 1950s and 1960s with modern classrooms where students can learn today's career skills.
- Upgrading the Veterans Success Center.
- Constructing a Santa Monica College Police Department sub-station.
- Replacement of the Student Activities Building to provide improved and additional resources for the Student Health Center and for student basic needs programs, including food resources and mental health.
- Providing a consolidated center for Facility Maintenance and Operations.

Environmental Review: The Santa Monica Community College District acted as the lead agency in preparing an environmental impact report ("EIR") for the Santa Monica College 2024 Main Campus Master Plan Update ("Project"). A Notice of Preparation ("NOP") of an EIR on the Project was issued on January 9, 2025. A public scoping meeting was held January 30, 2025, and prior to the meeting a mailed postcard was sent to all residents in the District providing notice of the public scoping meeting. A Notice of Availability of the Draft EIR was filed with the Los Angeles County Clerk on July 24, 2025, and a Notice of Completion was mailed to all NOP commenters, as well as other interested agencies, organizations and individuals; and both the Notice of Completion and Draft EIR were filed with the State Clearinghouse (SCH No. 2025010279) and were posted on the College's website and made available at the Office of the Superintendent/President at 2714 Pico Boulevard, Santa Monica, CA 90405 on July 24, 2025, in compliance with the California Environmental Quality Act ("CEQA") and the State and Santa Monica College CEQA Guidelines. The Draft EIR was circulated for a 45-day period starting on July 24, 2025, and ending on September 8, 2025. The Draft EIR was available to the public via the College's official website, copies of the Draft EIR were available for public review at SMC's administrative offices during normal business hours, and notices were published multiple times in the Santa Monica Daily Press. Interested parties, organizations and individuals were invited to provide written comments to the District with respect to the adequacy and completeness of the EIR as part of the California Environmental Quality Act (CEQA) review process. The Final EIR, including comments received and responses thereto, has been completed and was made available to the public at the Office of the Superintendent/President at 2714 Pico Boulevard, Santa Monica, CA 90405 and via the Internet on October 9, 2025, and was filed with the State Clearinghouse on that same date.

The District received one comment letter, requesting notifications of future hearings and actions related to the Project. The commentator has received notice of this hearing and college staff have been instructed to provide future notice as requested.

The environmental study determined that the Project will have less than significant impacts on aesthetics (scenic vistas, scenic resources, public views – operation, and light/glare), air quality, cultural resources; energy, greenhouse gas emissions, land use and planning, and noise (operational noise, groundborne vibration/noise and off-site haul truck construction noise); and have less than significant adverse neighborhood effects in these same specific environmental categories.

The Final EIR determined that without mitigation, the Project could have a potentially significant effect on aesthetics with respect to public views of the Project Site during construction. Specifically, temporary stockpiles of demolition debris, construction equipment and staging areas, and building framework would be visible from adjacent land uses and within the public right-of-way. Mitigation Measure AES-MM-1 has been required of the Project, which will mitigate or reduce the impact of the Project on public views of the Project Site during construction to below a level of significance.

The Final EIR determined that without mitigation, the Project could have a potentially significant effect on noise during on-site construction. Specifically, construction of the Project would require demolition, earthwork, building construction activities, and renovation activities that would generate noise on a temporary and intermittent basis throughout the duration of the construction process. Construction noise impacts would not exceed the level of significance at any of the sensitive receptors analyzed during Phase 1 and Phase 2 construction. However, Phase 3 construction noise levels would increase exterior ambient noise levels at Sensitive Receptors 1, 3, and 13 during the demolition and grading phases by more than 20 dBA  $L_{eq}$ . As such, Phase 3 construction noise impacts would be potentially significant prior to mitigation. Mitigation Measures NOI-MM-1, NOI-MM-2, NOI-MM-3, and NOI-MM-4 have been required of the Project, which will mitigate or reduce the impact of the Project on the above-referenced noise during Phase 3 of the on-site construction to below a level of significance.

Mitigation Monitoring Program. The MMP incorporates all of the mitigation measures identified as feasible in the Final EIR and will ensure compliance during Project implementation.

Subsequent Actions. The Board of Trustees and staff will take into consideration public comment received during the November 4<sup>th</sup> hearing. At this time, staff will provide appropriate final responses and is now bringing to the Board of Trustees recommendations to approve a set of resolutions certifying the FEIR, making necessary findings, adopting a Mitigation Monitoring Program, and approving the SMC Main Campus Master Plan 2024 Update.

All documents are available on the web at <https://admin.smc.edu/administration/planning/2024-SMC-Campus-Master-Plan.php>. For convenience, direct links to the documents and draft resolutions are below.

Link to: [SMC Main Campus Master Plan 2024 Update](#)

Link to: [SMC Main Campus Master Plan 2024 Update Final EIR](#)

Link to: [Mitigation Monitoring Program \(SMC Main Campus Master Plan 2024 Update\)](#)

Link to: [Santa Monica College Campus Master Plan Facilities Conditions Assessment](#)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 2, 2025

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 17**

**SUBJECT:**                    **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT PREPARED FOR THE SANTA MONICA COLLEGE 2024 MAIN CAMPUS MASTER PLAN UPDATE**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees adopt the following resolution certifying the Final Environmental Impact Report on the Santa Monica College 2024 Main Campus Master Plan Update:

WHEREAS, a Notice of Preparation (“NOP”) of an Environmental Impact Report (“EIR”) on the 2024 Main Campus Master Plan Update (“Project”) was issued on January 9, 2024; and

WHEREAS, the EIR was prepared to assess the potential environmental impacts of the Project and to identify, where feasible, ways to avoid, reduce or mitigate such impacts; and

WHEREAS, a Notice of Availability of the Draft EIR was filed with the Los Angeles County Clerk on July 24, 2025, and a Notice of Completion was mailed to all NOP commenters, as well as other interested agencies, organizations and individuals; and both the Notice of Completion and Draft EIR were filed with the State Clearinghouse (SCH No. 2025010279) and were posted on the Internet and made available at the Office of the Superintendent/President at 2714 Pico Boulevard, Santa Monica, CA 90405 on July 24, 2025, in compliance with the California Environmental Quality Act (“CEQA”) and the State and Santa Monica College CEQA Guidelines; and

WHEREAS, the Draft EIR was available for public review and comment for a 45-day period; and

WHEREAS, the Final EIR, including comments received and responses thereto, has been completed and was made available to the public at the Office of the Superintendent/ President at 2714 Pico Boulevard, Santa Monica, CA 90405 and via the Internet on October 9, 2025 and was filed with the State Clearinghouse on that same date; and

WHEREAS, a copy of the Final EIR was provided to all public agencies that submitted comments on the Draft EIR at least 10 days prior to certifying the Final EIR; and

WHEREAS, on December 2, 2025, the Santa Monica College 2024 Main Campus Master Plan Update, which is available to the public on the Internet and in the office of the College’s Superintendent/President, is being considered by the Board of Trustees for adoption and the EIR must be certified prior to the contemplated adoption of the 2024 Main Campus Master Plan Update; and

WHEREAS, the Board of Trustees, acting in its capacity as the Lead Agency pursuant to State CEQA Guidelines Section 15051(a), has reviewed and duly considered the contents of the Final EIR as presented on November 4, 2025, in its decision-making process.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Board of Trustees has reviewed and considered the information contained in the Final EIR on the 2024 Main Campus Master Plan Update prior to acting on the Project.

SECTION 2. The Board of Trustees hereby certifies that the Final EIR for the Project was presented to the Board of Trustees, that the Final EIR for the Project was completed in full compliance with CEQA and the State and College CEQA Guidelines, that there was adequate opportunity for public review of the Draft EIR, that the Board of Trustees has considered all comments on the Draft EIR and responses to comments, that the Final EIR adequately discusses all significant environmental issues of the Project, that the Final EIR reflects the independent judgment and analysis of the College, and that the Board of Trustees has reviewed and considered the information contained in the Final EIR in its decision-making process prior to approving the Project.

MOTION MADE BY:	Tom Peters
SECONDED BY:	Anastasia Foster
STUDENT ADVISORY:	Aye
AYES:	5
NOES:	0
ABSENT:	2 (Quiñones-Perez, Rader)

BOARD OF TRUSTEES  Santa Monica Community College District	ACTION  December 2, 2025
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 18**

**SUBJECT:**                    **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT MAKING FINDINGS NECESSARY TO APPROVE THE SANTA MONICA COLLEGE 2024 MAIN CAMPUS MASTER PLAN UPDATE, ADOPTING A MITIGATION MONITORING PLAN, AND APPROVING THE SANTA MONICA COLLEGE 2024 MAIN CAMPUS MASTER PLAN UPDATE**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees adopt the following resolution making CEQA findings necessary to approve the Santa Monica College 2024 Main Campus Master Plan Update, adopting a mitigation monitoring plan, and approving the Santa Monica College 2024 Main Campus Master Plan Update.

WHEREAS, an Environmental Impact Report (“EIR”) has been prepared which analyzes the environmental effects of the Santa Monica College 2024 Main Campus Master Plan Update; and

WHEREAS, the Board of Trustees of the Santa Monica Community College District reviewed the Final EIR in full compliance with the California Environmental Quality Act (“CEQA”) and the State and Santa Monica College CEQA Guidelines, while acting in its capacity as Lead Agency pursuant to State CEQA Guidelines Section 15051(a); and

WHEREAS, on December 2, 2025, the Board of Trustees certified that the EIR for the Santa Monica College 2024 Main Campus Master Plan Update was prepared in full compliance with CEQA and the State and Santa Monica College CEQA Guidelines.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Final EIR Sections IV.A, IV.B, IV.C, IV.D, IV.E, IV.F, and IV.G, the Board of Trustees finds that the Santa Monica College 2024 Main Campus Master Plan Update will have less than significant impacts on aesthetics (scenic vistas, scenic resources, public views – operation, and light/glare), air quality, cultural resources; energy, greenhouse gas emissions, land use and planning, and noise (operational noise, groundborne vibration/noise and off-site haul truck construction noise). The Board of Trustees further finds that the Santa Monica College 2024 Main Campus Master Plan Update will have less than significant adverse neighborhood effects in these same specific environmental categories.

SECTION 2. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, the Board of Trustees finds that environmental impacts resulting from the Santa Monica College 2024 Main Campus Master Plan Update can be reduced to a level that is less than significant. More specifically, the potentially significant environmental effects, as identified in this Section 2, can feasibly be eliminated or substantially reduced to below a level of significance.

(a) The Final EIR determined that without mitigation, the Project could have a potentially significant effect on aesthetics with respect to public views of the Project Site during construction. Specifically, temporary stockpiles of demolition debris, construction equipment and staging areas, and building framework would be visible from adjacent land uses and within the public right-of-way. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section IV.A of the Final EIR, the Board of Trustees finds that the following mitigation measure has been required of the Project, which will mitigate or reduce the impact of the Project on public views of the Project Site during construction to below a level of significance:

1. The Proposed Project contractors shall ensure the perimeter of active construction areas are securely fenced off and screened from public view. Perimeter fencing shall provide a visual barrier to effectively block the line of sight from the pedestrian viewshed. Fencing and plywood barriers, if used, shall be periodically inspected for graffiti and illegal postings. (Mitigation AES-MM-1)

(b) The Final EIR determined that without mitigation, the Project could have a potentially significant effect on noise during on-site construction. Specifically, construction of the Project would require demolition, earthwork, building construction activities, and renovation activities that would generate noise on a temporary and intermittent basis throughout the duration of the construction process. Construction noise impacts would not exceed the level of significance at any of the sensitive receptors analyzed during Phase 1 and Phase 2 construction. However, Phase 3 construction noise levels would increase exterior ambient noise levels at Sensitive Receptors 1, 3, and 13 during the demolition and grading phases by more than 20 dBA  $L_{eq}$ . As such, Phase 3 construction noise impacts would be potentially significant prior to mitigation.

Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section IV.G of the Final EIR, the Board of Trustees finds that the following mitigation measures have been required of the Project, which will mitigate or reduce the impact of the Project on the above-referenced noise during Phase 3 of the on-site construction to below a level of significance:

1. Temporary construction sound barriers shall be erected along the eastern, western, and southern boundaries of the Campus Police Headquarters site prior to demolition and remain in place throughout construction activities. The construction sound barriers shall be a minimum of 8 feet in height and designed to provide a minimum 5 dBA reduction in noise level at Sensitive Receptors 1, 2, and 3. Alternatively, the College may utilize other means and methods to ensure the construction activities do not exceed 20 dBA  $L_{eq}$  during construction activities for the Campus Police Headquarters. Such means and methods may include but are not limited to installing temporary noise shields or baffles around heavy duty construction equipment, limiting the number of pieces of heavy-duty equipment operating within the same time and space, and minimizing construction noise activity levels to the maximum extent feasible. (Mitigation NOI-MM-1)
2. Temporary construction sound barriers shall be erected along the eastern, western, and southern boundaries of the Pearl Street Replacement Buildings prior to demolition and will remain in place throughout construction activities. The construction sound barriers shall be a minimum of 8 feet in height and designed to provide a minimum 5 dBA reduction in noise level at Sensitive Receptors 1 and 3. Alternatively, the College may utilize other means and methods to ensure the construction activities for the Pearl Street Replacement Buildings do not exceed 20 dBA  $L_{eq}$  during construction activities. Such means and methods may include but are not limited to installing temporary noise shields or baffles around heavy duty construction equipment, limiting the number of pieces of heavy-duty equipment operating within the same time and space, and minimizing construction noise activity levels to the maximum extent feasible. (Mitigation NOI-MM-2)
3. Temporary construction sound barriers shall be erected along the eastern boundary of the Art Complex construction site during building demolition and surface grading activities. The construction barrier shall be a minimum of 8 feet in height and designed to provide a minimum 5 dBA reduction in noise at Sensitive Receptor 13. Alternatively, the College may utilize other means

and methods to ensure the construction activities for the Art Complex do not exceed 20 dBA  $L_{eq}$  during construction activities. Such means and methods may include but are not limited to installing temporary noise shields or baffles around heavy duty construction equipment, limiting the number of pieces of heavy-duty equipment operating within the same time and space, and minimizing construction noise activity levels to the maximum extent feasible. (Mitigation NOI-MM-3)

4. The following measures shall be implemented to reduce potential impacts to on-site noise sensitive receptors: during the active construction periods, equipment and trucks used for construction shall utilize the best available noise control techniques (e.g., improved mufflers, intake silencers, ducts, engine enclosures, acoustically attenuating shields or shrouds) wherever feasible; stationary equipment such as generators and air compressors, construction staging areas, and material stockpiling area should be located as far away from on-site instructional areas as feasible; and temporary sound walls and/or acoustic blankets shall be installed as necessary to block the line-of-sight between the on-site sensitive receptor and the noise source to ensure an interior noise level of 50 dBA or lower is achieved for any occupied interior classroom spaces. (Mitigation NOI-MM-4)

SECTION 3. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, the Board of Trustees finds that all impacts resulting from the Santa Monica College 2024 Main Campus Master Plan Update can be reduced to an acceptable level with implementation of mitigation measures as established in Chapter IV of the Final EIR.

SECTION 4. The Final EIR found that the CEQA-mandated environmentally superior alternative is the No Project Alternative on the basis of the minimization or avoidance of physical environmental impacts. In comparison to the Project, the Final EIR determined that the No Project Alternative would have no impact with respect to construction-related impacts (aesthetics, air quality emissions, cultural resources, energy consumption, GHG emissions, land use and planning, and construction noise and vibration); but since the No Project Alternative would not improve the existing SMC building designs that would implement policies, programs and plans intended to reduce the reliance on fossil fuels, GHG emissions, energy demand, and promote overall public health, the No Project Alternative would result in increased operational impacts with respect to aesthetics (scenic quality), air quality, energy, and GHG emissions, when compared with the Project. The CEQA Guidelines require that if the environmentally superior alternative is the No Project Alternative, the EIR shall also identify an environmentally superior alternative among the other alternatives. Consistent with Sections 1405(l) and (m) of the Santa Monica College CEQA Guidelines and Sections 15091 and 15092 of the State CEQA Guidelines, and as detailed in Section V.2 of the Final EIR, the Board of Trustees finds that Alternative 2 (Reduced Density Alternative) would be environmentally superior. As analyzed in Section V.2 of the Final EIR, in comparison to the Project, Alternative 2 would have reduced less-than-significant impacts with respect to construction-related impacts (air quality emissions, energy consumption, GHG, and construction noise and vibration), since this Alternative would not include any Phase 3 construction and development. Additionally, Alternative 2 would result in less than significant construction noise impacts and would not require mitigation, compared to the Project's less than significant impacts with mitigation. However, because Alternative 2 would result in more gross building area than the Project, Alternative 2 would result in increased less-than-significant operational impacts with respect to air quality, energy, and GHG. As detailed in Section V.D of the Final EIR, while Alternative 2 would meet a majority of the Project objectives, this Alternative would reduce the proposed open space, would result in redundancy of the Business Building and Art Complex, and would not improve internal student and pedestrian circulation to Lots 3 and 4 or visitors to the pool. Nor would Alternative 2 support the objective to encourage setbacks and pedestrian pathways that would improve outdoor mobility, nor would this Alternative improve the streetscape elements along Pearl Street. The Project as proposed would provide more open-air amenity space and recreational opportunities for the SMC students and faculty and would achieve additional modernizing and upgrading of the existing onsite buildings to better serve students as well as greater energy conservation and greater reductions in GHG, all the while avoiding any significant adverse environmental impacts.

SECTION 5. The preceding Findings, although based primarily on conclusions of the Final EIR, have not attempted to describe the full analysis of each environmental impact contained in the Final EIR. Instead, these Findings incorporate by reference the discussion and analyses set forth in the Final EIR and associated reference documents supporting the Final EIR's determinations regarding the nature and severity of the impacts of the Project and effectiveness of the mitigation measures designed to address those impacts. In making these Findings, the Board of Trustees ratifies, adopts, and incorporates into these Findings the analysis and explanation in the Final EIR and ratifies, adopts, and incorporates in these Findings the determinations and conclusions of the Final EIR.

SECTION 6. Consistent with Public Resources Code Section 21081.6 (a provision of CEQA), the Board of Trustees adopts the Mitigation Monitoring Program ("MMP"), which is incorporated in the Final EIR as Section V. Mitigation Monitoring Program and which is incorporated herein by this reference as Exhibit "A", to mitigate or avoid significant effects of the Santa Monica College 2024 Main Campus Master Plan Update on the environment and to ensure compliance during Project implementation. The MMP incorporates all of the mitigation measures identified as feasible in the Final EIR and as set forth in Section 2 herein, which are hereby approved as part of this Resolution approving the Santa Monica College 2024 Main Campus Master Plan Update.

SECTION 7. Consistent with Public Resources Code Section 21081.6(a)(2) (a provision of CEQA), the documents which constitute the record of proceedings for approving the Santa Monica College 2024 Main Campus Master Plan Update are located in the office of the Director of Facilities Planning of Santa Monica College, located at 1900 Pico Blvd, Santa Monica, CA 90405. The custodian of these records is Mr. Charlie Yen of Santa Monica College, who may be reached at YEN\_CHARLIE@smc.edu.

SECTION 8. The Santa Monica College 2024 Main Campus Master Plan Update is hereby approved. Based upon the record of the proceeding, the Board of Trustees finds that the Santa Monica College 2024 Main Campus Master Plan Update advances the mission of Santa Monica College "to create a learning environment that both challenges our students and supports them in achieving their educational goals" and to "prepare our students to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments." (Adopted Mission Statement.) The Santa Monica College 2024 Main Campus Master Plan Update will also further Santa Monica College's adopted goals as to: modernizing academic and student spaces, replacing or renovating educational buildings in critical condition, demolishing temporary and modular buildings on the campus, maintaining the quality and character of the campus open space as a learning environment, beautifying and activating Pico Boulevard, beautifying and activating Pearl Street, moving the College toward sustainability goals, and creating a flexible plan that can shift with unknowns.

This includes the Pearl Street replacement buildings which would serve educational purposes, such as Sustainability and Climate Tech, Public Health and Social Work, and Learning Commons as well as the new Campus Police Headquarters to provide for more effective campus safety and security, an enhanced public serving area, and instructional space for public safety training and cadet programs, which complements SMC's academic program in Administration of Justice (a/k/a/ Criminal Justice).

Therefore, in accordance with Government Code Section 53094 and in full compliance therewith, the Board of Trustees hereby renders the City of Santa Monica's zoning regulations inapplicable to the Santa Monica College 2024 Main Campus Master Plan Update. Notification of this action shall be communicated to the City of Santa Monica within 10 days of the date of adoption of this Resolution.

MOTION MADE BY: Sion Roy  
SECONDED BY: Anastasia Foster  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Quiñones-Perez)

EXHIBIT A: Mitigation Monitoring Program (SMC Main Campus Master Plan 2024 Update)

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 19**

**SUBJECT:**                    **SMC MASTER PLAN FOR EDUCATION 2025-2030**

**SUBMITTED BY:**            Vice-President, Academic Affairs

**REQUESTED ACTION:**    It is recommended that the Board of Trustees acknowledge receipt of the SMC Master Plan for Education 2025-2030.

**SUMMARY:**                The Santa Monica College Master Plan for Education (MPE) is a comprehensive guiding document presenting the college’s 5-year plan for education program development. The education plan helps inform and drive other foundational plans for the college, including the enrollment management plan, technology plan, facilities plan, staffing plan, and budget priorities. The MPE deeply reflects the college’s mission and vision and is rooted in intensive study of local community and workforce needs, as well as a careful assessment of the college’s own strengths and opportunities for growth.

The Santa Monica College Master Plan for Education (MPE) was developed through a collaborative and inclusive process that engaged community stakeholders and relied on a comprehensive review of both internal and external data drawn from a wide range of sources. The MPE workgroup — a team composed of employee groups, including administration, faculty, and classified staff — brought diverse perspectives and professional expertise to the table, along with input from students. Over the course of several years, this group worked collectively to deeply understand the college’s current state, engage the broader campus community, and collaboratively shape a shared vision for the institution’s future.

The MPE presents a thorough overview of Santa Monica College’s current state, grounded in the institution’s mission, vision, values, and goals. Informed by detailed analysis of the external environment and an extensive review of the college’s academic programs, the plan offers a clear assessment of institutional strengths and areas for improvement. In response to an era marked by rapid technological advancement and profound global shifts, the MPE outlines strategic goals and forward-thinking recommendations designed to help the college evolve. These strategies aim to ensure that SMC continues to effectively support student success and remains responsive to the needs of the broader community the college serves.

Link to: [Master Plan for Education, 2025-2030](#)

Link to: [Master Plan for Education Presentation](#)

MOTION MADE BY:        Margaret Quiñones-Perez

SECONDED BY:            Rob Rader

ADVISORY:                Aye

AYES:                      7

NOES:                      0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 20**

**SUBJECT:**                   **SMC STUDENT EQUITY PLAN 2025-2028**

**SUBMITTED BY:**           Division of Equity, Pathways, and Inclusion (EPI)

**REQUESTED ACTION:**   It is recommended that the Board of Trustees acknowledge receipt of the SMC Student Equity Plan 2025-2028.

**SUMMARY:**                   The 2025–2028 Student Equity Plan builds on Santa Monica College’s longstanding commitment to eliminating equity gaps and aligns closely with the California Community College Chancellor’s Office (CCCCO) Vision 2030 objectives, with a focus on racial equity, completion and transfer success, and comprehensive educational planning. This plan emphasizes early and equitable access to student education plans, fostering strategic enrollment management and supporting timely completion. This cycle challenges SMC to implement innovative, collaborative, and race-conscious strategies that advance a culture of sustainable, transformative change. Building on deliberate investments in equity and capacity over the past decade, this plan represents both a continuation of that work and a reimagining of how the college fulfills its promise.

At its core, it reaffirms SMC’s institutional commitment to closing equity gaps while positioning the college to meet the future with clarity, courage, and action. The implementation of the Student Equity Plan will be carried out in alignment with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. This commitment ensures that all students have equitable access to college programs, resources, and opportunities.

Link to: [SMC Student Equity Plan 2025-2028](#)  
Link to: [Equity, Pathways, and Inclusion Website](#)

MOTION MADE BY:   Rob Rader  
SECONDED BY:       Sion Roy  
ADVISORY:            Aye  
AYES:                 7  
NOES:                 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 2, 2025

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 21**

**SUBJECT:**                    **RESPONSE TO OIR REPORT RECOMMENDATIONS AND REQUEST TO ENTER INTO PROFESSIONAL SERVICES AGREEMENT WITH THE OIR GROUP TO REPORT ON THE DISTRICT'S IMPLEMENTATION OF REPORT RECOMMENDATIONS**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees review the proposed District implementation plan and authorize the Superintendent/President to enter into a professional services agreement with the OIR Group to provide periodic reports on the District's implementation of its recommendation and provide specific technical advice to the College on implementation

Senior College leadership has reviewed the OIR Report's recommendations. The proposed steps to implement the recommendations are outlined below.

**MOTION MADE BY:**        Margaret Quiñones-Perez

**SECONDED BY:**            Luis Barrera Castañón

**ADVISORY:**                Aye

**AYES:**                        7

**NOES:**                        0

***RECOMMENDATION ONE:*** *SMCPD leadership should redouble its efforts to advise SMPD of the notification requirements relating to college related responses and document any instances where there has not been timely notification.*

**Response:**                Agree

**Next Steps:**            The College and the City should enter into a new Memorandum of Agreement (MOA) between their respective police departments for approval by their governing boards. The current MOA commenced on September 1, 2019, and was for a term of five years. It is automatically extended for an additional year unless either party gives 90 days' notice of its intention not to extend the MOA. Thus, the term of the current MOA is through August 31, 2026. However, the MOA provides that either party may terminate the agreement upon 90 days written notice to the other party.

The Superintendent/President will provide at least quarterly reports and the Board of Trustees and DPAC on the progress toward negotiating a new agreement.

**RECOMMENDATION TWO:** *SMCPD should continue to report on the progress (or lack thereof) of any interoperability radio campaigns by RICS or any other entity.*

**Response:** Agree

**Next Steps:** The College is exploring joining the Interagency Communications Interoperability Authority (ICI) or the Los Angeles Regional Interoperable Communications (LA-RICS) System. Both systems require P25 Phase II law enforcement compatibility radios. Joining either system, would require the purchase of new radios at an estimated cost \$200,000, with monthly fees of \$40 dollar per radio, approximately \$19,200 dollars annually.

The Superintendent/President will provide at least quarterly reports to the Board of Trustees and DPAC on the progress toward an interoperable radio system.

**RECOMMENDATION THREE:** *SMCPD should continue to participate in joint trainings and seek additional training opportunities with SMPD on public safety-related mutual concerns.*

**Response:** Agree

**Next Steps:** The new MOA with the City (Recommendation 1) should include a yearly calendar of joint trainings.

The Superintendent/President will provide at least quarterly reports to the Board of Trustees and DPAC on the progress toward negotiating a new agreement.

**RECOMMENDATION FOUR:** *SMCPD should increase expectations for personnel assigned to CMD intended to increase police visibility and consider creating an electronic record designed to facilitate that visibility.*

**Response:** Agree

**Next Steps:** Within 60 days, the Chief of Police will provide the Superintendent/President with a plan to address this recommendation.

Within 90 days, the Superintendent/President shall provide a summary of the plan to the Board of Trustees and DPAC. (For security reasons, the entire plan will not be publicly released.)

**RECOMMENDATION FIVE:** *SMC should consider creating a computer station at its satellite campuses so that police could access cameras and other police-related databases from those locations.*

**Response:** Agree

**Next Steps:** A dedicated computer has been assigned at CMD. Campus safety officers are required to log in to the computer during their assigned shifts to ensure that all necessary computer updates have been deployed.

The Superintendent/President will provide at least quarterly reports to the Board of Trustees and DPAC confirming that the dedicated computer remains operational.

**RECOMMENDATION SIX:** *SMC should develop a policy concerning when employee participation is required in investigations concerning criminal conduct occurring on campus.*

**Response:** Agree

**Next Steps:** Within 90 days, the Vice President for Human Resources and Campus Counsel will draft an Administrative Regulation to address this recommendation and present it to DPAC's Human Resources Planning Subcommittee.

The Superintendent/President will provide at least quarterly reports to the Board of Trustees and DPAC concerning progress toward adopting an administrative regulation.

**RECOMMENDATION SEVEN:** *SMC should continue to develop more proactive strategies to ensure that emergency contact information of its community remains current.*

**Response:** Agree

**Next Steps:** Within 60 days, the College shall take the following actions:

- Update its webpages to provide instructions and an easy-to-access process for updating emergency contact information for employees, students, related entities, and community members.
- Send a reminder every 60 days to employees, students, related entities, and community members to keep their contact information current.

The Superintendent/President will provide at least quarterly reports to the Board of Trustees and DPAC concerning progress toward adopting an administrative regulation.

**RECOMMENDATION EIGHT:** *When a traumatizing event occurs on campus, in addition to providing wellness support to the campus writ large, the College should continue to proactively reach out and offer services to campus community members that were most directly impacted by the incident.*

**Response:** Agree

**Next Steps:** Within 60 days, the Dean of Health and Wellbeing will update the existing Suicide and Death Prevention and Postvention Plan and provide it to the Superintendent/President.

Within 90 days, the Superintendent/President shall provide the plan to the Board of Trustees and DPAC.

**RECOMMENDATION NINE:** *SMC should make it easier to locate the Workplace Violence Prevention Plan on its website.*

**Response:** Agree

**Next Steps:** The College has provided a link to the Workplace Violence Policy at the bottom of every webpage.

**RECOMMENDATION TEN:** *SMC's committees devoted to emergency preparedness and school safety should publicly announce its meeting schedule through its social media platforms.*

**Response:** Agree

**Next Steps:** Within 90 days, the Safety Committee and Emergency Preparedness Committee should prepare written plans to implement this recommendation and present them to the Superintendent/President and DPAC.

**RECOMMENDATION ELEVEN:** *SMC's committees devoted to emergency preparedness and school safety should continue to prepare an annual public report and announce and prominently feature those reports on a relevant SMC webpage.*

**Response:** Agree

**Next Steps:** Currently, the Santa Monica College Police Department prepares annual security reports pursuant to the Clery Disclosure Act. The reports can be found at <https://admin.smc.edu/administration/police/annual-security-report.php>. Neither the Safety Committee nor the Emergency Preparedness Committee prepares an annual report. The Director of Safety and Risk Management does contribute to the annual report provided by the Superintendent/President to the Board of Trustees.

Starting in 2026, the Safety Committee and Emergency Preparedness Committee should prepare annual reports and present them to the Superintendent/President and DPAC, with a copy to the Board of Trustees.

**RECOMMENDATION TWELVE:** *SMC should ensure that whenever a new approach to accountability and supervision is envisioned that it effectively conveys to line staff that the approach was initiated and/or supported by the highest levels of the institution.*

**Response:** Agree

**Next Steps:** To implement this recommendation, the Vice President for an area shall ensure that the new approach to supervision and accountability is communicated in writing to all employees and be accompanied by a meeting with affected employees to discuss the new strategy.

**RECOMMENDATION THIRTEEN:** *SMC should ensure that line level staff and its association leadership are advised of and provided an opportunity to provide input into any trainings intended to interpose new direction in areas of accountability and performance.*

**Response:** Agree

**Next Steps:** College management will provide a draft training plan to CSEA and affected employees for input prior to implementation.

**RECOMMENDATION FOURTEEN:** *The College and the Association should negotiate a modification to the Collective Bargaining Agreement to allow more discretion on imposition of discipline for performance-related misconduct.*

**Response:** Agree

**Next Steps:** The College is currently engaged in collective bargaining negotiations with CSEA. To negotiate changes to the agreement, it is sunshining at this meeting a request to negotiate over this subject matter.

The Superintendent/President will provide at least quarterly reports to the Board of Trustees on the progress toward negotiating modifications to Article 13 of the CSEA collective bargaining agreement.

**RECOMMENDATION FIFTEEN:** *SMC should continue to ensure that when new hires are onboarded that they are not assigned a supervisor who is a family member or with whom they have a personal relationship.*

**Response:** Agree

**Next Steps:** In December 2024, the Vice President for Human Resources developed a new form to completed during the hiring process entitled "VERIFICATION OF PERSONAL RELATIONSHIPS AND HIRING OF RELATIVES" (Attachment 1). This form has been effective in disclosing family relationships.

To determine the scope of family relationships among new hires, the Vice President for Human Resources shall prepare a report by April 1, 2025, with a statistical summary from the Verification forms submitted in 2025, indicating the number of new hires with family relationships and the departments.

The Superintendent/President will provide the report to Board of Trustees and DPAC.

**RECOMMENDATION SIXTEEN:** *SMC should develop protocols prohibiting leads to have family members or those with whom they have a personal relationship from working on their team.*

**Response:** Agree

**Next Steps:** Board Policy 7310 governs nepotism and will need to be amended to include leads. Under the Educational Employment Relations Act, matters relating to terms and conditions of employment are within the scope of representation. However, fundamental managerial decisions regarding the merits, necessity, or organization of public services are outside the scope of representation. Here, expanding the nepotism policy to include leads could affect promotional opportunities for classified employees, and this will need to be negotiated with CSEA. The District's negotiating team will begin this process.

The Superintendent/President will provide at least quarterly updates to the Board of Trustees on the progress of negotiations.

**RECOMMENDATION SEVENTEEN:** *SMC should develop a campus-wide Code of Civility.*

**Response:** Agree

**Next Steps:** It is recommended that DPAC develop a Code of Civility for the College.

The Superintendent/President will provide the Board of Trustees with at least quarterly updates on DPAC's progress.

**RECOMMENDATION EIGHTEEN:** *The College should reconsider its accountability system to ensure that appropriate disciplinary measures are taken and maintained when the conduct involves violence, threats of violence and integrity issues.*

**Response:** Agree

**Next Steps:** Within 180 days, the Vice President for Human Resources shall prepare a written report addressing Recommendations Nos. 18, 19, and 20.

Upon its completion, the Superintendent/President will provide the Board of Trustees and DPAC a copy of the report.

**RECOMMENDATION NINETEEN:** *The College should develop remedial interventions that are tailored to address the "root cause" of the concerning conduct.*

**Response:** Agree

**Next Steps:** Within 180 days, the Vice President for Human Resources shall prepare a written report to address Recommendations Nos. 18, 19, and 20.

Upon its completion, the Superintendent/President will provide the Board of Trustees and DPAC a copy of the report.

**RECOMMENDATION TWENTY:** *The College should consider developing restorative justice resolutions as an alternative to the traditional disciplinary process.*

**Response:** Agree

**Next Steps:** Within 180 days, the Vice President for Human Resources shall prepare a written report addressing Recommendations Nos. 18, 19, and 20.

Upon its completion, the Superintendent/President will provide the Board of Trustees and DPAC a copy of the report.

**RECOMMENDATION TWENTY-ONE:** *SMC should consider implementing a uniform requirement for all Maintenance and Operations employees.*

**Response:** Agree

**Next Steps:** Currently, the following provisions of the CSEA collective bargaining agreement provide:

11.8.2 Any District employee required to wear a uniform shall be reimbursed for the cost of the uniform and maintenance of the uniform.

11.8.3 Cost of uniform cleaning for parking enforcement officers and campus safety officers will be pro-rated at the rate of \$75.00 per month and paid as part of the monthly payroll.

The District's negotiating team will begin discussions with CSEA to negotiate the effects of requiring uniforms for Maintenance and Operations employees. This will include a process for affected employees to participate in the design of uniforms and share their preferences for comfort and functionality.

**RECOMMENDATION TWENTY-TWO:** *Any comment suggesting that violence is an understandable response to campus conflict should be forcefully and immediately rebutted by the highest levels of campus leadership.*

**Response:** Agree in principle.

Context is important. For example, an inappropriate comment made by a student in the classroom may only require a response by the instructor of the class. By contrast, a response widely circulated on social media may require a different response. The College needs to be mindful that circulating a response beyond the recipients of the inappropriate comment can amplify it and give it undue attention. At the public listening sessions, College officials did respond to inappropriate comments in a manner appropriate to the meeting.

**Next Steps:** It is recommended that the Civility Policy recommended in Recommendation No. 17 address how to respond to inappropriate comments in public meetings.

**RECOMMENDATION TWENTY-THREE:** *SMC should develop a notification procedure so that KCRW leadership is promptly advised of any critical incident.*

**Response:** Agree

**Next Steps:** Following October 2024, the College addressed this concern by adding KCRW personnel to the College notification system. The College's new emergency notification system will ensure timely notification to all stakeholders.

**RECOMMENDATION TWENTY-FOUR:** *SMC should reach out to KCRW leadership in the aftermath of any critical incident at the CMD satellite campus.*

**Response:** Agree

**Next Steps:** The KCRW Station Manager is a College employee. Following a critical incident, the Station Manager or designee will be invited and expected to participate in post-incident meetings.

**RECOMMENDATION TWENTY-FIVE:** *CMD's safety plan should be provided to KCRW leadership and SMC should continue to offer training on the plan.*

**Response:** Agree

**Next Steps:** Within 90 days, the Chief of Police shall meet with KCRW station management and develop a training plan for KCRW related to campus security issues.

The Superintendent/President will provide at least quarterly updates to the Board of Trustees and DPAC on the training plan.

**RECOMMENDATION TWENTY-SIX:** *In refining a safety plan for the CMD satellite campus, SMC should consider the unique position of KCRW personnel and any safety concerns identified.*

**Response:** Agree

**Next Steps:** The College has a services agreement with the KCRW Foundation. This agreement should be modified to specifically address the unique safety concerns of KCRW, which operates 24 hours per day.

The Superintendent/President will provide at least quarterly updates to the Board of Trustees and DPAC on progress toward modifying the agreement.

**RECOMMENDATION TWENTY-SEVEN:** *As part of its annual CMD walkthrough, SMC leadership should meet specifically with KCRW personnel to learn of any new safety concerns.*

**Response:** Agree

**Next Steps:** The KCRW Station Manager or designee will be invited and expected to participate in the annual CMD walkthrough. The Station Manager will include employee representatives in the walkthrough.

Within 30 days of the annual CMD walkthrough, the Superintendent/President shall provide a report to the Board of Trustees and DPAC on safety concerns identified.

**RECOMMENDATION TWENTY-EIGHT:** *The College should develop a transparent and inclusive process to consideration of the recommendations.*

**Response:** Agree

**Next Steps:** This document outlines a series of action steps with regular reporting to the Board of Trustees and DPAC.

**RECOMMENDATION TWENTY-NINE:** *The College should develop an implementation plan for any accepted recommendation and report to its community regarding the plan's progress.*

**Response:** Agree

**Next Steps:** This implementation plan sets forth a series of actions to take in response to the OIR report. It includes regular reports to the College community.

In addition, the College will enter into a new contract with the OIR Group to independently assess progress on implementing its recommendations. The new contract will provide for quarterly reports to the Board of Trustees on the District's progress.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 22**

**SUBJECT:**                    **AWARD OF BID – KCRW SURPLUS PROPERTY**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees award the bid for the sale of KCRW surplus property - KERW (Los Osos-Baywood Park) station that serves the San Luis Obispo area to Dimes Media Corporation for the amount of \$237,500.

**COMMENT:**                    The Board of Trustees approved the sale of this surplus property at its meeting on November 4, 2025. One bid was received by Dimes Media Corporation in the amount of \$237,500. It is recommended that this award of bid be approved as it is the sole and highest bidder. No other additional bids will be submitted. The sale is contingent on approval by the Federal Communications Commission.

MOTION MADE BY:            Margaret Quiñones-Perez

SECONDED BY:                 Rob Rader

STUDENT ADVISORY:         Aye

AYES:                                 7

NOES:                                 0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 23**

**SUBJECT:**                    **APPOINTMENT TO PERSONNEL COMMISSION**

**SUBMITTED BY:**            Chair and Vice-Chair, Board of Trustees

**REQUESTED ACTION:**    It is recommended that the Board of Trustees reappoint Joy Abbott to the SMC Personnel Commission for a three-year term, December 1, 2025 through November 30, 2028.

**SUMMARY:**                    An application process was conducted to fill a vacancy resulting from the expiring term of Personnel Commissioner Joy Abbott. Three applications were received. The Board Chair and Vice-Chair reviewed the applications and are recommending that Joy Abbott be reappointed for another three-year term, December 1, 2025 through November 30, 2028.

The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees (CSEA) of the District; and the fifth member is appointed by the four appointed commissioners. Personnel Commissioner Joy Abbott is one of the two Board of Trustees appointees.

MOTION MADE BY:            Rob Rader  
 SECONDED BY:                Sophia Manavi  
 STUDENT ADVISORY:        Aye  
 AYES:                             6  
 NOES:                            1 (Quiñones-Perez)

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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XII. ANNUAL ORGANIZATIONAL FUNCTIONS

**RECOMMENDATION NO. 24**

**SUBJECT: ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES, 2026**

24-A REQUESTED ACTION: It is recommended that the election be held for Chair of the Board of Trustees of the Santa Monica Community College District for 2026.

Trustee Sion Roy was elected Chair of the Board of Trustees for 2026 by acclamation

24-B REQUESTED ACTION: It is recommended that the election be held for Vice-Chair of the Board of Trustees of the Santa Monica Community College District for 2026.

Trustee Tom Peters was elected Vice-Chair of the Board of Trustees for 2026 by acclamation

24-C REQUESTED ACTION: It is recommended that Superintendent/President Kathryn E. Jeffery be elected Secretary to the Board of Trustees; Vice-President of Business/Administration Christopher Bonvenuto be elected Assistant Secretary to the Board of Trustees; and Coordinator, District/Board of Trustees Office Lisa Rose, be elected Recording Secretary to the Board of Trustees for 2026.

COMMENT: In accordance with Board Policy 2210, the officers and auxiliary personnel of the Board of Trustees of the Santa Monica Community College District shall consist of a chair, vice-chair, secretary, assistant secretary and recording secretary.

MOTION MADE BY: Anastasia Foster  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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XII. ANNUAL ORGANIZATIONAL FUNCTIONS

**RECOMMENDATION NO. 25**

**SUBJECT: APPOINTMENTS OF TRUSTEES TO OTHER BOARDS AND COMMISSIONS**

REQUESTED ACTION: It is recommended that the Board of Trustees review its appointments of trustees to other Boards and Commissions. Trustees may indicate their interest in serving on these boards or agencies at that time.

COMMENT: Per [Board Policy 2220](#), the Board of Trustees will review appointments of trustees to other Boards and Commissions at its annual organizational meeting.

ACTION: The Board of Trustees approved the following appointments for 2026:

Board/Agency  
KCRW Foundation  
Trustee Rob Rader

Malibu Public Facilities Authority  
Trustees Nancy Greenstein and Sion Roy

Los Angeles County School Trustees Association  
Trustee Tom Peters

Revised Board Policy 2220 also provides for the Board Chair to appoint temporary advisory committees as may be deemed necessary or advisable. . The temporary advisory committees are intended to be short-term in duration. In the event such a committee is formed again, the Chair shall appoint different members to serve where feasible. Typical ad hoc committees include: Audit, Board Annual Goals, Citizens’ Bond Oversight Committee (to review applications), Legislation and Real Estate.

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 2, 2025
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XII. ANNUAL ORGANIZATIONAL FUNCTIONS

**RECOMMENDATION NO. 26**

**SUBJECT: AUTHORIZED SIGNATURES RESOLUTION**

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the following Santa Monica College administrators to sign District documents as indicated.

Name/Title	Orders for Salary Payment	Notices of Employment	District Warrants	District Contracts	District Purchase Orders	Auxiliary Warrants	Auxiliary Contracts	Auxiliary Purchase Orders
Kathryn E. Jeffery Superintendent/President	X	X	X	X	X	X	X	X
Tre'Shawn Hall-Baker Vice-President, Human Resources		X		X				
Christopher Bonvenuto Vice-President, Business/Administration	X		X	X	X	X	X	X
Mitchell Heskel Dean, Education Enterprise						X	X	X
David Dever Director of Auxiliary Services						X	X	X
Ngan Kim Tran Chief Director, Business Services			X	X	X			
Veronica Diaz Director, Budget			X	X	X			
Nyla Cotton, Director Procurement, Contracts and Logistics				X	X			
Irma Haro Controller			X					
Cherry Aquino Accounts Payable Supervisor			X					

It is further recommended that the "Certification of Signatures" be completed and filed with the County Superintendent of Schools. The signatures shall be considered valid for the period of December 3, 2025 through December 31, 2026.

**COMMENT:** The County Superintendent of Schools requires that the Certification of Signatures be approved at the annual organizational meeting of the Board of Trustees which is held within a 15-day period that commences with the date upon which a governing board member elected takes office.

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	December 2, 2025

XII. BOARD COMMENTS

XIII. ADJOURNMENT – 10:51 p.m.

The meeting was adjourned in memory of **Gerardo “Jerry” Estrada**, a graduate of SMC; and **George Moe**, father of Katie Moe, SMC Foundation Development Director.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, January 20, 2026 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.