

MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, NOVEMBER 4, 2025

SMC Board Room
1900 Pico Boulevard
Santa Monica, California

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2025

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, November 4, 2025 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom Webinar to allow for remote attendance.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:01 p.m.
Dr. Nancy Greenstein, Chair - Present
Dr. Sion Roy, Vice-Chair- Present
Dr. Luis Barrera Castañón- Present
Anastasia Foster- Present
Dr. Margaret Quiñones-Perez- Present
Dr. Tom Peters- Present
Rob Rader- Present
Sophia Manavi, Student Trustee- Present (for public session)

II. CLOSED SESSION

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6 (d)(2) Two Cases
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Tre-Shawn Hall-Baker, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organizations: SMC Faculty Association
CSEA Chapter 36
SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS – 7 p.m.

- PLEDGE OF ALLEGIANCE – Trustee Tom Peters
- LAND ACKNOWLEDGEMENT
We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.
- CLOSED SESSION REPORT- None
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: None

V. PUBLIC COMMENTS

Kalani Whittington
Rebecca Gottfried
Ed Salisbury

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

- #1 Approval of Minutes: September 9, 2025 (Regular Meeting)
October 21, 2025 (Special Meeting)

Academic Affairs

- #2 New Courses and Degrees, Fall 2025

Acceptance of Donations

- #3 KCRW Foundation Donations of Equipment to SMMCD

Contracts and Consultants

- #4-A Ratification of Contracts and Consultants

Human Resources

- #5 Academic Personnel
#6 Classified Personnel – Regular
#7 Classified Personnel – Non Merit
#8 Classified Personnel – Limited Duration

Facilities and Fiscal

- #9 Facilities
#10 Acceptance of Grants and Budget Augmentation
#11 Budget Transfers
#12 Payroll Warrant Register
#13 Commercial Warrant Register
#14 Auxiliary Payments and Purchase Orders
#15 Organizational Memberships
#16 Providers for Community and Contract Education
#17 Purchasing

IX. CONSENT AGENDA – Pulled Recommendations

X. MAJOR ITEMS OF BUSINESS

- #18 Resolution: Veterans Awareness Week
#19 Resolution in Appreciation to Honorable Rick Chavez Zbur, Assemblymember, AD 51,
Outstanding Leader and Stellar Champion for Community Colleges
#20 Public Hearing – SMC 2024 Main Campus Master Plan Update
#21 Information Item: SMC Bundy Campus Vision Framework
#22 Resolution Declaring Personal Property as Surplus Property
#23 Appointment to Citizens' Bond Oversight Committee
#24 2025-2026 Quarterly Budget Report and 311Q
#25 Authorization to Develop and Issue Request for Proposal for Search
Consultant for Superintendent/President Search

XI. INFORMATION

#26 Citizens' Bond Oversight Committee – Minutes of Meeting, October 15, 2025

XII. BOARD COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, December 2, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

IV. SUPERINTENDENT'S REPORT

Resolution in Appreciation to Honorable Rick Chavez Zbur, Assemblymember, AD 51

The Board of Trustees welcomed Robbie Staenberg, Field Representative for Assemblymember Rick Chavez Zbur, who attended the meeting to accept a resolution recognizing the value of SMC's partnership with Assemblymember Zbur's office.

A proud graduate of Santa Monica High School and a dedicated member of the Santa Monica community, Robbie has been an exceptional collaborator. In his role, he has supported numerous district events and worked closely with SMC on key initiatives—most notably, Assembly Bill 648, which was successfully signed into law by the Governor in September.

The Board of Trustees read and unanimously approved Recommendation No. 19 - Resolution in Appreciation to Honorable Rick Chavez Zbur, Assemblymember, AD 51, Outstanding Leader and Stellar Champion for Community Colleges.

Giving Thanks(giving)

It is 20 days away from the 9th Annual Giving Thanksgiving event. This event has grown into a key fundraiser and a vital support effort for SMC students. During this two-day event, fresh produce, grains, dairy, and shelf-stable groceries will be distributed to currently enrolled students.

In addition to addressing food insecurity, a core focus of SMC's Basic Needs Program, the event empowers students to choose the items they need in a welcoming environment. Given the current suspension of CalFresh benefits due to the federal shutdown, students are also provided with information on local food pantries and other resources.

Funds raised during the event cover operational costs and contribute to year-round support for the Basic Needs Program. Coats and jackets will be collected, with a goal of distributing 1,200 items this year to ensure students are protected from the elements.

The Foundation is grateful for the generosity of its sponsors, especially the Associated Students, the largest contributor. This year, it is expected over 2,500 students will be served. Everyone is invited to support the event—through donations, volunteering, or by contributing a coat.

Link to: [Giving Thanks\(giving\) Presentation](#)

Fire Relief Support Update

Following the January wildfires in Los Angeles County, the SMC Foundation launched a rapid response initiative, including food and clothing distribution and emergency financial aid. Within days, fundraising began, and tailored applications were distributed to students and employees. The first grants were awarded by February 5, 2025.

To date, over \$1.7 million has been raised. Relief grants were categorized based on impact:

- Total loss of residence: \$5,000
- Damaged but livable residence: \$2,500
- Temporary displacement or workplace damage: \$500–\$1,000

In total, 82 students and 20 employees received aid, amounting to \$736,000 across two rounds. A third round of \$726,000 is planned for current students, including recent graduates from impacted high schools. The Foundation also partnered with Santa Monica-Malibu Unified School District (SMMUSD), awarding \$250,000 in subgrants to support 32 families and 15 employees. SMMUSD adopted SMC's vetting process to ensure equitable distribution.

Link to: [Fire Relief Presentation](#)

SMC Architecture & Interior Architectural Design Students Place Third in Prestigious National Architecture Competition

Highlights of the Santa Monica College's participation in the 2025 NOMA Student Design National Architecture Competition were shared. This marks SMC's third year competing, and for the first time, students from both the Architecture and Interior Architectural Design programs were integrated into a single collaborative studio project—mirroring real-world interdisciplinary practice.

The project began in the spring semester, with one final design selected and refined over the summer. Students from the SMC NOMA Student Chapter also joined the effort. The competition site was in Kansas City, Missouri, and the program focused on multi-generational housing, a cultural center, and a third component chosen by our team: a multi-use creative space aimed at revitalizing the Paseo West community.

Out of 41 participating institutions—including many prestigious universities—SMC was one of only two community colleges represented. After a virtual preliminary round, the SMC team was selected as one of 16 finalists to present in person.

On October, 11 students and two faculty members traveled to Kansas City, where the team delivered a live presentation and assembled a physical model. SMC placed third nationally which is an unprecedented achievement for a community college in the competition's 25-year history.

Link to: [NOMA Student Design Competition Presentation](#)

The Corsair - SMC Journalism Students Earn 45 National and Regional Awards

Santa Monica College students in The Corsair newsroom won 45 journalism awards this month, including 24 national awards and 21 Southern California regional awards.

The national awards were announced at the Media Fest 25 convention in Washington, D.C. October 16-18, 2025. The regional awards were announced on Saturday, October 11th, during a Journalism Association of Community Colleges (JACC) conference at Cal State Northridge.

The Associated Collegiate Press (ACP) honored The Corsair with its top Pacemaker award for student newspaper/newsmagazines, one of just 5 student newsroom winners in California, along with UCLA, Cal Poly San Luis Obispo, Los Positas College and Southwestern College.

Link to: [Corsair Photos](#)

Enrollment Report

- Fall 2025 enrollment as of November 4, 2025: Total fall headcount is down 3.08 percent from last fall; credit FTES are down 0.14 percent from last fall; Non-resident FTEs are down 8.17 percent from last fall.
- Winter 2026 enrollment as of November 4, 2025: Total winter headcount is up 2.35 percent from last winter; credit FTES are up 5.00 from last winter; Non-resident FTEs are up 3.97 percent from last winter:

- Spring 2026 enrollment as of November 4, 2025: Total spring headcount is up 7.28 percent from last spring; credit FTES are up 9.85 from last spring; Non-resident FTEs are up 2.56 percent from last spring:

Link to: [Enrollment Update](#)

Update on Cloud Computing Baccalaureate Degree

Santa Monica College received a favorable evaluation from WestEd regarding its proposed Cloud Computing bachelor's degree. The report highlights the program's alignment with labor market needs, affordability, accessibility, and equity for underserved student populations.

Despite initial objections from eight CSU campuses, only six remain. The program shows minimal duplication with existing CSU offerings and is distinguished by its applied, industry-focused curriculum.

Next steps include a written agreement between the Chancellor's Office and CSU system, potentially leading to Board of Governors approval as early as January. The college remains actively engaged in advocacy and communication efforts to support the proposal.

Award Pathway Champions Celebration SMC 1 of top 3

For the academic years 2022–2023 and 2023–2024, Santa Monica College was recognized as one of the top three California community colleges with the highest increase in students earning ADTs. Special thanks to Dr. Janet Robinson, who leads SMC's transfer initiatives in the Counseling Center. Her dedication to accurate data reporting ensures that students receive the recognition they deserve.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2025

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#17.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations: #5

MOTION MADE BY: Rob Rader
 SECONDED BY: Luis Barrera Castañón
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation NO. 5- Academic Personnel

MOTION MADE BY: Rob Rader
 SECONDED BY: Luis Barrera Castañón
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[October 7, 2025 \(Regular Meeting\)](#)
[October 21, 2025 \(Special Meeting\)](#)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: ACADEMIC AFFAIRS

RECOMMENDATION NO. 2 NEW COURSES AND DEGREES, FALL 2025

Requested Action: Approval/Ratification

Requested by: Curriculum Committee

Approved by: Jason Beardsley, Vice-President, Academic Affairs

New Courses

ESL 921 Pronunciation: Rhythm and Intonation

This noncredit ESL course is mirrored to the credit course ESL 14B Pronunciation, Rhythm, and Intonation and is designed for noncredit students who wish to transition to credit coursework. This course is designed to help ESL students communicate more effectively by learning the rhythm and intonation patterns of standard North American English. The course includes a brief review of all vowel sounds and specific consonants.

FILM 4 History of World Cinema

This course examines the origins and development of cinema in different parts of the world since the 1890s. Students will explore how economics, war, colonialism, cultural traditions, artistic movements, and new technologies have shaped cinema in different contexts. The film industries from at least four different continents and language groups—not including the U.S. and English language—will be in focus.

Course Revisions

CS 3 Introduction to Computer Systems

ESL 14A Pronunciation and Spelling: Vowel and Consonant Sounds

ESL 15 Conversation and Culture in the U.S.

ESL 16A The Noun System and Articles

ESL 16B Verb Tenses: Forms and Use.

ESL 16C Sentence Structure and Punctuation

ESL 17 Intermediate Reading Skills

ESL 28 Academic Vocabulary Skills

ESL 922 Conversation and Culture in the U.S.

ESL 926 Advanced Grammar Workshop

ESL 976 Academic Vocabulary Skills.

ESL 976 Academic Vocabulary Skills.

MEDIA 11 Introduction to Electronic Media

Distance Education

FILM 4 History of World Cinema

Global Citizenship

FILM 4 History of World Cinema

New Programs

Affordable Property Management Certificate of Achievement

This industry-based certificate is designed for students pursuing entry-level roles in affordable housing property management. Students will explore property operations from both a management and social service lens. The certificate consists of courses in the fundamentals of property management, compliance reporting for subsidized housing programs and strategies for engaging and supporting special tenant populations. Students who successfully complete this program will develop an understanding in leasing, rent collection, fair housing laws, budgeting, financial reporting, and record keeping. Students will develop the ability to apply core property management principles within the context of income-restricted housing, including compliance with funding regulations and reporting requirements. Additionally, students will be introduced to trauma-informed management practices, with a focus on tenant engagement tailored to properties serving special populations.

Property Management Certificate of Achievement

This industry-based certificate is designed for students pursuing entry-level roles in property management. Students will develop practical knowledge in managing residential & commercial properties. The certificate consists of courses covering the fundamentals of property management; leasing, rent collection, fair housing, compliance, tenant relations, budgeting, record keeping, and office administration. Students who successfully complete this program will be able to apply core property management principles in real-world settings, analyze and generate financial statements, and utilize industry-standard software. Students will gain working knowledge of California's regulatory framework as it relates to landlord-tenant relations, advertising standards, and fair housing compliance. Additionally, students will explore the best practices in marketing, maintenance coordination, risk mitigation, and tenant relations.

Program Maps

Introduction to Engineering Certificate of Achievement Program Map

Engineering Electrical UC Transfer Program Map

Engineering Mech/Civil/Aero UC Transfer Program Map

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: ACCEPTANCE OF DONATIONS

RECOMMENDATION NO. 3 KCRW FOUNDATION DONATIONS OF EQUIPMENT TO SMCCD

Requested by: Jennifer Ferro, General Manager, KCRW

Approved by: Don Girard, Government Relations/Institutional Communications

The following are donations of equipment from the KCRW Foundation to the Santa Monica Community College District. In the normal course of business, the KCRW Foundation uses member donations and underwriting revenues to purchase equipment used in operating the Station. The ownership of the assets is transferred to the District and is inventoried and depreciated by the District. This Board action is primarily a recordkeeping action. The assets continue to be used in operating the Station.

Items	Amount
<u>July 2025:</u>	
Asus Monitors (2)	
LG HDTV (1)	\$694.42
Ubiquiti Router(1)	\$1,191.26
Mac mini computers (11)	\$1,191.26
	\$14,606.83
<u>August 2025:</u>	
Sony full frame Camera (5)	\$38,757.38
Shoulder Rig (2)	\$1,032.12
Sony Wide zoom lens (2)	\$6,025.64
DPA Microphone (2)	\$1,221.41
Microphone system (1)	\$332.06
Sony Digital Camera (1)	\$1,756.51
Gimbal DJI (1)	\$2,801.32
Amaran LED moonlight (2)	\$821.68
Sound Devices Essentials kit (2)	\$547.79
Sennheiser microphone system (2)	\$1,453.70
Yamaha portable mixer (1)	\$925.31
	\$32.63
Axia essential audio network gear (8)	\$12,240.56
Axia studio console (1)	\$24,992.96
<u>Sept 2025</u>	
Gen2Radio (1)	\$332.24
Asus monitors (15)	\$5,042.13
<u>TOTAL DONATIONS: July 2025 through September 2025</u>	\$140,590.12

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-A RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

Provider/Contract		Term/Amount	Service	Funding Source
1	BMTX Inc. (Bank Mobile)	January 27, 2026- January 26, 2027 \$62,500	Bank Mobile maintenance and support fees for student IDs and financial card refunds management services and paper check disbursements.	Unrestricted General Fund, General Education
<i>Requested by: David Dever, Director, Auxiliary Services</i>				
<i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>				
2	Dashira Harris	October 15, 2025 \$3,500	Speaking engagement to discuss Black Latin American History & Contemporary Topics virtual workshop centering the history and contemporary of Latin America through Black framing and lenses.	Restricted General Fund, Student Equity Achievement Program
<i>Requested by: Valeria Garcia, Project Manager, Student Equity Center</i>				
<i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				
3	SHIFTit	August 20, 2025 - August 19, 2026 \$2,950	Clinical Onboarding for Nursing Students. This includes provisioning of on boarding platform services of students to healthcare facilities. Management of the clinical administrative process of student and clinical clearance.	Restricted General Fund, Student Equity Achievement Program
<i>Requested by: Eric Williams, Associate Dean, Health Sciences</i>				
<i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
4	Cobblestone	October 1, 2025- September 30, 2026 \$70,000	Consultant evaluation of the STEM ESA MAS program evaluation to include local evaluation report and assistance with federal report, year 5.	Restricted General Fund, STEM
<i>Requested by: Sasha King, Dean, Academic Affairs</i>				
<i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				

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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS**

4-A **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
5	LongView International Technology Solutions, Inc.	One year agreement November 5, 2025- November 4, 2026	LongView International Technology Solutions, Inc. (LTS) will provide and maintain an unstaffed kiosk available to students, faculty, staff, and the community to access free COVID-19 Test Kits and Harm Reduction Products (i.e., Naloxone, Fentanyl Test Strip Kits, Xylazine Test Strip Kits, Condoms – Internal and External, and Lubricant packets) and educational materials. LTS is responsible for Kiosk setup (including coordination with Facilities), installation, inventory stocking, maintenance, service, repair, relocation, and removal.	No cost to the district
<i>Requested by: Susan Fila, Dean of Health and Wellbeing</i> <i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 **ACADEMIC PERSONNEL**

Requested Action:

Approval/Ratification

Reviewed and Approved by:

Tre'Shawn Hall-Baker, Vice-President, Human Resources

EFFECTIVE DATE

ESTABLISH

Director, Special Programs

11/05/2025

Comment: This reflects the reorganization of the management positions in Special Programs.

ELECTION

ACADEMIC ADMINISTRATOR

Locke, Debra, Director, Special Programs

11/05/2025

INTERIM ACADEMIC ADMINISTRATOR

Pennington, Diana, Project Manager, Culturally Responsive Pedagogy Grant 11/01/20251/31/2026*
*Extension

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).
Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

SEPARATIONS

RESIGNATIONS

Carrion-Palomares, Silvana, Project Manager, Equity, Pathways, and Inclusion
Enciso, Raul, Project Manager, NextUp (Foster Youth Program)

10/31/2025

10/24/2025

RETIREMENT

Guglielmo, Laura, Full-time Faculty, Counseling (36 years of service)

12/31/2025

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 **CLASSIFIED PERSONNEL - REGULAR**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Vice-President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ABOLISH POSITION EFFECTIVE DATE

Accompanist-Music Performance (1 position) 11/01/2025
Music, 8 months, 20 hours, Varied Hours

ESTABLISH POSITION

Programmer Analyst (1 position) 11/05/2025
MIS, 12 months, 40 hours

Accompanist-Music Performance (1 position) 11/01/2025
Music Department, 8 months, 22 hours, Varied Hours

CLASSIFICATION ABOLISH

Database Analyst, Information 11/01/2025
Deaf & Hard of Hearing Supervisor, Disabled Students Center 11/01/2025
Multimedia Specialist, Center for Media & Design 11/01/2025
Sr. Technology User Support Specialist, Academic Comp 11/01/2025

CLASSIFICATION SALARY REALLOCATION

DSPS Manager 11/01/2025
From: Classified Manager Salary Schedule, M21
To: Classified Manager Salary Schedule, M23

ELECTIONS

INCREASE IN WORK HOURS/PERMANENT

Cho, Sang Hee 11/01/2025
From: Accompanist-Music Performance, 8 mos., 20 hours, Varied Hours
To: Accompanist-Music Performance, 8 mos., 22 hours, Varied Hours

PROBATIONARY

Avichouser, Julia 11/04/2025
Personnel Analyst, Personnel Commission

Iwamoto, Garrett 11/03/2025
Athletic & Kinesiology Equipment Specialist, Athletics

PROMOTION

Davis-Ludlow, Eloisa 11/03/2025
From: Student Services Assistant, Admissions & Records
To: Enrollment Services Specialist, Admissions & Records

PROMOTION/ADVANCE STEP PLACEMENT

Bukauskas, Donata 10/16/2025
From: Instructional Tutor-Math, Mathematics
To: Tutoring Coordinator-Math, Supplemental Instruction (Step C)

Gallego, Luis 11/03/2025
From: Receiving, Delivery & Stockroom Worker, PCAL
To: Administrative Assistant II, Human Resources (Step D)

CSEA EDUCATIONAL PAY DIFFERENTIAL

Zamora, Diana, CC Police Officer, Campus Police 5% 11/01/2025
POST Certificate

LEAVE OF ABSENCE-UNPAID

Casillas, Ruth 01/01/2025 to 06/30/2025
Program Coordinator, Workforce and Economic Development *09/01/2025 to 12/31/2025
*Extended Assignment from 08/31/2025

Pennington, Diana, Admin Assistant III-Conf, Human Resources 08/06/2025-*01/31/2026
*Extended assignment from 10/31/2025

SEPARATION

RESIGNATION

Locke, Debra 11/04/2025
Special Programs Supervisor, EOPS

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL – NON MERIT**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$17.81/hour (STHP)	30
College Work-Study Student Assistant, \$17.81/hour (FWS)	56
College CalWorks, \$17.81/hour	2

SPECIAL SERVICE

Recreation Director/Day Camp II, \$17.81/hour	2
Art Model, \$27.00/hour	1
Community Services Specialist I, \$35.00/hour	1

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CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 **CLASSIFIED PERSONNEL – LIMITED DURATION**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Vice-President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Tostado, Brittany, Student Services Assistant, Scholars Program	09/15/2025 – 10/05/2025
Assignment extended	10/06/2025 – 12/19/2025

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Ashby, Deanna, Student Services Clerk, Basic Needs	07/01/2025 – 06/30/2026*
*Limited-term assignment ended on 10/17/2025	

SUBSTITUTE: Positions established to replace temporarily absent employees. Substitute appointments may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Ramos, Eugne S., Administrative Assistant I, Career Services Center	10/06/2025 – 01/30/2026
Ashby, Deanna, Basic Needs Project Assistant, Basic Needs	10/19/2025 – 12/19/2025

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

*Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Charlie Yen, Director of Facilities Planning*

Approved by: Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

9-A AWARD OF CONTRACT – BUNDY CAMPUS TENNIS/PICKLE BALL COURT

It is recommended that the Board of Trustees award the contract to The Nazarian Group, the lowest responsible and responsive bidder for the Bundy Campus Tennis/Pickle Ball Court project.

<u>Bidder(s)</u>	<u>Total Bid Amount</u>
The Nazarian Group	\$8,888,123
Urban Habitat	\$9,558,000
Legion Contractors, Inc.	\$11,478,000
Los Angeles Engineering, Inc.	\$12,090,000

Funding Source: Measure V

Comment: The project involves converting the property at 3400 Airport Avenue, located immediately north and adjacent to the Bundy Campus, into new tennis and pickleball courts. These courts will serve both Santa Monica College instructional programs and community services. The District's award will be finalized following the review and verification of all contract requirements and the successful execution of the contract.

9-B CONTRACTOR SUBSTITUTION REQUEST – GENDER NEUTRAL RESTROOM BUILDING

Pursuant Acceptance of Reyes Electrical Contractor, Inc. dba Reyes Engineering Corp. Subcontractor Substitution Request on the Gender Neutral Restroom Building project.

Listed Subcontractor	Troy's Ornamental Iron Craft
Requested Substitution	MSI Structural Steel

Funding Source: Measure V

Comment: Reyes Electrical Contractor, Inc. dba Reyes Engineering Corp., the General Contractor for the Gender Neutral Restroom Building project, has requested to substitute their listed subcontractor, Troy's Ornamental Iron Craft with MSI Structural Steel to perform the structural steel portion of the project. Per the General Condition of the contract, the District's consent to Contractor's substitution of a listed subcontractor shall not relieve Contractor from its obligation to complete the work within the contract time and for the contract price.

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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 **FACILITIES** *(continued)*

9-C **PARKING STRUCTURE #3 REPAIR PROJECT - CHANGE ORDER NO. 4**

Change Order No. 4 – HOWARD RIDLEY CO INC., contractor for the current Parking Structure #3 Repair Project, in the amount of \$27,970:

Original Contract Amount	\$ 1,809,990
Change Order No. 1	\$ 82,880
Change Order No. 2	\$ 2,552
Change Order No. 3	\$ 7,264
Change Order No. 4	<u>\$ 27,970</u>
Revised Contract Amount	\$ 1,930,656

Total Change Orders represent 6.67% of the Original Contract.

Funding Source: Measure V - Bond Fund 42.5

Comment This contract was originally approved by the Board of Trustees in May 2025. The new change order #4 is for labor and materials to provide 37 Warning Mats (ADA Compliance) that will be installed in stairway areas on all four levels of the parking garage. These Warning Mats assist the visually impaired.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jason Beardsley, Vice President, Academic Affairs

Project Manager Ruth Casillas, Director, Workforce/Economic Development (Interim)

Project Manager: Steven Sedky, Associate Dean, Career Technical Education (Interim)

Reviewed by Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Los Angeles Rebuild: Workforce Recovery and Career Technical Education Workforce (One-time funds)

Granting Agency: California Community College's Chancellor's Office

Augmentation Amount: \$900,000

Matching Funds: Not Applicable

Performance Period: July 1, 2025 to June 30, 2027

Summary: Santa Monica College, as a member of the Los Angeles Regional Consortium, has been awarded \$900,000 through the 2025–2026 State Budget allocation under AB 123 (Higher Education Budget Trailer Bill) to assist with workforce recovery efforts and career technical education (CTE) workforce development associated with the Los Angeles region's recovery from the Palisades and Eaton fires. The goal is to bolster community resilience, expand economic opportunities, and accelerate workforce training in high-need areas, with a particular emphasis on construction and disaster recovery pathways.

Funds will support workforce recovery and CTE development focusing on building a resilient, construction-ready workforce by retraining and upskilling displaced and underemployed workers. The District will use funds for project manager, administrative support and instructional salaries, as well as to provide release time and stipends to faculty for developing workshops and noncredit courses. Funds will allow for development of a comprehensive marketing plan of course and workshop offerings and communicate recovery efforts to the community. Wraparound services, including counseling, will be provided to students.

Budget Augmentation: Restricted Fund 01.3

Revenue

8600 State	\$ 900,000
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Expenditures

1000 Academic Salaries	\$ 350,152
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2000 Non-academic Salaries	\$ 90,429
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3000 Employee Benefits	\$ 127,760
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4000 Supplies & Materials	\$ 4,500
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5000 Other Operating Expenditures	\$ 253,159
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6000 Capital Outlay	\$ 10,000
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7300 Student Stipends	\$ 28,000
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7500 Other Outgo/Indirect	\$ 36,000
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Total	\$ 900,000
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jason Beardsley, Vice President, Academic Affairs

Grant Manager: Patricia Ramos, Dean, Academic Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Strong Workforce Program – Local FY 2025-2026

Granting Agency: California Community Colleges Chancellor's Office

Augmentation Amount: \$1,103,208

Matching Funds: Not Applicable

Performance Period: July 1, 2025 – June 30, 2027

Summary: The Local share of the Strong Workforce Program (SWP) funds requires colleges to increase the number of students in quality career technical education courses, programs, and pathways that will achieve successful workforce outcomes and increase the number of quality career technical education courses, programs, and pathways that lead to successful workforce outcomes.

These funds will support Career Education programs that increase student completion of degrees and certifications, boost transfers to UC and CSU, reduce excess units for Associate degrees and Certificate of Achievement, raise CTE employment rates, and narrow achievement gaps by advancing underrepresented student success. Funds will focus on Graphic Design/Interaction Design, Biotechnology, Cosmetology, Digital Media Production, Aquaculture, Credit for Prior Learning, Professional Development activities for faculty and staff, business engagement and work-based learning opportunities, and strategic and innovative marketing of SMC CE programs.

Budget Augmentation: Restricted Fund 01.3

Revenue

8600 State	\$1,103,208
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Expenditures

1000 Academic Salaries	\$ 452,956
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2000 Non-Academic Salaries	\$ 125,716
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3000 Employee Benefits	\$ 205,696
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4000 Supplies & Materials	\$ 60,004
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5000 Other Operating Expenditures	\$ 134,000
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6000 Capital Outlay	\$ 80,708
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7300 Other Outgo/Indirect	\$ 44,128
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Total	\$ 1,103,208
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jason Beardsley, Vice President, Academic Affairs

Grant Manager: Jeanette Lopez, Project Manager, Child Care Access Means Parents in School

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Santa Monica College Foundation Childcare Reimbursement

Granting Agency: Santa Monica College Foundation (The Foundation)

Augmentation Amount: \$50,000

Matching Funds: Not Applicable

Performance Period: October 1, 2025 – December 31, 2025

Summary: The Santa Monica College Foundation's mission is to eliminate barriers to ensure academic success for Santa Monica College students. They connect donors with opportunities to effect change at a world-class educational institution where equity, access, and excellence intersect. The Foundation provides scholarships, fellowships, grants, loans and other financial assistance to approved students, members of the faculty alumni and programs of Santa Monica College and its entities.

Santa Monica College had previously received funding through The Child Care Access Means Parents in School (CCAMPIS) grant, a federal program through the U.S. Department of Education. This funding had been used to assist student parents pay for childcare services at on-campus or off-campus facilities. The CCAMPIS grant funding ended on September 30, 2025, program funding was discontinued by the federal government. In an effort to assist students currently receiving childcare services and avoid any disruption to their educational goals, the Foundation is providing an alternative funding source to cover childcare costs through December 31, 2025.

Budget Augmentation: Restricted Fund 01.3

Revenue

8800 Gift, Contribution, Grant	\$ 50,000
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Expenditures

1000 Academic Salaries	\$ 0
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2000 Non-Academic Salaries	\$ 0
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3000 Employee Benefits	\$ 0
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4000 Supplies & Materials	\$ 0
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5000 Other Operating Expenditures	\$ 0
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6000 Capital Outlay	\$ 0
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7300 Other Outgo/Indirect	\$ 0
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7500 Student Aid	\$ 0
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7600 Childcare Reimbursement	\$ 50,000
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Total	\$ 50,000
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-D ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Donald Girard, Senior Director, Government Relations & Institutional Communications

Grant Manager: Elise Lawrence, KCRW Foundation Controller

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Radio Community Service Grant																										
Granting Agency:	The Corporation for Public Broadcasting (CPB)																										
Augmentation Amount:	\$5,370 (Amended Amount \$1,378,335)																										
Matching Funds:	Not Applicable																										
Performance Period:	October 1, 2024 – September 30, 2025																										
Summary:	CPB distributes community service grants to noncommercial public television and radio stations that provide significant public service programming to their communities. Community service grants help stations expand the quality and scope of their work in education, news, public affairs, or other programming. The program is being discontinued by the federal government as of September 30, 2025. Prior to the program end date, CPB distributed to existing grant recipients additional small balances that became available due to reserved funds not awarded and returned funds. The district received additional funding in the amount of \$5,370 for the 24/25 award year per email notice from CPB dated September 16, 2025. Funding will be used for programming expenses.																										
Budget Augmentation:	Restricted Fund 01.3 <table border="0"> <tr> <td colspan="2">Revenue</td> </tr> <tr> <td>8800 Gift, Contribution, Grant</td> <td style="text-align: right;">\$ 5,370</td> </tr> <tr> <td colspan="2">Expenditures</td> </tr> <tr> <td>1000 Academic Salaries</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>2000 Non-Academic Salaries</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>3000 Employee Benefits</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>4000 Supplies & Materials</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>5000 Other Operating Expenditures</td> <td style="text-align: right;">\$ 5,370</td> </tr> <tr> <td>6000 Capital Outlay</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>7300 Other Outgo/Indirect</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>7500 Student Aid</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>7600 Childcare Reimbursement</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 5,370</td> </tr> </table>	Revenue		8800 Gift, Contribution, Grant	\$ 5,370	Expenditures		1000 Academic Salaries	\$ 0	2000 Non-Academic Salaries	\$ 0	3000 Employee Benefits	\$ 0	4000 Supplies & Materials	\$ 0	5000 Other Operating Expenditures	\$ 5,370	6000 Capital Outlay	\$ 0	7300 Other Outgo/Indirect	\$ 0	7500 Student Aid	\$ 0	7600 Childcare Reimbursement	\$ 0	Total	\$ 5,370
Revenue																											
8800 Gift, Contribution, Grant	\$ 5,370																										
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6000 Capital Outlay	\$ 0																										
7300 Other Outgo/Indirect	\$ 0																										
7500 Student Aid	\$ 0																										
7600 Childcare Reimbursement	\$ 0																										
Total	\$ 5,370																										

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-E ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requestor: Calvin Madlock, Chief Director, Information Technology

Program Manager: Dan Rojas, Information Technology Security Officer

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Local and Systemwide Technology and Data Security (Ongoing)
Granting Agency: California Community College Chancellor's Office
Augmentation Amount: \$175,000
Matching Funds: NA
Performance Period: September 1, 2025 to June 30, 2026
Summary: The 2023 Budget Act authorized \$25 million in ongoing funds for local and systemwide technology funding. Of this amount, \$12,600,000 will be provided to districts for \$175,000 per district annually to hire local cybersecurity staff, support technology modernization, and the protection of sensitive data. The remaining \$12,400,000 will fund annual ongoing support of key information security initiatives.

Funding will support the District's efforts to address information technology system priorities and to enhance information security compliance requirements. The District may use the funding to implement local and systemwide technology and data security measures/controls, hire local cybersecurity staff, enhance online learning integrity, and bolster cybersecurity efforts. This may include security upgrades, educational technology platforms, and database protection.

Budget Augmentation: Restricted Fund 01.3
Revenue
8600 State \$175,000
Expenditures
1000 Academic Salaries \$ 0
2000 Non-Academic Salaries \$ 0
3000 Employee Benefits \$ 0
4000 Supplies & Materials \$ 0
5000 Other Operating Expenditures \$125,000
6000 Capital Outlay \$ 50,000
7300 Other Outgo/Indirect \$ 0
7600 Student Aid \$ 0
Total \$175,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: July 1, 2025 to September 30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	30,026
2000	Classified/Student Salaries	35,136
3000	Benefits	0
4000	Supplies	5,359
5000	Contract Services/Operating Exp	24,597
6000	Sites/Buildings/Equipment	11,823
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-106,941
Net Total:		0

11-B FUND 01.3 – Restricted Fund

Period: July 1, 2025 to September 30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-97,387
3000	Benefits	-4,085
4000	Supplies	0
5000	Contract Services/Operating Exp	101,472
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

11-C FUND 40.0 – Capital Projects Fund

Period: July 1, 2025 to September 30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	369
5000	Contract Services/Operating Exp	343,898
6000	Sites/Buildings/Equipment	-344,267
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

11-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)

Period: July 1, 2025 to September 30, 2025

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	4,909
5000	Contract Services/Operating Exp	2,800,345
6000	Sites/Buildings/Equipment	-2,805,254
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

September 2025 C1B– C2C \$13,920,378.16

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

September 2025 351199 through 394823

ACH Numbers

September 2025 482899 through 493602

Total \$17,654,445.73

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

September 2025 Covered by check & voucher numbers: 041438-042002 & 04448-04503

Bookstore Fund Payments \$ 121,406.39

Other Auxiliary Fund Payments \$ 99,323.77

Trust and Fiduciary Fund Payments \$2,095,195.09

\$2,315,925.25

Purchase Orders Issued

September 2025 \$11,259.53

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds. Detailed list on file in the Auxiliary Office.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
November 2025	2	\$1,790

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
November 2025	1	\$1,125

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by Scott Silverman, Dean, Noncredit and External Programs

Patricia Ramos, Dean, Academic Affairs

Approved by: Jason Beardsley, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING

Requested Action: Approval/Ratification

Requested by: Nyla Cotton, Director of Procurement, Contracts and Logistics

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

17-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

September 2025

\$1,440,579.89

17-B AWARD OF COMPETITIVE CONTRACTS

The annual award of competitive and piggyback contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and services as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

- NASPO Valuepoint, Contract 7-22-70-50-05, with Francotyp-Postalia dba FP Mailing Solutions, to 05/31/2026, for Mailing Equipment and Supplies.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: RESOLUTION: VETERANS AWARENESS WEEK

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution in support of Veterans Awareness Week, November 3-10, 2025.

WHEREAS, the United States Congress has declared the second week of November as National Veterans Awareness Week since 2000 to emphasize the need to develop educational programs regarding the contributions of veterans to the country; and

WHEREAS, the United States Department of Veterans Affairs, as well as many other education-focused organizations have produced educator's guides, which advocate multiple ways to recognize veterans and teach youth about veterans; and

WHEREAS, many veterans continue to serve their country in public schools and colleges as teachers, classified professionals, and other school employees providing valuable instructional and support services to the schools and students of Santa Monica College; and

WHEREAS, the veterans on staff deserve recognition for their continued service to the future of our country and education and safety of the students of Santa Monica College; and

WHEREAS, the veterans on staff can best provide a meaningful personal connection between the students of the Santa Monica College, Armed Forces veterans and service to our country;

THEREFORE, BE IT RESOLVED, that the Santa Monica Community College District Board of Trustees declares the week of November 3-10, 2025, as Veterans Awareness Week at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the continued contributions and sacrifices of the Armed Forces veterans in the community, especially students who are veterans, teachers, classified professionals, and employees at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District supports the program utilizing Armed Forces students who are veterans and veterans on staff to educate the students of Santa Monica College about the sacrifices and contributions of the Armed Forces veterans.

MOTION MADE BY: Tom Peters

SECONDED BY: Rob Rader

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: RESOLUTION OF APPRECIATION TO HONORABLE RICK CHAVEZ ZBUR, ASSEMBLYMEMBER, AD51, OUTSTANDING LEADER AND STELLAR CHAMPION FOR COMMUNITY COLLEGES

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution for acknowledgement of and gratitude for Assemblymember Rick Chavez Zbur (AD 51) for his work in authoring and securing passage of AB 648.

WHEREAS, according to a 2024 report by the California Legislative Analyst's Office, roughly 60 percent of California's community college students have faced housing insecurity and almost 25 percent have experienced homelessness;

WHEREAS, combating housing insecurity and homelessness among community college students while also addressing California's broader housing crisis by increasing the supply of affordable housing in local communities is of statewide interest;

WHEREAS, giving California Community College districts the same authority to override local zoning that the UC and CSU systems currently have will remove a significant barrier to addressing homelessness and housing among community college students in California;

WHEREAS, Assembly Bill 648, authored and introduced by Hon. Rick Chavez Zbur, Assemblymember, AD 51, an act to exempt community colleges from local zoning regulations for student and staff housing, is now California law, chaptered on October 6, 2025;

WHEREAS, Assemblymember Zbur and his talented and dedicated staff worked tirelessly and patiently to move the bill through double referrals in both legislative houses, with bipartisan support;

WHEREAS, AB 648 secured four cosponsorships—Santa Monica CCD, Los Angeles CCD, Abundant Housing LA, and Student Homes Coalition—and the support of more than 50 organizations; and

WHEREAS, through streamlining student and staff housing, AB 648 will play a significant role in addressing California's housing crisis;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees on behalf of the students and staff of Santa Monica College and those of the Community Colleges of California thank Assemblymember Rick Chavez Zbur for his leadership and generosity of service and communicate its gratitude in an appropriate fashion as determined by the Superintendent/President; and

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon its adoption.

MOTION MADE BY: Anastasia Foster
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: PUBLIC HEARING – SANTA MONICA COLLEGE 2024 MAIN CAMPUS MASTER PLAN UPDATE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees move to conduct a public hearing to receive input from the public on the Santa Monica College 2024 Main Campus Master Plan Update and related environmental studies.

Elise Lorenzana-Conkrite, Associate at Parker Environmental Consultants, provided a review of the Main Campus Master Plan and the environmental studies to start the public hearing. Actions to certify the Final EIR, make necessary findings, adopt a mitigation monitoring program, and approve the Main Campus Master Plan will be brought to the Board at the December 2, 2025, meeting.

Prior Actions. As a reminder, the Main Campus Master Plan was developed with public input, including a public session on January 25, 2024; with campus input, including public presentations on February 22 and 24, 2024; and an open meeting presentation to the District Planning and Advisory Committee (DPAC) on February 28, 2024. The Main Campus Master Plan was discussed and reviewed by the Board of Trustees on April 2, 2024; following review, the Board voted to direct the Superintendent/President to conduct an environmental review of the Main Campus Master Plan project.

Role of the Main Campus Master Plan. The proposed SMC Main Campus Master Plan 2024 Update is the principal planning document for SMC’s Main Campus.

As the key planning resource, it defines and sets the direction for the ongoing development of the campus environment that supports the mission, core values, and heritage of the institution. The focus of the plan is about optimizing the existing campus over the next ten years through recommendations related to land use, open space, and infrastructure.

A Focus on Flexibility. Planning is an ongoing process and requires a flexible framework that can respond to current and future needs. While the goals, principles, and values of the master plan remain consistent over time, the physical implementation of the plan may evolve to adapt to the changing needs of the institution.

A Collective Vision. The proposed master plan is an ambitious yet realistic vision for the college, crafted primarily by listening to the needs of campus and community stakeholders. The collaborative process sought to create collective ownership over the actions and projects recommended in the plan to ensure a dynamic plan with many champions on campus. See Appendix B for a list of workshops and outreach meetings.

A Phased Approach. The proposed master plan envisions a phased approach, with construction of the replacement Pico Boulevard classroom buildings and the replacement SMC Police sub-station in the first phase; a replacement student health center and student activities building and a replacement operations and maintenance facility in the second phase; and programming of the Pearl Street houses and building demolitions in the final phase.

Key Goals:

- Modernize academic and student spaces.
- Replace or renovate buildings in critical condition.
- Create a flexible plan that can shift with unknowns.
- Beautify and activate Pico Boulevard.
- Demolish temporary and modular buildings.
- Move the college toward sustainability goals.
- Maintain the quality and character of the campus open space.
- Improve public access and public safety along Pearl Street.

Project Funding. Projects will be funded from local bond proceeds, including Measure V approved by District voters in 2016 and Measure SMC approved by District voters in 2022. Additionally, SMC will apply for state funding to assist with construction. The proposed plan is flexible and work will be able to commence should state funding be delayed or unavailable.

Plan Specifications: The 2025 baseline for the Main Campus is 655,278 assigned square feet. Through a series of demolitions and constructions, the endpoint of the plan is 587,376 assigned square feet, a net reduction of 67,902 assigned square feet. Parking and circulation patterns will remain the same. The plan proposes a continuous pedestrian experience along Pico Boulevard and Pearl Street, along with new campus open spaces, including a new quad, an expanded organic learning garden, a welcome lawn, an event plaza, and a science quad.

Project Highlights:

- Replacement of temporary classrooms—built in the 1950s, 1970s, and 1990s, these facilities are past their useful life.
- Replacement of a shop-lab building designed to train students for obsolete industrial jobs in the 1950s and 1960s with modern classrooms where students can learn today's career skills.
- Upgrading the Veterans Success Center.
- Constructing a Santa Monica College Police Department sub-station.
- Replacement of the Student Activities Building to provide improved and additional resources for the Student Health Center and for student basic needs programs, including food resources and mental health.
- Providing a consolidated center for Facility Maintenance and Operations.

Environmental Review: The Santa Monica Community College District acted as the lead agency in preparing an environmental impact report ("EIR") for the Santa Monica College 2024 Main Campus Master Plan Update ("Project"). A Notice of Preparation ("NOP") of an EIR on the Project was issued on January 9, 2025. A public scoping meeting was held January 30, 2025, and prior to the meeting a mailed postcard was sent to all residents in the District providing notice of the public scoping meeting. A Notice of Availability of the Draft EIR was filed with the Los Angeles County Clerk on July 24, 2025, and a Notice of Completion was mailed to all NOP commenters, as well as other interested agencies, organizations and individuals; and both the Notice of Completion and Draft EIR were filed with the State Clearinghouse (SCH No. 2025010279) and were posted on the College's website and made available at the Office of the Superintendent/President at 2714 Pico Boulevard, Santa Monica, CA 90405 on July 24, 2025, in compliance with the California Environmental Quality Act ("CEQA") and the State and Santa Monica College CEQA Guidelines. The Draft EIR was circulated for a 45-day period starting on July 24, 2025, and ending on September 8, 2025. The Draft EIR was available to the public via the College's official website, copies of the Draft EIR were available for public review at SMC's administrative offices during normal business hours, and notices were published multiple times in the Santa Monica Daily Press. Interested parties, organizations and individuals were invited to provide written comments to the District with respect to the adequacy and completeness of the EIR as part of the California Environmental Quality Act (CEQA) review process. The Final EIR, including comments received and responses thereto, has been completed and was made available to the public at the Office of the Superintendent/President at 2714 Pico Boulevard, Santa Monica, CA 90405 and via the Internet on October 9, 2025, and was filed with the State Clearinghouse on that same date.

The District received one comment letter, requesting notifications of future hearings and actions related to the Project. The commentator has received notice of this hearing and college staff have been instructed to provide future notice as requested.

The environmental study determined that the Project will have less than significant impacts on aesthetics (scenic vistas, scenic resources, public views – operation, and light/glare), air quality, cultural resources; energy, greenhouse gas emissions, land use and planning, and noise (operational noise, groundborne vibration/noise and off-site haul truck construction noise); and have less than significant adverse neighborhood effects in these same specific environmental categories.

The Final EIR determined that without mitigation, the project could have a potentially significant effect on aesthetics with respect to public views of the project site during construction. Specifically, temporary stockpiles of demolition debris, construction equipment and staging areas, and building framework would be visible from adjacent land uses and within the public right-of-way. Mitigation Measure AES-MM-1 has been required of the project, which will mitigate or reduce the impact of the project on public views of the project site during construction to below a level of significance.

The Final EIR determined that without mitigation, the project could have a potentially significant effect on noise during on-site construction. Specifically, construction of the Proposed Project would require demolition, earthwork, building construction activities, and renovation activities that would generate noise on a temporary and intermittent basis throughout the duration of the construction process. Construction noise impacts would not exceed the level of significance at any of the sensitive receptors analyzed during Phase 1 and Phase 2 construction. However, Phase 3 construction noise levels would increase exterior ambient noise levels at Sensitive Receptors 1, 3, and 13 during the demolition and grading phases by more than 20 dBA Leq. As such, Phase 3 construction noise impacts would be potentially significant prior to mitigation. Mitigation measures NOI-MM-1, NOI-MM-2, NOI-MM-3, and NOI-MM-4 have been required of the project, which will mitigate or reduce the impact of the project on the above-referenced noise during Phase 3 of the on-site construction to below a level of significance.

Mitigation Monitoring Program. The MMP incorporates all of the mitigation measures identified as feasible in the Final EIR and will ensure compliance during Project implementation.

Subsequent Actions. Staff will take into consideration public comment received during the hearing; provide appropriate responses; and anticipates bringing to the Board of Trustees recommendations to approve a set of resolutions certifying the FEIR, making necessary findings, adopting a Mitigation Monitoring Program, and approving the SMC Main Campus Master Plan 2024 Update.

All documents are available on the web at <https://admin.smc.edu/administration/planning/2024-SMC-Campus-Master-Plan.php>. For convenience, direct links to the documents and draft resolutions are below.

Link to: [SMC Main Campus Master Plan 2024 Update](#)

Link to: [SMC Main Campus Master Plan 2024 Update Final EIR](#)

Link to: [Resolution Certifying SMC Main Campus Master Plan Update Final EIR](#)

Link to: [Resolution of Findings/MMP/Approval of SMC Main Campus Master Plan 2024 Update](#)

Link to: [Mitigation Monitoring Program \(SMC Main Campus Master Plan 2024 Update\)](#)

Open Public Hearing: 9:36 p.m.

MOTION MADE BY: Rob Rader
SECONDED BY: Luis Barrera Castañón
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

Public Comments:

None

Close Public Hearing: 10:15 p.m.

MOTION MADE BY: Sion Roy
SECONDED BY: Luis Barrera Castañón
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 21

SUBJECT: **SMC BUNDY CAMPUS VISION FRAMEWORK**

SUMMARY:

The Board of Trustees approved a contract with Mithun, an architectural and design firm, at its May 6, 2025 meeting to prepare a Vision Framework Plan as a component of a proposed 2025 Bundy Campus Master Plan Update. The contract relied on Mithun's previous studies and knowledge of the Bundy Campus regarding student housing, and tasked Mithun to test the potential capacity and feasibility of student housing development. The work product includes conceptual drawings and project data, a site plan, 3-D massing models and visuals, program matrix, parking quantities, updated campus mobility, open space, urban design frameworks, and refined construction cost estimates.

Brendan Connolly, Principal, Mithun, made the presentation in person and was joined by other members of the Mithun team online. The SMC Bundy Campus Vision Framework document is online [here](https://admin.smc.edu/administration/planning/bundy.php) (or at <https://admin.smc.edu/administration/planning/bundy.php>).

Purpose. The Vision Framework plan explores student housing potential on the Bundy Campus through a focus on student life and experience in the next twenty years. It guides how the physical environment of the Bundy Campus will be dynamically shaped over time to support SMC's mission, core values, and goals.

The plan is guided by three of today's critical changes: the need for affordable student housing, the reduced parking usage, and the evolving campus context.

This Vision Framework is only an initial exploration of housing potential on the Bundy Campus. Subsequent studies and planning will be needed to ensure compliance to regulatory context, community and stakeholder engagement processes, and coordination with an updated facility plan.

Project Background. The Santa Monica College campuses include the 43-acre Main Campus and five satellite campuses: the Bundy Campus, the Performing Arts Center campus, the Center for Media and Design campus, the Emeritus campus, and the Malibu campus. (SMC is phasing out use of the Airport Arts campus and will close it in 2026.) The original 10.4-acre Bundy Campus site was acquired in 2001. The parcel is located near Santa Monica Airport in the City of Los Angeles. An additional 3.2-acre connected site within the Santa Monica city boundary was added in 2013 to provide parking and future educational uses. The Bundy Campus has been supporting and enhancing SMC's professional and continuing education programs.

Today, the Bundy Campus houses the nursing program, teacher training program, continuing and community education classes, and a host of general education courses. A pickleball and tennis facility is designed and out to bid. The Bundy Campus Master Plan, adopted in 2007, has been a blueprint of a series of site upgrades on this previously industrial site leading to the campus today.

After the COVID 19 global pandemic, travel behavior and the shifts to online attendance has influenced the utilization of parking, allowing for consideration of other uses for underutilized parking lots. Additionally, started in 2024, the Santa Monica Airport has been undergoing planning and community engagement processes to be converted and transformed into an open space with community amenities and mixed-use. With parks, sports fields, Museum of Flying, and other public spaces and amenities present along Airport

Avenue, there is an opportunity for the Bundy Campus to be responsive to the activities and offerings of its surroundings.

Addressing Pressing Housing Needs. Although SMC does not have student housing today, the college has emphasized the importance of access to affordable housing to student success and has been providing resources for students to access safe, comfortable, and convenient student housing.

The Bundy Campus is in a neighborhood with a high median income household and high housing prices. The Mar Vista neighborhood has a median household income of \$120,000 and above according to the City of Los Angeles 2021-2029 Housing Element. The median rent is \$2,749 according to data provided by CoStar Group's Market Trend report.

On-campus housing improves student performance and quality of life, reduces their housing cost burden, provides choice, and intentionally connects and engages students with SMC. Under this context, this effort was initiated to explore campus frameworks that can better support the development of student housing on the Bundy Campus and to test potential capacity and feasibility of such development.

Of note, recently enacted legislation—AB 648, an act to exempt community colleges from local zoning regulations for student and staff housing, and AB 130, an act that streamlines environmental review under CEQA—are available to reduce barriers and costs for a potential Bundy Campus student housing project.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22 **RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS PROPERTY**

REQUESTED ACTION: It is recommended that the Board of Trustees adopt a resolution set forth below declaring certain personal property as surplus property.

COMMENT: KCRW programming is broadcast on its main transmitter, at 89.9 FM Santa Monica, and is relayed by five full-power stations (KCRI, Indio; KCRU, Oxnard; KCRY, Mojave; KDRW, Santa Barbara; and KERW, Los Osos-Baywood Park) with additional feeds to nine low-power translators. The station also broadcasts over the internet.

Station management, with District concurrence, is recommending the sale of one of the full-power stations, to reduce operating costs.

The KERW (Los Osos-Baywood Park) station was donated to the District in 2016. The station serves the San Luis Obispo area. KERW broadcasts an eclectic format, known as “Eclectic 24”. It simulcasts KCRW-HD2. The station costs approximately \$62,609 a year to operate, has approximately 91 active subscribers in the area, with approximately \$14,122 a year in donations. Selling the station is an appropriate response as KCRW addresses its cost commitments especially as it addresses the impact of the immediate loss of over \$1 million in support from the Corporation for Public Broadcasting (CPB). CPB is ending its operations due to the rescission of Federal support earlier this year. The District has established a minimum bid of \$237,500.

KERW is a District-owned asset. Proceeds from any sale would be held by the District.

MOTION MADE BY: Sion Roy
 SECONDED BY: Anastasia Foster
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT
DECLARING PERSONAL PROPERTY SURPLUS**

WHEREAS, the Santa Monica Community College District (District) is the licensee of a certain Radio Broadcast License issued by the Federal Communications Commission ("FCC") for FM Radio Station KERW(FM), Los Osos-Baywood, California, 101.3 MHz, FCC Facility ID No. 63523, and assets associated with KERW(FM) including certain transmitter site equipment and a certain Tower Site License Agreement with Scripps Media, Inc. in which the District is the licensee (collectively, the "Property"); and

WHEREAS, the Property is not and will not be needed by the District for classroom or other operations; and

WHEREAS, the District desires to sell its interest in the Property to the highest bidder with a minimum bid of \$237,500.00.

NOW THEREFORE, BE IT RESOLVED, that we, the Santa Monica Community College District Board of Trustees, hereby find, determine, declare and resolve as follows:

1. All the recitals above are true and correct.
2. The Board of Trustees hereby declares the Property as surplus because it is not now, nor will it be, needed by the District for purposes.
3. The Board hereby declares its intention to sell the Property "as is" at the minimum bid price of \$237,500.00 based on its fair market value for cash with no financing terms or contingencies.
4. The District will accept sealed bid proposals for the Property at the date and time specified in a notice inviting bids ("Bid Deadline Date"), at the Auxiliary Services Office, located at 1738 Pearl Street, Santa Monica, California 90405.
5. All Bids shall be accompanied by a certified or cashier's check made payable to the Santa Monica Community College District in the amount of Ten Thousand Dollars (\$10,000) ("Bid Security"). The Bid Security of the successful Bidder will be retained by the District and delivered into Escrow and credited to the required Purchase Price Deposit.
6. The bids will be opened at the date and time specified in the notice inviting bids.
7. At its public meeting after bid opening, the Board of Trustees shall accept the bid of the highest responsible bidder. If deemed to be in the best interest of the District, the Board may reject any and all written bids and withdraw the Property from sale or call for a re-bidding.
8. Any protest related to the successful Bidder's bid shall be made by 4:00 P.M. on the third (3rd) business day after the Bid Opening. Any protest received after this time period will not be considered by the District.
9. All bids must be made using District bidding instructions and on District bid forms approved by the Superintendent/President or designee.
10. Request for Property Information. All requests for the Bid Proposal or questions relating thereto shall be submitted via email to Mitch Hesel, Dean of Education Enterprise, at heskel_mitch@smc.edu .

PASSED AND ADOPTED this 4th day of November 2025, at the regular meeting of the Santa Monica Community College District Board of Trustees.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: APPOINTMENT TO CITIZENS' BOND OVERSIGHT COMMITTEE

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of the following member to the Citizens' Bond Oversight Committee.

<u>Name</u>	<u>Term</u>	<u>Constituency</u>
Carolyn Jia	2025-2026	SMC Student

SUMMARY: The Board Chair and Vice-Chair are recommending the additional appointment of student representative Carolyn Jia.

The bylaws state that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

MOTION MADE BY: Rob Rader
 SECONDED BY: Anastasia Foster
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: **2025-2026 QUARTERLY BUDGET REPORT AND 311Q**

SUBMITTED BY: Vice-President, Business and Administration

REQUESTED ACTION: Acknowledge receipt of the 2025-2026 Quarterly Budget Report and 311
Quarterly State Financials, as of September 30, 2025:
Link to: [2025-2026 Quarterly Budget Report](#)
Link to: [Budget Presentation](#)

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of
financial statements for the general fund along with the quarterly 311Q
report required by the Chancellor's Office.

MOTION MADE BY: Rob Rader
SECONDED BY: Sion Roy
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 4, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 25

SUBJECT: **AUTHORIZATION TO DEVELOP AND ISSUE A REQUEST FOR PROPOSAL FOR SEARCH CONSULTANT FOR SUPERINTENDENT/PRESIDENT SEARCH**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the District to develop and issue a Request for Proposal (RFP) for a consultant to assist with the search process for the selection of a Superintendent/President.

The Request for Proposal will be sent to prospective search consultants to solicit proposals to assist the District with the search process (recruiting, development of timeline and materials, screening, reference checking and interviewing, final negotiations). The following necessary qualifications and characteristics will be included in the RFP:

The following services are indicative of what will be required of the search firm:

- assist with development of timeline and process
- support and assist the search committee throughout all phases of the search and selection process;
- support and assist in the development of desirable qualifications;
- contact leaders and colleagues in and out of state to identify and recruit a diverse and sufficiently large pool of applications from which to make a selection
- support and assist search committee on the development and advertisement of the position announcement, website and print ad development;
- perform screening for minimum qualifications and compile packets for paper screening;
- coordinate the paper screening for the search committee;
- coordinate interview day and schedule interview meetings for job candidates;
- support and assist the search committee during all interviews and site visits, as required;
- conduct in-depth reference checks of final candidates;
- attend final search committee meeting to discuss final selection;
- assist the Board of Trustees as requested to conduct final interviews;
- assist the Board of Trustees as requested in final negotiations with selected candidate

Search consultants who meet the criteria will be invited to attend a special Board of Trustees meeting to make a presentation to the Board of Trustees. The presentation will be made by the person(s) who would be providing services to the District. Following the presentations, the Board will award the contract for the search consultant. The Board will schedule a workshop with the search consultant at a subsequent meeting to provide input and give direction regarding the search for the Superintendent/President.

MOTION MADE BY: Margaret Quiñones-Perez
 SECONDED BY: Tom Peters
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	INFORMATION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2025

XI. INFORMATION ITEM NO. 26

**MEETING OF THE CITIZENS' BOND OVERSIGHT COMMITTEE,
OCTOBER 15, 2025**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee (CBOC) was held on Wednesday, October 15, 2025 at 12 p.m. in the Student Services Center (SSC 222) at Santa Monica College, 1900 Pico Blvd, Santa Monica, California.

1. **CALL TO ORDER** – 12:05 p.m.

2. **ROLL CALL – Members of the Citizens' Bond Oversight Committee**

Anne Plechner, Chair – Present
 Elaine Polachek, Vice-Chair – Present
 Suleman Adeyemi – Present
 Michael Dubin – Present
 Sanjeev Jain – Present
 Patrick Migliazzo – Absent
 Patricia Nakao – Absent
 Maury Pearl – Present
 Katherine Reuter – Present

CBOC Support Staff Present

Chris Bonvenuto, Vice President, Business and Administration
 Dagmar Gorman (Proxy – Don Girard, Senior Director, Govt Relations/Institutional Comm)
 John Greenlee, Director of Facilities Finance
 Yu-Ngok Lo, Assistant Director, Facilities Planning and Construction
 Olinka Rodriguez, Citizens' Bond Oversight Committee Coordinator
 Charlie Yen, Director, Facilities Planning and Construction

3. **APPROVAL OF MINUTES OF CBOC MEETING, JULY 16, 2025**

Motion was made by Elaine Polachek and seconded by Anne Plechner to approve the minutes of the Citizens' Bond Oversight Committee meeting held on July 16, 2025. *Minutes were approved.*

4. **INTRODUCTION OF NEW MEMBERS TO THE CITIZENS' BOND OVERSIGHT COMMITTEE**

At its meeting on August 5, 2025, the SMCCD Board of Trustees approved the appointment to the Citizens' Bond Oversight Committee for a two-year term, 2025-2027 as follows:

Appointment of New Members, 2025-2027:

- Michael Dubin
- Sanjeev Jain
- Patrick Migliazzo

5. **ELECTION OF CHAIR AND VICE CHAIR, 2026-2027**

Anne Plechner and Elaine Polachek were unanimously elected Chair and Vice Chair respectively for 2026-2027.

6. **CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT, 2024-2025**

The CBOC Annual Report, 2024-2025 was unanimously approved.

<https://admin.smc.edu/administration/governance/citizens-bond-oversight-committee/CBOC-AnnualReport2024-2025>

7. **CITIZENS' BOND OVERSIGHT COMMITTEE DUTIES/ROLES, PRESENTATION BY BOND COUNSEL**

Ann La Morena Rohlin, Partner at Norton Rose Fulbright made a presentation on the duties/roles of the District and members of the CBOC.

8. **REPORTS and DISCUSSION**

Bond Projects Website

<https://www.smc.edu/administration/governance/citizens-bond-oversight-committee/index.php>

A. Bond Construction Projects

- Art Complex – 14th Street/Pico Blvd.
Photographs of the lecture hall, atrium, and glass blowing classroom were shared. Construction is advancing, with drywall installation underway in the lecture hall and windows installed on the second-floor balcony.
The estimated completion date for this project is April 2026.
- Gender Neutral Restroom Building – The project is to build five stalls plus one handicap stall in the Quad at the Main Campus. The upcoming phase includes foundation preparation, installing rebar, and pouring concrete.
The estimated completion date for this project is December 2026.
- Bundy Campus Tennis/Pickleball Courts – Located along Airport Avenue and Bundy Drive, the site will include six tennis courts, six pickleball courts, and one practice court. The estimated completion date for this project is May 2026.
- Corsair Field Track & Scoreboard – The field is being repaired and replaced with cool fill artificial turf. The athletic facilities will be upgraded with a modern scoreboard featuring a video feed, which will be installed on the parking structure. The estimated completion date for this project is April 2026.

B. AA and V Budget Summaries and Bond Sales Expense Reports

The SMC Bond Capital Construction Budget Summary as of September 30, 2025 reports the following:

Measure U Budget:	\$160,000,000
Measure S Budget:	\$143,500,000
Measure AA Budget:	\$295,000,000
Measure V Budget:	\$345,000,000
Interest:	\$56,427,282
Other Funding Received:	\$86,903,413
Other Funding Pending:	<u>\$2,861,130</u>
Total Budget:	\$1,089,691,825
Estimate at Completion:	\$1,089,691,825
Bond Funds Remaining:	\$ 140,414,007

- Measure AA: Total Measure AA Expenditures as of September 30, 2025 were \$292,073,038; total remaining funds are \$2,922,790.
- Measure V: Total Measure V Expenditures as of September 30, 2025 were \$207,508,783; total remaining funds are \$137,491,217.

- The Bond Sales/Expense Report
Indicates total bond amounts, bond issue dates/amounts unsold bond amount and total available as of September 30, 2025.

Total Bond Program (Measure AA & V)	\$640,000,000
Total Bonds Issued:	\$639,995,828
Total Expenses:	\$499,581,821
Total Available Remaining:	\$140,414,007
Total Unsold Bond:	\$ 4,171

C. SMC Bond Program – Contractor List as of September 30, 2025

D. Contractors List as of September 30, 2025

E. 3-Month Period Ending September 30, 2025

- Measure AA: Total Measure AA Expenditures for the 3-month period ending September 30, 2025 were \$41,581.
- Measure V: Total Measure V Expenditures for the 3-month period ending September 30, 2025 were \$3,911,915.

9. **SCHEDULE OF MEETINGS, 2025-2026**

Wednesdays at 12:00 p.m.

October 15, 2025
January 28, 2026
April 15, 2026
July 15, 2026

10. **ADJOURNMENT** – 1:10 p.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, January 28, 2026 (Student Services Center Building - 396).

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 4, 2025

XII. BOARD COMMENTS

XIII. ADJOURNMENT – 10:52 p.m.

The meeting was adjourned in memory of **Blue Fier**, former SMC Photography instructor; **Kent Hodson**, retired SMC Life Science Professor; **Maria Luisa Leon**, mother of Maria Leon Vazquez, Project Manager, Workforce Development; and **Charlotte Powell**, mother of Kym McBride.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, December 2, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.