



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

TUESDAY, OCTOBER 7, 2025

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

This meeting of the Board of Trustees will be held in-person in the Board Room (Business Building Room 117) and via Zoom Webinar to allow for remote attendance.

Additional seating will be available in Business Building Room 111.

The public may join the meeting via Zoom Webinar with the following link:

<https://smc-edu.zoom.us/j/96490163563?pwd=NIJjM0MzTU5RaWtjSnphakVJVTJOdz09>

Passcode: 887636

5:00 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

7:00 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION DURING MEETINGS OF THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed. All public comments will be subject to the general rules set forth below.

- Generally, three minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda and in Major Items of Business. The speaker must adhere to the topic.
- Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.
- Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete a request card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

General Public Comments and Consent Agenda

- The request card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

Major Items of Business

- The request card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

Instructions for Submitting a Request to Speak at Zoom Webinar

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public may speak during the public meeting or they can submit written comments to be shared with the Board of Trustees.

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees webinar send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the Board, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be shared with the Board of Trustees are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number)
- Comment to be shared

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 7, 2025

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, October 7, 2025 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Additional seating will be available in Business Building Room 111. The meeting will also be conducted via Zoom Webinar to allow for remote attendance.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Nancy Greenstein, Chair
 Dr. Sion Roy, Vice-Chair
 Dr. Luis Barrera Castañón
 Anastasia Foster
 Dr. Margaret Quiñones-Perez
 Dr. Tom Peters
 Rob Rader
 Sophia Manavi, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://smc-edu.zoom.us/j/96490163563?pwd=NIJlM0MzTU5RaWtjSnphakVJVTJOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

II. CLOSED SESSION

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54957.6): Two Cases
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 Agency designated representatives: Tre-Shawn Hall-Baker, Interim Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organizations: SMC Faculty Association
 CSEA Chapter 36
 SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- LAND ACKNOWLEDGEMENT

We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

- PLEDGE OF ALLEGIANCE

- CLOSED SESSION REPORT (if any)

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require immediate action before the next regular meeting. (Government Code Section 54954.b.2).

Motion: The Board of Trustees moves to revise the agenda as set forth in the document entitled “Agenda Revisions” on the grounds that there is a need to take immediate action and that the need for action came to the attention of the Board subsequent to the agenda being posted.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IV. SUPERINTENDENT'S REPORT

- Introduction of Oliver Chi, Santa Monica City Manager
- Concrete Hope Exhibition
- Enrollment Report

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

#1 Approval of Minutes: September 9, 2025 (Regular Meeting) 7

Contracts and Consultants

#2 Ratification of Contracts and Consultants 8

Human Resources

#3 Academic Personnel 10

#4 Classified Personnel – Regular 11

#5 Classified Personnel – Non Merit 13

#6 Classified Personnel – Limited Duration 13

Facilities and Fiscal

#7	Facilities	14
#8	Acceptance of Grants and Budget Augmentation	17
#9	Payroll Warrant Register	19
#10	Reissue Payroll Warrants	19
#11	Commercial Warrant Register	19
#12	Auxiliary Payments and Purchase Orders	20
#13	Organizational Memberships	20
#14	Authorization of Signatures to Approve Invoices, 2025-2026	21
#15	Providers for Community and Contract Education	21
#16	Purchasing	21

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately.

Depending on time constraints, these items might be carried over to another meeting.

X. MAJOR ITEMS OF BUSINESS

#17	Second Reading and Approval– Revision to Board Policy 2220, Committees of the Board of Trustees	22
#18	Board of Trustees Goals, 2025-2026 and Ongoing Priorities	25
#19	Schedule of Board of Trustees Meetings, 2026	29

XI. BOARD COMMENTS

XII. ADJOURNMENT

There will be a special meeting of the Santa Monica Community College Board of Trustees on Tuesday, October 21, 2025 at 5 p.m. in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, November 4, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 7, 2025

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[September 9, 2025 \(Regular Meeting\)](#)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2 **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

Provider/Contract		Term/Amount	Service	Funding Source
1	ZWS Medical dba Zsuzsi Photography	2025-2026 Not to exceed \$5,000	Photography services to create library of SMC digital images for marketing and recruitment. Includes pre- and post-production and art direction.	2025-2026 Marketing Budget
<i>Requested by: Rebecca Agonafir, Director of Marketing</i> <i>Approved by: Don Girard, Senior Director, Government Relations/Institutional Communications</i>				
2	XAP LLC	Year 1: July 1, 2025 - June 3, 2026 No cost to District	Approval to use the eTranscript California System to receive college transcripts from participating California Community Colleges. Access is provided to SMC cost-free, pursuant to a subcontract agreement between the Butte-Glenn Community College District and XAP LLC	N/A
3	GradImages/ Belfour	June 1, 2026 – May 31, 2029 No cost to District	GradImages/Belfour will provide Commencement photography services. They will capture portrait photos of graduates and offer them for purchase, with no obligation to buy.	N/A
<u>#2 and #3</u> <i>Requested by: Esau Tovar, Dean, Enrollment Services</i> <i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2 **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
4	Armineh Noravian	July 1, 2025 – June 30, 2026 \$13,500	Consultant to provide grant evaluation services for National Science Foundation Advanced Technological Education Grant. This will include survey optimization, interviews and focus groups. Data will be analysis for the development of the curriculum and internship model for the biotech program. This will include recruitment of students into the first and second certificate tracks and successful job placement upon completion of a certificate.	Restricted General Fund, NSF ATE Grant
<i>Requested by: Karol Lu, Project Manager, Aquaculture and Biotechnology</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				
5	Dr. Gregory Bierer	August 1, 2025 – July 31, 2026 \$12,000	Dr. Gregory Bierer will serve as the Medical Director for Respiratory Therapy Services and Oversight. CoARC. Standard 2 mandates that an accredited program must designate a licensed, board-certified physician who possesses recognized expertise in the management of respiratory diseases and the practice of respiratory care. The individual must be credentialed at one of the clinical sites partnered with the program.	Unrestricted General Fund, Health Sciences
<i>Requested by: Eric Williams, Associate Dean, Health Services</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 3 **ACADEMIC PERSONNEL**

Requested Action:

Approval/Ratification

Reviewed and Approved by: Tre'Shawn Hall-Baker, Dean, Human Resources

AMENDMENT TO AGREEMENT FOR EMPLOYMENT OF SUPERINTENDENT/PRESIDENT

The Board of Trustees authorizes the Board Chair to negotiate and execute an amendment to the Agreement for Employment of the Superintendent/President with the following changes:

1. Paragraph 2 is revised to provide that the Superintendent/President will retire on December 31, 2026.
2. The last sentence of Paragraph 7 is revised to read: Upon retirement, the Superintendent/President will receive the same retiree medical benefits available to other academic retirees with 10 years of service, including payment of a CalPERS Supplemental Medicare Plan and dental and vision insurance.
3. Adding a new paragraph to Paragraph 7 to read: In recognition of the below-market salary earned by the Superintendent/President, the College will establish a post-retirement supplemental income plan for the Superintendent/President. The plan will be funded with post-employment employer-paid contributions over five years following retirement. The amount of the contributions shall be equal to \$25,000 for each full year of District service at the time of retirement, up to a total maximum of 10 years, equally spread over five years.
4. Adding a new paragraph to Paragraph 8 to read: The Superintendent/President shall be provided with a paid 30-day sabbatical in 2025 and a paid 30-day sabbatical in 2026.
5. Making non-monetary changes to standard terms and conditions in Paragraph 16.

ELECTIONS

EFFECTIVE DATE

INTERIM ACADEMIC ADMINISTRATOR

Briskey, Thomas, Assistant Athletic Director (50 percent)

09/09/2025 – 12/31/2025

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

SEPARATIONS

RETIREMENT

Emerson, Alan, Full-time Faculty, Mathematics (37 years of service)

12/23/2025

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 **CLASSIFIED PERSONNEL - REGULAR**

Requested Action: *Approval/Ratification*

Reviewed and Approved by: *Tre'Shawn Hall-Baker, Dean, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

CLASSIFICATION TITLE CHANGE

From: Director of Network Services

To: Director of Network and Technology Services

CLASSIFICATION ABOLISHMENT

Management Information Systems (MIS) Manager

ELECTIONS

EFFECTIVE DATE

PROBATIONARY/ADVANCE STEP PLACEMENT

Samano, Mario

09/10/2025

From: HVAC Mechanic, Maintenance

To: Mechanical Systems Manager, Facilities Maintenance (Step C)

*Correction to add advanced step placement/start date

Van Howe, Benjamin

10/01/2025

Instructional Tutor-English (Step C)

PROMOTION

Gorman Vasquez, Olga

10/08/2025

From: Personnel Analyst, Personnel Commission

To: Human Resources Analyst- Employee & Labor Relations Confidential

WORKING OUT OF CLASSIFICATION (LIMITED TERM)

Bukauskas, Donatas

07/01/2025 to 10/15/2025

From: Instructional Tutor, Math

To: Tutoring Coordinator, Math

Gorman Vasquez, Olga

08/18/2025 - 10/07/2025*

From: Personnel Analyst, Personnel Commission

To: Human Resources Analyst- Employee & Labor Relations Confidential

*Date correction

CORRECTION TO LIMITED TERM ASSIGNMENT

Jonathan Bice

From: Lead Warehouse Worker

To: Warehouse and Mail Services Manager

Original Assignment Dates:

08/26/2025 to 10/01/2025

Corrected Assignment Dates:

08/26/2025 to 09/17/2025

EXTENSION TO SUBSTITUTE LIMITED TERM ASSIGNMENT

Jennifer Landa

From: Workforce and Economic Development Specialist

To: Program Coordinator, Workforce and Economic Development

Current Assignment Dates:

07/01/2025 to 08/31/2025

Extended Assignment Dates:

09/01/2025 to 12/23/2025

SEPARATION

RESIGNATION

Kilgore, Kevin, CC Police Captain, Campus Police

10/01/2025

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification

Reviewed and Approved by: Tre'Shawn Hall-Baker, Dean, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$17.81/hour (STHP)	38
College Work-Study Student Assistant, \$17.81/hour (FWS)	93

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

Reviewed and Approved by: Tre'Shawn Hall-Baker, Dean, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Carey, Daniel, Events Assistant, Performing Arts Center	10/01/2025 – 06/30/2026
Danan, John J., Laboratory Technician	09/10/2025--06/30/2026
Life Science, Life Science/Biotechnology	
Figuerroa, Steve., Laboratory Technician	09/17/2025--10/31/2025
Physical, Physics & Engineering	
Gomez, Emily J., Student Services Clerk, Financial Aid & Scholarships	09/24/2025 – 06/30/2026
Haque, Farah, Events Assistant, Performing Arts Center	10/01/2025 – 06/30/2026
Irumva, Landry, Events Assistant, Performing Arts Center	07/01/2025 – 08/14/2025
Kang, Christopher, Events Assistant, Performing Arts Center	10/01/2025 – 06/30/2026
Postolova, Ester, Events Assistant, Performing Arts Center	10/01/2025 – 06/30/2026
Tostado, Brittany, Student Services Assistant, Scholars Program	09/15/2025 – 10/05/2025
Ward, Patrice A., Events Assistant, Performing Arts Center	10/01/2025 – 06/30/2026

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Balsam, Jessica, Administrative Assistant I, Athletics & Kinesiology	
From:	07/01/2025--09/30/2025
To:	07/01/2025--12/09/2025

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 FACILITIES

*Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Charlie Yen, Director of Facilities Planning*

Approved by: Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

#7-A AWARD OF CONTRACT – 3400 AIRPORT AVE. ABATEMENT PROJECT

It is recommended that the Board of Trustees award the contract to Danny Ryan Precision Contracting Inc. dba ADEP Precision Contracting the lowest responsible and responsive bidder for the 3400 Airport Ave. Abatement project.

<u>Bidder(s)</u>	<u>Total Bid Amount</u>
Danny Ryan Precision Contracting, Inc. dba ADEP Precision Contracting	\$598,000
Resource Environmental, Inc.	\$670,000
Interior Demolition, Inc.	\$780,168
Precision Works, Inc. dba Precision Environmental	\$794,000
Hart Design Build Inc.	\$877,000
ACT Inc.	\$958,946
Integrated Demolition and Remediation Inc.	\$1,115,000
TRI Span, Inc.	\$1,899,389

Funding Source: Measure V

Comment: The project consists of construction of the demolition and hazardous material abatement of the existing buildings at 3400 Airport Ave., Santa Monica, California 90405 in preparation for the Bundy Campus Tennis/Pickle Ball Court project.

It is recommended that the Board authorize staff to contract with Danny Ryan Precision Contracting Inc. dba ADEP Precision Environmental the lowest responsible and responsive bidder determined from the list above. The SMC District's Award shall be finalized upon the review and verification of all the requirements as outlined in the contract documents and the successful execution of the contract.

#7-B REJECTION OF BID PROTEST RELATED TO TRACK AND FIELD AND SCOREBOARD REPLACEMENT PROJECT

It is recommended that the Board of Trustees reject the bid protest filed by Golden Sun Enterprise related to the Track and Field and Scoreboard Replacement Project.

Comment: On September 17, 2025 the District received a bid protest communication (see [Exhibit A](#)). After review of the relevant documents the Vice President, Business and Administration issued a letter determining the protest was unsupported by either facts or the law and was denied (see [Exhibit B](#)).

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

#7-C AWARD OF CONTRACT – TRACK AND FIELD AND SCOREBOARD REPLACEMENT

It is recommended that the Board of Trustees award the contract to Environmental Constructions, Inc. the lowest responsible and responsive bidder for the Track and Field and Scoreboard Replacement project.

<u>Bidder(s)</u>	<u>Total Bid Amount</u>
Environmental Constructions, Inc.	\$2,794,616
Golden Sun Enterprise, Inc.	\$2,795,777
Los Angeles Engineering, Inc.	\$2,860,000
The Nazarian Group	\$2,888,123
Byrom-Davey, Inc.	\$2,924,027
Ohno Construction Company	\$3,265,000
Legion Contractor, Inc.	\$3,860,000
Waisman Construction Inc.	\$3,872,000

Funding Source: Measure AA

Comment: The project is to replace the existing track and field at the Corsair Field. The scope of the project also includes the installation of a new digital score board on the existing south wall of Parking Structure 3.

It is recommended that the Board authorize staff to contract with Environmental Constructions, Inc. the lowest responsible and responsive bidder determined from the list above. The SMC District's Award shall be finalized upon the review and verification of all the requirements as outlined in the contract documents and the successful execution of the contract.

#7-D POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

Payment to: City of Santa Monica

Amount: \$208,288.86

For the Period: January 1, 2025 – June 30, 2025 (6 months)

Funding Source: Facilities Fund 40.0

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of the expenses of the pool based on the number of hours the District uses the pool compared to the total hours of pool use by all parties. Besides the daily expenses, utilities, and lifeguard charges, this payment also includes SMC's pro rata share of annual maintenance. This payment is for the 6 months, January 2025 to June 2025.

The prior two 6-month invoices were \$186,307 and \$173,828. The increase this period is due to SMC hosting the Conference Championship for swimming in April resulting in more usage than normal.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

#7-E PROJECT CLOSEOUT – CORSAIR STADIUM PAINTING PROJECT

Subject to completion of punch list items by GOLDEN SUN FIRM & CO, authorize the District Representative without further action of the Board of Trustees, to accept the project described as CORSAIR STADIUM PAINTING PROJECT as being complete. Upon completion of punch list items by GOLDEN SUN FIRM & CO, the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

#7-F PARKING STRUCTURE #3 REPAIR PROJECT - CHANGE ORDERS NO. 2 and NO. 3

Change Orders No. 2 and No. 3 – HOWARD RIDLEY CO INC., contractor for the current Parking Structure #3 Repair Project, in the amount of \$2,552 and \$7,264, respectively:

Original Contract Amount	\$ 1,809,990
Change Order No. 1	\$ 82,880
Change Order No. 2	\$ 2,552
Change Order No. 3	\$ 7,264
Revised Contract Amount	\$ 1,902,686

Total Change Orders represent 5.12% of the Original Contract.

Funding Source Measure V - Bond Fund 42.5

Comment This contract was originally approved by the Board of Trustees in May 2025. The new change orders are for labor and materials to provide additional reinforced steel and extension of steel plates.

#7-G AMENDMENT NO. 7 TO AGREEMENT FOR ARCHITECTURAL SERVICES FOR MATH & SCIENCE PROJECT

Amendment No. 7 – CANNON PARKIN, Inc (aka Cannon Designs) will be extending the agreement in connection with the Math & Science Project from January 31, 2025 to March 31, 2026. There will be no change to fees or scope of work.

Funding Source: Measure V (Fund 42.5)

Comment: The original contract for Cannon was approved by the BOT on February 6, 2017. The current maturity date is January 31, 2025. This amendment adds 14 months to the existing contract length to complete all services required; there is no financial impact.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jason Beardsley, Vice President, Academic Affairs

Project Lead: Vanan Yahnian, Project Manager STEM

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Mathematics, Engineering, And Science Achievement (MESA) Program		
Granting Agency:	California Community Colleges Chancellor's Office		
Augmentation Amount:	\$690,656 (FY 2025/2026 Award: \$410,656; FY 2026/2027 Award: \$280,000)		
Matching Funds:	Not Applicable		
Performance Period:	July 1, 2025 – July 31, 2027		
Summary:	<p>California community college MESA programs work in partnership with the University of California Office of the President (UCOP) MESA statewide, proprietor, and trademark holder of the MESA program. All university, community college, and college-prep MESA programs work in concert to provide support to underserved and underrepresented students majoring in calculus-based Science, Technology, Engineering and Mathematics (STEM) fields who seek to transfer to a four-year institution. Aligned with Vision 2030 goals, the community college segment of MESA grants support equity in success, equity in access, and equity in support.</p> <p>Expenditures must contribute to improving academic success and the development of a student support structure for underserved and underrepresented calculus-based STEM major students attending a community college.</p> <p>Grant funds will be used for expenditures related to development of the program including salaries for the program leads, clerical support, student tutors and counselors. Funds will also be used to support program activities including conferences, outreach and instructional supplies for courses.</p>		
Budget Augmentation:	Restricted Fund 01.3		
	Revenue		
	8600 State	\$	690,656
	Expenditures		
	1000 Academic Salaries	\$	260,460
	2000 Non-Academic Salaries	\$	204,427
	3000 Employee Benefits	\$	156,851
	4000 Supplies & Materials	\$	10,000
	5000 Other Operating Expenditures	\$	58,918
	6000 Capital Outlay	\$	0
	7300 Other Outgo/Indirect	\$	0
	7500 Student Aid	\$	0
	Total	\$	690,556

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requestor: Teresita Rodriguez, Vice President, Enrollment Development

Program Manager: Tracie Hunter, Associate Dean, Financial Aid and Scholarships

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Middle Class Scholarship Grant		
Granting Agency:	California Student Aid Commission (CSAC)		
Augmentation Amount:	\$6,163 (Amended Amount \$106,163)		
Matching Funds:	Not Applicable		
Performance Period:	July 1, 2025 – June 30, 2026		
Summary:	<p>The Middle Class Scholarship (MCS) provides undergraduate students, including students pursuing a teaching credential, with a scholarship to attend a University of California (UC), California State University (CSU), or California Community College Bachelor's degree program. Students submit the FAFSA or CA Dream Act Application to qualify for a scholarship. Student award amounts will be based on the cost of attendance for the school of the student's choice and their available resources.</p> <p>Santa Monica College will receive Middle Class Scholarships funding as students qualify for the program. The amended amount includes \$6,163 revenue deferral from Fiscal Year 2024- 2025 that was not captured in the Adopted Budget upload.</p>		
Budget Augmentation:	Restricted Fund 74.0		
	Revenue		
	8600 State	\$	6,163
	Expenditures		
	1000 Academic Salaries	\$	0
	2000 Non-Academic Salaries	\$	0
	3000 Employee Benefits	\$	0
	4000 Supplies & Materials	\$	0
	5000 Other Operating Expenditures	\$	0
	6000 Capital Outlay	\$	0
	7300 Other Outgo/Indirect	\$	0
	7500 Student Aid	\$	6,163
	Total	\$	6,163

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

August 2025 C1A– E4C \$13,714,343.33

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 10 REISSUE PAYROLL WARRANTS

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants.

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Farwell, Lisa A.	W7658048	02/28/2023	\$4079.83
Farwell, Lisa A.	W7659189	03/01/2023	\$5085.04

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

August 2025 313345 through 349634

ACH Numbers

August 2025 473488 through 482207

Total \$9,798,586.00

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

August 2025 Covered by check & voucher numbers: 041287-041437 & 04410-04450

Bookstore Fund Payments	\$ 157,461.07
Other Auxiliary Fund Payments	\$ 60,659.19
Trust and Fiduciary Fund Payments	<u>\$ 432,878.48</u>
	\$ 711,657.93

Purchase Orders Issued

August 2025	\$ 17,879.01
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Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds. Detailed list on file in the Auxiliary Office.

RECOMMENDATION NO. 13 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
October 2025	3	\$45,303

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
October 2025	2	\$10,745

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 7, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2025-2026

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signatures for the following staff members to approve invoices for 2025-2026:

Name/Title
Vina Chin, Director, Human Resources
Mario Samano, Mechanical Systems Supervisor

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

RECOMMENDATION NO. 15 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by: Scott Silverman, Dean, Noncredit and External Programs

Patricia Ramos, Dean, Academic Affairs

Approved by: Jason Beardsley, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 16 PURCHASING

Requested Action: Approval/Ratification

Requested by: Nyla Cotton, Director of Procurement, Contracts and Logistics

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

16-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

August 2025

\$6,514,392.08

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 7, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: SECOND READING AND APPROVAL– BOARD POLICY 2220, COMMITTEES OF THE BOARD OF TRUSTEES

SUBMITTED BY: Board Chair and Vice-Chair

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approve proposed revisions to Board Policy 2200, Committees of the Board of Trustees.

COMMENT: Following are proposed revisions to Board Policy 2200:

- It authorizes the Board Chair to appoint temporary advisory (ad hoc) committees as may be deemed necessary or advisable. Typical temporary (ad hoc) committees have included the following: Audit, Review of Applications for Citizens' Bond Oversight Committee, Real Estate, Legislation, Board Goals and Priorities, and Board Policies.
- It includes the process for appointments of trustees to other Boards and Commissions.
- It includes a review of appointments to other Boards and Commissions at the Board of Trustees annual organization meeting.

A first reading was held at the regular Board of Trustees meeting on September 9, 2025. It was requested that language be added to the policy that allows for the possible rotation of appointees to other Boards and Commissions.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:



Board Policy
Chapter 2 – Board of Trustees

BP 2220 COMMITTEES OF THE BOARD

The Board of Trustees may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the Brown Act and with policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board of Trustees that are advisory are not required to comply with the Brown Act, or with policies regarding open meetings, unless they are standing committees.

Committee of the Whole

The Board of Trustees shall take action in all matters only as a Committee of the Whole, with all meetings to be public except as permitted by state law.

Standing Committees

The Board of Trustees shall not appoint standing committees but shall act as a Committee of the Whole in all matters, with all meetings to be public except as permitted by state law.

Appointment/Election of Trustees to College Task Forces

The Board of Trustees may appoint or elect a member of the Board of Trustees to serve on a college task force. Authorization of the Board of Trustees is required before a trustee may serve on a college task force.

Temporary Advisory Committees

The Chair of the Board of Trustees shall appoint such temporary advisory committees as may be deemed necessary or advisable, and the Chair, or designee and the Superintendent/President shall be an ex-officio member of each committee. The duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. . The temporary advisory committees are intended to be short-term in duration. In the event such a committee is formed again, the Chair shall appoint different members to serve where feasible. The Chair shall notify the Board of all appointments to temporary advisory committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board of Trustees. Findings or recommendations shall be reported to the Board for consideration.

Other Boards and Commissions

KCRW Foundation: The Board of Trustees appoints one of its members to serve on the Board of Directors for the KCRW Foundation.

Madison Project (BroadStage): The Superintendent/President makes all appointments to the Board of Directors of the Madison Project. These appointments have included one or more members of the Board of Trustees.

Malibu Public Facilities Authority: The Board of Trustees appoints two of its members to serve on the Commission governing the Malibu Public Facilities Authority.

Representative to Los Angeles County School Trustees Association: At its annual organization meeting, the Board of Trustees appoints one of its members as its representative to the Los Angeles County School Trustees Association.

The Board of Trustees will review appointments to other Boards and Commissions at its annual organization meeting.

Reference: Government Code Section 54952

Adopted: May 1, 2000

Revised: June 6, 2017

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 7, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: **BOARD OF TRUSTEES ANNUAL GOALS, 2025-2026, AND ONGOING PRIORITIES**

SUBMITTED BY: Board of Trustees Ad Hoc Committee
Trustees Tom Peters and Margaret Quiñones-Perez

REQUESTED ACTION: It is recommended that the Board of Trustees discuss and approve the Proposed Board of Trustees Annual Goals for 2025-2026 and Ongoing Priorities.

COMMENT: The proposed Board of Trustees Annual Goals for 2025-2026 were prepared by an ad hoc committee of the Board of Trustees for review and discussion.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:



Santa Monica Community College District
BOARD OF TRUSTEES

ANNUAL GOALS 2025-2026 AND ONGOING PRIORITIES

PROPOSED ANNUAL GOALS 2025-2026

The Future of the College

- ~~1. Complete an Educational Master Education Plan that includes lessons learned from COVID, challenges and opportunities presented by the economic and demographic landscape, and current and projected revenue and enrollment.~~
 - ~~• Complete SMC Educational Master Plan by December 31, 2024~~
 - ~~• Adopt a strategic plan for SMC based on the Educational Master Plan~~

1. Initiate the search process for the Superintendent/President

2. Complete a reorganization of the college by December 2026

3. Increase enrollment by 5%.

Educational Advancement, Quality and Equity

4. Continue to decrease equity gaps, using appropriate data and controls including on measuring the effects of interventions, and increase:
 - Successful enrollment for first-time applicants;
 - Persistence from first term of enrollment to subsequent term;
 - Course success in equitized gateway courses;
 - Transfer level English and transfer level Math successful course completion in Year One;
 - Units successfully completed in Year One; and
 - Completion for Vision For Success and Student Centered Funding Formula (SCFF) for all populations (Bachelor Degrees, Transfers, AAs, ADTs, Chancellor's Office Certificates).

A report on #4 will be provided by the Office of Institutional Research to be used in the Board's Annual Appraisal of College Performance.

- ~~4. Obtain approval from CCC Chancellor's Office and ACCJC for SMC's Cloud Computing Baccalaureate application proposal.~~

Student Life

5. Continue working on the student housing initiative.

Fiscal Stewardship

5. ~~Reduce the structural budget deficit by \$5,000,000~~
6. Stabilize the fiscal structure of SMC and meet the requirement for a 5% fund balance.
7. Work with state and federal allies and legislators to increase and stabilize funding and the Student Centered Funding Formula (SCFF) at a level that sustains the work of the College.

Facilities

8. ~~Update and~~ Complete the Facilities Master Plan to support the vision for SMC's future.

Community Relations

9. Continue to work with the Santa Monica Unified School District and feeder high schools to increase concurrent enrollment. ~~Simplify online and in-person enrollment including for high school students, using appropriate data and controls including on measuring the effects of interventions.~~
10. Conduct a meeting of the Board of Trustees at the SMC Malibu Campus.

ONGOING BOARD OF TRUSTEES PRIORITIES

The Future of the College

1. Develop new programs and partnerships that support the strategic vision and plan for the future of the College.

Educational Advancement, Quality, and Equity

2. Hire and support a diverse and innovative faculty and staff, while seeking to increase the percentage of full-time faculty over time.
3. Ensure a supportive, inclusive, **safe**, and collegial environment for students and staff.
4. Support participatory governance in College decision-making.

Student Life

5. Infuse anti-racist, equity-minded academic and non-academic support in all areas of the College.
6. Implement initiatives that overcome barriers based on students' financial resources, unmet basic needs **and federal policies**.
7. Devote resources to assist students with personal circumstances that negatively affect student success.

Fiscal and Facilities

8. Seek opportunities for improved revenue generation, cost control, re-organization, and enrollment **strategies management** to ensure a sustainable budget and efficient operations.
9. Continue commitment to environmental sustainability in light of the continuing climate crisis.

Community and Government Relationships

10. ~~Improve~~ **Promote** special programs that serve local students by increasing College readiness and success.
11. Continue support of the Emeritus Program.
12. ~~Continue Support of the Malibu Campus~~ **to help rebuild the Malibu community.**

Approved by the Board of Trustees:

BOARD OF TRUSTEES	REGULAR MEETING
Santa Monica Community College District	October 7, 2025

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2026

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the schedule of Board Trustees meetings for 2026.

Regular meetings (in bold) are scheduled on the first Tuesday of the month, except when indicated otherwise. Generally, the third Tuesday of the month is held for special meetings or workshops.

January 20, 2026 (third Tuesday)

February 3

February 17 (hold)

March 3

March 17

Winter Study Session

April 7

April 21 (hold)

May 5

May 19 (hold)

June 2

June 16 (hold)

July 7

July 21 (hold)

August 4

August 18

Closed Session/Superintendent's Evaluation

September 8 (second Tuesday)

Annual Board Self-Assessment

September 22 (hold)

October 6

October 20 (hold)

November 3

November 17 (hold)

December 1

(Election year – may be rescheduled)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 7, 2025

XI. BOARD COMMENTS

XII. ADJOURNMENT

The meeting will be adjourned in memory of **Cuthbert ‘Sonnie’ Blaize**, father of Ashanti Blaize-Hopkins, Interim Associate Dean, Center for Media and Design; and **Nassif Gobrial**, husband of Samya Gobrial, Accountant in Auxiliary Services.

There will be a special meeting of the Santa Monica Community College Board of Trustees on Tuesday, October 21, 2025 at 5 p.m. in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, November 4, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote attendance.