

**A
G
E
N
D
A**



**SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

REGULAR MEETING

**MONDAY,
JUNE 11, 2007**

**Santa Monica College
1900 Pico Boulevard
Santa Monica, California**

**5:30 p.m. – Closed Session
7:00 p.m. – Public Meeting
Board Room (Business Building Room 117)**

*The complete agenda may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to participate in
the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
 Education Code Section 72121.5
 Government Code Sections 54954.2, 54954.3, 54957.9

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, June 11, 2007.

5:30 p.m. – Closed Session

7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

- | | | |
|------|---|-----------------|
| I. | ORGANIZATIONAL FUNCTIONS | <u>Page No.</u> |
| | A Call to Order | 1 |
| | B Roll Call | |
| II. | CLOSED SESSION (<i>Scheduled for 5:30 p.m.</i>) | |
| | <u>Public Comments on Closed Session Items</u> | |
| | • Conference with Labor Negotiators (Government Code Section 54957.6)
<i>Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel
 Employee Organizations: CSEA Chapter 36
 SMC Faculty Association</i> | |
| III. | PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (<i>Continued</i>) | |
| | C Pledge of Allegiance | |
| | D Closed Session Report (if any) | |
| | E Installation of Student Trustee | |
| | F Public Comments | |
| | #1 Approval of Minutes: May 12, 2007 (Closed Session)
May 14, 2007 (Regular Meeting) | |
| IV. | SUPERINTENDENT'S REPORT | |
| | • 28 th Annual Student Photography Show Winners - Professor Larry Jones
Sarah St. Clair Renard - Best of Show
Joshua Bornstein – Best Color
Marc Smith - Best Black and White
Bob Friedman - Best Portrait | |
| | • Management Association Update/Classified Staff Recognition Award | |
| | • Graduation Activities | |
| | • Updates: Administrative Vacancies
Marketing Program
Music Department Move to Madison Music and Performing Arts Center | |

V. **ACADEMIC SENATE REPORT**

VI. **MAJOR ITEMS OF BUSINESS**

#2	2007-2008 Tentative Budget	7
#3	Second Reading and Approval – Resolution Approving Dedication of an Easement to the City of Los Angeles for a Traffic Signal for the Bundy Campus	8
#4	Schedule of Board of Trustees Meetings, 2007	10

VII. **BOARD POLICY**

#5	First Reading - Board Policy 2440, Smoking on Campus	11
#6	First Reading – Board Policy 2210, Participatory Governance, Academic Senate	12

VIII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Annual Recommendations

#7	Authorization to Enter Into Contracts to Execute Term of Continuing Grants	16
#8	Election of Personnel	17
#9	Annual Declaration of Indefinite Salaries for Retroactive Pay	17
#10	Resolution Fixing the Employer’s Contribution Under the Public Employees’ Medical and Hospital Care Act	18
#11	Destruction of Class 3 Records	19
#12	Authorization to Transfer Funds for 2007-2008	19
#13	Year-End Appropriations Transfers	20
#14	Disposal of Surplus Property	20
#15	Authorization of Signatures, 2007-08	21
#16	Annual Contracts and Consultants	
A	Academic and Student Affairs	22
B	Continuing and Community Education	26
C	Events	28
D	Auxiliary Services	28
E	Fiscal/Advocacy	29
F	Risk Management	30
G	Marketing, Community Outreach and Recruitment	31
H	Construction Services	33
I	Legal Services	34
J	Human Resources/Personnel Commission Services	36
K	Travel Agency Services	37
K	KCRW Contracts and Consultants	38
#17	Organizational Memberships, 2007-2008	47

Grants and Contracts

#18	Contracts and Consultants	
18-A	Contract for Set Design and Painting	52
18-B	Consultant for Industry-Driven Regional Collaborative Grant	52
18-C	Marketing and Recruitment for 2006-07 (Amendments)	53
18-D	Marketing, Community Outreach and Recruitment (Amendment)	53
18-E	Legal Services (Amendment)	54
18-F	Contract for Personnel Commission (Correction)	54

Academic and Student Affairs

#19	New Courses and Certificates	55
-----	------------------------------	----

Human Resources

#20	Academic Personnel	57
#21	Classified Personnel – Establish/Abolish Positions	59
#22	Hay Study Report/Reclassifications	59
#23	Classified Personnel – Regular	60
#24	Classified Personnel – Limited Duration	62
#25	Classified Personnel – Non Merit	63

Facilities and Fiscal

#26	Facilities	
26-A	Change Order No. 5 – Liberal Arts South Building	64
26-B	Agreement for Roadway Improvements, Bundy Campus, Donald Douglas Loop South	64
26-C	Change Orders No. 36, 37 and 38 – Performing Arts Complex	65
26-D	Amendment to Agreement for Architectural Services –Bundy Master Plan	66
26-E	Submission of Five-Year Construction Plan, 2009-2013	66
#27	Budget Transfers	68
#28	Budget Augmentations	69
#29	Commercial Warrant Register	71
#30	Payroll Warrant Register	71
#31	Auxiliary Payments and Purchase Orders	71
#32	Direct, Benefit & Student Grant Payments	71
#33	Purchasing	
33-A	Award of Purchase Orders	72
33 -B	Purchasing Agreement and Authorization of Purchase Orders	73

IX. CONSENT AGENDA – *Pulled Recommendations*

Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

X. BOARD COMMENTS AND REQUESTS

XI. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Wednesday, **July 11, 2007** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

I. ORGANIZATIONAL FUNCTIONS

- A. CALL TO ORDER – 5:30 p.m.
- B. ROLL CALL
 Dr. Susan Aminoff, Chair
 Rob Rader, Vice-Chair
 Judge David Finkel (Ret.)
 Dr. Nancy Greenstein
 Louise Jaffe
 Dr. Margaret Quiñones-Perez
 Dr. Andrew Walzer

II. CLOSED SESSION

Public Comments on Closed Session Items

- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel/Negotiator*
*Employee Organizations: CSEA Chapter 36
 SMC Faculty Association*

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

- C PLEDGE OF ALLEGIANCE
- D CLOSED SESSION REPORT (if any)
- E INSTALLATION OF STUDENT TRUSTEE
 Board Chair Susan Aminoff will administer the Oath of Allegiance to Adel Morad and install her as Student Trustee.
- F PUBLIC COMMENTS

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

- May 12, 2007 (Closed Session)
- May 14, 2007 (Regular Meeting)

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 11, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **2007-2008 TENTATIVE BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the 2007-2008 Tentative Budget (Appendix A).

**SANTA MONICA COMMUNITY COLLEGE DISTRICT
2007-2008 TENTATIVE BUDGET NARRATIVE**

The Santa Monica Community College District Proposed Budget for fiscal year 2007-2008 is comprised of the following nine funds:

General Fund Unrestricted	\$140,302,784
General Fund Restricted	<u>\$28,456,963</u>
<i>Total General Fund</i>	\$168,759,747
Special Reserve Fund (Capital)	\$11,463,576
Earthquake Fund	\$3,094,515
Bond Fund: Measure U	\$29,988,071
Bond Fund: Measure S	\$40,727,212
Bond Interest & Redemption Fund	\$21,996,505
Student Financial Aid Fund	\$14,005,305
Auxiliary Operations	<u>\$5,048,496</u>
<i>Total Other Restricted</i>	\$126,323,680

TOTAL PROPOSED TENTATIVE BUDGET \$295,083,427

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 11, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **SECOND READING AND APPROVAL OF RESOLUTION APPROVING DEDICATION OF AN EASEMENT TO THE CITY OF LOS ANGELES FOR A TRAFFIC SIGNAL FOR THE BUNDY CAMPUS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS, Education Code Section 81310 authorizes the Board of Trustees of the Santa Monica Community College District to dedicate an easement to another public entity for public street or highway purposes,

WHEREAS, the Bundy Master Plan includes the construction of a traffic signal to provide safe ingress into the Bundy Campus from the northeast corner of the property,

WHEREAS, to facilitate the construction of the traffic signal the City of Los Angeles requires the dedication of an easement over property of the District adjacent to 3171 South Bundy Drive,

WHEREAS, this Board, on May 14, 2007, adopted its Resolution of Intention to Dedicate to City of Los Angeles an easement for public street purposes over, along, upon and across that portion of real property in the City of Los Angeles, County of Los Angeles, State of California, belonging to said District,

WHEREAS, said Resolution of Intention provided that a public hearing on the question of making such dedication be held by this Board at its regular place of meeting on June 11, 2007, at 7:00 p.m., at which time and place all persons interested might appear and show cause, if any they have, why such dedication should not be made.

WHEREAS, the notice of the adoption of said Resolution of Intention was duly given as provided by law all of which appears by the affidavits of posting and publication on file in the office of this Board,

WHEREAS, this Board formally convened at the time and place set forth in said Resolution of Intention, and no petition protesting against the proposed dedication signed by 10 percent of the qualified electors of the District was filed with this Board at or before the meeting,

WHEREAS, in the judgment of this board, it is expedient and for the best interests of this District that said dedication be made,

NOW, THEREFORE, the Board of Trustees of said District hereby approves the dedication to City of Los Angeles an easement for public street purposes over, along, upon and across that portion of real property in the City of Los Angeles, County of Los Angeles, State of California, belonging to said District, and more particularly described as follows and in Exhibit "A":

THE SOUTHWESTERLY 2.00 FEET OF THE NORTHEASTERLY 12.00 FEET OF LOT 1 OF TRACT NO. 17636 IN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 482, PAGE 33 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

BE IT FURTHER RESOLVED that the Superintendent/President is authorized to sign the dedication agreement set forth in Exhibit "A".

COMMENT: One of the steps in constructing a traffic signal at the Bundy Campus is to dedicate an easement for public street purposes over a small portion of the District's property adjacent to Bundy Avenue. California Education Code Sections 81310 through 81315, Dedication of Real Property, authorizes the District to dedicate an easement to another public agency without consideration for public street or highway purposes. At its May 14, 2007 meeting, the Board of Trustees, by a two-thirds vote, adopted a resolution of intention to make the dedication. Notice has been given by publication and posting as required by law. This resolution approves the property dedication.

PUBLIC HEARING: PUBLIC HEARING CONVENED:
MOTION MADE BY:
SECONDED BY:
AYES:
NOES:
PUBLIC COMMENTS:

PUBLIC HEARING CLOSED:
MOTION MADE BY:
SECONDED BY:
AYES:
NOES:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 11, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2007**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees consider rescheduling the following regular meetings:

- Wednesday, July 11, 2007
- Wednesday, September 5, 2007
- Monday, November 12, 2007 (observance of Veteran's Day)

BACKGROUND: The regular meeting in July would have been Monday, July 9th. Because of a conflict with the Board of Governor's meeting on Monday and Tuesday, July 9th and 10th, the meeting date was scheduled for Wednesday, July 11th. It has been suggested that the Board consider rescheduling the meeting in July to the third Monday, July 16th.

The regular meeting in September would have been Monday, September 10th. Because of a conflict with the Board of Governor's meeting on Monday and Tuesday, September 10th and 11th, Rosh Hashanah that begins at sundown the day before (Wednesday, September 12th), and the holiday (Labor Day) on Monday September 3rd, the meeting was scheduled for Wednesday, September 5th. It has been suggested that the Board consider rescheduling the meeting in September to the third Monday, September 17th.

The November meeting needs to be rescheduled because it falls on a college holiday. It has been suggested that the meeting be held on Monday, November 5th.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 11, 2007

BOARD POLICY

RECOMMENDATION NO. 5

SUBJECT: **FIRST READING - BOARD POLICY 2440, SMOKING ON CAMPUS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of a proposed revision to Board Policy 2440 – Smoking on Campus.

BP 2440 Smoking on Campus

Smoking shall not be permitted in any District building, vehicle or facility, or within 25 feet of any main exit, entrance or operable window of a public building.—Smoking shall be permitted in any outdoor areas except where prohibited.

Smoking shall be permitted in designated areas of the campus only.

Reference: California Government Code Sections 7596-7598

COMMENT: At its meeting on May 16th, the District Planning and Advisory Council voted to support a resolution for a smoke-free campus, proposed by the Associated Students as a result of the recent student election. The language of the policy will allow for an implementation strategy to facilitate enforcement beginning Fall 2007. Restricted smoking areas will be designated on campus in compliance with California Government Code Sections 19994.30 and 19994.33 (no smoking with 25 feet of college buildings) and follow the model implemented by the City of Santa Monica. It is important to have designated smoking areas on campus so that the surrounding neighborhood sidewalks will not become the unintended smoking areas. The implementation will be reviewed in spring 2008.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 11, 2007

BOARD POLICY

RECOMMENDATION NO. 6

SUBJECT: **FIRST READING - BOARD POLICY 2210**
PARTICIPATORY GOVERNANCE, ACADEMIC SENATE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of a proposed revision to Board Policy 2210 – Participatory Governance, Academic Senate

COMMENT: Based upon a recommendation of the Academic Senate, the proposed revision to Board Policy 2210 in the section Powers would have the Board *rely primarily* upon the advice and judgment on the Academic Senate in the area of Grading Policies. Grading policies currently fall within those academic and professional matters subject to mutual agreement through the joint committee structure of the Academic Senate and the District.

BP 2210 Academic Senate

The Board recognizes and endorses the rights and responsibilities assigned to faculty by Assembly Bill 1725 (1988) and in order that the faculty may have formal and effective procedures for participating in the formation and implementation of District policies on academic and professional matters, an Academic Senate is hereby established at Santa Monica College.

The Board recognizes the Academic Senate (The Senate) as the body which represents the faculty in collegial governance relating to academic and professional matters. The Academic Senate President or designee shall be accorded an opportunity on the Board's regular agenda to address the Board regarding its concerns. The Board of Trustees shall consider and respond to such views and recommendations.

Formation, Procedures, Membership

The Board of Trustees of the Santa Monica Community College District hereby authorizes the faculty of the college to:

1. Fix and amend by vote of the faculty the composition, structure and procedures of the Academic Senate.
2. Provide for the selection, in accordance with accepted democratic election procedures, of the members of the Academic Senate.
3. Provide for the membership of part-time faculty members in the Academic Senate.

Powers

The Board Shall rely primarily upon the advice and judgment of the Academic Senate in the areas listed below. Rely primarily means that the recommendations of the Academic Senate will normally be

accepted and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.

- ~~1. Faculty roles and involvement in accreditation processes, including self-study and annual reports;~~
- ~~2. The assessment of faculty professional development needs;~~

1. Grading policies.
2. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
3. The assessment of faculty professional development needs;

If a Senate recommendation in the above areas is not accepted, the Board or its designee shall promptly communicate its reasons in writing to the Senate.

The process for mutual agreement shall be used for all other academic and professional matters and shall occur primarily through the Academic Senate's joint committee process. Mutual agreement means that the policy and implementation recommendations shall be prepared by an Academic Senate joint committee and/or the joint Education Policies Committee of the Academic Senate and ratified by the Academic Senate and the Superintendent/President.

1. The Board of Trustees designates and directs the Superintendent/President or designee to meet and confer with representatives of the Academic Senate with respect to recommendations made or proposed to be made by the Senate.
2. The list of academic and professional matters which are to be resolved by mutual agreement, includes but is not limited to:

~~B. Grading policies~~

- A. Curriculum, including establishing prerequisites and placing courses within disciplines.
- B. Degree and certificate requirements.
- C. Educational program development
- D. Standards or policies regarding student preparation and success.
- E. District and college governance structures, as related to faculty roles.
- F. Policies for faculty professional development activities.
- G. Processes for program review.
- H. Processes for institutional planning and budget development.
- I. Policies for academic personnel matters.
- J. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

3. The Educational Policies Committee consists of Senate Executive Committee members and senior staff.

4. The structure and composition of the Academic Senate joint committees will be based on the tradition of joint committees at the college. Each Academic Senate joint committee shall be constructed as follows:

- A. Faculty members shall be appointed by the Academic Senate.
- B. Administrators shall be appointed by the Superintendent/President.
- C. The committee chair shall be a faculty member appointed by the Academic Senate President after consultation with the Superintendent/President or designee.
- D. The committee secretary shall be an administrator appointed by the Superintendent/President or designee after consultation with the Academic Senate President.

- E. All Academic Senate joint committees shall be comprised in such a manner so that the ration of the faculty appointees to administrative appointees is approximately 2:1.
 - F. The Academic Senate the Superintendent/President shall mutually agree on the addition of any classified staff and students to the designated joint committees.
5. If, within one month, during the Fall and Spring semesters when the Academic Senate is in session, either party fails to ratify the policy development and implementation recommendation, the Academic Senate President and the Superintendent/President shall decide, within ten working days from the date, which of the following options shall be used to resolve the impasse.
 - A. Send the recommendations back to the committee of origin and direct them to develop a new recommendation.
 - B. The Academic Senate and the Superintendent/President shall both delegate their ratification authority to the committee of origin and the committee's final recommendation shall become the recommendation on the issue.
 - C. The Academic Senate President and the Superintendent/President shall resolve the issue independent of the committee of origin.
 6. The Senate reserves the right, after consultation with the administration, to present its concerns and recommendations directly to the Board and the Board shall respond to the Senate.
 7. District standing committees (e.g., budget advisory committee, coordinating council, matriculation advisory committee, staff diversity/affirmative action advisory committee) shall be structured to include appropriate representation of the Academic Senate, administrators, and classified staff when matters being considered are within their purview. Student representation shall be included on such groups whenever appropriate and possible.
 8. The appointment of faculty members to serve on college or District Committees, task forces, or other groups dealing with academic and professional matters shall be made by the Senate, after consultation with the Superintendent/President or designee.

Duties Assigned by Administration and the Board of Trustees

The Academic Senate may assume such responsibilities and perform such functions as may be requested of it by the administration or by the Board of Trustees.

Scope of Regulations

Nothing in this Board policy shall be construed to impinge upon the due process rights of faculty, nor to detract from any negotiated agreements between collective bargaining representatives and the Board of Trustees.

It is the intent of the Board of Trustees to respect agreements between the Academic Senate and the Faculty Association as to how they will consult, collaborate, share or delegate among themselves the responsibilities that are or may be delegated to the Academic Senate pursuant to these recognitions.

Reference: Education Code Sections 66700, 70901, 70902

Original Reviewed and Adopted: 5/1/2000

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section XI, Consent Agenda – Pulled Recommendations

ANNUAL RECOMMENDATIONS

The annual recommendations No. 7 through No. 17 (pages 16-51) are approvals of contracts, consultants and memberships required for the District to continue operations for 2007-2008. A majority of the recommendations are required by county and state agencies to continue necessary services provided to the District.

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#33

Recommendations pulled for separate action and discussed in Section IX, Consent Agenda – Pulled Recommendations:

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VIII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 7

Requested Action: Authorization

AUTHORIZATION TO ENTER INTO CONTRACTS TO EXECUTE TERMS OF CONTINUING GRANTS

Requested Authorization: Chui L. Tsang, Superintendent/President to enter into contracts on behalf of the Santa Monica Community College District to execute terms of continuing grants:

Grants: The Professional Development Institute (PDI) for Child Development Instructors Grant

This grant was accepted by the Board in July 2002 for a total amount of \$1,533,390 over a period of five years. The proposed project is a collaborative effort on behalf of the college, the Santa Monica-Malibu Unified School District, Connections for Children, St. John's Child and Family Development Center and the Santa Monica Child Care and Early Education Task Force. The grant provides professional development opportunities and mentoring for early childhood educators and in-home family day care providers.

Comment: This authorization is requested in order to implement the contracts necessary to comply with terms of the grants for the District to provide services and training. Authorization includes, but is not limited to, contracts for services and facilities and payment to participants, if applicable.

Funding Source: Payments for all services and contracts will be from grant funds

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 8 ELECTION OF PERSONNEL

Requested Action: Approval of the following annual elections/reelections, effective July 1, 2007.

Academic Personnel: Declare salary schedules indefinite for 2007-08 and place academic personnel to the appropriate place on their respective salary schedules for the 2007-08 fiscal year.

1. Contract and Regular Academic Personnel
2. Academic Hourly, Adult Education, Emeritus College and Substitutes

Classified Personnel: Declare salary schedules indefinite for 2007-08 and place classified personnel to the appropriate place on their respective 2006 salary schedules for the period such salary schedules are effective.

Academic Management and Classified Management and Confidential employees other unrepresented personnel except those with individual employment contracts: Declare salary schedules indefinite for 2007-08 and place unrepresented personnel to the appropriate place on their respective 2006 salary schedules.

Academic Management with individual employment contracts: Employment of all current academic administrators with individual employment contracts in the following positions, effective July 1, 2007.

- Executive Vice-President
- Vice-President
- Associate Vice-President
- Dean
- Associate Dean
- Assistant Dean
- Director
- Assistant Director

Comment: Lists on file in the Human Resources office and attached to the permanent minutes. All academic and classified personnel (including managers and confidentials), are required by the Los Angeles County Office of Education re-elected for the upcoming fiscal year for budgetary reasons and payroll processing.

RECOMMENDATION NO. 9 ANNUAL DECLARATION OF INDEFINITE SALARIES FOR RETROACTIVE PAY

As a result of financial uncertainties, negotiations, legislation and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for 2007-08.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 10

Requested Action: Adoption

RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

WHEREAS, (1) Government Code Section 22825.6 provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employers' contribution at an amount not less than the amount required under Section 22825 of the Act, and

WHEREAS, (2) Santa Monica Community College District, hereinafter referred to as Public Agency is a local agency contracting under the Act for participation by members of the classified and certificated units;

WHEREAS, (3) Santa Monica Community College District, hereinafter referred to as Public Agency is a local agency contracting under the Act for participation by members of the Special Districts hereinafter referred to as the Board of Trustees and the Personnel Commission; now, therefore be it

RESOLVED, (4) That the employer's contribution for each employee who is a member of and each annuitant who retired from employment which would be covered by the above identified recognized employee organization enrolled in PERS health benefits plans shall be as follows:

\$554.00 per month tenthly (\$461.67 per month twelfthly), effective August 1, 2007

and that the contribution shall be in addition to those amounts contributed by the Public Agency for administrative fees and to the Contingency Reserve Fund.

Comment: The base medical benefit amount is to be increased annually in accordance with the benefits article in the contract agreements with CSEA and the SMC Faculty Association, and by Board Resolution covering the Special Districts.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 11 DESTRUCTION OF CLASS 3 RECORDS

Requested Action: Approval

Approve the destruction of class 3 records (older than three years) stored for admissions and records, financial aid, business services, Human Resources and Personnel Commission.

Comment: This is an annual recommendation for class 3 records which are disposable records that have been maintained for at least three years. This classification includes such items as enrollment cards, add-drop cards, purchase orders, periodic reports, and attendance records. This also includes such items for the Human Resources and the Personnel Commission as recruitment and examination records for classified personnel. All data from these source documents has been recorded on a higher classification record that is stored.

**RECOMMENDATION NO. 12 AUTHORIZATION TO TRANSFER FUNDS
FOR 2007-2008**

Requested Action: Authorization

Authorize Randal Lawson, Executive Vice-President, to make cash loans between district funds whenever such transfers are needed to cover cash flow and to permit payment of obligations. The amount of any individual transfer to any fund shall not exceed \$3,000,000.

These authorized transfers are temporary in nature, to be accounted for as loans between funds, and are not to be treated as income or as a contribution from one fund to another.

Any transfers made during the year shall be repaid by no later than fiscal year end. Any transfers within 120 days of year-end may be repaid next year, provided any such intended carry-over is reported to the Board.

A report of transfers made each month is to be provided to the Board in the following month or earlier. Transfers are to be in accordance with legal requirements.

This action and written authorization by the person herein designated may be used by the County Office of Education to permit transfers and repayments.

Comment: This is an annual authorization to allow the District to move money between funds to meet cash flow needs.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 13 YEAR-END APPROPRIATIONS TRANSFERS

Requested Action: Authorization

In accordance with the provisions of Section 85201 of the Education Code, authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the fiscal year 2006-2007 to permit the payment of obligations of the district incurred during the year.

Comment: This action is a recurring practice of the County Superintendent of Schools which permits the processing of warrants and liabilities for the District during the closing of the financial records for the fiscal year.

RECOMMENDATION NO. 14 DISPOSAL OF SURPLUS PROPERTY

Requested Action: Approval

Disposal of surplus equipment through public auction, private sale (if under \$2,500) or other means deemed appropriate as required during fiscal year 2007-2008.

Comment: Education Code Section 81450 defines surplus equipment as equipment no longer required or suitable for college use or equipment that should be disposed of for the purpose of replacement. Surplus equipment is stored in the District warehouse which has limited space. The District periodically needs to dispose of equipment that is in disrepair or is obsolete and is no longer needed.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 15 AUTHORIZATION OF SIGNATURES, 2007-08

Requested Action: Approval/Ratification

I. Union Bank

Authorization of the following Santa Monica Community College District employees to be the designated signatories for the District on Union Bank accounts for 2007-08 as indicated:

District Clearing Account:

Chui L. Tsang
Randal Lawson
Christopher M. Bonvenuto

Community Services Account:

Chui L. Tsang
Randal Lawson
Christopher M. Bonvenuto

Bursar's Office Cash Account:

Chui L. Tsang
Randal Lawson
Christopher M. Bonvenuto

Bursar's Office Credit Card Account:

Chui L. Tsang
Randal Lawson
Christopher M. Bonvenuto

Authorization for the District to use a stamp signature for Chui L. Tsang when two signatures are required.

Authorization that Randal Lawson be designated as the primary contact for Union Bank.

Comment: Union Bank requires specific action to designate signatories instead of the previous blanket authorization.

2. U.S. Bank

Authorization of the following Santa Monica Community College District employees to be the designated signatories for the District on U.S. Bank accounts as indicated:

Revolving Cash Account:

Chui L. Tsang
Randal Lawson
Christopher M. Bonvenuto

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2007 through June 30, 2008:

16-A ACADEMIC AND STUDENT AFFAIRS

1	Sandi Eisenberg, dba Total Recall Captioning	Real-time captioning services to non-signing deaf and hard of hearing students	Not to exceed \$57 per hour on-site; \$55 per hour remote; and \$100 per hour teamed; total amount not to exceed \$175,000	2007-2008 District Budget/Disabled Students
2	Rapidtext	Real-time captioning services to non-signing deaf and hard of hearing students	Not to exceed \$65 per hour, total amount not to exceed \$7,500	2007-2008 District Budget/Disabled Students
3	Accommodating Ideas	Sign language interpreters for an influx of deaf students at the beginning of each semester and for an on-going need for emergency substitutes	Not to exceed \$60 per hour daytime; \$65 per hour nights and weekends; and \$70 per hour emergencies; , total amount not to exceed \$20,000	2007-2008 District/ Budget Disabled Students
4	Links Sign Language Interpreting Services/Goodwill Industries	Sign language interpreters for an influx of deaf students at the beginning of each semester and for an on-going need for emergency substitutes	\$55 per hour daytime; \$75 per hour nights, weekends and emergencies; , total amount not to exceed \$25,000.	2007-2008 District Budget/Disabled Students
5	Mithrandir's Ltd L.P.	William Reckmeyer of Mithrandir's Ltd. L.P. will continue to provide guidance and assistance in developing a strategic planning process for Santa Monica College.	Not to exceed \$40,000 plus necessary expenses	2007-2008 District Budget/ Academic Affairs

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-A ACADEMIC AND STUDENT AFFAIRS (continued)

	Provider	Service	Amount	Funding Source
7	Child Care Providers (list on file in the office of the Director of Child Care Services)	To provide child care services for CalWORKS and Pico Partnership recipients. Comment: Students are required to be enrolled in at least 6 units for fall and spring, and 3 units for winter and summer. Each contract is determined by the number of units a student is enrolled in, if they are working, and the age of the child. They may select from a list of licensed providers, select their own licensed provider, use a relative exempt provider, or a non-relative provider.	Payment rate is consistent with the California Department of Education/Child Development Division maximum reimbursement rate	CalWORKS, City of Santa Monica/Chancellor's Office (Pico Partnership)
8	Gregory F. Barattini, International Marketing Consultant	Advertising campaign to promote Santa Monica College for international student enrollment/recruitment	\$3,500 per month, plus expenses	2007-2008 International Students Budget
9	Rockreation Climbing Gym	Rental of space and equipment for physical education classes. Comment: Education Code Section 26395 authorizes districts to impose a fee on students participating in physical education courses in non-district facilities. Appropriate protective gear will be required for students in these classes.	\$100 per student for rock climbing	2007-2008 District Budget Costs completely covered by student fees (no cost to District)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-A ACADEMIC AND STUDENT AFFAIRS (continued)

	Provider	Service	Amount	Funding Source
10	Spectrum Club	Rental of space and equipment for physical education classes. Comment: Education Code Section 26395 authorizes districts to impose a fee on students participating in physical education courses in non-district facilities. Appropriate protective gear will be required for students in these classes.	\$60 per student for spinning	2007-2008 District Budget Costs completely covered by student fees (no cost to District)
11	Work Study Agreements with CSUN and UCLA	These are renewal agreements which allow university work-study students to be placed at Santa Monica College. The District pays the percentage of the students' wages as indicated. Tutors may work in English, Social Science, Math, Modern Language or Science.	CSUN – 45 percent of the students' salary paid by SMC UCLA - 50 percent + share of Workers Comp; Unemployment and Medicare; and 5 percent Administrative Fees paid by SMC	2007-2008 Budget/Academic Affairs (District's share)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-A ACADEMIC AND STUDENT AFFAIRS (continued)

13	Regent Education, Inc.	<p>Education Inc. will provide Santa Monica College the license for Regent Financial Aid software, Regent Student Self-Service Portal, Regent Executive Dashboard, implementation and training, all API connectors and integration services, five year annual maintenance, all regulatory updates and California State reports, all product enhancements and upgrades, all travel and hotel expense for Regent team.</p> <p>Regent Financial Aid software will allow Santa Monica College to process Federal and State financial aid in a more efficient and technological manner. In addition, the software will allow students to check on the process of their application and awards via the self-service portal.</p>	\$100,000 per year for 5 years (July 1, 2007 through June 30, 2012), for a total of \$500,000	Categorical/BFA P (Financial Aid)
14	Credentials, Inc.	The company will provide services for the automated processing of Enrollment and Degree Verifications and online transcript ordering. ParkingPlus service also provided online ordering and shipping of student parking decals as well as the printing of all parking decals sold on campus.	ParkingPlus fees include \$2.50 per decal ordered mailed to student (including printing, processing and mailing); \$0.65 for printed decals sold on campus. Enrollment & Degree Verifications, as well as online transcript ordering, are optional services at no cost to the District. A small convenience fee charged to the requestor.	2007-08 District Budget

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-B CONTINUING AND COMMUNITY EDUCATION

	Provider	Service	Revenue
1	Institute of Reading Development	<p>Agreement with the Institute of Reading Development for the rental of classroom space at Santa Monica College in exchange for a percentage of the enrollment fees generated.</p> <p>Comment: The Institute of Reading Development offers reading programs for children and adults. The program will be publicized in the Continuing and Community Education schedule of classes; however, all enrollment is done through IRD. The classroom use will not conflict with any District programs.</p>	Revenue generated by registration fees charged
2	Gatlin Education	<p>Agreement for online classes to be offered through SMC's Continuing and Community Education Program in exchange for a percentage of the enrollment fees generated.</p> <p>Comment: Gatlin Services offers online certification programs and provides the course contents and instructors. All programs have been reviewed with the respective department chairs.</p>	Revenue generated by registration fees charged
3	Education Fitness Solutions (EFS)	<p>Agreement for the provision of an online professional certification in personal fitness training in exchange for a percentage of the enrollment fees generated.</p> <p>Comment: EFS is an outgrowth of a collaboration between San Diego State University's College of Extended Studies, faculty members, industry experts, internship affiliates, colleges/ universities, national organizations and its Board of Advisors. SMC will offer the program which has been reviewed with SMC's KDR department chair and athletics director.</p>	Revenue generated by registration fees charged
4	Ed2Go	<p>Agreement to offer online classes through SMC's Continuing and Community Education program in exchange for a percentage of the enrollment fees generated.</p>	Revenue generated by registration fees charged

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-B CONTINUING AND COMMUNITY EDUCATION (continued)

	Provider	Service	Revenue	
5	Collette Vacations	Approval of agreement with Collette Vacations for advertising educational tour packages in the Continuing and Community Education schedule of classes. Collette Vacations will pay SMC 10% of the tour fare.	Revenue generated by registration fees charged	
6	West Los Angeles College, Westside Extension	Agreement to offer joint community education classes through SMC's Continuing and Community Education program in exchange for a percentage of the enrollment fees charged.	Revenue generated by registration fees charged	
7	Los Angeles International Fencing Center (LAIFC).	Agreement to offer fencing classes through SMC's Continuing and Community Education program in exchange for a percentage of the enrollment fees generated.	Revenue generated by registration fees charged	
	Provider	Service	Amount	Funding Source
8	We Search Research	Editorial copywriting; information research & verification	Not to exceed \$11,000 plus reimbursable expenses	Revenue generated by registration fees charged
9	Augusoft, Inc.	Approval of annual maintenance agreement for Lumens Software, used by Continuing and Community Education for online registration and Paypal for credit card transactions.	Not to exceed \$9,000.	Revenue generated by registration fees charged
10	List of providers on file in the office of Continuing and Community Education	Facilities for Continuing and Community Education courses	Payment per class is authorized as stated on the list.	Revenue generated by registration fees charged by the C&CE Program
11	List of providers on file in the office of Continuing and Community Education	Seminars and courses for SMC Continuing and Community Education courses	Payment per class is authorized as stated on the list.	Revenue generated by registration fees charged by the C&CE Program

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-C EVENTS

	Provider	Service	Amount	Funding Source
1	James Mahon	Weekday School Planetarium Lectures, Friday Night Planetarium lecture series	\$70 per lecture	2007-2008 District Budget Costs completely covered by ticket sales (no cost to District)
2	Nick Read	Back-up for Friday Night Planetarium lecture series	\$70 per lecture	2007-2008 District Budget Costs completely covered by ticket sales (no cost to District)

16-D AUXILIARY SERVICES

	Provider	Service	Amount	Funding Source
1	Norton Medical Industries	Drug testing services to transportation employees pursuant to Board Policy 3116	Not to exceed \$1,000	2007-2008 Transportation Budget
2	Sherry A. Heaton	Advertising consulting services including the sale of advertising space in the Corsair and special advertising supplements	25 percent of revenues received	2007-2008 Auxiliary Budget
3	Nu-Crest Company	Electronic equipment maintenance for Bookstore	Not to exceed \$9,000	2007-2008 Auxiliary Budget
4	Coast Professional	Debt collection service	25 to 35% on all amounts collected	Amounts collected

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-E FISCAL/ADVOCACY

	Provider	Service	Amount	Funding Source
1	SixTen and Associates	Mandated Cost Claim services;	Not to exceed \$25,000	State Mandated Cost Program reimbursement
2	CLM Financial Consultants, Inc.	Mandated Cost Claim services; provide assistance in the process of data collection for mandated cost claims	Not to exceed \$10,000	Mandated Cost Claim services
3	Los Angeles County Office of Education	Computer network services and support; three-year agreement	Not to exceed \$10,000 per year	2005-2008 Fiscal Services budget
4	Los Angeles County Office of Education	PeopleSoft Financial System; i.e., general ledger, accounts payable, inventory, purchasing, 1099 reporting, payroll, retirements, PC budget, training and downloadable reports.	Not to exceed \$200,000	2006-07 Fiscal Services budget
5	Michael Hill	Provide services in the areas of finance, facilities, and land use issues; and assist with long-term financial analysis and budget strategies.	\$200 per hour, for a total not to exceed \$50,000	2007-08 Fiscal Services Budget
6	Strategic Education Services (SES)	Lobbying and advocacy services on budget issues, legislation affecting the District, issues before the CCC Chancellor's Office and Board of Governors, and represent the district with the Governor's Office, and other state agencies that work with postsecondary educational institutions.	Not to exceed \$4,000 per month	2007-08 District Budget
7	Urban Dimensions	Urban Dimensions will (1) continue to provide advocacy to identify additional transportation funds at state and federal levels; and (2) assist the college with business activities and relations with the City of Santa Monica,	\$5,000 per month, not to exceed \$60,000, plus expenses	District/Transportation Funds
8	The California Statewide Delinquent Tax Finance Authority	This is a joint powers authority that finances delinquent taxes owed the District allowing for the District to receive the revenue from those taxes before they are collected from the taxpayer.	Fees are paid from the financing of the taxes and are not passed on to the District	2007-08 Fiscal Services Budget

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-F RISK MANAGEMENT

	Provider	Service	Amount	Funding Source
1	Keenan & Associates	Claims management services for the District's self-insured property and liability insurance program	Hourly rate basis for an amount not to exceed \$30,000	2006-2007 Risk Management Budget
2	Santa Monica Bay Physicians	Industrial injury medical services to District employees	Not to exceed \$2,000	2006-2007 Risk Management Budget
3	Paradise Consulting	Tabulation services of the annual Average Vehicle Riders (AVR) survey as required by the City of Santa Monica as part of the District's Emissions Reduction Plan	Not to exceed \$4,000	2006-2007 Risk Management Budget
4	American Scientific Laboratories	Wastewater sampling and testing twice a year as a required by the City of Santa Monica	Not to exceed \$10,000	2006-2007 Risk Management Budget
5	Keenan & Associates	Loss control and Worker's Compensation claim minimization services; Risk management services: conduct safety training, hazardous materials inventory; hazardous material business plan; conduct ergonomic workstation evaluation as needed; assist with governmental; compliance; conduct inspection and reports; assist in development of written plan.	Not to exceed \$45,000	2006-2007 Risk Management Budget
6	California Laboratories & Development, Inc.	Testing & hygiene certification for fume hoods in science labs to achieve federal and state compliance	Not to exceed \$14,000	2006-2007 Risk Management Budget
7	3E Company	Online database of chemical inventory and materials safety data sheets.	Not to exceed \$20,000	2006-2007 Risk Management Budget
8	Stericycle Biomedical Waste (formerly Medadent)	Remove biomedical waste from Health Sciences, Life Sciences & Student Health Office	Not to exceed \$6,000	2006-2007 Risk Management Budget

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-G MARKETING, COMMUNITY OUTREACH AND RECRUITMENT

	Provider	Service	Amount	Funding Source
1	Randy Bellous Productions	Media services (Brochure photography, including pre-production and art direction)	Not to exceed \$22,000 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
2	Golden Cane Advertising	Advertising services (radio, print, and outdoor production; media placement; electronic media production and supervision)	Not to exceed \$59,500 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
3	Will Lewis Associates	Advertising services (Strategic and creative direction; copywriting)	Not to exceed \$45,000 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
4	Sergio Ortiz	Media services (Brochure photography, including pre-production and art direction)	Not to exceed \$12,000 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
5	Peevers Creative Services	Editorial copywriting, photography for student profiles used in print, web and cable media	Not to exceed \$20,000 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
6	We Search Research	Editorial copywriting; information research & verification for schedule of classes and college catalog	Not to exceed \$20,000 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
7	SantaMonica Closeup.com	Media services (Brochure photography, including pre-production and art direction)	Not to exceed \$4,000 plus reimbursable expenses	2007-2008 Marketing, Matriculation & Financial Aid budgets
8	KPWR 105.9 FM Radio	Fall 2007, Spring 2008, Summer 2008 radio advertising and internet/text messaging for student recruitment	Not to exceed \$270,000	2007-2008 Marketing, Matriculation & Financial Aid budgets
9	KROQ 106.7 FM Radio	Fall 2007, Spring 2008, Summer 2008 radio advertising and internet/text messaging for student recruitment	Not to exceed \$340,000	2007-2008 Marketing, Matriculation & Financial Aid budgets
10	LA Weekly newspaper	2007-2008 print advertising for student recruitment	Not to exceed \$68,452	2007-2008 Marketing, Matriculation & Financial Aid budgets

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-G MARKETING, COMMUNITY OUTREACH AND RECRUITMENT

11	Santa Monica Daily Press	2007-2008 print advertising for college advancement and student recruitment	Not to exceed \$18,000	2007-2008 Marketing, Matriculation & Financial Aid budgets
12	La Opiñon newspaper	2007-2008 print advertising for student recruitment	Not to exceed \$22,400	2007-2008 Marketing, Matriculation & Financial Aid budgets
13	Los Angeles Sentinel	2007-2008 print advertising for student recruitment	Not to exceed \$4,650	2007-2008 Marketing, Matriculation & Financial Aid budgets
14	Korean Directory	2007-2008 print advertising for student recruitment	Not to exceed \$2,250	2007-2008 Marketing, Matriculation & Financial Aid budgets
15	Barbara Jacobs	Program coordinating services for Academy of Entertainment & Technology outreach speaker series	Not to exceed \$10,000	2007-2008 Marketing budget
16	SurfSantaMonica.com	2007-2008 advertising for student recruitment	Not to exceed \$9,000	2007-2008 Marketing, Matriculation & Financial Aid budgets
17	Big Blue Bus	2007-2008 outdoor advertising for student recruitment	Not to exceed \$65,600	2007-2008 Marketing, Matriculation & Financial Aid budgets
18	MySpace.com	2007-2008 web advertising (banner) for student recruitment	Not to exceed \$5,000	2007-2008 Marketing, International Students, Matriculation & Financial Aid budgets
19	Facebook	2007-2008 web advertising (banner) for student recruitment	Not to exceed \$5,000	2007-2008 Marketing, International Students, Matriculation & Financial Aid budgets
20	Google	2007-2008 web advertising (search) for student recruitment	Not to exceed \$40,000	2007-2008 Marketing, International Students, Matriculation & Financial Aid budgets

BOARD OF TRUSTEES Santa Monica Community College District	Action June 11, 2007
---	--------------------------------

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-H CONSTRUCTION SERVICES

	Provider	Services	Amount	Funding Source
1	Geolabs-Westlake Village	Geotechnical services	\$70 to \$200 per hour up to \$450 per final report	State Construction Grants/FEMA/Measure U or S/ District Capital Funds
2	Ellis Environmental	Hazardous material monitoring & testing	\$40 to \$200 for on-site services & up to \$500 per laboratory test	State Construction Grants/FEMA/Measure U or S/ District Capital Funds
3	Twining Labs	Construction material testing, special inspection services & geotechnical services	\$55 to \$125 per hour & up to \$250 per laboratory test	State Construction Grants/FEMA/Measure U or S/ District Capital Funds
4	LPI, Inc.	Construction management, program management & inspection services; two-year agreement with 4.5% increase in fees effective July 1, 2008	\$50 to \$115 per hour; \$5,460 per month for Project Management Software development & support	State Construction Grants/FEMA/ District Capital Funds/ Measure U or S Funds
5	TOMIT Consulting	Construction project management; two-year agreement with 4.5% increase in fees effective July 1, 2008	\$52 to \$115 per hour	State Construction Grants/FEMA/ District Capital Funds/ Measure U or S Funds
6	IVA Solutions	Security consulting	\$55 to \$125 per hour plus reimbursable expenses	State Construction Grants/FEMA/Measure U or S/ District Capital Funds
7	CCS Group	Prepare capital outlay funding requests and reports required by the Chancellor's Office including the Five-Year Construction Plan and Space Inventory	Not to exceed \$60,000 plus reimbursable expenses	Measure U or S/ District Capital Funds
8	Foundation for California Community Colleges	Annual license fee for State facilities planning program	Not to exceed \$18,800	District Capital Funds
9	Building Electronic Controls, Inc.	Fire alarm monitoring services for Emeritus College Campus	Not to exceed \$1020	Maintenance Department Budget
10	IVA	Fire alarm monitoring services for Bundy Campus	Not to exceed \$1020	Maintenance Department Budget

BOARD OF TRUSTEES Santa Monica Community College District	Action June 11, 2007
---	--------------------------------

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-1 LEGAL SERVICES

	Provider	Service	Amount	Funding Source
1	Harrington, Foxx, Dubrow & Canter	Legal defense for District's self-insured liability program	\$160 per hour for attorney services; \$75 per hour for paralegal services; plus expenses	2007-2008 Risk Management Budget
2	Liebert, Cassidy, Whitmore	Human Resources, Student Services issues	\$210 to \$260 per hour for attorney services; \$100 to \$110 per hour for paralegal services; plus expenses	2007-2008 Human Resources Budget
3	Atkinson, Andelson, Loya, Ruud & Romo	Human Resources, Student Services issues	\$135 to \$225 per hour for attorney services; \$100 per hour for paralegal services; plus expenses; not to exceed \$25,000	2007-2008 Human Resources Budget
4	Parker Covert, LLP	Legal services reasonable required to represent the District's interest on requested matters	\$195 per hour for partners, \$185 for senior associates, \$165 per hour for associates, \$95 per hour for law clerks and paralegals; plus expenses	2007-2008 Human Resources Budget
5	Harding, Larmore, Mullen, Jakle, Kutcher & Kozal	Municipal, land use & CEQA issues	\$200 to \$325 per hour plus expenses	2007-2008 Business & Administration Capital Outlay Fund Bond Measures U and S funds
6	Newman, Aaronson, Vanaman	Municipal, land use & CEQA issues	\$275 per hour plus expenses	2007-2008 Business & Administration Capital Outlay Fund Bond Measures U and S funds

BOARD OF TRUSTEES Santa Monica Community College District	Action June 11, 2007
---	------------------------------------

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-1 LEGAL SERVICES (continued)

	Provider	Service	Amount	Funding Source
7	Garcia, Calderon, and Ruiz, LLP	Legal services reasonably required to represent the District's best interests on requested matters	\$225 per hour for partners; \$205 per hour for associates; \$110 per hour for clerks and paralegals	2007-2008 District Budget/Board of Trustees
8	Fulbright and Jaworski, LLP	(1) Provide legal services associated with real property acquisition and Joint Powers Authority (JPA) agreement between the District and the City of Malibu. (2) Provide bond counsel for Measures U and S (3) Provide legal counsel for facilities contract related issues	\$225 to \$650 per hour, plus reimbursement of actual and necessary expenses	2007-2008 Business and Administrative Budget; Bond Measures U and S funds; District Capital Outlay Fund
9	Burke, Williams and Sorensen, LLP	Provide legal advice and representation pursuant to direction of the Board of Trustees.	\$225 per hour for partners; \$205 per hour for associates; \$110 per hour for clerks and paralegals; plus costs and expenses in performing legal services.	2007-2008 District Budget/Board of Trustees
10	Jeffer, Mangels Butler and Marmaro, LLP	Provide legal counsel for assistance in contracting, performing due diligence phases of property acquisition, and analyzing various potential scenarios.	\$225 to \$575 per hour, plus reimbursement of actual and necessary expenses	Capital Outlay Fund Bond Measures U and S funds; 2007-2008 District Budget/Business and Administration
11	Orbach, Huff & Suarez, LLP	Provide facilities and construction legal services.	\$225 to \$250 per hour for attorneys; \$125 per hour for paralegals; and \$25 per hour for clerks plus reimbursable expenses	Measures U and S; District Capital Funds
12	Donaldson and Hart	To provide legal assistance for the operations of SMC's Performing Arts Center and Music Academy.	\$325 to \$395 for attorney services; \$150 per hour for paralegal services; plus expenses	2007-2008 Business and Administration Budget/Madison

BOARD OF TRUSTEES Santa Monica Community College District	Action June 11, 2007
---	--------------------------------

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-J HUMAN RESOURCES/PERSONNEL COMMISSION SERVICES

	Provider	Service	Amount	Funding Source
1	Victoria J. Havassy, Ph.D.	To administer psychological tests to Community College Police Officer candidates and provide the District with a written evaluation of each candidate within ten working days after the administration of each test	\$350 per candidate; consultations at \$250 per employee; interviews at \$250 per employee, testing at \$75 per employee, total amount not to exceed \$2,000	2006-2007 District Budget/Human Resources
2	Westfield Investigations	To conduct background investigations for Community College Police Officer candidates and prepare written evaluations for each candidate	\$525 per candidate, not to exceed \$3,000	2006-2007 District Budget/Human Resources
3	Littler, Mendelson P.C.	Legal services for the Personnel Commission	\$445 per hour for primary attorney services; \$250-\$395 per hour for other attorneys; \$120 per hour for paralegal services; plus expenses; not to exceed \$25,000	2007-2008 Personnel Commission Budget
4	Hay Group	To provide salary and classification information, training, and related services to the Personnel Commission	\$15,000 for 2007-2008	2007-2008 Personnel Commission Budget

BOARD OF TRUSTEES Santa Monica Community College District	Action June 11, 2007
---	--------------------------------

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-J HUMAN RESOURCES/PERSONNEL COMMISSION SERVICES (continued)

	Provider	Service	Amount	Funding Source
6	Esquire Deposition Services	Hearing recorders to record and transcribe disciplinary and/or investigative hearings held by Personnel Commission	\$260 for half days; \$310 for full days; plus \$300 per transcript, plus expenses	2007-2008 Personnel Commission Budget
7	Michael Prihar, Esq.	Hearing officer to be used to hear the appeal of a classified employee, review records and prepare reports	\$1,000 per day plus expenses	2006-2007 Personnel Commission Budget

16-K TRAVEL AGENCY SERVICES

	Provider	Service	Amount	Funding Source
I	Arbor Travel Associates	The travel agency will provide the government rate for air travel for trustees, the Superintendent/President and senior administrative staff in compliance with the Department of General Services of California.	As invoiced	2007-2008 District Budget

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW

	Provider	Service	Amount
1.	American Public Media	Institutional membership; Program Acquisition; Studio usage/ISDN lines/engineering time for various KCRW programs.	Payable upon billing; Not to exceed \$15,000 for membership; Not to exceed \$96,000 for program acquisition; Not to exceed \$10,000 for Studio usage/ISDN lines/engineering time.
2.	National Public Radio	Institutional membership; Program Acquisition; Annual one-time Interconnect fee (for access) Monthly Interconnect; Studio usage/ISD lines/engineering time for various KCRW programs.	Payable upon billing; Not to exceed \$10,000 for membership; Not to exceed \$1,500,000 for program acquisition; Not to exceed \$9,000 for Annual Interconnect fee; Not to exceed \$25,000 for monthly Interconnect fees; Not to exceed \$10,000 for studio usage/ISDN lines/engineering time.
3.	Public Radio International	Institutional Affiliation fee (membership); Program Acquisition	Payable upon billing; Not to exceed \$110,000 for membership/affiliation fee; Not to exceed \$110,000 for program acquisition.
4.	Corporation for Public Broadcasting	Acceptance of grant monies. Period of Oct 1, 2007 thru Sept 30, 2008.	Not to exceed \$1,500,000
5.	Santa Monica City Council	Acceptance of monthly payments of approx. \$6,355.00 to KCRW for broadcast of Santa Monica City Council meetings. Period: July 1, 2007 thru June 30, 2008.	Annual fee: \$76,260.00 May have to adjust this

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
6.	KCRW Foundation, Inc	Acceptance of donation: Computer; iMac 20: with Applecare Plan; Think Pad/Protection; Production computer; Sony DVCam Recorder. Period: Oct 1, 2006 thru June 30, 2007.	Total Donation to KCRW: \$8,969.63
7	Marina Del Rey Toyota	Acceptance of donation: Used 1994 Toyota Truck 4 Runner. Contract Date: Feb 28, 2007.	Total donation to KCRW: \$8,255.
8	Richard E. King	Usage, access and maintenance Of private road leading to KCRW's transmitter site at South Mountain, above Santa Paula, Ventura County.	Annual usage fee \$2,500. Variable fee, for maintenance And repair; not to exceed \$7,500. May have to adjust this.
9	City of Los Angeles/Dept of Water and Power	Continuing agreement for usage of Department's Briarcrest water tank site for KCRW to maintain and operate a radio antenna facility. Period: May 1, 2008 thru Apr 30, 2009.	Annual usage fee, not to Exceed \$1000.
10	Lazer Broadcasting Corporation	Lease of South Mountain, California for KCRW broadcast Transmission. Period: July 1, 2007 thru June 30, 2010.	FY 07/08: \$694.58 monthly rental fee; FY 08/09: \$729.31 monthly rental fee; FY 09/2010: \$765.68 Monthly rental fee.

Funding Source: For Items 1 through 3: CPB Grant money

Funding Source: For Items 6 through 7: none

Funding Source: For Items 8 through 10: KCRW donations

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
1.	Aaron Byrd	Program services, guest host for various music programs	Varying rates; total, not to exceed \$5,000
2.	Frances Anderton	Program services, "DNA: Design + Architecture;" Additional programming DNA; and special projects.	\$660 per program, DNA; with additional programming fees ranging from \$25 to \$200 per program; varying rates for special projects; total, not to exceed \$10,500
3.	Jason Bentley DBA Secret Technology, Inc.	Program services, "Metropolis;" Additional programming, "Metropolis;" Guest Host for other music programs.	\$200 per program, "Metropolis;" additional programming rates ranging from \$25 to \$200; varying rates for other music programs; total, not to exceed \$76,000
4.	Anthony Blankley	Program services "Left, Right + Center"; guest host "Politics of Culture"; guest host on special projects	\$100 per program, LRC; varying rates for special projects, total, not to exceed \$6,800
5.	Kellie Briley	Community ascertainment and research pertaining to FCC compliance	\$400 per quarter; total, not to exceed \$1,600
6.	Claude Brodesser-Akner	Program services, "The Business"	\$750 per program; with additional programming, ranging from \$25 to \$200 per program; total, not to exceed \$43,000
7.	Gary Calamar DBA: Gary Calamar, Inc.	Program services, "The Open Road weekly and online; guest host services, various programs	\$200 per program "The Open Road"; with additional programming with fees, ranging from \$25 to \$200; varying rates for other music programs; total, not to exceed \$60,000
8.	Raul Campos	Program services, "Nocturna"; Additional programming; "Nocturna;" guest host for other music programs	\$120 per program "Nocturna;" additional programming with fees, ranging from \$25 to \$200; Varying rates for other music programs; Total, not to exceed \$40,000
9.	Public Radio Program Directors Association, Inc.	For Radio demographics data gathering and detailed analysis reporting services as needed by KCRW.	\$6,600 per report; total, not to exceed \$30,000
10.	John J. Davis	Broadcast feasibility studies; FCC application preparation	Varying rates; total, not to exceed \$8,000
11.	Dickstein Shapiro, LLP	Legal services pertaining to FCC issues	Varying rates; total, not to exceed \$40,000

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
12.	Chris Douridas	Program services, "New Ground", weekly and online; Additional programming, "New Ground;" guest host various music programs	\$300 per program "New Ground" weekends; \$200 per program "New Ground" online; Additional programming for weekends and online, with rates ranging from \$25 to \$300; Varying rates for music programs; Total, not to exceed \$78,000
13	Chris Douridas	Facilitation and coordination services for KCRWMusic.com	Payable at \$1,200 per month; total, not to exceed: \$16,000
14.	Jason Eldredge	Program services, guest host on various music programs.	Varying rates for various music programs; total, not to exceed \$5,000.
15.	Gregg Lewis DBA: Golden Cane Advertising	Facilitation/coordination of KCRW office print needs, print ads, print ads placement services. Any authorized allowable reimbursable office expenses for a 12 month period of time.	\$5,500 per month; not to exceed \$70,000. for services Not to exceed \$2,000 for authorized allowable office expenses over a 12 month period of time; Grand total, not to exceed \$72,000
16.	Edward Goldman	Program services "Art Talk"; guest host "Politics of Culture"	\$250 per original, exclusive program "Art Talk"; \$200 per program "Politics of Culture"; total, not to exceed \$17,500
17.	Thomas Golubic	Program services, guest host various music programs	Varying rates for music programs; total, not to exceed \$5,000
18.	Celia Hirschman dba Downtown Marketing	Program services "On the Beat" commentary; special projects	\$250 per original, exclusive program, "On the Beat;" varying rates for special projects; total, not to exceed \$17,500
19.	Arianna Huffington dba Christabella, Inc.	Program services "Left, Right + Center"; guest host "Politics of Culture"; guest host on special projects	\$100 per program, LRC; varying rates for special projects; total, not to exceed \$6,800
20.	Michael Rey DBA: Intersection Studios	Art Direction, design, camera ready art, production supervision services, including expenses; for KCRW's publication works, including, but not limited to THE GUIDE.	Payable upon project(s)' completion and invoicing; total, not to exceed \$50,000.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
21.	I.S. Marketing, LLC	All aspects of marketing KCRW programs, THE BUSINESS and THE TREATMENT, among others for distribution; enabling network and nationwide distribution. Includes but not limited to design/developing on-line support page for outside stations (re: clocks, show schedule, promo needs, carriage changes, etc). Work with KCRW to establish broadcast rights, etc.	Payable upon invoicing, at \$2,900 per month; total, not to exceed \$34,800.
22.	Tom King DBA Tom King Communications	Broadcast engineering services	\$600 per month, retainer; payable at \$45-60/hr for authorized work, outside scope of project, dependent upon complexity of said authorized work; total, not to exceed \$17,000
23.	Evan Kleiman	Program services "Good Food"	\$3,000 per month; total, not to exceed \$40,000
24.	Eric J. Lawrence	Guest host, various programs	Varying rates; total, not to exceed \$8,000
25.	Will Lewis DBA: Will Lewis & Associates	Fundraising and direct mail; membership and program development, audience research, grant writing and program award applications	\$9,500 per month; total, not to exceed \$114,000
26.	Anne Litt	Program services "A TRACK," weekends; guest host, various music programs	\$200 per program "A Track;" Rates for "A Track" could range from \$200 to 300 per program; Varying rates for music programs; Total, not to exceed \$25,000
27.	Anne Litt	Program services, new talent search/DJ training for KCRW.	Payable at varying rates, dependent upon volume of work required and done; Grand total, not to exceed \$20,000.
28.	Rob Long	Program services "Martini Shot," a weekly commentary; Guest Host, special projects	\$250 per original, exclusive program, "Martini Shot;" total, not to exceed \$17,500

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
29.	Nicholas Madigan	Program services, "Minding the Media" weekly commentary; Special programming.	Payable at \$250 per original, exclusive program, "Minding the Media; payable at varying rates for special programming total, not to exceed \$17,500.
30.	Matthew Miller	Program services "Left, Right + Center"; guest host "Politics of Culture" and special programming	\$100 per program, LRC; varying rates for special programming; total, not to exceed \$6,800
31.	Elvis Mitchell	Program services "The Treatment"	\$3,000 per month; total, not to exceed \$40,000
32.	Hamilton Frazier Moore	Program services "Watching Television" commentary; special projects	\$250 per original, exclusive program, "Watching Television;" varying rates for special projects; total, not to exceed \$17,500
33.	Joe Morgenstern	Weekly film reviews; guest host "Politics of Culture" and special programming.	\$250 per original exclusive film review program, weekly film reviews; \$200 per program "Politics of Culture"; varying rates for special programming; total, not to exceed \$17,500
34.	Jason Moskovitz	Promotional support for KCRW's music projects, "KCRW PRESENTS," "SOUNDS ECLECTIC;" East Coast Division; additional services; occasional promotional support for special projects, and the West Coast Division.	\$1,260 per month; with additional services, ranging from \$25 to \$500; total, not to exceed: \$18,000.
35.	Candace Moyer	Promotional support services "KCRW Presents" and "Sounds Eclectic" and special projects	Billable at \$17.00 per hour; varying rates for special projects; total, not to exceed \$5,500
36.	Diana Nyad	Program services, "THE SCORE" a weekly commentary; Guest Host, special programming.	Payable at \$250 per original, exclusive commentary per week; varying rates for other programs; total, not to exceed \$17,500.
37.	Ed Parker, Jr.	Design + art work services	Payable upon project(s) completion and invoicing; Total, not to exceed \$6,000
38.	Vy Pham	Promotional support for KCRW's music projects, "KCRW PRESENTS," "SOUNDS ECLECTIC;" West Coast Division; with additional services; occasional promotional support for special projects, and the East Coast Division.	\$1,260 per month; with additional services, ranging from \$25 to \$500; total, not to exceed: \$18,000.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
39.	Sandep Rahi DBA: Burn Box	Design + artwork services	Payable upon project(s) completion and invoicing; Total, not to exceed \$12,000
40.	Liza Richardson DBA Mad Doll Corp.	Program services "The Drop Plus"; with additional programming; guest host for various music programs	\$200 per program "The Drop Plus;" With additional programming, with rates ranging from \$25 to \$300; Varying rates for music programs; Total, not to exceed \$17,000
41.	Abraham Rivera	Design + artwork services	Payable upon project(s) completion and invoicing; Total, not to exceed \$7,000
42.	Reed Rudy Voice Over	Voice-over coaching for various KCRW program hosts/commentators, as needed and authorized by KCRW management.	\$100 per hourly session; hourly rates, subject to change; total, not to exceed \$8,500
43.	Kevin Roderick	Program services, "LA Observed" commentary; special projects.	Payable at \$250 per exclusive original "LA Observed" commentary; payable at varying rates for special projects. Total, not to exceed \$17,500.
44.	Robert Scheer	Program services "Left, Right + Center"; guest host "Politics of Culture" and special programming	\$100 per program, LRC; varying rates for special programming; total, not to exceed \$6,800
45.	Thomas Schnabel DBA: Toucano Productions	Program services "Café LA" weekly and online; as Guest Host for other music programs	\$300 per program, Café LA weekends; \$200 per program, "Cafe LA" online. For additional programming for weekends and online, with rates ranging from \$200 to \$300 per program; Varying rates for music programs; Total, not to exceed \$72,000
46.	Mathieu Schreyer	Program services, guest host for various music programs	Varying rates; total, not to exceed \$5,000
47.	Jeremy Sole	Program services, Guest host for Various music programs	Varying rates; total, not to exceed \$5,000.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
48.	Catherine Rozansky	Program services, guest host for various music programs	Varying rates; total, not to exceed \$5,000
49.	James C. Taylor	Program services, "Theatre Talk" weekly commentary; Guest Host, of special projects/programming.	\$250 per program, "Theatre Talk;" varying rates for other special projects/programming; total, not to exceed \$17,500
50.	Garth Trinidad	Program services "Chocolate City" weekends and online; Additional programming "Chocolate City;" guest host for various music programs	\$200 per program "CHOCOLATE CITY" weekends and online; Additional programming for "CHOCOLATE CITY" weekends and online with rates ranging from \$25 to \$300; Varying rates for various other music programs; Total, not to exceed \$60,000
51.	United Future, LLC	For monthly Web design, programming and interactive development.; for special projects, outside scope of monthly work.	Monthly retainer at \$2,400; For special projects, rates ranging from \$5,000 to \$30,000 per project, outside of monthly work, payable upon billing; Grand total, not to exceed \$100,000
52.	Dan Wilcox	Program services, guest host various music programs	Varying rates; total, not to exceed \$5,000
53.	David Wilson	Landscape design; installation; and weekly or monthly maintenance for KCRW, as needed.	\$100 per month; also allowable reimbursable expenses; not to exceed \$2,000 in a twelve (12) month period. Grand total, not to exceed \$4,000.
54.	Garth Wilson DBA: Orange Soda Pop	Design + artwork services	Payable upon project(s) completion and invoicing; Total, not to exceed \$21,000
55.	Marc Porter Zasada	Program services "The Urban Man," weekly commentary; Guest Host, special programming	\$250 per original, exclusive program, The Urban Man;" varying rates for special programming; total, not to exceed \$17,500

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 16 ANNUAL CONTRACTS AND CONSULTANTS

16-L KCRW (continued)

	Provider	Service	Amount
56.	Joel Zeeve	Broadcast engineering services For KCRY transmitter site and for authorized work, outside scope of project.	\$300 per month retainer; payable at varying rates for authorized work, outside scope of project, dependent upon complexity of said authorized work; total, not to exceed \$10,000
57.	Titan Worldwide	Provide KCRW promotion on LADOT/Orange County buses,	Promotion for 4 weeks, starting April 30, 2007, not to exceed \$21,400. Payable at \$24,000 for 4 weeks, starting 9-3-07 thru 9-30-07; Payable at \$24,000 for 4 weeks, starting 10-1-07 thru 10-28-07; Payable at \$24,000 for 4 weeks, starting 10-29-07 thru 11-26-07
58.	Michael Simon DBA Joyful Systems	Web programming, with monthly maintenance services; and specialized projects, involving "Python" software and applications called "ZOPE" and "PLONE"	Payable at \$90/hour; hours to vary monthly, depending on complexity of projects; and monthly maintenance of KCRW website. Not to exceed \$120,000.
59.	Jessica Spaulding	Tape/cassette dubbing services as needed and authorized by KCRW.	Payable at \$5.00 per tape, not to exceed \$6,000

Funding Source: KCRW Donations: District

60.	Ed Parker	Design + artwork services, as Needed for fundraising projects.	Payable upon project(s) Completion and invoicing; Total, Not to exceed \$12,000
61.	Sandep Rahi DBA: Burn Box	Design + artwork services, as needed for fundraising projects.	Payable upon project(s) completion and invoicing; Total, not to exceed \$15,000
62.	Abraham Rivera	Design + artwork services, as Needed for fundraising projects.	Payable upon project(s) Completion and invoicing; Total, not to exceed \$8,000
63.	Garth Wilson DBA: Orange Soda Pop	Design + artwork services, as Needed for fundraising projects.	Payable upon project(s) completion and invoicing; Total, not to exceed \$75,000

Funding Source: KCRW Donations: Auxiliary

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 11, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 17 ORGANIZATIONAL MEMBERSHIPS, 2007-2008

Requested Action: Approval

Accreditation

- Accrediting Commission for Community and Junior Colleges (WASC)
- American Medical Association
- Commission on Allied Health, Education and Accreditation
- Council for Higher Education Accreditation (CHEA)
- National League of Nursing (NLN)
- National League for Nursing Accrediting Commission (NLNAC)

Board Organizations

- American Association of Community Colleges
- Association of Community College Trustees
- California Association of African American Community College Trustees (CAAACCT)
- California Association of Latino Community College Trustees (CALCCT)
- Community College League of California
- Community College Leadership Development Initiative Foundation (CCLDIF)
- Consortium of Under-Funded Districts
- National Association of Latino Elected Officials (NALEO)

District-Wide Organizations

- Academic Senate for California Community Colleges
- Affirmative Action, Diversity & Equity Consortium-So. Region (AADEC-SR)
- Affirmative Action Officers Association (AAOA)
- American Association of Collegiate Registrars and Admissions Officers
- American Association of Higher Education (AAHE)
- American Association of University Women (AAUW)
- American Council of Education (ACE)
- American Mathematical Association of Two-Year Colleges
- American Society of Composers, Authors and Publishers
- AMIDEAST
- Arts Advocates
- Asian Pacific Islander (API) Council
- Associate Degree Nursing Program, Southern California Directors (COADN)
- Association of Chief Human Resources Officers/Equal Opportunity Officers (ACHRO)
- Association of Departments of Foreign Languages (ADFL), a division of the Modern Language Association
- Association of Community and Continuing Education (ACCE)
- Association for Institutional Research (AIR)
- Association of International Education Administrators (AIEA)
- Association of Performing Arts Presenters
- Beverly Hills Chamber of Commerce
- Broadcast Education Association (BEA)
- Broadcast Music, Inc. (BMI)
- California Arts Advocates
- California Association of Institutional Research

California Association of Public Purchasing Officers, Inc. (CAPPO)
 California Association of School Business Officers (CASBO)
 California Association of Student Financial Aid Administrators
 California Campus Environmental Health and Safety Association
 California Colleges for International Education (CCIE)
 California Community College Association for Occupational Education (CCCAOE)
 California Community College Chief Instructional Officers (CCCCIO)
 California Community College Chief Student Services Administrators Association
 California Community Colleges Classified Senate (CCCCS)
 California Community Colleges Counselors Association (CCCCA)
 California Community College Early Childhood Educators
 California Community Colleges Registrars and Admissions Officers (CACCRAO)
 California Community College Student Affairs Association (CCCSAA)
 California Community College Transfer Center Director's Association
 California Community Colleges Student Financial Aid Administrators Association
 California Cooperative Education Association
 California Fashion Association
 California Heritage Museum
 California Information System Office Association (CISOA)
 California Newspaper Publishers Association
 California Placement Association
 California Presenters
 California Resource Recovery Association
 California Space Authority
 California Transit Association
 Career Planning and Adult Development Network
 CMJ New Music Report
 The College Board
 College Consortium for International Studies
 Color Association of the United States
 Communicators for Higher Education
 Community College Facility Coalition
 Community College Instructional Network
 California Community College Statewide CB Database Project (CCLC-OCB)
 Community College Public Relations Organization
 Consortium for North American Higher Education Collaboration (CONAHEC)
 Consortium of Southern California Colleges & Universities (CSCCU)
 Council for Advancement and Support of Education (CASE)
 Council for Adult and Experiential Learning
 Council of Chief Librarians
 Council for Opportunity in Education (COE)
 Council for Resource Development (CRD)
Culver City Chamber of Commerce
 Creative LA
 Directors of Educational Technology/California Higher Education (DETCHE)
 Education Mandated Cost Network
 English Council of California Two-Year Colleges
 Equal Employment Diversity and Equity Consortium/Southern Region)
 Fulbright Association

Health Services Association of California Community Colleges
 Hispanic Association of Colleges and Universities
 Honors Transfer Council
 Institute of International Education (IIE)
 Institute for Supply Management
 International Animated Film Society (ASIFA-Hollywood)
 International Association for Continuing Education and Training (IACET)
International Personnel Management Association
 International Society for the Performing Arts Foundation
 Journalism Association of Community Colleges
 KCET-TV
 KOCE-TV
Latin Business Association
 Latina Leadership Network
 League for Innovation
 Learning Resources Network
 Liebert, Cassidy, Whitmore/Employment Relations Consortium (ERC)
 Los Angeles Area Chamber of Commerce
 Los Angeles World Affairs Council
 Malibu Chamber of Commerce
 Metropolitan Cooperative Library System
 Music Association of California Community Colleges (MACCC)
 NAFSA Association of International Educators
 National Association for the Advancement of Color People (NAACP)
 National Association of College Admission Counselors
 National Association of Educational Buyers
 National Association of Foreign Student Admissions Officers
 National Association of Student Employment Administrators (NASEA)
 National Association of Student Financial Aid Administrators
National Association of Women Business Owners
 National Association for the Education of Young Children
 National College Fairs Advisory Committee (NACAC)
 National Communication Association
 National Community College Hispanic Council
 National Council for Marketing and Public Relations
 National Council on Research and Planning (NCRP)
 National Endowment for the Arts (NEA)
 National Endowment for Humanities (NEH)
 National Institute for Staff & Organizational Development (NISOD)
 National Orientation Director's Association (NODA)
 Network of California Community College Foundation
 Pacific Association of Community College Registrars and Admissions Officers
 Pacific Coast College Health Association
 Pacific Council on International Policy
 The Presidential Summit (An Association of Community Colleges and Public Universities)
 Recording for the Blind and Dyslexic
 Research and Planning Group for California Community Colleges
 Santa Monica Chamber of Commerce
 SESAC (license for public performance of music works)
 Society for Human Resource Management
 South Bay Police Training Committee
 Southern California Consortium for International Studies

Southern California Regional Transit Training Consortium
Southern California CCD ERC
Southern California Intersegmental Articulation Council (SCIAC)
Southern 30 Information Exchange Consortium
Vernon Chamber of Commerce
West Hollywood Chamber of Commerce
Western Alliance of Arts Administrators
Western Arts Alliance
Western Association of College Admissions Counselors
Women in Animation
Women in Higher Education

Funding Source: 2007-2008 Departmental Budgets

It is further recommended that the Board of Trustees approve the following 2007-2008 organizational memberships for KCRW:

American Public Media
California Broadcasters Association
California Public Radio
Development Exchanges, Inc.
Integrated Media Association
Major Market Partnership
National Association of Broadcasters
National Public Radio
National Translator Association
Public Broadcasting Management Association
Public Radio Exchange
Public Radio International
Public Radio Program Directors
Society of Professional Journalists
Southern California Broadcasters Association

Funding Source: 2007-2008 Budget/KCRW
Grants and donations

It is further recommended that the Board of Trustees approve the following 2007-2008 organizational memberships for the Personnel Commission:

California School Personnel Commissioners Association
Cooperative Organizations for the Development of Employee Selection
International Personnel Management Association (IPMA)
Personnel Commissioners Association of Southern California (PCASC)
Southern California Public Management Association – Human Resources
Society of Human Resource Management (SHRM)
WRIPAC Services – Western Region Items Bank (WRIB)

Funding Source: 2007-2008 Budget/Personnel Commission

It is further recommended that the Board of Trustees approve the following 2007-2008 organizational memberships for Athletics:

- California Community College Athletic Academic Advisors Association
- California Community College Athletic Directors Association
- California Community College Athletes Training Association
- California Community College Cross Country + Track & Field Coaches Association
- California Community College Fastpitch Softball Coaches Association
- California Community College Football Coaches Association
- California Community College Men's Basketball Coaches Association
- California Community College Soccer Coaches Association
- California Community College Swimming & Diving Coaches Association
- California Community College Tennis Coaches Association
- California Community College Women's Basketball Coaches Association
- Commission on Athletics
- Intercollegiate Tennis Association
- National Association of Collegiate Directors of Athletics
- National Association of Academic Advisors for Athletics
- National Athletes Training Association
- Western States Conference

Funding Source: 2007-2008 Budget/Athletics

COMMENT: Total District funds expended for 2006-2007 were approximately \$101,000 (excluding KCRW). The same amount is budgeted for 2007-08. This action is for authorization of organizational memberships, although not all memberships are renewed.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 18 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

18-A CONTRACT FOR SET DESIGN & PAINTING

Provider: Patty Briles
Amount: \$10,000
Term of Contract: March, 2007- June, 2008
Funding Source: District Budget
Summary: Ms. Briles provided set design and painting for Theatre Arts productions.

18-B CONSULTANT FOR INDUSTRY-DRIVEN REGIONAL COLLABORATIVE GRANT

Provider: Avenues Consulting
Service: To provide project monitoring and evaluation services for Santa Monica College's Industry-Driven Regional Collaborative (IDRC) grant.
Amount of Contract: \$15,000
Term of Contract: July 1, 2007 – November 30, 2007
Funding Source: Industry-Driven Regional Collaborative (IDRC) Grant
Summary: The IDRC project focuses its services towards the logistics and manufacturing fields. According to SMC's grant with the state Chancellor's Office, scope of services includes developing the skills of individuals trying to enter the growing logistics industry. It also helps workers in local manufacturing companies to gain more skills to move up their career ladder or become more competitive in today's job market. The IDRC grant has a two-year project term (2006-2008) and needs to include an internal monitoring component to assure proper alignment with grant-related timelines and be positioned to achieve anticipated project deliverables (i.e., enrollment, training, regional information-exchange/connectivity, etc.).

Avenues Consulting provides similar services to local companies, projects and educational agencies such as Institute Jean Mermoz (France), Flight Safety International, and BEA E-Commerce Systems. The consultant will work with SMC's management to conduct the following aspects of the monitoring component: desk review, onsite participant/file monitoring, report development, and follow-up. All services will be focused toward the first year of the IDRC project assuring proper delivery of service. The consultant will give assistance in documenting participant eligibility and generate/submit report(s) on all monitoring outcomes and review findings. Periodic follow-up efforts, if needed, will be conducted to assure proper corrective actions have been taken within the designated time requirement.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 18 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

18-C MARKETING AND RECRUITMENT FOR 2006-2007 (Amendments)

1. Provider: LA Weekly newspaper
Amount: Addition to the contract in the amount of \$7,312, for a total of \$73,904 (Original contract amount of \$65,120 approved June 12, 2006)

Term of Contract: July 1, 2006 through June 30, 2007
Service: Print advertising for Student Recruitment
Funding Source: SMC 2006-07 Marketing Budget/Matriculation/Financial Aid
Summary: SMC does not typically advertise for new students for the Winter session, however Fall 2006 enrollments were below target. This effort (placement of two ads in the LA Weekly) augmented other efforts targeted at continuing students. Winter 2007 resulted in a 4.5 percent gain in headcount compared to the prior Winter.

2. Provider: KPWR 105.9 FM Radio
Amount: Addition to the contract in the amount of \$9,975, for a total of \$279,975 (Original contract amount of \$270,000 approved June 12, 2006)

3. Provider: KROQ 106.7 FM Radio
Amount: Addition to the contract in the amount of \$20,000, for a total of \$360,000 (Original contract amount of \$340,000 approved June 12, 2006)

Term of Contracts: July 1, 2006 through June 30, 2007
Service: Advertising for Student Recruitment
Funding Source: SMC 2006-07 Marketing Budget/General Fund/Financial Aid
Summary: These additions provided an additional week of radio advertising for the Spring 2007 semester. Spring 2007 enrollment ended up matching Fall 2006 enrollment. This is a strong outcome, as the Spring semester is usually about 96% the size of the Fall semester. Additionally, enrollments of students from other colleges (students with the enrollment status of "First Time Transfer") increased 13% compared to the prior year Spring semester (this category totals about 4,000 students). KPWR is number 1 and KROQ is number 2 in the demographics appropriate to student recruitment.

18-D MARKETING, COMMUNITY OUTREACH, AND RECRUITMENT (Amendment)

- Provider: We Search Research
Amount: Addition to the contract in the amount of \$3,425, for a total of \$18,425 (Original contract amount of \$15,000 approved June 12, 2006)

Term of Contract: 2006-07 (original contract approved June 12, 2006)
Funding Source: 2006-07 Marketing, Matriculation and Financial Aid budgets
Summary: Additional services required to provide copy editing and information verification for the 2006-07 SMC schedule of classes and college catalog.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 18 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

18-E LEGAL SERVICES (Amendment)

Provider: Harding, Larmore, Mullen, Jakle, Kutcher & Kozal
Amount: Amends the contract approved June 12, 2006, for legal services for municipal, land use, and CEQA issues in the amount of \$200 to \$323 per hour plus expenses to the amount of \$200 to \$325 per hour plus expenses.
Term of Contract: 2006-07 (original contract approved June 12, 2006)
Funding Source: 2006-07 Business & Administration; Capital Outlay Fund; Bond Measures U and S funds.
Summary: This reconciles a \$2 difference between the approved contract and the actual billing rate (a maximum rate of \$325 per hour replaces the previously approved maximum rate of \$323 per hour).

18-F CONTRACT FOR PERSONNEL COMMISSION (Correction)

Provider: Company of Experts
Consultant: Sue Tsuda
Amount: \$552 per day plus \$125 per diem for lodging expenses
Duration: May 1–May 31, 2007
Funding Source: Personnel Commission Fiscal Year 2006-07 Budget
Summary: This is a correction to the previously approved item specified a flat rate through May. The Personnel Commission approved a flat rate through April and a daily rate plus per diem for the month of May.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 19 NEW COURSES AND CERTIFICATES

Requested Action: Approval/Ratification

The following new courses and certificates were approved by the Curriculum Committee and the Academic Senate in Spring 2007:

New Courses

- Accounting 26: Advanced Business Law
- Business 51: Intercultural Business Communication
- Business 80: Principles of Logistics
- CIS 53: Microsoft Expression Web
- CIS 58: Designing Accessible Websites
- CIS 61: Fireworks
- ECE 53: Environment as the Third Teacher
- ECE 61: Teacher/Child Interactions
- ESL 16C: Sentence Structure and Punctuation
- ET 30: Animation Project
- ET 96: Costumed Figure Drawing
- Film Studies 11/English 31: Literature to Film
- Film Studies 31: Introduction to Digital Filmmaking
- Music 57: Advanced Vocal Performance Techniques
- Music 66: Music Fundamentals and Beginning Piano
- Philosophy 11: Philosophy of Art and Aesthetics
- Respiratory Therapy 29: Neonatal and Pediatric Respiratory Therapy
- Respiratory Therapy 30: Adult Critical Care Monitoring and Diagnostics
- Respiratory Therapy 60: Respiratory Physiology
- Respiratory Therapy 70: Respiratory Pathophysiology
- Theatre Arts 55: Advanced Production—Small Theatre Venue
- Women’s Studies 20: Women, Feminisms, and Social Movements—A Global Approach

Distance Education Courses

- Accounting 26: Advanced Business Law (cross listed w/Business 6)
- Biology 21: Cell Biology and Evolution
- Business 46: Introduction to Investments
- Business 80: Principles of Logistics
- CIS 53: Microsoft Expression Web
- CIS 58: Designing Accessible Websites
- CIS 61: Fireworks
- CS 81: JavaScript and Dynamic HTML
- ECE 61: Teacher/Child Interactions
- Education 01: Careers in Education
- ESL 16C: Sentence Structure and Punctuation
- ET 11: Computer Skills for Digital Media
- ET 37: Digital Imaging for Design I
- Nursing 16: Physical Assessment
- Nursing 19: Orientation to Advanced Placement
- Nursing 25: Psychiatric-Mental Health Nursing

Nursing 28: Community Based Nursing Practice
Nursing 30: Intermediate Medical-Surgical Nursing
Nursing 35: Advanced Medical-Surgical Nursing
Nursing 40: The Nursing of Children
Nursing 45: Women's Health Care
Nursing 50: Professional Role Transition
Speech 01: Elements of Public Speaking
Speech 07: Intercultural Communication

Continuing Education Courses (Non-Credit)

English 909 – 9th Grade Level
English 910 – 10th Grade Level
English 911 – 11th Grade Level
English 912 – 12th Grade Level
ESL 961: Beginning Reading and Writing
ESL 963: Intermediate Reading and Writing
ESL 965: Advanced Reading and Writing
ESL 971: Beginning Idioms, Prepositions, and Vocabulary
ESL 973: Intermediate Idioms, Prepositions, and Vocabulary
ESL 975: Advanced Idioms, Prepositions, and Vocabulary

Certificates

Non-Credit Certificate of Competency: English Idioms, Prepositions, and Vocabulary (ESL Series 970)
Non-Credit Certificate of Competency: Integrated Skills – Reading, Language (ESL Series 900)
Non-Credit Certificate of Competency: Listening, Speaking and Pronunciation in English (ESL Series 910)
Non-Credit Certificate of Competency: Reading and Writing in English (ESL Series 960)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 20 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

<u>ELECTIONS</u>		<u>EFFECTIVE DATE</u>
<u>ADMINISTRATIVE</u>		
Alcala, Celena	Project Manager, Title V Grant (renewal/categorical position/100%)	07/01/07 - 06/30/08
Buchsbaum, Robert	Project Manager, Industry-Driven Regional Collaborative (categorical position/100%)	06/12/07 - 06/30/08 07/01/07 - 06/30/08
Cajayon, Felicito	Acting Dean, Workforce Development (categorical position/100%)	07/01/07 - 06/30/08
Furuyama, Ron	Project Manager, Dual Enrollment (renewal/categorical position/100%)	07/01/07 - 06/30/08
Hyeler, Maral	Project Manager, Dual Enrollment (renewal/categorical position/100%)	07/01/07 - 06/30/08
McGrath, Marilyn	Project Manager, Prop. 10 (renewal/categorical position/100%)	07/01/07 - 08/20/07
Murphy, Dawn	Project Manager, Nursing Initiatives (renewal/categorical position/100%)	07/01/07 - 06/30/08
Peters, Hazel	Project Manager, Nursing Skills Lab (renewal/categorical position/100%)	07/01/07 - 06/30/08
Ramos, Patricia	Acting Director Small Business Development Center (categorical position/100%)	07/01/07 - 06/30/08
Santos, Sarita	Project Manager, Title V Grant/Teacher Ed (renewal/categorical position/100%)	07/01/07 - 06/30/08
Solano, Albert	Project Manager, Copernicus Project (renewal/categorical position/100%)	07/01/07 - 06/30/08
Uyan, Roselyn	Project Manager, Job Development Incentive Funds (categorical position/100%)	06/12/07 - 06/30/07 07/01/07 - 06/30/08

PROBATIONARY

Berman, Diane	Instructor, Political Science	08/21/07
Davison, George	English Basic Skills Writing	08/21/07
Lee, Jae Cho	Instructor, Dance	08/21/07
McGrath, Marilyn T.	Instructor, Early Childhood Education	08/21/07
Lu, Ming Chun	Instructor, Accounting	08/21/07
Seiden, Jackeline	Instructor, Counseling	08/21/07
Von der Ohe, Christina	Instructor, Anatomy/Physiology	08/21/07
Weatherford, Kayli	English Basic Skills Writing	08/21/07

ADJUNCT

(List on file in the Office of Human Resources - Academic)

LEAVES OF ABSENCE

Del Valle, Patti	Counselor, Counseling	Fall 2007 – Spring 2008
Comment:	Partial reduction of 2007-08 contract to 75%.	
Dworsky, Amy	Counselor, Counseling	Fall 2007 - Spring 2008
Comment:	Partial reduction of 2007-08 contract to 55%.	
Mattessich, Stefan	Instructor, English	Fall 2007
Comment:	Extension of prior board approved leave of absence Fall 06 - Spring 07.	

SEPARATIONS

RESIGNATION

Goueth, Pierre Y.	Instructor, Physical Sciences	07/16/07
-------------------	-------------------------------	----------

RETIREMENT

Keenan, Charles E. Jr.	District Physician	24 years	08/31/07
Mason, Sheila E.	Instructor, Mathematics	16 years	07/28/07
McMullen, Robert J.	Instructor, Kinesiology/P.E.	28 years	07/27/07
Shamey, Katherine L.	Instructor, Social Science	31 years	06/13/07

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 21 **CLASSIFIED PERSONNEL**
Requested Action: Approval/Ratification **ESTABLISH/ABOLISH POSITIONS**

The following positions will be established/abolished in accordance with District policies and salary schedules.

<u>ABOLISH</u>	<u>EFFECTIVE DATE</u>
Administrative Assistant I (1 position) Personnel Commission, 12 mos, 40 hrs	06/30/07

RECOMMENDATION NO. 22 **HAY STUDY REPORT/ RECLASSIFICATIONS**
Requested Action: Approval/Ratification

The following reclassifications are recommended by the Personnel Commission as a result of the Hay Study Report effective January 1, 2007.

- Fr: Administrative Assistant I (2 positions)
- To: Administrative Assistant II

- Fr: Administrative Assistant II (1 position)
- To: Administrative Assistant III

- Fr: Athletic Trainer I
- To: Athletic Trainer

- Fr: Department Secretary I (correction - 2 positions)
- To: Administrative Assistant I

- Fr: Department Secretary II - Confidential (correction - 1 position)
- To: Administrative Assistant I - Confidential

- Fr: Department Secretary III (correction - 1 position)
- To: Administrative Assistant I

- Fr: Electrician I (correction - 1 position)
- To: Journey Level - Electrician

- Fr: EOP & S /Hispanic Student Advisor (correction - 1 position)
- To: Student Services Specialist - EOP& S

Comment: A reclassification is defined as the reassignment of a position, whether filled or vacant from one class to another, whether new or existing, because of significant change in class title, minimum qualifications, duties or responsibilities. Reclassifications may occur only through a gradual accretion of growth of duties and responsibilities of a position and not those occasioned by a sudden or deletion of duties. Reclassification may or may not be accompanied by a change in salary range assignment (*Merit Rule 3.3*)
List of individuals under new classification on file with the Office of Human Resources.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 23 CLASSIFIED PERSONNEL – REGULAR

Requested Action: Approval/Ratification

Approval/ratification of the establishment of classified positions, and other actions involving classified personnel including hiring, promoting, changing work shifts, working out of classification, and advanced step placements. All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

MANAGEMENT PROBATIONARY

MacDonald, Dorwayne	Dir. of Classified Personnel, Personnel Comm	05/29/07
---------------------	--	----------

PROBATIONARY

Arneson, Laurie	Administrative Assistant I, Emeritus Coll	06/04/07
Harris, Charles M.	Custodian/NS-II, Operations	06/13/07
Hershon, Robert	Academic Comp Inst Spec.-AET, AET	06/13/07

PROMOTIONS

Adams, Robert	Buyer I, Bookstore	05/14/07
---------------	--------------------	----------

RECLASSIFICATIONS (thru Personnel Commission Process)

Bowman, Sheryl		01/01/07
Fr:	Administrative Assistant II, Academic Affairs, 12 mos, 40 hrs	
To:	Administrative Assistant III, Academic Affairs, 12 mos, 40 hrs	

Nasr, Waleed (<i>correction</i>)		01/01/07
Fr:	Multimedia Specialist, Instructional Computing, 12 mos, 40 hrs	
To:	Technology User Support Senior Specialist, Inst Computing, 12 mos, 40 hrs	

White, Judith		01/01/07
Fr:	Career Services Advisor, Job Development, 12 mos, 40 hrs	
To:	Senior Career Services Advisor, Job Development, 12 mos, 40 hrs	

WORKING OUT OF CLASSIFICATION

Trejo, Amelia		04/14/07 - 05/29/07
Fr:	Administrative Assistant I, Student Life, 12 mos, 40hrs	
To:	Acting Administrative Assistant II, Student Life, 12 mos, 40 hrs	

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 23 CLASSIFIED PERSONNEL – REGULAR (continued)

ADVANCED STEP PLACEMENT

(The employee listed has met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Abdulkarim, Aziz, CC Parking Security Officer, Campus Pol.	Step B	04/16/07
Cadena, Ruben, CC Police Officer Trainee, Campus Police	Step B	12/07/06
De La Rosa, Taryn, Student Services Clerk, Financial Aid	Step B	03/26/07
Gonzalez, Jaime, Accountant, Fiscal Services,	Step C	02/26/07
Sturgis, Denise, Student Services Clerk, Financial Aid	Step C	03/22/07

INITIAL PLACEMENT SALARY

Approval of accelerated hiring rate of step E for Health Services Technician – RN

Comment: Per Merit Rule 12.2.4, an accelerated hiring rate may be set with the approval of the Board and the Personnel Commission at any step of the schedule of the class. It has been determined by the Personnel Commission that an accelerated hiring rate is necessary to successfully recruit applicants for this position.

LEAVES OF ABSENCE

PERSONAL

Marable, Ronald, CC Police Officer, Campus Police	05/23/07 - 05/29/07
---	---------------------

SEPARATIONS

39-MONTH MEDICAL REEMPLOYMENT

Sosa, Juan, Custodian, Operations	05/17/07
-----------------------------------	----------

DISMISSAL

Parking Security Officer	09/14/06
--------------------------	----------

RESIGNATION

Carter, Shauna, Student Services Clerk	06/14/07
Cleveland, Dekina, Administrative Clerk, LRC (<i>correction</i>)	05/15/07

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 24 CLASSIFIED PERSONNEL – LIMITED TERM

Requested Action: Approval/Ratification

Approval/ratification of provisional and limited term employees. All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Chegwidden, David, Accompanist-Percussion, Prog. Dev.	03/01/07 - 06/30/07
Desai, Krishna, Clerical Assistant II, Purchasing	05/10/07 - 06/30/07
Gutierrez, Hector, Groundskeeper, Grounds	05/25/07 - 06/30/07
Jarvis, Ardelle, Buyer, Purchasing	05/08/07 - 06/30/07
Kuroda, Mika, Accompanist-Dance, KD	05/07/07 - 06/30/07
Lee, Kent, Instructional, Assistant-Business, CSIS	05/25/07 - 06/30/07
Marin, Anne, Stage Construction Tech, Theatre Arts	09/01/06 - 09/30/06
Marin, Anne, Stage Construction Tech, Theatre Arts	01/02/07 - 06/30/07
Padjen, Mark, Pipefitter-Sprinkler Sys, Grounds	03/16/07 - 06/30/07
Ramirez, America, Clerical Assistant II, Community Relations	04/03/07 - 06/30/07
Scott, Vilma, Clerical Assistant II, Purchasing	05/04/07 - 06/30/07

LIMITED TERM

Dammer, Michael, Registration/Info Clerk, Admissions & Records	05/03/07 - 06/30/07
Diaz, Melissa, Counseling Aide, Student Life	05/04/07 - 06/30/07
Francls, Ashley, Counseling Aide, Student Life	05/03/07 - 06/30/07
Franklin, Tiffany, Counseling Aide, Student Life	05/04/07 - 06/30/07
Ghafyar, Maryam, Registration/Information Clerk, Matriculation	05/08/07 - 06/30/07
Gil, Paola, Registration/Info Clerk, Admissions & Records	05/10/07 - 06/30/07
Munoz, Andres, Registration/Info Clerk, Matriculation	05/30/07 - 06/30/07
Sanchez, Dominga, Instructional Asst.-Math, Latino Ctr	04/30/07 - 06/30/07

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 25 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

Approval/ratification of hiring of the following non-merit employee(s) for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant - CalWORKS \$8.00/hr	04
College Student Assistant - STHP \$8.00/hr	29
College Work-Study Student Assistant - FWS \$8.00/hr	11

SPECIAL SERVICES

Community Services Specialist I \$27.40/hr	04
Community Services Specialist II \$38.00/hr	01

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 26 FACILITIES

26-A CHANGE ORDER NO. 5- LIBERAL ARTS SOUTH BUILDING

Change Order No. 5 – PINNER CONSTRUCTION COMPANY on the Liberal Arts South Building Project in the amount of \$ 6,464.

Original Contract Amount	\$ 13,195,000
Previously Approved Change Orders 1 – 4	150,033
Change Order No. 5	<u>6,464</u>
Revised Contract Amount	\$ 13,351,497
Original Contract Time	425 days
Current Revised Contract Time	425 days

Funding Source: Measure U

Comment: Change Order No. 5 provides for the addition of an Owner requested eye-wash station, and the costs to provide galvanized metal flashing at selected window jambs and headers for water-tight transition to sheathing and waterproofing.

26-B AGREEMENT FOR ROADWAY IMPROVEMENTS, BUNDY CAMPUS, DONALD DOUGLAS LOOP SOUTH

Agreement with the CITY OF SANTA MONICA for the Roadway Improvements, Bundy Campus, Donald Douglas Loop South in the amount of \$57,137.

Funding Source: Measure S

Comment: The City of Santa Monica designed and constructed a temporary roadway to provide egress from the Bundy Campus on Donald Douglas Loop South. This work was completed in 2006, however the City has only recently provided the college with the final costs of the project. The Public Contract Code allows the District to contract with other government agencies for services without competitive bidding. The District is now in the process of designing a permanent roadway in cooperation with the City of Santa Monica.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 26 FACILITIES (continued)

26-C CHANGE ORDERS NO. 36, NO. 37 and NO. 38- PERFORMING ARTS COMPLEX, MADISON

Change Orders No. 36, No. 37 and No. 38 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 35	1,815,928

Change Order No. 36	<u>425,157</u>
Revised Contract Amount	\$33,021,085

Comment: Change Order No. 36 provides for the settlement of all outstanding changes received from FTR International through April 6, 2007 for the Performing Arts Center.

Change Order No. 37	<u>266,883</u>
Revised Contract Amount	\$ 33,287,968

Comment: Change Order No. 37 provides for the settlement of all outstanding changes received from FTR International through April 6, 2007 for the Music Renovation.

Change Order No. 38	<u>285,000</u>
Revised Contract Amount	\$33,572,968

Comment: Change Order No. 38 provides settlement of all outstanding structural steel changes with FTR and Palmer Steel for the Performing Arts Center.

Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order No. 38	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measure U

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 26 FACILITIES (continued)

26-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – BUNDY MASTER PLAN

Amend the agreement with WWCOT ARCHITECTS for the Bundy Master Plan to change the contract end date to December 31, 2007.

Funding Source: Measure U

Comment: The contract originally expired December 31, 2006, however this project was continued into 2007. This action is needed to pay an outstanding invoice. There are no changes to the financial terms of the agreement.

26-E SUBMISSION OF FIVE YEAR CONSTRUCTION PLAN 2009-2013

Submission of the Five Year Construction Plan, 2009-2013 including Initial Project Proposals and Final Project Proposals is required by the State Chancellor’s Office for possible funding.

Five Year Plan Priority Listing: See following page
 Initial Project Proposal (IPP): Child Development Center
 Initial Project Proposal (IPP): Media & Technology Driven Programs Building
 Final Project Proposal (FPP): Science Math Addition
 Funding Approved 07/08: Student Services/Administration

Comment: The Five Year Construction plan identifies all potential future projects especially those that may be eligible for state matching funds. The District selects projects that are expected to have the greatest possibility of state funding to be developed into an IPP. If the state approves the IPP then the project can be developed into an FPP the following year.

FIVE-YEAR CONSTRUCTION PLAN 2009-2013

To be submitted July 1, 2007

SANTA MONICA COMMUNITY COLLEGE DISTRICT

DISTRICT ORDER OF PRIORITY

SCHEDULE OF FUNDS

Priority		Total Project Cost	Funding Source(s)	Fiscal year of occupancy	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
1	Student Services Building				(P, W)	(C)	(E)			
		\$48,858,000	S/D	2010/2011	\$4,520,000	\$42,676,000	\$1,660,000			
2	Math/Science Addition						(P, W)	(C)	(E)	
		\$65,980,000	S/D	2012/2013			\$5,700,000	\$58,200,000	\$2,080,000	
3	Northwest Quad				(C)					
		\$8,100,000	D	2008/2009	\$7,200,000					
4	PE & Athletic Fields (John Adams)				(C, E)					
		\$2,495,000	D	2008/2009	\$2,390,000					
5	Career Opportunities Center				(P, W)	(C)	(E)			
		\$32,033,000	S/D	2009/2010	\$2,683,000	\$28,784,000	\$566,000			
6	Renovation of Corsair Field				(P)	(C, E)				
		\$4,010,000	D	2008/2009	\$403,000	\$3,607,000				
7	Early Childhood Development Lab							(P, W)	(C)	(E)
		\$11,318,000	S/D/O	2013/1014				\$926,000	\$9,992,000	\$400,000
8	Malibu Site Acquisition and Facility				(A)			(P)	(W)	(C, E)
		\$25,363,000	S/D	2012/2013	\$10,500,000			\$552,000	\$694,000	\$13,617,000
9	Replacement Health, Fitness and P.E. Building				(P, W)	(C)	(E)			
		\$30,511,000	D	2010/2011	\$2,460,000	\$26,251,000	\$1,800,000			
10	Energy Efficiency Projects									
		\$3,000,000	D/S/O	2013/2014						
11	Media & Technology Driven Programs Building							(P, W)	(C)	(E)
		\$36,108,000	S/D/O	2013/2014				\$2,682,000	\$31,826,000	\$1,600,000
12	Bookstore & Student Center Replacement							(P, W)	(C)	(E)
		\$36,519,000	D/O	2013/2014				\$2,910,000	\$31,809,000	\$1,800,000

Funding Phase:

(A) Land Acquisition

(P) Preliminary Plans

(W) Working Drawings

(C) Construction - incl. "soft" costs

Funding Source:

S=State

D=District

F=FEMA

O=Other

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27 BUDGET TRANSFERS

Requested Action: Approval/Ratification

27-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period of: April 26, 2007 – May 29, 2007

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	650
3000	Benefits	0
4000	Supplies	4,715
5000	Contract Svcs/Operating Exp	-4,236
6000	Sites/Bldgs/Equipment	371
7000	Other Outgo/Student Payments	-1,500
Net Total:		0

27-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period of: April 26, 2007 – May 29, 2007

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	6,296
2000	Classified/Student Salaries	-7,100
3000	Benefits	0
4000	Supplies	-383
5000	Contract Svcs/Operating Exp	39,334
6000	Sites/Bldgs/Equipment	-37,822
7000	Other Outgo/Student Payments	-325
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 28 BUDGET AUGMENTATIONS

The 2006-2007 Adopted Budget will be amended to reflect the following budget augmentations

Title of Grant: Curriculum Improvement Partnership Award II (CIPA II) Program for Minority-Serving Institutions.

Granting Agency: United Negro College Fund Special Programs Corporation with funding from NASA

Appropriated Funding: \$124,999

Matching Funds: N/A

Performance Period: January 1, 2007 through December 31, 2007

Budget Augmentation:	Revenue: (Year 2)	8000	\$124,999
	Expenditures: 1000	31,688	
	3000	9,206	
	4000	14,500	
	5000	16,500	
	6000	34,100	
	7000	19,005	

Summary: The "Network Security and Robotics/Artificial Intelligence Program Development with Emphasis on Project Management Principles" Project is sponsored by NASA through the United College Negro Funds Special Programs' Curriculum Improvement Partnerships Award (CIPA) II Program. This project was started January 1, 2006, and is expected to last for 3 years, ending on December 31, 2008. During year one of the project a total of six new courses were developed including: CS 9A Technology Project Management I, CS 9B Technology Project Management II, CS 25 Embedded Systems, CS 43 Windows Network Administration, CS 75 Network Protocols and Analysis and CS 78 Secure Server Installation & Admin. There were also three new Certificates of Completion developed including: Robotics/Artificial Intelligence, Networking, and Information Systems Management. In addition, all of the existing grant-related courses have been infused with Project Management curriculum as per the plan for year one. A new summer outreach program was successfully launched last summer with two 6-week for-credit courses offered to high school students. The grant paid for the books, and transportation to a field trip to NASA JPL in Pasadena, CA. Two project management principles in-house training sessions were successfully conducted to train the CSIS faculty on the basics of Project Management Principles and Microsoft Project 2003. These sessions helped spark interest in this area, and more faculty plan to update their curriculum to include this important topic. Finally, a scholarships program was also successfully implemented to identify and award scholarships to students according to the grant criterion. The grant passed all year one requirements and was awarded \$124,999.00 for year two.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 28 **BUDGET AUGMENTATIONS** *(continued)*

Granting Agency: California Community Colleges Chancellor's Office

Appropriated Funding: \$959

Matching Funds: N/A

Performance Period: July 1, 2006 – June 30, 2007

Summary: The district received an additional \$959 in Faculty and Staff Professional Development Funds for the 2006-2007 fiscal year.

Budget Augmentation: Revenue: 8000 State Income \$959
Expenditure: 5000 Conferences \$959

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 29 **COMMERCIAL WARRANT REGISTER**

Requested Action: Approval/Ratification

May 1 – May 31, 2007	2562 – 2604	\$10,955,228.70
----------------------	-------------	-----------------

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 30 **PAYROLL WARRANT REGISTER**

Requested Action: Approval/Ratification

May 1 – May 31, 2007	CIJ – C2K	\$7,703,563.11
----------------------	-----------	----------------

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 31 **AUXILIARY PAYMENTS & PURCHASE ORDERS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

May 1 – May 31, 2007	Payments	Purchase Orders
	\$1,122,702	\$23,571

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 32 **DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

May 1 – May 31, 2007	D001222 – D001392	\$1,277,441.36
	B000636 – B000710	\$2,002,906.72
	ST00058 – ST00123	\$2,201.89

D – Direct Payments
B – Benefit Payments (health insurance, retirement, etc.)
ST – Student Grant Payments

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 33 PURCHASING

Requested Action: Approval/Ratification

33-A PURCHASING AGREEMENT AND AUTHORIZATION OF PURCHASE ORDERS

Authorize the use of the following competitively bid agreements and the awards of purchase orders as follows:

- (1) The State of California Multiple Award Schedule (CMAS) Contract 3-3-70-0803E with CCS Presentation Systems Inc. for SMART Classroom audio-visual equipment. This contract allows for public education entities in the State of California to place orders under this contract without further competitive bidding per PCC 10298 and 10299 (b).

Authorize the award of a Purchase Order to CCS Presentation Systems Inc For SMART Classroom audio-visual equipment in the amount not to exceed \$400,000.

Funding Source: 2006-2007 Measure U Bond Funds.

- (2) U.S. Communities for the Wichita School District, amendment 5 contract January 14, 2003 with VIRCO for classroom furniture and equipment.

Authorize the award of Purchase Orders in an amount not to exceed \$117,700 VIRCO for classroom furniture and equipment.

Funding Source: 2006-2007 Measure u Bond Funds

- (3) State of California Department of General Services' California Multiple Awards Schedule (CMAS) contract #3-04-00-0486A from 11/13/2006 through 8/23/2008 with NEC United Solutions, Inc. for computer server maintenance service for MIS and the Library.

Authorize the award of a purchase order to NEC United Solutions, Inc. for the annual CISCO Smartnet server maintenance for MIS and Library servers in the amount not to exceed \$87,700.00

Funding Source: 2007-2008 Network Services Budget

- (4) California State University, Master Services Agreement #40370 from 8/31/2004-08/30/2010 with Oracle Corporation for software maintenance and license support.

Authorize the award of a purchase order to Oracle Corporation for the annual campus-wide license use and support maintenance in the amount not to exceed \$169,500.

Funding Source: 2007-2008 MIS Services Budget

Comment: These contracts allow for public education entities in the State of California to place orders under these competitively bid contracts. Public contracts Code Section 20652 allows the District to purchase through other public agencies without advertising for bid. There are significant cost savings to the District by joining in purchasing agreements with other agencies.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 11, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 33 PURCHASING (continued)

Requested Action: Approval/Ratification

33-B DECLARATION AND DONATION OF SURPLUS COMPUTER EQUIPMENT

- (1) Declare as surplus miscellaneous computers and monitors and authorize the District to donate the computers to the Santa Monica Unified School District and the Riordan Foundation because they have been determined to be of insufficient value to defray the cost to sell.

Comment: This action is in accordance with SMC Board Policy 6531 and Education Code section 81452.

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	REGULAR MEETING June 11, 2007
---	---

X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Wednesday, July 11, 2007 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

Santa Monica Community College District
Board of Trustees Meeting

May 14, 2007

Appendix A

2007-2008 TENTATIVE BUDGET

**SANTA MONICA COMMUNITY COLLEGE DISTRICT
2007-2008 TENTATIVE BUDGET NARRATIVE**

The Santa Monica Community College District Proposed Budget for fiscal year 2007-2008 is comprised of the following nine funds:

General Fund Unrestricted	\$140,302,784
General Fund Restricted	<u>\$28,456,963</u>
<i>Total General Fund</i>	<i>\$168,759,747</i>
Special Reserve Fund (Capital)	\$11,463,576
Earthquake Fund	\$3,094,515
Bond Fund: Measure U	\$29,988,071
Bond Fund: Measure S	\$40,727,212
Bond Interest & Redemption Fund	\$21,996,505
Student Financial Aid Fund	\$14,015,305
Auxiliary Operations	<u>\$5,048,496</u>
<i>Total Other Restricted</i>	<i>\$126,333,680</i>

TOTAL PROPOSED TENTATIVE BUDGET \$295,093,427

The 2005-2006 fiscal year closed with an Unrestricted General Fund ending balance of \$8,385,633.

GENERAL FUND

General Fund Unrestricted Revenues (01.0)

These are the only funds available for the general operations of the College. All other funds are restricted.

The proposed California Community College System budget for 2007-2008 provides for a Cost of Living Adjustment (COLA) of 4.53%. COLA is applied only to about 70% of the SMC General Fund revenue. Projections are based upon information received in the Governor’s “May Revise” figures. Santa Monica College does not anticipate any growth funding for fiscal year 2007-2008.

The state funding formula is based on the combination of property taxes, enrollment fees and principal apportionment funds added together to equal the estimated State General Revenue. The figures in the tentative budget are based on estimates from the Chancellor’s Office adjusted by the District’s enrollment projections. The District is still awaiting the receipt of the official P2 report and the Advanced Apportionment report and therefore adjustments to revenue should be anticipated between the tentative budget and adopted budget. If actual receipts of either property taxes or enrollment fees differ from projections, principal apportionment funding will be adjusted to keep the formula constant.

The State Lottery revenues are paid each year according to the annual enrollment figures.

In the revenue account titled “Other State Revenue” the District has placed the estimated 2007-2008 revenue for part-time faculty compensation, health insurance, and office hours.

Local revenue figures reflect the projection of property taxes. This is a combination of property tax shift, homeowner’s exemption, secured taxes, unsecured taxes, supplemental taxes, and prior years’ taxes. The capital surcharge for non-resident students is shown in Fund 40.0.

General Fund Unrestricted Expenditures (01.0)

The expenditure projections reflect appropriate step, column and longevity increases for all qualified employees. Classified expenditures reflect the last offer made to the CSEA regarding salaries. The expenditures reflect the hiring of approved new faculty positions, replacement managers and administrators, replacement classified staff members, and new classified staff members to support the FTES goals of the college.

In the discretionary section of the expenditure budget (Supplies, Services and Capital) there was an increase in budget of approximately \$255,000 from 2006-2007. In 2006-2007 this increase was \$1,646,000 (excluding Compton related expenditures) over 2005-2006 and in 2005-2006 it was \$1,522,000 over 2004-2005. When we exclude mandatory increases to items such as insurance and augmentations made to conduct new programs such as the new Big Blue Bus transportation line, there was a decrease in requested budget for discretionary funds of \$238,000 from the 2006-2007 fiscal year. This decrease was accomplished through departments conducting meetings with staff and faculty and making voluntary reductions or voluntary transfers to other departments.

The Contracts/Services line item in the tentative budget includes: Rents/Leases (i.e. Madison Site, Swimming Pool, Big Blue Bus) 25%, Other Contract Services (i.e. Pest Control, Child Care Collaborative) 14%, Advertising (targeted to increase FTES) 12%, Repairs of Equipment 12%, Bank Fees and Bad Debt 7%, Postage and Delivery Services 6%, Legal Services (including Personnel Commission) 5%, Off Campus Printing 5%, Consultants 4%, Conferences and Training 3%, LACOE Contracts (i.e. PeopleSoft, HRS) 2%, Memberships and Dues 1%, Audit 1%, and Other Services (i.e. Software Licensing, Mileage, Professional Growth, Fingerprinting, Board Meetings, Field Trips) 3%.

RESTRICTED FUNDS

General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State and Local sources. The restricted lottery revenue is by law allocated to the purchase of instructional materials. All grants that do not end by June 30, 2007 will be carried over to the 2008-2009 budget.

When received, new grants will be presented to the Board of Trustees for approval and the District's budget will be augmented to reflect the increase.

Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. State funding for capital projects and required expenditure matches to State funding for scheduled maintenance/physical plant and special repair projects and architectural barrier removal are reflected in this fund. The non-resident capital charge is a revenue source to this fund. Those funds are used to cover the installment payments for the AET Certificate of Participation and any District required expenditure matches for scheduled maintenance/physical plant and special repair projects and architectural barrier removal.

Also included in this fund is the Earthquake Redevelopment Revenue from the City of Santa Monica for the replacement of the earthquake damaged Liberal Arts building. These funds are combined with State funds for the Humanities and Social Sciences Building Project.

All capital expenditures and revenue in the Special Reserve Fund, as well as Fund 41.0, Fund 42.1, Fund 42.2, and 42.3 reflect the total expenditure allocation and the total revenue for all projects, and are not limited to the current year, thus resulting in a zero ending balance. Money in these funds may not be transferred into the general fund.

Earthquake Fund (41.0)

This fund reflects the FEMA and OES funding received and expended as a result of the damage incurred at Santa Monica College due to the 1994 Northridge Earthquake. These funds are for the Liberal Arts Replacement (Humanities and Social Sciences Building) Project, the District's last earthquake project.

Bond Fund Measure U (42.2)

This fund reflects the revenue from the sale of bonds approved by Measure U and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure U.

Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved by Measure S in November, 2004 and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved by Measure S.

Bond Interest and Redemption Fund (48.0)

This fund is administered by the Los Angeles County Treasurer's Office and reflects the receipt of property tax revenue due to voted indebtedness for bond issues and the payment of interest on those bonds plus the redemption of the bonds that mature within the 2007-2008 fiscal year. This information is provided by the Los Angeles County Treasurer's Office through the Los Angeles County Office of Education.

Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, EOPS and Cal Grants). Transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs.

Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, namely the bookstore, the food and vending concessions, and College expenditures in programs such as Athletics, Music, Theatre Arts, the *Corsair* student newspaper and transportation.

CONCLUSION

This is the recommended budget for acceptance. It reflects the best information currently available. It is expected that changes will occur between now and the Adopted Budget. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated revenue information and expenditure reduction efforts.

UNRESTRICTED GENERAL FUND 01.0
2007-2008 TENTATIVE REVENUE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED REVENUE	2007-2008 TENTATIVE BUDGET
FEDERAL			
FIN AIDS ADM ALLOWANCES	126,164	126,164	123,007
OTHER FEDERAL REVENUE	-	-	-
TOTAL FEDERAL	126,164	126,164	123,007
STATE			
PRINCIPAL APPORTIONMENT	69,557,523	75,069,226	83,423,598
PRIOR YEAR APPORTIONMENT - COMPTON - ONE-TIME	-	961,649	-
CREDIT REVENUE GROWTH - ONE TIME FUNDING IN 06-07	2,183,540	2,404,891	-
COLA	5,523,368	5,580,297	3,950,305
EQUALIZATION - ONE TIME FUNDING IN 06-07 ONLY	3,172,562	3,172,563	-
FTES BLOCK GRANT - ONE TIME FUNDING IN 06-07 ONLY	1,897,860	1,931,782	-
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	(3,159)	-
HOMEOWNERS EXEMPT	100,741	64,011	64,011
STATE LOTTERY REVENUE	3,213,071	3,184,088	2,675,768
MANDATED COST RECOVERY	-	714,191	-
OTHER STATE	1,163,975	1,163,975	1,163,975
TOTAL STATE	86,812,640	94,243,514	91,277,657
LOCAL			
PROP TAX SHIFT (ERAF)	5,723,298	3,082,317	3,636,604
SECURED TAX	7,772,530	4,938,693	4,340,997
SUPPLEMENTAL TAXES	476,056	314,015	302,488
UNSECURED TAX	473,734	362,170	311,170
PRIOR YRS TAXES	434,653	757,782	378,891
RENTS	55,000	65,000	55,000
INTEREST	148,000	375,000	148,000
ENROLLMENT FEES	8,761,595	8,644,364	8,760,008
STUDENT RECORDS	280,000	280,000	280,000
NON-RESIDENT TUITION/INTENSIVE ESL	13,635,000	14,590,000	13,894,900
OTHER STUDENT FEES & CHARGES	184,000	160,000	184,000
F1 APPLICATION FEES	70,000	80,000	70,000
OTHER LOCAL	426,000	350,000	426,000
I. D. CARD SERVICE CHARGE	395,000	365,000	395,000
LIBRARY CARDS	500	500	500
LIBRARY FINES	16,000	16,000	16,000
PARKING FINES	320,000	300,000	300,000
TOTAL LOCAL	39,171,366	34,680,841	33,499,558
TOTAL REVENUE	126,110,169	129,050,519	124,900,222
TRANSFER IN	163,536	181,771	258,721
TOTAL REVENUE AND TRANSFERS	126,273,705	129,232,290	125,158,943

**UNRESTRICTED GENERAL FUND 01.0
2007-2008 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2003-2004 ACTUAL REVENUE	2004-2005 ACTUAL REVENUE	2005-2006 ACTUAL REVENUE	2006-2007 PROJECTED REVENUE	2007-2008 TENTATIVE BUDGET
FEDERAL					
FIN AIDS ADM ALLOWANCES	-	144,445	115,864	126,164	123,007
OTHER FEDERAL REVENUE	430	-	-	-	-
TOTAL FEDERAL	430	144,445	115,864	126,164	123,007
STATE					
PRINCIPAL APPT.	47,044,874	53,839,551	62,038,681	75,069,226	83,423,598
PRIOR YEAR APPORTIONMENT - COMPTON	-	-	-	961,649	-
CREDIT REVENUE GROWTH	-	-	-	2,404,891	-
COLA	-	3,607,904	3,718,656	5,580,297	3,950,305
EQUALIZATION AUGMENTATION	-	-	951,769	3,172,563	-
ONE-TIME FTES BLOCK GRANT	-	-	-	1,931,782	-
PRIOR YR APPORTIONMENT ADJ.	1,379,323	354,548	812,352	(3,159)	-
INTEREST	1,161	-	-	-	-
HOMEOWNERS EXEMPT	93,279	96,195	95,305	64,011	64,011
STATE LOTTERY REVENUE	2,313,713	2,705,193	3,213,071	3,184,088	2,675,768
MANDATED COST RECOVERY	-	-	294,831	714,191	-
PARTNERSHIP FOR EXCELLENCE	4,276,360	3,661,884	4,276,362	-	-
OTHER STATE	1,290,994	1,331,151	1,226,550	1,163,975	1,163,975
TOTAL STATE	56,399,704	65,596,426	76,627,577	94,243,514	91,277,657
LOCAL					
PROP TAX SHIFT	15,161,214	8,058,717	4,052,395	3,082,317	3,636,604
SECURED TAX	6,858,089	7,174,389	7,467,473	4,938,693	4,340,997
SUPPLEMENTAL TAXES	287,358	405,910	468,060	314,015	302,488
UNSECURED TAX	374,713	381,106	380,949	362,170	311,170
PRIOR YRS TAXES	805,378	315,633	349,522	757,782	378,891
RENTS	55,053	60,575	54,750	65,000	55,000
INTEREST	155,862	334,669	147,492	375,000	148,000
ENROLLMENT FEES	6,565,795	9,420,876	9,510,565	8,644,364	8,760,008
STUDENT RECORDS	273,455	280,252	279,718	280,000	280,000
NON RES TUITION/INTENSIVE ESL	13,542,879	13,068,506	13,685,553	14,590,000	13,894,900
OTHER STUDENT FEES & CHARGES	254,137	202,790	184,554	160,000	184,000
F1 APPLICATION FEES	61,495	64,510	69,174	80,000	70,000
OTHER FEES	100,906	-	-	-	-
OTHER LOCAL	292,550	559,446	426,533	350,000	426,000
I. D. CARD SERVICE CHARGE	449,175	434,100	396,465	365,000	395,000
LIBRARY CARDS	620	6,639	420	500	500
LIBRARY FINES	-	15,690	15,416	16,000	16,000
PARKING FINES	381,916	373,596	316,581	300,000	300,000
SALE OF EQUIP AND SUPPLIES	100	150	-	-	-
TOTAL LOCAL	45,620,695	41,157,553	37,805,620	34,680,841	33,499,558
TOTAL REVENUE	102,020,829	106,898,424	114,549,061	129,050,519	124,900,222
TRANSFER IN (ADMIN. COST ALLOW.)	16,192	51,683	82,991	181,771	258,721
TOTAL REVENUE AND TRANSFER	102,037,021	106,950,107	114,632,052	129,232,290	125,158,943
BEGINNING BALANCE	1,862,057	6,834,088	5,586,996	8,385,633	15,143,841
ADJUSTMENT TO BEGINNING BALANCE	-	(1,564,387)	386,417	-	-
TOTAL FUNDS AVAILABLE	103,899,078	112,219,808	120,605,465	137,617,923	140,302,784

**UNRESTRICTED GENERAL FUND 01.0
2007-2008 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED EXPENDITURES	2007-2008 TENTATIVE BUDGET
INSTRUCTION	22,240,996	21,047,772	22,435,625
ACADEMIC MANAGERS	4,765,592	4,149,226	4,531,226
NON-INSTRUCTION	4,558,008	4,851,362	4,985,560
HOURLY INSTRUCTION	23,828,689	23,575,082	24,456,718
HOURLY NON INSTRUCTION	3,157,663	3,039,221	2,933,707
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	2,308,208	2,157,561	-
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	142,968	117,141	-
TOTAL ACADEMIC	61,002,124	58,937,365	59,342,836
CLASSIFIED REGULAR	17,837,618	16,118,113	18,992,920
CLASSIFIED MANAGERS	2,705,977	2,608,305	3,079,916
CLASS REG INSTRUCTION	2,383,811	2,290,051	2,507,975
CLASSIFIED HOURLY	2,086,295	1,862,309	1,887,433
CLASS HRLY INSTRUCTION	660,282	655,449	641,397
CLASSIFIED ONE-TIME OFF SCHEDULE PAY	770,219	677,575	-
TOTAL CLASSIFIED	26,444,202	24,211,802	27,109,641
STRS	3,864,278	3,749,717	4,076,124
PERS	2,686,214	2,511,284	3,044,382
OASDI/MEDICARE	2,635,651	2,390,259	2,767,974
H/W	10,053,006	10,356,473	11,058,307
RETIREE'S H/W	1,982,551	1,940,415	2,180,806
SUI	241,867	138,177	142,895
WORKERS' COMP.	1,235,658	1,158,296	1,266,144
ALTERNATIVE RETIREMENT	500,000	443,525	525,000
BENEFITS REL TO FACULTY RETRO & ONE-TIME OFFSCH	258,519	222,898	-
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH	167,113	142,197	-
TOTAL BENEFITS	23,624,857	23,053,241	25,061,632
TOTAL SUPPLIES	1,070,167	1,070,167	1,023,865
CONTRACTS/SERVICES	9,196,456	9,245,606	9,510,785
CONTRACTS/SERVICES - COMPTON	1,100,000	1,027,875	-
INSURANCE	666,930	763,302	800,000
UTILITIES	3,127,650	3,127,650	3,074,650
TOTAL SERVICES	14,091,036	14,164,433	13,385,435
BLDG & SITES	15,000	15,000	10,000
EQUIPMENT	123,600	123,600	104,800
LEASE PURCHASES	608,286	608,286	684,486
TOTAL CAPITAL	746,886	746,886	799,286
TOTAL EXPENDITURES	126,979,272	122,183,894	126,722,695
OTHER TRANSFER FOR FIN AID	290,188	290,188	288,201
OTHER OUTGOING TRANSFER	-	-	-
TOTAL EXPENDITURES & TRANSFERS	127,269,460	122,474,082	127,010,896

**UNRESTRICTED GENERAL FUND 01.0
2007-2008 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2003-2004 ACTUAL EXPENDITURES	2004-2005 ACTUAL EXPENDITURES	2005-2006 ACTUAL EXPENDITURES	2006-2007 PROJECTED EXPENDITURES	2007-2008 TENTATIVE BUDGET
INSTRUCTION	21,987,815	21,745,648	21,125,509	21,047,772	22,435,625
ACADEMIC MANAGERS	3,443,723	3,854,003	4,358,126	4,149,226	4,531,226
NON-INSTRUCTION	4,357,896	4,289,451	4,491,827	4,851,362	4,985,560
HOURLY INSTRUCTION	14,870,747	20,668,876	21,654,116	23,575,082	24,456,718
HOURLY NON INSTRUCTION	1,815,971	2,730,973	2,887,230	3,039,221	2,933,707
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	-	-	-	2,157,561	-
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	-	-	-	117,141	-
TOTAL ACADEMIC	46,476,152	53,288,951	54,516,808	58,937,365	59,342,836
CLASSIFIED REGULAR	14,720,401	14,460,879	16,137,063	16,118,113	18,992,920
CLASSIFIED MANAGERS	2,839,726	2,515,706	2,682,966	2,608,305	3,079,916
CLASS REG INSTRUCTION	1,976,481	1,829,489	2,046,452	2,290,051	2,507,975
CLASSIFIED HOURLY	1,112,001	1,658,358	1,644,135	1,862,309	1,887,433
CLASS HRLY INSTRUCTION	403,080	541,007	629,360	655,449	641,397
CLASSIFIED ONE-TIME OFF SCHEDULE PAY	-	-	-	677,575	-
TOTAL CLASSIFIED	21,051,689	21,005,439	23,139,976	24,211,802	27,109,641
STRS	3,020,699	3,287,618	3,479,021	3,749,717	4,076,124
PERS	1,847,857	2,195,902	2,412,882	2,511,284	3,044,382
OASDI/MEDICARE	2,033,329	2,145,540	2,332,240	2,390,259	2,767,974
H/W	8,122,204	8,540,335	9,265,433	10,356,473	11,058,307
RETIREE'S H/W	912,280	1,355,143	1,446,254	1,940,415	2,180,806
SUI	220,084	470,690	426,904	138,177	142,895
WORKERS' COMP.	806,458	1,501,094	1,089,084	1,158,296	1,266,144
DISTRICT RETIREMENT	328,901	645,902	495,821	443,525	525,000
BENEFITS REL TO FACULTY ONE-TIME OFF SCH PAY	-	-	-	222,898	-
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH PAY	-	-	-	142,197	-
TOTAL BENEFITS	17,291,812	20,142,224	20,947,639	23,053,241	25,061,632
INTEREST	-	-	-	-	-
TOTAL SUPPLIES	783,231	908,283	903,300	1,070,167	1,023,865
CONTRACTS/SERVICES*	7,156,477	7,289,128	8,452,505	10,273,481	9,510,785
INSURANCE	591,847	597,237	618,707	763,302	800,000
UTILITIES	2,502,469	2,297,437	2,665,353	3,127,650	3,074,650
TOTAL SERVICES	10,250,793	10,183,802	11,736,565	14,164,433	13,385,435
BLDG & SITES	121,910	15,620	6,455	15,000	10,000
EQUIPMENT	49,239	208,372	119,297	123,600	104,800
LEASE PURCHASES	783,444	469,021	541,760	608,286	684,486
TOTAL CAPITAL	954,593	693,013	667,512	746,886	799,286
TOTAL EXPENDITURES	96,808,270	106,221,712	111,911,800	122,183,894	126,722,695
OTHER TRANSFR FOR FIN AID	256,720	411,100	308,032	290,188	288,201
OTHER OUTGOING TRANSFER	-	-	-	-	-
TOTAL EXP. & TRANSFERS	97,064,990	106,632,812	112,219,832	122,474,082	127,010,896
CONTINGENCY RESERVE	6,834,088	5,586,996	8,385,633	15,143,841	13,291,888
TOTAL	103,899,078	112,219,808	120,605,465	137,617,923	140,302,784

* 2006-2007 Contracts/Services include \$1,027,875 for Compton related expenditures.

**UNRESTRICTED GENERAL FUND 01.0
2007-2008 TENTATIVE FUND BALANCE BUDGET**

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED FUND BALANCE	2007-2008 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	119,019,744	120,047,214	125,158,943
TOTAL EXPENDITURES AND TRANSFERS	122,522,433	118,128,835	127,010,896
OPERATING SURPLUS/(DEFICIT) ****	(3,502,689)	1,918,379	(1,851,953)
ONE-TIME FUNDING/(EXPENDITURES) IN 06-07 ONLY			
EQUALIZATION COVERING TWO YEARS	3,172,562	3,172,563	-
FTES BLOCK GRANT	1,897,860	1,931,782	-
PRIOR YEAR APPORTIONMENT ADJ - COMPTON	-	961,649	-
CREDIT REVENUE GROWTH - COMPTON	2,183,540	2,404,891	-
MANDATED COST RECOVERY	-	714,191	-
CONTRACT SERVICES - COMPTON	(1,100,000)	(1,027,875)	-
FACULTY RETRO & ONE-TIME OFF SCH PAY & REL BENE	(2,566,727)	(2,380,459)	-
NON-FACULTY ONE-TIME OFF SCH PAY & REL BENE	(1,080,300)	(936,913)	-
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(995,754)	6,758,208	(1,851,953)
BEGINNING BALANCE	8,385,633	8,385,633	15,143,841
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	7,389,879	15,143,841	13,291,888
FUND BALANCE RATIO TO TOTAL EXPENDITURES & TRF****	5.81%	12.36%	10.47%
**** Chancellor's Office recommended ratio is 5%.			

**RESTRICTED GENERAL FUND 01.3
2007-2008 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED REVENUE	2007-2008 TENTATIVE REVENUE
FEDERAL			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	416,834	416,834	434,168
FWS-FEDERAL WORK STUDY	541,893	541,893	554,498
RADIO GRANTS	1,938,202	1,938,202	1,938,202
TANF-TEMPORARY ASSIST FOR NEEDY FAMILIES	83,556	83,556	79,378
TECH PREP	67,148	67,148	76,648
OTHER FEDERAL	2,840,467	3,540,467	3,598,969
TOTAL FEDERAL	5,888,100	6,588,100	6,681,863
STATE			
LOTTERY	643,684	643,684	643,684
JDIF-JOB DEVELOPMENT INCENTIVE FUND	-	300,000	300,000
JDIF-JOB DEVELOPMENT INCENTIVE FUND C/O	-	-	187,134
BLOCK GRANT C/O	102,598	102,599	92,126
INSTRUCTIONAL EQUIP/LIBRARY MATATERIALS	238,518	238,518	59,081
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS C/O	126,266	126,266	96,636
TTIP-TELECOM & TECH INFO PROGRAMS	36,697	36,697	-
TTIP-TELECOM & TECH INFO PROGRAMS C/O	102,648	102,649	76,273
SFAA-STUDENT FINANCIAL AID ADMIN	661,146	661,146	628,089
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,116,728	1,268,305	1,198,092
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	93,835	99,391	94,421
CARE-COOP AGENCIES RESOURCES FOR EDUC C/O	5,246	5,245	-
CAN-CA ARTICULATION NUMBER SYS C/O	5,000	725	-
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,172,995	1,557,029	1,479,150
NON-CREDIT MATRICULATION	12,708	51,428	48,857
MATRICULATION	877,370	1,304,472	1,270,698
MATRICULATION C/O	-	19,445	-
MATRICULATION-TRANSFER RELATED	61,000	101,000	64,500
STAFF/FACULTY DIVERSITY	22,228	22,228	21,117
STAFF/FACULTY DIVERSITY C/O	31,335	31,335	18,535
CALWORKS	361,172	419,172	343,114
STAFF DEVELOPMENT C/O	347	347	-
STAFF DEVELOPMENT	-	96,414	-
ENROLLMENT GROWTH	57,142	57,142	57,142
TRANSFER AND ARTICULATION	-	5,000	-
TRANSFER AND ARTICULATION C/O	6,373	6,373	4,973
SCHEDULE OF MAINTENANCE-ONGOING	238,540	238,540	320,000
OTHER STATE	3,654,060	4,251,682	3,505,788
TOTAL STATE	9,627,636	11,746,832	10,509,410
LOCAL			
PICO PARTNERSHIP	188,981	188,981	150,000
HEALTH FEES	804,500	834,265	941,876
PARKING FEES	1,650,000	1,958,006	1,650,000
DONATIONS-KCRW	4,386,200	4,386,200	4,772,494
COMMUNITY SERVICES	700,000	700,000	700,000
COUNTY CALWORKS	81,144	81,144	81,144
CONSOLIDATED CONTRACT ED-LOCAL	771,721	771,721	771,721
OTHER LOCAL	2,476,920	2,176,800	2,198,455
TOTAL LOCAL	11,059,466	11,097,117	11,265,690
TOTAL REVENUE	26,575,202	29,432,049	28,456,963
TRANSFERS IN	-	-	-
TOTAL REVENUE AND TRANSFERS	26,575,202	29,432,049	28,456,963

**RESTRICTED GENERAL FUND 01.3
2007-2008 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED EXPENDITURES	2007-2008 TENTATIVE EXPENDITURES
INSTRUCTION	-	205,934	77,036
MANAGEMENT	1,305,467	1,395,359	1,238,516
NON-INSTRUCTION	771,372	1,108,994	1,194,350
HOURLY INSTRUCTION	64,277	45,977	146,714
HOURLY NON INSTRUCTION	1,834,660	2,094,273	2,035,240
TOTAL ACADEMIC	3,975,776	4,850,537	4,691,856
CLASSIFIED REGULAR	1,895,838	2,050,251	1,806,997
CLASSIFIED MANAGERS	294,650	294,650	561,130
CLASS REG INSTRUCTION	3,000	10,000	171,729
CLASSIFIED HOURLY	1,618,981	1,833,680	1,743,990
CLASS HRLY INSTRUCTION	300,407	300,407	356,712
TOTAL CLASSIFIED	4,112,876	4,488,988	4,640,558
BENEFITS HOLDING ACCOUNT	1,961,577	1,070,185	2,386,591
STRS	-	213,977	-
PERS	-	136,614	-
OASDI/MEDICARE	-	161,348	-
H/W	-	406,468	-
SUI	-	2,445	-
WORKERS' COMP.	-	73,600	-
DISTRICT RETIREMENT	-	31,141	-
TOTAL BENEFITS	1,961,577	2,095,778	2,386,591
TOTAL SUPPLIES	1,483,056	1,324,951	1,481,860
CONTRACTS/SERVICES	6,671,425	7,597,020	7,473,848
INSURANCE	1,792,600	1,792,600	1,806,805
UTILITIES	225,077	225,077	224,520
TOTAL SERVICES	8,689,102	9,614,697	9,505,173
BLDG & SITES	2,865,855	2,917,806	3,287,137
EQUIPMENT	2,701,820	3,168,912	1,705,302
TOTAL CAPITAL	5,567,675	6,086,718	4,992,439
TOTAL EXPENDITURES	25,790,062	28,461,669	27,698,477
OTHER OUTGO - FINANCIAL AIDS	621,604	788,609	499,765
OTHER OUTGO - TRANSFERS	163,536	181,771	258,721
TOTAL OTHER OUTGO	785,140	970,380	758,486
TOTAL EXPENDITURES & OTHER OUTGO	26,575,202	29,432,049	28,456,963
TOTAL	26,575,202	29,432,049	28,456,963

RESTRICTED GENERAL FUND 01.3
2007-2008 TENTATIVE FUND BALANCE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED FUND BALANCE	2007-2008 TENTATIVE FUND BALANCE
TOTAL REVENUE AND TRANSFERS	26,575,202	29,432,049	28,456,963
TOTAL EXPENDITURES AND TRANSFERS	26,575,202	29,432,049	28,456,963
OPERATING SURPLUS/(DEFICIT)	-	-	-
BEGINNING BALANCE	-	-	-
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	-	-
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	0.00%	0.00%	0.00%

CAPITAL OUTLAY FUND 40.0
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
REVENUE			
CAPITAL OUTLAY - LIBERAL ARTS	3,804,000	3,309,000	495,000
INTEREST	20,000	116,000	103,000
NONRESIDENT CAPITAL CHARGE	1,700,000	1,803,540	1,820,000
LOCAL INCOME - REDEVELOPMENT	10,206,823	4,463,224	6,167,070
TOTAL REVENUE	15,730,823	9,691,764	8,585,070
EXPENDITURES			
CLASSIFIED SALARIES	147,960	-	-
BENEFITS	90,419	-	-
SUPPLIES	6,750	4,949	5,000
CONTRACT SERVICES	148,512	364,552	365,000
CAPITAL OUTLAY	17,198,984	8,305,559	11,093,576
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	17,592,625	8,675,060	11,463,576
OPERATING SURPLUS/(DEFICIT)	(1,861,802)	1,016,704	(2,878,506)
BEGINNING BALANCE	1,861,802	1,861,802	2,878,506
ENDING FUND BALANCE	-	2,878,506	-

EARTHQUAKE FUND 41.0
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
REVENUE			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	-	-	-
TOTAL REVENUE	-	-	-
EXPENDITURES			
CONTRACT SERVICE	4,515	-	4,515
CAPITAL OUTLAY	3,090,000	-	3,090,000
TRANSFER OUT	-	-	-
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	3,094,515	-	3,094,515
OPERATING SURPLUS/(DEFICIT)	(3,094,515)	-	(3,094,515)
BEGINNING BALANCE	3,094,515	3,094,515	3,094,515
ENDING FUND BALANCE	-	3,094,515	-

BOND FUND - PROP T 42.1
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
REVENUE			
INTEREST	-	1,000	-
OTHER FINANCING SOURCES	-	2,600,000	-
TOTAL REVENUE	-	2,601,000	-
EXPENDITURES			
SUPPLIES	-	-	-
CAPITAL OUTLAY	-	2,601,000	-
TOTAL EXPENDITURES	-	2,601,000	-
OPERATING SURPLUS/(DEFICIT)	-	-	-
BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	-	-

MEASURE U FUND 42.2
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
REVENUE			
INTEREST	300,000	1,470,000	1,120,000
PROCEEDS FROM BOND SALES	-	11,999,987	-
TOTAL REVENUE	300,000	13,469,987	1,120,000
EXPENDITURES			
SUPPLIES	38,331	22,461	25,000
CONTRACT SERVICES	368,138	181,450	20,000
CAPITAL OUTLAY	34,130,693	18,635,167	29,943,071
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	34,537,162	18,839,078	29,988,071
OPERATING SURPLUS/(DEFICIT)	(34,237,162)	(5,369,091)	(28,868,071)
BEGINNING BALANCE	34,237,162	34,237,162	28,868,071
ENDING FUND BALANCE	-	28,868,071	-

MEASURE S FUND 42.3
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	8,500,000	-
INTEREST	300,000	1,978,829	1,500,000
TOTAL REVENUE	300,000	10,478,829	1,500,000
EXPENDITURES			
SUPPLIES	-	-	-
CONTRACT SERVICES	20,000	19,643	20,000
CAPITAL OUTLAY	35,740,058	8,618,791	40,707,212
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	35,760,058	8,638,434	40,727,212
OPERATING SURPLUS/(DEFICIT)	(35,460,058)	1,840,395	(39,227,212)
BEGINNING BALANCE	35,460,058	37,386,817	39,227,212
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	35,460,058	37,386,817	39,227,212
ENDING FUND BALANCE	-	39,227,212	-

INTEREST AND REDEMPTION FUND 48.0
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
BEGINNING BALANCE	4,821,436	4,821,436	7,212,413
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	4,821,436	4,821,436	7,212,413
REVENUE			
STATE REVENUES	-	-	
VOTER INDEBTED TAXES	14,784,092	14,784,092	14,784,092
TOTAL REVENUE	14,784,092	14,784,092	14,784,092
TOTAL FUNDS AVAILABLE	19,605,528	19,605,528	21,996,505
EXPENDITURES			
DEBT REDEMPTION	5,705,000	5,705,000	5,705,000
INTEREST CHARGES	6,688,115	6,688,115	6,688,115
TOTAL EXPENDITURES	12,393,115	12,393,115	12,393,115
ENDING FUND BALANCE	7,212,413	7,212,413	9,603,390

**LACOE has complete control of this fund since it is the fiscal agent for the Bond Fund tax revenue and interest and Bond Redemption and interest.

**STUDENT FINANCIAL AID FUND 74.0
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
REVENUE			
FEDERAL GRANTS	12,070,564	12,070,564	12,500,604
CAL. GRANTS	1,342,341	1,342,341	1,226,500
TRANSFER	290,188	290,188	288,201
TOTAL REVENUE	13,703,093	13,703,093	14,015,305
EXPENDITURES			
FINANCIAL AID	13,703,093	13,703,093	14,015,305
TOTAL EXPENDITURES	13,703,093	13,703,093	14,015,305
ENDING FUND BALANCE	-	-	-

**AUXILIARY FUND
2007-2008 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 PROJECTED	2007-2008 TENTATIVE BUDGET
BEGINNING BALANCE	2,383,935	2,383,935	1,826,375
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BAL.	2,383,935	2,383,935	1,826,375
REVENUE			
GROSS SALES	7,747,600	7,614,525	7,515,172
LESS: COST OF GOODS	(5,467,200)	(5,482,458)	(5,521,872)
NET	2,280,400	2,132,067	1,993,300
VENDOR INCOME	633,000	735,072	655,120
AUXILIARY PROGRAM INCOME	248,725	287,117	212,701
NET INCOME	3,162,125	3,154,256	2,861,121
INTEREST	161,000	373,000	361,000
TOTAL REVENUE	3,323,125	3,527,256	3,222,121
TOTAL FUNDS AVAILABLE	5,707,060	5,911,191	5,048,496
EXPENDITURES			
STAFFING	1,083,500	1,083,500	1,083,500
FRINGE BENEFITS	215,500	215,500	215,500
OPERATING	2,163,703	2,785,816	1,443,651
TOTAL EXPENDITURES	3,462,703	4,084,816	2,742,651
ENDING FUND BALANCE	2,244,357	1,826,375	2,305,845