



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, JANUARY 19, 2021

Via Zoom Webinar

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

5 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

5:30 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees will be conducting virtual meetings using Zoom Webinar.

Virtual meetings have been authorized by Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 12, 2020, to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” Zoom meetings will ensure public participation while at the same time complying with Governor’s Stay at Home executive order and Los Angeles County’s Safer at Home order.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5 p.m. for the regular session starting at 5:30 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII)); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak at a Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5 p.m. for the regular session starting at 5:30 p.m. The email should contain the subject line “Board Meeting Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII)); for other items indicate the topic or specific item number

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match their real name to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.

- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	January 19, 2021

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, January 19, 2021. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Rob Rader, Chair
 Dr. Louise Jaffe, Vice-Chair
 Dr. Susan Aminoff
 Dr. Nancy Greenstein
 Dr. Margaret Quiñones-Perez
 Dr. Sion Roy
 Barry A. Snell
 Joshua Elizondo, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96490163563?pwd=NIJlM0MzTU5RaWtjSnphakVJVTJOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel

at: <https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources

Robert Myers, Campus Counsel

Employee Organizations: SMC Faculty Association

CSEA Chapter 36

SMC Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(4)):

Trinidad v. Santa Monica Community College District

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT'S REPORT

- COVID-19 Update
 - Vaccination Center at Performing Arts Center
 - Summer Session 2021
- Enrollment Update
- SMC Speech and Debate Team Wraps Up Successful Fall Season

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #1 Approval of Minutes: December 8, 2020 (Regular Meeting) 7
December 23, 2020 (Special Meeting)

Contracts and Consultants

- #4-A Approval Contracts and Consultants 8
(Greater than the amount specified in Public Contract Code Section 20651)
➤ New Contract
- #4-B Ratification of Contracts and Consultants 9
(Less than the amount specified in Public Contract Code Section 20651)
➤ New Contracts Submitted for Ratification

Human Resources

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#6	Classified Personnel – Regular	12
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Facilities and Fiscal

#9	Facilities	
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IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. MAJOR ITEMS OF BUSINESS

#18	Information: Bond Sale Results: 2020 General Obligation Refunding Bonds, 2002 Election and 2008 Election (Federally Taxable)	22
#19	Information: CRRSA Act and the Governor’s 2021-2022 Budget Proposal	23
#20	Appointment to Citizens’ Bond Oversight Committee	24

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday February 2, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	January 19, 2021

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#17.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

December 8, 2020 (Regular Meeting)

December 23, 2020 (Special Meeting)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	January 19, 2021

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

➤ NEW CONTRACT

	Provider/Contract	Term/Amount	Service	Funding Source
1	Santa Monica College Foundation (SMCF)	October 1, 2020- June 30, 2021 Not to exceed \$250,000	This is to provide ongoing support funding for the Meal Project Program, providing direct service of meals, through Everytable and Hunger Not Impossible, to students who have food insecurity during the COVID-19 crisis. While SMCF will incur the cost of the Project, SMC agrees to reimburse to SMCF expenses associated with the Meal Project up to \$250,000.	Student Equity and Achievement (SEA) Program/ Federal and State Emergency COVID Funds
<i>Requested by: Lizzy Moore, Dean, Institutional Advancement</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>				

CONSENT AGENDA: CONTRACTS AND CONSULTANTSRECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS SUBMITTED FOR RATIFICATION

	Provider	Term/Amount	Service	Funding Source
1	NASFAA (National Association of Student Financial Aid Administrators)	Spring 2021 \$23,500	One-time fee for consulting services to conduct a remote Standards of Excellence review, assessing the current state of Regulatory compliance of SMC's policies and procedures in the awarding, distribution, and reconciliation of Federal and State Financial Aid funding. The audit will focus on Institutional Operations, Financial Aid and Campus Automation Systems, Financial Aid human resources, and the delivery of Federal Financial Aid funding. This contract will include a final report with an action plan and resource list to assist SMC in making improvements to its Title IV aid administration. This audit is similar to a Department of Education Federal Program Review and is meant to be proactive in evaluating the delivery of Financial Aid funds to students at SMC.	BFAP 2020-21 (Board Financial Assistance Program)
<i>Requested by: Tracie Hunter, Associate Dean, Financial Aid</i>				
<i>Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS**RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS****4-B RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)****➤ NEW CONTRACTS SUBMITTED FOR RATIFICATION**

	Provider/Contract	Term/Amount	Service	Funding Source
2	Schools Excess Liability Fund (SELF)	Fiscal year 2020-2021 Total not to exceed \$50,000	AB 218 was enacted in October 2019 and is a broad, retroactive reform of California civil law as it relates to childhood sexual assault. It extends the liability timeline where sexual abuse claims can be filed and allows retroactive claims to be filed for three years starting on January 1, 2020 through December 31, 2022. This retroactive time period covers many decades, thus increasing the liability risk for all school districts and the need for additional insurance. The Schools Excess Liability Fund (SELF) is a joint powers authority which is set up to provide insurance protection to multiple school districts. Although the College is now a participant in a different joint powers authority, it remains responsible for claims that arose during the period of its participation. The requested funding is SMC's initial contribution to SELF for the AB 218 Revived Liability Fund, covering the 2020-2021 fiscal year. This contribution is required even though there are no cases against SMC for childhood sexual abuse.	General Unrestricted Fund
<p><i>Requested by: Kim Tran, Chief Director Business Services</i> <i>Approved by: Christopher Bonvenuto, Vice President, Business and Administration</i></p>				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS**RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS****4-B RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*➤ **NEW CONTRACTS SUBMITTED FOR RATIFICATION** *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
3	Eric Arroyo (Arroyo Background Investigations)	December 1, 2020 – June 30, 2021 Not to Exceed \$14,400	Background investigation services for pre-employment screening for Campus Police candidates	General Fund
<i>Requested by: Carol Long, Director of Classified Personnel</i>				
<i>Approved by: : Sherri Lee-Lewis, Vice-President, Human Resources</i>				
4	Applied Polygraph	December 1, 2020- June 30, 2021 Not to exceed \$4,800	Polygraph examinations as part of background investigation services for pre-employment screening for Campus Police candidates	General Fund
<i>Requested by: Carol Long, Director of Classified Personnel</i>				
<i>Approved by: : Sherri Lee-Lewis, Vice-President, Human Resources</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	January 19, 2021

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

EFFECTIVE DATE

EXTENSION OF CONTRACT

Clark, Gerald, Project Manager - Distance Education (50%)
 Comment: Extension of Contract

02/01/2021-06/30/2021

AMENDMENT TO CONTRACT

Balfus, Lisa, Project Manager, Mental Health Grant (50%)
 Comment: This amends the end date to the previously approved contract because the funding of the grant has concluded.

07/1/2020 – 12/31/2020

ELECTION

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	January 19, 2021

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>PROMOTION</u>	<u>EFFEECTIVE DATE</u>
Plascencia, Omar	01/20/2021
s	
To: Facilities Maintenance Supervisor, Facilities	

<u>WORKING OUT OF CLASSIFICATION (LIMITED-TERM)</u>	
Plascencia, Omar	08/03/2020 - 01/19/2021
From: Electrician, Facilities	
To: Facilities Maintenance Supervisor, Facilities	

<u>WORKING OUT OF CLASSIFICATION (PROVISIONAL)</u>	
Aquino, Cherry	10/01/2020 – 12/31/2020
From: Accountant, Fiscal Services	01/01/2021 - 01/20/2021*
To: Accounts Payable Supervisor, Fiscal Services	
Percentage: More than 50%	
*extension of working out of class assignment	

Ariass, Glaurys	09/23/2020 – 11/30/2020
From: Administrative Assistant II, P, and C &	12/01/2020 – 01/20/2021*
To: Insurance Program Specialist, Risk Management	
Percentage: More than 50%	
*extension of working out of class assignment	

Burns, Lisa	09/02/2020 - 11/5/2020*
From: Administrative Assistant II, Student Judicial Affairs	
To: Student Judicial Affairs Specialist, Student Judicial Affairs	
Percentage: More than 50%	
*Correction to November 2020 Board approval; provisional WOC not included on initial approval.	

Henninger, Denise	07/16/2020 - 11/20/2020
From: Deaf and Hard of Hearing Supervisor	11/21/2020 – 12/31/2020*
To: DSPS Manager	01/01/2021 – 01/22/2021*
Percentage: More than 50%	
*extension of working out of class assignment	

McLeod, Damon	12/01/2020 - 03/01/2021
From: Financial Aid and Scholarships Specialist, Financial Aid	
To: Financial Aid Systems Specialist, Financial Aid	

Poole, Jamie
From: IA – English, English Dept., 20 hrs, Variable Shift
To: Tutoring Coordinator – English and Humanities, 40 hours, Reg Shift
Percentage: More than 50%
*extension of working out of class assignment

10/01/2020 – 01/11/2021
01/12/2021 - 02/07/2021*
01/01/2021 – 01/22/2021*

DECEASED

Hernandez, Edward R., Custodian, Operations

LAST DAY OF PAID SERVICE

12/06/2020

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL – NON MERIT**

Requested Action: *Approval/Ratification*
Reviewed by: *Tre’Shawn Hall-Baker, Dean, Human Resources*
Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$15.00/hour (STHP)	8
College Work-Study Student Assistant, \$15.00/hour (FWS)	4

SPECIAL SERVICE

Art Model, \$27.00/hour	26
Art Model with Costume, \$30.00/hour	42
Community Services Specialist I, \$35.00/hour	10
Community Services Specialist II, \$50.00/hour	7

BOARD OF TRUSTEES	Action
Santa Monica Community College District	January 19, 2021

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
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PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Carbone, John, Accompanist–Dance, Dance	01/01/2021-06/30/2021
Gerhold, Thomas, Accompanist–Voice, Music	01/04/2021-06/30/2021
Halacy, Dylan, Accompanist–Dance, Dance	01/01/2021-06/30/2021
McNaughton, JoEllen, Accompanist–Performance, Music	01/04/2021-06/30/2021
McNaughton, JoEllen, Accompanist–Voice, Music	01/04/2021-06/30/2021
Nesteruk, Gary, Accompanist–Voice, Music	01/04/2021-06/30/2021
Osipova, Yelena, Accompanist–Dance, Dance	01/01/2021-06/30/2021
Lopez, Vanessa, Student Services Clerk, Cashier’s Office	01/04/2021-03/30/2021
Plotkin, Alla, Accompanist–Dance, Dance	01/01/2021-06/30/2021
Sparking, MiHo, Accompanist–Dance, Dance	01/01/2021-06/30/2021
Soro, Gnenemon, Accompanist–Dance, Dance	01/01/2021-06/30/2021
Sow, Malick E., Accompanist–Dance, Dance	01/01/2021-06/30/2021
Ter-Avanesova, Nonna, Accompanist–Dance, Dance	01/01/2021-06/30/2021
Walker, Christian X., Supplemental Instruction Coordinator, SEAP	01/11/2021-05/14/2021
Walker, Frederick, Accompanist–Dance, Dance	01/07/2021-06/30/2021

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year of positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Gerhold, Thomas, Accompanist–Performance, Emeritus	01/04/2021-06/30/2021
Hudson, Sr. Micheal E., Asst. Director–Human Resources, Human Resources	01/04/2021-06/30/2021
Nesteruk, Gary, Accompanist–Performance, Emeritus	01/04/2021-06/30/2021

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	January 19, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

*Requested by: Charlie Yen, Director of Facilities Planning
Devin Starnes, Director of Facilities Management
: Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification*

9-A ENVIRONMENTAL SERVICES FOR SAMPLING OF BOOKSTORE FLOORING

Environmental Services with Ellis Environmental for sampling for hazardous material in Bookstore floor in preparation for flooring replacement.

Contract Amount \$ 1,201.40

Funding Source: General Fund

9-B ENVIRONMENTAL SERVICES FOR SAMPLING OF COSMETOLOGY CLASSROOMS

Environmental Services with Ellis Environmental for sampling for hazardous material in Cosmetology Department in preparation for renovations.

Contract Amount \$ 1,394.40

Funding Source: State Scheduled Maintenance

9-C ENVIRONMENTAL SERVICES FOR SAMPLING OF 2714 PICO ROOF

Environmental Services with Ellis Environmental for sampling for hazardous material at 2714 Pico Roof in preparation for roofing project.

Contract Amount \$ 1,747.40

Funding Source: State Scheduled Maintenance

BOARD OF TRUSTEES Santa Monica Community College District	ACTION January 19, 2021
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 **FACILITIES** *(continued)*

9-D CHANGE ORDER NO. 3 - HVAC REPLACEMENT PROJECT

Change Order No. 3 - AC Pros Inc. contract for HVAC Replacement Project. Deductive change order for Reconfiguration of AHU coils, expedited crane fee, base rail credit, waterproofing platforms.

Original Contract Amount	\$ 1,045,850.00
Change Order No. 1	\$ 21,952.69
Change Order No. 2	\$ 50,835.85
Change Order No. 3	\$ <u>(9,071.55)</u>
Revised Contract Amount	\$ 1,109,566.99

Total Change Orders represent 6% of the original contract.

Funding Source: State Scheduled Maintenance

Comment: Deductive Change Order No. 3 includes: Reconfiguration of AHU coils, expedited crane fee, base rail credit, waterproofing platforms at 1227 2nd Street – Emeritus Campus

9-E CHANGE ORDER NO. 2 – SCIENCE AIR HANDLING PROJECT

Change Order No. 2 – Bon Air Inc. Change order for labor cost increase due to project delays.

Original Contract Amount	\$ 720,000.00
Change Order No.1	\$ 14,035.36
Change Order No.2	\$ <u>5,995.00</u>
Revised Contract Amount	\$ 740,030.36

Total Change Orders represent 3% of the original contract.

Funding Source:: State Scheduled Maintenance

Comment Change Order No. 2 includes labor cost increase due to project delays caused by disruptions in the supply chain caused by the pandemic.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	January 19, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Michael Tuitasi, Vice President, Student Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Dream Resource Liaison Support Allocation
 Granting Agency: California Community Colleges Chancellor’s Office
 Augmentation Amount: \$78,664
 Matching Funds: Not Applicable
 Performance Period: June 30, 2022
 Summary:

Senate Bill 74 (Budget Act of 2020) supports Assembly Bill 1645 requiring community colleges to designate a Dreamer Resource Liaison. The allocation provides funding for the Dream Resource Liaisons and student support services for immigrant and undocumented students in California community colleges through the establishment of a Dream Resource Center.

Funds will allow the college to provide a knowledgeable Dream Resource Liaison at Santa Monica College to support undocumented students through the services offered by the Dream Resource Center. Services can include, but are not limited to, academic counseling, financial aid application support, peer support services, psychological counseling, community referrals, and immigration legal services.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8600 State	\$ 78,664
	Expenditures	
	1000 Academic Salaries	\$ 55,846
	2000 Non-Academic Salaries	0
	3000 Employee Benefits	19,546
	4000 Supplies & Materials	1,500
	5000 Other Operating Expenditures	1,772
	6000 Capital Outlay	0
	7300 Other Outgo/Indirect	0
	7600 Student Aid	0
	Total	\$ 78,664

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: November 25, 2020 through January 6, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-57,273
3000	Benefits	0
4000	Supplies	7,983
5000	Contract Services/Operating Exp	13,223
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	36,067
Net Total:		0

11-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: November 25, 2020 through January 6, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	4,226
2000	Classified/Student Salaries	0
3000	Benefits	-36,671
4000	Supplies	0
5000	Contract Services/Operating Exp	32,445
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

November 2020 9210 through 9242 \$10,678,397.05

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

November 2020 C1D – C2E \$13,194,948.51

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified.

Auxiliary Operations Payments and Purchase Orders

November 2020 Covered by check & voucher numbers: 026817-026871 & 02262-02267

Bookstore Fund Payments	\$ 187,137.69
Other Auxiliary Fund Payments	\$ 10,899.25
Trust and Fiduciary Fund Payments	<u>\$ 379,322.58</u>
	\$ 577,359.52

Purchase Orders issued

November 2020 \$ 0

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION January 19, 2021
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
January 2020	5	\$4,223

Funding Sources: Unrestricted General Fund

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
January 2020	1	\$250

Funding Sources: Fund 01.3, Restricted Fund

Funding Sources: Unrestricted General Fund

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs

Patricia Ramos, Dean, Academic Affairs

Approved by: Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 17 PURCHASING

Requested Action: Approval/Ratification

Requested by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

17-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

November 2020	\$2,836,106.11
December 2020	\$3,158,294.50

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION January 19, 2021
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 18

SUBJECT: **BOND SALE RESULTS: 2020 GENERAL OBLIGATION REFUNDING BONDS, 2002 ELECTION AND 2008 ELECTION (FEDERALLY TAXABLE)**

SUBMITTED BY: Christopher M. Bonvenuto, Vice President, Business and Administration

SUMMARY: On November 10, 2020, the Board of Trustees approved the issuance and sale of the District’s 2020 General Obligation Refunding Bonds, 2002 Election and 2008 Election (Federally Taxable), which funds were used to refund certain outstanding general obligations bonds from the Proposition U 2002 Election and Measure AA 2008 Election.

The following bonds were sold on December 2, 2020, and the transactions closed on December 22, 2020:

\$201,495,000
Santa Monica Community College District
(Los Angeles County, California)
2020 General Obligation Refunding Bonds
2002 Election and 2008 Election
(Federally Taxable)

The bonds were issued at a True Interest Cost of 2.399%, with an average coupon of 2.402%. (The interest rate for the prior bonds refunded ranged between 4.00% and 5.00%.) Costs of issuing the bonds, including Underwriters’ Discount was \$1,096,156.76. Total debt service will be \$270,674,012.51, and the last bond of this series will mature on August 1, 2044. (The total debt service for the prior bonds refunded was \$297,516,200.00.) By law, the term of the prior bonds refunded/refinanced was not extended. **The total taxpayer savings achieved by issuing the bonds was \$26,842,187.49.**

COMMENT: The law requires that after the bond sale, the District present the “actual cost information for the sale” at its next public board meeting.

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION January 19, 2021
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 19

SUBJECT: **CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATION ACT AND THE GOVERNER’S 2021-2022 BUDGET PROPOSAL**

SUBMITTED BY: Christopher M. Bonvenuto, Vice President, Business and Administration

SUMMARY: In December 2020, Congress approved the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act, which provides \$22.7 billion in additional funding for the Higher Education Emergency Relief Fund (HEERF) established by the Coronavirus Aid, Relief and Economic Security (CARES) Act. CRRSA funds will be distributed to Districts using a formula that will include headcount enrollment as a metric, which significantly benefits all California Community Colleges. Current projections are that the California Community College system will receive approximately \$1.286 billion, of which Santa Monica College would receive between \$21 to \$26 million. The CRRSA may be used to defraying expenditures associated with the coronavirus and providing financial aid grants to students for emergency costs that arise due to coronavirus, such as tuition, food, housing, healthcare and childcare.

On January 8, 2021, Governor Newsom released his proposed 2021-2022 State Budget. The proposal reflects the improvement in the State budget since the passage of the 2020 Budget Act but stresses that budget uncertainty remains high due to the continuing pandemic. For the Community College System, the Governor has proposed four major policy adjustments: 1) a 1.5% COLA 2) \$250 million to provide emergency financial assistance grants to students 3) \$100 million to address students basic needs related to food and housing insecurity and 4) repayment of \$1.13 billion of the \$1.45 billion in deferrals in 2021-2022. The Governor has also proposed several other policy adjustments, including expanding zero textbook cost pathways (\$15 million), increasing competitive Cal Grants from 41,000 annual awards to 50,000 annual awards, providing funding for retention and recruitment of students (\$20 million), improving state online infrastructure (\$10.6 million), providing instructional materials for dual enrollment students (\$2.5 million), investment in the "Call to Action" to expand systemwide antiracism efforts (\$600 thousand), require Community Colleges to maintain online course offerings in 2021-2022 at a level that is at least 10% higher than the number offered in 2018-2019, along with other numerous items. The Governor's proposal is the start of the 2021-2022 budget cycle and will next be updated in May after discussions with the Legislature and updates to economic projections.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	January 19, 2021

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: APPOINTMENT TO CITIZENS’ BOND OVERSIGHT COMMITTEE

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of the student representative to the Citizens’ Bond Oversight Committee for 2020-2021.

Pranav Patel

SUMMARY: The bylaws state that the Citizens’ Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

<u>Name</u>	<u>Term</u>	<u>Constituency</u>
Patrick Acosta	2019-21	Local Business/Community
Heather Anderson	2019-21	Local Community (Malibu)
Alfred Barrett	2020-22	Senior Citizens’ Organization
Michael Dubin	2019-21	Business Community/Taxpayers’ Organization
Elizabeth Greenwood	2019-21	Local Business
Sonya Sultan	2019-21	Local/Business Community
Don Schort	2019-21	Business Community
Pranav Patel	2020-21	SMC Student

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ADJOURNMENT January 19, 2021
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XI. BOARD COMMENTS

XII. ADJOURNMENT

The meeting will be adjourned in memory of former Santa Monica **Mayor Bob Holbrook**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, February 2, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.