A G E N D A

SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, JANUARY 21, 2025

The complete agenda may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php

This meeting of the Board of Trustees will be held in-person in the Board Room (Business Building Room 117) and via Zoom Webinar to allow for remote participation.

Additional seating will be available in Business Building Room 111.

The public may join the meeting via Zoom Webinar with the following link:
https://smc-edu.zoom.us/j/96490163563?pwd=NlJJM0MzTU5RaWtjSnphakVJVTJOdz09
Passcode: 887636

4:30 p.m.	Public Meeting Convenes
	Board Adjourns to Closed Session
6:00 p.m.	Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION DURING MEETINGS OF THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed. All public comments will be subject to the general rules set forth below.

• Generally, three minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda and in Major Items of Business The speaker must adhere to the topic.

• Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

• Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

• Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete a request card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

General Public Comments and Consent Agenda

• The request card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

Major Items of Business

• The request card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

Instructions for Submitting a Request to Speak at Zoom Webinar

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public may speak during the public meeting or they can submit written comments to be read during the public meeting.

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees webinar send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:00 p.m. for the Closed Session beginning at 4:30 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:
- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the Board, their name will be called and the microphone on their Zoom account will be activated.   A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:00 p.m. for the Closed Session starting at 4:30 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m.   The email should contain the following information:
- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number
- Comment to be read

Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq

A GENDA

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, January 21, 2025 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Additional seating will be available in Business Building Room 111. The meeting will also be conducted via Zoom Webinar to allow for remote participation.

4:30 p.m.

I.   ORGANIZATIONAL FUNCTIONS

- <u>CALL TO ORDER</u>
  Dr. Nancy Greenstein, Chair
  Dr. Sion Roy, Vice-Chair
  Anastasia Foster
  Dr. Margaret Quiñones-Perez
  Dr. Tom Peters
  Rob Rader

  The public may join the meeting via Zoom Webinar with the following information:
  Please click the link below to join the webinar:
  https://smc-edu.zoom.us/j/96490163563?pwd=NlJJM0MzTU5RaWtjSnphakVJVTJOdz09
  Passcode: 887636
  Or iPhone one-tap :
  US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#
  Or Telephone:
  Dial(for higher quality, dial a number based on your current location):
  US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or
  +1 301 715 8592 or +1 312 626 6799
  Webinar ID: 964 9016 3563
  Passcode: 887636
  In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel
  at: https://www.youtube.com/user/4SantaMonicaCollege/videos

II.   CLOSED SESSION

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54957.6): Two Cases
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations: SMC Faculty Association
  CSEA Chapter 36
  SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

6:00 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- LAND ACKNOWLEDGEMENT
  We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva, Chumash or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

- PLEDGE OF ALLEGIANCE

- CLOSED SESSION REPORT (if any)

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
  MOTION MADE BY:
  SECONDED BY:
  STUDENT ADVISORY:
  AYES:
  NOES:

IV. SUPERINTENDENT'S REPORT
- SMC Activities Related to the Palisades Fire
- Enrollment Update
- Governor's Proposed 2025-2026 Budget Update

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES
- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY
Update: Equity-Minded Professional Innovation Center (EpiCenter)
Presenters: EpiCenter Leads: Jessica Krug, Lea Hald, Kiersten Elliott, Erin O'Neil
Summary: The EpiCenter is Santa Monica College's Equity-minded Professional Innovation Center and the Professional Development hub for all employees. It is named for its dynamic role as a force with transformative effects that radiate outward. By advancing professional skills, staff not only enrich themselves but also create a ripple effect that positively impacts the entire community.

This supports the Board's 2024-2025 Annual Goal: Educational Advancement, Quality, and Equity.

IX.   CONSENT AGENDA
        *Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX,
        Consent Agenda – Pulled Recommendations*

X.   CONSENT AGENDA – Pulled Recommendations
        *Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately.
        Depending on time constraints, these items might be carried over to another meeting.*

XI.   MAJOR ITEMS OF BUSINESS

XII.   BOARD COMMENTS AND REQUESTS

XIII.   ADJOURNMENT
        The next regular meeting of the Santa Monica Community College District Board of Trustees will
        be held on Tuesday, February 4, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa
        Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica,
        California. This meeting will be held in-person and via Zoom Webinar to allow for remote
        participation.

IX.   CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section X, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

X.   CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1   APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

December 12, 2024 (Regular Meeting)

CONSENT AGENDA: ACADEMIC AFFAIRS

RECOMMENDATION NO. 2   NEW COURSES AND DEGREES, FALL 2024

Requested Action: *Approval/Ratification*
Requested by: *Curriculum Committee*
Approved by: *Jason Beardsley, Vice-President, Academic Affairs*

New Courses

ARC 45 Designing Spaces: Enhancing the Human Experience
In this course, we will explore how architecture and design research intersect with immersive and augmented reality, enriching the design process. Students will delve into fundamental principles of spatial design and strategies for creating spaces augmented with interactive and storytelling elements. Using real world projects, students will develop the competencies needed to create multi-modal, user-centric spatial experiences.

BUS 12 Success Skills for First-Time Manager
This course is a survey of entry-level, first-time management concepts, theories, and principles with a focus on a manager's job responsibilities and the role that managers play in planning, organizing, leading and motivating teams, and controlling organizations. Career and educational pathways include organizational development as applied to retail management across a variety of industries.

CHEM 55 Introduction to Chemical Instrumentation
This laboratory course will introduce students to instrumentation commonly used in chemistry research in preparation for careers in chemical analysis, manufacturing, and quality assurance. The course explores the basic principles for qualitative and quantitative analysis, the basic principles of chromatographic and spectroscopic techniques, and the strengths and limitations of analytical methods and instrumentation. The lectures will discuss the theory and techniques that relate to the experiments that are performed, including High-Performance Liquid Chromatography (HPLC), Gas Chromatography–Mass Spectrometry (GC-MS), Infrared Spectroscopy (IR) , Ultraviolet–Visible Spectroscopy (UV-vis), and various methods of analysis and separation of mixtures. Emphasis will be placed upon understanding the fundamental principles of analytical instrumentation, data acquisition and analysis, and scientific communication.

CIS 2 Computer Skills for Virtual Assistants
This course will offer a comprehensive overview of administrative responsibilities within virtual and hybrid professional settings. Students will acquire knowledge of project management, applicable technology and automation tools, ethics, and data and equipment security. Through a combination of information and virtual work experiences, students will gain theoretical and practical skills.

CS 4 Copiloting with Artificial Intelligence Tools
This course is designed for non-technical students interested in gaining a comprehensive understanding of generative artificial intelligence and its impact on society. It covers the history of artificial intelligence, ethical considerations, prompt engineering, productivity applications, and everyday use cases. Students will explore how artificial intelligence technologies influence various aspects of daily life and the workplace, including privacy, security, decision-making, and creativity.

CS 82D Generative Artificial Intelligence Fundamentals
Generative Artificial Intelligence (Gen AI) is a branch of artificial intelligence (AI) that focuses on creating new content, such as text, images, and code. It uses machine learning models to analyze massive datasets of existing content and learn the underlying patterns and relationships. In this course, students will gain a thorough understanding of the fundamental concepts of generative AI, including neural networks, large language models (LLMs), and various generative models such as transformer-based models. Students will also evaluate the performance of these models.

CS 315 Cloud Compliance
Cloud compliance is the practice of ensuring that cloud-hosted data and services conform to applicable laws, regulations, standards, and guidelines that dictate security and privacy in cloud computing. Compliance includes understanding and effective implementation of the frameworks and controls that dictate the protection and management of data in the cloud. This course provides a comprehensive understanding of the necessary frameworks and practices to maintain compliance. Students will explore regulatory requirements across different sectors and learn how to implement effective controls through regulations, contracts, standards, and audit tools.

CS 335 Cloud Infrastructure As Code
Infrastructure as Code (IaC) is the practice of using coding and automation tools to manage, provision, and deploy infrastructure resources within a cloud environment. This approach enhances the efficiency and reliability of managing cloud servers, networking components, and storage. In this course, students will learn how to provision and manage cloud infrastructure using the AWS Cloud Development Kit (CDK) and the AWS Software Development Kit (SDK). Both Python and shell scripting will be used to automate cloud tasks and enforce cloud resource policies and standards. Students will learn how to enforce policies and standards for cloud resources and implement rollback procedures to recover from service failures using version-controlled infrastructure code.

ETH ST 9 Introduction to Native American Studies
This course introduces students to the interdisciplinary field of Native American Studies and to the experiences and expressions of Indigenous communities primarily in the United States of America. The course explores historical and contemporary topics important to Native American tribal nations, including their cultures, philosophies, creative expressions, and lived experiences, emphasizing Native American voices and perspectives. The course will cover subjects that may include the racialization of Native Americans, the acknowledgment of treaty rights and sovereignty, traditional ecological knowledge, the role Native Americans have played in U.S. history, and contemporary challenges.

IXD 320 History and Practice of Interaction Design
This course serves as an overview of historical methods, approaches and practices of interaction design, including mechanical, electrical, and analog and digital electronic systems. The students will follow the development of modern tendencies in interaction design and formulate opinions about their causes and possible paths for future developments. The students will also examine the current applications of interaction design across industries and disciplines.

IXD 420 Design for Social Innovation
In this course students explore a comprehensive toolkit for how to approach complex social issues with creative problem solving. Through this course students will recognize and demonstrate the principles, methods, and practices of designing impactful solutions that focus on positive social change. Using a blend of theoretical learning, practical application, and project work, students will apply the skills and mindset needed to address social challenges creatively and ethically.

IXD 440 Interaction Design Studio 3
In this course, students work on a client-based project with the intent of creating a project that creates social impact. Students will research, analyze, conceptualize, design, and prototype work to serve this community need. Special attention will be paid to elements of service design, accessibility, and human factors.

PRO CR 70 Yoga Teacher Training Essentials
This course introduces the fundamental concepts of yoga necessary to further personal practice and to instruct beginning-level yoga classes. This course investigates and develops an in-depth understanding of the eight limbs of yoga, with a specific focus on the yamas, niyamas, asanas, and pranayama as a foundation for teaching yoga. This course covers the history and philosophy of yoga, introduction to Sanskrit, asana classification, types of yoga, yoga sutras, and basic alignment principles. This course is intended for students completing the Yoga Teacher Training Certificate Program.

PRO CR 71 Yoga Teacher Training Progressive Methodologies
This course provides students with the class blueprint and teaching tools to develop and implement yoga classes for all skill levels. This course focuses students on instructional methods, sequencing, verbal and non-verbal communication strategies, student learning styles, meditation, asana progressions and regressions, physical adjustments, energetic anatomy, lifestyle and ethics for yoga teachers, and the business of yoga. This course is intended for students completing the Yoga Teacher Training 200 Hour Certification Program.

PRO CR 72 Yoga Teaching Practicum
Students seeking to complete the Yoga 200-hour Teacher Training Certificate will gain experience through practical application and supervised practice of lead yoga instructional techniques. Students will assist faculty in areas of administration, classroom management, teaching techniques, and instruction.

PRO CR 73 Anatomy & Physiology for Yoga Teachers
Students will learn the principles of human anatomy, physiology, and biomechanics as they relate to teaching yoga postures in private & group settings.

PRO CR 90 Introduction to Applied Kinesiology and Anatomy
Students learn applied Kinesiology and anatomy by examining the anatomical structure and function of the musculoskeletal system as it relates to human movement and exercise. Muscular analysis and practical application, including strengthening and flexibility exercises for each muscle will be emphasized. Students will also study physiological and biomechanical principles.

PRO CR 91 Pilates Teaching Methodology and Principles
In this course students will focus on the methods, principles, and industry standards of teaching and developing Pilates training programs. Students will also learn the history, benefits, assessment tools, and goals of Pilates training.

PRO CR 92 Pilates Mat Instructor Training
Students will learn to safely and effectively instruct Pilates Mat exercises using Pilates principles for all skill levels and accommodations for various health conditions.

PRO CR 93 Pilates Mat Teaching Practicum
Students seeking to complete the Pilates Mat Instructor Certificate will gain experience through practical application and supervised practice of lead instructional techniques. Students will assist faculty in areas of administration, classroom management, teaching techniques, and instruction.

PRO CR 94 Pilates Reformer Instructor Training
Students will learn to safely and effectively instruct Pilates Reformer exercises using Pilates principles for all skill levels and accommodations for various health conditions.

PRO CR 95 Pilates Reformer Teaching Practicum
Students seeking to complete the Pilates Reformer Instructor Certificate will gain experience through practical application and supervised practice of lead instructional techniques. Students will assist faculty in areas of administration, classroom management, teaching techniques, and instruction.

PRO CR 96 Pilates Apparatus Instructor Training
Students will learn to safely and effectively instruct Pilates Apparatus exercises using the Pilates principles. This will include the Cadillac Trapeze Table, Chair, Ladder Barrel and Spine Corrector, for all skill levels and accommodations for various health conditions.

PRO CR 97 Pilates Apparatus Teaching Practicum
Students seeking to complete the Pilates Apparatus Instructor Certificate will gain experience through the practical application and supervised practice of lead instructional techniques. They will assist faculty in administration, classroom management, teaching techniques, and instruction.

Distance Education
ARC 45 Designing Spaces: Enhancing the Human Experience
BUS 12 Success Skills for First-Time Manager
CIS 2 Computer Skills for Virtual Assistants
CS 4 Copiloting with Artificial Intelligence Tools
CS 82D Generative Artificial Intelligence Fundamentals
CS 315 Cloud Compliance
CS 335 Cloud Infrastructure As Code
ETH ST 9 Introduction to Native American Studies
IXD 320 History and Practice of Interaction Design
IXD 420 Design for Social Innovation
IXD 440 Interaction Design Studio 3

Global Citizenship
ETH ST 9 Introduction to Native American Studies

Course Revisions
BIOL 31 Fundamentals of Biotechnology 2: From Genes to Proteins
CIS 50 Internet, HTML, and Web Design
CIS 51 HTML5, CSS3, and Accessibility
CIS 54 Web Development and Scripting
CIS 59A Dreamweaver I 8. CIS 67 WordPress
CS 87A Python Programming
CS 87B Advanced Python Programming
ENGL 59 Lesbian and Gay Literature
ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
ETH ST 7 Introduction to African American and Black Studies
ETH ST 8 Introduction to Asian American Studies
IXD 310 Interaction Design Studio 1
IXD 330 Interaction Design Studio 2
IXD 360 Product Design
IXD 410 Project Management for Design
IXD 460 Programming Design Systems
IXD 470 Interaction Design Senior Studio
PHOTO 21 Alternative Photographic Processes

PHOTO 30 Techniques of Lighting: Introduction
PHOTO 37 Advanced Black and White Printing Techniques
PHOTO 39 Beginning Photoshop
PHOTO 42 Advanced Photoshop
PHOTO 50 Basic Color Printing
PHOTO 70 Intro to Video for Photographers
PHOTO 71 Intro to Video Editing for Photographers
PHOTO 72 Video for Commercial Photographers

<u>New Programs</u>

Artificial Intelligence Department Certificate
As the impact of artificial intelligence expands to many different fields, foundational skills and familiarity with artificial intelligence systems are skillsets that are in increasing demand in various industry sectors today. The Department Certificate in Artificial Intelligence is suited for students in any field interested in learning about the applications of artificial intelligence and the ethical considerations when adopting artificial intelligence technologies and generative artificial intelligence.

Applied Artificial Intelligence Certificate of Achievement
As the impact of artificial intelligence expands to many different fields, foundational skills and familiarity with artificial intelligence systems are skillsets that are in increasing demand in various industry sectors today. The Certificate of Completion in Applied Artificial Intelligence is suited for students in any field interested in learning about the applications of artificial intelligence and the ethical considerations when adopting artificial intelligence technologies, generative artificial intelligence and chatbots. This certificate provides the foundational knowledge and practical skills to pursue careers in artificial intelligence development, data science, or prompt engineering.

Cloud Computing Bachelor of Science (*pending approval of the Cloud's Bachelor's Degree by the Chancellor's Office*)
Cloud computing is a major technology disrupter, changing countless industries. Cloud Computing delivers computing resources over the internet, replacing the reliance on local information technology infrastructure. Its impact has been profound, reshaping businesses' IT infrastructure due to its remarkable benefits in terms of flexibility, scalability, and cost-effectiveness. A degree in Cloud Computing offers an exceptional opportunity in response to the soaring demand in IT for cloud computing professionals. With organizations rapidly embracing cloud solutions, there is a significant need for skilled experts in cloud architecture, development, operations, security, and management. This is a four-year program with the lower division Cloud Computing Associates degree courses providing students with the skills necessary to enter the upper division courses in this exciting field.

Pilates Apparatus Teacher Training Certificate of Achievement
The Pilates Apparatus Teacher Certificate prepares students to safely utilize the complete repertoire of Pilates Apparatus equipment. Upon completion, students will be able to lead group classes, one-on-one private and semi-private training sessions at health clubs, fitness and wellness centers, community centers, corporate settings and private studios. The program emphasizes principles, techniques, assessment tools, history, and movement theory behind Pilates training, as well as applied kinesiology and anatomy. Students will learn to safely and effectively instruct using the equipment. Students are required to participate in Pilates sessions, observe classes, and fulfill student teaching hours. This program prepares students for the National Pilates Certification Exam, (NPCP).

Pilates Mat Teacher Training Certificate of Achievement
The Pilates Mat Teacher Training Certificate prepares students to safely and effectively teach mat Pilates. Upon completion, students will be able to lead classes, private and semi-private training sessions at health clubs, fitness and community centers, corporate settings and private studios. The program emphasizes principles, techniques, assessment tools, history, and movement theory behind Pilates training. Applied kinesiology and anatomy are required. Students are required to participate in Pilates sessions, observe classes, and fulfill student teaching hours. This program prepares students for the National Pilates Certification Exam, (NPCP).

Pilates Reformer Teacher Training Certificate of Achievement
The Pilates Reformer Teacher Training Certificate program prepares students to instruct others on the Pilates Reformer. Students will learn to safely and effectively instruct using the reformer. Upon completion, students will be able to lead classes, private and semi-private training sessions at health clubs, fitness and wellness centers, community centers, corporate settings and private studios. The program emphasizes principles, techniques, assessment tools, history, and movement theory behind Pilates reformer training. Applied kinesiology and anatomy are required. Students are required to participate in Pilates sessions, observe classes, and fulfill student teaching hours. This program prepares students for the National Pilates Certification Exam, (NPCP).

Pilates Comprehensive Teacher Training Certificate of Achievement
Pilates Comprehensive Teacher Certificate prepares students to instruct the complete repertoire of Pilates Mat, Reformer, and Apparatus equipment exercises in group classes and one-on-one private or semi-private training sessions at health clubs, fitness and wellness centers, community centers, corporate settings, or private studios. The program includes instruction in the principles, techniques, teaching skills, history, movement theory behind Pilates training, and applied kinesiology and anatomy. Students are required to complete and document personal Pilates sessions, observation hours, and student teaching hours. In this course, students will focus on the methods, principles, and industry standards of teaching and developing Pilates training programs. Students will also learn the history, benefits, assessment tools, and goals of Pilates training. Students can learn to safely and effectively instruct Pilates Reformer Equipment exercises using Pilates principles for all skill levels and accommodations for various health conditions. This program enables students to be prepared to take the National Pilates Certification Exam, (NPCP).

Strategic Management Practices for New Managers Certificate of Achievement
The Strategic Management Practices for New Managers certificate program aims to provide a pipeline of skilled managerial candidates for local retail, hospitality, and tourism employers. Upon completing the program, students will have the skills to work in an industry that will support their upward social and economic mobility while enhancing their career paths.

Yoga Teacher Training - 200 Hour Certificate of Achievement
Yoga teachers design and instruct yoga classes for participants of various ability levels. They ensure through diligent planning, intelligent sequencing, and the inclusion of appropriate posture progressions that each class experience is safe, effective and enjoyable for all participants. This program fulfills the requirement for the 200-hour registered yoga teacher (RYT) credentials with Yoga Alliance and covers a wide range of topics from the history and philosophy of yoga, to basic alignment principles and teaching methodologies.

Program Revisions
Interaction Design Bachelor of Science
Photography AS/Certificate of Achievement

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3   CONTRACTS AND CONSULTANTS

3-A   RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference   Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
1	Brand IQ	December 2, 2024-June 30, 2025 $50,000	BECAP: Brand IQ specializes in project management, facilitation, and organizational development. Their services will include: • Facilitate BECAP Faculty Steering Committee meetings and sub-committees. • Provide strategic project coordination to ensure the smooth execution of BECAP's goals. • Help to build relationships among education and industry stakeholders and ensuring effective communication. • Manage stakeholder engagement and addressing potential risks or obstacles in the project.	Restricted General Fund, Strong Workforce Program
2	3 Gens Consulting, LLC	January 1-December 31, 2025 $50,000	Consultant will be responsible for external relations and communications convening to connect and scale partnerships with community leaders, organizations, and stakeholders toward strengthened awareness, engagement, and enrollment in SMC's Homeless Services Work program.	Restricted General Fund, LAHSA-Certificate of Homeless Service Work

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3   CONTRACTS AND CONSULTANTS

3-A   RATIFICATION OF CONTRACTS AND CONSULTANTS

➤ NEW CONTRACTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
3	Lesar Development Consultants	February 1 – July 15, 2025 $ 24,765	Consultant will be responsible for producing original report and slide deck focused on the homeless services workforce gaps and how the homeless service work certificate program is well placed to support these gaps. The focus is SMC's Homeless Service Work Program and the LA County Homeless Services niche sector.	Restricted General Fund, LAHSA-Certificate of Homeless Service Work
4	Santa Monica Chamber of Commerce	November 20, 2024-June 30, 2025 $50,000	Consultant will provide relationship building with local business and industry to better align our Career Education (CE) student journey in entering the workforce. Scope includes: Outreach to chamber members in the Hospitality/Retail & Yoga industry to identify hiring and training needs, Career Education Advisory Board.	Restricted General Fund, Strong Workforce Local Share
#1 - #4 *Requested by: Patricia Ramos, Dean, Academic Affairs* *Approved by: Jason Beardsley, Vice President, Academic Affairs*				
5	Ethiopian Legacy Professional Development & Consulting Firm	December 5, 2024-June 30 2025 $5,000	Consultant will develop and deliver a series of workshops in three areas of career development tailored to SMC Biotechnology students.	Restricted General Fund, Keck Grant
Requested by: Karol Lu, Project Manager, Biotech and Aquaculture *Approved by: Jason Beardsley, Vice President, Academic Affairs*				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3   CONTRACTS AND CONSULTANTS

3-A   RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

➤ NEW CONTRACTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
6	Maya Ackerman	January 24, 2025 $4,000	Dr. Maya Ackerman, a globally recognized expert in AI and creativity, will deliver the opening keynote at the Online Teaching Winter Institute.	Unrestricted General Fund, Distance Education
7	Norma Jones	January 24, 2025 $3,400	Dr. Norma Jones, a Communications Studies faculty member and AI Workgroup Lead at Antelope Valley College, will deliver a closing keynote and lead an afternoon workshop at the Online Teaching Winter Institute.	Unrestricted General Fund, Distance Education
#6-#7 *Requested by: Tammara Whitaker, Associate Dean, Online Services and Support* *Approved by: Jason Beardsley, Vice President, Academic Affairs*				
8	Purpose Based, LLC	November 21, 2024 $1,500	The consultant will lead a workshop on Making Purpose-Aligned Decisions to build students' resilience, retention, and transfer readiness.	Restricted General Fund, UMOJA Grant
Requested by: Sherri Bradford, Program Faculty Leader for Black Collegians Umoja Community *Approved by: Michael V. Tuitasi, Vice President, Student Affairs*				

	Provider/Contract	Term/Amount	Service	Funding Source
9	Gecko Labs	January 18, 2025 – January 17,2026 $57,000	One year renewal of Gecko Chat+Bot (aka "Pearl Chatbot") and Visit module. is an artificial intelligence-driven chat and bot system that helps answer queries from current and prospective students across multiple channels, including live chat on the web, text. The "Visit" module allows inter-departmental collaboration to facilitate student and guest registration for events such as Open House, Enrollment Labs, Onboarding Seminars, Campus Tours, VIP Welcome Days, Commencement, etc.	Restricted General Fund, SEAP
10	Stellic	March 15, 2025 - March 14, 2028 $105,150	Licensing of Stellic's Explore (Transfer) Module to add to SMC's environment. The Explore module will empower select SMC personnel and Evaluators to create and manage internal transfer equivalencies and articulation rules directly within Stellic. Optical character recognition and AI will facilitate auto-evaluation based on articulation rules. Credits will then be posted to students' official degree audits within minutes, ensuring timely evaluations, accuracy, and transparency in academic planning, and supporting student success.	Restricted General Fund, SEAP
	_#9-#10_ _Requested by: Esau Tovar, Dean, Enrollment Services_ _Approved by: Teresita Rodriguez, Vice President, Enrollment Development_			

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3   CONTRACTS AND CONSULTANTS

3-A   RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

➤ NEW CONTRACTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
11	UCLA Department of David Geffen School of Medicine	January 2025 – January 2027	Authorize the Superintendent/ President to enter into a Memorandum of Understanding between UCLA and Santa Monica College for a Summer Health Professions Education Program to build awareness of the program for students who have demonstrated an interest in serving under-represented communities by pursuing health professions including medicine, nursing and dentistry.	No cost to the District
	Requested by: Tracy Beidleman, Director, Grants, SMC Foundation *Approved by: Jason Beardsley, Vice President, Academic Affairs*			
12	Santa Monica College Foundation (SMCF)	January 27- June 30, 2025 $350,000 provided from donations to the SMC Foundation for students impacted by the fires.	This is to approve the process of awarding SMC Foundation fire relief donations in support of students who were impacted by the recent California fires. While SMC Foundation will collect the donations and determine the award amount, the awarding and disbursement of funds will be processed through the SMC Financial Aid & Scholarships office. The funds to support affected students will be sent to the District for distribution.	Donations to SMC Foundation
	Requested by: Tracie Hunter, Associate Dean, Financial Aid & Scholarships *Lizzy Moore, Dean, Institutional Advancement* *Approved by: Teresita Rodriguez, Vice President, Enrollment Development*			

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4   ACADEMIC PERSONNEL

Requested Action: *Approval/Ratification*
Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*
Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

ELECTIONS   EFFECTIVE DATE

ACADEMIC ADMINISTRATORS
Williams, Eric, Associate Dean, Health Sciences   01/22/2025

INTERIM ACADEMIC ADMINISTRATORS
Briskey, Thomas, Assistant Athletic Director 50%   01/22/2025 – 02/26/2025

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources). Adjunct/Part-time faculty are hired as temporary employees and do not have reasonable assurance of employment.

LIMITED RETIREMENT
    Chen, Thomas, Full-time Faculty, Life Sciences
    Comment: Reducing percentage of work assignment to 66.7% commencing Fall 2025 – Spring 2030

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5   CLASSIFIED PERSONNEL - REGULAR

Requested Action: *Approval/Ratification*
Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*
Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ABOLISH POSITION   EFFECTIVE DATE
Music Technician Assistant (1 positions)   04/01/2019
Music Department, 11 months, 36 hours, Varied Hours

Theater Arts Operations Assistant (1 positions)   01/22/2025
Theatre Department, 12 months, 40 hours

ESTABLISH POSITION
Music Technician Assistant (1 positions)   04/01/2019
Music Department, 12 months, 36 hours, Varied Hours

Theater Arts Operations Assistant (1 positions)   01/22/2025
Theatre Department, 12 months, 40 hours, Varied Hours

Human Resources Technician (3 positions)   01/22/2025
Human Resources, 12 months, 40 hours

CLASSIFICATION TITLE CHANGE
From: Curriculum Specialist   01/22/2025
To: Curriculum and Degree Audit Specialist

NEW CLASSIFICATION
Case Manager   01/22/2025
Range 44, Classified Employees Salary Schedule

ELECTIONS

CLASSIFICATION TITLE CHANGE
Demski, Rachel   01/22/2025
From: Curriculum Specialist, Academic Affairs
To: Curriculum and Degree Audit Specialist, Academic Affairs

POSITION RECLASSIFICATION
Noguera, Dawn   01/01/2025
From: Human Resources Specialist, Range 34 (Classified Employees Salary Schedule)
To: Human Resources Technician, Range 38 (Classified Employees Salary Schedule)

INCREASE IN WORK CALENDAR /PERMANENT

Smith, Peter   04/01/2019
From: Music Technician Assistant, 11 mos, 36 hours, Varied Hours
To: Music Technician Assistant, 12 mos, 36 hours, Varied Hours

PROBATIONARY/ADVANCE STEP PLACEMENT

Arnold, Elijah H., Custodian, Operations (Step B)   01/03/2025
Clements, Victor, Custodian, Operations (Step C)   01/06/2025
Cueva, Maribel, Custodian, Operations (Step B)   01/06/2025
Humphrey, Mamie, Custodian, Operations, Step C)   01/03/2025
Lefler, Lindsay, Theater Arts Operations Assistant, Theatre Arts (Step C)   01/06/2025
Olivares, Mario, Administrative Clerk, Learning Resource Lab (Step C)   01/16/2025
Ross, Marcus D., Custodian, Operations (Step C)   01/13/2025
Sertao, Henrique, Information Technology Support Specialist, IT, (Step C)   01/16/2025

PROMOTION

Ismaily, Siamanto   01/22/2025
From: Theater Technical Director, Campus Events
To: Production Manager, Campus Events

Mendoza, David   01/06/2025
From: Administrative Assistant I, Academic Program Development (50%) & Photo/Fashion (50%)
To: Administrative Assistant II, Emeritus

ADMINISTRATIVE TRANSFER- SHIFT CHANGE

Locke, Ghared O.   01/23/2025
From: Custodian, Operations, NS-II
To: Custodian, Operations, Day Shift

TRANSFER – SHIFT CHANGE

Augustine, Dominique K.   11/18/2024
From: Custodian, Operations, NS-I
To: Custodian, Operations, NS-II

INTERNAL LIMITED TERM ASSIGNMENT

DiGregorio, Anisha   12/05/2024 – 12/23/2024
From: Human Resources Specialist   01/02/2025 – 02/13/2025*
To: Human Resources Technician
*Extended Assignment

Hernandez, Sandra   09/03/2024 – 12/20/2024
From: Administrative Assistant II   12/21/2024– 01/06/2025*
To: Financial Aid & Scholarship Specialist
*Extended Assignment

Noguera, Dawn   12/05/2024 – 12/13/2024*
From: Human Resources Specialist
To: Human Resources Technician
*Extended Assignment

Ramirez, Saul   07/01/2024 – 12/13/2024
From: Skilled Maintenance Worker II   12/14/2024 – 02/28/2025*
To: Locksmith
*Extended Assignment

Willoughby, Debra   12/05/2024 – 12/23/2024
From: Human Resources Specialist   01/02/2025 – 02/13/2025*
To: Human Resources Technician
*Extended Assignment

WORKING OUT OF CLASSIFICATION (LIMITED TEM)- SUBSTITUTE
De La Torre, Aaron   11/01/2024 – 12/12/2024
From: EOPS Specialist   12/13/2024 – 06/30/2025*
To: EOPS/CARE Supervisor
*Extended Assignment

Gallego, Luis   12/09/2024 – 03/31/2025
From: Receiving, Stockroom, and Delivery Worker
To: Administrative Assistant II

Landa, Jennifer   09/01/2024 – 12/20/2024
From: Workforce and Economic Development Project Specialist   12/21/2024 – 01/04/2025*
To: Program Coordinator, Workforce and Economic Development
*Extended Assignment

Luna, Gilbert   08/29/2024 – 12/12/2024
From: Skilled Maintenance Worker II   12/13/2024 – 01/13/2025*
To: Plumber
*Extended Assignment

Stevenson, James   08/06/2024 – 11/30/2024
From: Academic Records Evaluator   12/01/2024 – 12/23/2024*
To: EOPS Specialist   01/02/2025 – 01/08/2025*
*Extended Assignment

WORKING OUT OF CLASSIFICATION (PROVISIONAL)- SUBSTITUTE
Davis-Ludlow, Eloisa   12/01/2024 – 04/07/2025
From: Student Services Assistant
To: Enrollment Services Specialist

WORKING OUT OF CLASS ASSIGNMENT- PROVISIONAL
Lee, Angela   01/01/2025 – 05/06/2025
From: Administrative Assistant I
To: Human Resources Specialist

LEAVE OF ABSENCE – UNPAID
Casillas, Ruth   09/16/2024 – 12/31/2024
Program Coordinator-Workforce and Economic Development   01/01/2025 – 06/30/2025*
*Extension

Locke, Debra   07/01/2024 – 12/31/2024
EOPS/CARE Supervisor   01/01/2025 – 06/30/2025*
*Extension

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6   CLASSIFIED PERSONNEL – LIMITED DURATION
Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS   EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Chan, Oliver, Accompanist -Music, Music	01/01/2025-06/30/2025
Jimenez-Oporto, Gabriela, Student Services Clerk, International Educ Center	
From:	12/14/2024-01/02/2025
To:	01/02/2025-02/28/2025
Martinez, Paul G., Theater Arts Operations Assistant, Theatre Arts	
From:	07/01/2024-11/29/2024
To	07/01/2024-12/23/2024
McNaughton, Joellen R., Accompanist -Music Performance, Music	01/01/2025-06/30/2025
McNaughton, Joellen R., Accompanist -Music, Music	01/01/2025-06/30/2025
Nesteruk, Gary, Accompanist -Music, Music	01/01/2025-06/30/2025
Norris, Christopher M., Theater Tech Specialist, Performing Arts Ctr	
Payne, Ariel, Lab Tech – Photography, Photo & Fashion	
From:	07/01/2024-09/07/2024
To:	07/01/2024-02/14/2025
Tan, Barry, Accompanist -Music, Music	01/01/2025-06/30/2025
Wild, Brian J., Theater Tech Specialist, Performing Arts Ctr	12/16/2024-06/30/2025

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna H., Bookstore Clerk/Cashier, Bookstore	01/02/2025-06/30/2025
Chan, Oliver, Accompanist -Music Performance, Music	01/01/2025-06/30/2025
Chang, Tony W., Bookstore Cashier/ Clerk, Bookstore	01/02/2025-06/30/2025
Garcia, Lucy, Bookstore Clerk/Cashier, Bookstore	01/02/2025-06/30/2025
Gary, Jon O., Student Services Assistant, Outreach	01/13/2025-04/10/2025
Lopez, Jose C., Bookstore Cashier/ Clerk, Bookstore	01/02/2025-06/30/2025
Micas, Donna, Bookstore Clerk/Cashier, Bookstore	01/02/2025-06/30/2025
Miles, Erik, Bookstore Cashier/ Clerk, Bookstore	01/02/2025-06/30/2025
Nesteruk, Gary, Accompanist -Music Performance, Music	01/01/2025-06/30/2025
Pabst, Ester, Bookstore Clerk/Cashier, Bookstore	01/02/2025-06/30/2025
Padilla, Julianna, Student Services Clerk, Financial Aid & Scholarships	
From:	07/01/2024-12/31/2024
To:	07/01/2024-06/30/2025
Thielking, Alan , Bookstore Cashier/ Clerk, Bookstore	01/02/2025-06/30/2025
Tan, Barry, Accompanist -Music Performance, Music	01/01/2025-06/30/2025

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7   CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $17.27/hour (STHP)   25

SPECIAL SERVICE
Art Model, $27.00/hour   37
Art Model with Costume, $30.00/hour   24
Community Services Specialist I, $35.00/hour   5
Community Services Specialist II, $50.00/hour   15

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8   FACILITIES

Requested by: John Greenlee, Director, Facilities Finance
                       Terry Kamibayashi, Manager of Facilities Maintenance
:   Charlie Yen, Director of Facilities Planning
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

-A   AWARD OF CONTRACT – GENDER-NEUTRAL RESTROOM BUILDING
      Award of contract to Reyes Electrical Contractor, Inc. (dba Reyes Engineering Corp.) the lowest responsible and responsive bidder for the GENDER NEUTRAL RESTROOM BUILDING.

Bidder(s)	Total Bid Amount
*SS+K Construction Inc.	$2,500,000.00
Reyes Electrical Contractor, Inc.	
(dba Reyes Engineering Corp.)	$4,377,197.49
MCM Construction, Inc.	$4,481,000.00

Funding Source: Measure V

Comment: This project consists of the construction of a new gender-neutral restroom building at the Quad area south of the Theater Arts building.

It is recommended that the Board authorize staff to contract with Reyes Electrical Contractor, Inc. (dba Reyes Engineering Corp.) , the lowest responsible and responsive bidder determined from the list above. The award shall be finalized upon the review and verification of all the requirements as outlined in the contract documents and the successful execution of the contract.

*A written Notice of Withdrawal was received from the apparent lowest bidder, SS+K Construction Inc. acknowledging that the bid price was submitted in good faith, however due to an unintentional and substantial arithmetical error, they requested to withdraw their bid.

-B   EXTENSION OF PROPERTY LEASE AGREEMENT AT 2800 AIRPORT AVENUE (CERAMICS BUILDING)
      Authorize the Superintendent/President or designee to execute a 1-year extension option under the Lease Agreement with the City of Santa Monica for approximately 3,800 square feet of space at 2800 Airport Avenue in Santa Monica, CA, for use as Art classrooms and Art lab activities (Ceramics Building) at a cost of $8,997 a month.

Funding Source: Facilities Fund 40.0

Comment: The existing triple-net Lease Agreement originated in April 2023 and is set to expire March 31, 2025. The agreement allows for three 1-year extensions. SMC will be exercising the first 1-year option for a new maturity date of March 31, 2026 to allow for the continuation of ceramics classes and labs while the new Art Complex is being constructed. SMC intends to terminate the lease once the new Art Complex is complete at the end of 2026. The current rent is $8,652 per month and the agreement allows for an annual increase of 4%.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8   FACILITIES *(continued)*

-C   NEW AGREEMENT FOR ARCHITECT SERVICES FOR CORSAIR STADIUM PAINTING PROJECT
Lewis Schoeplein Architects have been selected to provide architectural services for the Corsair Stadium Painting Project. The total fee is $5,000.

Funding Source: Measure AA - Bond Fund 42.4

Comment: Lewis Schoeplein Architects is a new architect firm that was recently added to the SMC pool of eligible architects. This firm was selected based on the reasonable fee.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Jason Beardsley, Vice President, Academic Affairs
Grant Manager: Patricia Ramos, Dean, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Strong Workforce Program – Regional Share Round 9: FY 2024-2025
Granting Agency:	California Community Colleges Chancellor's Office
Augmentation Amount:	$86,682 (Total Award: $1,077,182)
Matching Funds:	Not Applicable
Performance Period:	July 1, 2024 – June 30, 2026
Summary:	The Strong Workforce Program regional funds require colleges to collectively increase metrics that include the quantity of Career Education (CE) enrollments, courses, programs, job placement, and wage gains while also improving the quality of career education.
	Santa Monica Community College was approved to participate in six regional projects encompassing diverse initiatives. The projects are Career Pathways Partnership, Job Placement & Employment Success, Noncredit Career Pathways, Blue Economy and Climate Action Pathways (BECAP), CTE Faculty Academy-Industry to Classroom Project, and Game Design/Gaming Technology/Esports.
	The funding augmentation is based on the final award amount, which increased from $990,500 to $1,077,182 per the Master Agreement signed on December 16, 2024. The additional funds will be used for contracted services and equipment.
Budget Augmentation:	Restricted Fund 01.3

Revenue

8600 State	$ 86,682

Expenditures

1000 Academic Salaries	$ 0
2000 Non-Academic Salaries	$ 0
3000 Employee Benefits	$ 0
4000 Supplies & Materials	$ 0
5000 Other Operating Expenditures	$ 61,682
6000 Capital Outlay	$ 25,000
7300 Other Outgo/Indirect	$ 0
7500 Student Aid	$ 0
Total	$ 86,682

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-B   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Jason Beardsley, Vice President, Academic Affairs
Grant Manager: Eric Williams, Associate Dean, Health Sciences (Interim)
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Nursing Enrollment Growth and Retention
Granting Agency:	California Community Colleges Chancellor's Office
Augmentation Amounts:	$ 15,907 (Amended award $197,306)
Matching Funds:	Not Applicable
Performance Period:	August 1, 2024 to June 30, 2026
Summary:	In 2007, Education Code section 78261 (SB 139, Scott) was enacted to establish the California Community Colleges Nursing Enrollment Growth and Retention Program to facilitate both the expansion of the Associate Degree in Nursing (ADN)/Registered Nurse (RN) programs and to improve completion rates in those programs. These Growth and Retention grants provide funds to local community college ADN/RN nursing programs to assist in developing activities to increase the capacity of the nursing program, reduce attrition, increase enrollment, and increase the number of students who graduate and pass the National Council Licensure Exam.
	The funding can be used to expand enrollment, provide diagnostic assessments, develop and offer pre-entry coursework to prospective nursing students, and provide supportive services. Supportive services include tutoring, case management, mentoring, counseling, and developing alternative delivery models such as part-time, evening, weekend, and summer programs. The amended award amount from $181,399 to $197,306 is based on additional funding available for the grant from the Chancellor's Office memorandum dated on December 19, 2024.

Budget Augmentation:	Restricted Fund 01.3		
	Revenue		
	8600 State	$	15,907
	Expenditures		
	1000 Academic Salaries	$	0
	2000 Non-Academic Salaries	$	0
	3000 Employee Benefits	$	0
	4000 Supplies & Materials	$	15,907
	5000 Other Operating Expenditures	$	0
	6000 Capital Outlay	$	0
	7300 Other Outgo/Indirect	$	0
	7500 Student Aid	$	0
	Total	$	15,907

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-C   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION
Requested Action: Approval/Ratification
Requestor: Donald Girard, Senior Director, Government Relations & Institutional Communications
Program Manager: Elise Lawrence, KCRW
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Radio Community Service Grant
Granting Agency:	The Corporation for Public Broadcasting (CPB)
Augmentation Amount:	$134,800 (Amended Award Amount $1,372,965)
Matching Funds:	Not Applicable
Performance Period:	October 1, 2024 – September 30, 2026
Summary:	CPB distributes community service grants to noncommercial public television and radio stations that provide significant public service programming to their communities. Community service grants help stations expand the quality and scope of their work in education, news, public affairs, or other programming.
	This amendment will increase the award by $134,800 to $1,372,965, aligning with the final Service Grant Agreement dated October 1, 2024. The additional funds will support radio station programming.

Budget Augmentation: Restricted Fund 01.3

Revenue

8800	Local	$ 134,800

Expenditures

1000	Academic Salaries	$ 0
2000	Non-Academic Salaries	$ 0
3000	Employee Benefits	$ 0
4000	Supplies & Materials	$ 0
5000	Other Operating Expenditures	$ 134,800
6000	Capital Outlay	$ 0
7300	Other Outgo	$ 0
7600	Student Aid	$ 0
	Total	$ 134,800

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	January 21, 2025

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-D   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION
Requested Action: Approval/Ratification
Requestor: Teresita Rodriguez, Vice President, Enrollment Development
Program Manager: Tracie Hunter, Associate Dean, Financial Aid and Scholarships
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	SFRF Emergency Financial Aid Assistance
Granting Agency:	California Community College Chancellors Office (CCCCO)
Augmentation Amount:	($3,531) (Amended Amount $2,834,221)
Matching Funds:	Not applicable
Performance Period:	July 1, 2022 to October 4, 2024
Summary:	The American Rescue Plan Act established the Coronavirus State Fiscal Recovery Fund (SFRF) Emergency Financial Assistance Grants for California Community College Students program. The SFRF Emergency Financial Assistance Grants program is a $250 million one-time fund to provide emergency financial assistance grants for low-income students enrolled at the California community colleges, who have been disproportionately impacted by the COVID-19 public health emergency. The emergency financial assistance grants are expected to enable students facing financial hardship due to the pandemic to remain enrolled in the current term or re-enroll in the subsequent term.
	The SFRF Emergency Financial Aid Assistance is decreased due to the remaining funds not being awarded to students by October 4, 2024. Any funds not disbursed by this date must be returned to the Department of Finance.
Budget Augmentation:	Restricted Fund 74.0

Revenue		
8150	Federal	($3,531)
Expenditures		
1000	Academic Salary	0
2000	Non-Academic Salary	0
3000	Employee Benefit	0
4000	Supplies & Materials	0
5000	Other Operational Expenses	0
6000	Capital Outlay	0
7300	Other Outgo	0
7500	Financial Aid	($3,531)
Total		($3,531)

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10   BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

-A   FUND 01.0 – GENERAL FUND - UNRESTRICTED
        Period: November 1-30, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-7,400
2000	Classified/Student Salaries	40,482
3000	Benefits	0
4000	Supplies	-11,797
5000	Contract Services/Operating Exp	77,327
6000	Sites/Buildings/Equipment	22,302
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-120,914
Net Total:		0

-B   FUND 01.3 – Restricted Fund
        Period: November 1-30, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	42,850
2000	Classified/Student Salaries	-26,215
3000	Benefits	21,359
4000	Supplies	3,911
5000	Contract Services/Operating Exp	-51,505
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	9,600
7900	Contingency Reserve	0
Net Total:		0

-C FUND 40.0 – Capital Projects Fund
   Period: November 1-30, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	-6,685
5000	Contract Services/Operating Exp	60,179
6000	Sites/Buildings/Equipment	-53,494
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)
   Period: November 1-30, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	-19,732
5000	Contract Services/Operating Exp	27,428
6000	Sites/Buildings/Equipment	-7,696
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11   PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
November 2024   C1D– C2E $17,546,936.97

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 12   COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
November 2024   879793 through 922407

ACH Numbers
November 2024   368498 through 377464

Total $8,890,881.24

Commercial Warrant Register
December 2024   924378 through 924432

ACH Numbers
December 2024   378786 through 388960

Total $12,475,690.16

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13   AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
November 2024   Covered by check & voucher numbers: 038441-038709 & 04003-04027

Bookstore Fund Payments	$ 269,549.71
Other Auxiliary Fund Payments	$ 152,327.87
Trust and Fiduciary Fund Payments	$ 860,955.84
	$ 1,282,833.42

Purchase Orders issued
November 2024 $3,914.19

Comment: All purchases and payments were made in accordance with Education Code
requirements and allocated to approved budgets in the Bookstore, Trust and
Auxiliary Funds. List on file in Auxiliary Services.

RECOMMENDATION NO. 14   ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Organizational Memberships	Number of Memberships	Amount
January 2025	2	$12,560

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the
Superintendent/President and Fiscal Services. The Los Angeles County
Office of Education requires monthly approval of the list on file.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15   PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: *Approval/Ratification*
Requested by   *Scott Silverman, Dean, Noncredit and External Programs*
                       Patricia Ramos, Dean, Academic Affairs
Approved by: *Jason Beardsley, Interim Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 16   PURCHASING

Requested Action: Approval/Ratification
Requested by: *Nyla Cotton, Director of Procurement, Contracts and Logistics*
Approved by: *Christopher M. Bonvenuto, Vice-President, Business/Administration*

16-A   AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

                November 2024 $1,903,446.06

16-B   COOPERATIVE PURCHASING AGREEMENTS

The annual award of competitive and piggyback contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and service s as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

• Foundation for California Community Colleges (FCCC), Contract 00003750, with Evident Scientific, to 08/31/2025, for clinical research, educational, and high-end research microscopes and microscope systems.

• State of California (CMAS) Contract 4-23-08-1032 with Computer Comforts, Incorporated, to 04/18/2028, for Computer workstations, Office furniture

• NASPO VALUEPOINT Contract 00318, with E.F. Johnson Company, L3 Harris Technologies, and Tait, to 12/31/2026, for Public Safety Communications Products, Services and Solutions

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: CONTRACT WITH MITHUN ARCHITECTS

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a contract with Mithun Architects for a total amount not to exceed $15,000 plus expenses to provide a capacity refinement study for a potential SMC/UCLA student housing project at the Bundy Campus.

COMMENT: The Board of Trustees previously authorized a contract with Mithun Architects to provide an initial capacity and massing study of a joint student housing partnership with UCLA on the City of Los Angeles portion of SMC's Bundy Campus at its May 7, 2024 meeting. The study determined that the eastern portion of the Bundy Campus could support a project of approximately 1,500 beds, in different apartment style configurations of two rooms/four beds, two rooms/six beds, and three rooms/six beds. The study identified use of the first floor of the existing Bundy building as a component of academic and residential support services for the student housing project.

At its August 17, 2024 meeting, the Board toured a number of UCLA-operated student housing buildings on the UCLA campus. SMC and UCLA staff have subsequently determined that a project of 750 beds in an apartment style configuration of four rooms/two beds, a kitchen and two bathrooms provides superior cost benefits and reduces risk.

The proposed contract tasks Mithun Architects to provide conceptual drawings and project data, preliminary 3-D drawings, a site plan, program matrix, parking quantities, and refined cost estimates. The site plan will preserve portions of the east parking lot for future uses.

A UCLA housing partnership has multiple benefits for SMC, including UCLA's experienced development and operational management capabilities, significant reduction of vacancy risk to SMC, and community with UCLA students.

Mithun Architects has significant experience in student housing and planning studies. Funding for this study is from general obligation bonds and the Capital Outlay Fund, to provide for related planning requirements in the anticipated development of a facilities master plan for the campus.

FUNDING SOURCE: General Obligation and Capital Outlay Funds

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: RESOLUTION TO PREPARE AGREEMENT WITH UCLA FOR JOINT AFFORDABLE STUDENT HOUSING

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to negotiate on behalf of the Santa Monica Community College District ("SMC") with the University of California, Los Angeles ("UCLA") the terms and conditions necessary to enter into an Intersegmental Affordable Student Housing Project Agreement ("Agreement"), including (1) appropriate legal instrument to allow joint use of SMC real property; (2) project description; (3) project development; (4) project funding by means of a Public/Private Partnership ("P3"); (5) financial terms; (6) operation and management; (7) legal and regulatory compliance; and (8) other issues as deemed necessary.

COMMENT: The Board of Trustees has identified the following strategic objectives for an SMC affordable student housing project:
- Increase student retention
- Provide cost effective housing and basic needs and concerns for student's financial viability
- Support financial viability (break-even) for SMC
- Improve financial accessibility for students

A student survey in 2023 confirmed the need and demand for student housing at all rent levels.

`   The Board of Trustees has identified the east parking lot of the Bundy Campus as an appropriate location for affordable student housing dorms. The site is on the City of Los Angeles side of the Bundy Campus.

Board of Trustees actions in 2023 have led to SMC applying for state-funded affordable housing grant funds; a Request for Qualifications process to identify potential Public/Private Partnership ("P3") firms; and in late 2023, an offer by UCLA to consider a joint UCLA/SMC affordable housing project on the Bundy Campus to be operated by UCLA Housing and Hospitality.

A UCLA housing partnership has multiple benefits for SMC, including UCLA's experienced development and operational management capabilities, significant reduction of vacancy risk to SMC, and community with UCLA students.

This past year, SMC in consultation with UCLA, completed a capacity and programming study of the Bundy site prepared by Mithun Architects. The Board of Trustees also convened a public study session to tour apartment-style dorms at the UCLA campus in August 2024.

UCLA and the University of California's Chancellor's Office have recently worked through several changes in personnel in top leadership, have reviewed the housing opportunities the Bundy Campus site offers, have reviewed UCLA's financial capacity, and have indicated their support to proceed with the work outlined in the resolution above and further described below.

SMC's Housing Advisory Committee has met regularly, most recently to review and be consulted on the UCLA proposal described below. Members of the committee have individually expressed support of the project. No member has expressed opposition.

The District expresses much appreciation for the work of Volz Company in advising and guiding the college in student housing development, financing, and operations throughout this journey.

Real Property: Creating an appropriate legal instrument to allow joint use of a portion of the east side parking lot of the Bundy Campus for construction of student dorms and conversion of the first floor of the Bundy Campus to residential support services, for a term to be determined.

Project Description: Approximately 750 student beds, in apartment-style configuration, primarily four rooms/two beds with a kitchen and two bathrooms. 50% of the beds for UCLA students, 50% of the beds for SMC students. Provision for wrap-around academic and student support services. Affordability levels for UCLA beds to be determined by UCLA; affordability levels for SMC students to be determined by SMC. SMC will have the option to contribute Measure SMC funds to the construction of SMC beds to achieve Board-determined affordability criteria.

Project Development: SMC and UCLA will determine responsibilities for design, construction, and timelines in coordination with the P3 partner.

Project Funding by Means of a P3 Partner: SMC and UCLA will determine which of the functions typically provided by a P3 partner will instead be handled by UCLA. SMC and UCLA will determine the process of selecting a P3 partner. SMC intends to recommend the three firms identified in its P3 qualifications process for UCLA's consideration.

Financial Terms, Operation, and Management: SMC and UCLA will determine responsibilities and criteria for each of these areas. SMC and UCLA both have access to the work done by the Riverside Community College District and the University of California, Riverside, in preparing and approving an intersegmental affordable student housing agreement in June of last year.

Legal and Regulatory Compliance: UCLA will be responsible for building and safety approvals and CEQA.

The Board of Trustees will be provided with monthly updates throughout the negotiation phase, with the intent to bring forward an intersegmental affordable student housing agreement for Board of Trustees consideration and action.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: **SABBATICALS, 2025-2026**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following sabbaticals for 2025-2026.

> Fall 2025
> Alex Ibaracki, ESL
> Andrew Nestler, Math
> Vicki Rothman, Counseling
>
> Spring 2026
> Steph Anderson, Psychology
> Robert Armstrong, Fashion
> Aurélie Chevant, French
> George Davison, English
> Carlson Hatton, Art
> Maxim Safioulline, Interaction Design

COMMENT: Article 17.13 of the SMC Faculty Association contract states that the District fund a minimum of eight semesters of sabbatical leaves. The Academic Senate Joint Sabbaticals Committee forwarded 12 sabbaticals for 2025-2026 for consideration by the Board of Trustees. Given the current budget situation, the Board of Trustees requested that the Committee prioritize the applications and select nine semesters of sabbaticals to forward to the Board for approval.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

INFORMATION ITEM NO. 20

SUBJECT: FILLING THE VACANCY ON THE BOARD OF TRUSTEES

SUBMITTED BY: Chair, Board of Trustees

UPDATE: An update will be provided on the process to fill the vacancy on the Board of Trustees.

SUMMARY: Barry Snell submitted his resignation from the Board of Trustees, effective December 11, 2024. The Los Angeles County Office of Education provides options for filling the vacancy, which includes a provisional appointment within 60 days of filing of the resignation.

At its regular meeting on December 12, 2024, the Board of Trustees approved a recommendation to fill the vacancy on the Board of Trustees by appointing a person to serve as trustee until the next regularly scheduled election (November 2026).

Board Chair Nancy Greenstein, Vice-Chair Sion Roy, and Trustee Margaret Quiñones-Perez were appointed to serve on the ad hoc committee to screen applications and select finalists for further consideration. The deadline for submitting applications was January 10, 2025. Seven applications have been submitted by the following community members:

- Patrick Acosta
- Dr. Luis Barrera Castañón
- Kera Blades
- Zach Bruhnke
- Karen S. Gunn
- Patricia Nakao
- Peter R. Taffae

The Board of Trustees will appoint a trustee at its regular meeting on February 4, 2025.

XII. BOARD COMMENTS

XIII. ADJOURNMENT

The meeting will be adjourned in memory of SMC Chemistry Professor and former Chair of the Physical Sciences Department **Sehat Nauli**; and SMC Music Department member (voice) **Gale Ann Oliver**.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, February 4, 2025 at 6 p.m. (5 p.m. if there is a closed session) in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. This meeting will be held in-person and via Zoom Webinar to allow for remote participation.